



Memorandum of Understanding

Between

Edinburg Consolidated Independent School District

And

Hidalgo County Head Start Edinburg #IV

I. Purpose of the Memorandum of Understanding

The purpose of this MOU is to establish a working arrangement between Edinburg Consolidated Independent School District (Edinburg CISD) and Hidalgo County Head Start to fulfill the partnership commitment as stipulated in the Texas Literacy Initiative (TLI) Grant provided by the Texas Education Agency (TEA) and described herein as the TLI-School **READ**iness Program.

This MOU supports a variety of activities, which aims to assist the Hidalgo County Head Start with its pre-literacy initiatives for 3 to 4 year olds and professional development for teachers that are associated with the pre-literacy initiatives. As indicated in this MOU, The Edinburg CISD and the Hidalgo County Head Start will collaborate on the services that will enable each entity to increase the oral language and pre-literacy skills of participating preschool children.

This MOU represents the intent between the parties to work together to:

- Increase the oral language and pre-literacy of participating preschool children,
- Provide instructional services to 3 to 4 year olds,
- Offer teachers professional development for successful implementation of strategies learned,
- Provide teachers with the resources and tools needed to accomplish program goals,
- Offer staff just compensation for extra duties associated with the program, implementation, and management.
- Administer readiness assessments for preschool children as required by Texas Education Agency – TLI Grant,
- Implement and manage program activities, efficiently and effectively.

II. Background

The purpose of the Texas Literacy Initiative is to improve school readiness success in the areas of language and literacy for disadvantaged students in targeted school districts, including their associated early childhood educators. Through the use of a Literacy Line model, the Edinburg CISD and Hidalgo County Head Start will collaborate to implement the Texas State Literacy Plan which is intended to provide instructional and programming alignment for language, pre-literacy, and literacy development and ease the transition for children across their entire learning careers. This partnership is necessary because to have a fully articulated Literacy Line, it must include all levels: age zero to school entry, elementary, middle, and high school(s).

III. Collaborative Objectives and Acknowledgements

The Edinburg CISD and the Hidalgo County Head Start will create both prescriptive and customized services that facilitate the needs and primary goals of the grant for birth to preschool children. Specifically, the scope of work and services shall be focused on increasing the oral language and pre-literacy skills of participating preschool children at Hidalgo County Head Start.

Hidalgo County Head Start program and services that have been authorized by the TEA to facilitate this grant and assist in meeting these goals are the following:

1. Technical assistance and support from TLI leaders of the Texas Education Agency that include Education Service Centers, the Children's Learning Institute and the University of Texas Health Science Center at Houston, the Institute of Public School Initiatives at the University of Texas at Austin, the Meadows Center for Preventing Educational Risk at the University of Texas at Austin, and the Vaughn Gross Center for Reading and Language Arts at The University of Texas at Austin.
2. Attend state-provided professional development training to support the Texas Literacy Initiative to include: (but not limited to)
 - Participate in online training in Project Share, course facilitation, and building support structures for TLI- 12 week course module based on LASERS (Leadership, Assessment, Standards-based instruction, Effective instructional framework, Reporting and accountability, Sustainability)
 - TLI Summer Institute (Evidence base professional development)
3. Conduct at least three data analysis meetings each fiscal year and communicate results to ECISD Project Manager at least ten days after completing the analysis.
4. Participate in Project Share.
5. Implement a comprehensive literacy program that addresses what is known from evidence about developmental factors and instructional practices critical for all children to become readers and writers.

The specific services and programs which the Hidalgo County Head Start will provide are stipulated in section V.

IV. Responsibilities of Edinburg CISD

Edinburg CISD is establishing this memorandum with Hidalgo County Head Start to implement TLI grant activities to improve the pre-literacy skills of 0-4 year olds and ease their transition into our schools. The Edinburg CISD will allocate \$65,850 to assist Hidalgo County Head Start in implementing the activities stipulated within this MOU. Hidalgo County Head Start will be on a cost reimbursement basis. The Edinburg CISD will reimburse Hidalgo County Head Start no more often than monthly for allowable costs incurred.

1. Collaboration with Hidalgo County Head Start to enhance their instruction by acquiring sets of literary materials and other curriculum resources.
2. Provide technical assistance and training to increase the use of data and data analysis.
3. To ensure fidelity at Hidalgo County Head Start, we will verify and review the relevance and accuracy of the information provided.

V. Responsibilities of Hidalgo County Head Start

The Hidalgo County Head Start agrees to service the school with its resources, programs, consultative services, and expertise regarding the delivery of a consolidated suite of tools and programs including:

1. Establish and implement a comprehensive literacy development and educating program to advance pre-literacy skills in students from birth through 4 year olds, including limited-English-proficient students and students with disabilities.
2. Use such funds for services and activities using research-based methods that have the characteristics of improving classroom literacy instruction and practice.
3. Prepare eligible children of the Edinburg CISD community to enter kindergarten on or above grade level and ready to benefit from the full array of public educational services to keep them on grade level in kindergarten and beyond.
4. Participate in Project Share.
5. Provide a professional development plan for educators that are age and developmentally appropriate for the age of the child served by the educator.
6. Monitor outcomes by collecting and reporting applicable data.
 - The percentage of participating four year old children who achieve significant gains on an assessment of letter knowledge, vocabulary, phonological awareness, and oral language skills.
 - Disaggregate data for disadvantaged children, including economically disadvantaged children, limited-English-proficient children, and children with disabilities, who achieve significant gains on an assessment of letter knowledge, vocabulary, phonological awareness, and oral language skills.
 - To ensure accountability for implementation, teachers will submit adequate documentation that evidences completion of tasks and attainment of academic performance.
7. Invoice the Edinburg CISD on the 15th of each month for allowable cost incurred in the performance of the activities contemplated in this Agreement. All invoices submitted will include a reference to this MOU, supporting documentation (i.e., copy of receipts), and a certification as to truth and accuracy of invoice.

VI. Effective Date and Signature

This Memorandum of Understanding shall be effective upon the signature of Edinburg CISD and Hidalgo County Head Start authorized officials.

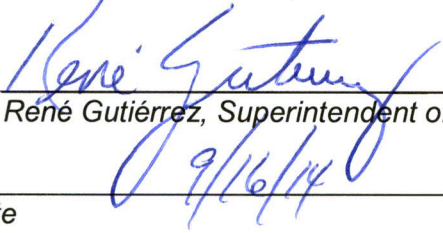
The services and terms of this MOU will cover the following dates:

September 01, 2014 – August 31, 2015.

VII. Governing Law:

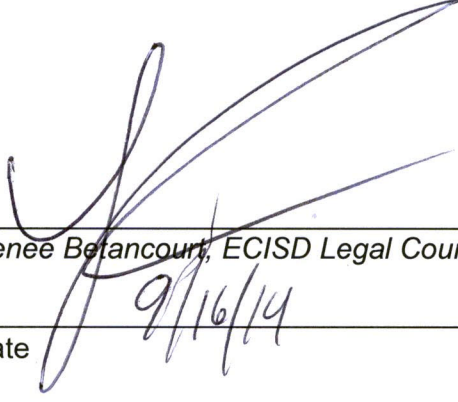
This Memorandum of Understanding will be construed in accordance with the Laws of the State of Texas and is performable in Hidalgo County, Texas.

Edinburg C.I.S.D.



Dr. René Gutiérrez, Superintendent of Schools


Date 9/16/14



Renée Belancourt, ECISD Legal Counselor

Date 9/16/14

Hidalgo County Head Start Program



Honorable Ramon Garcia
Hidalgo County Judge

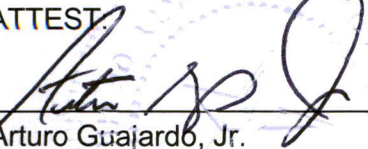


Teresa Flores, Executive Director
Hidalgo County Head Start Program

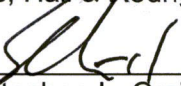
Date APPROVED BY
COMMISSIONERS' COURT
ON: 8/25/14

9-29-2014

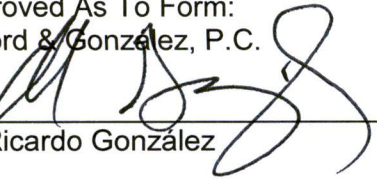
Date

ATTEST


Arturo Guajardo, Jr.
Hidalgo County Clerk

Approved As To Form:
Atlas, Hall & Rodriguez, LLP
By: 

Stephen L. Crain

Approved As To Form:
Oxford & Gonzalez, P.C.
By: 

Ricardo González