

**HIDALGO COUNTY**  
**Professional Engineering Services**  
**Contract # C-15-384-12-08**  
**Work Authorization Form**

FILED  
AT 2:00 O'CLOCK P.M.  
JUN 28 2016  
ARTURO GUAJARDO, JR., COUNTY CLERK  
HIDALGO COUNTY, TEXAS  
DEPUTY

**WORK AUTHORIZATION NO. 1**

**THIS WORK AUTHORIZATION** is made pursuant to the terms and conditions of Section I.A. of the Agreement made by and between **HIDALGO COUNTY**, action herein by and through the **Commissioner's Court**, hereinafter called the "**Owner**," and, **DOS LOGISTICS, INC.**, professional engineers of **Weslaco, Texas**, hereinafter called "**Engineer**".

**PART 1. SCOPE OF WORK**

The purpose of this Work Authorization is for the **Engineer** to provide the proposed Brushline Road Improvemens from north of Mile 221/2 Street to FM 490.

The scope of services to be provided by the **Owner** is identified in **EXHIBIT "A" – Scope of Services to be Provided by the Owner** attached hereto.

The scope of services to be provided by the **Engineer** is identified in **EXHIBIT "B" – Scope of Services to be Provided by the Engineer** attached hereto.

**PART 2. ESTIMATED COST**

The estimated cost for services under this Work Authorization is \$ 90,000.00. This amount is based upon the costs outlined in the **Estimated Cost Proposal** attached hereto as **EXHIBIT "D"**.

**PART 3. PAYMENT**

Compensation and payment to the **Engineer** for the services established under this Work Authorization shall be made in accordance with **Article/Part/Section** \_\_\_ of the Agreement.

**PART 4. FUNDING**

This **Work Authorization No.1** shall be funded through funding source:  
Account No. 6-1287-431-30-124-151-4-721  
Requisition Number \_\_\_\_\_ (MUST BE INCLUDED AFTER CC APPROVAL)

**PART 5. PERIOD OF SERVICE**

This Work Authorization shall become effective on the date of final acceptance of the parties hereto, and terminate upon completion of scopes of the work authorization.

**PART 6. RESPONSIBILITIES AND OBLIGATIONS**

This Authorization does not waive the parties' responsibilities and obligations provided under the **Agreement**.

**PART 7. ACKNOWLEDGEMENT AND CONFIRMATION**

Acknowledgement and confirmation by **Hidalgo County Precinct #4**, Commissioner Joseph Palacios as to content and detail of this **Work Authorization No.1**.

**HIDALGO COUNTY PRECINCT # 4**

BY: *Joseph Palacios*  
Hon. Joseph Palacios, Commissioner

**PART 8. ACCEPTANCE AND APPROVAL**

This Work Authorization is hereby accepted, approved by Hidalgo County Commissioners' Court on 6/20/16 as indicated below and effective as of 50th day of June, 2016.

**THE ENGINEER:  
DOS LOGISTICS, INC.**

**THE OWNER:  
HIDALGO COUNTY**

BY: *Juan Gamez*  
Juan Gamez, P.E., President/CEO

BY: *Ramon Garcia*  
Hon. Ramon Garcia, County Judge

**ATTEST:**

APPROVED BY  
COMMISSIONERS' COURT  
ON: 6/20/16

BY: *Arturo Guajardo, Jr.*  
Arturo Guajardo, Jr., County Clerk



**LIST OF ATTACHMENTS**

- ATTACHMENT "A" - Service to be provided by the Owner
- ATTACHMENT "B" - Services to be provided by the Engineer
- ATTACHMENT "C" - Work Schedule
- ATTACHMENT "D" - Cost Proposal



11. **Budget & Management:**

- A. AI-54942 Self-Insured (2202)  
Requesting approval of reimbursement of the Hidalgo County Workers' Comp. Claims paying account for claims paid by Tristar Risk Management for the period of June 1-15, 2016 in the amount of \$46,562.28 and requesting approval of wire transfer.
- B. AI-54951 Report and approval of emergency transfers for the period of May 2, 2016 through May 31, 2016.

**Purchasing Dept:**

**Notes:**

**A. FOR ANY CONTRACTS(S) AWARDED AND APPROVED UNDER THIS AGENDA, EXECUTED COPIES OF THE CONTRACT(S) WILL BE AVAILABLE ON THE COUNTY INTRA-NET WEBSITE AND WILL BE FOWARDED VIA E-MAIL, FAX OR HAND DELIVERED TO HIDALGO COUNTY AUDITOR'S OFFICE.**

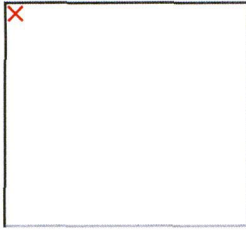
**B. ANY AND ALL REQUESTS FOR PAYMENT(S) APPROVED WILL BE SUBJECT TO COUNTY AUDITORS PROCESSING PROCEDURES INCLUDING AUTHORITY FOR COUNTY TREASURER TO ISSUE PAYMENT(S)/CHECK(S).**

12.

- A. AI-55121 Disclosure of funding source [C/O proceeds-Fund 1341] and approval of same [as recommended by Bond Counsel] for the purchase of 2 Kuboda RTVX Utility Rough Terrain Vehicles for Pct. #4 through processed and approved PO#743683 issued to Amigo Power Equipment and subject to compliance with HB23 or HB1295 when and if applicable.

- APPROVED**
- B. AI-55056 1. Acceptance and approval of **Work Authorization No. 1** with an estimated cost of **(\$ 90,000.00)** as submitted by project engineer, **Dos Logistics, Inc.** for the purposes of Engineering Services for: **Brushline Road Improvements (North Mile 22.5 Street to FM 490)** within **Hidalgo County Precinct No. 4**, in connection to (on call) agreement **#C-15-384-12-08.**

- Pursuant to **Section 12** of the "professional engineering services" agreement **#C-15-384-12-08** with **Dos Logistics, Inc.** is requesting approval to engage the services of **Sub-Contractor (JCS Engineering and Surveying)** under **WA#1** with adherence to insurance provisions required by said article;



**CONSENT AGENDA  
HIDALGO COUNTY  
COMMISSIONERS COURT  
MEETING  
June 20, 2016  
9:30 A.M.**

**NOTICE is hereby given in accordance with Chapter 551, Texas Government Code, that a SPECIAL MEETING of the Commissioners Court will be held in the Commissioners Courtroom of the Administration Building, 100 E. Cano, 1st floor, Edinburg, Hidalgo County, Texas. Discussion and possible action relating to the following business will be transacted:**

**NOTICE TO THE PUBLIC  
CONSENT AGENDA**

**The following items are of a routine or administrative nature. The Commissioners Court has been furnished with background and support on each item, and/or it has been discussed at a previous meeting. All items will be acted upon by one vote without being discussed separately unless requested by a Commissioner, in which event the item or items will immediately be withdrawn for individual consideration in its normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one vote.**

1. **Approval of check register and payment of claims and bills** - (Payments from Juvenile Probation, Adult Probation, LEOSE Fund, DA Motor Vehicle Theft Fund, DA Check Fraud Fund, DA Forfeiture Fund, Sheriff Forfeiture Funds, Constable Forfeiture Funds, HIDTA Forfeiture Funds and VIT Interest Fund are presented for recording purposes only.)
2. **2016 Intradepartmental transfers:**
  - A. AI-55131 2016 - Justice Court Tech Fund (1242)
  - B. AI-55137 2016 - District Attorney's Office (1100)
  - C. AI-55128 2016 - District Attorney's Office (1281)
  - D. AI-55118 2016 - Co Wide Adm (1100)
  - E. AI-55110 2016 - Pct. 1 Sanitation (1100)

## EXHIBIT "A"

### Services to be provided by the OWNER

The following provides an outline of the services to be provided by the **OWNER** in the development of the Project.

The **OWNER** will provide to the **ENGINEER** the following:

- (1) Authorization to the **ENGINEER** to begin work in accordance with Section 3 of this Agreement.
- (2) Payment for work performed by the **ENGINEER** and the accepted by the **OWNER** in accordance with Section 6 of this Agreement.
- (3) Assistance to the **ENGINEER**, as necessary, to obtain the required data and information from other local, regional, State and Federal agencies that the **ENGINEER** cannot easily obtain.
- (4) Provide any available relevant data the **OWNER** may have on file concerning the project.
- (5) Provide timely review and decisions in response to the **ENGINEER'S** request for information and/or required submittals and deliverables, in order for the **ENGINEER** to maintain the agreed-upon work schedule prepared in accordance with Exhibit "C" of this Agreement.
- (6) Attend and participate in progress meetings as required and as coordinated and conducted by the **ENGINEER**.
- (7) Assist the **ENGINEER** in the preparation of the project mailing list; provide representation, a site and stenographer for the public meeting; additionally:

#### Public Meetings

- (a) Approve Agenda and all Exhibits prior to public meetings.

- (b) Approve Date and Location of the meeting
  - (c) Review / Approve Public Meeting Report.
- 
- (8) Attend the Preliminary Concept Conference coordinated and conducted by the **ENGINEER** and more particularly identified in Attachment "B" of the Agreement.
  - (9) Assist the **ENGINEER** as required in the coordination with the USAGE and the Federal Emergency Management Agency (FEMA) and any other coordinating agency or entity.
  - (10) Review and approve the Project design criteria.
  - (11) Review and approve change orders as required and prepared by the **ENGINEER**.

EXHIBIT "B"  
HIDALGO COUNTY PRECINCT No. 4

**Brushline Road Roadway Improvements**

**SCOPE OF SERVICES**

To be Provided by the Owner

**Project Startup**

Recovery existing Right of Way

Review FEMA maps

Review Appraisal Maps

**Topographic Survey and Engineering Design for Road and Drainage**

Set up control points for Topographic Survey

ROW Recovery

Run Elevations points to this project Area

Set up Two (2) Bench Marks

Prepare Engineering Cost Estimate

Prepare Construction Plans,

Perform QA/QC



June 8, 2016

Hon. Joseph Palacios, Commissioner  
Hidalgo County Precinct 4  
1051 N Doolittle Rd,  
Edinburg, TX 78542

Re: Brushline Rd. Work Authorization # 1: Surveying

This letter is to inform you that Dos Logistics Inc. intends to Subcontract Surveying Services with JCS Engineering and Surveying for all surveying activities related to this Work Authorization.

Kind Regards,

A handwritten signature in blue ink, appearing to read "Juan M. Gamez". The signature is fluid and cursive, with a large initial "J" and "G".

Juan M. Gamez, P.E.  
Principal  
Dos Logistics Inc.



**DOS Logistics  
Brushline Road Paving Improvements**

	Principal	Project Manager	Senior Engineer	Project Engineer	Design Engineer	Engineer in Training (EIT)	Senior Designer Tech	Engineer Tech.	Cadd Operator	Admin / Clerical	Project Inspector V	Project Inspector I	PUBLIC Involvement / Outreach
	\$ 249.00	\$ 220.00	\$ 200.00	\$ 170.00	\$ 149.00	\$ 79.00	\$ 86.00	\$ 80.00	\$ 65.00	\$ 58.00	\$ 76.00	\$ 71.00	\$ 124.00
<b>TASK 145</b>													
Contracted Rates	\$ 249.00	\$ 220.00	\$ 200.00	\$ 170.00	\$ 149.00	\$ 79.00	\$ 86.00	\$ 80.00	\$ 65.00	\$ 58.00	\$ 76.00	\$ 71.00	\$ 124.00
<b>PROJECT MANAGEMENT/ADMINISTRATION</b>													
<b>TASK 145.01 - PROJECT MANAGEMENT AND COORDINATION</b>													
A) Coordinate, Execute and Administer Work Authorization													
B) Progress Reports and Invoices					4								
C) Record Keeping and File Management				4									
D) Correspondence				8									
E) Meetings (Hidalgo County, Utility Companies)				8									
<b>TASK 145 SUBTOTAL</b>	0	0	0	12	12	0	0	0	0	0	0	0	0
<b>TASK 160</b>													
<b>TASK 160.1 - DESIGN CRITERIA COORDINATION</b>													
PS&E				8	12		16						
<b>TASK 160.1 SUBTOTAL</b>	0	0	0	8	12	0	16	0	0	0	0	0	0
<b>TASK 160.2 - PLAN AND PREPARATION</b>													
Create Existing Contours				24	24		24						
Create Preliminary Design				20	20		24						
Create Proposed Cross Sections				12	20		18						
Create Existing and Proposed Typical Sections				18	18		28		14				
Prepare Utilities Sheets				9	20		32		15				
Prepare E&Q Tables				7	20		18						
Prepare Details and Standard Sheets				7	22		18						
WA/QC				5	24		16		15	14			
Prepare Specification Book													
<b>TASK 160.2 - SUBTOTAL</b>	0	0	0	104	168.00	0	178	0	44	14	0	0	0
<b>TASK 160.3 - TOPOGRAPHIC SURVEY</b>													
Control Points													
Basis Topographic Survey				112	180.00	0	194	0	44	14	0	0	0
<b>TASK 160.3 SUBTOTAL</b>	0	0	0	112	180.00	0	194	0	44	14	0	0	0
<b>TOTAL HOURS (DOS Logistics)</b>	0	0	0	124	192.00	0	194	0	44	14	0	0	0
<b>TASK 160 SUBTOTAL</b>	0	0	0	112	180.00	0	194	0	44	14	0	0	0
<b>Contracted Rates</b>	\$ 249.00	\$ 220.00	\$ 200.00	\$ 170.00	\$ 149.00	\$ 79.00	\$ 86.00	\$ 80.00	\$ 65.00	\$ 58.00	\$ 76.00	\$ 71.00	\$ 124.00
<b>Total Labor Cost</b>	\$ 249.00	\$ 220.00	\$ 200.00	\$ 170.00	\$ 149.00	\$ 79.00	\$ 86.00	\$ 80.00	\$ 65.00	\$ 58.00	\$ 76.00	\$ 71.00	\$ 124.00
<b>Engineering (7.00%)</b>				\$21,080.00	\$28,608.00		\$16,684.00	\$0.00	\$2,860.00	\$812.00	\$0	\$0	\$0
<b>Total</b>		\$70,044.00											
		\$70,044.00											

GEOTECH NOT INCLUDED

Note: Dos Logistics Inc. will only charge to Hidalgo County/Precinct #4 the Total amount for Engineering Services for \$ 70,000.00

**Brush Line Road Improvements  
Phase I**

Engineering Schedule Summary	Duration Days	2016			
		June	July	August	September
Survey and Topographic Work	21				
Utility Coordination	30				
Preliminary Engineering	14				
Executive Design Plans	21				
QA/QC	14				

**EXHIBIT "D"**  
**COST PROPOSAL**

<b>Brushline RD Paving Improvements Phase I</b>		
Construction Cost		\$1,000,000.00
Basic Engineering Service	7.0%	\$70,000.00
Field Design Survey Services	2.0%	\$20,000.00
		<u>\$90,000.00</u>

# CERTIFICATE OF INTERESTED PARTIES

FORM 1295

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.  
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

## OFFICE USE ONLY CERTIFICATION OF FILING

**1 Name of business entity filing form, and the city, state and country of the business entity's place of business.**

Dos Logistics, Inc.  
Weslaco, TX United States

Certificate Number:  
2016-65491

Date Filed:  
06/03/2016

**2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.**

Hidalgo County Precinct 4

Date Acknowledged:

**3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.**

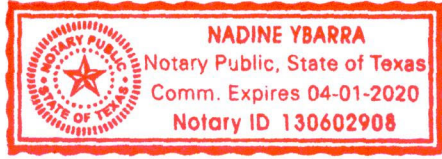
C-15-384-12-08  
Civil Engineering for roadway

4	Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
			Controlling	Intermediary

5 Check only if there is NO Interested Party.

**6 AFFIDAVIT**

I swear, or affirm, under penalty of perjury, that the above disclosure is true and correct.



*[Handwritten Signature]*

Signature of authorized agent of contracting business entity

AFFIX NOTARY STAMP / SEAL ABOVE

Sworn to and subscribed before me, by the said Eric Ybarra, this the June day of 3, 2016, to certify which, witness my hand and seal of office.

*[Handwritten Signature]*

Nadine Ybarra

Notary Public, State of Texas

Signature of officer administering oath

Printed name of officer administering oath

Title of officer administering oath