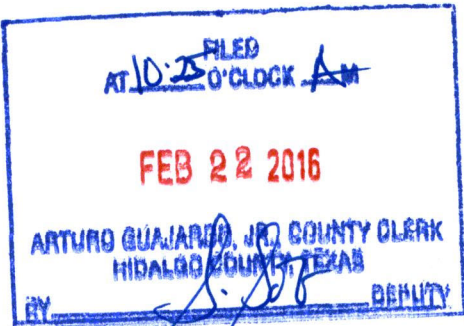


THE STATE OF TEXAS §
 §
COUNTY OF HIDALGO §



**PROFESSIONAL SERVICES AGREEMENT
C-16-054-02-16**

THIS AGREEMENT is made effective the **16th day of February, 2016**, by and between the **County of Hidalgo, Texas** ("County") and **Hinojosa Engineering, Inc.** ("Surveyor").

WITNESSETH:

WHEREAS, the County requires "Surveying Services" for "**Job Specific**" Project – "**Penitas Landfill**", located within **Hidalgo County Precinct No. 3**,

WHEREAS, the County of Hidalgo solicited Request for Qualifications (RFQ) for the development and establishment of a yearly pool for "Professional Surveying Services",

WHEREAS, from which "Professional Surveyor" has been selected from the "Pool" of pre-qualified Surveyors from response to the Request for Qualifications (RFQ),

WHEREAS, County has determined that the services of "Professional Surveyor" are sometimes necessary to carry out the required Surveying activities;

WHEREAS, pursuant to Texas Government Code Section 2254.002, "The Professional Services Procurement Act," the County requested proposals from professional Surveyors to assist the County by providing Surveying services; and

WHEREAS, County has selected the Surveyor to provide Surveying services within Hidalgo County Precinct No. 3, in accordance to Exhibit "A-1", Request for Qualifications (RFQ) Procurement Packet and through its procured approved pool of Surveyors.

NOW, THEREFORE, in consideration of the mutual covenants and agreements herein contained, County and Surveyor do mutually agree as follows:

- 1. Scope of Services.** Surveyor agrees to provide to County "Surveying services" for

and in connection to the: **"Job Specific" Project –"Surveying Services for the Penitas Landfill"**, located within **Hidalgo County Precinct No. 3**, as shown in Exhibit "A" attached hereto and entitled "Services to be Provided by the Surveyor". ***In the event the Surveyor does not provide the Scope of Services prior to the date specified on the purchase order, the Purchase Order will become NULL and VOID. If such Purchase Order becomes NULL and VOID and the Scope of Services is secured from another firm, Surveyor will be responsible for any additional charges or expenses incurred by Hidalgo County.***

Further, in the event that it is demonstrated by Surveyor that Hidalgo County has caused or delayed thus preventing the Surveyor from meeting the specified agreed upon deadline to provided the Scope of Services ordered, Surveyor must advise in written notice to the Purchasing Department to authorize and to secure additional time to comply.

2. Term. This Agreement shall commence upon approval of this agreement for a term of **one (1) year**, effective **February 16, 2016**, expiring, **February 15, 2017** or unless sooner terminated as provided herein. The Surveyor will not begin work or incur costs until authorized in writing by the County for each **"Purchase Order"**.

The County assumes no liability or obligation for payment to the Surveyor for work performed or costs incurred by the Surveyor prior to the date authorized by the County for the Surveyor to begin work, during periods when work is suspended, or subsequent to the Termination Date.

3. Non-Exclusive Services of Surveyor Hidalgo County reserves the right to request these services from other sources other than the Surveyor and shall not be in violation of any terms or conditions of this Agreement.

4. Compensation. As consideration for rendering the Services provided for in this Agreement, the County agrees to pay the Surveyor the amounts specified in Exhibit "B" attached

hereto payable against written invoice submitted by Surveyor. The Surveyor is authorized to submit periodic requests for payment within thirty days after completion of each work order. The request for payment shall be made using forms acceptable to the County and shall show the total amount earned to the date of submission and the amount due and payable as of the date of the current billing. Upon receipt of said request for payment, County shall submit a requisition for payment of said services in the customary manner provided for payments utilized by Hidalgo County, Texas. Surveyor agrees to separately account for the receipt and/or expenditure of funds received pursuant to this Agreement and to keep adequate books and records of all such receipts and/or expenditures.

All payments to Surveyor shall be mailed to the address shown in numbered paragraph 21, hereof.

5. Progress. Upon acceptance of a work order, the Surveyor shall undertake and complete the authorized work. The County or the Surveyor can request conferences to be provided at the Surveyor's office, the office of the County or at other agreed upon locations.

6. Inspection of Work. The County has the right at all reasonable times to inspect or otherwise evaluate the work performed or being performed hereunder and the premises in which it is being performed. If any inspection or evaluation is made on the premises of the Surveyor, or a subcontractor, the Surveyor shall provide and require its subcontractor to provide all reasonable facilities and assistance for the safety and convenience of the inspectors in the performance of their duties. All inspections and evaluations shall be performed in such a manner as will not unduly delay the work.

7. Amendments. If it becomes necessary at any time during the agreement period to change the scope of work, the agreement period, the maximum amount payable, the complexity, or the character of this agreement, an amendment must be prepared and executed within the agreement period. The County retains the right to reject any such amendment proposed by the Surveyor unless the County finds the proposed amendment necessary to complete the work authorized herein. Any such amendments must be made in writing agreed to by all parties hereto

and duly executed before the end of the agreement period as specified.

If the County finds it necessary to require changes in completed work because of errors made by the Surveyor, the County shall require the Surveyor to correct the work at no cost to the County and without amendment to the agreement. If the changes are made at the request of the County and are not due to errors of the Surveyor, the County will reimburse the Surveyor for the additional work at the same rate of pay established in Exhibit "B", "Basis for Payment". If payment for the additional work will cause the maximum amount payable to be exceeded, an amendment shall be executed in accordance with the terms of this provision.

8. Reporting. The Surveyor shall promptly advise the County in writing of events which have a significant impact upon the agreement, including:

- a.** Problems, delays, or adverse conditions which will materially affect the ability to meet time schedules and goals, or preclude the attainment of project work units by established time periods. This disclosure shall be accompanied by a statement of the action taken, or contemplated, and any County or, if Federal funds are involved, Federal assistance needed to resolve the situation.
- b.** Favorable developments or events which enable meeting time schedules and goals sooner than anticipated or producing more work units than originally projected.

9. Ownership of Documents. Upon completion or termination of this agreement, all documents prepared by the Surveyor or furnished to the Surveyor by the County shall be delivered to and become the property of the County. All sketches, photographs, calculations, and other data prepared under this agreement shall be made available, upon request, to the County without restriction or limitation on their further use. The Surveyor may, at its own expense, have copies made of the documents or any other data furnished the County under this agreement.

10. Independent Contractor. Surveyor must comply with all applicable Hidalgo County policies and with any applicable federal, state or local laws, regulations, orders or ordinances applicable to the services provided by Surveyor under this Agreement. Notwithstanding the

foregoing sentence, Surveyor represents and maintains that it is an independent contractor and is not an employee of Hidalgo County, Texas, or any agency thereof, and represents and warrants that it does not desire or request any fringe benefits provided to employees of Hidalgo County, Texas, and/or any agency thereof, including, but not limited to benefits associated with Hidalgo County's civil service program. Surveyor agrees to be responsible for any federal income tax, withholding or social security tax liability that might arise from payments received hereunder.

11. Voluntary Termination. The County may terminate this Agreement at any time for any reason or no reason at all upon the giving of thirty (30) days prior written notice to the other party.

12. Insurance. Surveyor agrees to provide liability insurance covering its activities in providing the services for County in an amount not less than the minimum amounts prescribed by the Texas Tort Claims Act, ' 100.001, et seq., Texas Civil Practices and Remedies Code, and shall furnish department a certificate of insurance, Exhibit "C", issued by the insurer that such insurance is in full force and effect.

13. No Assignment. Except as otherwise herein provided, Surveyor may not assign the obligations or rights under this agreement to any person without the prior written consent of County.

14. Conflict. Nothing in this Agreement shall be construed so as to require the commission of any act contrary to law, and whenever there is any conflict between any provision of this Agreement and any present or future law, ordinance or administrative, executive or judicial regulation, order or decree, or amendment thereof, contrary to which the parties have no legal right to agreement, the latter shall prevail, but in such event the affected provision or provisions of this Agreement shall be modified only to the extent necessary to bring them within the legal requirements and only during the time such conflict exists.

15. No Waiver. No waiver by County of any breach of any provision of this Agreement shall be deemed to be a waiver of any preceding or succeeding breach of the same or any other provision hereof.

16. Entire Agreement. This Agreement contains the entire agreement between the parties hereto, and each party acknowledges that neither has made (either directly or through any agent or representative) any representations or agreements in connection with this Agreement not specifically set forth herein. This Agreement may be modified or amended only by agreement in writing executed by County and Surveyor, and not otherwise.

17. Venue. This Agreement shall be construed under and in accordance with the laws of the State of Texas, and all obligations of the parties created hereunder are performable in Hidalgo County, Texas. The parties hereby consent to personal jurisdiction in Hidalgo County, Texas.

18. Hold Harmless. In the event Surveyor should cause, either directly or indirectly, damage, loss, destruction, liability, or claims against the other party as a result of intentional conduct, negligence or otherwise, Surveyor shall hold harmless and indemnify County from any and all obligations, liabilities, causes of action, lawsuits, damages, and assessments, including legal fees, etc., that result from the Surveyors intentional actions or negligence. This indemnification clause shall survive this Agreement and be enforceable as a separate agreement in the event its survival and enforcement becomes necessary.

benefit of the parties hereto and their respective heirs, executors, administrators, legal representatives, successors, and assigns where permitted by this agreement.

23. Gender. All pronouns used in this Agreement shall include the other gender, whether used in the masculine, feminine or neuter gender, and the singular shall include the plural whenever and as often as may be appropriate.

24. Authority. The execution and performance of this Agreement by County and Surveyor have been duly authorized by all necessary laws, resolutions or corporate action, and this Agreement constitutes the valid and enforceable obligations of County and Surveyor in accordance with its terms.

25. Commitment of Current Revenues. In the event that, during any term hereof, the County does not appropriate sufficient funds to meet to the obligations of this Agreement, the County may terminate this Agreement upon thirty (30) days written notice to the Surveyor. The County agrees, however, to use reasonable efforts to secure funds necessary for the continued performance of this Agreement. The parties intend this provision to be a continuing right to terminate this Agreement at the expiration of each budget period of the County pursuant to the provisions of Tex. Loc. Govt. Code Ann. ' 271.903 (Vernon Supp. 1995).

26. Immunities. Nothing in this Agreement is intended to and County does not hereby waive, release or relinquish any right to assert any of the defenses County enjoys by virtue of the state or federal constitution, laws, rules or regulations, and any sovereign, official or qualified immunity available to County as to any claim or action of any person, entity, or individual against County.

WITNESS WHEREOF, the **Surveyor** and the **Owner** have caused this **Agreement for Professional Services** to be effective as of the ___ day of _____, **2016**.

SURVEYOR:
Hinojosa Engineering, INC.

BY: _____
Wilfrido Ricardo Hinojosa, President

OWNER:
HIDALGO COUNTY

BY: Ramon Garcia
Hon. Ramon Garcia, County Judge

ATTEST:

Arturo Guajardo, Jr.
Arturo Guajardo, Jr., County Clerk



APPROVED BY
COMMISSIONERS' COURT
ON: 2/16/16 *ms*

Approved by Commissioners' Court on Feb. 16, 2016.

APPROVED AS TO FORM:
Atlas, Hall & Rodriguez, L.L.P.

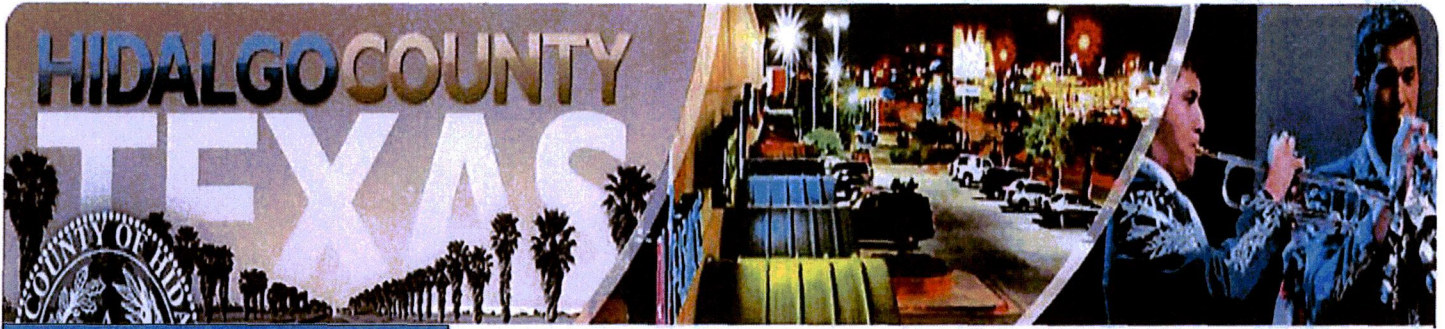
By: Stephen L. Crain
Stephen L. Crain, Attorney

ATTACHMENTS:

- EXHIBIT A-1** -Request for Qualifications (RFQ) Procurement Packet
- EXHIBIT A** -Scope of Services to be provided by the Surveyor
- EXHIBIT B** -Surveying Rate Schedule
- EXHIBIT C** -Certificate of Insurance (*Hidalgo County*)

EXHIBIT "A-1"

Request for Qualifications (RFQ) Procurement Packet



**Request for
Qualifications
Professional Surveyors
Services Pool-Hidalgo County
(Including all funding sources
Programs, and Entities)**

RFQ No: 2015-010-02-04-MEG

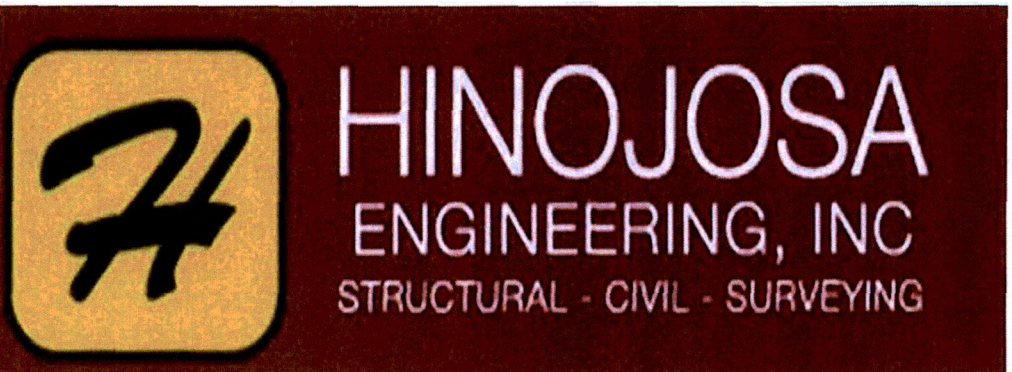


TABLE OF CONTENTS

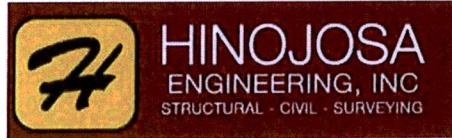
Tab 1: Cover Letter

Tab 2: Understanding the Project

Tab 3: Firm Qualifications

Tab 4: Personnel and Staffing

Tab 5: Required Certifications and Submittal



Martha L. Salazar, CPPB Purchasing Agent
Hidalgo County Purchasing Department
2812 S. Business Hwy. 281
Edinburg, Texas 78539

February 2, 2015

Dear Ms. Salazar:

Hinojosa Engineering, Inc. a Mission based firm provides quality professional Land Surveying ,Civil Engineering, Structural Engineering services to various municipalities and other units of local government.

Hinojosa Engineering, Inc. has been in business in Mission, TX for the past twenty years and is proud that all projects have been delivered on time and within budget. Hinojosa Engineering, Inc. is seeking opportunities to work with the County of Hidalgo and presents a statement of qualifications and experience. One should note that Hinojosa Engineering, Inc. has worked with Hidalgo County, Cameron County and Starr County over 10 municipalities over 30 school districts accumulating the experience necessary to provide quality surveying services to state and federally funded projects.

Additionally, 100 percent of our staff are home grown residents of the County of Hidalgo. Our commitment to the County of Hidalgo does not only include quality professional services but also serving as a mentor to young people in the County of Hidalgo.

As a special note one should mention that our firm has assessed the current workload and is prepared to commence services immediately after successfully negotiating a contract for professional surveying services.

Our proposal clearly outlines the strengths and capabilities that Hinojosa Engineering, Inc. possesses. Allow me to thank you in advance for your time and consideration. If you should have any questions please do not hesitate to contact our office at (956) 581-0143.

Hinojosa Engineering, Inc.

Sincerely,

Ricardo Hinojosa, P.E.

President

Personnel and Staffing

Firm / Address

Hinojosa Engineering, Inc.
Structural Engineering - Civil Engineering & Land Surveying
108 W. 18th Street Mission, Texas 78572
(956) 581-0143 Office (956) 581-2074 Fax
Web address : www.hengineering.com email address : hinojosaenginc@aol.com

Contact Person

Ricardo Hinojosa, P.E. - President
(956) 581-0143 Office (956) 581-2074 Fax

Principal in the Firm / Year Established

Ricardo Hinojosa, P.E.
Hinojosa Engineering, Inc. has been operating since 1993

Hinojosa Engineering, Inc. was established in 1993 and maintains a headquarters in Mission, Texas. Our firm has state of the art, fully automated technological capabilities which allows for the production of high quality Structural & Civil Engineering and Land Surveying services. With the latest technology, Hinojosa Engineering, Inc. is able to meet crucial time constraints and minimize delays in the completion of projects. Since its inception, Hinojosa Engineering, Inc. has garnered the respect and trust of many local entities, school districts, municipalities and county governments by providing quality work in a most efficient and accurate manner. The staff at Hinojosa Engineering, Inc. is diversified with experience in an array of technological software to include, Architectural Desktop 2014, Rivet 2014, AutoDesk Land Desktop 2004, AutoDesk Infrastructure Design Suite 2015 (AutoCAD Map 3D, Storm and Sanitary Analysis, AutoCAD Raster Design, Infracore, AutoCAD Civil 3D, AutoCAD Utility Design), Eagle Point, Microstations, Enercalc and RISA 3D as well most other software available. Hinojosa Engineering, Inc. maintains a high level of integrity and provides continuing education for its staff to remain in touch with the vastly changing technological field of engineering. Hinojosa Engineering, Inc.

Services: Hinojosa Engineering, Inc. provides a variety of Engineering Services which includes Structural and Civil Engineering and Land Surveying.

Our Land Surveying Team

Is skilled in the latest surveying technologies and provides surveys using electronic data collection, such as Global Positioning Systems, for the most accurate and complete data. Our services offerings include Boundary Surveys, Topographic Surveys, Construction Surveys, Elevation Certificates and Route Surveys.

Structural Engineering Services

In the commercial, institutional, industrial and residential fields include but are not limited to conventional steel design, pre-engineered design, tilt-up panel design, CMU wall design and wood design.

Civil Engineering Services

Include, street improvements, drainage improvements, water improvements, parking lot improvements, sanitary sewer improvements, subdivision plats, feasibility studies and road assessments.

Number of Employees: 17 (please see staff list)

Number of Licensed Employees: 3 Licensed Employees (please see organizational chart)

The Hinojosa Engineering's team unrelenting focus on client service and providing its clients with the highest quality of professional services, regardless of the type needed, has led it to a unique position in the industry. There are few firms that have depth in diverse areas. Providing a full range Surveying Services as well both Structural and Civil Engineering services to each major market, with each led by experts in their respective field. We take great pride in our proven Surveying ability to find creative yet cost-effective solutions. The Hinojosa Engineering team truly has no boundaries. A full service Structural, Civil Engineering and Land Surveying company which offers guidance for commercial and government agencies, with over twenty one (21) years' experience. The Hinojosa Engineering team is a smart, qualified choice for your Structural and Civil Engineering needs. By building a successful company from scratch, we know that Engineering is an important service to many different types of people. We have the experience to guide you through all zoning and regulatory issues, helping to build community consensus along the way. Let us help you break new ground.

The source of our success at Hinojosa Engineering, Inc. is our people – the best in the business. We provide a professional environment for our staff and foster a high standard of excellence. They are committed to doing each job right the first time. We continue to draw on a wealth of creativity and expertise to develop practical solutions for our clients. We promote more education for our staff members so that each of us remains in touch with the latest technologies and regulations. We are always enhancing our capabilities and take pride in strengthening collaborations with our project partners.

For the last 21 years we have maintained one goal, to be the leading engineering firm that is driven by unique and innovative solutions. As we move forward through our second decade of growth, we are committed to surpassing our client's expectations.

STAFF BY DISCIPLINE

Engineers

Ricardo Hinojosa, P.E.	President
Reynaldo Robles, Jr., P.E.	Professional Manager
Alberto Treviño	Engineer In Training
Michael Gomez	Graduate Engineer

San Isidro Navarro	Civil Designer
Andres J. Garza	Engineering Tech
Reyes Hernandez, Sr.	Engineering Tech
Mark Rios	Engineering Tech

Technicians

Surveying

Jorge Rodriguez, RPLS	Register Professional Land Surveyor
Alonzo Acevedo	Surveying Assistant
Reyes Hernandez, Jr.	Surveying Assistant
Mariano Ybarra, III	Surveying Assistant

Mayela G. Duque
Kenya Olivares

Administrative Assistant
Administrative Assistant

Administrative

Construction

Nohemi Arjona

Construction Liaison

Understanding of Project

Preliminary Design Phase

Hinojosa Engineering, Inc., schedules a preliminary design phase meeting for each of its clients. It is here where the skills and experience of Hinojosa Engineering, Inc. are utilized to provide its clients the most cost-effective way of designing a project. The next step requires our firm to identify a single point of contact with Hidalgo County who holds the authority for any acquisitions of real property, easement, or right-of-way. In our experience we have found that coordination for environmental assessments, appraisals and acquisitions become evident during the preliminary design phase. This ensures for the project to run smoothly during the final design phase.

Final Design Phase

Hinojosa Engineering, Inc., ensures its clients during the final design phase that all drawings are clear and concise for contractors to utilize. Written descriptions and other technical criteria are always reviewed by the engineers along with the project manager, who always reviews descriptions and other technical criteria, this enables the client to be assured that all documents are true and complete. As a precaution, Hinojosa Engineering, Inc., provides a list of all permits and approvals, which may be necessary during construction. Further, it has been our experience that once the project is designed that we meet with the client and review any adjustments to probable total project costs. Due to these meetings and coordination Hinojosa Engineering, Inc is commended by clients, for being honest and up-front, advising the client ahead of time of potential design changes.

Bidding Phase

As part of our professional services Hinojosa Engineering, Inc. advertises and obtains bids for the client. During the bidding phase our firms public involvement coordinator will ensure that all state and federal bidding requirements are adhered to. Since the scope of work is funded by CDBG funds, our staff will note that the bidding requirements and construction contracting may be more technical that those of privately funded projects. Photographs and other documentation shall be kept on the projects in order for a record of the funds expended be kept in the Clients file. The Project Manager shall attend any workshops or meetings, including bid openings, which may be set forth by the Client. In our experience we find that by serving, as a technical expert for county staff allows for the bidders of the project to answer any and all questions, which they have regarding the project. Hinojosa Engineering, Inc. shall prepare a tabulation sheet for the ranking of bids following the Association of General Contractors standards.

Understanding of Project

Construction Phase

Through our experience, Hinojosa Engineering, Inc. has found that scheduling adequate time for projects during the construction phase is crucial. Hinojosa Engineering, Inc. places great attention to projects during the construction phase. The Project Manager will be prepared to make on site construction inspections, to ensure that city, state and federal regulations have reached compliance. Further, Hinojosa Engineering, Inc. has staff available to prepare any drawings showing changes if any are made during the construction phase. At the time of construction, our firm will work with a point of contact from the County of Hidalgo to review progress and contractor drawings for compliance with design concepts of the project.

Local Issues and Concerns Phase

Hinojosa Engineering, Inc. a local firm in Hidalgo County is familiar with local issues regarding roadway improvements and bridge designs. The firm works closely with Hidalgo County and the Texas Department of Transportation to keep abreast of local Metropolitan Planning Committee issues and progression. The firm frequently meets with community leaders to ensure that attention be placed on local concerns.

Regulations and Policies

Over the past 21 years Hinojosa Engineering, Inc. has attained confidence in the understanding regulations and policies as they pertain to the County of Hidalgo. Regulations and policies include those for the County of Hidalgo, Hidalgo County Urban Program, Texas Department of Transportation, Hidalgo County Drainage District #1 and the Hidalgo County Irrigation District as well as Right of Way acquisition guidelines.

Firm Qualifications

The Hinojosa Engineering, Inc. team has assembled a highly qualified team of professionals to provide the County of Hidalgo with the highest quality cost-effective projects to be delivered on schedule and to meet the client's expectations.

The team is committed to providing quality service to the County of Hidalgo. As part of the **professional skills and qualifications** Hinojosa Engineering, Inc. ensures the County of Hidalgo that all schedules will be met as well as maintain a high standard of performance in accordance with the specifications. Through our references the County of Hidalgo shall identify that Hinojosa Engineering, Inc. keeps an above satisfactory level of performance as well as the company standards of quality including **integrity and ethics**.

Hinojosa Engineering, Inc. provides a variety of Land surveying services. Our Surveying Department is skilled in the latest surveying technologies and provides surveys using electronic data collection, such as Global Positioning Systems, for the most accurate and complete data. Our service offerings include, Boundary Surveys, Topographic Surveys, Construction Surveys, Elevation Certificates, and Route Surveys.

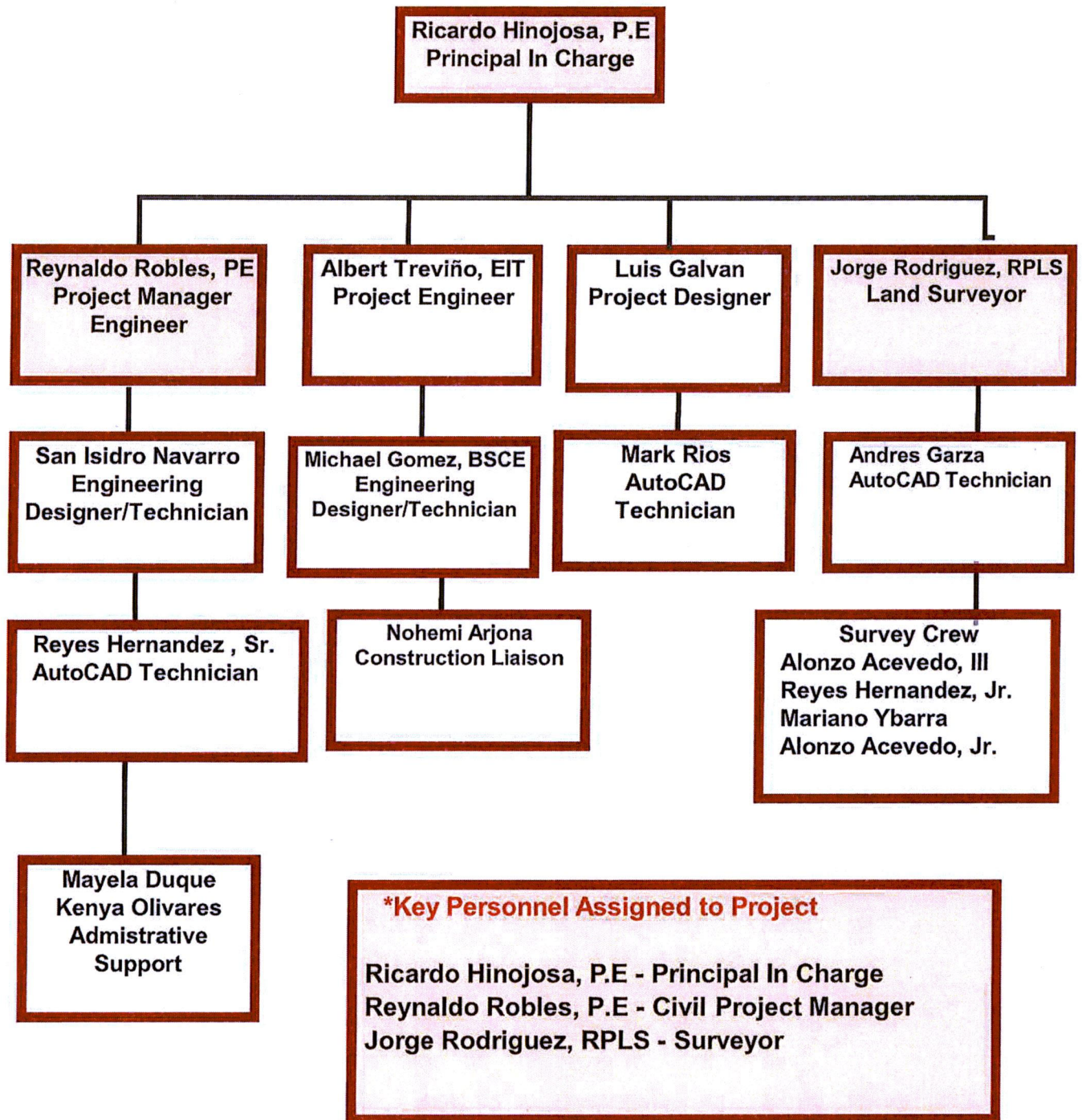
Further, the County of Hidalgo shall note through the list of references the strong experience of road and drainage design and that all projects were performed by highly trained, experienced professional surveyors.

Hinojosa Engineering, Inc. has provided professional surveying services to the County of Hidalgo Road and drainage, Hidalgo County Urban County Program, Hidalgo County Drainage District and various municipalities and school districts in various **projects within the past 20 years**. The emphasis of this work has been in roadway and drainage design. Each project was completed in accordance with the schedule and performances were met as per specifications.

The team is providing the County of Hidalgo with surveyors and engineers who have performed Roadway and Bridge Planning and Design in the County of Hidalgo, the Rio Grande Valley and throughout Texas. Mr. Ricardo Hinojosa, P.E. with over 26 years, Mr. Jorge Rodriguez, RPLS with over 15 years, Reynaldo Robles, P.E. with over 10 years and Mr. Albert Treviño, with over 15 years of engineering experience are prepared to commit time and resources to the County of Hidalgo. Our firm has performed services for and has worked with the Hidalgo County, Cameron County, Starr County and various municipalities, International Boundary and Water Commission, Hidalgo County Drainage District #1 and various utility companies. Each team member possesses the applicable registration to perform under a contract for professional surveying services.

Current Work Load Table

Projects Under Construction	Completion Date
La Joya ISD Natatorium	December 2015
City of Harlingen Natatorium	December 2014
Edinburg CISD Performing Arts Building	August 2014
City of McAllen Performing Arts Building	December 2016
La Joya ISD Football Stadium	August 2015
Under Design	
City of Port Isabel Fingers Project	December 2015
Mission CISD Press Box	August 2015
PSJA ISD Surveying Improvements	December 2014
City of La Joya Drainage Improvements	August 2015



Firm Qualifications

Ricardo Hinojosa, P.E.

Mr. Hinojosa has worked on various projects within Hidalgo County over the last 20 years. He has worked with over 10 municipalities, 30 School Districts, Hidalgo County Pct No. 3, Drainage District and various Irrigation Districts. Mr. Hinojosa has served as project manager on the following projects:

1. 2 Mile Line Road from Buena Vista to Western Road
Contact Person: Mingo Villarreal
Phone No.: (956) 585-4509
2. Schuerbach Road Street Improvements
Contact Person: Mingo Villarreal
Phone No.: (956) 585-4509
3. U.C.P. Year 13 Phase I & II
Contact Person: Mingo Villarreal
Phone No.: (956) 585-4509
4. Taylor Road Overlay from 5 Mile to S.H. 107
Contact Person: Mingo Villarreal
Phone Number: (956) 585-4509
5. Mission Lateral Drain Ditch
Contact Person: Godfrey Garza
Phone Number: (956) 318-2643
6. Hidalgo County Colonia Assess Program Pct. No. 3
Contact Person: Mingo Villarreal
Phone Number: (956) 585-4509

Firm Qualifications

Reynaldo, Robles, P.E.

Mr. Robles experience includes various municipal projects, as well as a variety of Hidalgo County Pct. No.3 projects. He has designed many county roads, sanitary sewer lines, water lines, and various drain ditches. Mr. Robles has design of the following projects:

1. Hidalgo County Colonia Assess Program Pct. No. 3
Contact Person: Mingo Villarreal
Phone Number: (956) 585-4509

2. Hidalgo County Pct. No. 3 Year 19 Street Improvements
Contact Person: Mingo Villarreal
Phone Number: (956) 585-4509

3. La Joya ISD Liberty Boulevard Street Improvements
Contact Person: Daniel Garza
Phone Number: (956) 580-5044

Firm Qualifications

Jorge Rodriguez, RPLS

Mr. Rodriguez has developed an ample range of experience in providing professional land surveying services to the general public, engineering firms, title companies, attorneys, municipalities, and State agencies. Expertise consists of boundary surveys for residential commercial, acreage tracts, Right of Way acquisitions, surveys for new and existing roadways, canal right-of-way, and utility easements. Surveying is provided with electronic data collector including the topographic datum for engineering design. Mr. Rodriguez has worked on the following projects:

1. City of Alton Street and Drainage Improvements
Contact Person: Mingo Villarreal
Phone Number: (956) 585-4509

2. City of La Joya Street and Drainage Improvement
Contact Person: Mayor Billy Leo
Phone Number: (956) 581-7113

3. City of McAllen Surveying 2005
Contact Person: Pilar Rodriguez
Phone Number: (956) 972-7070

4. County of Hidalgo Pct. 3 Peñitas Landfill
Contact Person: Mingo Villarreal
Phone Number: (956) 585-4509

5. County of Hidalgo Drainage District Raymondville Drain
Contact Person: Godfrey Garza
Phone Number: (956) 318-2642

6. McAllen ISD- Various Surveys for Schools
Contact Person: Lionel Frederick
Phone Number: (956) 632-3655

7. La Joya ISD- Various Surveys for Schools
Contact Person: Daniel Garza
Phone Number: (956) 580-8868

8. City of San Juan – ROW Acquisition
Contact Person: Jeff Underwood
Phone Number: (956) 702-6408

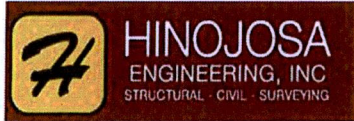
9. City of McAllen- Airport Surveying
Contact Person: Raul Rodriguez
Phone Number: (956) 972-7070

Firm Qualifications

Albert Treviño, E.I.T.

Mr. Trevino's design experience includes Street and Drainage Improvements, Fire Protection, Sanitary Sewer as well as Structural design. Some of Mr. Trevino's projects include:

1. City of Alton City Municipal Building
Contact Person: George Garcia, AIA
Phone Number: (956) 618-2007
2. South Padre Island Municipal Complex
Contact Person: Manuel Hinojosa, AIA
Phone Number: (956) 661-0400
3. Hidalgo County Pct.3 Motor Pool
Contact Person: Mingo Villarreal
Phone Number: (956) 585-4509



Ricardo Hinojosa, P.E.

President and Chief Executive Officer

Education

Bachelor of Science in Civil Engineering
Texas A&I University, Kingsville, Texas May 1983

Professional Registration

Texas Board of Professional Engineers License Number 65228

Professional Affiliations

American Society of Civil Engineers
National Society of Professional Engineers
Texas Society of Professional Engineers
American Concrete Institute
Southern Building Code Congress, Inc.

Project Experience - As President and Chief Executive Officer of Hinojosa Engineering, Inc., Ricardo Hinojosa oversees a staff of specialized Professional Engineers, Engineers in Training and other technical personnel. He is tasked with the responsibility of ensuring the firms commitment to quality and integrity and maintaining a fiscally sound practice. In his capacity, he manages each project from inception through final product. The following is a synopsis of the projects that Mr. Hinojosa and his staff have successfully completed or are currently involved in:

Municipalities and Governments - Nuevo Alton Phase I & II ~ Precinct 3 Hidalgo County La Homa Road Overlay ~ Precinct 3 Hidalgo County Schuerbach Road Improvements ~ San Miguel Subdivision ~ Bentsen Road Improvements ~ Trenton Road Improvements ~ McAllen Public Safety Building ~ La Joya Street Master Plan 2020 ~ New Administration Building for the Pharr Housing Authority ~ L&F Distributors, Beeville, Texas ~ COPC Health Center ~ U.S. Border Patrol Offices, Harlingen, Texas ~ McAllen Public Safety Facility ~ DEA Building, Eagle Pass, Texas ~ U.S. Customs Building, Eagle Pass, Texas ~ San Benito Police Department ~ Mercedes Police Department ~ McAllen North West Water Treatment Plant ~ McAllen South West Water Treatment Plant ~ Harlingen White Wings Baseball Stadium Renovations ~ Hidalgo County Precinct 3 Multi Service Center ~ Hidalgo County Adult Detention Center ~ Hidalgo County Law Enforcement Facility.

Corporate and Private Enterprise - Schlitterbahn Beach Water Park, South Padre Island, Texas ~ 3-Story Cornerstone Hospital Facility ~ Valley View Apartment Complex ~ Torres De Cantera Office Building ~ Our Lady of Sorrows ~ Gomez 2-Story Office Building ~ St. Anthony's Catholic Church, Harlingen, Texas.

Educational Institutions

La Joya Independent School District (Transportation Facility ~ La Joya Middle School ~ Elementary No. 14 ~ Elementary No. 17 ~ Elementary No.19 ~ Elementary No.20 ~ Elementary No.21~ Elementary No.22 ~ La Joya Varsity Fields ~ Ann Richards Middle School ~ La Joya 9th and 10th High Schools).

Brownsville Independent School District (Brownsville I.S.D. Middle School ~ Margaret Clark Aquatic Center).

San Benito Independent School District (Fred Booth Elementary ~ Frank Roberts Elementary ~ The Academy High School ~ Landrum Elementary School ~ Cash Elementary School ~ La Paloma Elementary School)

Edinburg Consolidated Independent School District (Johnny G. Economides High School ~ Edinburg High School ~ B.L. Garza Middle School).

Mission Consolidated Independent School District (Alton Jr. High School ~ Mission High School Additions ~ Mission 9th & 10th Grade Center)

Harlingen Consolidated Independent School District (Harlingen South High School Additions and Renovations ~ Crockett Elementary).

Weslaco Independent School District (New Middle School ~ New Elementary School ~ Career and Technology Center ~ Weslaco High School)

Los Fresnos Independent School District (Los Fresnos Elementary School ~ Los Fresnos Middle School).

Donna Independent School District (Donna Elementary "G" ~ Donna Elementary "H" ~ Donna Middle School ~ Donna Nellie Schunior Middle School ~ Todd Middle School ~ Miller Jordan Middle School)

Pharr San Juan Alamo Independent School District (P.S.J.A. South Pharr Elementary ~ P.S.J.A. Middle School).

Santa Rosa Independent School District (Santa Rosa Middle School ~ Santa Rosa High School).

Laredo Independent School District (Florence Scott Elementary ~ Zachary Elementary).

Rio Grande ISD (La Grulla Middle School)

Roma ISD (Roma Middle School)

Edcouch-Elsa Independent School District (Edcouch Elsa Elementary School)

Port Isabel Independent School District (Elementary School)

Mercedes Independent School District (Mercedes Intermediate School ~ Mercedes Elementary School)

Santa Maria Independent School District (Santa Maria Elementary School)

Colleges

South Texas College (STC Starr County Campus ~ STC Mid-Valley Campus ~ STC Starr County Additions ~ STC Thermal Plant) ~ STC Mid-Valley ~

University Of Texas Brownsville South Most College

UTB Thermal Plant Expansion ~ UTB South Most New Library

Hinojosa Engineering, Inc

108 W. 18th Street ~ Mission, Texas 78572

(956) 581.0143 office ~(956).581.2074 fax ~Email:Rhinojosa@Hengineering.com



Reynaldo Robles, P.E.

Civil Engineer

Education

University of Texas – Pan American Pre-engineering
Bachelor of Science in Civil Engineering
Texas A & M University – Kingsville May 2004

Professional Registration Texas Board of Professional Engineers License Number 102357

Professional Affiliations

Texas Board of Professional Engineers

Project Experience

Mr. Robles has 10 ten years of Civil Engineering Design experience. Mr. Robles has been given the responsibility for a number of projects pertaining to municipal, county and private industry. Throughout Mr. Robles professional career, he has been involved in the areas of land development and geotechnical engineering. Among his experience in land development, Mr. Robles was involved in the design of the STCC Mid Valley Campus in Weslaco, Texas. His responsibilities in this project included grading and drainage plans. Mr. Robles has also been involved in street improvement projects. These include Liberty Boulevard in Peñitas, Texas, where Mr. Robles was responsible for the drainage improvements, which included the design of on-site and off-site storm sewer systems. Mr. Robles was also been involved in the design of the McAllen Civic Center in McAllen, Texas. He was been involved in the wastewater collection systems, and in the water distribution systems of this project. His experience has also included the existing and future drainage analysis for subdivisions throughout the Rio Grande Valley. Mr. Robles is also been involved in the surveying aspect of all Civil Engineering projects

Relevant Project History : Donna ISD Baseball and Parking Lot Renovations- Saucedo Middle School (Additional parking adjacent to Track 60 space)- Todd 9th Grade Repave South Parking Area / Resurface Drive to Redskin Drive Avenue)- Donna Moye Elementary (Pave Caliche Track Parking Area -24 Parking Spaces) - **La Joya ISD Wide Paving Projects-** (La Joya High School Parking Lot, Leo J. Leo Elementary Parking Lot, Flores Elementary Parking Lot, E.B. Reyna Elementary Parking Lot , Administration Bldg. Parking Lot, Kika De La Garza Elementary Parking Lot) **Roma ISD** Performing Arts Parking Additions - **McAllen ISD** High School Parking Lot for Staff and Visitors - Parking Overlays at McAllen High & Memorial High School - **PSJA** Administration Building Staking Parking Lot **Edcouch ISD** Fine Arts Stake Parking
Sullivan City Parking Lot - New Parking Lot for Valley Truck Center In Pharr, Texas - New Parking Lot for **LRG VDC** Weslaco Addition/ Renovation



JORGE RODRIGUEZ, RPLS

Surveyor

Education

High School Graduate Pharr San Juan Alamo
Pharr, Texas, 1977

Professional Registration

Registered Professional
Land Surveyor Registration Number 5303

Professional Affiliations

Texas Society of Professional Surveyors

Project Experience

Mr. Rodriguez has developed an ample range of experience in providing professional land surveying services to the general public, engineering firms, title companies, attorneys, municipalities, and State agencies. Expertise consists of boundary surveys for residential commercial, acreage tracts, Right of Way acquisitions, surveys for new and existing roadways, canal right-of-way, and utility easements. Surveying is provided with electronic data collector including the topographic datum for engineering design. Mr. Rodriguez has worked on the following projects:

Municipalities and Governments

La Homa Road Improvements, City of Alton Street and Drainage Improvements, City of La Joya Street and Drainage Improvement, City of McAllen Surveying 2005, County of Hidalgo Pct. 3 Peñitas Landfill, County of Hidalgo Drainage District Raymondville Drain, City of San Juan – ROW Acquisition, City of McAllen- Airport Surveying

Project Experience

La Homa Road Improvements
*City of Alton Street and Drainage Improvements
*City of La Joya Street and Drainage Improvement
*City of McAllen Surveying 2005
*County of Hidalgo Pct. 3 Peñitas Landfill
*County of Hidalgo Drainage District Raymondville Drain
*McAllen ISD- Various Surveys for Schools
*La Joya ISD- Various Surveys for Schools
*City of San Juan – ROW Acquisition
*City of McAllen- Airport Surveying



Alberto Treviño, E.I.T

Structural Engineer Designer

Education

Bachelor of Science in Civil Engineering
Texas A& M University, Kingsville, Texas
December 1997

Professional Registration

Texas Board of Professional Engineers
Engineer in Training
No. EIT-25702

Professional Affiliations

American Concrete Institute
American Honor Engineering Society

Project Experience

Mr. Treviño has over ten years of structural design experience. Mr. Treviño concentrates mostly in structural design. He has design experience in structural analysis, design and detailing of projects employing masonry, wood, concrete and steel. Production of construction documents such as redlining plans, sections, details and coordinating the documents with Architectural and Mechanical Electrical Plumbing drawings. Mr. Treviño has experience in reinforced concrete, structural steel, masonry, and timber. Mr. Treviño designs and oversees projects from beginning of the project to construction completion. He has a lot of computer experience. Mr. Treviño is familiar with structural design software such as Eneercalc, RISA 3D, and AutoCAD.

Hinojosa Engineering, Inc

108 W. 18th Street ~ Mission, Texas 78572

(956) 581.0143 office ~(956).581.2074 fax ~Email:Atrevino@Hengineering.com

Familiarity / Rules & Regulations

We have the utmost confidence that the Hinojosa Engineering, Inc. team will fulfill your needs to your complete satisfaction, on time and within budget. Mr. Ricardo Hinojosa, P.E. as the designated Project Manager shall commit 85% to 100% of his time to the County of Hidalgo. As previously mentioned, Hinojosa Engineering, Inc. currently holds a workload free from constraints to produce construction plans and specifications for the proposed improvements. Through the teams reference list the County of Hidalgo can be assured that the Hinojosa Engineering, Inc. projects will meet scheduled deadlines and budget estimates.

Upon assignment, the team will immediately proceed with a detailed scope of services, man-hour and materials estimate, and cost proposal. This submittal will also include a project schedule, detailing each required work item and milestone submittal dates and deliverables. After timely negotiations and contract execution, the team will commence work. A kick-off meeting/design concepts conference will be held to confirm design parameters and to fully identify all available information from the County of Hidalgo or other applicable sources, which would help expedite the design process (existing surveys, traffic data, approved schematic, etc.). Surveys, traffic duties, environmental and geo-technical work will be done as soon as notice to proceed is provided. Once confidence is gained that no environmental problems exist and the surveys are complete, the PS&E should proceed at full pace.

Due to our experience we believe that we possess an understanding of the County's projects. Hinojosa Engineering, Inc. shall provide a series of design reviews at the following completion levels: 30%, 60%, 90% and 100%. The first review would consist of preliminary project design based on cut-sheets of the surveyed project as transferred into AutoCAD. This preliminary design, once approved, becomes the basis of the final PS&E design. The second submittal will portray a CADD based design of the project, minus details and quantities.

At 90% the details and initial quantities and associated cost estimates are produced and submitted for review. The 100% submittal will be the final review by the client prior to plotting sealed Mylar drawings. Any required coordination with utility companies and the aforementioned districts must begin early, as many times obtaining permits is a time consuming process. Hinojosa Engineering, Inc. through this internal system shall have the capability to complete the proposed projects without having major costs escalations or overruns and the ability to complete work within the time allocated for completion.

Hinojosa Engineering, Inc. has completed numerous projects contributing to local and regional traffic, transportation and drainage improvements for the municipalities. This experience has required coordination with Texas Department of Transportation, HCID No. 1,2 & 3 and HCDD No. 1. Therefore, we are fully versed on the codes, ordinances, regulations and standards and recognize the interagency requirements as they relate to transportation and infrastructure engineering design.

Hinojosa Engineering, Inc. has worked well with many architectural and engineering consultants. As a firm, which concentrates on civil and structural engineering, effective coordination is a must with a variety of sub consultants in areas of geo-technical, environmental, mechanical engineering, electrical engineering as well as city and county planners. Hinojosa Engineering, Inc., regularly ventures with engineering consultants who have reputable credentials including Texas Engineering Registration, verifiable experience pertaining to projects, evidence of submitting projects on time and within budget.

Hinojosa Engineering, Inc. Methodology

The Hinojosa Engineering, Inc. Team is committed to the prompt and accurate completion of all its projects. We have the technology and experience necessary to complete the design phases of these projects in timely manner. Our central location in Mission, Texas provides convenience to contractors and county, should any questions arise. Our Engineering Firm can have a representative at the project site within minutes, allowing for accurate inspections and precise oversight of On-Going Construction.

Familiarity w/ Proximity to the Geographic Location of the Project

Hinojosa Engineering, Inc. has extensive experience in working in and around the County of Hidalgo. We envision much opportunity for members of the team to frequent the local area during their respective work tasks. Hinojosa Engineering knows what it takes to provide the County of Hidalgo Surveying services. Our experiences with relevant projects format, and requirements will assure proper plan preparation, the first time are with minimal corrections. This is due to our extensive experience and knowledge of the Hidalgo County area.

EVIDENCE OF THE ESTABLISHMENT AND IMPLEMENTATION OF AN AFFIRMATIVE ACTION PROGRAM

MBE-WBE-AABE-SBE POLICY

It is and will continue to be the policy of the Hinojosa Engineering Team, to practice equal opportunity in all aspects of employment. All persons will be treated on the basis of qualifications, competence, and merit without regard to race, color, region, gender, national origin, ancestry, age, disability, veteran status, or other categories as required by law.

Decisions concerning employment have and will continue to be based on those considerations which further the principle of equal employment opportunity. All other personnel actions such as compensation, benefits, transfers, layoffs, returns from layoff, company-sponsored training, education and tuition assistance, and social programs are and will continue to be administered in accordance with the Company's EEO policy. Every member of management is held responsible for assuring non-discrimination equal employment opportunity within his or her assigned area of responsibility.

The Hinojosa Engineering Team's Affirmative Action Program is provided in good faith and in compliance with Executive Order 11246 and other applicable federal and state laws, and regulations developed by the office of Federal Contract Compliance Programs pertaining to the development of AAP's by federal contractors and subcontractors.

Our Sub-Consultants are integral, not incidental.

We strive to exceed MBE/WBE goals on all projects firm wide. Our longstanding relationships with local small and minority business market The Hinojosa Engineering Team a well-rounded and diverse team situated to provide the highest quality deliverables.



HIDALGO COUNTY
(Including all funding sources, programs, and entities).
REQUEST FOR QUALIFICATIONS
PROFESSIONAL SURVEYORS SERVICES POOL

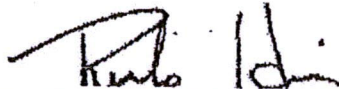
RFQ No.: 2015-010-02-04-MEG

RFQ SUBMITTAL CHECK LIST

All forms listed below must be included in the RFQ response.

Indicate with a check mark (✓) the Forms completed and included in this response:

- Page 9 of Legal Notice
- Exhibit "C" -Acknowledgement forms (pages 3 and 4)
- Exhibit "D" -CIQ Form
- Exhibit "E" -Proposers Affidavit
- Vendor Bidder Application and IRS form W-9
- Certification Regarding Debarment
- One Original, 3 Copies, and 8 CD's containing a complete copy of Response.



SIGNATURE

2/2/15

DATE

REQUEST FOR QUALIFICATIONS
for
HIDALGO COUNTY
(Including all funding sources, programs, and entities)
“Professional Surveyors Services Pool”
RFQ NO: 2015-010-02-04-MEG

To: Martha L. Salazar, CPPB, Purchasing Agent
Hidalgo County Purchasing Department
Physical Location: 2802 S. Business Hwy. 281
Postal/ Mailing: 2812 S. Business Hwy. 281
New Administration Building
Edinburg, Texas 78539

In accordance with the Requirements, and subject to all laws and regulations of the United States and state and local laws, the undersigned respondent proposes and commits to furnish all labor, equipment, material, software and services as set forth in the documents hereinbefore mentioned. The undersigned further agrees, upon acceptance of its qualification, to execute a contract and/or Purchase Order issued by Hidalgo County for performing and completing the work described in the Requirements within the time stated and for the prices proposed in the documents attached hereto and made a part hereof.

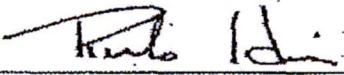
Respondent acknowledges receipt of all of the pages of the documents referenced in the Request for Qualifications Checklist presented in connection with this procurement. Respondent understands that Hidalgo County reserves the right to reject any or all qualifications and further reserves the right to design the evaluation criteria to be used in selecting the lowest and best qualification.

Respondent agrees that this qualification shall be good and may not be withdrawn for a period of ninety (90) calendar days after the scheduled closing time for receiving qualifications, as contained in the Requirements.

Respectfully submitted,

Firm: Hinojosa Engineering, Inc.

Address: 108 W. 18th Street Mission, Texas 78572

By: 

Printed Name: Wilfrido Ricardo Hinojosa, P.E.

Title: President

EXHIBIT "B"
EVALUATION CRITERIA
HIDALGO COUNTY
(Including all funding sources, programs and entities)
PROFESSIONAL SURVEYING SERVICES
RFQ NO: 2015-010-02-04-MEG

Selection Criteria	Points	Score
1. RESPONSIVENESS (30 pts)		
➤ Requested information	5	
➤ Thoroughness	5	
➤ Understanding of Project	5	
➤ List of references provided	5	
➤ Clarity-Brevity	5	
➤ Degree of Interest	5	
Comments/Rationale For Points:		TOTAL
2. FIRM CAPABILITIES (45 pts)		
➤ Background	5	
➤ Relevant experience	5	
➤ Experience with similar projects	5	
➤ Knowledge of area	5	
➤ Timeliness of schedule	5	
➤ Quality services previously provided to Hidalgo County	5	
➤ Current workload	5	
➤ Ability to commence various re-requested projects simultaneously	5	
➤ Completion of projects within budgets	5	
Comments/Rationale For Points:		TOTAL
3. STAFFING (25 pts)		
➤ Qualification of personnel	10	
➤ Key personnel	10	
➤ Required discipline skills	5	
Comments/Rationale For Points:		TOTAL
Total Score		

Project Name: _____

Department: _____

Firm/Participant: Hinojosa Engineering, Inc.

Evaluator: _____ Date: _____

EXHIBIT "C"

Insurance Requirements Professional Services (i.e...Engineers, Architects, Appraisers & Surveyors)

The proposer awarded the contract shall furnish proof of Insurance, which will also include any subcontractor that is subcontracted by the proposer in at least the following limits, to be in place prior to providing any services under this Contract and to continue at all times in force in effect during the term of this Contract:

1. Professional liability Insurance policy with limits of at least One Million Dollars (\$1,000,000) per occurrence, or limited to claims made, include at least a five (5) year extended reporting period.
2. A Five Hundred Thousand Dollars (\$500,000.00) Comprehensive General Liability Insurance policy providing additional coverage to all underlying liabilities of County.
3. Automobile liability Insurance policy with limits of at least Three Hundred Thousand Dollars (\$300,000.00) per person and Five Hundred Thousand Dollars (\$500,000.00) per occurrence. Coverage should include Injury to or death of persons and property damage claims with limits up to Five Hundred Thousand Dollars (\$500,000.00) arising out of the services provided to County hereunder.
4. Uninsured/Underinsured motorist coverage in an amount equal to the bodily injury limits set forth immediately above;
5. Workers compensation Insurance in amounts established by Texas law, unless the Bidder is specifically exempted from the Texas Workers Compensation Act, Texas Labor Code Chapter 401, et. seq.

Hidalgo County will only accept certificates of Insurance on an Acord form (as attached hereto). Certificates of Insurance naming County as an additional Insured shall be submitted to County for approval prior to any services being performed by Contractor. Each policy of insurance required hereunder shall extend for a period equivalent to, or longer than the term of the Contract, and any Insurer hereunder shall be required to give at least thirty (30) days written notice to the County prior to the cancellation of any such coverage on the termination date, or otherwise. This Contract shall be automatically suspended upon the cancellation, or other termination, of any required policy of insurance hereunder, and such suspension shall continue until evidence adequate replacement coverage is provided to County. If replacement coverage is not provided within thirty (30) days following suspension of the Contract, this Contract shall automatically terminate.

Insurance Requirement Acknowledgment

I, Wilfrido Ricardo Hinojosa, PE, authorized representative for Hinojosa Engineering, Inc
Company/Vendor


hereby acknowledge receipt of the County's required Insurance limits. Said requirements:

- will be acquired within 10 working days after notification from Purchasing Department of award of project by the Hidalgo County Commissioners' Court;
- will acquire additional amounts required to meet the County's requirements within 10 working days after notification from Purchasing Department of award of project by the Hidalgo County Commissioners' Court; currently carry the following

Professional Liability (Errors & Omissions): \$ _____

Automobile Liability: \$ _____ General Liability: \$ _____

- have already been met, see attached copy of Insurance certificate.



Authorized Representative

2/2/15

Date

Notice to Proposer:

A certificate of Insurance for the required Insurance limits shall be provided to the Purchasing Department's Contract Managers in order to qualify for award and to execute a contract between your Company and the County

Failure to provide Certificates of Insurance to the Purchasing Department's Contract Managers will cause the award to be rescinded and re-awarded to next qualified vendor. Certificates of Insurance will be monitored and verified on a quarterly basis to ensure coverage policy is in place. It is the Company's obligation to maintain the appropriate Insurance coverage throughout the term of the contract.

THIS FORM MUST ACCOMPANY YOUR PACKET



Policy Number:

Date Entered: 01/22/2015

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

1/22/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

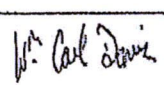
PRODUCER Davis Insurance Agency 2030 E. Griffin Parkway Mission, Texas 78572	CONTACT NAME: Carl Davis	PHONE (A/C No. Excl): (956) 581-9838	FAX (A/C No.): (956) 519-1524
	E-MAIL ADDRESS: davisinsuranceagency@yahoo.com		
INSURED Hinojosa Engineering, Inc. 108 W. 18th St. Mission, TX 78572	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A:	TEXAS MUTUAL INSURANCE ASSOCIATION	
	INSURER B:	IRONSHORE SPECIALTY INSURANCE CO	
	INSURER C:		
	INSURER D:		
	INSURER E:		

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDITIONAL SUBROGATED	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:					EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMPI/OP AGG \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below.	<input checked="" type="checkbox"/> Y IN <input checked="" type="checkbox"/> N/A	0001220174	02/15/2014	02/15/2015	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
B	PROFESSIONAL LIABILITY		001285700	02/15/2014	02/15/2015	CLAIMS MADE 1,000,000 AGGREGATE 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER	CANCELLATION
MARTHA L. SALAZAR, CBPP PURCHASING AGENT HIDALGO PURCHASING DEPARTMENT 2802 S. BUSINESS HIGHWAY 281 EDINBURG, TEXAS 78539	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 

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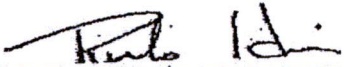
PROJECT REQUIREMENTS ACKNOWLEDGMENT

This is to certify that I, Wilfrido Ricardo Hinojosa, P.E., possess all of the APPLICABLE:

1. Licenses: Texas Professional Engineers License No. 65225
2. Bonds: _____
3. Certificates: _____
4. Permits: _____
5. Other: _____

necessary to carry out the required project. Furthermore, I am providing copies of the required documentation so that, if my company is awarded this project, I may be eligible to enter into a contract with Hidalgo County and proceed to complete the project in a timely manner.

* Any licenses, bonds, certificates, permits, etc. which are required must be presented as part of the packet in order to expedite the evaluation process. Failure to provide said documentation will result in the disqualification of your proposal/qualification.



Authorized Signature

2/2/15

Date

Hinojosa Engineering, Inc

Company

108 W. 18th Street

Address

Mission, Texas 78572

City, State, Zip

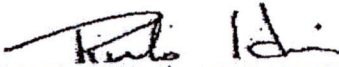
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Authorized Signature

2/2/15

Date

Hinojosa Engineering, Inc

Company

108 W. 18th Street

Address

Mission, Texas 78572

City, State, Zip

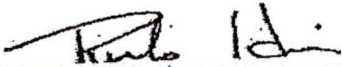
PROJECT REQUIREMENTS ACKNOWLEDGMENT

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2. Bonds: _____
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* Any licenses, bonds, certificates, permits, etc. which are required must be presented as part of the packet in order to expedite the evaluation process. Failure to provide said documentation will result in the disqualification of your proposal/qualification.



Authorized Signature

2/2/15

Date

Hinojosa Engineering, Inc

Company

108 W. 18th Street

Address

Mission, Texas 78572

City, State, Zip

Request for Taxpayer Identification Number and Certification

Give Form to the requester. Do not send to the IRS.

Print or type See Specific Instructions on page 2.	Name (as shown on your income tax return)	
	Business name/disregarded entity name, if different from above Hinjosa Engineering, Inc.	
	Check appropriate box for federal tax classification (required): <input type="checkbox"/> Individual/sole proprietor <input checked="" type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶ _____ <input type="checkbox"/> Exempt payee <input type="checkbox"/> Other (see instructions) ▶ _____	
	Address (number, street, and apt. or suite no.) 108 W. 18th Street	Requester's name and address (optional)
	City, state, and ZIP code Mission, Texas 78572	
List account number(s) here (optional)		

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on the "Name" line to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I Instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Note. If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Social security number								
Employer identification number								
7	4		2	8	8	9	1	7
			2					2

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
- I am a U.S. citizen or other U.S. person (defined below).

Certification Instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 4.

Sign Here Signature of U.S. person ▶ Date ▶ 2/2/15

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Purpose of Form

A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

- Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
- Certify that you are not subject to backup withholding, or
- Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income.

Note. If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States,
- An estate (other than a foreign estate), or
- A domestic trust (as defined in Regulations section 301.7701-7).

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax on any foreign partners' share of income from such business. Further, in certain cases where a Form W-9 has not been received, a partnership is required to presume that a partner is a foreign person, and pay the withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid withholding on your share of partnership income.

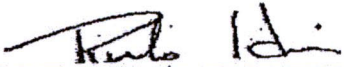
PROJECT REQUIREMENTS ACKNOWLEDGMENT

This is to certify that I, Wilfrido Ricardo Hinojosa, P.E., possess all of the APPLICABLE:

1. Licenses: Texas Professional Engineers License No. 65225
2. Bonds: _____
3. Certificates: _____
4. Permits: _____
5. Other: _____

necessary to carry out the required project. Furthermore, I am providing copies of the required documentation so that, if my company is awarded this project, I may be eligible to enter into a contract with Hidalgo County and proceed to complete the project in a timely manner.

* Any licenses, bonds, certificates, permits, etc. which are required must be presented as part of the packet in order to expedite the evaluation process. Failure to provide said documentation will result in the disqualification of your proposal/qualification.



Authorized Signature

2/2/15

Date

Hinojosa Engineering, Inc

Company

108 W. 18th Street

Address

Mission, Texas 78572

City, State, Zip

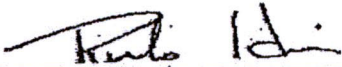
PROJECT REQUIREMENTS ACKNOWLEDGMENT

This is to certify that I, Wilfrido Ricardo Hinojosa, P.E., possess all of the APPLICABLE:

1. Licenses: Texas Professional Engineers License No. 65225
2. Bonds: _____
3. Certificates: _____
4. Permits: _____
5. Other: _____

necessary to carry out the required project. Furthermore, I am providing copies of the required documentation so that, if my company is awarded this project, I may be eligible to enter into a contract with Hidalgo County and proceed to complete the project in a timely manner.

* Any licenses, bonds, certificates, permits, etc. which are required must be presented as part of the packet in order to expedite the evaluation process. Failure to provide said documentation will result in the disqualification of your proposal/qualification.



Authorized Signature

2/2/15

Date

Hinojosa Engineering, Inc

Company

108 W. 18th Street

Address

Mission, Texas 78572

City, State, Zip

HIDALGO COUNTY PURCHASING DEPARTMENT Bidder/Vendor Application

Complete in print or type. Please return this application to the Hidalgo County Purchasing Department
thru Facsimile: (956) 318-2629 or (956) 292-7612
in person or regular mail to: 2812 S. Business Hwy. 281, Edinburg, Texas 78539
or email: purchasing@co.hidalgo.tx.us

Company Name:	Telephone No. (956) 581-0143		
dba Name:	Hinojosa Engineering, Inc		
Legal Name:			
Mailing Address :	108 W. 18th Street	Fax No. (956)	581-2074
Physical Address:			
City, State, Zip	Mission, Texas 78572	Tax I.D. No.	
Remit to Address :	108 W. 18th Street	City, State, Zip	Mission, Texas 78572
E-Mail Address:	Hinojosaenginc@aol.com		
Representative(s) Name(s) & Title(s)	Wilfrido Ricardo Hinojosa, P.E.		
Type of Organization (check one):	<input type="checkbox"/> Individual	<input type="checkbox"/> Partnership	<input checked="" type="checkbox"/> Corporation <input type="checkbox"/> Non-Profit
	<input type="checkbox"/> LLC	<input type="checkbox"/> Sole Proprietor	<input type="checkbox"/> Other, Specify
State Identification No.	(Please attached completed W-9 form with this application)		
	Federal Identification No. or (if individual) SS No.		
State of Incorporation:	Date:	Other:	
Type of Business (check one):	<input type="checkbox"/> Manufacturer	<input type="checkbox"/> Wholesaler	<input type="checkbox"/> Retailer <input type="checkbox"/> Broker
	<input type="checkbox"/> Distributor	<input type="checkbox"/> Service Organization	<input checked="" type="checkbox"/> Other, Specify Professional Engineering Services
Name & Title of Person(s) Authorized to Sign Bids, Proposals, and/or Contracts:			
Small and/or Disadvantaged Business Information (check application criteria)			
Small Business:		Disadvantaged Business (At Least 51% Ownership)	
<input checked="" type="checkbox"/> Less than 125,000 annual gross receipt	<input type="checkbox"/> Black American	<input type="checkbox"/> Native American	
<input type="checkbox"/> Less than 250,000 annual gross receipt	<input checked="" type="checkbox"/> Hispanic American	<input type="checkbox"/> Women	
<input checked="" type="checkbox"/> Less than 499,000 annual gross receipt	<input type="checkbox"/> Asian Pacific American	<input type="checkbox"/> Other	
<input checked="" type="checkbox"/> More than 500,000 annual gross receipt			
Have you been certified as a HUB or an MBE/WBE source?:			<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Indicate Certification No.(s): 174288917200		or are Certificate(s) attached?: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
What type of product(s) is/are solicited by your company?:			
Would you like to be provided with specifications for procurements of such products?:			<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
To Be Completed by the County: Rec'd by (Purchasing): _____ Date Rec'd by (Purchasing): _____			
Date Forwarded Information to Auditor's Office: _____ Entry Date: _____ Vendor No.: _____			

HISTORICALLY UNDERUTILIZED BUSINESS (HUB) DECLARATION

The primary objective of the Hidalgo County HUB Program is to ensure Historically Underutilized Businesses receive a fair and equal opportunity for participation in the County's procurement process. This fact holds true for Services (Professional & Non-Professional), Commodities, and Construction contracts and any subcontracts thereto. The program strongly encourages Prime Contractors to provide subcontracting opportunities to Certified Hub Contractors/Vendors. Our goal for HUB contractor/vendor participation, as well as HUB subcontractor participation is 30%. To be considered as a "Certified HUB Contractor/Vendor" the contractor/vendor must have been certified by, and hold a current and valid certification with any of the three agencies listed below.

Have you been Certified as a HUB or an MBE/WBE source?: Yes No

If yes, by whom?: Texas Building & Procurement Commission Other _____

Indicate Certification No(s): 1742889172900 or Are Certificate(s) Attached?: Yes No

LIST OF CERTIFIED HUB SUBCONTRACTORS

(Attach additional pages if necessary)

What percentage of the Bid, RFP, or RFQ is to be subcontracted with Certified HUB sources?: _____%
(List HUB Subcontractor information below).

HUB Subcontractor Name: _____ HUB Status: _____
Certifying Agency (Check all applicable): Texas Building & Procurement Commission Other
Address: _____ City: _____ State: _____ Zip: _____
Contact Person: _____ Title: _____ Phone No.: () _____
Subcontract Amount: \$ _____ Description of Work to be Performed: _____

HUB Subcontractor Name: _____ HUB Status: _____
Certifying Agency (Check all applicable): Texas Building & Procurement Commission Other
Address: _____ City: _____ State: _____ Zip: _____
Contact Person: _____ Title: _____ Phone No.: () _____
Subcontract Amount: \$ _____ Description of Work to be Performed: _____

HUB Subcontractor Name: _____ HUB Status: _____
Certifying Agency (Check all applicable): Texas Building & Procurement Commission Other
Address: _____ City: _____ State: _____ Zip: _____
Contact Person: _____ Title: _____ Phone No.: () _____
Subcontract Amount: \$ _____ Description of Work to be Performed: _____

Texas Historically Underutilized Business (HUB) Certificate



Certificate/VID Number: 1742889172900
File/Vendor Number: 083635
Approval Date: 05-DEC-2014
Scheduled Expiration Date: 05-DEC-2018

The Texas Comptroller of Public Accounts (CPA), hereby certifies that

HINOJOSA ENGINEERING, INC.

has successfully met the established requirements of the State of Texas Historically Underutilized Business (HUB) Program to be recognized as a HUB. This certificate printed 05-DEC-2014, supersedes any registration and certificate previously issued by the HUB Program. If there are any changes regarding the information (i.e., business structure, ownership, day-to-day management, operational control, business location) provided in the submission of the business' application for registration/certification as a HUB, you must immediately (within 30 days of such changes) notify the HUB Program in writing. The CPA reserves the right to conduct a compliance review at any time to confirm HUB eligibility. HUB certification may be suspended or revoked upon findings of ineligibility.

A handwritten signature in cursive script that reads 'Paul A. Gibson'.

*Paul Gibson, Statewide HUB Program Manager
Texas Procurement and Support Services*

Note: In order for State agencies and institutions of higher education (universities) to be credited for utilizing this business as a HUB, they must award payment under the Certificate/VID Number identified above. Agencies and universities are encouraged to validate HUB certification prior to issuing a notice of award by accessing the Internet (<http://www.window.state.tx.us/procurement/cmb1/cmb1hub.html>) or by contacting the HUB Program at 1-888-863-5881 or 512-463-5872.

Rev. 01/15

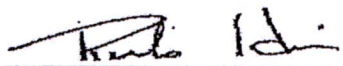
EXHIBIT "E"
PROPOSER'S AFFIDAVIT

**PROPOSER'S AFFIDAVIT OF NON-COLLUSION
NON-CONFLICT OF INTEREST AND ANTI-LOBBYING**

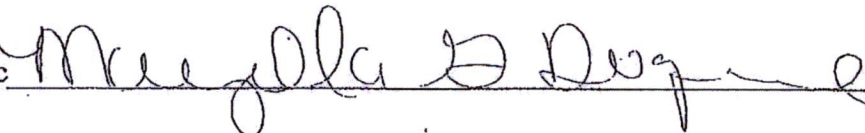
STATE OF TEXAS
COUNTY OF HIDALGO

Affiant, Wilfrido Ricardo Hinojosa, P.E., being first duly sworn, deposes that:

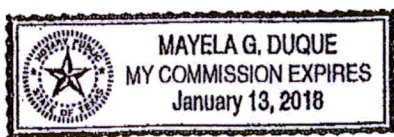
- (1) Affiant does hereby state neither the Proposer nor any of the Proposer's officers, partners, owners, agents, representatives, employees, or parties in interest, has in any way colluded, conspired, agreed, directly or indirectly with any person, firm, corporation, or other proposer, or potential proposer, to provide any money or other valuable consideration for assistance in procuring or attempting to procure a contract or fix the prices in the attached proposed or the proposal of any other proposer, and further states that no such money or other reward will be hereinafter paid.
- (2) Affiant further states they have neither recommended or suggested to Hidalgo County or any of its officials or employees, any of the terms or provisions set forth in their Request for Proposal and subsequent agreement, except at a meeting open to all interested proposers, of which proper notice was given.
- (3) Affiant, further states their officers, employees, or agents have not, and will not attempt to lobby, directly or indirectly, the Hidalgo County Commissioner's Court between proposal submission date and award by the Hidalgo County Commissioner's Court.
- (4) Affiant further states no officer, or stockholder of the Proposer is a member of the staff, or related to any employee of the Hidalgo County except as noted herein below:

Signature/Title:  -President

Subscribed and sworn to before me this 2 day of February, 2015

Notary Public 

My commission expires: January 13, 2018.



Certification Regarding Debarment, Suspension and Ineligibility

As is required by the Federal Regulations Implementing Executive Order 12549, Debarment and Suspension, 45 CFR Part 76, Government-wide Debarment and Suspension, the applicant certifies, to the best of his or her knowledge and belief, that both it and its principals:

- a. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency;
- b. Have not within a three-year period preceding this bid proposal and/or application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction, violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
- c. Are not presently indicated for or otherwise criminally or civilly charged by a government entity with commission of any of the offenses enumerated herein; and
- d. Have not within a three-year period preceding this bid proposal and/or application had one or more public transactions terminated for cause or default.

Signature: _____

Print Name: Wilfrido Ricardo Hinojosa, P.E

Title: President

Telephone Number: (956) 581-0143

Date: 2/2/15

If the bidder is unable to verify to all of the statements in this Certification, such bidder should attach an explanation to this proposal.



Hidalgo County Purchasing Office
2812 S. Business Highway 281
New Administration Building
Edinburg, Texas 78539
(956) 318-2626/ Fax: (956) 292-7612

January 27, 2015

RE: ADDENDUM NO.1

FOR RFQ No: 2015-010-02-04-MEG HIDALGO COUNTY -"PROFESSIONAL SURVEYING SERVICES"

Dear Bidder:

Attached you will find **ADDENDUM NO. 1**, in connection with **HIDALGO COUNTY** Request for Qualifications for the **"PROFESSIONAL SURVEYING SERVICES"**.

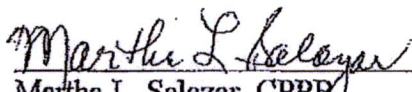
Please add this **ADDENDUM NO. 1** to your procurement packet, to permit your company to submit a complete packet. See original procurement packet **LEGAL NOTICE** page 3 paragraph 9.

ACKNOWLEDGE RECEIPT of ADDENDUM NO. 1 by signing and returning this notice to by no later than February 04, 2015 at 9:30 a.m. via e-mail to elena.gomez@co.hidalgo.tx.us or via fax to (956)292-7612.

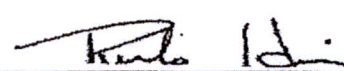
If you do not receive all pages of **ADDENDUM NO. 1** please notify us immediately at (956) 318-2626.

Please be advised that this **ADDENDUM NO. 1** will complete your procurement packet for **HIDALGO COUNTY- "PROFESSIONAL SURVEYING SERVICES"**.

Thank you for your prompt attention to this matter.



Martha L. Salazar, CPPB
Hidalgo County Purchasing Agent

BY: 

ADDENDUM NO 1
ACKNOWLEDEMENT OF RECEIPT

Wilfrido Ricardo Hinojosa, PE
Print Firm's Name

MLS/meg
Enclosures

ADDENDUM NO. 1

January 27, 2015

**HIDALGO COUNTY
"PROFESSIONAL SURVEYING SERVICES"
RFQ NO. 2015-010-02-04-MEG**

PLEASE NOTE THE FOLLOWING CHANGES:

REPLACE page 2 of 9 of the Legal Notice with the attached corrected paragraph page 2 of 9 #2 highlighted in yellow.

I, Wilfrido Ricardo Hinojosa, P.E, acknowledge receipt of ADDENDUM NO. 1 dated, January 27, 2015 for RFQ NO.: 2015-010-02-04-MEG "**Hidalgo County**" "**PROFESSIONAL SURVEYING SERVICES**"

Hinojosa Engineering, Inc.

2/2/15

Print VENDOR's Name

Date

***NOTE: THIS ORIGINAL ADDENDUM MUST BE SUBMITTED WITH YOUR PROCUREMENT PACKET RESPONSE.**

EXHIBIT "A"

Scope of Services to be provided by the Surveyor



**PROPOSAL AGREEMENT
 (SURVEYING)**

Hidalgo County Precinct No. 3
 Commissioner Joe Flores.
 724 N. Breyfogle - P.O. Box 607
 Mission, Texas 78572

January 12, 2016

Re: Peñitas Landfill Survey Work 2005- 2016

Project No.: 05-196 (B)

Attn: Commissioner Joe Flores

Per your request, we are providing you with the following proposal-agreement for ON-SITE Surveying Services for the above mentioned project.

**SCOPE OF SERVICES
 (Basic Services)**

The scope of work for the above described services is limited to:

1. Take elevations on Northwest area final cover and provide an RPLS sealed drawing showing thicknesses of clay, top soil and total cover soil.

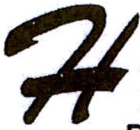
a. Survey Crew	3 days = 24 hrs	Total= \$2,400.00
b. Drafting CADD	2 days = 16 hrs	Total= \$1,200.00
c. RLPS	1 day = 8 hrs	Total= \$ 960.00

2. Take elevations for installing cover soil over the Northeast area of the landfill (50 ft. grid). Topo top of waste, clay cover elevations and cut/fill stakes after the second lift of clay is placed, take elevations on top of clay (third lift) set cut/fill stakes in areas not meeting the 1.5 ft. thickness specification, take elevations on 0.5 ft. thickness of topsoil set cut/fill stakes in areas not meeting the thickness specification, take elevations on top of soil. Provide RPLS sealed drawing showing the constructed thicknesses of clay, topsoil and total cover soil.

a. Survey Crew	5 days = 40 hrs	Total= \$4,000.00
b. Drafting CADD	2 days = 16 hrs	Total= \$1,200.00
c. RLPS	2 day = 16 hrs	Total= \$1,920.00

3. Take elevations on existing top of waste in the southern portion of the landfill and the Type IV (construction and demolition debris) landfill, and provide cut/fill stakes for areas not at the design final grades (generally on 50 ft. centers). For approximately 3 trips on areas that are becoming smaller each time as additional waste is landfilled.

a. Survey Crew	4 days = 32 hrs	Total= \$3,200.00
b. Drafting CADD	2 days = 16 hrs	Total= \$1,200.00
c. RLPS	2 day = 16 hrs	Total= \$1,920.00



Hidalgo County Precinct No. 3
 Commissioner Joe Flores.
 724 N. Breyfogle - P.O. Box 607
 Mission, Texas 78572

January 12, 2016

Re: Peñitas Landfill Survey Work 2005- 2016

Project No.: 05-196 (B)

EXCLUSIONS

Excluded in this proposal is OFF-SITE Surveying work other than the scope of services described above, additional services required by major modifications made to the project by either the Owner or representatives after initiation of survey phase. A separate additional services contract mutually acceptable by the Client shall be drafted to accommodate any major Surveying changes. Also, excluded are any Off-Site Surveying Services, Right-of-way map or any abstracting related to right-of-way acquisition, parcels plats, or metes and bounds, and Subdivision Plat Process. All of the work excluded in the foregoing are considered additional services and will be charged according to the terms and conditions of our standard agreement. See SURVEYING FEE section for our prevailing hourly rates.

SURVEYING FEE

This proposal provides for the performance of professional work for basic services as described in the SCOPE OF SERVICES section. Authorization will first be obtained from Commissioner Joe Flores before performing work beyond the Basic Services Scope of Work due to conditions that may occur for which we are not responsible.

This fee is subject to increase if the project scope of work is modified from the original scope description. Any fee increase for additional services as described in the EXCLUSIONS section for this part of the project will be discussed and mutually agreed upon before commencing any work beyond the basic Surveying fee. Additional services will be charged at our prevailing hourly rates as follows:

R.P.L S. \$ 120.00	Survey Crew \$100.00
CADD Technician \$75.00	Administrative \$55.00

SCHEDULE FOR COMPLETION OF PROJECT

If the terms and conditions contained herein are acceptable to you, sign and return one copy of this proposal. The opportunity to provide this professional service is greatly appreciated. Please do not hesitate to call if you have any questions or comments regarding this proposal-agreement.

Sincerely,
HINOJOSA ENGINEERING, INC.

 1-12-16
 Ricardo Hinojosa, President

Client Approval:

 Signature Date

 Print Name

EXHIBIT "B"
Surveying Cost Proposal/Fee Schedule



Page 2 of 3

Hidalgo County Precinct No. 3
Commissioner Joe Flores.
724 N. Breyfogle - P.O. Box 607
Mission, Texas 78572

January 12, 2016

Re: Peñitas Landfill Survey Work 2005- 2016

Project No.: 05-196 (B)

4. Take elevations for installing cover soil over the remaining area of the landfill (50 ft. grid). Topo top of waste, clay cover elevations and cut/fill stakes after the second lift of clay is placed, take elevations on top of clay (third lift) set cut/fill stakes in areas not meeting the 1.5 ft. thickness specification, take elevations on 0.5 ft. thickness of topsoil set cut/fill stakes in areas not meeting the thickness specification. Provide RPLS sealed drawing showing the constructed thicknesses of clay, topsoil and total cover soil.

a. Survey Crew	8 days = 64 hrs	Total= \$6,400.00
b. Drafting CADD	4 days = 32 hrs	Total= \$2,400.00
c. RLPS	4 day = 32 hrs	Total= \$3,840.00

5. Provide boundary survey of property show limits of buried waste.

a. Survey Crew	5 days = 40 hrs	Total= \$4,000.00
b. Drafting CADD	2 days = 16 hrs	Total= \$1,200.00
c. RLPS	2 day = 16 hrs	Total= \$1,920.00

6. Other Fees

a. Administrative	2 ½ days =20 hrs	Total= \$1,100.00
-------------------	------------------	-------------------

Total = \$ 38,860.00

EXHIBIT "C"
Insurance Requirements



Policy Number:

Date Entered: 2/16/2016

CERTIFICATE OF LIABILITY INSURANCEDATE (MM/DD/YYYY)
2/16/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Davis Insurance Agency 2030 E. Griffin Parkway Mission, Texas 78572	CONTACT NAME: Carl Davis	
	PHONE (A/C, No, Ext): (956) 581-9838	FAX (A/C, No): (956) 519-1524
	E-MAIL ADDRESS: davisinsuranceagency@yahoo.com	
	INSURER(S) AFFORDING COVERAGE	NAIC #
INSURED Hinojosa Engineering, Inc. 108 W. 18th St. Mission, TX 78572	INSURER A: TEXAS MUTUAL INSURANCE ASSOCIATION	
	INSURER B: HCC Specialty Insurance Company	
	INSURER C:	
	INSURER D:	
	INSURER E:	
	INSURER F:	

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED \$ RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input checked="" type="checkbox"/> Y	N/A	0001220174	10/23/2015	10/23/2016	<input checked="" type="checkbox"/> PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
B	PROFESSIONAL LIABILITY			TBA1570	02/15/2016	02/15/2017	CLAIMS MADE 1,000,000 AGGREGATE 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER**CANCELLATION**

Hidalgo County 2802 S. Business Hwy 281 Edinburg, Texas 78539	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE <i>W. Carl Davis</i>

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