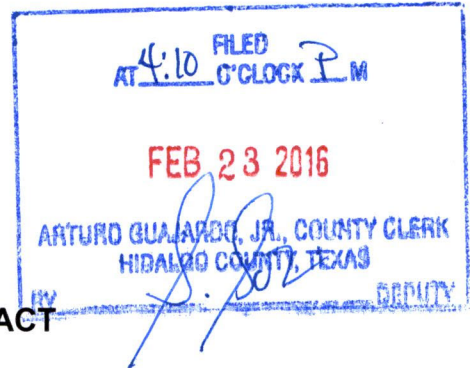


STATE OF TEXAS §
 §
COUNTY OF HIDALGO §



**FIRST AMENDMENT TO SERVICE CONTRACT
(E-15-201-05-19)**

This First Amendment to Service Contract for “Off Premises Record Storage-Pick-up Retrieval-Delivery” (on an as needed basis) is made this 16th day of February, 2016 by and between Hidalgo County, Texas (“County”) and CTC Distributing, LTD. (“Company”).

WHEREAS, Company and County entered into a Contract dated May 19, 2015, in which Company agreed to provide certain services for the purpose of “Off Premises Record Storage Pick-up Retrieval-Delivery” (on an as needed basis) for Hidalgo County- County Wide use (the “Contract”);

WHEREAS, the specifications as advertised prior the bid for the Contract contained #36 which provided for County Wide use from all funding services;

WHEREAS, the County desires to add County’s Human Resources Department to the Contract;

WHEREAS, the parties desire to amend the Contract as hereinafter provided.

NOW THEREFORE, for and in consideration of the terms and provisions set forth herein, for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, County and Company hereby agree to the following amendment to the Contract:

1. The first Whereas clause is deleted in its entirety and the following inserted in lieu thereof;

WHEREAS, Company responded to advertised notices for bids for “Off Premises Storage, Records Management, Pick Up & Delivery Services for Hidalgo County – (the “Services”); and

2. Exhibit B- Pricing List is deleted in its entirety and Exhibit B-1 Pricing List attached hereto is substituted in lieu thereof.
3. Except as modified herein, all terms and conditions of the Contract, as amended, remain in full force and effect. County and Contractor ratify and confirm the terms and provisions of the Contract as amended.

EXECUTED IN DUPLICATE ORIGINALS and effective as the day and year first written above.

COUNTY OF HIDALGO

Ramon Garcia
Ramon Garcia, County Judge

APPROVED BY
COMMISSIONERS' COURT
ON: 2/16/16 mb

CTC DISTRIBUTING LTD.

By: Brian Kelly Madden
Brian Kelly Madden

Title: General Manager

ATTEST:

By: Arturo Guajardo, Jr.
Arturo Guajardo, Jr., County Clerk



APPROVED AS TO FORM:

ATLAS, HALL & RODRIGUEZ, LLP

By: Stephen L. Crain
Stephen L. Crain

AMENDED
EXHIBIT "B-1"
BID PAGE

"OFF PREMISES STORAGE, RECORDS MANAGEMENT,
PICK UP, RETRIEVAL & DELIVERY SERVICES" for
HIDALGO COUNTY (All Funding Sources)

Specification(s) for Storage Boxes: Legal Size: 24½ Length x 15½ Width x 11 Height

PRICE FOR STORAGE OF APPROXIMATELY 150 LEGAL SIZE CURRENT AND FUTURE
RECORDS INVENTORY HUMAN RESOURCE DEPARTMENT

MONTHLY \$ 150.00

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY CERTIFICATION OF FILING

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.
CTC Distributing, Ltd.
Edinburg, TX United States

Certificate Number:
2016-10061

Date Filed:
02/08/2016

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.
Hidalgo County

Date Acknowledged:

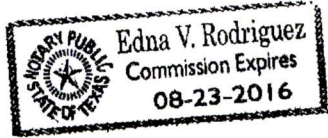
3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the goods or services to be provided under the contract.
E-15-201-05-19
Off premises, storage, records management, pick-up, retrieval & delivery services

4 Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
		Controlling	Intermediary

5 Check only if there is NO Interested Party.

6 AFFIDAVIT

I swear, or affirm, under penalty of perjury, that the above disclosure is true and correct.



[Handwritten Signature]

Signature of authorized agent of contracting business entity

AFFIX NOTARY STAMP / SEAL ABOVE

Sworn to and subscribed before me, by the said BRIAN K MADDEN, this the 8th day of FEB, 2016, to certify which, witness my hand and seal of office.

[Handwritten Signature]

Signature of officer administering oath

BRIAN K MADDEN

Printed name of officer administering oath

GEN MGR

Title of officer administering oath

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

1 of 1

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Hidalgo County

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the goods or services to be provided under the contract.
E-15-201-05-19
Off premises, storage, records management, pick-up, retrieval & delivery services

4	Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
			Controlling	Intermediary

5 Check only if there is NO Interested Party.

6 AFFIDAVIT I swear, or affirm, under penalty of perjury, that the above disclosure is true and correct.

Signature of authorized agent of contracting business entity

AFFIX NOTARY STAMP / SEAL ABOVE

Sworn to and subscribed before me, by the said _____, this the _____ day of _____, 20_____, to certify which, witness my hand and seal of office.

Signature of officer administering oath Printed name of officer administering oath Title of officer administering oath

APPROVED

AI-53283

Purchasing Department

24. A. 3.



CC - REGULAR

Meeting

Date:

02/16/2016

Submitted Yolanda Velasquez, PURCHASING DEPT.

For:

Submitted Yolanda Velasquez, PURCHASING DEPT.

By:

Department: PURCHASING DEPT.

Information

CAPTION

Approval of "First Amendment" to Service Contract #E-15-201-05-19 [including Exhibit B-1 Price List for HR] between Hidalgo County and CTC Distributing Ltd. for "Off-Premises Record Storage-Pick-up Retrieval & Delivery" where the County wishes to add Human Resources (HR) for the purpose of off premises storage/retrieval services under contract to store files.

BACKGROUND

Fiscal Impact

FISCAL YEAR:	2016	ACCT. #:	6-1100-415-50-190-002-0-350
FUNDS AVAILABLE	Y	MATCHING FUNDS	N
Y/N?:		Y/N?:	

BUDGETARY IMPACT:

Funds available pending approval of AI-53284.

Attachments

First Amendment-CTC Distributing

Legals Approval

E-15-201-05-19-CTC Distributing

CIP-1295-Filed

Updated Insurance-2-9-16

Form Review

Inbox

Purchasing Department

Reviewed By

Marty Salazar

Date

02/09/2016 04:56 PM

Budget & Management

Veronica Ortiz

02/10/2016 04:45 PM

Glinda Pacheco

Glinda Pacheco

02/11/2016 02:48 PM

Form Started By: Yolanda Velasquez

Started On: 02/05/2016 09:22 AM

Final Approval Date: 02/11/2016