

AT 11:00 O'CLOCK A.M.

JUN 23 2015



ARTURO GUJARDO, JR., COUNTY CLERK
HIDALGO COUNTY, TEXAS

Owner: **DOCUMATION**, _____
Offices
Bryan/College Station • Austin • San Antonio
Waco • Dallas/Ft Worth • Houston • Denver • Kerrville
1-888-201-8431

BY NAL DEPUTY
DOCUMATION AGREEMENT

CUSTOMER INFORMATION					
Bill To Full Customer Legal Name Hidalgo, County of			Contact Person Daisy		Installation Site Key Operator
Street Address 730 Breyfogle Ste.A			Title		Title
Box/Suite/Routing			Telephone # (956) 581-2124		Telephone #
City Mission	State TX	Zip Code 78572	Facsimile #		Facsimile #
Installation Address (if different from above)			e-mail		e-mail

EQUIPMENT INFORMATION				
Quantity	Make	Item	Description (or Accessories)	
1	1	Lexmark	Lexmark XS798dte Color MFP	
2				
3				
4				

Payment	\$	220.00	Term (Months)	60	Security Deposit	
Payment Frequency	Monthly		Image Meter Reading Frequency (QUARTERLY unless otherwise indicated)		Quarterly	
Black Image Monthly Allowance	3,000		Excess Images Over Allowances (each)		\$0.012	
Color Image Monthly Allowance	1,000		Excess Images Over Allowances (each)		\$0.08	
Scan Image Monthly Allowance			Excess Images Over Allowances (each)			

Copier Engine Consumable Supplies Included Unless Otherwise Indicated. Excludes Throughput Stocks & Staples. Excludes Fax Supplies & Service.
 BLACK Supplies Included NO COLOR Supplies Included NO

AGREEMENT NUMBER	All amounts exclusive of applicable taxes THIS AGREEMENT CANNOT BE TERMINATED EARLY.	SALES REPRESENTATIVE Eddie Martinez
------------------	--	---

Terms and Conditions on reverse side. Other Agreed Upon Addendum(s) include:
 A B C

Meters	<input type="checkbox"/> Merlin <input type="checkbox"/> Fax <input type="checkbox"/> e-Mail	Meter Contact	<input type="checkbox"/> e-mail	Fax #
---------------	--	----------------------	---------------------------------	--------------

"The Terms & Conditions contained in this Agreement are in force to the extent permitted by the laws and the Constitution of the State of Texas"

During the term of this Agreement, Owner may substitute and/or change the tools and equipment that it uses in providing the images and other solutions being provided to Customer. In these situations, Owner will explain the changes to Customer and Customer will sign an updated schedule incorporating the changes to the equipment and related products in the Customer's possession and/or being used to provide the solution. In addition, if Customer's needs and/or the available technology changes dramatically, either party may initiate discussions to revise this Agreement; provided that any such change must be mutually agreed to in a new agreement or amendment signed by authorized individuals on behalf of both Customer and Owner.

CUSTOMER ACCEPTANCE	OWNER ACCEPTANCE
---------------------	------------------

By signing below customer certifies that all conditions and terms of this agreement on the FRONT and BACK have been reviewed and acknowledged. By providing a telephone number for a cellular phone or other wireless device, you are expressly consenting to receiving communications (for NON-marketing or solicitation purposes) at that number, including, but not limited to, prerecorded or artificial message calls, text messages, and calls made by an automatic telephone dialing system from Owner and its affiliates and agents. This Express Consent applies to each such telephone number that customer provides to us now or in the future and permits such calls. These calls and messages may incur access fees from your cellular provider.

Company Name: Hidalgo, County of	Federal Tax ID: 74-6005717	Owner: DOCUMATION
By (Please Print): Ramon Garcia	By:	
Signature: Ramon Garcia	Signature:	
Title: County Judge	Date: 6/20/16	Title: Corporate Officer

GUARANTY

GUARANTY SECTION. In consideration of Owner entering into the above Agreement in reliance on this Guaranty, the undersigned, jointly and severally, unconditionally and irrevocably guarantee to Owner and to any assignee of Owner, the prompt payment and performance of all of Customer's obligations under the above Agreement and all existing and future Agreements between Owner and Customer. The undersigned agree(s): (a) that this is a guarantee of payment and not of collection and that Owner or its assignee may proceed directly against the undersigned without disposing of any security or seeking to collect from Customer; (b) to waive all defenses and notices, including those of protest, presentment and demand; (c) that Owner may extend or otherwise change the terms of the Agreement without notice to the undersigned; and (d) to pay all of Owner's costs of enforcement and collection. This guarantee survives the bankruptcy of the Customer and binds the undersigned's administrators, successors and assigns. IF THE ABOVE AGREEMENT IS ASSIGNED BY OWNER, THE UNDERSIGNED AGREE(S) THAT ANY DISPUTE ARISING UNDER OR RELATED TO THIS GUARANTY WILL BE ADJUDICATED IN THE FEDERAL OR STATE COURT WHERE THE ASSIGNEE'S CORPORATE HEAD QUARTERS IS LOCATED AND WILL BE GOVERNED BY THE LAW OF THAT STATE. THE UNDERSIGNED HEREBY CONSENT(S) TO PERSONAL JURISDICTION AND VENUE IN THAT COURT AND WAIVE(S) ANY RIGHT TO TRANSFER VENUE. EACH OF THE UNDERSIGNED WAIVES ANY RIGHT TO A TRIAL BY JURY.

By (Please Print):	By (Please Print):
Signature: Date:	Signature Date:

DELIVERY AND ACCEPTANCE

The Customer hereby certifies that all the Equipment: 1) has been received, installed, and inspected, and 2) is fully operational and unconditionally accepted. All conditions and terms of this agreement have been reviewed, acknowledged and are now irrevocable and unconditional.

By (Please Print):	Title:
Signature:	Date:

APPROVED BY
 COMMISSIONERS' COURT
 ON: 6/20/16 mb

DOCUmanage AGREEMENT
TERMS and CONDITIONS

1. Ownership and Use of System: Owner is the sole owner and title holder to the "System". The "System" shall mean all hardware (and, except as limited by section 10 below, software) included on the DOCUmanage Agreement. Customer agrees to keep the System and associated products free and clear of all liens and claims. Customer agrees that the System and associated products will be used solely for business purposes and not for consumer purposes or personal use and that the Customer's location is a business address.

2. Payment: Monthly payments will begin on the Commencement date, unless subject to terms covered under The Software Management Agreement Addendum. The Customer agrees to pay Owner the base payment which includes the minimum base image allowance when due. The Customer also agrees to pay a charge for each image in excess of the image allowance. The base payment and the charge for overages are as indicated on the first page of this Agreement. If any payment is more than ten days late, the Customer agrees to pay a penalty of up to 15% or \$29 (whichever is greater) on the overdue amount, but not to exceed the maximum amount allowed by law. The Customer also agrees to pay \$35 for each check that the bank returns for insufficient funds or any other reason. At the end of the first year of this Agreement, and once each successive twelve month period thereafter, Owner may increase the base payment and the excess images charge by an amount not to exceed 6%. The Customer's obligation to pay the base payments and its other obligations hereunder is absolute and unconditional and is not subject to cancellation, reduction, setoff or counterclaim. THIS AGREEMENT IS NON-CANCELABLE.

3. Excess Images: Customer will submit true and accurate System meter readings to Owner for the System by the end of the second work day of each billing period in any reasonable manner requested by Owner, including an automated collection system. If Customer fails to submit meter readings, Owner may estimate meters and generate invoicing based upon the estimated meter readings.

4. Term and Transition Billing: This Agreement is binding upon Customer on the date Customer signs the Agreement. The Agreement is effective on the date Customer signs the Delivery and Acceptance ("Effective Date"). The term of the Agreement begins on date designated by us after receipt of all required documentation and acceptance by us ("Commencement Date") and continues for the number of months designated as "Term" on the first page of this Agreement. Customer agrees to pay an interim base payment in the amount of 1/30 of the monthly base payment, for each day from and including the Effective Date until the day preceding the Commencement Date.

5. Upgrade and Downgrade Provision: Owner may review your image volume and propose options for upgrading or downgrading to accommodate your needs.

6. Taxes and Fees: This is a net agreement. In addition to rent, the Customer agrees to pay all taxes, fees, and filing costs related to the use of the System, even billed after the end of the Agreement. Owner will file property tax returns and bill the Customer as soon as an invoice from the local jurisdiction is received. Owner has the option to estimate any taxes due for the year and bill the Customer monthly in advance on the basis of that estimate. The Customer agrees that if Owner pays any taxes or charges on the Customer's behalf, Customer will reimburse Owner for all such payments and will pay Owner a fee for collecting and administering any taxes, assessments or fees and remitting them to the appropriate authorities. The Customer will indemnify Owner on an after-tax basis against the loss of any tax benefits anticipated at the Commencement Date arising out of the Customer's acts or omissions. Any fee charged under this agreement may include a profit.

7. UCC Filing: The Customer authorizes Owner or its assignee to sign any documents in connection with the Uniform Commercial Code ("UCC") on the Customer's behalf. The Customer authorizes Owner to insert the serial number(s) of the System in this Agreement (including any schedules) and in any filings. In order to protect our rights in the System, Customer grants the Owner a security interest in the System if this Agreement is deemed a secured transaction and Customer authorizes Owner to record a UCC-1 financing statement or similar instrument, and appoint Owner as its attorney-in-fact to execute and deliver such instrument, in order to show Owner's interest in the System.

8. Collateral Protection, Liability and Insurance: The Customer is responsible for any damage to or loss of the System and any losses or injury caused by the System. The Customer promises to keep the System fully insured against loss until the Agreement is paid in full and maintain insurance that protects Owner from liability for any damage or injury caused by the System or its use. The Customer promises to provide Owner with evidence of the insurance, showing Owner as the loss payee for the full replacement value of the System and additional insured for public liability and third party property insurance, upon request. If Customer fails to provide such evidence, the Customer authorizes Owner to obtain coverage on their behalf. Owner shall have the right, but not the obligation, to obtain insurance on behalf of Customer and charge the Customer for acquiring and maintaining the coverage plus a service fee, or should you wish us to waive this requirement we will bill you and you will pay a monthly property damage surcharge of up to .0035 of the total payment stream. With either option Owner may make a profit. Owner may file claims and endorse insurance checks on the Customer's behalf.

9. Indemnity: After installation, Owner is not responsible for any losses or injuries caused by the use or possession of the System. Customer agrees to hold Owner harmless and reimburse Owner for loss and to defend Owner against any claim for losses or injury caused by the System. This indemnity obligation will continue after the termination of this Agreement if the loss or injury occurred during the term of the Agreement. The Customer agrees to reimburse Owner for and defend Owner against any claims, for losses or injuries caused by the System, unless such losses or injuries are caused by the gross negligence or willful misconduct of Owner. IN NO EVENT SHALL OWNER BE RESPONSIBLE FOR ANY CONSEQUENTIAL OR INDIRECT DAMAGES.

10. Maintenance and Care of Owner's System: The Customer agrees to install, use and maintain the System in accordance with the dealer specifications and use only those supplies supplied or approved by The Dealer which meet manufacturer specifications. Customer agrees to maintain the System in good working condition, eligible for manufacturer's certification, normal wear and tear excepted. Maintenance, provided by the Dealer, is included for the listed System. Maintenance includes, and is limited to, parts repair or replacement and associated labor, for service required as a result of normal wear and tear. Supplies, excluding throughput stocks and staples are included unless otherwise indicated. Work associated with Customer's Information Technologies not listed on this Agreement, including but not limited to Software, Computers, Data Files and Network is not covered by the Owner, and is billable to Customer. Owner is not responsible for any damage to Customer's Information Technology

Systems. Customer is responsible for all Software Agreements and Owner is not a party to any such licensing, but will include such software as part of the Agreement. In accordance with this agreement, within 10 days of the expiration or earlier termination, for whatever reason, of the Agreement, Customer will deliver the System to Owner in good condition and repair, except for normal wear and tear.

11. Location of System: The Customer will keep the System at the location specified in this Agreement. The Customer must obtain Owner's written permission to move the System. The Customer will allow Owner or its agents to inspect the System at any reasonable time wherever it is located.

12. Assignment: THE CUSTOMER HAS NO RIGHT TO SELL, TRANSFER, ENCUMBER, SUBLET OR ASSIGN THE SYSTEM OR THIS AGREEMENT. Owner may sell, transfer or assign this Agreement without notice and if Owner does, the new owner will have the same rights and benefits Owner has and will not have to perform any of "Owner's" obligations. Owner will retain those obligations and Customer agrees that the rights of the assignee will not be subject to any claims, defenses or setoffs the customer may have against the Owner.

13. Warranties: WARRANTY DISCLAIMER: OWNER MAKES NO WARRANTY EXPRESS OR IMPLIED, INCLUDING THAT THE SYSTEM IS FIT FOR A PARTICULAR PURPOSE OR THAT THE SYSTEM IS MERCHANTABLE. OWNER TRANSFERS TO CUSTOMER ANY WRITTEN WARRANTIES MADE BY THE VARIOUS MANUFACTURERS REPRESENTED IN THIS AGREEMENT. CUSTOMER AGREES CUSTOMER HAS SELECTED THE SUPPLIER AND EACH ITEM OF SYSTEM AND ASSOCIATED PRODUCTS BASED UPON ITS OWN JUDGMENT AND DISCLAIM ANY RELIANCE UPON ANY ORAL STATEMENTS OR REPRESENTATIONS MADE BY OWNERS.

14. Default and Remedies: The Customer will be in default if any of the following occurs: (i) Customer does not pay any amount to Owner within ten (10) days of when it is due, (ii) Customer breaches any other term of this agreement, and such breach remains uncured for 10 days after Owner has notified Customer of such default, (iii) Customer or any guarantor dies; (iv) Customer or any guarantor becomes insolvent or unable to pay its debts when due; Customer stops doing business as going concern; Customer merges, consolidates, or transfers all or substantially all of its assets; or (v) Customer makes an assignment for the benefit of its creditors or voluntarily file or have filed against it an action under any bankruptcy proceedings. If the Customer defaults, Owner can take the following remedies: a) terminate this Agreement; b) demand that the Customer pay the remaining balance of the Agreement and return the System to Owner at the Customer's expense; c) repossess the System or d) exercise any other remedy available at law or equity. At Owner's option, we may repossess the System. Customer waives any rights Customer may have to notice before Owner seizes any of the System and waives any requirement that Owner post a bond in connection with any such seizure or repossession. In addition, if the Customer breaks any promise in the Agreement, Owner can use any remedies available to Owner under the UCC or any other applicable law. The Customer promises to pay Owner's reasonable attorney fees and any cost associated with enforcement of this Agreement. Customer also agrees to pay interest on all past due amounts, from the due date, at 1.5% per month. This action will not void the Customer's responsibility to maintain and care for the System, nor will OWNER be liable for any action taken on any assigned party's behalf.

15. Business Agreement and Choice of Law: THE CUSTOMER AGREES THAT THIS AGREEMENT WILL BE GOVERNED UNDER THE APPLICABLE LAW FOR THE STATE IN WHICH OWNER OR ASSIGNEE HAS ITS HOME OFFICE. OWNER OR ASSIGNEE HAS THE OPTION OF PURSUING ANY ACTION UNDER THIS AGREEMENT IN ANY COURT OF COMPETENT JURISDICTION AND THE CUSTOMER CONSENTS TO JURISDICTION AND VENUE IN THE STATE OF OUR OR OUR ASSIGNEE'S CHOICE. OWNER OR ASSIGNEE AND CUSTOMER WAIVE THE RIGHT TO A TRIAL BY JURY IN THE EVENT OF A LAWSUIT AND WAIVE ANY RIGHT TO TRANSFER VENUE.

16. Renewal and Return of System: After the Minimum Term, as defined by the Agreement and any written extension thereof, this Agreement will automatically renew on a twelve (12) month basis unless the Customer notifies Owner in writing not less than 90 days prior to the expiration of the Minimum Term or extension of its intention to return the System. Provided the Customer has given such timely notice, it shall return the System, freight and insurance prepaid, to Owner in good repair condition and working order, ordinary wear and tear excepted, in a manner and to a location designated by Owner. The Customer must pay any additional rents due until the System is received in good working condition by Owner or its agents. You are responsible for protecting and removing any confidential data/images stored on the equipment prior to its return for any reason.

17. Other Rights: The Customer agrees that Owner's delay, or failure to exercise any rights, does not prevent Owner from exercising them at a later time. If any part of this Agreement is found to be invalid, then it shall not invalidate any of the other parts and the agreement shall be modified to the minimum extent as permitted by law. Purchase orders or any other type of ordering document will not modify or affect the Agreement, nor will any such document have any legal effect and will only serve for the purpose of identifying the System and associated services ordered by the Customer.

18. UCC-2A Provisions: Customer agrees that Owner may use any and all of the remedies available through law. Customer also waives any and all rights and remedies granted to Customer under Sections 2A-508 through 2A-522 of the UCC.

19. Entire Agreement: This Agreement represents the entire Agreement between Owner and the Customer regarding the financing of the System. Neither Owner nor the Customer will be bound by any amendment, waiver, or other change unless agreed to in writing and signed by both parties.

20. MISCELLANEOUS: Any change in any of the terms and conditions of this Agreement must be in writing and signed by Owner. Customer agrees, however, that Owner is authorized, without notice to Customer, to supply missing information or correct obvious errors in this Agreement. A fax version of Customer's signature on this Agreement when received by Owner shall be binding upon Customer as if originally signed. However, this Agreement shall be binding on Owner when signed by Owner. Both Customer and Owner agree that the version of this Agreement with Owner's original signature shall constitute the original authoritative version.

Lease Agreement

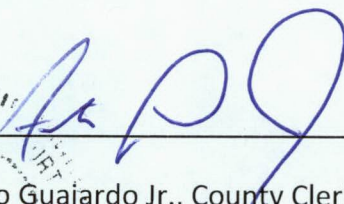
Between DOCUmentation of San Antonio, Inc. and

Hidalgo County (Justice of the Peace Precinct 3 Place 2)


C.C. Approved June 20, 2016

AI-55037

ATTEST:



Arturo Guajardo Jr., County Clerk



V BR 5/6/21/16

AI-55037
CC CONSENT

Purchasing Department 12. I.

Meeting Date: 06/20/2016
Submitted For: Marty Salazar, PURCHASING DEPT.
Submitted By: Rudy Salinas, PURCHASING DEPT.
Department: PURCHASING DEPT.

Information
CAPTION

Justice of the Peace Precinct 3 Place 2:
Authority to enter into a new 60-month (Capital) Copier Lease Agreement for a Lexmark Copier Model XS798dte through our membership/participation with (PSA) Purchasing Solutions Alliance awarded vendor, DOCUation under Purchasing Cooperative Contract#13-101 through Requisition#300353 in the amount of \$104.00/month for the equipment, \$36.00/month for service of 3,000 B&W impressions - overages @ \$0.012, \$80.00/month for service of 1,000 color impressions - overages @ \$0.08 for a total monthly payment of \$220.00, effective upon CC approval, execution of DOCUation Agreement [subject to modification of agreement as recommended by legal counsel] and issuance of a Purchase Order.

BACKGROUND

Fiscal Impact

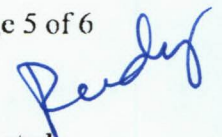
FISCAL YEAR: 2016 ACCT. #: 6-1100-412-00-066-001-0-XXX
FUNDS AVAILABLE Y/N?: Y/Pending MATCHING FUNDS Y/N?:
BUDGETARY IMPACT:
Subject to CC Approval of LIT AI-54990

Attachments

Req#300353 Backup

Form Review

Inbox	Reviewed By	Date
Purchasing Department	Marty Salazar	06/15/2016 03:07 PM
Budget & Management	Veronica Ortiz	06/15/2016 03:11 PM
Final Approval	Monica Badillo	06/16/2016 05:16 PM
Form Started By: Rudy Salinas		Started On: 06/10/2016 04:58 PM
Final Approval Date: 06/16/2016		



CC CONSENT AGENDA 06/20/16

2. Acceptance and approval of **Work Authorization No. 5** with (an estimated cost of \$ 11,351.46) as submitted by project engineer, **L&G Engineering** for Project: "Construction Material Testing" for: "Concrete Walking Trail at San Carlos (CRC) & Sunflower Park" for Hidalgo County Precinct No. 4, in connection to (on call) GEO Tech & CMT Services Agreement# C-15-301-09-15.
3. Requesting clarification/correction to (AI-53323-CC-2/16/16) WA#1 [Exhibit D-1-Estimated Fee Schedule and Man hour Breakdown] in connection to Agreement#C-16-049-02-16 with **L&G Consulting Engineers, Inc. d/b/a L&G Engineering** for (job specific) Project: Mile 5 from Taylor Road to FM 2220 (Ware Road) located within Hidalgo County Precinct No. 4.
- C. **AI-55098** Approve request for Payment-Application No. 4 in the amount of \$38,394.49 as submitted by Texas Cordia Construction, LLC - Contract# C-16-027-02-03 - PO# 739697 for the provision of Road Construction Services for the Mile 4W (10N - 12N).
- D. **AI-55076** Approval of payment request of Invoice #4 as submitted by project engineer. **SAMES Engineering** in the amount of \$3,665.84 for Work Authorization No. 1 for the Mile 4 (mile 10 - Mile 12) road project through PO# 737687 for the month of June 2016.
- E. **AI-55075** Approval of request for payment of Invoice# 6 as submitted by project engineer. **SAMES Engineering** in the amount of \$1,198.32 for Work Authorization No. 1 for the Mile 4 (Mile 10 - Mile 12) road project through PO# 737687 for the month of May 2016.
- F. **AI-55067** Approval of payment of Invoice #S16-009 in the amount \$16,000.00 submitted by South Texas Infrastructure Group, in connection with engineering services provided under Contract C-15-402-01-19(WA#1), for Pct 2 Las Milpas Road project.
- G. **AI-55066** Approval of the following with REIM Construction, Inc. contracted vendor for Lorenzana Subdivision - Pct. No. 1 as submitted through project engineer Le Fevre Engineering & Management Consulting, LLC. (C-CAP-15-223-09-29):
1. Application for payment No. 2 (Retainage Release) in the amount of \$11,136.43;
 2. "Certificate of Construction Completion" reflecting the completion date of March 05, 2016.
- H. **AI-55062** Approval to modify [CAI#-53563 w/Xerox CC 3/7/16] so as to include the maintenance agreement cost of \$10.00 per month plus all prints @ \$0.0129 + all supplies except paper and subject to HB1295 if/when applicable.
- I. **AI-55037** Justice of the Peace Precinct 3 Place 2:
 Authority to enter into a new 60-month (Capital) Copier Lease Agreement for a Lexmark Copier Model XS798dte through our membership/participation with (PSA) Purchasing Solutions Alliance awarded vendor, DOCUmation under Purchasing Cooperative Contract#13-101 through Requisition#300353 in the amount of \$104.00/month for the equipment, \$36.00/month for service of

CC CONSENT AGENDA 06/20/16

3,000 B&W impressions - overages @ \$0.012, \$80.00/month for service of 1,000 color impressions - overages @ \$0.08 for a total monthly payment of \$220.00, effective upon CC approval, execution of DOCUmentation Agreement [subject to modification of agreement as recommended by legal counsel] and issuance of a Purchase Order.

J. AI-54964 Public Defender:

Requesting authority to enter into a new 48-month (capital) lease copier for a RICOH AFICIO MP C4503 through our membership/participation with (DIR) Department of Information Resources awarded vendor, RICOH USA / GE RICOH USA contract DIR-TSO-3041 through Requisition #297380 in the amount of \$144.87/month-equipment, 5,000 B/W impressions @ \$0.0069 - \$34.50/month & 1,850 color impressions @ \$0.0428 - \$79.18/month with a total of \$258.55/month, effective upon approval, delivery & acceptance.

K. AI-54962 Arnold Patrick, Director. HIDALGO COUNTY COMMUNITY SUPERVISION

& CORRECTION DEPARTMENT, aka, ADULT PROBATION is requesting that Hidalgo County Commissioners Court [HCCC] permit the HC Purchasing Dept. to conduct procurement services commencing with advertising [with negotiations/award to be conducted and made by Mr. Patrick pursuant to statute] for the project titled: Community Supervision & Corrections Department - "Independent Audit Services" - RFP No. 2016-214-07-13-HGO with Adult Probation providing the core specifications/requirements and audit guidelines.

L. AI-54944 Requesting authority to advertise and approval of procurement packet [i.e. specifications/requirements, legal notice, draft requirement agreement etc.] as attached hereto for: Hidalgo County Community Service Agency-"Lease of Office Space-Edinburg"-RFB No.:2016-142-SMA including the re-advertising of project in the event no bids received and/or are rejected and project is still required.

M. AI-54939 Approval of an open market purchase of one (1) Cummins-Allison Jetscan Model 4062 ES Currency-Counterfeit Machine and Accessories in the amount of \$2,202.00 and an Annual Preventative Maintenance Inspection Agreement in the amount of \$199.00 which will include periodic inspections & preventive maintenance plus parts & labor for a combined first year total of \$2,401.00 through Requisition #298203 subject to HB1295 compliance when/if applicable with continuation of all future Annual Preventive Maintenance Agreements for as long as the County Clerk owns and operates this equipment.

N. AI-54811 Maria Elena Banning, Court Coordinator, HC County Court at Law #2, on behalf of Honorable Judge Jay Palacios, is requesting authorization to remove a fixed asset from their inventory list, description of said item is attached herein as Exhibit "A".

O. AI-55068 Add fuel card/users to the following HC elected office, department, programs or agencies:

1. Constable Pct No. 1 - Fuel cards
2. Adult Probation - Fuel card users
3. District Attorney's Office - Fuel Card