



# CERTIFICATE OF SUBSTANTIAL COMPLETION

PROJECT NO: C-13-258-10-15

PROJECT: Hidalgo Conty Sheriff's Office Facility  
Modifications to Incorporate Motorola and 911  
Equipment

DATE OF SUBSTANTIAL COMPLETION: 4/9/2014

TO:  
Ms. Martha Salazar CPPB, Purchasing Agent  
Hidalgo County Purchasing Department  
2802 S. Business Hwy. 281  
Edinburg, Tx 78539

Dear Ms. Salazar:

This is to certify that the project work has been reviewed, inspected and determined, to the best knowledge, information and belief of the Engineer, to be substantially complete as of the date noted above in accordance with the criteria outlined in The General Conditions of the Contract and the Specifications, including without limitation a) suitable for occupancy, b) determined to be fully and comfortably usable, c) fully cleaned and appropriate for presentation to the public and d) the work has been substantially completed in accordance with plans and specifications, addenda, change orders, and supplemental agreements thereto, with exception of punch list items attached.

A punch list of work to be completed, work not in compliance with the Drawings or Specifications, and unsatisfactory work is attached. The Contractor shall complete each and every item identified on the punch list specifying the Subcontractor or trade responsible for the work, and the dates that the completion or correction will be commenced and finished prior to Final Acceptance.

Except as stated in this Certificate of Substantial Completion, all manufacturers' warranties, other special warranties and the Contractor's one-year obligation to perform remedial work, shall commence on the Date of Substantial Completion noted above.

This Notice of Substantial Completion shall be effective and establish the Date of Substantial Completion.

Thomas E. Dearmin  
Signature - Engineer

By: Thomas E. Dearmin, PE; Halff Associates

Date: 4/30/2014

Gilbert Herrera  
Signature - Contractor

By: Gilbert Herrera,; Herrera and Hunt, Inc

Date 5/1/14

Ramon Garcia  
Signature - Owner Hidalgo County

By: Ramon Garcia: Hidalgo County Judge

Date \_\_\_\_\_

C-13-258-10-15

Hidalgo County Sheriff's Office

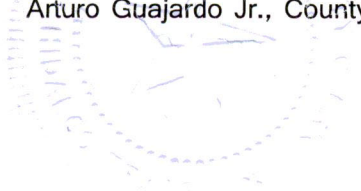
"Facility Modifications to Incorporate Motorola and 911 Equipment Project"

SUBSTANTIAL COMPLETION

ATTEST:



Arturo Guajardo Jr., County Clerk



## PUNCH LIST

<b>FROM:</b>	Thomas E. Dearmin <i>Email: tdearmin@halff.com</i>	<b>DATE:</b>	03/19/2014
<b>TO (Contractor):</b>	Herrera & Hunt, Inc.	<b>AVO:</b>	29607 (WA01)
<b>CONTRACT FOR:</b>	Construction	<b>PROJECT:</b>	Hidalgo County Sheriff's Office Modifications to Incorporate Motorola and 911 Equipment Edinburg, Texas

The following items require the attention of the Contractor for completion or correction. This list may not be all-inclusive, and the failure to include any items on this list does not alter the responsibility of the Contractor to complete all Work in accordance with the Contract Documents.

ITEM NO.	LOCATION (AREA)	DESCRIPTION	COMPLETION DATE	A/E CHECK DATE
1.	E Roof Area	Remove existing pvc 90 elbow and piece through roof and install Chem curb. This applies to power and control conduits. Refer to Detail 5 Sheet MH201.	<i>4/02/14</i>	
2.	E Roof Area	Provide grounding within disconnect switches per manufacturer's detail. Grounding to insulated lugs do not provide equipment ground.	<i>4/02/14</i>	
3.	E Roof Area	Provide switch mounting that secures the device. Mounting must be secure too roof.	<i>4/03/14</i>	
4.	E Roof Area	Flex connections to vibrating equipment to be Liquid tight Metallic conduit. Non metallic not acceptable.	<i>4/03/14</i>	
5.	E Roof Area	Install nameplates on disconnects.	<i>3/24/14</i>	
6.	E Main Electrical	Transformers need to be grounded.	<i>3/24/14</i>	
7.	E Main Electrical	Clean Debris	<i>4/01/14</i>	
8.	E Main Electrical	Put nameplates on transformers and breakers	<i>3/27/14</i>	
9.	E Main Electrical	Support Flexible conduits to transformers. Cable ties not acceptable.	<i>3/27/14</i>	



# Halff Associates

5000 West Military, Suite 100  
McAllen, Texas 78503  
(956) 664-0286  
Fax: (956) 664-0282

- 10. E Main Electrical Power to 911 feed needs connection *NEED UPS / BYPASS*
- 11. E Main Electrical Remove unused TSTAT
- 12. E Main Electrical Fire seal Electrical room conduit penetrations *4/02/14*
- 13. E Outside Main Electrical Provide concrete pad at main switch, and provide patch sidewalk. *3/21/14*
- 14. E Outside Main Electrical Provide Nameplate on switch *3/27/14*
- 15. E Outside Main Electrical Reroute telephone conduit behind main switch. *3/27/14*
- 16. E IT Room Install 20A twist lock receptacles per note 2. *4/01/14*
- 17. E IT and Call center room Label all new outlets in room as COPSSee Spec section 2627626 Para 3.2 A 2 *3/28/14*
- 18. E IT room Provide panel testing and infrared testing per Spec section 262416 Para 3.4 D *NEED UPS / BYPASS*
- 19. E IT Room Provide circuit #s on and marking receptacles and wire markers per Spec 262726 Para 3.2A1 *3/27/14*
- 20. E IT room Provide directory for all panels *3/31/14*
- 21. E Call Center room Install Fire Alarm annunciator and secure ceiling mounted fire alarm devices *4/04/14*
- 22. E Call Center room Test all receptacles per Spec section 262716 Para 3.3 A and B.
- 23. E General Provide Spare fuses
- 24. E IT room Furnish and install ground ring and ground bar pwe Key notes 5 and 8 Sheet EP201.I *3/27/14*
- 25. E Call center room Furnish and install dimmable type A fixtures. *4/02/14*
- 26. E IT room Provide test reports for fire suppression system. Confirm with Firie Marshall. *4/03/14*
- 27. E IT room Furnish and install fixture clips as specified in section 265100 2.8C. *4/01/14*
- 28. E General Provide Recore drawings and documentation per Section 260000 Para 2.2



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29 E Main Electrical Interconnect ground rods Per 260526 Para 3.4  
room

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ATTACHMENTS:

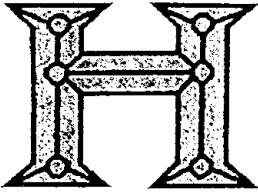
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SIGNED:

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COPIES:  OWNER --Richard Ozuna and Gabriel Casteneda  
 CONTRACTOR-Domingo Pequino Herrera and Hunt and Gilbert Herrera  
Cc: Rolando Ayala office and Alma Galvan office

FILE



HERRERA & HUNT, INC.  
PO BOX 49  
ALAMO, TX 78516  
JOB ORDER CONTRACTING SPECIALISTS

April 9, 2014

Mr. Thomas E. Dearmin, PE, LEED AP  
Halff Associated  
5000 W. Military Hwy., Ste. 100  
McAllen, TX 78503-7446

Mr. Dearmin:

The Hidalgo County Sheriff's Office – Facility Modifications to Incorporate Motorola and 911 Equipment project is substantially complete. All punch list items have been addressed.

Thank You,

A handwritten signature in black ink, appearing to read "Gilbert Herrera". The signature is written in a cursive, flowing style with a long horizontal line extending to the right.

Gilbert Herrera  
President

330-5566

**Dearmin, Tom**

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**From:** Gabriel Castaneda <gabriel.castaneda@hidalgo.org>  
**Sent:** Thursday, April 24, 2014 9:24 AM  
**To:** 'Moises Salazar'; Dearmin, Tom  
**Cc:** 'richard ozuna'; 'Juan Tapia'; 'Leticia H. Saenz'  
**Subject:** RE: Substantial Completion - Hidalgo County Sheriff's Office Facility Modifications to Incorporate Motorola and 911

Mr. Salazar,

I am in agreement of the substantial completion request. Please move forward with the placement of the agenda item for approval.

Thank you,

*G. Castañeda*

**From:** Moises Salazar [<mailto:moises.salazar@co.hidalgo.tx.us>]  
**Sent:** Thursday, April 17, 2014 9:15 AM  
**To:** Gabriel Castaneda; Tom Dearmin  
**Cc:** richard ozuna; Juan Tapia; Leticia H. Saenz  
**Subject:** Re: Substantial Completion - Hidalgo County Sheriff's Office Facility Modifications to Incorporate Motorola and 911

Commander Castaneda,  
Once you finish your review and approval of the substantial completion letter, please provide directive as to place an agenda item for Commissioners' Court approval.

Mr. Dearmin,  
Could your substantial completion form include spaces where all parties could sign for acceptance?

We appreciate your help.

Thank you.

From the desk of:

*Moises Salazar, Buyer III*

*Hidalgo County Purchasing Department*

*2802 South Business Hwy 281*

*Edinburg, TX 78539*

*(956) 292-7000 Ext. 4863*

*(956) 318-2626*

*(956) 292-7612 Fax*

*[moises.salazar@co.hidalgo.tx.us](mailto:moises.salazar@co.hidalgo.tx.us)*

2. AI-44564 Approval of the following requisition listed for operating expenditures exceeding \$7,500:

Program	Req. No.	Vendor	Amount	Item
Pct. 2 Administration	256822	AL3 Enterprises	\$10,501.00	Access control for side gates

**D. Constables**

1. AI-44358 Acceptance and approval of Payment Application #1 in the amount of \$45,199.85 as submitted by Herrera & Hunt Inc. in connection with: "Concrete Work and Water Line Improvements" to Constable Pct. 1 New Building" (PO#692409) as reviewed and approved by Facilities Management and Mr. Raul Sesin, P.E.

**E. Sheriff's Office**

1. AI-44198 A. Presentation of the scoring/evaluation grid (for purpose of CC determination as "Qualified" so as to proceed with next step of the procurement process) of the sole response received from **Dr. Gumaro Garza, MD** (as detailed in documentation attached herein) for: Professional Physician Services for Inmates for Hidalgo County-Adult Detention Facility- RFQ 2014-111-04-30-YZV.

B. Authority for Purchasing Department and or other county Staff to negotiate a professional physician services contract with the qualified participant Dr. Gumaro Garza for the provision of "Professional Physician Services for Inmates" for Hidalgo County Sheriff's Office.

2. AI-44329 Acceptance and approval of "Certificate of Substantial Completion" submitted and certified by project engineer, Half Associates, Inc., reflecting substantial completion date of April 9th, 2014 by Herrera & Hunt, Inc. awarded contractor for the "Sheriff's Office Facility Modifications to Incorporate 911 and Motorola Equipment" (Contract No. C-13-258-10-15).

**F. Co. Wide**

1. AI-44280 Recommending bid award and approval of contract to the responsible bidder submitting the lowest and best bid meeting all specifications and or requirements for: "Striping-Marking of County Roads, Co. Owned Parking Lots, Etc.-Hidalgo County-Bid No.: 2014-012-03-19-CGA.

2. AI-44289 Recommending bid award and approval of contract to the responsible vendor submitting the lowest and best bid meeting all specifications and/or requirements for: "Mats, Dust Mops and Shop Rags" for Hidalgo County-Bid No.: 2014-016-03-19-CGA.

25. **Closed Session:**  
Commissioners' Court may go into Closed Session pursuant to Chapter 551, Texas Government Code, Sections 551.071 & 551.072 to discuss the following:

**A. Real Estate Acquisition**

*[Handwritten signatures and initials]*

AI-44329

Purchasing Department 42. AA. 0.

CC - REGULAR

Meeting Date: 05/13/2014

Submitted For: Marty Salazar

Submitted By: Moises Salazar, PURCHASING DEPT.

Department: PURCHASING DEPT.

Information

CAPTION

Acceptance and approval of "Certificate of Substantial Completion" submitted and certified by project engineer, Half Associates, Inc., reflecting substantial completion date of April 9th, 2014 by Herrera & Hunt, Inc. awarded contractor for the "Sheriff's Office Facility Modifications to incorporate 911 and Motorola Equipment" (Contract No. C-13-258-10-15).

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2014

ACCT. #: 4-1100-421-00-280-083-0-431

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

PO# 700777

Attachments

Certificate of Substantial completion and punch list.

Form Review

**Inbox**  
Purchasing Department  
Budget & Management  
Auditor's Office

**Reviewed By**

**Date**

Form Started By: Moises Salazar

Started On: 04/30/2014