

# Memorandum of Understanding Between

*Hidalgo County Head Start Program*

*And*

*Hidalgo County Health and Human Services Agency*

The **Hidalgo County Head Start Program (HCHSP)** and the **Hidalgo County Health and Human Services Agency** agree to provide information and referrals to its clients regarding services as set out herein.

The terms and conditions set forth in the following document shall constitute the entire agreement between the HCHSP and County of Hidalgo Community Service Agency and may not be amended except by a written document signed by HCHSP and Hidalgo County Health and Human Services Agency.

## **The Hidalgo County Head Start Program Agrees:**

- To provide a comprehensive pre-school program for economically disadvantage children, three to five years of age. The program gives priority to identify, recruit and serve foster children, homeless children and children with disabilities and their families. Services include health, mental health, nutrition, education, special services, social services, parent involvement and transition services.
- To engage in an ongoing family partnership building and provide social services assistance when needed.
- To provide information and referrals to families regarding services of the Hidalgo County Health and Human Services Agency.
- To provide the Hidalgo County Health and Human Services Agency a rent and utilities free facility at 2100 Fir St., McAllen, TX 78501 "Austin A-1 Head Start Center."
- Maintain the children's, families', and programmatic records in a manner that will assure the protection of the rights and privacy of parents, families, and staff. All HCHSP records, data, or information related to individual children, families, and staff will be treated as **confidential**. Release of information will take place only with clients' prior written consent and approval.

## **The Hidalgo County Health and Human Services Agency Agrees:**

- To assist with health fairs and conferences by providing material and/or resources.
- To provide information and referrals to their clients regarding services of the Hidalgo County Head Start Program.
- To help parents seek assistance in meeting their child's health needs.
- To educate parents on services provided by Hidalgo County Health and Human Services Agency.
- To teach parents how to advocate for their children's health services.

## **Collaboration Efforts between Hidalgo County Health and Human Services Agency and HCHSP:**

- Both parties agree to refer clients as appropriate to each other. Services to the client will be based upon the needs of said client and the receiving agency's or program's ability to provide services. In the event that the receiving agency or program is unable to provide services to the client, it is agreed that alternate referrals will be provided as possible resources.
- Both parties agree that they will exchange reports describing services rendered between each other on a regular basis. When possible, to participate and collaborate in shared forums, networking meetings, and training sessions.

**Termination:**

Either party may terminate the Agreement, with or without cause, by giving ten (10) days written notice to the other.

**Term:**

This agreement is in effect for the 2014-2015 school year, unless earlier terminated as provided herein.

**Governing Law:**

This Memorandum of Understanding will be construed in accordance with the Laws of the State of Texas and is performable in Hidalgo County, Texas.

**Consideration:**

This Agreement is being made in consideration of the following: Hidalgo County Health and Human Services Agency and Hidalgo County Head Start Program agree that there will be no financial exchange of monies or other compensation.

**Hidalgo County Health and Human Services Agency**

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Date

Eduardo Olivarez, Chief Administrative Officer

Print Name and Title

**Hidalgo County Head Start Program**

\_\_\_\_\_  
Honorable Ramon Garcia

Hidalgo County Judge

4-21-15

\_\_\_\_\_  
Date

\_\_\_\_\_  
*Teresa Flores*

Teresa Flores, Executive Director

Hidalgo County Head Start Program

\_\_\_\_\_  
Date

ATTEST:

\_\_\_\_\_  
Arturo Guajardo, Jr.

Hidalgo County Clerk

APPROVED BY  
COMMISSIONERS' COURT  
ON: 3/31/15

Approved As To Form:  
Atlas, Hall & Rodriguez, LLP

By: \_\_\_\_\_  
Stephen L. Grain

Approved As To Form:  
Oxford & González, P.C.

By: \_\_\_\_\_  
Ricardo González

Date Approved by Policy Council: 03-18-2015  
Date Approved by Commissioner's Court: 03-31-2015