

Requisition

Req # 00248883

PO #

Date: 01/02/14

Consent
#42913
2/11/14

Bill To: x
x

Vendor : 355143

CASO DOCUMENT MANAGEMENT
3453 IH35-N SUITE 215
SAN ANTONIO TX 78219
FAX (210)222-9065

Ship To: TAX ASSESSOR-COLLECTOR
2804 S. BUS. HWY 281
EDINBURG TX 78539-6243

Contact: MARY GARCIA
956-289-7472

Contract No: DIR-SDD-1429

Special Instructions:
C-16

QUANTITY	UOM	DESCRIPTION	UNIT PRICE	AMOUNT
		DIR-SDD-1429 DO NOT DUPLICATE ORDER		
6.00	EACH	CO ANNUAL SOFTWARE MAINTENANCE 01/01/2014 TO 12/31/2014 PAPERVISION ENTERPRISE (SINGLE SEAT) CONTRACT ID# 15892 SERIAL# 50489	257.13	1,542.78
4.00	EACH	CO PAPERVISION ENTERPRISE (SINGLE SEAT) CONTRACT ID 25445 SERIAL# 112510	257.13	1,028.52
1.00	EACH	CO PAPERVISION ENTERPRISE REPORT MANAGEMENT (SINGLE ENTITY) CONTRACT ID#26409 SERIAL # 120706	1,745.92	1,745.92
1.00	EACH	CO PAPERFLOW LITE CONTRACT ID# 18559 SERIAL# 70015	349.18	349.18
1.00	EACH	CO PAPERFLOW LITE CONTRACT ID # 25446 SERIAL # 112511	349.18	349.18
1.00	EACH	CO PAPERFLOW LITE CONTRACT# 27509 SERIAL# 130610	349.18	349.18
1.00	EACH	CO PAPERFLOW LITE CONTRACT #27510 SERIAL # 130611	349.18	349.18
1.00	EACH	CO PAPERFLOW LITE CONTRACT ID# 27511 SERIAL # 130612	349.18	349.18
1.00	EACH	CO PAPERFLOW OCR/BC CONTRACT ID#21417 SERIAL#85993	872.96	872.96
1.00	EACH	CO PROFESSIONAL SERVIES-ONSITE SUPPORT CALL FIRST 3 HOURS	1,232.00	1,232.00
1.00	EACH	CO PROFESSIONAL SERVICES-ONLINE SUPPORT 10-HOURS BLOCK TIME	1,540.00	1,540.00
		*****PLEASE NOTE THAT CASO WILL RENEW THIS ANNUAL MAINTENANCE ONLINE UPON RECEIPT OF PAYMENT. TO AVOID DELAY OR ANY LAPSE OF COVERAGE, PLEASE APPROVE THIS QUOTE AND WE WILL SEND AN INVOICE TO YOU FOR PAYMENT. IF THERE IS A LAPSE OF COVERAGE, A REINSTATMENT FEE WILL BE REQUIRED.		
		THIS PO MAY INCREASE DEPENDING ON THE APPROVAL DATE.		
		Account No	Encumbrance	
		4-1100-415-15-140-001-0-336	9,708.08	
			Freight	.00
			Total	9,708.08

Authorized By: _____

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3453 IH35-N SUITE 215
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EDINBURG TX 78539-6243

Contact:

QUANTITY	UOM	DESCRIPTION	UNIT PRICE	AMOUNT
		REPORT ROAD HAZARDS 1-866-HCR-SAFE OR 1-866-427-7233		

Authorized By: _____



CASO INC.

CASO Document Management
 3453 IH 35 North
 Suite 215
 San Antonio, TX 78219
 (210) 222-9124
 businessoffice@caso.com

Quote

Date	Quote No.
12/09/2013	10410
	Exp. Date

Address
County of Hidalgo Cust# 1054 County of Hidalgo Tax Assessor Collector 2804 S. BUS HWY 281 EDINBURG, TX 78539-6243 USA

Activity	Quantity	Sales Rep	Project
		ST	DIR-SDD-1429
		Rate	Amount
• Annual Software Maintenance 1/1/2014 to 12/31/2014			
• PaperVision Enterprise (Single Seat) Contract ID# 15892 Serial# 50489	6	257.13	1,542.78
• Papervision Enterprise (Single Seat) Contract ID 25445 Serial# 112510	4	257.13	1,028.52
• PaperVision Enterprise Report Management (Single Entity) Contract ID # 26409 Serial# 120706	1	1,745.92	1,745.92
• PaperFlow Lite Contract ID# 18559 Serial#70015	1	349.18	349.18
• PaperFlow Lite Contract ID#25446 Serial#112511	1	349.18	349.18
• PaperFlow Lite Contract ID#27509 Serial# 130610	1	349.18	349.18
• PaperFlow Lite Contract ID#27510 Serial# 130611	1	349.18	349.18
• PaperFlow Lite Contract ID#27511 Serial# 130612	1	349.18	349.18
• PaperFlow OCR/BC Contract ID#21417 Serial#85993	1	872.96	872.96
• Professional Services -Onsite Support Call First 3 hours	1	1,232.00	1,232.00
• Professional Services- Online Support 10-hours Block Time	1	1,540.00	1,540.00
• ***Please note that CASO will renew this annual maintenance only upon receipt of payment. To avoid delay or any lapse of coverage, Please approve this quote and we will send an invoice to you for payment. If there is a lapse of coverage, a reinstatement fee will be required.***			
For estimate purposes only		Total	\$9,708.08

Accepted By _____ Accepted Date _____

CASO Document Management Software Maintenance Agreement

This Agreement is made and entered into this 1 day of January , 2014 by and between CASO Document Management, a Digitech Dealer with its principal offices at 3453 IH 35N, Suite 215, San Antonio, TX 78219 ("Service Provider"), and the company, person or entity executing this Agreement as the "Licensee" in the space provided below ("Licensee"):

NOW, THEREFORE, the parties mutually agree as follows:

1. **DEFINED TERMS.** The following terms shall have the meanings set forth below for all purposes of this Agreement:

(a) Documentation. "Documentation" means electronic on-line material, including user manuals, provided by Digitech, Inc. for the Software and that relate to the functional, operational or performance characteristics of the Software.

(b) Error. "Error" means any defect or condition inherent in the Software that causes the Software to fail to perform in accordance with the current Documentation published by Digitech, Inc.

(c) EULA. "EULA" is defined in the recitals to this Agreement.

(d) Maintenance and Support Services. "Maintenance and Support Services" means all professional services provided under this Agreement by Service Provider.

(e) Software. "Software" means (1) the current released version of the computer software licensed by Licensee from Digitech, Inc. under the EULA and as listed on Exhibit B attached hereto, and (2) at any time after Service Provider has delivered to Licensee a new version of such computer software as an Upgrade and Enhancement under this Agreement, the released version of such computer software last released prior to the current released version; provided, that the Software will not include any prior released version of such computer software that has been superseded for more than two (2) years (as determined from the date that Digitech, Inc. first announced publicly, through its web site or otherwise, the general release of the next later version of such computer software) by any later released version of such computer software.

(f) Upgrades and Enhancements. "Upgrades and Enhancements" means any and all new versions, improvements, modifications, upgrades, updates, fixes and additions to the Software that Digitech, Inc. commercially releases to its end users generally during the term of this Agreement to correct deficiencies or enhance the capabilities of the Software, together with updates of the Documentation to reflect such new versions, improvements, modifications, upgrades, fixes or additions; provided, however, that the foregoing shall not include new, separate product offerings, new modules, re-platformed Software or new functionality.

CASO Document Management Software Maintenance Agreement

2. MAINTENANCE AND SUPPORT SERVICES.

Generally. Service Provider shall: (1) use its commercially reasonable efforts to correct any properly reported Error(s) in the Software that are confirmed by Digitech, Inc., in the exercise of its commercially reasonable judgment; (2) use its commercially reasonable efforts to correct any properly reported defect(s) (non-conformity to functional specifications mutually agreed upon by Service Provider and Licensee) in any configurations of the Workflow modules of the Software that are created by Service Provider or any integrations of the Software with other applications, software or hardware that are configured or created by Service Provider, which are confirmed by Service Provider, in the exercise of its commercially reasonable judgment; and (3) upon the request of Licensee, provide technical support and assistance and advice related to the operation and use of the Software by Licensee, or any problems with any of the foregoing. Service Provider shall undertake to report to Digitech Inc. for confirmation any reported Errors promptly after receipt of proper notice from Licensee, in accordance with Section 4(c) of this Agreement and Service Provider's current Error reporting procedures. Service Provider shall undertake to confirm any reported defect(s) described in clause (2) above promptly after receipt of proper notice from Licensee in accordance with Service Provider's current defect reporting procedures. Service Provider shall perform services in an effort to correct confirmed Errors in the Software or defects in configurations or integrations created by Service Provider promptly after making such confirmation. Maintenance and Support Services generally will be available during the hours of 8 a.m. to 5 p.m., CT Time, Monday through Friday, excluding holidays, or as otherwise provided by Service Provider to its end users purchasing continuing Maintenance and Support Services in the normal course of its business, by on-line connectivity, telephonically or both.

(b) On-Site Services. Upon the reasonable request of Licensee, and submission of a purchase order for such services agreeing to pay for such services on a time and materials basis in accordance with Section 5(a)(4), Service Provider may provide on-site Maintenance and Support Services at Licensee's facilities in connection with the correction of any Error(s) involving a mission critical function of the Software that is not functioning in a production environment.

3. UPGRADES AND ENHANCEMENTS. Service Provider will provide to Licensee, in accordance with Digitech, Inc.'s then current policies, all Upgrades and Enhancements to the Software released by Digitech, Inc. during the term of this Agreement. Licensee acknowledges and agrees that Digitech, Inc. has the right, at any time, to change the specifications and operating characteristics of the Software and Digitech, Inc.'s policies respecting Upgrades and Enhancements and the release thereof to its end users. Any Upgrades and Enhancements to the Software and Documentation shall remain proprietary to Digitech, Inc. and the sole and exclusive property of Digitech, Inc., and shall be subject to all of the restrictions, limitations and protections of the EULA. All applicable rights to patents, copyrights, trademarks, other intellectual property rights, applications for any of the foregoing and trade secrets in the Software and Documentation and any Upgrades and Enhancements are and shall remain the exclusive property of Digitech, Inc.

CASO Document Management Software Maintenance Agreement

4. LICENSEE'S RESPONSIBILITIES.

(a) Operation of the Software. Licensee acknowledges and agrees that it is solely responsible for the operation, supervision, management and control of the Software, including but not limited to providing training for its personnel, instituting appropriate security procedures and implementing reasonable procedures to examine and verify all output before use. In addition, Licensee is solely responsible for its data, its database and for maintaining suitable backups of the data and database to prevent data loss in the event of any hardware or software malfunction. Service Provider and Digitech, Inc. shall have no responsibility or liability for data loss regardless of the reasons for said loss. Service Provider and Digitech, Inc. shall have no responsibility or liability for Licensee's selection or use of the Software or any hardware, third party software or systems.

(b) Licensee's Implementation of Error Corrections and Upgrades and Enhancements. In order to maintain the integrity and proper operation of the Software, Licensee agrees to implement, in the manner instructed by Service Provider, all Error corrections and Upgrades and Enhancements. Licensee's failure to implement any Error corrections or Upgrades and Enhancements of the Software as provided in this Section 4(b) shall relieve Service Provider of any responsibility or liability whatsoever for any failure or malfunction of the Software, as modified by a subsequent Error correction or Upgrade and Enhancement, but in no such event shall Licensee be relieved of the responsibility for the payment of fees and charges otherwise properly invoiced during the term hereof.

(c) Notice of Errors; Documentation of Errors. Licensee shall provide prompt notice of any Errors in the Software discovered by Licensee, or otherwise brought to the attention of Licensee, in accordance with Service Provider's then current policies for reporting of Errors. Proper notice may include, without limitation, prompt telephonic and written notice to Service Provider of any alleged Error. If requested by Service Provider, Licensee agrees to provide written documentation of Errors to substantiate the Errors and to assist Service Provider in the detection and correction of said Errors.

(d) Access to Premises and Systems. Licensee shall make available reasonable access to and use of Licensee's premises, computer hardware, peripherals, Software and other software as Service Provider deems necessary to diagnose and correct any Errors or to otherwise provide Maintenance and Support Services. In addition, Licensee acknowledges and agrees that Digitech, Inc. may be retained by Service Provider to provide Error corrections or other Maintenance and Support Services directly to Licensee and, accordingly, Licensee shall provide such same access directly to Digitech, Inc. Such right of access and use shall be provided at no cost or charge to Service Provider or Digitech, Inc.

5. FEES, PAYMENTS, CURRENCY AND TAXES.

(a) Annual Maintenance Fees. Licensee shall pay to Service Provider annual maintenance fees in the amounts invoiced by Service Provider.

CASO Document Management Software Maintenance Agreement

(1) Initial Software. The table on Exhibit B attached hereto sets forth the aggregate invoice amounts for initial annual maintenance fees for each Software module initially licensed, and for all Software modules initially licensed in the aggregate. Licensee shall be required to submit a purchase order for this Agreement, in the amount of the initial annual maintenance fees due hereunder, simultaneously with Licensee's submission of its purchase order for the license of the Software under the EULA.

(2) Additional Software. Service Provider shall invoice Licensee for annual maintenance fees for all Software modules that Licensee additionally licenses under the EULA promptly upon acceptance of Licensee's purchase order for the purchase of Maintenance and Support Services for such Software.

(3) Renewal Periods. Service Provider shall invoice Licensee for annual maintenance fees for renewal terms at least forty-five (45) days prior to the end of the then-current term of this Agreement. In the event that any term of this Agreement for which annual maintenance fees are payable is a period of less than twelve (12) calendar months, the annual maintenance fees for such term will be pro rated based upon the number of calendar months in such period (including the calendar month in which such term of this Agreement commences).

(a) (4) Time and Materials Charges. Notwithstanding anything to the contrary, if Licensee requests (1) Maintenance and Support Services that Service Provider is not obligated to provide because of the provisions of Section 2(c), and Service Provider agrees to provide such requested Services notwithstanding the provisions of Section 2(c), (2) on-site Maintenance and Support Services in accordance with Section 2(b), or (3) any other services in the nature of Maintenance and Support Services that Service Provider is not obligated to provide, or is not obligated to provide in the manner requested, and Service Provider agrees to provide the requested Maintenance and Support Services, then in any such case Licensee agrees that such Maintenance and Support Services shall not be covered by the annual maintenance fees under Section 5(a) and Licensee agrees to pay for such Maintenance and Support Services at Service Provider's standard time and materials charges payable by end users who have not purchased a continuing Software Maintenance Agreement from Service Provider. Service Provider shall invoice Licensee for all time and materials charges hereunder.

(b) Incidental Costs and Expenses. Licensee shall be responsible for all incidental costs and expenses incurred by Service Provider in connection with the performance of this Agreement. Examples of incidental costs and expenses include, without limitation, all costs and expenses for tools, supplies, accessories, media and other expendables purchased or otherwise used by Service Provider, on-line connection charges and out-of-pocket expenses incurred at Licensee's request, including but not limited to travel, meals and lodging expenses for on-site Maintenance and Support Services. Service Provider shall invoice Licensee for all incidental costs and expenses hereunder.

CASO Document Management Software Maintenance Agreement

(c) Payments; Remedies.

(1) Annual Maintenance Fees. Licensee shall pay all invoices for annual maintenance fees in full on or before the last day of the then-current term of this Agreement.

(2) Other Payments. Licensee shall pay all other invoices hereunder in full net thirty (30) days from the date of invoice.

(3) Remedies. All past due amounts shall bear interest at the rate of one and one-half percent (1.5%) per month (or, if lower, the maximum rate lawfully chargeable) from the date due through the date that such past due amounts and such accrued interest are paid in full. In the event of any default by Licensee in the payment of any amounts due hereunder, which default continues un-remedied for at least ten (10) calendar days after the due date of such payment, Service Provider shall have the right to cease to provide any Maintenance and Support Services and Upgrades and Enhancements to Licensee unless and until such default, and any and all other defaults by Licensee under this Agreement, shall have been cured.

6. LIMITED WARRANTY.

(a) Limited Warranty of Services. Service Provider warrants that the Maintenance and Support Services shall be performed in a good and workmanlike manner and substantially according to industry standards. In order to assert any claim that any Maintenance and Support Services fail to conform to this limited warranty, Licensee must notify Service Provider in writing of such claim within thirty (30) days after the date the alleged non-conforming Services are completed. If, after such timely notice from Licensee, the Maintenance and Support Services in question are determined not to conform to this limited warranty, Service Provider's sole obligation, and Licensee's sole remedy, shall be for Service Provider to use commercially reasonable efforts to re-perform the nonconforming Services in an attempt to correct the nonconformity. If Service Provider is unable to correct such nonconformity after a reasonable period of time, Licensee's sole and exclusive remedy shall be termination of this Agreement in accordance with Section 8(b)(3)(B). This warranty specifically excludes non-performance issues caused as a result of any circumstances described in Section 2(c) or (d), incorrect data or incorrect procedures used or provided by Licensee or a third party or failure of Licensee to perform and fulfill its obligations under this Agreement or the EULA.

(b) No Warranty of Upgrades and Enhancements. The EULA shall govern any limited warranty or disclaimers relating to Upgrades and Enhancements of the Software provided to Licensee under this Agreement, and no warranty is given under this Agreement with respect to Upgrades and Enhancements.

7. TERM, RENEWAL AND TERMINATION.

(a) Term. Subject to the early termination provisions of Section 8(b), the initial term of this Agreement (the "Initial Term") shall commence on the day that Service Provider issues to Licensee license codes for the Software modules licensed by Licensee under the EULA and shall expire on the first annual anniversary of such date; and, except as otherwise provided in Section 8(c)(3) below, the term of this Agreement shall be renewed: (1) at the end of the Initial

CASO Document Management Software Maintenance Agreement

Term, for a period from the first day after the end of the Initial Term through December 31 of the calendar year in which the Initial Term ends; and (2) thereafter, annually on a calendar year by calendar year basis.

(b) Early Termination.

(1) Automatic. This Agreement shall terminate automatically, without any other or further action on the part of either of the parties, immediately upon any termination of the EULA.

(2) By Service Provider For Cause. Service Provider shall be entitled to give written notice to Licensee of any breach by Licensee or other failure by Licensee to comply with any material term or condition of the EULA or this Agreement, specifying the nature of such breach or non-compliance and requiring Licensee to cure the breach or non-compliance. If Licensee has not cured, or commenced to cure (if a cure cannot be performed within the time period set forth below), the breach or non-compliance within (A) in the case of non-payment, any breach of Section 1 of the EULA or any breach of Section 3 of this Agreement, ten (10) calendar days after receipt of such written notice, or (B) in the case of any other breach or non-compliance, twenty (20) business days after receipt of such written notice, Service Provider shall be entitled, in addition to any other rights it may have under this Agreement, or otherwise at law or in equity, to immediately terminate this Agreement.

(3) By Licensee.

(A) For Convenience. Licensee may terminate this Agreement at any time, for any reason or for no reason, upon not less than sixty (60) days advance written notice to Service Provider.

(B) For Cause. Licensee shall be entitled to give written notice to Service Provider of any breach by Service Provider or other failure by Service Provider to comply with any material term or condition of this Agreement, specifying the nature of such breach or non-compliance and requiring Service Provider to cure the breach or non-compliance. If Service Provider has not cured, or commenced to cure (if a cure cannot be performed within the time period set forth below), the breach or non-compliance within twenty (20) business days after receipt of written notice, Licensee shall be entitled, in addition to any other rights it may have under this Agreement, or otherwise at law or in equity, to immediately terminate this Agreement; and thereafter, so long as Licensee has complied in all material respects with its obligations under the EULA and this Agreement and is current on all payment obligations under the EULA and this Agreement, Licensee shall be entitled to a refund from Service Provider of the "unused portion of the annual maintenance fees" for the then-current term of this Agreement. For these purposes, the "unused portion of the annual maintenance fees" shall mean that portion of the annual maintenance fees paid by Licensee under Section 5(a) with respect to the term of this Agreement during which such termination of this Agreement is effective, equal to the total of such annual maintenance fees multiplied by a fraction, the numerator of which shall be the number of calendar months during the then-current term of this Agreement that remain until the end of such then-current term, commencing with the calendar month after the calendar month in

**CASO Document Management
Software Maintenance Agreement**

which such termination is effective, and the denominator of which shall be the total number of calendar months in such then-current term determined without regard to such termination.

(C) Non-Renewal. Licensee may elect not to renew this Agreement at the end of the then-current term of this Agreement by written notice to Service Provider on or prior to the date payment is due under Section 5(c)(1) of Service Provider's invoice for annual maintenance fees for the next succeeding renewal term of this Agreement.

(4) By Either Party in Accordance with Section 9. Either party may terminate this Agreement in accordance with the procedures set forth in Section 9.

IN WITNESS WHEREOF, the parties have executed this Agreement by their duly authorized representatives:

Service Provider

Business Address:

By: Ramon Garcia
Print Name: Hon. Judge Ramon Garcia
Title: County Judge
Date: 2/11/14

By: Candice Vance
Print Name: Candice Vance
Title: Maintenance Manager
Date: Tuesday, January 07, 2014

Approved by Commissioners' Court
on 2/11/14 RD

CASO Document Management Software Maintenance Agreement

Exhibit B- Scoop of Contract

- Caso is and shall remain a Digitech Systems vendor in good standing with a local presence in SW Texas.

- This contract includes:
 - ❖ Two annual visits to Tax Office and Motor Vehicle Department
 - ❖ Three hours each, to perform assigned tasks dealing with PaperVision Systems.
 - ❖ Caso will also provide additional service based on an hourly rate.
The trip charge and per diem for the 1st day is included. Additional hours will be provided on an hourly rate as required, along with additional days beyond the 1st at the per diem of \$180 per day.

- This contract includes 10 hours annually for Phone and Online support to Tax Office and Motor Vehicle Department from 8am to 5pm Monday thru Friday, except national holidays. Online Support includes remote monitoring and remote login support at request of Tax Office. Additional hours will be provided on an hourly rate if requested.

- This contract renews all existing Digitech Licenses thru 12/31/2014
 - ❖ PaperVision Enterprise, directory manager included (10Seats)
 - ❖ PaperVision Enterprise Report Management (Single Entity)
 - ❖ PaperFlow Lite (5 Licenses)
 - ❖ PaperFlow OCR/BC (1 License)
 - ❖ DataFlow is no longer applicable

Liza Lopez

From: Martha Salazar [martha.salazar@co.hidalgo.tx.us]
Sent: Monday, March 04, 2013 9:33 AM
To: liza.lopez
Subject: Fwd: CASO AGREEMENT for TAX OFFICE REQ228560

*True, this was
last year*

Ms. Liza:
Proceed to place on agenda.
Thanks,
Marty

PS Attach this e-mail.

From: "Josephine L. Ramirez" <josephine.ramirez@da.co.hidalgo.tx.us>
To: "Martha Salazar" <martha.salazar@co.hidalgo.tx.us>, "Michael Garza" <michael.garza@da.co.hidalgo.tx.us>
Cc: "liza.lopez" <liza.lopez@co.hidalgo.tx.us>
Sent: Monday, March 4, 2013 9:22:18 AM
Subject: RE: CASO AGREEMENT for TAX OFFICE REQ228560

Marty,

I have reviewed the software management agreement with CASO and approve as to the form of the agreement.

Josephine Ramirez Solis
Assistant Criminal District Attorney
County Affairs Section
Office of Criminal District Attorney
Hidalgo County, Texas
100 N. Closser Rm 303
Edinburg, TX 78539
(956) 318-2313 ext. 3823
(956) 318-2079 FAX
josephine.ramirez@da.co.hidalgo.tx.us



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From: Martha Salazar [mailto:martha.salazar@co.hidalgo.tx.us]
Sent: Friday, March 01, 2013 5:24 PM
To: Josephine ramirez; michael garza
Cc: liza.lopez
Subject: Fwd: CASO AGREEMENT for TAX OFFICE REQ228560

Ms. Josephine:
Please review and comment as to form.
Thanks,
Marty

From: "liza.lopez" <liza.lopez@co.hidalgo.tx.us>
To: "Martha Salazar" <martha.salazar@co.hidalgo.tx.us> "Darlene Betancourt" <darlene.betancourt@co.hidalgo.tx.us>
Cc: "liza.lopez" <liza.lopez@co.hidalgo.tx.us>
Sent: Thursday, February 28, 2013 9:07:08 AM
Subject: CASO AGREEMENT for TAX OFFICE REQ228560

Please send to legal console for approval so we can add on to Commissioners Court for approval.
Thanks:
Liza Lopez
Purchasing Department
318-2626 ext 4866

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CASO, Inc. dba CASO Document Management

URL	Vendor Website	DIR Contract Number	DIR-SDD-1429
Vendor ID	1134020673600	Contract Term End Date	7/7/2014
HUB Type	Non HUB	Contract Exp Date	7/7/2014

CASO, Inc. dba CASO Document Management

Contact [Richard Tamaro](#)
Phone (210) 222-9124
Fax (210) 222-9065

DIR

Contact [Phyllis Benitez](#)
Phone (512) 463-4854
Fax (512) 475-4759

How to Order

1. For product and pricing information, visit the [CASO, Inc. dba CASO Document Management](#) website or contact [Richard Tamaro](#) at (210) 222-9124.
2. Generate a purchase order, made payable to CASO, Inc. dba CASO Document Management. You must reference the DIR Contract Number **DIR-SDD-1429** on your purchase order.
3. E-mail or Fax your purchase order and quote form to your designated vendor sales representative.

Contract Overview

[Get Adobe Reader](#)

Contract: [DIR-SDD-1429](#)

Standard Terms and Conditions PDF - 427 KB

This appendix contains the standard DIR Terms and Conditions for the contract as of the date identified. Any initial exceptions to these Terms will be contained in the original contract. All subsequent changes or updates to the Terms and Conditions will be reflected in contract amendments.

HUB Subcontracting Plan (HSP) PDF - 338 KB | Updated 06/28/2011

The purpose of the HUB Program is to promote full and equal business opportunities for all businesses in State contracting in accordance with the goals specified in the State of Texas Disparity Study. The HSP identifies all authorized resellers and/or all subcontractors performing services.

Pricing PDF - 8 KB | Updated 06/30/2011

Pricing for available products and/or services under this contract are limited to those identified in the appendix.

Electronic and Information Resources (EIR) Accessibility

Information regarding Electronic and Information Resources (EIR) accessibility of this vendor's offerings is included in the contract. Agencies purchasing products or services are responsible for complying with Texas EIR Accessibility statute and rules, as defined in TGC 2054 Subchapter M, 1TAC 206, and 1 TAC 213. For additional information, visit the Vendor Website or contact the vendor directly.

Available Brands

CASO, Inc. dba CASO Document Management
 Digitech Systems
 Services

Available Products & Services

Software

Additional Contract Information

- [Appendix D. Service Agreement \(124 KB\)](#)
- [Amendment 1 \(91 KB\)](#)
- [Amendment 2 \(145 KB\)](#)
- [Amendment 3 \(108 KB\)](#)

[< No thanks, return to search](#)

Reseller Vendor Contacts

There are no resellers associated with this contract

[Capitol Complex Directory](#)
[Statewide Search](#)
[Sponsored Sites](#)
[Planned Procurement Schedule](#)

[Document Library](#)
[SAO Fraud Reporting](#)
[Homeland Security](#)
[Texas Veterans Portal](#)

[FAQs](#)
[Site Policies](#)
[Site Map](#)
[Job Postings](#)

Dept. of Information Resources
 300 W. 15th St. Ste. 1300
 Austin, TX 78701 [MAP](#)
 (512) 475-4700

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CASO DIR PRICE LIST

... CONFIDENTIAL ...

CASO DIR

Line	Qty	Part Number	Product	List Price	MFC Price	DIR Price
1		PVE	SOFTWARE PaperVision Enterprise (web software, concurrent license, includes MS SQL Express 2005 database, Directory Manager for automated importing of electronic docs, Web Server module for browser connectivity, browser-based administration, data replication capabilities, Retention Manager for records retention, Message Manager for email archiving, Directory Manager for monitored file imports, Annual software maintenance - PVE	1,800.00	1,620.00	1,428.48
2		PVE MNT	PaperVision Enterprise 25-49 Licenses Volume Discount	324.00	291.60	257.13
1A		PVE 25-49	PaperVision Enterprise 25-49 Licenses Volume Discount	1,664.49	1,488.04	1,320.94
2A		PVE 25-49 MNT	Annual software maintenance - PVE	299.61	269.65	237.77
1B		PVE 50-74	PaperVision Enterprise 50-74 Licenses Volume Discount	1,503.41	1,353.07	1,193.11
2B		PVE 50-74 MNT	Annual software maintenance - PVE	270.61	243.55	214.76
1C		PVE 75-99	PaperVision Enterprise 70-99 Licenses Volume Discount	1,353.07	1,217.76	1,073.79
2C		PVE 75-99 MNT	Annual software maintenance - PVE	243.55	219.20	193.28
1D		PVE 100-249	PaperVision Enterprise 100-249 Licenses Volume Discount	1,288.64	1,159.77	1,022.66
2D		PVE 100-249 MNT	Annual software maintenance - PVE	231.95	208.76	184.05
3		PVE-WF	Workflow (per user, requires appropriate number of PaperVision concurrent clients)	400.00	300.00	317.44
4		PVE-WF MNT	Annual software maintenance - PVE-WF	100.00	90.00	78.36
5		PVE WORKFLOW TOOL KIT	Activex toolkit enabling the integration of the PaperVision Enterprise Workflow "Workstep" Tasks, "My Worksteps", and "Worksteps Waiting in Queue" GUI interfaces into third-party applications.	3,000.00	2,700.00	2,380.80
6		PVE WF TOOLKIT MNT	PVE Workflow Toolkit annual maintenance	600.00	540.00	476.16
7		PVE-DA	PaperVision Distribution Assistant embeds a simple viewer for distribution media to enhance the portability of data (allows for self-contained CDE). Licensed per entity.	3,800.00	3,420.00	3,015.68
8		PVE-DA MNT	Annual software maintenance - PVE-DA	1,200.00	1,080.00	952.32
9		PVE-RM	PaperVision Enterprise Report Manager - COLD processing application to convert ASCII / EBDCIC print spool files for automatic import into PaperVision. Single Entity License	8,800.00	7,920.00	6,983.68
10		PVE-RM MNT	Annual software maintenance - PVE-RM	2,200.00	1,980.00	1,745.82
11		PVE-RM-Enterprise	PaperVision Enterprise Report Manager - COLD processing application to convert ASCII / EBDCIC print spool files for automatic import into PaperVision. Unlimited Entity License	44,000.00	39,600.00	34,918.40
12		PVE-RMEnt MNT	Annual software maintenance - PVE-RMEnt	11,000.00	9,900.00	8,729.60
13		PVX	MicraSoft SQL Express 2005 database. No Web client access.	1,000.00	900.00	793.60
14		PVX MNT	Annual software maintenance - PVX	200.00	180.00	158.72
15		PVC SCAN NAMED	Scan and Import documents into batches. Required during any batch step (manual or automated) that scans or imports documents. Named Seal license	1,400.00	1,260.00	1,111.04
16		PVC SCAN N-MINT	PVC Scan Named Seal Annual maintenance	252.00	226.80	199.89
17		PVC SCAN CONCUR	Scan and Import documents into batches. Required during any batch step (manual or automated) that scans or imports documents. Concurrent User license	2,800.00	2,520.00	2,222.08
18		PVC SCAN C-MINT	PVC Scan Concurrent User Annual maintenance	504.00	453.60	399.97
19		PVC INDEX NAMED	Hand-key index value population and validation within batches. Required during any batch step that performs hand-key indexing of documents. Named Seal license.	1,400.00	1,260.00	1,111.04
20		PVC INDEX N-MINT	PVC Index Named Seal Annual maintenance	252.00	226.80	199.99
21		PVC INDEX CONCUR	Hand-key index value population and validation within batches. Required during any batch step that performs hand-key indexing of documents. Concurrent User license.	2,800.00	2,570.00	2,222.08
22		PVC INDEX C-MINT	PVC Scan Concurrent User Annual maintenance	504.00	453.80	399.97

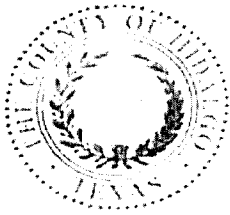
							CASO DIR
23	PVC IMG PROC NAMED		1,400.00	1,250.00	1,111.04		
24	PVC IMG PROC N-MINT	Color and bilateral (black and white) image processing to perform image manipulation and cleanup. Also enables automatic page deletion based on criteria such as page dimensions, color content, and blank pages. Required during any step where documents are being scanned or imported for jobs defined to include image processing. Named Seal license	252.00	225.80	199.99		
25	PVC IMG PROC CONCUR	PVC Image Processing Named Seal Annual maintenance Color and bilateral (black and white) image processing to perform image manipulation and cleanup. Also enables automatic page deletion based on criteria such as page dimensions, color content, and blank pages. Required during any step where documents are being scanned or imported for jobs defined to include image processing. Concurrent User license	2,800.00	2,520.00	2,222.08		
26	PVC IMG PROC C-MINT	PVC Image Processing Concurrent User Annual maintenance	504.00	453.80	399.97		
27	PVC Barcode 1D NAMED	One-dimensional (1D) barcode recognition for index value population and document break insertion. Recognition can be performed as images or captured or as a separate automated process. Required during any step where documents are being scanned or imported for jobs defined to include 1D barcode recognition. Named Seal license.	1,400.00	1,260.00	1,111.04		
28	PVC Barcode 1D N-MINT	PVC Barcode 1D annual maintenance. Named Seal	252.00	226.80	199.99		
29	PVC Barcode 1D CONCUR	One-dimensional (1D) barcode recognition for index value population and document break insertion. Recognition can be performed as images or captured or as a separate automated process. Required during any step where documents are being scanned or imported for jobs defined to include 1D barcode recognition. Concurrent User license.	2,800.00	2,520.00	2,222.08		
30	PVC Barcode 1D C-MINT	PVC Barcode 1D annual maintenance. Concurrent User.	504.00	453.80	399.97		
31	PVC Barcode 2D NAMED	Two-dimensional (2D) barcode recognition for index value population and document break insertion. Recognition can be performed as images or captured or as a separate automated process. Required during any step where documents are being scanned or imported for jobs defined to include 2D barcode recognition. Named Seal License	1,400.00	1,260.00	1,111.04		
32	PVC Barcode 2D N-MINT	PVC Barcode 2D annual maintenance. Named Seal	252.00	226.80	199.99		
33	PVC Barcode 2D CONCUR	Two-dimensional (2D) barcode recognition for index value population and document break insertion. Recognition can be performed as images or captured or as a separate automated process. Required during any step where documents are being scanned or imported for jobs defined to include 2D barcode recognition. Concurrent User license.	2,800.00	2,520.00	2,222.08		
34	PVC Barcode 2D C-MINT	PVC Barcode 2D annual maintenance. Concurrent User.	504.00	453.80	399.97		
34.1	PVC OCR NAMED	Optical Character Recognition (OCR) for index value population and document break insertion as an automated process. Required during any step where documents are being scanned or imported for jobs defined to include optical character recognition (OCR). Available with Nuance or Open Text OCR Engines.	1,400.00	1,260.00	1,111.04		
34.2	PVC OCR N-MINT	PVC OCR annual maintenance. Named Seal	252.00	226.80	199.99		
39	PVC OT Zonal OCR NAMED	Open Text Zonal Optical Character Recognition (OCR) for index value population and document break insertion as an automated process. Required during any step where documents are being scanned or imported for jobs defined to include optical character recognition (OCR). Named Seal license.	1,400.00	1,260.00	1,111.04		
40	PVC OT Zonal OCR N-MINT	PVC OT Zonal OCR annual maintenance - Named Seal	252.00	226.80	199.99		
41	PVC OT Zonal OCR CONCUR	Open Text Optical Character Recognition (OCR) for index value population and document break insertion as an automated process. Required during any step where documents are being scanned or imported for jobs defined to include optical character recognition (OCR).	2,800.00	2,520.00	2,222.08		
42	PVC OT Zonal OCR C-MINT	PVC OT Zonal OCR annual maintenance - Concurrent User	504.00	453.80	399.97		

Item #	Description	Unit Price	Quantity	Total Price	Notes
35	PVC Full-Text OCR NAMED	1,400.00	1,260.00	1,111.04	Full-Text Optical Character Recognition (OCR) for adding full-text search capabilities to scanned images
36	PVC Full-Text OCR N-MINT	252.00	226.80	199.99	PVC Full-Text OCR annual maintenance-Named Seal
36.1	PVC OT Full-Text OCR NAMED	1,400.00	1,260.00	1,111.04	Open Text Full-Text Optical Character Recognition (OCR) for adding full-text search capabilities to scanned images
36.2	PVC OT Full-Text OCR N-MINT	252.00	226.80	199.99	PVC OT Full-Text OCR annual maintenance-Named Seal
36.3	PVC OT Full-Text OCR CONCUR	1,400.00	1,260.00	1,111.04	Open Text Full-Text Optical Character Recognition (OCR) for adding full-text search capabilities to scanned images
36.4	PVC OT Full-Text OCR C-MINT	252.00	226.80	199.99	PVC OT Full-Text OCR annual maintenance-Named Seal
37	PVC OCR TTS	200.00	180.00	158.72	Optical Character Recognition (OCR) Text-to-Speech add-on for converting OCR'd pages to Wave audio files. Requires Full-Text OCR license.
38	PVC OCR TTS N-MINT	50.00	45.00	39.68	PVC OCR TTS annual maintenance
43	PVC Handwriting NAMED	2,800.00	2,520.00	2,222.08	Constrained (boxed) handwriting recognition for index value population and document break insertion as an automated process. Required during any step where documents are being scanned or imported for jobs defined to include handwriting recognition. Named Seal license.
44	PVC Handwriting N-MINT	504.00	453.60	399.97	PVC Handwriting Annual Maintenance - Named Seal
45	PVC Handwriting-GONGJUR	504.00	453.60	399.97	... no longer available ...
46	PVC Handwriting-G-MINT	504.00	453.60	399.97	... no longer available ...
47	PVC QC Manual - named	1,400.00	1,260.00	1,111.04	PVC QC Manual enables operators to apply Quality Control tags to batches, documents, pages and indexes.
48	PVC QC Manual - N-Mint	252.00	226.80	199.99	PVC QC Manual annual maintenance - named seal
49	PVC QC Manual - Concurrent	2,800.00	2,520.00	2,222.08	PVC QC Manual enables operators to apply Quality Control tags to batches, documents, pages and indexes.
50	PVC QC Manual - C-Mint	504.00	453.60	399.97	PVC QC Manual annual maintenance - concurrent seal
51	PVC QC Auto - named	1,400.00	1,260.00	1,111.04	PVC QC Auto Performs quality review of batches, documents pages and indexes. Named seal.
52	PVC QC Auto - N-mint	252.00	226.80	199.99	PVC QC Auto annual maintenance - named seal
53	PVC QC Auto - Concurrent	2,800.00	2,520.00	2,222.08	PVC QC Auto Performs quality review of batches, documents pages and indexes.
54	PVC QC Auto - C-mint	504.00	453.60	399.97	Concurrent license
55	PEP	8,000.00	7,200.00	6,346.80	PaperFlow Pro (scan, display, index, zoned OCR, bar code, match & merge, automation manager, import, export conversions). Intended for full-featured scanning requiring export to retrieval software other than PaperVision Enterprise.
56	PEP MINT	1,600.00	1,440.00	1,269.76	Annual software maintenance - PEP
57	PF	5,500.00	4,950.00	4,364.80	PaperFlow (scan, display, index, match & merge, automation manager, import, plus any two of bar code, zoned OCR and Export). Standard configuration includes bar code and zoned OCR
58	PF MINT	1,100.00	990.00	872.96	Annual software maintenance - PF
59	PFL	2,200.00	1,980.00	1,745.92	PaperFlow Lite (scan, display, index, match & merge, automation manager, import, export conversions). Does not include bar code or zoned OCR.
60	PFL MINT	440.00	396.00	349.18	Annual software maintenance - PFL MINT
61	OCRFLOW	2,800.00	2,520.00	2,223.08	OCRFLOW - convert PaperFlow Data Groups to full text data for retrieval in PaperVision Enterprise or export to additional formats like Word, ASCII text, etc.
62	OCRFLOW MINT	560.00	504.00	444.42	Annual software maintenance - OCRFLOW

*Yours
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100*

Item #	Description	Unit Price	Quantity	Subtotal	Tax	Total
63	EXTOCR Add-on to OCRFlow that adds 7 OCR engines to provide recognition of items such as dot matrix, Optical Mark Recognition, Numerical ICR, Handprint ICR, Braille, MICR, Doc-Digit and Dash-Digit forms. Requires a PaperFlow with OCRFlow license.	3,400.00	1	3,400.00	3,060.00	2,898.24
64	EXTOCR MNT Annual software maintenance - EXTOCR	680.00	1	680.00	612.00	538.65
65	OCFLOW OCFlow - perform quality control processes on PaperFlow Data Groups in both attended and unattended sessions. Support marking erroneous documents in Data Groups to interfaces with PaperFlow	2,800.00	1	2,800.00	2,520.00	2,222.08
66	OCFLOW MNT Annual software maintenance - OCFLOW	550.00	1	550.00	504.00	444.42
67	FREVO LIVE FORMS PURCHASED					
68		One-time purchase for users with Digitech's PVE or Images Site ONLY. 3 Concurrent Users. Unlimited forms, submissions, digital signatures (unlimited concurrent users include with purchases made by 9-30-10)	4,800.00	1	4,320.00	3,936.00
69	LF-DIGITECH-3 One-time purchase for non-Digitel users. 15 Concurrent Users. Unlimited forms, submissions, digital signatures	7,200.00	1	6,480.00	5,904.00	
70	LF-OPEN-15 Additional concurrent user license	275.00	1	247.50	225.50	
71	LF-ADD USER-PURC One-time purchase for non-Digitel users. Unlimited Concurrent Users. Unlimited forms, submissions, digital signatures	18,200.00	1	17,280.00	15,744.00	
72	LF-ANNUAL MAINT 20% of license fee per year, including year one	-	1	-	-	-
73	FREVO LIVE FORMS SaaS					
74		Monthly License for users with Digitech's PVE or Images Site only. 3 Concurrent Users. Unlimited forms, submissions, digital signatures (unlimited concurrent users include with purchases made by 9-30-10)	240.00	1	216.00	196.80
75	LF-DIGITECH-3-SaaS Monthly License for users with Digitech's PVE or Images Site only. 15 Concurrent Users. Unlimited forms, submissions, digital signatures	350.00	1	324.00	295.20	
76	LF-OPEN-15-SaaS Monthly License for users with Digitech's PVE or Images Site only. 15 Concurrent Users. Unlimited forms, submissions, digital signatures	25.00	1	22.50	20.50	
77	LF-ADD USER-SaaS Additional concurrent user license - SaaS	950.00	1	864.00	787.20	
78	LF-OPEN-UNLIMITED-SaaS Monthly License for users with Digitech's PVE or Images Site only. Unlimited Concurrent Users. Unlimited forms, submissions, digital signatures.					
187	PROSEV-HR Professional Services hourly rate. 1-7 hours, per hour (\$200.00)	235.00	1	220.00	206.80	
188	PROSEV-PS1 Professional Services daily rate. 1-4 days, per day (\$180)	1,040.00	1	1,541.00	1,443.20	
189	PROSEV-PS2 Professional Services daily rate. 5-14 days, per day (\$154) <i>100-190</i>	1,400.00	1	1,316.00	1,232.00	
191	PROSEV-PS3 Professional Services daily rate. 15+ days, per day (\$132)	1,200.00	1	1,126.00	1,056.00	
192	PROSEV-PSA Advanced Professional Services to include workflow, clustering, replication, system-to-system integration (API) and other advanced solutions.	Rate Plus 25%	1	Rate Plus 25%	Rate Plus 25%	

TERMS: 50% with order, balance upon installation.



**CONSENT AGENDA
HIDALGO COUNTY
COMMISSIONERS COURT MEETING
February 11, 2014
9:30 A.M.**

NOTICE is hereby given in accordance with Chapter 551, Texas Government Code, that a **SPECIAL MEETING** of the Commissioners' Court will be held at the Edinburg Council Chambers 415 W. University Drive, Edinburg, Hidalgo County, Texas. Discussion and possible action relating to the following business will be transacted:

**NOTICE TO THE PUBLIC
CONSENT AGENDA**

The following items are of a routine or administrative nature. The Commissioners' Court has been furnished with background and support on each item, and/or it has been discussed at a previous meeting. All items will be acted upon by one vote without being discussed separately unless requested by a Commissioner, in which event the item or items will immediately be withdrawn for individual consideration in its normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one vote.

1. ✓ **Approval of check register and payment of claims and bills -** (Payments from Juvenile Probation, Adult Probation, LEOSE Fund, DA Motor Vehicle Theft Fund, DA Bad Check Processing Fund, DA Forfeiture Fund, Sheriff Forfeiture Funds, Constable Forfeiture Funds, HIDTA Forfeiture Funds and VIT Interest Fund are presented for recording purposes only.)

2. ✓ **2013 Intradepartmental transfers:**

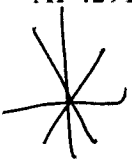

A. **AI-43044** 2013 - HIDTA (1251)

3. **2014 Intradepartmental transfers:**

- A. **AI-43010** 2014 - Tax Office (1100)
- B. **AI-42925** 2014-Jail Dept. / Sheriff's Dept. (1100)
- C. **AI-43022** 2014 - Pct. #1 Parks (1100)
- D. **AI-42848** 2014 - Pct. #1 Sanitation (1100)
- E. **AI-42902** 2014 - Pct. #1 R&B (1200)
- F. **AI-43075** 2014 - Pct. 2 CRC - Alamo (1100)

Approved

Clarification purposes only of amount reflected on caption of previous agenda item #42167 (CC approved-01/07/14) to stipulate the correct amount \$13,869.64 of Invoice Seven (7) as submitted by Alcoer Garcia Associates through Contract #10-320-02-08-PO#660264 for Professional Architectural Services for the Design and Construction Of A New Constable Building" in Hidalgo County Precinct #1.

- L. AI-42913 Tax Office:**
 Requesting authority to enter into a 12-month renewal software maintenance agreement through our membership/participation with Department of Information Resources (DIR) awarded vendor CASO Document Management, contract #DIR-SDD-1429 and execute required software maintenance agreement, through requisition #248883 in the amount of \$9,708.08, effective 1/1/2014 - 12/31/2014 (4-1100-415-15-140-001-0-336).
- M. AI-42975** Approval of Application for Payment No. 1 in the amount of \$37,659.24 from Texas Cordia Construction, LLC, contracted vendor for Regal Estates Subdivisions (Pct. 3) as submitted by Javier Hinojosa Engineering, project engineer through (C-CAP-13-192-07-30.)
- N. AI-42970** Acceptance and approval of two (2) Invoices (identified & listed below) for processing and payment submitted by HALFF ASSOCIATES, INC., in connection to "on call" Contract# C-13-044-03-20 under (WA#1-PO#-695232) for the following project: "Renovation of 911/Radio Communications Office at Sheriff's Office" located in Precinct No. 4:
- 1) M181010 - \$ 1,373.00
 - 2) M181044 - \$ 50.34
- O. AI-42671** Requesting authority to advertise a request for bids and approval of procurement packet (i.e. legal notice, specifications, draft contract, etc.) as attached hereto for: "Striping of County Roads, County Owned Parking Lots & Misc. Owned Sites" for Hidalgo County (All funding Sources) RFB No.: 2014-012-CGA, including re-advertising of same project in the event no bids are received and/or rejected and services/project is still required.
- P. AI-42860** Approval of Application for Payment No. 4 in the amount of \$88,571.25 from Reim Construction, Inc., contracted vendor for Ramirez No. 1, 2, & 3 Subdivisions (Pct. 3) as reviewed and submitted by Javier Hinojosa Engineering, project engineer (C-CAP-13-048-05-07).
- Q. AI-43092** Pct. #4:
 Requesting approval of payment for Invoice # 3004-14 (\$4,225.00) submitted by Mata-Garcia Architects, LLP, in connection to C-13-072-09-03 (PO# 700944) for Job Specific: The New Community Resource Center (CRC) Facility/Building in San Carlos, Texas located within Hidalgo County Precinct No. 4.

AI-42913

Purchasing Department 17. L.

CC CONSENT

Meeting Date: 02/11/2014

Submitted By: Matilde Faz, PURCHASING DEPT.

Department: PURCHASING DEPT.

Information

CAPTION

Tax Office:

Requesting authority to enter into a 12-month renewal software maintenance agreement through our membership/participation with Department of Information Resources (DIR) awarded vendor CASO Document Management, contract #DIR-SDD-1429 and execute required software maintenance agreement, through requisition #248883 in the amount of \$9,708.08, effective 1/1/2014 - 12/31/2014 (4-1100-415-15-140-001-0-336).

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2014

ACCT. #: 4-1100-415-15-140-001-0-336

FUNDS AVAILABLE Y/N?: Yes

MATCHING FUNDS Y/N?: No

BUDGETARY IMPACT:

Attachments

Requisition

Quote

Agreement

Legal's Approval

Price verification

Form Review

Inbox

Reviewed By

Date

Purchasing Department

Budget & Management

Auditor's Office

Form Started By: Matilde Faz

Started On: 01/29/2014 04:27 PM

Requisition

Req # 00248883

PO #

Date: 01/02/14

Consent
#42913
2/11/14

Bill To: x
 x

Vendor : 355143

CASO DOCUMENT MANAGEMENT
3453 IH35-N SUITE 215
SAN ANTONIO TX 78219
FAX (210)222-9065

Ship To: TAX ASSESSOR-COLLECTOR
2804 S. BUS. HWY 281
EDINBURG TX 78539-6243

Contact: MARY GARCIA
956-289-7472

Contract No: DIR-SDD-1429

Special Instructions:
C-16

QUANTITY	UOM	DESCRIPTION	UNIT PRICE	AMOUNT
		DIR-SDD-1429 DO NOT DUPLICATE ORDER		
6.00	EACH	CO ANNUAL SOFTWARE MAINTENANCE 01/01/2014 TO 12/31/2014 PAPERVISION ENTERPRISE (SINGLE SEAT) CONTRACT ID# 15892 SERIAL# 50489	257.13	1,542.78
4.00	EACH	CO PAPERVISION ENTERPRISE (SINGLE SEAT) CONTRACT ID 25445 SERIAL# 112510	257.13	1,028.52
1.00	EACH	CO PAPERVISION ENTERPRISE REPORT MANAGEMENT (SINGLE ENTITY) CONTRACT ID#26409 SERIAL # 120706	1,745.92	1,745.92
1.00	EACH	CO PAPERFLOW LITE CONTRACT ID# 18559 SERIAL# 70015	349.18	349.18
1.00	EACH	CO PAPERFLOW LITE CONTRACT ID # 25446 SERIAL # 112511	349.18	349.18
1.00	EACH	CO PAPERFLOW LITE CONTRACT# 27509 SERIAL# 130610	349.18	349.18
1.00	EACH	CO PAPERFLOW LITE CONTRACT #27510 SERIAL # 130611	349.18	349.18
1.00	EACH	CO PAPERFLOW LITE CONTRACT ID# 27511 SERIAL # 130612	349.18	349.18
1.00	EACH	CO PAPERFLOW OCR/BC CONTRACT ID#21417 SERIAL#85993	872.96	872.96
1.00	EACH	CO PROFESSIONAL SERVIES-ONSITE SUPPORT CALL FIRST 3 HOURS	1,232.00	1,232.00
1.00	EACH	CO PROFESSIONAL SERVICES-ONLINE SUPPORT 10-HOURS BLOCK TIME	1,540.00	1,540.00
<p>*****PLEASE NOTE THAT CASO WILL RENEW THIS ANNUAL MAINTENANCE ONLINE UPON RECEIPT OF PAYMENT. TO AVOID DELAY OR ANY LAPSE OF COVERAGE, PLEASE APPROVE THIS QUOTE AND WE WILL SEND AN INVOICE TO YOU FOR PAYMENT. IF THERE IS A LAPSE OF COVERAGE, A REINSTATEMENT FEE WILL BE REQUIRED.</p>				
<p>THIS PO MAY INCREASE DEPENDING ON THE APPROVAL DATE.</p>				
Account No _____			Encumbrance	
4-1100-415-15-140-001-0-336			9,708.08	
			Freight	.00
			Total	9,708.08

Authorized By: _____

Requisition

Req # 00248883

PO #

Date: 01/02/14

Bill To: x
x

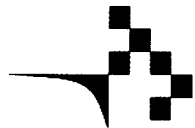
Vendor : 355143
CASO DOCUMENT MANAGEMENT
3453 IH35-N SUITE 215
SAN ANTONIO TX 78219
FAX (210)222-9065

Ship To: TAX ASSESSOR-COLLECTOR
2804 S. BUS. HWY 281
EDINBURG TX 78539-6243

Contact:

QUANTITY	UOM	DESCRIPTION	UNIT PRICE	AMOUNT
		REPORT ROAD HAZARDS 1-866-HCR-SAFE OR 1-866-427-7233		

Authorized By: _____



CASO INC.

CASO Document Management
3453 IH 35 North
Suite 215
San Antonio, TX 78219

(210) 222-9124
businessoffice@caso.com

Quote

Date	Quote No.
12/09/2013	10410
	Exp. Date

Address
County of Hidalgo Cust# 1054 County of Hidalgo Tax Assessor Collector 2804 S. BUS HWY 281 EDINBURG, TX 78539-6243 USA

Activity	Quantity	Sales Rep	Project	Amount
		ST	DIR-SDD-1429	
• Annual Software Maintenance 1/1/2014 to 12/31/2014				
• PaperVision Enterprise (Single Seat) Contract ID# 15892 Serial# 50489	6	257.13		1,542.78
• Papervision Enterprise (Single Seat) Contract ID 25445 Serial# 112510	4	257.13		1,028.52
• PaperVision Enterprise Report Management (Single Entity) Contract ID # 26409 Serial# 120706	1	1,745.92		1,745.92
• PaperFlow Lite Contract ID# 18559 Serial#70015	1	349.18		349.18
• PaperFlow Lite Contract ID#25446 Serial#112511	1	349.18		349.18
• PaperFlow Lite Contract ID#27509 Serial# 130610	1	349.18		349.18
• PaperFlow Lite Contract ID#27510 Serial# 130611	1	349.18		349.18
• PaperFlow Lite Contract ID#27511 Serial# 130612	1	349.18		349.18
• PaperFlow OCR/BC Contract ID#21417 Serial#85993	1	872.96		872.96
• Professional Services -Onsite Support Call First 3 hours	1	1,232.00		1,232.00
• Professional Services- Online Support 10-hours Block Time	1	1,540.00		1,540.00
• ****Please note that CASO will renew this annual maintenance only upon receipt of payment. To avoid delay or any lapse of coverage, Please approve this quote and we will send an invoice to you for payment. If there is a lapse of coverage, a reinstatement fee will be required.***				
Total				\$9,708.08

For estimate purposes only

Accepted By

Accepted Date

CASO Document Management Software Maintenance Agreement

This Agreement is made and entered into this 1 day of January , 2014 by and between CASO Document Management, a Digitech Dealer with its principal offices at 3453 IH 35N, Suite 215, San Antonio, TX 78219 ("Service Provider"), and the company, person or entity executing this Agreement as the "Licensee" in the space provided below ("Licensee"):

NOW, THEREFORE, the parties mutually agree as follows:

1. **DEFINED TERMS.** The following terms shall have the meanings set forth below for all purposes of this Agreement:

(a) Documentation. "Documentation" means electronic on-line material, including user manuals, provided by Digitech, Inc. for the Software and that relate to the functional, operational or performance characteristics of the Software.

(b) Error. "Error" means any defect or condition inherent in the Software that causes the Software to fail to perform in accordance with the current Documentation published by Digitech, Inc.

(c) EULA. "EULA" is defined in the recitals to this Agreement.

(d) Maintenance and Support Services. "Maintenance and Support Services" means all professional services provided under this Agreement by Service Provider.

(e) Software. "Software" means (1) the current released version of the computer software licensed by Licensee from Digitech, Inc. under the EULA and as listed on Exhibit B attached hereto, and (2) at any time after Service Provider has delivered to Licensee a new version of such computer software as an Upgrade and Enhancement under this Agreement, the released version of such computer software last released prior to the current released version; provided, that the Software will not include any prior released version of such computer software that has been superseded for more than two (2) years (as determined from the date that Digitech, Inc. first announced publicly, through its web site or otherwise, the general release of the next later version of such computer software) by any later released version of such computer software.

(f) Upgrades and Enhancements. "Upgrades and Enhancements" means any and all new versions, improvements, modifications, upgrades, updates, fixes and additions to the Software that Digitech, Inc. commercially releases to its end users generally during the term of this Agreement to correct deficiencies or enhance the capabilities of the Software, together with updates of the Documentation to reflect such new versions, improvements, modifications, upgrades, fixes or additions; provided, however, that the foregoing shall not include new, separate product offerings, new modules, re-platformed Software or new functionality.

CASO Document Management Software Maintenance Agreement

2. MAINTENANCE AND SUPPORT SERVICES.

Generally. Service Provider shall: (1) use its commercially reasonable efforts to correct any properly reported Error(s) in the Software that are confirmed by Digitech, Inc., in the exercise of its commercially reasonable judgment; (2) use its commercially reasonable efforts to correct any properly reported defect(s) (non-conformity to functional specifications mutually agreed upon by Service Provider and Licensee) in any configurations of the Workflow modules of the Software that are created by Service Provider or any integrations of the Software with other applications, software or hardware that are configured or created by Service Provider, which are confirmed by Service Provider, in the exercise of its commercially reasonable judgment; and (3) upon the request of Licensee, provide technical support and assistance and advice related to the operation and use of the Software by Licensee, or any problems with any of the foregoing. Service Provider shall undertake to report to Digitech Inc. for confirmation any reported Errors promptly after receipt of proper notice from Licensee, in accordance with Section 4(c) of this Agreement and Service Provider's current Error reporting procedures. Service Provider shall undertake to confirm any reported defect(s) described in clause (2) above promptly after receipt of proper notice from Licensee in accordance with Service Provider's current defect reporting procedures. Service Provider shall perform services in an effort to correct confirmed Errors in the Software or defects in configurations or integrations created by Service Provider promptly after making such confirmation. Maintenance and Support Services generally will be available during the hours of 8 a.m. to 5 p.m., CT Time, Monday through Friday, excluding holidays, or as otherwise provided by Service Provider to its end users purchasing continuing Maintenance and Support Services in the normal course of its business, by on-line connectivity, telephonically or both.

(b) On-Site Services. Upon the reasonable request of Licensee, and submission of a purchase order for such services agreeing to pay for such services on a time and materials basis in accordance with Section 5(a)(4), Service Provider may provide on-site Maintenance and Support Services at Licensee's facilities in connection with the correction of any Error(s) involving a mission critical function of the Software that is not functioning in a production environment.

3. UPGRADES AND ENHANCEMENTS. Service Provider will provide to Licensee, in accordance with Digitech, Inc.'s then current policies, all Upgrades and Enhancements to the Software released by Digitech, Inc. during the term of this Agreement. Licensee acknowledges and agrees that Digitech, Inc. has the right, at any time, to change the specifications and operating characteristics of the Software and Digitech, Inc.'s policies respecting Upgrades and Enhancements and the release thereof to its end users. Any Upgrades and Enhancements to the Software and Documentation shall remain proprietary to Digitech, Inc. and the sole and exclusive property of Digitech, Inc., and shall be subject to all of the restrictions, limitations and protections of the EULA. All applicable rights to patents, copyrights, trademarks, other intellectual property rights, applications for any of the foregoing and trade secrets in the Software and Documentation and any Upgrades and Enhancements are and shall remain the exclusive property of Digitech, Inc.

CASO Document Management Software Maintenance Agreement

4. LICENSEE'S RESPONSIBILITIES.

(a) Operation of the Software. Licensee acknowledges and agrees that it is solely responsible for the operation, supervision, management and control of the Software, including but not limited to providing training for its personnel, instituting appropriate security procedures and implementing reasonable procedures to examine and verify all output before use. In addition, Licensee is solely responsible for its data, its database and for maintaining suitable backups of the data and database to prevent data loss in the event of any hardware or software malfunction. Service Provider and Digitech, Inc. shall have no responsibility or liability for data loss regardless of the reasons for said loss. Service Provider and Digitech, Inc. shall have no responsibility or liability for Licensee's selection or use of the Software or any hardware, third party software or systems.

(b) Licensee's Implementation of Error Corrections and Upgrades and Enhancements. In order to maintain the integrity and proper operation of the Software, Licensee agrees to implement, in the manner instructed by Service Provider, all Error corrections and Upgrades and Enhancements. Licensee's failure to implement any Error corrections or Upgrades and Enhancements of the Software as provided in this Section 4(b) shall relieve Service Provider of any responsibility or liability whatsoever for any failure or malfunction of the Software, as modified by a subsequent Error correction or Upgrade and Enhancement, but in no such event shall Licensee be relieved of the responsibility for the payment of fees and charges otherwise properly invoiced during the term hereof.

(c) Notice of Errors; Documentation of Errors. Licensee shall provide prompt notice of any Errors in the Software discovered by Licensee, or otherwise brought to the attention of Licensee, in accordance with Service Provider's then current policies for reporting of Errors. Proper notice may include, without limitation, prompt telephonic and written notice to Service Provider of any alleged Error. If requested by Service Provider, Licensee agrees to provide written documentation of Errors to substantiate the Errors and to assist Service Provider in the detection and correction of said Errors.

(d) Access to Premises and Systems. Licensee shall make available reasonable access to and use of Licensee's premises, computer hardware, peripherals, Software and other software as Service Provider deems necessary to diagnose and correct any Errors or to otherwise provide Maintenance and Support Services. In addition, Licensee acknowledges and agrees that Digitech, Inc. may be retained by Service Provider to provide Error corrections or other Maintenance and Support Services directly to Licensee and, accordingly, Licensee shall provide such same access directly to Digitech, Inc. Such right of access and use shall be provided at no cost or charge to Service Provider or Digitech, Inc.

5. FEES, PAYMENTS, CURRENCY AND TAXES.

(a) Annual Maintenance Fees. Licensee shall pay to Service Provider annual maintenance fees in the amounts invoiced by Service Provider.

CASO Document Management Software Maintenance Agreement

(1) Initial Software. The table on Exhibit B attached hereto sets forth the aggregate invoice amounts for initial annual maintenance fees for each Software module initially licensed, and for all Software modules initially licensed in the aggregate. Licensee shall be required to submit a purchase order for this Agreement, in the amount of the initial annual maintenance fees due hereunder, simultaneously with Licensee's submission of its purchase order for the license of the Software under the EULA.

(2) Additional Software. Service Provider shall invoice Licensee for annual maintenance fees for all Software modules that Licensee additionally licenses under the EULA promptly upon acceptance of Licensee's purchase order for the purchase of Maintenance and Support Services for such Software.

(3) Renewal Periods. Service Provider shall invoice Licensee for annual maintenance fees for renewal terms at least forty-five (45) days prior to the end of the then-current term of this Agreement. In the event that any term of this Agreement for which annual maintenance fees are payable is a period of less than twelve (12) calendar months, the annual maintenance fees for such term will be pro rated based upon the number of calendar months in such period (including the calendar month in which such term of this Agreement commences).

(a) (4) Time and Materials Charges. Notwithstanding anything to the contrary, if Licensee requests (1) Maintenance and Support Services that Service Provider is not obligated to provide because of the provisions of Section 2(c), and Service Provider agrees to provide such requested Services notwithstanding the provisions of Section 2(c), (2) on-site Maintenance and Support Services in accordance with Section 2(b), or (3) any other services in the nature of Maintenance and Support Services that Service Provider is not obligated to provide, or is not obligated to provide in the manner requested, and Service Provider agrees to provide the requested Maintenance and Support Services, then in any such case Licensee agrees that such Maintenance and Support Services shall not be covered by the annual maintenance fees under Section 5(a) and Licensee agrees to pay for such Maintenance and Support Services at Service Provider's standard time and materials charges payable by end users who have not purchased a continuing Software Maintenance Agreement from Service Provider. Service Provider shall invoice Licensee for all time and materials charges hereunder.

(b) Incidental Costs and Expenses. Licensee shall be responsible for all incidental costs and expenses incurred by Service Provider in connection with the performance of this Agreement. Examples of incidental costs and expenses include, without limitation, all costs and expenses for tools, supplies, accessories, media and other expendables purchased or otherwise used by Service Provider, on-line connection charges and out-of-pocket expenses incurred at Licensee's request, including but not limited to travel, meals and lodging expenses for on-site Maintenance and Support Services. Service Provider shall invoice Licensee for all incidental costs and expenses hereunder.

CASO Document Management Software Maintenance Agreement

(c) Payments; Remedies.

(1) Annual Maintenance Fees. Licensee shall pay all invoices for annual maintenance fees in full on or before the last day of the then-current term of this Agreement.

(2) Other Payments. Licensee shall pay all other invoices hereunder in full net thirty (30) days from the date of invoice.

(3) Remedies. All past due amounts shall bear interest at the rate of one and one-half percent (1.5%) per month (or, if lower, the maximum rate lawfully chargeable) from the date due through the date that such past due amounts and such accrued interest are paid in full. In the event of any default by Licensee in the payment of any amounts due hereunder, which default continues un-remedied for at least ten (10) calendar days after the due date of such payment, Service Provider shall have the right to cease to provide any Maintenance and Support Services and Upgrades and Enhancements to Licensee unless and until such default, and any and all other defaults by Licensee under this Agreement, shall have been cured.

6. LIMITED WARRANTY.

(a) Limited Warranty of Services. Service Provider warrants that the Maintenance and Support Services shall be performed in a good and workmanlike manner and substantially according to industry standards. In order to assert any claim that any Maintenance and Support Services fail to conform to this limited warranty, Licensee must notify Service Provider in writing of such claim within thirty (30) days after the date the alleged non-conforming Services are completed. If, after such timely notice from Licensee, the Maintenance and Support Services in question are determined not to conform to this limited warranty, Service Provider's sole obligation, and Licensee's sole remedy, shall be for Service Provider to use commercially reasonable efforts to re-perform the nonconforming Services in an attempt to correct the nonconformity. If Service Provider is unable to correct such nonconformity after a reasonable period of time, Licensee's sole and exclusive remedy shall be termination of this Agreement in accordance with Section 8(b)(3)(B). This warranty specifically excludes non-performance issues caused as a result of any circumstances described in Section 2(c) or (d), incorrect data or incorrect procedures used or provided by Licensee or a third party or failure of Licensee to perform and fulfill its obligations under this Agreement or the EULA.

(b) No Warranty of Upgrades and Enhancements. The EULA shall govern any limited warranty or disclaimers relating to Upgrades and Enhancements of the Software provided to Licensee under this Agreement, and no warranty is given under this Agreement with respect to Upgrades and Enhancements.

7. TERM, RENEWAL AND TERMINATION.

(a) Term. Subject to the early termination provisions of Section 8(b), the initial term of this Agreement (the "Initial Term") shall commence on the day that Service Provider issues to Licensee license codes for the Software modules licensed by Licensee under the EULA and shall expire on the first annual anniversary of such date; and, except as otherwise provided in Section 8(c)(3) below, the term of this Agreement shall be renewed: (1) at the end of the Initial

CASO Document Management Software Maintenance Agreement

Term, for a period from the first day after the end of the Initial Term through December 31 of the calendar year in which the Initial Term ends; and (2) thereafter, annually on a calendar year by calendar year basis.

(b) Early Termination.

(1) Automatic. This Agreement shall terminate automatically, without any other or further action on the part of either of the parties, immediately upon any termination of the EULA.

(2) By Service Provider For Cause. Service Provider shall be entitled to give written notice to Licensee of any breach by Licensee or other failure by Licensee to comply with any material term or condition of the EULA or this Agreement, specifying the nature of such breach or non-compliance and requiring Licensee to cure the breach or non-compliance. If Licensee has not cured, or commenced to cure (if a cure cannot be performed within the time period set forth below), the breach or non-compliance within (A) in the case of non-payment, any breach of Section 1 of the EULA or any breach of Section 3 of this Agreement, ten (10) calendar days after receipt of such written notice, or (B) in the case of any other breach or non-compliance, twenty (20) business days after receipt of such written notice, Service Provider shall be entitled, in addition to any other rights it may have under this Agreement, or otherwise at law or in equity, to immediately terminate this Agreement.

(3) By Licensee.

(A) For Convenience. Licensee may terminate this Agreement at any time, for any reason or for no reason, upon not less than sixty (60) days advance written notice to Service Provider.

(B) For Cause. Licensee shall be entitled to give written notice to Service Provider of any breach by Service Provider or other failure by Service Provider to comply with any material term or condition of this Agreement, specifying the nature of such breach or non-compliance and requiring Service Provider to cure the breach or non-compliance. If Service Provider has not cured, or commenced to cure (if a cure cannot be performed within the time period set forth below), the breach or non-compliance within twenty (20) business days after receipt of written notice, Licensee shall be entitled, in addition to any other rights it may have under this Agreement, or otherwise at law or in equity, to immediately terminate this Agreement; and thereafter, so long as Licensee has complied in all material respects with its obligations under the EULA and this Agreement and is current on all payment obligations under the EULA and this Agreement, Licensee shall be entitled to a refund from Service Provider of the "unused portion of the annual maintenance fees" for the then-current term of this Agreement. For these purposes, the "unused portion of the annual maintenance fees" shall mean that portion of the annual maintenance fees paid by Licensee under Section 5(a) with respect to the term of this Agreement during which such termination of this Agreement is effective, equal to the total of such annual maintenance fees multiplied by a fraction, the numerator of which shall be the number of calendar months during the then-current term of this Agreement that remain until the end of such then-current term, commencing with the calendar month after the calendar month in

**CASO Document Management
Software Maintenance Agreement**

which such termination is effective, and the denominator of which shall be the total number of calendar months in such then-current term determined without regard to such termination.

(C) Non-Renewal. Licensee may elect not to renew this Agreement at the end of the then-current term of this Agreement by written notice to Service Provider on or prior to the date payment is due under Section 5(c)(1) of Service Provider's invoice for annual maintenance fees for the next succeeding renewal term of this Agreement.

(4) By Either Party in Accordance with Section 9. Either party may terminate this Agreement in accordance with the procedures set forth in Section 9.

IN WITNESS WHEREOF, the parties have executed this Agreement by their duly authorized representatives:

Service Provider

Business Address:

By: Ramon Garcia

By: Candice Vance

Print Name: Hon. Judge Ramon Garcia

Print Name: Candice Vance

Title: County Judge

Title: Maintenance Manager

Date: 2/11/14

Date: Tuesday, January 07, 2014

Approved by Commissioners' Court
on 2/11/14 RD

CASO Document Management Software Maintenance Agreement

Exhibit B- Scoop of Contract

- Caso is and shall remain a Digitech Systems vendor in good standing with a local presence in SW Texas.
- This contract includes:
 - ❖ Two annual visits to Tax Office and Motor Vehicle Department
 - ❖ Three hours each, to perform assigned tasks dealing with PaperVision Systems.
 - ❖ Caso will also provide additional service based on an hourly rate.
The trip charge and per diem for the 1st day is included. Additional hours will be provided on an hourly rate as required, along with additional days beyond the 1st at the per diem of \$180 per day.
- This contract includes 10 hours annually for Phone and Online support to Tax Office and Motor Vehicle Department from 8am to 5pm Monday thru Friday, except national holidays. Online Support includes remote monitoring and remote login support at request of Tax Office. Additional hours will be provided on an hourly rate if requested.
- This contract renews all existing Digitech Licenses thru 12/31/2014
 - ❖ PaperVision Enterprise, directory manager included (10Seats)
 - ❖ PaperVision Enterprise Report Management (Single Entity)
 - ❖ PaperFlow Lite (5 Licenses)
 - ❖ PaperFlow OCR/BC (1 License)
 - ❖ DataFlow is no longer applicable

liza.lopez

From: Martha Salazar [martha.salazar@co.hidalgo.tx.us]
Sent: Monday, March 04, 2013 9:33 AM
To: liza.lopez
Subject: Fwd: CASO AGREEMENT for TAX OFFICE REQ228560

*Waa, this was
lost years'*

Ms. Liza:
Proceed to place on agenda.
Thanks,
Marty

PS Attach this e-mail.

From: "Josephine L. Ramirez" <josephine.ramirez@da.co.hidalgo.tx.us>
To: "Martha Salazar" <martha.salazar@co.hidalgo.tx.us>, "Michael Garza" <michael.garza@da.co.hidalgo.tx.us>
Cc: "liza.lopez" <liza.lopez@co.hidalgo.tx.us>
Sent: Monday, March 4, 2013 9:22:18 AM
Subject: RE: CASO AGREEMENT for TAX OFFICE REQ228560

Marty,
I have reviewed the software management agreement with CASO and approve as to the form of the agreement.

Josephine Ramirez Solis
Assistant Criminal District Attorney
County Affairs Section
Office of Criminal District Attorney
Hidalgo County, Texas
100 N. Closter Rm. 303
Edinburg, TX 78539
(956) 318-2313 ext. 3823
(956) 318-2079 FAX
josephine.ramirez@da.co.hidalgo.tx.us

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From: Martha Salazar [mailto:martha.salazar@co.hidalgo.tx.us]
Sent: Friday, March 01, 2013 5:24 PM
To: josephine ramirez; michael garza
Cc: liza.lopez
Subject: Fwd: CASO AGREEMENT for TAX OFFICE REQ228560

Ms. Josephine:
Please review and comment as to form.
Thanks,
Marty

From: "liza.lopez" <liza.lopez@co.hidalgo.tx.us>
To: "Martha Salazar" <martha.salazar@co.hidalgo.tx.us>, "Darlene Belancourt" <darlene.belancourt@co.hidalgo.tx.us>
Cc: "liza.lopez" <liza.lopez@co.hidalgo.tx.us>
Sent: Thursday, February 28, 2013 9:07:08 AM
Subject: CASO AGREEMENT for TAX OFFICE REQ228560

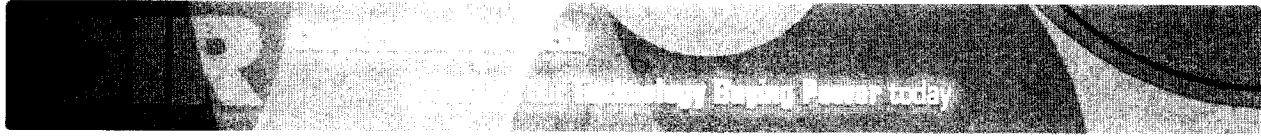
Please send to legal console for approval so we can add on to Commissioners Court for approval.

Thanks:
Liza Lopez
Purchasing Department
318-2626 ext 4866

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CASO, Inc. dba CASO Document Management

URL	Vendor Website	DIR Contract Number	DIR-SDD-1429
Vendor ID	1134020673600	Contract Term End Date	7/7/2014
HUB Type	Non HUB	Contract Exp Date	7/7/2014

CASO, Inc. dba CASO Document Management

Contact [Richard Tamaro](#)
Phone (210) 222-9124
Fax (210) 222-9065

DIR

Contact [Phyllis Benitez](#)
Phone (512) 463-4854
Fax (512) 475-4759

How to Order

1. For product and pricing information, visit the CASO, Inc. dba CASO Document Management website or contact Richard Tamaro at (210) 222-9124.
2. Generate a purchase order, made payable to CASO, Inc. dba CASO Document Management. You must reference the DIR Contract Number **DIR-SDD-1429** on your purchase order.
3. E-mail or Fax your purchase order and quote form to your designated vendor sales representative.

Contract Overview

[Get Adobe Reader](#)

Contract: [DIR-SDD-1429](#)

Standard Terms and Conditions PDF - 427 KB

This appendix contains the standard DIR Terms and Conditions for the contract as of the date identified. Any initial exceptions to these Terms will be contained in the original contract. All subsequent changes or updates to the Terms and Conditions will be reflected in contract amendments.

HUB Subcontracting Plan (HSP) PDF - 338 KB | Updated 06/28/2011

The purpose of the HUB Program is to promote full and equal business opportunities for all businesses in State contracting in accordance with the goals specified in the State of Texas Disparity Study. The HSP identifies all authorized resellers and/or all subcontractors performing services.

Pricing PDF - 8 KB | Updated 06/30/2011

Pricing for available products and/or services under this contract are limited to those identified in the appendix.

Electronic and Information Resources (EIR) Accessibility

Information regarding Electronic and Information Resources (EIR) accessibility of this vendor's offerings is included in the contract. Agencies purchasing products or services are responsible for complying with Texas EIR Accessibility statute and rules, as defined in TGC 2054 Subchapter M, 1TAC 206, and 1 TAC 213. For additional information, visit the Vendor Website or contact the vendor directly.

[< No thanks, return to search](#)

Reseller Vendor Contacts

There are no resellers associated with this contract

- [Capitol Complex Directory](#)
- [Statewide Search](#)
- [Sponsored Sites](#)
- [Planned Procurement Schedule](#)

- [Document Library](#)
- [SAQ Fraud Reporting](#)
- [Homeland Security](#)
- [Texas Veterans Portal](#)

- [FAQs](#)
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- [Site Map](#)
- [Job Postings](#)

Dept. of Information Resources
 300 W. 15th St. Ste. 1300
 Austin, TX 78701 MAP
 (512) 475-4700

CASO DIR PRICE LIST

... CONFIDENTIAL ...

CASO DIR

Line	Qty	Part Number	Product	List Price	MFC Price	DIR Price
1		PVE	SOFTWARE PaperVision Enterprise (view software, concurrent license, includes MS SQL Express 2005 database, Directory Manager for automated importing of electronic docs, Web Server module for browser connectivity, browser-based administration, data replication capabilities, Retention Manager for records retention, Message Manager for email archiving, Directory Manager for monitored file imports)	1,800.00	1,620.00	1,428.48
2		PVE MNT	Annual software maintenance - PVE	324.00	291.60	257.13
1A		PVE 25-49	PaperVision Enterprise 25-49 Licenses Volume Discount	1,664.49	1,488.04	1,320.94
2A		PVE 25-49 MNT	Annual software maintenance - PVE	299.61	269.65	237.77
1B		PVE 50-74	PaperVision Enterprise 50-74 Licenses Volume Discount	1,503.41	1,353.07	1,193.11
2B		PVE 50-74 MNT	Annual software maintenance - PVE	270.61	243.55	214.76
1C		PVE 75-99	PaperVision Enterprise 70-99 Licenses Volume Discount	1,353.07	1,217.76	1,073.79
2C		PVE 75-99 MNT	Annual software maintenance - PVE	243.55	219.20	193.28
1D		PVE 100-249	PaperVision Enterprise 100-249 Licenses Volume Discount	1,288.64	1,159.77	1,022.66
2D		PVE 100-249 MNT	Annual software maintenance - PVE	231.95	208.76	184.08
3		PVE WF	Workflow (per user, requires appropriate number of PaperVision concurrent clients)	400.00	360.00	317.44
4		PVE WF MNT	Annual software maintenance - PVE-WF	100.00	90.00	79.36
5		PVE WORKFLOW TOOL KIT	Workshop (per user, requires appropriate number of PaperVision concurrent clients). ActiveX toolkit enabling the integration of the PaperVision Enterprise Workflow "Workstep Tasks", "My Worksteps", and "Worksteps Waiting on Queue" GUI interfaces into third-party applications.	3,000.00	2,700.00	2,380.80
6		PVE WF TOOLKIT MNT	Annual software maintenance - PVE-WF	600.00	540.00	476.16
7		PVE DA	PVE Workflow Toolkit annual maintenance	3,800.00	3,420.00	3,015.68
8		PVE DA MNT	PaperVision Distribution Assistant embeds a simple viewer for distribution media to enhance the portability of data (allows for self-contained CD's). Licensed per entity	1,700.00	1,080.00	952.32
9		PVE RM	Annual software maintenance - PVE-DA	8,800.00	7,920.00	6,983.68
10		PVE-RM MNT	PaperVision Enterprise Report Manager - COLT (processing appl callout to convert ASCII / EBODIC print spool files for automatic import into PaperVision Single Entry License)	2,200.00	1,980.00	1,746.92
11		PVE RM Enterprise	PaperVision Enterprise Report Manager -- COLT processing application to convert ASCII / EBODIC print spool files for automatic import into PaperVision Unlimited Entry License	44,000.00	39,600.00	34,916.40
12		PVE RMENT MNT	Annual software maintenance - PVE-RMENT	11,000.00	9,900.00	8,729.60
13		PVX	PaperVision Express - concurrent user license for basic document retrieval (Uses the Microsoft SQL Express 2005 database. No Web client address)	1,000.00	900.00	793.60
14		PVX MNT	Annual software maintenance - PVX	200.00	180.00	158.72
15		PVC SCAN NAMED	Scan and import documents into batches. Required during any batch step (manual or automated) that scans or imports documents. Named Seal license	1,400.00	1,260.00	1,111.04
16		PVC SCAN N MNT	PVC Scan Named Seal Annual maintenance	252.00	226.80	199.99
17		PVC SCAN CONCUR	Scan and import documents into batches. Required during any batch step (manual or automated) that scans or imports documents. Concurrent User license	2,800.00	2,520.00	2,222.08
18		PVC SCAN C MNT	PVC Scan Concurrent User Annual maintenance	504.00	453.60	395.97
19		PVC INDEX NAMED	Hand-key index value population and validation within batches. Required during any batch step that performs hand-key indexing of documents. Named Seal license	1,400.00	1,260.00	1,111.04
20		PVC INDEX N MNT	PVC Index Named Seal Annual maintenance	252.00	226.80	199.99
21		PVC INDEX CONCUR	Hand-key index value population and validation within batches. Required during any batch step that performs hand-key indexing of documents. Concurrent User license	2,800.00	2,520.00	2,222.08
22		PVC INDEX C MNT	PVC Scan Concurrent User Annual maintenance	504.00	453.60	395.97

CASO (Concurrent User) Management Conference

23	PVC IMG PROC NAMED	Color and Bilingual (black and white) image processing to perform image manipulation and cleanup. Also enables automatic page deletion based on criteria such as page dimensions, color content, and blank pages. Required during any step where documents are being scanned or imported for jobs defined to include image processing. Named Seal license	1,400.00	1,260.00	1,111.04
24	PVC IMG PROC N-MINT	PVC Image Processing Named Seal Annual maintenance	252.00	226.80	199.99
25	PVC IMG PROC CONCUR	Color and bilingual (black and white) image processing to perform image manipulation and cleanup. Also enables automatic page deletion based on criteria such as page dimensions, color content, and blank pages. Required during any step where documents are being scanned or imported for jobs defined to include image processing. Concurrent User license	2,800.00	2,520.00	2,222.08
26	PVC IMG PROC C-MINT	PVC Image Processing Concurrent User Annual maintenance	504.00	453.60	399.97
27	PVC Barcode 1D NAMED	One-dimensional (1D) barcode recognition for index value population and document break insertion. Recognition can be performed as images or captured or as a separate automated process. Required during any step where documents are being scanned or imported for jobs defined to include 1D barcode recognition. Named Seal license	1,400.00	1,260.00	1,111.04
28	PVC Barcode 1D N-MINT	PVC Barcode 1D annual maintenance. Named Seal	252.00	226.80	199.99
29	PVC Barcode 1D CONCUR	One-dimensional (1D) barcode recognition for index value population and document break insertion. Recognition can be performed as images or captured or as a separate automated process. Required during any step where documents are being scanned or imported for jobs defined to include 1D barcode recognition. Concurrent User license	2,800.00	2,520.00	2,222.08
30	PVC Barcode 1D C-MINT	PVC Barcode 1D annual maintenance. Concurrent User	504.00	453.60	399.97
31	PVC Barcode 2D NAMED	Two-dimensional (2D) barcode recognition for index value population and document break insertion. Recognition can be performed as images or captured or as a separate automated process. Required during any step where documents are being scanned or imported for jobs defined to include 2D barcode recognition. Named Seal license	1,400.00	1,260.00	1,111.04
32	PVC Barcode 2D N-MINT	PVC Barcode 2D annual maintenance. Named Seal	252.00	226.80	199.99
33	PVC Barcode 2D CONCUR	Two-dimensional (2D) barcode recognition for index value population and document break insertion. Recognition can be performed as images or captured or as a separate automated process. Required during any step where documents are being scanned or imported for jobs defined to include 2D barcode recognition. Concurrent User license	2,800.00	2,520.00	2,222.08
34	PVC Barcode 2D C-MINT	PVC Barcode 2D annual maintenance. Concurrent User	504.00	453.60	399.97
34.1	PVC OCR NAMED	Optical Character Recognition (OCR) for index value population and document break insertion as an automated process. Required during any step where documents are being scanned or imported for jobs defined to include optical character recognition (OCR).	1,400.00	1,260.00	1,111.04
34.2	PVC OCR N-MINT	PVC OCR annual maintenance. Named Seal	252.00	226.80	199.99
39	PVC OT Zonal OCR NAMED	Open Text Zonal Optical Character Recognition (OCR) for index value population and document break insertion as an automated process. Required during any step where documents are being scanned or imported for jobs defined to include optical character recognition (OCR). Named Seal license	1,400.00	1,260.00	1,111.04
40	PVC OT Zonal OCR N-MINT	PVC OT Zonal OCR annual maintenance. Named Seal	252.00	226.80	199.99
41	PVC OT Zonal OCR CONCUR	Open Text Optical Character Recognition (OCR) for index value population and document break insertion as an automated process. Required during any step where documents are being scanned or imported for jobs defined to include optical character recognition (OCR). Concurrent User license	2,800.00	2,520.00	2,222.08
42	PVC OT Zonal OCR C-MINT	PVC OT Zonal OCR annual maintenance. Concurrent User	504.00	453.60	399.97

35	PVC Full-Text OCR NAMED	Full-Text Optical Character Recognition (OCR) for adding full-text search capabilities to scanned images	1,400.00	1,260.00	1,111.04
36	PVC Full-Text OCR NAMED	PVC Full-Text OCR annual maintenance-Named Seal	252.00	226.80	199.99
36.1	PVC OT Full-Text OCR NAMED	Open Text Full-Text Optical Character Recognition (OCR) for adding full-text search capabilities to scanned images	1,400.00	1,260.00	1,111.04
36.2	PVC OT Full-Text OCR NAMED	PVC OT Full-Text OCR annual maintenance-Named Seal	252.00	226.80	199.99
36.3	PVC OT Full-Text OCR CONCUR	Open Text Full-Text Optical Character Recognition (OCR) for adding full-text search capabilities to scanned images	1,400.00	1,260.00	1,111.04
36.4	PVC OT Full-Text OCR C-MNT	PVC OT Full-Text OCR annual maintenance-Named Seal	252.00	226.80	199.99
37	PVC OCR TTS	Optical Character Recognition (OCR) Text-to-Speech add-on for converting OCR'd pages to Wave audio files. Requires Full-Text OCR license	200.00	180.00	158.72
38	PVC OCR TTS N-MNT	PVC OCR TTS annual maintenance	50.00	45.00	39.56
43	PVC Handwriting NAMED	Constrained (boxed) handwriting recognition for index value population and document break insertion as an automated process. Required during any step where documents are being scanned or imported for jobs defined to include handwriting recognition. Named Seal license	2,800.00	2,520.00	2,222.08
44	PVC Handwriting N-MNT	PVC Handwriting Annual Maintenance - Named Seal	504.00	453.60	399.97
45	PVC Handwriting CONCUR	... no longer available ...			
46	PVC Handwriting C-MNT	... no longer available ...			
47	PVC QC Manual - named	PVC QC Manual enables operators to apply Quality Control tags to batches, documents, pages and indexes	1,400.00	1,260.00	1,111.04
48	PVC QC Manual - N-mnt	PVC QC Manual annual maintenance - named seal	252.00	226.80	199.99
49	PVC QC Manual - Concurrent	PVC QC Manual enables operators to apply Quality Control tags to batches, documents, pages and indexes	2,800.00	2,520.00	2,222.08
50	PVC QC Manual - C-mnt	PVC QC Manual annual maintenance - concurrent	504.00	453.60	399.97
51	PVC QC Auto - named	PVC QC Auto Performs quality review of batches, documents pages and indexes. Named seal	1,400.00	1,260.00	1,111.04
52	PVC QC Auto - N-mnt	PVC QC Auto annual maintenance - named seal	252.00	226.80	199.99
53	PVC QC Auto - Concurrent	PVC QC Auto Performs quality review of batches, documents pages and indexes. Concurrent license	2,800.00	2,520.00	2,222.08
54	PVC QC Auto - C-mnt	PVC QC Auto annual maintenance - concurrent	504.00	453.60	399.97
55	PEP	PaperFlow Pro (Scan, display, index, zoned OCR, bar code, match & merge, automation manager, import, export conversions) - Intended for full-featured scanning requiring export to retrieval software other than Paper-Vision Enterprise	8,000.00	7,200.00	6,348.80
56	PEP-MNT	Annual software maintenance - PEP	1,600.00	1,440.00	1,269.76
57	PI	PaperFlow (Scan, display, index, match & merge, automation manager, import, plus any two of bar code, zoned OCR and Export). Standard configuration includes bar code and zoned OCR	5,500.00	4,950.00	4,364.60
58	PEP-MNT	Annual software maintenance - PI	1,100.00	990.00	872.96
59	PFL	PaperFlow Lite (Scan, display, index, match & merge, automation manager, import, export conversions). Does not include bar code or zoned OCR	2,200.00	1,980.00	1,745.92
60	PFL-MNT	Annual software maintenance - PFL-MNT	440.00	396.00	349.18
61	OCRFLOW	OCRFLOW - convert PaperFlow Data Groups to full text data for retrieval in PaperVision Enterprise or export to additional formats like Word ASCII text, etc.	2,800.00	2,520.00	2,222.08
62	OCRFLOW-MNT	Annual software maintenance - OCRFLOW	560.00	504.00	444.42

63	EXTOCR	Add on to OCFlow that adds 7 OCR engines to provide recognition of forms such as dot matrix, Optical Mark Recognition, Numerical OCR, Handprint OCR, Braille, MICR, Dot-Digit and Dash-Digit formats. Requires a Paperflow with OCFlow license.	3,400.00	3,060.00	2,698.24
64	EXTOCR MNT	Annual software maintenance - EXTOCR	680.00	612.00	539.65
65	OCFLOW	OCFlow - perform quality control processes on Paperflow Data Groups in both attended and unattended sessions. Support marking erroneous documents in Data Groups to interfaces with Paperflow Annual software maintenance - OCFLOW	2,800.00	2,520.00	2,222.08
66	OCFLOW MNT	Annual software maintenance - OCFLOW	560.00	504.00	444.42
67					
68					
69	IF DIGITECH 3	One-time purchase for users with Digitech's PVE or Images Site ONLY 3 Concurrent Users. Unlimited forms submissions, digital signatures, unlimited concurrent users include with purchases made by 9-30-10) One-time purchase for non-Digitech users. 15 Concurrent Users. Unlimited forms, submissions, digital signatures Additional concurrent user license One-time purchase for non-Digitech users. Unlimited Concurrent Users. Unlimited forms, submissions, digital signatures 20% of license fee per year including year one.	4,800.00	4,320.00	3,936.00
70	IF OPEN 15	One-time purchase for non-Digitech users. 15 Concurrent Users. Unlimited forms, submissions, digital signatures Additional concurrent user license One-time purchase for non-Digitech users. Unlimited Concurrent Users. Unlimited forms, submissions, digital signatures 20% of license fee per year including year one.	7,200.00	6,480.00	5,904.00
71	IF ADD USER PURC	Additional concurrent user license	275.00	247.50	225.50
72	IF OPEN UNLIMITED	One-time purchase for non-Digitech users. Unlimited Concurrent Users. Unlimited forms, submissions, digital signatures 20% of license fee per year including year one.	19,200.00	17,280.00	15,744.00
73	IF ANNUAL MAINT				
74					
75					
76	IF DIGITECH 3-SaaS	Monthly License for users with Digitech's PVE or Images Site only 3 Concurrent Users. Unlimited forms, submissions, digital signatures (unlimited concurrent users include with purchases made by 9-30-10) Monthly license for users with Digitech's PVE or Images Site only. 15 Concurrent Users. Unlimited forms, submissions, digital signatures Additional concurrent user license. SaaS Monthly license for users with Digitech's PVE or Images Site only. Unlimited Concurrent Users. Unlimited forms, submissions, digital signatures	240.00	216.00	196.80
77	IF OPEN 15-SaaS	Monthly License for users with Digitech's PVE or Images Site only. 15 Concurrent Users. Unlimited forms, submissions, digital signatures Additional concurrent user license. SaaS Monthly license for users with Digitech's PVE or Images Site only. Unlimited Concurrent Users. Unlimited forms, submissions, digital signatures	360.00	324.00	295.20
78	IF ADD USER SaaS	Additional concurrent user license. SaaS	25.00	22.50	20.50
79	IF OPEN UNLIMITED-SaaS	Monthly license for users with Digitech's PVE or Images Site only. Unlimited Concurrent Users. Unlimited forms, submissions, digital signatures	960.00	864.00	787.20
187	ProServ HR				
188	ProServ P/S1	Professional Services hourly rate. 1.7 hours per hour (\$268.80)	235.00	220.00	206.80
189	ProServ P/S2	Professional Services daily rate. 1-4 days per day (\$1,800)	1,640.00	1,541.00	1,443.20
190	ProServ P/S3	Professional Services daily rate. 5-14 days per day (\$1,524) <i>1,025 / 960</i>	1,400.00	1,316.00	1,242.00
191	ProServ P/SA	Professional Services daily rate. 15+ days per day (\$1,322)	1,200.00	1,128.00	1,056.00
192	ProServ P/SA	Advanced Professional Services to include workflow, clustering replication system-to-system integration (API) and other advanced solutions	Plus 25% Rate	Plus 25% Rate	Plus 25% Rate

TERMS: 50% with order, balance upon installation.

JW
COX

CASO DOCUMENT MANAGEMENT

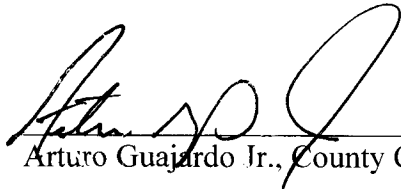
EDINBURG TAX OFFICE

SOFTWARE MAINTENANCE AGREEMENT

Approved in CC on February 11, 2014

ATTEST:

HIDALGO COUNTY CLERK
100 NORTH CLOSNER
EDINBURG, TEXAS 78539



Arturo Guajardo Jr., County Clerk