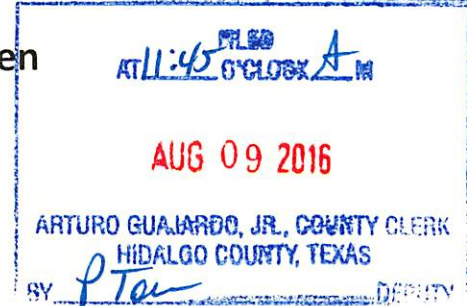


# Memorandum of Understanding Between

*Hidalgo County Head Start Program*

*And*

*County of Hidalgo Community Service Agency*



The Hidalgo County Head Start Program (HCHSP) and the **County of Hidalgo Community Service Agency** agree to provide information and referrals to its clients regarding services as set out herein.

The terms and conditions set forth in the following document shall constitute the entire Agreement between the HCHSP and County of Hidalgo Community Service Agency and may not be amended except by a written document signed by HCHSP and County of Hidalgo Community Service Agency.

## **HCHSP will:**

To provide a comprehensive pre-school program for economically disadvantage children, three to five years of age. The program gives priority to identify, recruit and serve foster children, homeless children and children with disabilities and their families. Services include health, mental health, nutrition, education, special services, social services, parent involvement and transition services.

- To engage in an ongoing family partnership building and provide social services assistance when needed.
- To provide information and referrals to families regarding services of the County of Hidalgo Community Service Agency.
- To designate a Hidalgo County Head Start Program staff member to serve as a liaison to County of Hidalgo Community Service Agency.
- To provide the County of Hidalgo Community Service Agency a rent and utilities free facility at 2100 Fir St., McAllen, TX 78501 "Austin (A-1) One Stop Head Start Center."
- Maintain the children's, families', and programmatic records in a manner that will assure the protection of the rights and privacy of parents, families, and staff. All HCHSP records, data, or information related to individual children, families, and staff will be treated as **confidential**. Release of information will take place only with clients' prior written consent and approval.

## **County of Hidalgo Community Service Agency Agrees:**

- To provide information and referrals to its clients regarding services of the Hidalgo County Head Start Program.

## **Collaboration Efforts between County of Hidalgo Community Service Agency and HCHSP:**

- Both parties agree to refer clients as appropriate to each other. Services to the client will be based upon the needs of said client and the receiving agency's or program's ability to provide services. In the event that the receiving agency or program is unable to provide services to the client, it is agreed that alternate referrals will be provided as possible resources.
- Both parties agree that they will exchange reports describing services rendered between each other on a regular basis. When possible, to participate and collaborate in shared forums, networking meetings, and training sessions.

**Termination:**

Either party may terminate the Agreement, with or without cause, by giving ten (10) days written notice to the other.

**Term:**

This Agreement is in effect for the 2016-2017 school year, unless earlier terminated as provided herein.

**Governing Law:**

This Memorandum of Understanding will be construed in accordance with the Laws of the State of Texas and is performable in Hidalgo County, Texas.

**Consideration:**

This Agreement is being made in consideration of the following: County of Hidalgo Community Service Agency and Hidalgo County Head Start Program agree that there will be no financial exchange of monies or other compensation.

**County of Hidalgo Community Service Agency**

\_\_\_\_\_  
Authorized Signature                      Date

\_\_\_\_\_  
Print Name and Title

\_\_\_\_\_  
Authorized Signature                      Date

\_\_\_\_\_  
Print Name and Title

**Hidalgo County Head Start Program**

Ramon Garcia  
Honorable Ramon Garcia  
Hidalgo County Judge

Teresa Flores  
Teresa Flores, Executive Director  
Hidalgo County Head Start Program

7-14-16

Date      APPROVED BY  
            COMMISSIONERS' COURT  
            ON: 6/7/16

\_\_\_\_\_  
Date

ATTEST:  
Arturo Guajardo, Jr.  
Arturo Guajardo, Jr.  
Hidalgo County Clerk



Approved As To Form:  
Atlas, Hall & Rodriguez, LLP  
By: Stephen L. Crain  
Stephen L. Crain

Approved As To Form:  
Oxford & González, P.C.  
By: Ricardo González  
Ricardo González

Date Approved by Policy Council: 5-25-2016  
Date Approved by Commissioner's Court: 6-07-2016