



Subsite for Health and Human Services
Parent Site – Hidalgo County, TX

Reg# - 303915

CivicPlus Subsite Sales Form

Organization	Hidalgo County (Health & Human Services)	URL	www.hchd.org		
Street Address	1304 S. 25 th Ave				
Address 2					
City	Edinburg	State	TX	Postal Code	78542
CivicPlus provides telephone support for all trained clients from 7am –7pm Central Time, Monday-Friday (excluding holidays). Emergency Support is provided on a 24/7/365 basis for representatives named by the Client. Client is responsible for ensuring CivicPlus has current updates.					
Emergency Contact & Mobile Phone	Rigo Hinojosa (956-383-6221)				
Emergency Contact & Mobile Phone					
Emergency Contact & Mobile Phone					
Project Contact	Misti Palacios	Email	Misti.rains@hchd.org		
Phone	(956) 383-6221	Ext.	7342	Fax	(956) 383-8864
Billing Contact	Mike Escaname	E-Mail	Mike.escaname@hchd.org		
Phone	(956) 383-6221	Ext.	7210	Fax	(956) 383-3229
Billing Address	1304 S. 25 th Ave				
Address 2					
City	Edinburg	ST	TX	Postal Code	78542
Tax ID #	74-6000717	Sales Tax Exempt #	74-6000717		
Billing Terms	Annual	Account Rep	Kayla Maldonado		
Info Required on Invoice (PO or Job #)					

FILED
AT 11:00 O'CLOCK AM
SEP 14 2016

CivicPlus Project Development Services & Scope of Services for Subsite		
All Quotes are in US Dollars and Valid until 8/30/2016		
Project Details	Optional	One Time Fee
Design & Project Overview		
<ul style="list-style-type: none"> Administration separate from parent site Separate template from parent site Separate design elements and color scheme from parent site, including template, banner, colors, style, and graphic elements. Unique graphic buttons Unique URL Unique global navigation NOTE: Simple navigation is developed as part of the design. CivicPlus will develop recommended navigation for an additional fee. Existing and future modules separate from parent site Shared site search (returns results from both sites) Up to 20 pages of content will be developed. Additional development may be purchased Training not included Redesign of Mobile App 	91596	\$8,000
Virtual Training- 3 Individuals		\$900
Total Project Development Fee		\$8,900
First Year Annual Services Fee Server storage not to exceed 10 GB		Included
Total Fees Year 1		\$8,900

Hosting fees for your subsite are subject to the renewal terms of the original contract between CivicPlus and Hidalgo County, TX. The Total Fees for Year 1 will be invoiced upon agreement signing. Invoicing for Year 2 Annual Services begins October 1, 2017. The Client will be invoiced electronically through email. Upon request CivicPlus will mail invoices and the Client will be charged a \$5.00 convenience fee.

2nd Year and Beyond Annual Services Fee		\$1,575
<i>Subject to annual increase of 5% year 3 and beyond</i>		
Annual Services Include the Following:		
Support	Maintenance of CivicPlus Application & Modules	Hosting
7-7 (CST) Mon-Fri (excluding holidays) 24/7 Emergency Support Dedicated Support Personnel 2-hour Response during Normal Hours Usability Improvements Integration New & Upgraded Services Proactive Support for Updates & Fixes Online Training Manuals Monthly Newsletters Phone Consulting CivicPlus Connection	Install Service Patches for OS Upgrades Fixes Improvements Integration Testing Development Usage License	Shared Web/SQL Server DNS Consulting & Maintenance Monitor Bandwidth-Router Traffic Redundant ISP Redundant Cooling Natural Gas Powered Generator Daily Tape Backup Intrusion Detection & Prevention Antivirus Protection Upgrade Hardware

APPROVED BY
COMMISSIONERS' COURT
ON: 9/6/16 ms

Acceptance

We, the undersigned, agreeing to the conditions specified in this document, understand and authorize the provision of services outlined in this Agreement.

Ramon Garcia
Ramon Garcia, Hidalgo County Judge

9/14/16
Date

CivicPlus

Date

Sign and e-mail or Fax this Copy Attn: Contract Manager Email: SalesCoordinators@CivicPlus.com Fax: 785-587-8951	And – Mail Two (2) Signed Originals CivicPlus Contract Manager 302 South 4 th St., Suite 500 Manhattan, KS 66502
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We will e-mail or fax a counter-signed copy of the contract back to you so we can begin your project. Upon receipt of two signed originals, we will counter-sign and return one copy for your files.

Icon Enterprises, Inc.

Civic Plus

Hidalgo County Health Department

Redesign of mobile App


Approved on C.C. on 09/06/2016 under AI-55870

ATTEST:

Hidalgo County Clerk

100 North Clossner

Edinburg, Texas 78539



Arturo Guajardo Jr., County Clerk



CERTIFICATE OF INTERESTED PARTIES

FORM 1295

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.
 Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

**OFFICE USE ONLY
 CERTIFICATION OF FILING**

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.
 CivicPlus
 Manhattan, KS United States

Certificate Number:
 2016-97615

Date Filed:
 08/10/2016

Date Acknowledged:

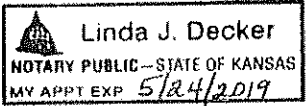
2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.
 Hidalgo County

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.
 303915
 Website development, hosting & support

4	Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
			Controlling	Intermediary

5 Check only if there is NO Interested Party.

6 AFFIDAVIT I swear, or affirm, under penalty of perjury, that the above disclosure is true and correct.



Debra McNew
 Signature of authorized agent of contracting business entity

AFFIX NOTARY STAMP / SEAL ABOVE

Sworn to and subscribed before me, by the said Debra McNew, this the 10th day of August, 2016, to certify which, witness my hand and seal of office.

Linda J Decker LINDA J Decker Notary Public
 Signature of officer administering oath Printed name of officer administering oath Title of officer administering oath

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY CERTIFICATION OF FILING

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2016-97615

Date Filed:
08/10/2016

Date Acknowledged:
08/12/2016

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.

CivicPlus
Manhattan, KS United States

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.

Hidalgo County

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.

AI-35478
Website development, hosting & support

4	Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
			Controlling	Intermediary

5 Check only if there is NO Interested Party.



6 AFFIDAVIT

I swear, or affirm, under penalty of perjury, that the above disclosure is true and correct.

Signature of authorized agent of contracting business entity

AFFIX NOTARY STAMP / SEAL ABOVE

Sworn to and subscribed before me, by the said _____, this the _____ day of _____, 20_____, to certify which, witness my hand and seal of office.

Signature of officer administering oath

Printed name of officer administering oath

Title of officer administering oath

USER NAME PASSWORD 

[Forgot Username?](#) [Forgot Password?](#)

[Create an Account](#)

Entity Dashboard

[Entity Overview](#)

[Entity Registration](#)

- › [Core Data](#)
- › [Assertions](#)
- › [Reqs & Certs](#)
- › [POCs](#)

[Exclusions](#)

- › [Active Exclusions](#)
- › [Inactive Exclusions](#)
- › [Excluded Family Members](#)

[RETURN TO SEARCH](#)

Icon Enterprises, Inc.

DUNS: 883003113 CAGE Code: 025B9
Status: Active

302 S 4th St Ste 500
Manhattan, KS, 66502-6410,
UNITED STATES

Expiration Date: 06/21/2017

Purpose of Registration: All Awards

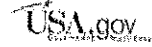
Entity Overview

Entity Registration Summary

Name: Icon Enterprises, Inc.
Doing Business As: CMCPlus
Business Type: Business or Organization
Last Updated By: S. Morgan
Registration Status: Active
Activation Date: 06/21/2016
Expiration Date: 06/21/2017

Exclusion Summary

Active Exclusion Records? No



Zimbra

tanya.delira@co.hidalgo.tx.us

Re: req 303915 need court approval

From : Renan Ramirez
<renan.ramirez@co.hidalgo.tx.us>

Mon, Aug 29, 2016 12:40 PM

Subject : Re: req 303915 need court approval

To : Tanya De Lira <tanya.delira@co.hidalgo.tx.us>

Cc : Josie Escalante <josie.escalante@hchd.org>,
Eddie Olivarez <Eddie.olivarez@hchd.org>

Tanya,

Please proceed, as we have now resolved our billing dispute with CivicPlus & we can move forward.

Thanks!

=====
Renán Ramirez
956-457-0792

> On Aug 24, 2016, at 13:32, Tanya De Lira
<tanya.delira@co.hidalgo.tx.us> wrote:

>

>

> Mr. Renan, attached please find a redesigned proposal from CivicPlus for the Health Department. Can you please review and advice as how to proceed.

>

> Tanya De Lira

>

> Hidalgo County Purchasing Department

> 2812 S. Business Hwy 281

> Edinburg, Texas 78539

> O 956 292 7000 x 4878

> F 956 292 7612

>

> ----- Forwarded Message -----

> From: "Tanya De Lira" <tanya.delira@co.hidalgo.tx.us>

> To: "Renan Ramirez" <renan.ramirez@co.hidalgo.tx.us>

> Cc: "Josie Escalante" <josie.escalante@hchd.org>

> Sent: Friday, August 12, 2016 3:02:47 PM

> Subject: Fwd: req 303915 need court approval

>

> Mr. Renan, attached please find a redesigned proposal from

CivicPlus for the Health Department. Can you please review and advice as how to proceed.

>

>

> Thank You

>

> Tanya De Lira

>

> Hidalgo County Purchasing Department

> 2812 S. Business Hwy 281

> Edinburg, Texas 78539

> O 956 292 7000 x 4878

> F 956 292 7612

>

> ----- Forwarded Message -----

> From: "Josie Escalante" <josie.escalante@hchd.org>

> To: "Tanya De Lira" <tanya.delira@co.hidalgo.tx.us>

> Sent: Friday, August 12, 2016 9:13:24 AM

> Subject: req 303915 need court approval

>

> Good Morning Tanya,

>

> we are requesting assistance to place an agenda item for req 303915. I

> have attached the 1295, Sam.gov verification, requisition and quote for

> your review.

>

> If you need additional information please contac me.

>

>

> --

> Josie Escalante

> Executive Assistant

> Hidalgo County Health & Human Services

> 1304 S. 25th Ave

> Edinburg, TX 78542

> P (956)383-8858

> F (956)383-3229

> josie.escalante@hchd.org

>

>

>

> CONFIDENTIALITY NOTICE: This email and any files transmitted with it may contain Protected Health Information under the Federal Health Insurance Portability and Accountability Act (HIPAA). If the receiver of this email is a Covered Entity under the regulations, you are obligated to treat this information accordingly. If this email was sent to you in error, you are prohibited from utilizing or disseminating this email or any

attachments. Please immediately delete it from your computer system and notify the sender of their error.
> <req 303915.pdf>

Mike Escaname

From: Josephine Ramirez <josephine.ramirez@da.co.hidalgo.tx.us>
Sent: Friday, July 22, 2016 9:22 AM
To: Mike Escaname
Cc: Victor Garza; misti.rains@hchd.org; eddie.olivarez@hchd.org
Subject: Re: Request for Review - CivicPlus Sales Form

Mike,

I have reviewed the attached sales form agreement and approve as to the form of the agreement.

Thank you,

Josephine Ramirez Solis

Assistant Criminal District Attorney

Chief - Civil Division

Office of Criminal District Attorney

Hidalgo County, Texas

100 E. Cano

Edinburg, TX 78539

(956) 292-7609 ext. 8186

(956) 318-2079 FAX

josephine.ramirez@da.co.hidalgo.tx.us

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AI-55870

Purchasing Department 9. G.

CC CONSENT

Meeting Date: 09/06/2016

Submitted For: Marty Salazar, PURCHASING DEPT.

Submitted By: Tanya Delira, PURCHASING DEPT.

Department: PURCHASING DEPT.

Information

CAPTION

Acceptance and approval of request by Hidalgo County Health and Human Services to redesign mobile application, including any future hardware, software, maintenance, technical support, updates, upgrades, licenses, automatic renewals and any other pertinent related services with "Icon Enterprise dba CivicPlus" thru the Sole Source declaration of Icon Enterprises, Inc. DBA Civicplus on 12/11/2012 under AI-35478 in the amount of \$8,000.00 and \$900.00 for virtual training thru requisition #303915 and authority for County Judge or Designee to execute said agreement.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2016

ACCT. #: 6-1293-441-00-340-061-6-340

FUNDS AVAILABLE Y/N?: y

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Attachments

CivicPlus

legal

Form Review

Inbox	Reviewed By	Date
Purchasing Department	Letty Saenz	09/02/2016 09:28 AM
Budget & Management	Veronica Ortiz	09/02/2016 09:31 AM
Glinda Pacheco	Glinda Pacheco	09/02/2016 10:02 AM
Final Approval	Monica Badillo	09/02/2016 04:37 PM
Form Started By: Tanya Delira		Started On: 08/12/2016 01:34 PM
Final Approval Date: 09/02/2016		

Requisition

Req # 00303915

PO #

Date: 08/11/16

Bill To: x
x

Vendor: 352772
 ICON ENTERPRISES, INC.
 CIVICPLUS
 302 S 4TH ST, STE 500
 MANHATTAN KS 66502
 FAX (785)587-8951

Ship To: HEALTH DEPARTMENT
 1304 S. 25TH
 EDINBURG TX 78539

Contact: JOSIE ESCALANT
 956-383-6221

Contract No:

Special Instructions:

QUANTITY	UOM	DESCRIPTION	UNIT PRICE	AMOUNT
1.00	EACH	DO NOT DUPLICATE ORDER SCOPE OF SERVICE FOR SUBSITE: DESIGN AND PROJECT OVERVIEW ADMINISTRATION SEPARATE FROM PARENT SITE SEPARATE TEMPLATE FROM PARENT SITE SEPERATE DESIGN ELEMENTS AND COLOR SHCEME FROM PARENT SITE, INCLUDING TEMPLATE, BANNER, COLORS, STYLE, AND GRAPHIC ELEMENTS UNIQUE GRAPHIC BUTTONS UNIQUE URL UNIQUE GLOBAL NAVIGATION NOTE: SIMPLE NAVIGATION FOR AN ADDITIONAL FEE EXISTING AND FUTURE MODULES SEPARATE FROM PARENT SITE SHARED SITE SEARCH (RETURNS RESULTS FROM BOTH SITES) UP TO 20 PAGES OF CONTENT WILL BE DEVELOPED. ADDITIONAL MAY BE PURCHASED TRAINING NOT INCLUDED REDESIGN OF MOBILE APP	8,000.00	8,000.00
1.00	EACH	VIRTUAL TRAINING 3 INDIVIDUALS	900.00	900.00
1.00		FIRST YEAR ANNUAL FEE INCLUDED	.00	.00
		SERVER STORAGE NOT TO EXCEED 10GB		
		<u>Account No</u>	<u>Encumbrance</u>	
		6-1293-441-00-340-061-6-340	8,900.00	
			Freight	.00
			Total	8,900.00
		REPORT ROAD HAZARDS 1-866-HCR-SAFE OR 1-866-427-7233		

Authorized By: _____

CC CONSENT AGENDA 09/06/16

procurement process which ever comes first) and is most advantageous to Hidalgo County.

- B. AI-56189** Approval of payment of Invoice#20162824-\$72,374.00 as submitted by TEDSI Infrastructure Group for the provision of professional engineering services for July 2016 in connection to Contract# C-16-165-07-06-PO# 747070-Work Authorization No. 1.
- C. AI-56191** Approval of payment of Invoice#20162825-\$39,424.50 as submitted by TEDSI Infrastructure Group for the provision of professional engineering services for July 2016 in connection to Contract# C-16-165-07-06-PO# 747071-Work Authorization No. 2.
- D. AI-56188** Approval of payment of Invoice #20162823 for \$ 1,632.60 as submitted by TEDSI Infrastructure Group for the provision of professional engineering services from June to July 2016 in connection to Contract# C-16-149-04-12 - PO# 743929 - Work Authorization No. 1.
- E. AI-56192** Approval of "Certificate of Substantial Completion" reflecting the date of August 18, 2016 by Gomez Paving, LLC, contracted vendor for "Construction of Parking Lot at San Carlos CRC and Sunflower Park" (PCT 4) as submitted through project engineer LeFevre Engineering & Management Consulting, LLC (C-16-115-04-05).
- F. AI-56165** Executive Office - Traffic Engineering:
Acceptance and approval of Invoice #11325834 dated 8/31/16 in the amount of \$7,681.76 for the month of August 2016 from L&G Consulting Engineers, Inc. contracted engineer for HCMPO Policy Meeting and HCMPO Technical Meeting. (PO#733569).
- G. AI-55870** Acceptance and approval of request by Hidalgo County Health and Human Services to redesign mobile application, including any future hardware, software, maintenance, technical support, updates, upgrades, licenses, automatic renewals and any other pertinent related services with "Icon Enterprise dba CivicPlus" thru the Sole Source declaration of Icon Enterprises, Inc. DBA Civicplus on 12/11/2012 under AI-35478 in the amount of \$8,000.00 and \$900.00 for virtual training thru requisition #303915 and authority for County Judge or Designee to execute said agreement.