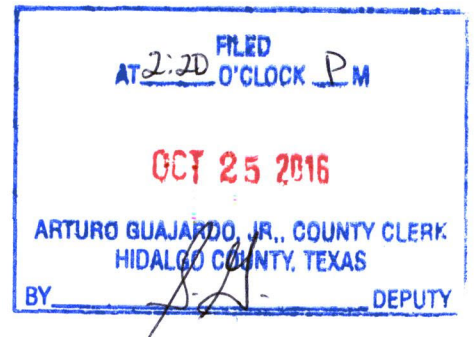


HIDALGO COUNTY
Professional Engineering Services
Agreement #C-16-329-09-06

WORK AUTHORIZATION NO. 1



THIS WORK AUTHORIZATION is made pursuant to the terms and conditions of Section I.A. of the Agreement made by and between **HIDALGO COUNTY**, action herein by and through the **Commissioner's Court**, hereinafter called the "**Owner**," and, **B2Z ENGINEERING LLC**, professional engineers of Mission, Texas, hereinafter called "**Engineer**".

PART 1. SCOPE OF WORK

The purpose of this Work Authorization is for the "engineering services" to assist with the Emergency Response Plan of Action, Project Management & San Carlos Communication Tower Mapping.

The scope of services to be provided by the **Owner** is identified in **EXHIBIT "A" – Scope of Services to be provided by the Owner** attached hereto.

The scope of services to be provided by the **Engineer** is identified in **EXHIBIT "B" – Scope of Services to be provided by the Engineer** attached hereto.

PART 2. ESTIMATED COST

The estimated cost for services under this Work Authorization is **\$44,906.40**. This amount is based upon the costs outlined in the Estimated **Cost Proposal** attached hereto as **EXHIBIT "D"**.

PART 3. PAYMENT

Compensation and payment to the Engineer for the services established under this Work Authorization shall be made in accordance with Articles 5 and 6 of the Agreement.

PART 4. FUNDING

This Work Authorization No. 1 shall be funded through funding source:

Account No. - - - - -

Requisition Number _____ **(MUST BE INCLUDED AFTER CC APPROVAL)**

PART 5. PERIOD OF SERVICE

This Work Authorization shall become effective on the date of final acceptance of the parties hereto, and terminate **upon completion of scopes of the work authorization.**

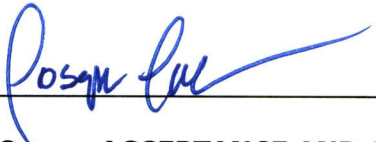
PART 6. RESPONSIBILITIES AND OBLIGATIONS

This Authorization does not waive the parties' responsibilities and obligations provided under the Agreement.

PART 7. ACKNOWLEDGEMENT AND CONFIRMATION

Acknowledgement and Confirmation by Hidalgo County Precinct No.4, Commissioner, Joseph Palacios, as to content and detail of this **Work Authorization No. 1.**

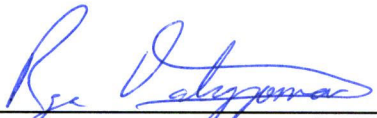
**HIDALGO COUNTY
COMMISSIONER PRECINCT No. 4:**

BY: 

PART 8. ACCEPTANCE AND APPROVAL

This Work Authorization is hereby accepted, approved by Hidalgo County Commissioners' Court on _____ (cc approval date) 9/27/16 as indicated below and effective as of 27th day of September, 2016.


**THE ENGINEER:
B2Z ENGINEERING**


By: Reza Badiozzamani, P.E.

**THE OWNER:
HIDALGO COUNTY**


By: Ramon Garcia, County Judge

ATTEST:


By: Arturo Guajardo Jr., County Clerk

APPROVED BY
COMMISSIONERS' COURT
ON: 9/27/16



EXHIBIT A

-Scope of Services to be provided by the Owner

The following provides an outline of the services to be provided by the **OWNER** in the development of the Project.

The **OWNER** will provide to the **ENGINEER** the following:

- (1) Authorization to the **ENGINEER** to begin work in accordance with Section 3 of this Agreement.
- (2) Payment for work performed by the **ENGINEER** and accepted by the **OWNER** in accordance with Section 6 of the Agreement.
- (3) Assistance to the **ENGINEER**, as necessary, to obtain the required data and information from other local, regional, State and Federal agencies that the **ENGINEER** cannot easily obtain.
- (4) Provide any available relevant data the **OWNER** may have on file concerning the project.
- (5) Provide timely review and decisions in response to the **ENGINEER'S** request for information and/or required submittals and deliverables, in order for the **ENGINEER** to maintain the agreed-upon work schedule prepared in accordance with Attachment "C" of this Agreement.
- (6) Attend and participate in progress meetings as required and as coordinated and conducted by the **ENGINEER**.
- (7) Assist the **ENGINEER** in the preparation of the project mailing list; provide representation, a site and stenographer for all public meetings; additionally:
 - Public Meetings*
 - (a) Approve agenda and all exhibits prior to public meeting.
 - (b) Approve date and location of the meeting.
 - (c) Review/approve Public Meeting Report.
- (8) Attend the Preliminary Concept Conference coordinated and conducted by the **ENGINEER** and more particularly identified in Attachment "B" of the Agreement.
- (9) Assist the **ENGINEER** as required in the coordination with the USACE and the Federal Emergency Management Agency (FEMA) and any other coordinating agency or entity.
- (10) Review and approve the Project design criteria.
- (11) Review and approve change orders as required and prepared by the **ENGINEER**.

EXHIBIT B

Scope of Services to be provided by the Engineer

SECTION I - PROJECT DESCRIPTION

The services designated herein as "Services provided by the ENGINEER" shall include the performance of all engineering services for the following described facility:

COUNTY/CITY: HIDALGO COUNTY

PROJECT/DESCRIPTION: Emergency Response Plan of Action

ENGINEER shall mean B2Z Engineering.

FEMA shall mean Federal Emergency Management Agency.

COUNTY shall mean Hidalgo County.

EXHIBIT B

Scope of Services to be provided by the Engineer

SECTION 2 – FEASIBILITY STUDIES

(Function Code 102)

Preliminary Design Values

The ENGINEER will work with the COUNTY to establish basic design concepts, project controls and general scope of Projects. The ENGINEER will ensure compliance as per FEMA rules and regulations.

Uncontrolled Mapping (w/Contours & GIS Info)

The ENGINEER will coordinate with the COUNTY for the below referenced needed mapping efforts;

- 1. Overall Exhibits highlighting impacted areas as detailed in previously approved FEMA Grant Application for Rehabilitation Plan Of Action
 - a. Exhibit shall identify all impacted areas within Hidalgo County Pct. #4 jurisdiction**
- 2. Location specific individual exhibits showing:
 - a. City Limits*
 - b. County Jurisdiction*
 - c. On/Off System Limits*
 - d. Damaged Limits*
 - e. Construction Cost Estimates**

Preliminary ROW Requirements

The ENGINEER will research and identify affected property owners on the Projects utilizing the latest appraisal district file information from Hidalgo County Appraisal District and information from Carson Maps.


Meetings and Coordination with Hidalgo County Pct. #4

The ENGINEER shall provide coordination services and shall assist in meetings with affected land owners and FEMA representatives. The ENGINEER shall coordinate with the COUNTY's staff on all Project related items.

EXHIBIT "C"
PROJECT SCHEDULE
On-Call Services for "Road and Bridge, C.I.P. and Other Projects in General"

WA #1 - Emergency Response Plan of Action San Carlos Communication Tower

TASK AND DESCRIPTION	2016											
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC
Emergency Response Plan of Action, Project Management & San Carlos Communication Tower Mapping												
Exhibit preparation for FEMA Project Plan of Action												
Impacted location exhibit preparation												
San Carlos Communication Tower Exhibit Preparation												
Meetings & Coordination												

 BZZ Engineering



**EXHIBIT D
FEE PROPOSAL**

FEMA EMERGENCY RESPONSE PLAN OF ACTION & SAN CARLOS COMMUNICATION TOWER
Precinct #4

		MANHOURS				Total
		Senior Project Manager	Senior Engineer	GIS Technician		
Hidalgo County Precinct #4						
Emergency Response Plan of Action, Project Management & San Carlos Comm Tower Mapping						
TASKS						
1	Produce 2 Overall Exhibits highlighting impacted areas as detailed in previously approved FEMA Grant Application for Rehabilitation Plan Of Action	8	15	100		123
2	Produce 72 Individual Exhibits for each location identified as having damage (Information Provided: City limits, County Jurisdiction, On/Off System Roads, Damaged Limits, Construction Cost Estimate)	8	25	140		173
3	Produce San Carlos Communication Tower Exhibit	2	10	30		42
4	Meetings & Coordination with Hidalgo County Pct #4	0	20	0		20
	Subtotal	18	70	270		358
Labor Hours						
	Hourly Base Rates	18	70	270		358
	Contract Rate FY2016	\$ 80.00	\$ 72.00	\$ 32.00		
		\$ 237.60	\$ 213.84	\$ 95.04		
	Total Labor Costs	\$ 4,276.80	\$ 14,968.80	\$ 25,660.80		\$ 44,906.40

Direct Expenses Mileage, Printing Reproduction, Binding, etc \$ -

Total Direct Expenses \$ -

B2Z Engineering Total Cost

\$ 44,906.40

Lilly (Purchasing)

C. AI-56554 Pct. #1:
Approval of Payment-Application No. 7 in the amount of \$9,000.00 as submitted by Texas Cordia Construction, LLC - Contract# 5013/14/15-91-0311-5000-9100-UCP-ML under (PO# 744813) for the provision of Road Construction Services for the Old La Blanca Road (Mile 10 - Mile 12) project.

D. AI-56551 Pct. #1:
Requesting authority to advertise with approval of RFB plans and specifications developed and drafted by project engineer, LeFevre Engineering & Management Consulting, LLC for the following Hidalgo County Precinct No. 1-Fema Roads Drainage Improvements Projects:

- 1) Mile 8 North (Site 8 of 12) -RFB No.:2016-361-YSI;
- 2) Mile 2 East (Site 10 of 12) -RFB No.:2016-362-SGS;
- 3) Mile 2.5 (Site 11 of 12) - RFB No.:2016-363-SMA;
- 4) Mile 4 North (Site 12 of 12) - RFB No.:2016-364-SMA

including the authority to re-advertise the project in the event that not bids are received and/or are rejected and project is still required.

E. AI-56541 County Wide:
Requesting authorization to reject bid (s) received for the request for bid project titled: Hidalgo County "Fire Extinguishers Equipment & Maintenance Service" Bid No.: 2016-232-08-24-FAZ due to modifications of Specifications.

F. AI-56410 Sheriff's Dept.:
Authority to advertise and approval of procurement packet for Telecommunications and Internet Services HCSO and various County locations. In the event of no bids received or rejection of bids, approval to re-advertise.

G. AI-56504 Pct. #4:
APPROVED
 Acceptance and approval of Work Authorization No. 1 (with an estimated cost of \$ 44,906.40) as submitted by project engineer, B2Z Engineering, LLC for Project: "San Carlos Communications Tower" for Hidalgo County Precinct No. 4, in connection to "on call" "Road and Bridge, C.I.P. and Other Projects in General", C-16-329-09-06.

H. AI-56398 WIC Program
Approval of the one (1) year extension as provided under E-15-339-09-15 with GBB Rentals, Ltd., for the provision of "Lease Office Space for City of Alamo, for Hidalgo County WIC Program, under the same rates, terms and conditions, and subject to compliance with HB1295 & HB23 if and when applicable.

I. AI-56397 Nuisance Abatement:
Approval to enter into a 48-month (capital) lease agreement for (1) RICOH copier MPC6004 through DIR contract DIR-TSO-3041. Effective upon approval and delivery & installation.

SPECIAL MEETING - September 27, 2016

BE IT REMEMBERED, that on this 27th day of September A.D., 2016, there was begun and held a **SPECIAL MEETING** of the Honorable Commissioners' Court of Hidalgo County, Texas, wherein the following members thereof were present, to-wit:

HONORABLE RAMON GARCIA	HIDALGO COUNTY JUDGE
HONORABLE A.C. CUELLAR, JR.	COMMISSIONER, PRECINCT NO. 1
HONORABLE EDUARDO "EDDIE" CANTU	COMMISSIONER, PRECINCT NO. 2
HONORABLE JOE M. FLORES	COMMISSIONER, PRECINCT NO. 3
HONORABLE JOSEPH PALACIOS	COMMISSIONER, PRECINCT NO. 4

and **ARTURO GUAJARDO, JR.**, COUNTY CLERK & EX-OFFICIO CLERK OF THE **COMMISSIONERS' COURT** of Hidalgo County, Texas, wherein the following proceedings were had, to-wit:



AGENDA
CC REGULAR CONSENT
COMMISSIONERS' COURT
September 27, 2016
9:30 A.M.

NOTICE is hereby given in accordance with Chapter 551, Texas Government Code, that a SPECIAL MEETING of the Commissioners' Court will be held at the Edinburg Council Chambers 415 W. University Drive, Edinburg, Hidalgo County, Texas. Discussion and possible action relating to the following business will be transacted:

NOTICE TO THE PUBLIC
CONSENT AGENDA

The following items are of a routine or administrative nature. The Commissioners' Court has been furnished with background and support on each item, and/or it has been discussed at a previous meeting. All items will be acted upon by one vote without being discussed separately unless requested by a Court Commissioner, in which event the item or items will immediately be withdrawn for individual consideration in its normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one vote.

On motion by COMMISSIONER PCT. 1, A.C. CUELLAR, JR., seconded by COMMISSIONER PCT. 3, JOE M. FLORES, the Court made a UNANIMOUS vote of approval for the exception of Items.3.K. and 13.J. to be pulled for discussion.

Vote: 5 - 0 - Unanimously

Court proceeded to Item.3.K.

1. **AI-56626 Approval of check register and payment of claims and bills -** (Payments from Juvenile Probation, Adult Probation, LEOSE Fund, DA Motor Vehicle Theft Fund, DA Check Fraud Fund, DA Forfeiture Fund, Sheriff Forfeiture Funds, Constable Forfeiture Funds, HIDTA Forfeiture Funds and VIT Interest Fund are presented for recording purposes only.)
2. **2016 Intradepartmental transfers:**
 - A. **AI-56611** 2016 - CO2016 Pct 2 Regional Linear Park (1350)
 - B. **AI-56603** 2016 - CCL8 (1100)
 - C. **AI-56269** 2016 - District Clerk (1100)
 - D. **AI-56568** 2016 - County Judge (1100)
 - E. **AI-56576** 2016 - Elections (1100)
 - F. **AI-56584** 2016 - County Auditor's Office (1100)

September 27, 2016

- A. **AI-56515** Request for approval of (1) one applicant in the Countywide area under the Owner-Occupied Housing Rehabilitation Program.

11. **Auditor's Office:**

- A. **AI-56390** Presentation of Fund Information Report

12. **Budget & Management:**

A. **Interfund transfers:**

- 1. **AI-56500** Pct. 4 (1100):
Approval of 2016 interfund transfer from Pct 4 Road & Bridge (1200) to various general fund accounts (1100) in the amount of \$23,014.25 to fund operating expenditures.

13. Purchasing Dept:

Notes:

A. FOR ANY CONTRACTS(S) AWARDED AND APPROVED UNDER THIS AGENDA, EXECUTED COPIES OF THE CONTRACT(S) WILL BE AVAILABLE ON THE COUNTY INTRA-NET WEBSITE AND WILL BE FOWARDED VIA E-MAIL, FAX OR HAND DELIVERED TO HIDALGO COUNTY AUDITOR'S OFFICE.

B. ANY AND ALL REQUESTS FOR PAYMENT(S) APPROVED WILL BE SUBJECT TO COUNTY AUDITORS PROCESSING PROCEDURES INCLUDING AUTHORITY FOR COUNTY TREASURER TO ISSUE PAYMENT(S)/CHECK(S).

- A. **AI-56557** Pct. #1:
Requesting approval to process the following invoices as claims with authority for County Treasurer to issue payment after review, audit, and processing procedures are completed by County Auditor:

Vendor	Invoice No.	Amount	PO Number
Ricoh	97516732	\$166.00	736524
Ricoh	97516735	\$132.15	736633

- B. **AI-56556** Pct 1 CO2015A (1347):
 - 1. Approval of Certificate of Construction Completion as submitted by Texas Cordia Construction, LLC reflecting the date of 9/14/16.
 - 2. Approval of Payment-Application No. 8 (Retainage Release) in the amount of \$101,339.28 as submitted by Texas Cordia Construction, LLC - Contract# 5013/14/15-91-0311-5000-9100-UCP-ML under (PO# 744813) for the provision of Road Construction Services for the Old La Blanca Road (Mile 10 - Mile 12) project.