

NCPA

National Cooperative Purchasing Alliance

INTERLOCAL AGREEMENT

Contracting Parties

HIDALGO COUNTY
(Participating Agency)

Region 14 Educational Service Center
(Lead Agency)

1-74-6000717-6
(Federal Tax ID Number)

This agreement is effective upon signature and shall be automatically renewed unless either party gives sixty (60) days prior written notice of non-renewal. This agreement may be terminated with or without cause by either party upon (60) days prior written notice, or may also be terminated for cause at anytime upon written notice stating the reason for and effective date of such terminations and after giving the affected party a thirty (30) day period to cure any breach.

Statement of Services to be Performed:

Authority for such services is granted under Government Code, Title 7, Chapter 791 Interlocal Cooperation Contracts, Subchapter B and Subchapter C, and Local Government Code, Title 8, Chapter 271, Subchapter F, Section 271.101 and Section 271.102. The purpose of this cooperative is to obtain substantial savings for member school districts and public entities through volume purchasing.

Role of the Purchasing Cooperative

1. Provide for the organizational and administrative structure of the program.
2. Provide staff time necessary for efficient operation of the program.
3. Receive quantity requests from entities and prepare appropriate tally of quantities.
4. Initiate and implement activities related to the bidding and vendors selection process.
5. Provide members with procedures for ordering, delivery, and billing.

Role of the Participating Agency:

1. Commitment to participate in the program as indicated by an authorized signature in the appropriate space below.
2. Designate a contact person for the cooperative.
3. Commit to purchase products and services that become part of the official products and services list when it is in the best interest of the member entity.
4. Prepare purchase orders issued to the appropriate vendor from the official award list provided by the Purchasing Cooperative.

5. Accept shipments of products ordered from vendors in accordance with standard purchasing procedures.
6. Pay vendors in a timely manner for all goods and services received.

Authorization:

Region 14 Education Service Center and the National Cooperative Purchasing Alliance (NCPA) executed a contract to provide cooperative purchasing opportunities to public and nonprofit agencies nationwide.

Please send a signed Interlocal Agreement by email to membership@ncpa.us, fax to (888) 543-6515, or mail to NCPA, P.O. Box 701273, Houston, TX 77270. A facsimile or email transmission of an executed signature page of the agreement shall have the same force and effect as an original signature page.

Participating Agency

By Ramen Garcia
Authorized Signature

Region 14 Education Service Center

By _____
Authorized Signature

HIDALGO COUNTY JUDGE
Title

Title

Date

Date

MARTHA L. SALAZAR
Contact Person

Contact Person

HIDALGO COUNTY PURCHASING AGENT
Title of Contact

Telephone Number

2812 S. BUSINESS HWY. 281
Street Address

Email Address

EDINBURG, TEXAS 78539
City, State Zip

956-318-2626
Contact's Telephone Number

martha.salazar@co.hidalgo.tx.us
Email Address

APPROVED BY
COMMISSIONERS' COURT
ON: 5/19/15



National Cooperative Purchasing Alliance

RESOLUTION

Authorizing use of National Cooperative Purchasing Alliance (NCPA)

WHEREAS, the COUNTY OF HIDALGO (Agency Name) of EDINBURG (City), Texas, pursuant to the authority granted under Sections 271.101 to 271.102 of the Local Government Code, desires to participate in the purchasing program known as The National Cooperative Purchasing Alliance, and in the opinion that participation in this program will be highly beneficial to the taxpayers through the anticipated savings to be realized.

WHEREAS, after a competitive solicitation and selection process by Region 14 ESC, NCPA has set up a number of Master Agreements to provide goods, products and services based upon national volumes

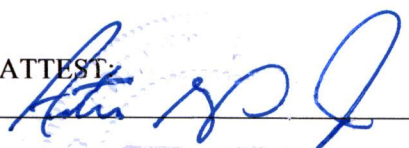
WHEREAS, the competitive solicitation and selection process required that suppliers allow Participating Public Agencies to purchase goods, products and services on the same terms, conditions and pricing as Region 14 ESC; subject to the applicable local purchasing ordinances and laws of the state of purchase;

NOW, THEREFORE, BE IT RESOLVED BY COUNTY OF HIDALGO (Agency Name) OF THE EDINBURG (City), TEXAS AS FOLLOWS:

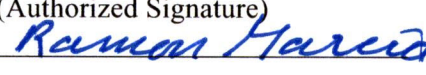
The COUNTY OF HIDALGO (Agency Name) is authorized to enroll and participate in the purchasing program known as The National Cooperative Purchasing Alliance (NCPA) and purchases thru such program shall be deemed to meet the agencies competitive purchasing requirements;

This resolution shall take effect immediately upon its passage.

DULY PASSED AND APPROVED THIS THE 8TH DAY OF MAY 20 15.

ATTEST: 
HIDALGO COUNTY CLERK

(Title)

(Authorized Signature) 
HIDALGO COUNTY JUDGE

(Title)

APPROVED BY
COMMISSIONERS' COURT
ON: 5/19/15



National Cooperative Purchasing Alliance

About NCPA

NCPA (National Cooperative Purchasing Alliance) is a leading national government purchasing cooperative working to reduce the cost of goods and services by leveraging the purchasing power of public agencies in all 50 states. NCPA utilizes state of the art procurement resources and solutions that result in cooperative purchasing contracts that ensure all public agencies are receiving products and services of the highest quality at the lowest prices.

NCPA's Process

NCPA works with a lead public agency, who competitively solicits master contracts. Contracts are based on quality, performance, and most importantly pricing. These contracts are established using the following process:

- The Lead Agency issues a competitive solicitation for a product or service on behalf of NCPA and all public agencies.
- The solicitation is advertised nationally for a minimum of 30 days. You can view our [current solicitations](#) on our website.
- The solicitation contains language that allows the contract to be accessible nationally to public agencies in states whose laws allow for intergovernmental contract use (also known as "piggybacking" or "adopting")
- Vendors respond to the solicitation with sealed responses that are recorded and publicly opened.
- The Lead Agency evaluates the responses based on "Identified Evaluation Criteria" and awards contracts.

Who Can Use NCPA's Contracts

There are over 90,000 agencies nationwide from both the public and nonprofit sectors that are eligible to utilize NCPA's [cooperative purchasing contracts](#). These include, but are not limited to the following agency types:

- School Districts (including K-12, Charter schools, and Private K-12)
- Higher Education (including Universities, Community Colleges, Private Colleges, and Technical / Vocational Schools)
- Cities, Counties, and any Local Government
- State Agencies
- Healthcare Organizations
- Church/Religious
- Nonprofit Corporations

State Statutes

Want to see your state's laws on cooperative purchasing? Click here to view [your state's laws on cooperative purchasing.](#)



National Cooperative Purchasing Alliance

Texas

Government Code

Title 7. Intergovernmental Relations

Chapter 791 Interlocal Cooperation Contracts

Subchapter C. Specific Interlocal Contracting Authority

§ 791.001 GOV'T. Purpose

The purpose of this chapter is to increase the efficiency and effectiveness of local governments by authorizing them to contract, to the greatest possible extent, with one another and with agencies of the state.

§ 791.003 GOV'T. Definitions

4) "Local government" means a:

(A) county, municipality, special district, or other political subdivision of this state or another state ; or

(B) combination of two or more of those entities.

SECTION 2. Section 791.011 GOV'T, Government Code, is amended by amending Subsection (b) and adding Subsection (g) to read as follows:

(b) A party to an interlocal contract may contract with a:

(1) state agency, as that term is defined by Section 771.002; or

(2) similar agency of another state.

(g) A governmental entity of this state or another state that makes purchases or provides purchasing services under an interlocal contract for a state agency, as that term is defined by Section 771.002, must comply with Chapter 2161 in making the purchases or providing the services.

§ 791.025 GOV'T. Contracts for Purchases

(a) A local government, including a council of governments, may agree with

another local government or with the state or a state agency, including the General Services Commission, to purchase goods and services.

(b) A local government, including a council of governments, may agree with another local government, including a nonprofit corporation that is created and operated to provide one or more governmental functions and services, or with the state or a state agency, including the General Services Commission, to purchase goods and any services reasonably required for the installation, operation, or maintenance of the goods. This subsection does not apply to services provided by firefighters, police officers, or emergency medical personnel.

(c) A local government that purchases goods and services under this section satisfies the requirement of the local government to seek competitive bids for the purchase of the goods and services.

(d) In this section, "council of governments" means a regional planning commission created under Chapter 391, Local Government Code.

Zimbra

evangelina.garcia@co.hidalgo.tx.us

RE: National Cooperative Purchasing Alliance

From : Steve Crain <scrain@atlashall.com>
Subject : RE: National Cooperative Purchasing Alliance
To : 'Evangelina Garcia' <evangelina.garcia@co.hidalgo.tx.us>

Thu, May 07, 2015 07:11 AM

We can enter into an agreement with Region 14.

From: Evangelina Garcia [mailto:evangelina.garcia@co.hidalgo.tx.us]
Sent: Wednesday, May 06, 2015 5:23 PM
To: Martha Salazar
Subject: Re: National Cooperative Purchasing Alliance

Marty;

Pursuant to the list of agencies identified in the attachment sent by Johnathon Applegate from NCPA as directed by Emily Jeffrey from ESC Region 14 which Cameron County is on the list. Region 14 Educational Service Center is the lead agency and is located in Houston, Texas. I contacted Cameron County and spoke to Purchasing Agent, Letty Roberts for confirmation of their membership with NCPA. Ms. Roberts did confirm that Cameron County became members with NCPA a couple of years ago and continue on yearly basis. Can you please let Mr. Crain know this information so that he may proceed with the review for approval of the Interlocal/Resolution. Stan sent me the proposal that he obtained from GovConnection so that I may verify goods/services for confirmation.

Thank you;

Vangie Y. Garcia, Contract Manager
Hidalgo County Purchasing Department
2812 S. Business Hwy. 281
Edinburg, Texas 78539
Email: evangelina.garcia@co.hidalgo.tx.us
Phone: 956-292-7000-Ext. 4856

From: "Martha Salazar" <martha.salazar@co.hidalgo.tx.us>
To: "Evangelina Garcia" <evangelina.garcia@co.hidalgo.tx.us>
Cc: "Steve Crain" <scrain@atlashall.com>
Sent: Monday, May 4, 2015 2:59:56 PM
Subject: Re: National Cooperative Purchasing Alliance

Ms. Vangie:

Please contact Mr. Mike Forbes from Cameron and find out how did they joined [with what other political subdivision]?

Thanks,
Marty S.

May 19, 2015

B. Tabulation of scores, computing of a grid for the purpose of ranking of the vendors so as to proceed to negotiations commencing with the number one ranked firm of: Appraisal and Collection Technologies.

The Court further discussed the Item prior to adjournment; the entire Court was present for the vote.

Mrs. Salazar read the scores as follows:

Tyler Technologies: 87.3
Appraisal and Collection Technologies: 93.5

On motion by COMMISSIONER PCT. 4, JOSEPH PALACIOS, seconded by COMMISSIONER PCT. 1, A.C. CUELLAR, JR., the Court made a UNANIMOUS vote of approval.

Vote: 5 - 0 - Unanimously

Mrs. Salazar affirmed that they will commence negotiations and the departments involved will be Purchasing and the Tax Office. Judge Garcia stated he would like to be involved in the negotiation process. Mrs. Salazar informed him that he could, but no more than two people from his office could be involved.

The Court proceeded to Executive Session.

4. **AI-49569** Acceptance and approval of a professional consultant services contract for provision of "Emergency Preparedness & Disaster Recovery Services" selected through Hidalgo County's membership participation with the HGAC's awarded vendor: Tetra Tech, Inc., fka, Beck Disaster Recovery Services with effective term today with termination to coincide with H-GAC's term of May 31, 2016.

On motion by COMMISSIONER PCT. 1, A.C. CUELLAR, JR., seconded by COMMISSIONER PCT. 4, JOSEPH PALACIOS, the Court made a UNANIMOUS vote of approval.

Vote: 4 - 0 - Unanimously

5. **AI-49563** **Approval of Interlocal Cooperative Agreement and Resolution between Hidalgo County (all elected offices, departments, programs and/or agencies thru all funding sources) and Educational Service Center, Region 14 with the purpose of participating in the cooperative purchasing services of the National Cooperative Purchasing Alliance (NCPA) as an additional procurement resource including authority for County Judge to execute documents.**

On motion by COMMISSIONER PCT. 3, JOE M. FLORES, seconded by COMMISSIONER PCT. 4, JOSEPH PALACIOS, the Court made a UNANIMOUS vote of approval.

Vote: 4 - 0 - Unanimously

B. Pct. 1

1. **AI-49277** Acceptance and approval of proposal received from Doggett Heavy Machinery Services, Ltd, Pharr, TX awarded vendor through Hidalgo County's participation/membership with TASB Buyboard Contract #424-13 for the purchase of "**One (1) New Dynapac CP142 Pneumatic Roller**" in an amount not to exceed **\$82,152.00** to include but not limited to Buyboard Fee's, delivery for proposed Road Improvements within Pct. #1. (Project #2015-155-OGG)

On motion by COMMISSIONER PCT. 4, JOSEPH PALACIOS, seconded by COMMISSIONER PCT. 3, JOE M. FLORES, the Court made a UNANIMOUS vote of approval.

Vote: 4 - 0 - Unanimously

2. **AI-49691** Requesting approval to replace EXHIBIT B with "CORRECTED EXHIBIT B" of Work Authorization No.2 amid Contract C-14-308-09-09 as submitted by LeFEVRE Engineering & Management Consulting for the provision of engineering services for the "Palm Street Improvements located in Heidelberg Subdivision" in Precinct One (previously approved by cc on 02/04/15-AI#48286) as the original Exhibit B unintentionally left caption that name a certain city.

On motion by COMMISSIONER PCT. 3, JOE M. FLORES, seconded by COMMISSIONER PCT. 4, JOSEPH PALACIOS, the Court made a UNANIMOUS vote of approval.

Vote: 4 - 0 - Unanimously

C. Pct. 2

1. **AI-49654** Requesting approval of Supplemental Agreement No. 2 with R. Gutierrez Engineering Corporation, Contract C-12-314-01-29 resulting in an estimated cost increase of \$1,044.68 for services under Work Authorization No. 1 for the Pct 2 Rancho Blanco Road Project.

On motion by COMMISSIONER PCT. 4, JOSEPH PALACIOS, seconded by COMMISSIONER PCT. 1, A.C. CUELLAR, JR., the Court made a UNANIMOUS vote of approval.

Vote: 4 - 0 - Unanimously

APPROVED

AI-49563

Purchasing Department 24. A. 5.

CC - REGULAR

Meeting Date: 05/19/2015

Submitted For: Marty Salazar, PURCHASING DEPT.

Submitted By: Vangie Garcia, PURCHASING DEPT.

Department: PURCHASING DEPT.

Information

CAPTION

Approval of **Interlocal Cooperative Agreement** and **Resolution** between Hidalgo County (all elected offices, departments, programs and/or agencies thru all funding sources) and **Educational Service Center, Region 14** with the purpose of participating in the cooperative purchasing services of the **National Cooperative Purchasing Alliance (NCPA)** as an additional procurement resource including authority for County Judge to execute documents.

BACKGROUND

Fiscal Impact

FISCAL YEAR:

ACCT. #:

FUNDS AVAILABLE Y/N?:

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

No fiscal impact inasmuch as there are no membership fees.

Attachments

Documentation

Form Review

Inbox	Reviewed By	Date
Purchasing Department	Marty Salazar	05/07/2015 01:24 PM
Budget & Management	Veronica Ortiz	05/07/2015 01:43 PM
Glinda Pacheco	Glinda Pacheco	05/11/2015 02:00 PM
Auditor's Office	Monica Badillo	05/15/2015 05:34 PM
Form Started By: Vangie Garcia		Started On: 05/04/2015 08:45 AM
Final Approval Date: 05/15/2015		