COUNTY OF HIDALGO
DEPARTMENT OF HUMAN RESOURCES

DISCRETIONARY STEPS
District Attorney

Date: 11/03/2026 **Discretionary Step:** ☐ Step 2 ☑ Step 3 ☐ Step 4 ☐ Step 5

Employee No. 188263-REHIRE/ START DATE 11/16/26 Department Name: DISTRICT ATTORNEY'S OFFICE

Position Title: ASSISTANT DISTRICT ATTORNEY IV Slot No.: 800177

Dept./Prg. #: 080-002 Effective Date: 11/10/2026
(Next full pay period)

POSITION REQUIREMENTS:

Education: ☑ *Juris Doctorate (JD)* ☐ *Other:* _____

Experience: ☐ 0 years ☐ 1 year ☐ 3 years ☐ 5 years ☐ 7 or more years

Certificates/Licenses: _____

JUSTIFICATION FOR STEP INCREASE:

Education: ☑ *Juris Doctorate (JD)* ☐ *Other:* ASSIGNMENT

Experience: ☐ 0 years ☐ 1 year ☐ 2 years ☐ 3 years ☐ 4 years ☑ 5 or more years

Certificates/Licenses: TX LICENSE DATE: 11/4/2011

REQUIREMENTS:

Step 2 – Exceed minimum by 2 years
Step 3 – Exceed minimum by 3 years
Step 4 – Exceed minimum by 4 years
Step 5 – Exceed minimum by 5 or more years

JUSTIFICATION:

REHIRE WILL BE ASSIGNED TO THE FELONY DIVISION HANDLING A HIGH-VOLUME CASELOAD. STEP INCREASE REQUEST WILL ENSURE FAIRNESS AND CONSISTENCY IN COMPENSATION WITH THE REST OF THE FELONY ASSISTANT DISTRICT ATTORNEY III'S IN ORDER TO COMPLY WITH THE STATUTORY OBLIGATIONS OF THE DA'S OFFICE.

Please make sure supporting documentation is attached (i.e. certificates, degrees, resume, etc.) Forms that are submitted without supporting documentation will not be considered.

Rosalinda Cantu
Elected Official Signature

11/03/2026
Date

COUNTY OF HIDALGO
DEPARTMENT OF HUMAN RESOURCES

DISCRETIONARY STEPS
District Attorney

Date: 11/03/2026 **Discretionary Step:** ☐ Step 2 ☑ Step 3 ☐ Step 4 ☐ Step 5

Employee No. NEW HIRE/ START DATE 11/2/2026 Department Name: DISTRICT ATTORNEY'S OFFICE

Position Title: ASSISTANT DISTRICT ATTORNEY II Slot No.: 800227

Dept./Prg. #: 080-002 Effective Date: 11/10/2026
(Next full pay period)

POSITION REQUIREMENTS:

Education: ☑ *Juris Doctorate (JD)* ☐ *Other:* _____

Experience: ☑ 0 years ☐ 1 year ☐ 3 years ☐ 5 years ☐ 7 or more years

Certificates/Licenses: _____

JUSTIFICATION FOR STEP INCREASE:

Education: ☑ *Juris Doctorate (JD)* ☐ *Other:* _____

Experience: ☐ 0 years ☐ 1 year ☐ 2 years ☐ 3 years ☐ 4 years ☐ 5 or more years

Certificates/Licenses: _____

REQUIREMENTS:

Step 2 – Exceed minimum by 2 years
Step 3 – Exceed minimum by 3 years
Step 4 – Exceed minimum by 4 years
Step 5 – Exceed minimum by 5 or more years

JUSTIFICATION:

NEW HIRE WILL BE ASSIGNED TO THE MISDEMEANOR DIVISION HANDLING A HIGH-VOLUME CASELOAD. STEP INCREASE REQUEST WILL ENSURE FAIRNESS AND CONSISTENCY IN COMPENSATION WITH THE REST OF THE ENTRY LEVEL ASSISTANT DISTRICT ATTORNEYS IN ORDER TO COMPLY WITH THE STATUTORY OBLIGATIONS OF THE DA'S OFFICE.

Please make sure supporting documentation is attached (i.e. certificates, degrees, resume, etc.) Forms that are submitted without supporting documentation will not be considered.

Rosalinda Cantu 11/03/2026

Elected Official Signature Date

COUNTY OF HIDALGO
DEPARTMENT OF HUMAN RESOURCES

DISCRETIONARY STEPS
District Attorney

Date: 11/03/2026 **Discretionary Step:** ☐ Step 2 ☑ Step 3 ☐ Step 4 ☐ Step 5

Employee No. NEW HIRE/ START DATE 11/2/2026 Department Name: DISTRICT ATTORNEY'S OFFICE

Position Title: ASSISTANT DISTRICT ATTORNEY II Slot No.: 800214

Dept./Prg. #: 080-002 Effective Date: 11/10/2026
(Next full pay period)

POSITION REQUIREMENTS:

Education: ☑ *Juris Doctorate (JD)* ☐ *Other:* _____

Experience: ☑ 0 years ☐ 1 year ☐ 3 years ☐ 5 years ☐ 7 or more years

Certificates/Licenses: _____

JUSTIFICATION FOR STEP INCREASE:

Education: ☑ *Juris Doctorate (JD)* ☐ *Other:* _____

Experience: ☐ 0 years ☐ 1 year ☐ 2 years ☐ 3 years ☐ 4 years ☐ 5 or more years

Certificates/Licenses: _____

REQUIREMENTS:

Step 2 – Exceed minimum by 2 years
Step 3 – Exceed minimum by 3 years
Step 4 – Exceed minimum by 4 years
Step 5 – Exceed minimum by 5 or more years

JUSTIFICATION:

NEW HIRE WILL BE ASSIGNED TO THE MISDEMEANOR DIVISION HANDLING A HIGH-VOLUME CASELOAD. STEP INCREASE REQUEST WILL ENSURE FAIRNESS AND CONSISTENCY IN COMPENSATION WITH THE REST OF THE ENTRY LEVEL ASSISTANT DISTRICT ATTORNEYS IN ORDER TO COMPLY WITH THE STATUTORY OBLIGATIONS OF THE DA'S OFFICE.

Please make sure supporting documentation is attached (i.e. certificates, degrees, resume, etc.) Forms that are submitted without supporting documentation will not be considered.

Rosalinda Cantu 11/03/2026

Elected Official Signature Date