

Business, Education & Technology Academy

South Texas Independent School District

'2016-2017 Internship Prospectus

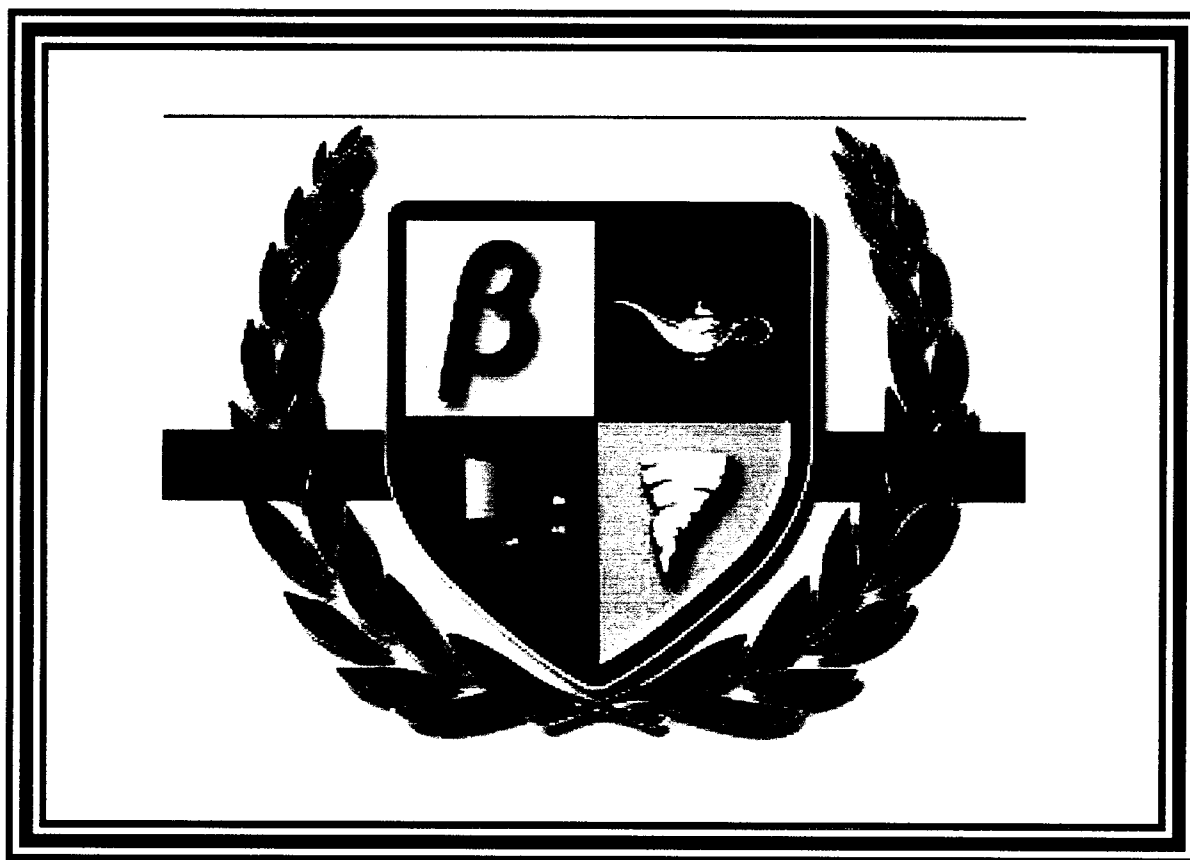
“Bridging Our School to the Community”

510 S. Sugar Road

Edinburg, Texas 78539

956.383.1684

www.beta.stisd.net



Leadership

Resourceful

Respectful

Skillful



Integrity

Innovative

Conscientious

Self-Motivated

Knowledgeable

Self-Less Service

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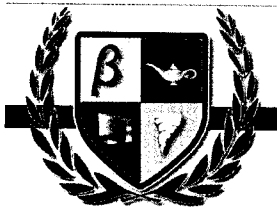
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District Liability Insurance

'2016-'2017 School Calendar

BETA '2016-'2017 Four-Year Tech Course Sequence



BUSINESS EDUCATION TECHNOLOGY ACADEMY

510 S. SUGAR ROAD • EDINBURG, TX 78539

(956) 383-1684 FAX (956) 383-8544 • www.beta.stisd.net

SOUTH TEXAS I.S.D. ▪ MAGNET SCHOOL DISTRICT

September 27, 2016

Honorable Judge Ramon Garcia
Hidalgo County Public Affairs Division
Mrs. Julia Sullivan, Director
Ms. Evana Vleck, Intern Coordinator
100 E. Cano Street • 1st Floor
Edinburg, TX 78539

RE: BETA H.S. Business Interns:

Greg Mire: County Clerk's Office ▪ **Saul Ibarra,** Hidalgo County Community Service Center

Dear Honorable Judge Garcia, Mrs. Sullivan and Ms. Vleck,

At South Texas' **Business Education & Technology Academy (BETA)**, we strive to provide relevant real life experiences for our Practicum students that extend beyond the classroom. The Career and Technical Education Committee (CTE), with the cooperation of exemplary local businesses, have established a magnet school program that will enforce sectors of business administration, as well as, create hands-on workforce experiences for our students.

Our goal is to place senior level business and technology students in short term career-shadowing positions which enable our highly motivated students to gain practical real world experience. It is our belief that this program will enrich the classroom experience; develop an interest for a college major and facilitate understanding of sound business and technology practices.

BETA works synergistically with an Advisory Committee which is comprised of business professionals who are committed to enriching curriculum and workforce skills. Together, we keep abreast of current trends and technological advances within the business community and reflect these trends in our academic tracks.

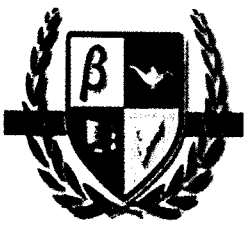
Our business track currently includes rigorous courses in business principles, personal finance, banking, management, office administration, business law, and accounting.

We truly appreciate the internship-placement of our students, GREG MIRE and SAUL IBARRA in the areas of each student's career interest-- within the Hidalgo County Government offices. This career-training will not only be a strong educational investment; it will build a vision for their future education and career- path interests in public administration and county health assistance.

Thank you for your consideration to partake in your mentorship for our Business Track Interns.

Sincerely,

Dr. Nora Casarez, Principal
Business Education Technology Academy



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S.T.I.S.D. Administration

Dr. Marla Guerra, Superintendent of Schools
Mr. Jeff Hembree, MS, Deputy Superintendent
Ms. Marla Knaub, Chief Financial Officer



B.E.T.A. Administration

Dr. Nora Casarez, Principal
Mrs. Miriam Valenzuela, Assistant Principal
Ms. Lydia Gonzalez, Assistant Principal
Mr. Mario Garcia, Counselor
Mrs. Julie Ramos, Counselor
Ms. Cristina Sprawls, Counselor



Mrs. Monica Longoria, Technology Internship Coordinator
Ms. Nashla Showery~Stowe, M.Ed., MS., Business Internship Coordinator

‘2016 -‘2017 BETA High School
COMMUNITY PARTNERSHIPS

BOBBY GARCIA LAW FIRM
BIC REAL ESTATE INVESTMENTS
EXPRESS PRINTING OF EDINBURG
UTRGV IT TECHNOLOGY DIVISION
MARTIN’S FARM & RANCH SUPPLY
HIDALGO COUNTY CLERK’S OFFICE
CITY OF EDINBURG PUBLIC LIBRARY
DOCTORS HOSPITAL AT RENAISSANCE
UTRGV VIDEO PRODUCTION SERVICES
IT MAINTENANCE OF STPA & BETA CAMPUSES
HIDALGO COUNTY COMMUNITY SERVICE CENTER
[TEA] REGION I HUMAN RESOURCE DEPARTMENT



VOLUNTEER TRAINING
RIO GRANDE VALLEY DIABETES ASSOCIATION
EDINBURG CHAMBER OF COMMERCE
RGV HISPANIC CHAMBER OF COMMERCE
THE UNITED WAY



**SOUTH TEXAS I.S.D. • A MAGNET SCHOOL DISTRICT
BUSINESS EDUCATION TECHNOLOGY ACADEMY [BETA]
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- Student must be a senior enrolled in *Business Management & Administration Practicum*.
- Student will work with mentors of the interning firm to develop training skills, projects, as well as, make contributions that are of value to the internship site.
- Students will not displace regular employees, but they will intern under close supervision of an employee as designated by management or a delegated supervisor.
- Students are expected to contact supervisor via email or phone call when not able to attend on a site-day.
- Student will be trustworthy and responsible in handling proprietary and confidential information.
- Student will be transported to his/her job site on a school bus from the BETA campus. No personal transportation will be allowed.
- The job site will be designated by the Internship Coordinator & Administration based on the intern-career interest; interviews may be required by the selected sites.
- Student will receive a class grade for the internship; as well as adhere to the school dress code policy and student code of conduct. Students are **REQUIRED** to dress in uniformed business-casual attire.
- Student will be evaluated at the job site every 3-6 week grading periods. . A system of evaluation will be established to assess students' performance and improvement recommendations.
- Paid internships will **NOT** be allowed.
- The use of cell phones at the intern site is strictly prohibited. Site mentors are encouraged to discuss any type of personal cell phone use by the student when on a site assignment. This is not acceptable according to the guidelines of the Internship program. The use of cell phones on sites affects the interns' evaluation grade and places risks for the keeping a location.
- If a student is not meeting the required standard; a meeting will be called between the student, mentor and BETA teacher-coordinator. This is to reach an understanding for all. The results may call for establishing a re-learning growth plan / or / if agreed upon by the mentor and coordinator; the intern's student agreement will be cancelled and the intern will be re-assigned to an on-campus site on the BETA Campus.

BETA H.S. Business Internship Student Agreement

- Student must be a senior. Students must abide by the uniform dress code
- Student must be highly motivated and focused on career and educational goals.
- Internship hours may not be used for volunteer hours. Paid internships will not be allowed.
- Students are required to be on-time in the classroom @8:25 to board the bus. If an absence is to occur; students are required to email their supervisor and cc their Instructor.
- All absences require an EXCUSE to be presented to the Attendance Campus Clerk to receive an EXCUSED ABSENCE.
- Student will work with mentors of the interning firm to develop projects and make contributions that are of value to the interning firm. All assignments are considered as training development.
- Students will not displace regular employees, but they will intern under close supervision of an employee as designated by management.
- Student will be trustworthy and responsible in handling proprietary and confidential information.
- Student will be transported to his/her job site on a school bus from the BETA campus. No personal transportation will be allowed. Students must report to class each site-day at 8:20 a.m.
- The job site will be designated by the school; interviews will be required by the interning firm.
- Student will receive a 2-credit class grade for the internship. (1) Academic (1) Internship Academic assignments are due at the time stated by instructor: After school tutorials are required.

Student will be evaluated once a month. A system of evaluation will be established to assess students' performance. Academic grades are averaged with final grade submissions.

- Student must adhere to the student code of conduct. Student will be required to dress in business casual attire if their Internship Uniform will not be worn due to unexpected circumstances.
- **The use of cell phones at the site is strictly prohibited. If reported by mentor, withdrawal may occur.**
- Upon the request of the business, a student who does not meet the required standards will be removed from their site assignment. A Growth Plan will be discussed with the coordinator & mentor if possible.
- Students involved in other school extra- curricular activities during **Enrichment**: must abide by the set bus schedule. NO EXCEPTIONS will be made for early pick-up to make a time-deadline on campus. Students, parents c/o of students that make verbal or written requests for such action will not qualify for the Practicum and be requested to —withdraw from the Internship Program.

Gregory Mino / 10/27 Date / 2016
Student Signature

_____/_____/_____
Parent Signature (on file) Date

Maria Shroyter, M.Ed., M.S.
Teacher Signature

Class Assignments	35%
Participation/Uniform/	35%
Exc. Absences/On Time	30%
Semester Exam	100%
	100%

_____/_____/_____
Administrator Signature (on file) Date

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Grace Abner Date 10/27/2016
Student Signature

_____/_____
Parent Signature (on file)

Nashia Shonita, M.Ed. MS.
Teacher Signature

Class Assignments	35%
Participation/Uniform/	35%
Exc. Absences/On Time	30%
Semester Exam	100%
	100%

_____/_____
Administrator Signature (on file)



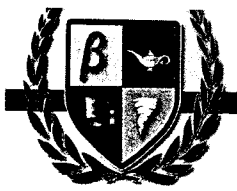
Internship Objectives

- The student will learn to communicate effectively with professionals in the Business and Technological work environment.
- The student will be exposed to the business culture and dynamics within a professional organization.
- The student will gain practical real world experience in a professional job environment.
- The student will establish long-term professional relationships through networking.
- The student will incorporate their professional experience in college application essays.

Business & Technology Internship Operating Standards Guide

During the internship process we hope that our students will be exposed to the components that make a success in both business and technology standards. Below, we offer a guide to help you structure our students' experience. This is only a guide and together we can customize the standards to your type of business.

1. Professionalism/Ethics	<ul style="list-style-type: none">• Professional Dress• Trustworthiness• Honesty• Being Pro-Active• Exhibit Diplomacy in Conflict
2. Communication	<ul style="list-style-type: none">• Attending Staff Meetings• Active Listening• Trouble Shooting• Laws, Rules and Regulations specific to Technology• Professional Cooperation in verbal mannerisms.
3. Time Management	<ul style="list-style-type: none">• Absences and Tardiness• Project Deadlines• Timeliness and Procrastination• Organization
4. Project Design and Completion	<ul style="list-style-type: none">• Client Interviews• Project Planning• Review and Redesign Process• Project Completion/ Launch



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Business, Education & Technology Academy – Internship Evaluation

Student Name: _____ Business Name: _____

Business Sponsor (person): _____

Number of Hours Served: _____ other (specify number of hours)

Brief Description of Intern's Experiences: _____

This evaluation contributes to the academic credit for this Internship.
Please, discuss this evaluation with the student - intern
before returning it to the student's Career Internship Coordinator.
 Please evaluate an overall performance of the assigned Intern.

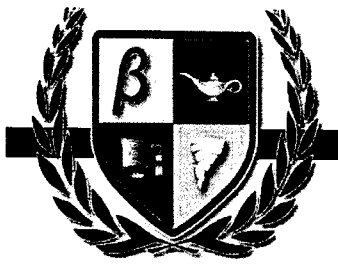
Personal Qualities	Exceptional	Meets Expectations	Satisfactory	Needs Improvement
1. Dependable and responsible for --completing tasks.				
2. Exercises good judgment in independent situations.				
3. Is friendly and respects others				
4. Is conscientious in fulfilling Assignments.				
5. Follows directions on a timely basis.				
6. Presents neat and accurate work.				
7. Asks appropriate questions in a professional manner.				
8. Is cooperative and industrious --in completing tasks.(productive)				
9. Is courteous to all Office Personnel.				
10. Is Pro-Active by asking questions If a directive is not understood.				
11. Shows initiative				

Circle one	10	9.5	9	8	8.5	7	6	5	4	3	2	1
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Comments: _____

Business/IT /Sponsor's Signature: _____ Date: _____

Telephone Number: _____ E-mail: _____



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SOUTH TEXAS ISD ▪ MAGNET SCHOOL DISTRICT

AFFILIATION AGREEMENT FOR INTERNSHIP- PRECEPTORSHIP PROGRAM

The BETA campus of South Texas ISD's all Magnet School District presents this contract –of- agreement for the training of un-paid Senior Interns in the Business and Technology tracks. This program presents a great benefit to site-locations of the lower Rio Grande Valley with prepared students interested in careers of Business and Technology.

The intent of on-site learning experiences is to provide students opportunities that will contribute growth to their desired careers and higher learning; as well as, to aid in making wise career choices for their future.

This agreement is between South Texas · Business Education Technology Academy; hereinafter, referred to as BETA High School and your organization COUNTY OF HIDALGO, TEXAS hereinafter, referred to as the Affiliate.

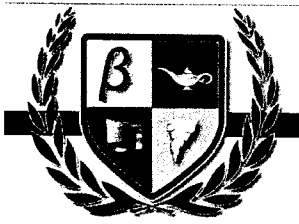
This agreement will become effective immediately upon execution by the parties. This agreement may be cancelled at any time upon the written request of either party. This agreement is to be evaluated and reviewed annually by both parties, and revisions will be made, as they are deemed necessary.

1. Joint Responsibilities

- a. Both parties will cooperate to provide students with a proper learning opportunity.
- b. Both parties will agree on the number of students receiving preceptorship at the Affiliate with consideration given to the number of preceptorship sites available.

2. Responsibilities of BETA

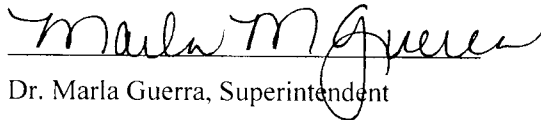
- a. Instructors and students of BETA will abide by the policies of the Affiliate while using its facilities.
- b. BETA shall continually instruct and emphasize to the instructors and students, the importance of respecting the confidential nature of all information which may come to them with respect to the Affiliate members and records with which they work.
- c. BETA instructors and students shall sign the affiliate's Internship Agreement and Waiver of Liability, fully incorporated by reference here and attached as Exhibit "A", in addition to providing evidence of liability insurance for BETA instructors and students on a yearly basis.
- d. BETA shall evaluate and counsel students with regards to performance.
- e. BETA shall assume responsibility for administrative functions related to students, attendance, and evaluation sheets.
- f. BETA instructors and students will be subject to all rules and regulations pertaining regular employees of the Affiliate.



STISD MAGNET SCHOOL DISTRICT

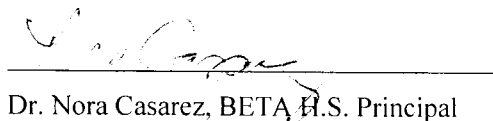
3. Responsibilities of the Affiliate

- a. The Affiliate will permit said student/s to observe and/or assist in department routines and procedures under direct supervision of licensed or qualified employees of the facility.
- b. The Affiliate agrees to assist the program by providing through its supervisory personnel, assistance with attendance and evaluation sheets, at intervals to be agreed upon.
- c. The Affiliate will inform its professional staff of its participation in the various preceptorship sites.
- d. The Affiliate will orient BETA faculty to their facilities and policies.
- e. The Affiliate reserves the right in its absolute and sole discretion to refuse its facilities and services to any instructor or student who does not meet the professional standards proposed by the Affiliate.
- f. This program agreement is subject to all terms and conditions of the Hidalgo County Internship Policy, fully incorporated by reference here and attached as Exhibit "A", and this Affiliation Agreement. In the event of a conflict, the Hidalgo County Internship Policy shall supersede this agreement.



Dr. Marla Guerra, Superintendent

Date: 10-3-16



Dr. Nora Casarez, BETA H.S. Principal

Date: 9-30-16

*It is the policy of South Texas Independent School District to comply with nondiscrimination provisions and regulations of all federal and state laws by assuring that no person be denied any benefits of participation in any programs or activities which it operates on the ground of race, religion, color, national origin, sex, handicap, or age.

Hidalgo County Internship Policy

The participating office/department will be responsible for orienting students to the organization. Orientation should include:

- A clear list of expectations, job duties and goals;
- Departmental-specific policies and procedures;
- A list of the resources available to the student intern (i.e., a workstation that has been set up for the student-intern, supplies and items needed by the intern); and
- Any other relevant information for the intern to be successful in the performance of their job duties.

STANDARDS OF CONDUCT

All interns must abide by the standards of conduct as outlined in the Hidalgo County Personnel Policy Manual and/or Hidalgo County Civil Service Commission Rules (as applicable), and are responsible for complying with the required standards of conduct.

At a minimum, all interns are required to conduct themselves in a professional manner at all times and to use discretion when dealing with sensitive matters and confidential information. Students must maintain professional attire, hygiene and grooming in a professional business-like manner that is appropriate to the field of placement and which reflects positively on the County.

If any policy or standard of conduct is violated by the intern during the internship period, the intern will be terminated at the discretion of the County.

EVALUATION

All interns should be provided with ongoing feedback on how well they are meeting the goals and expectations of their position. Participating offices/departments should provide interns with a formal written evaluation at the end of the internship. If applicable, participating offices/departments will be responsible for abiding by the requirements of the education institution as per the agreement.

TERMINATION/COMPLETION

All interns are considered at-will placements, and the placement can be terminated at any time at the discretion of the County. Upon completion of the internship period, interns are not automatically entitled to a paid position within the County.

Hidalgo County Internship Policy

INTERNSHIP AGREEMENT AND WAIVER OF LIABILITY

I, Saul Ibarra Saul Ibarra, agree to participate in an internship with The County of Hidalgo, Texas in either a paid or unpaid capacity, as outlined in this agreement. I hereby certify that I am at least 18 years of age at this time, and I am a student at STISD: BETA H.S. Business, Education & Technology Academy

I hereby agree to comply with all relevant policies, procedures and requirements as outlined in the Hidalgo County Internship Policy, Personnel Policy Manual and/or Civil Service Commission Rules. I understand that I may or may not receive compensation for my services provided during the internship period, and that no other benefits will be provided. I understand that my placement in this internship is at-will and that I may be terminated at any time at the discretion of the County.

I hereby voluntarily release, discharge, waive and relinquish any and all action or causes of action for personal injury, property damage, or wrongful death occurring to me as a result of my internship with Hidalgo County. I hereby release, waive, discharge and relinquish any actions or causes of actions aforementioned, which may hereafter arise for me and my estate, and agree that under no circumstances will I prosecute or present any claim for personal injury, property damage or wrongful death against Hidalgo County or any of its agents and employees for any said cause of action, whether the same shall arise by negligence of any said persons, or otherwise. It is my intent by this instrument to exempt and release, indemnity and hold harmless Hidalgo County and any of its employees, its elected or appointed officials, employees and agents for any personal injury, property damage, or wrongful death cause by negligence.

I ACKNOWLEDGE THAT I HAVE READ THE FOREGOING PARAGRAPHS AND HAVE BEEN FULLY AND COMPLETELY ADVISED OF THE POTENTIAL DANGERS INCIDENTAL TO PARTICIPATING IN AN INTERNSHIP AND AM FULLY AWARE OF THE LEGAL CONSEQUENCES OF SIGNING THIS INSTRUMENT.

Saul Ibarra
Signature

10-27-16
Date

Hidalgo County Internship Policy

INTERNSHIP AGREEMENT AND WAIVER OF LIABILITY

I, Gregory Mire *Gregory Mire*, agree to participate in an internship with The County of Hidalgo, Texas in either a paid or unpaid capacity, as outlined in this agreement. I hereby certify that I am at least 18 years of age at this time, and I am a student at STISD: BETA H.S. *Business, Education, Technology Academy*

I hereby agree to comply with all relevant policies, procedures and requirements as outlined in the Hidalgo County Internship Policy, Personnel Policy Manual and/or Civil Service Commission Rules. I understand that I may or may not receive compensation for my services provided during the internship period, and that no other benefits will be provided. I understand that my placement in this internship is at-will and that I may be terminated at any time at the discretion of the County.

I hereby voluntarily release, discharge, waive and relinquish any and all action or causes of action for personal injury, property damage, or wrongful death occurring to me as a result of my internship with Hidalgo County. I hereby release, waive, discharge and relinquish any actions or causes of actions aforementioned, which may hereafter arise for me and my estate, and agree that under no circumstances will I prosecute or present any claim for personal injury, property damage or wrongful death against Hidalgo County or any of its agents and employees for any said cause of action, whether the same shall arise by negligence of any said persons, or otherwise. It is my intent by this instrument to exempt and release, indemnify and hold harmless Hidalgo County and any of its employees, its elected or appointed officials, employees and agents for any personal injury, property damage, or wrongful death cause by negligence.

I ACKNOWLEDGE THAT I HAVE READ THE FOREGOING PARAGRAPHS AND HAVE BEEN FULLY AND COMPLETELY ADVISED OF THE POTENTIAL DANGERS INCIDENTAL TO PARTICIPATING IN AN INTERNSHIP AND AM FULLY AWARE OF THE LEGAL CONSEQUENCES OF SIGNING THIS INSTRUMENT.

Gregory Mire
Signature

10/27/16
Date

THE COUNTY OF HIDALGO, TEXAS

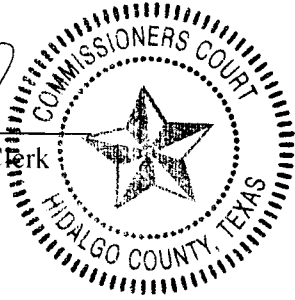
Ramon Garcia
Ramon Garcia, County Judge

APPROVED BY
COMMISSIONERS' COURT
DATE: 11/15/16 *ms*

Julia Sullivan, Director
Office of Hidalgo County Public Affairs

ATTEST

Arturo Guajardo, Jr.
Arturo Guajardo, Jr., County Clerk



APPROVED AS TO FORM:

Office of Hidalgo County Criminal District Attorney,
Ricardo Rodriguez, Jr.

By: Josephine Ramirez Solis
Josephine Ramirez Solis
Assistant District Attorney



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

09/09/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Shepard Walton King Ins. Group 121 W. Pecan McAllen, TX 78501 R. Raul Cabaza, III	CONTACT NAME: R. Raul Cabaza, III PHONE (A/C, No, Ext): 956-682-2841 FAX (A/C, No): 956-630-4015 E-MAIL ADDRESS:													
	<table border="1"> <tr> <th>INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> <tr> <td>INSURER A : Starr Indemnity & Liability</td> <td></td> </tr> <tr> <td>INSURER B :</td> <td></td> </tr> <tr> <td>INSURER C :</td> <td></td> </tr> <tr> <td>INSURER D :</td> <td></td> </tr> <tr> <td>INSURER E :</td> <td></td> </tr> <tr> <td>INSURER F :</td> <td></td> </tr> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A : Starr Indemnity & Liability		INSURER B :		INSURER C :		INSURER D :		INSURER E :		INSURER F :
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INSURER A : Starr Indemnity & Liability														
INSURER B :														
INSURER C :														
INSURER D :														
INSURER E :														
INSURER F :														
INSURED South Texas Ind School Distric 100 Med High Drive Mercedes, TX 78570														

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below Y / N <input type="checkbox"/> N / A						PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
	Student Accident			BAP272369	09/01/2016	09/01/2017	Aggregate 250,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

**Off Campus Intership
Flag Football**

CERTIFICATE HOLDER

CANCELLATION

South Texas ISD
100 Med High Dr
Mercedes, TX 78570

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Cynthia Cabaza

SOUTH TEXAS ISD 2016-2017 CALENDAR

A Days

July 2016							August 2016							September 2016							
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	
					1	2		1	2	3	4	5	6						1	2	3
3	4	5	6	7	8	9	7	8	9	10	11	12	13	4	5	6	7	8	9	10	
10	11	12	13	14	15	16	14	15	16	17	18	19	20	11	12	13	14	15	16	17	
17	18	19	20	21	22	23	21	22	23	24	25	26	27	18	19	20	21	22	23	24	
24	25	26	27	28	29	30	28	29	30	31				25	26	27	28	29	30		
31																					
October 2016							November 2016							December 2016							
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	
						1			1	2	3	4	5						1	2	3
2	3	4	5	6	7	8	6	7	8	9	10	11	12	4		6			8	10	
9	10	11	12	13	14	15	13	14	15	16	17	18	19	11	12	13	14	15	16	17	
16	17	18	19	20	21	22	20	21	22	23	24	25	26	18	19	20	21	22	23	24	
23	24	25	26	27	28	29	27	28	29	30				25	26	27	28	29	30	31	
30	31																				

Holidays	First Day of Instruction	Staff Development (4)
September 5 Labor Day	August 22	August 15, 16, 17, 18
October 10 Columbus Day	Last Day of Instruction June 1	Teacher Work Days (5) Aug 19, Jan 2, June 2, and Two Flex Teacher Work Days
November 21-25 Thanksgiving	Grade Reporting Periods End	New Teacher Induction (2) August 11-12
December 19-30 Christmas	October 14 March 10	Credit by Exam Test Dates Aug. 9-11; Nov. 15-17; Feb. 21-23; June 6-8
February 20 President's Day	December 16 June 1	226 Non-Contract Days July 1-8, 2016 and June 26-30, 2017 One Flex 226 Work Day
March 13-17 Spring Break	Exam Release Days	Instructional Design Days (no school for students) Jan 16, 17
April 14, 17 Easter Break	December 13, 14, 15, 16	
Weather Make-Up Days (2) If Needed; Feb 20, April 17	May 29, 30, 31, June 1	
Enrichment Days	Monthly Payday	
Oct 21, Nov 18, Jan 27, Feb 24	July 25 Nov. 22 Mar. 24	
Campus May Change Dates	Aug. 25 Dec. 16 Apr. 25	
STAAR, AP, & IB Student Assessment Days	Sep. 23 Jan. 25 May 25	
Exam Tutorial Days	Oct. 25 Feb. 24 June 22	
Dec 1, 2; May 25, 26		
Campus May Change Dates		

January 2017							February 2017							March 2017						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
1	2	3	4	5	6	7				1	2	3	4				1	2	3	4
8	9	10	11	12	13	14	5	6	7	8	9	10	11	5	6	7	8	9	10	11
15	16	17	18	19	20	21	12	13	14	15	16	17	18	12	13	14	15	16	17	18
22	23	24	25	26	27	28	19	20	21	22	23	24	25	19	20	21	22	23	24	25
29	30	31					26	27	28					26	27		29			31
April 2017							May 2017							June 2017						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
						1			2		4	6						1	2	3
2	3	4	5	6	7	8	7	8		10		12	13	4	5	6	7	8	9	10
9	10	11	12	13	14	15	14		16		18	20	11	12	13	14	15	16	17	
16	17	18	19	20	21	22	21	22	23	24	25	26	27	18	19	20	21	22	23	24
23	24	25	26	27	28	29	28	29	30	31				25	26	27	28	29	30	
30																				

South Texas ISD Board approved on April 26, 2016. Instructional time for the 2016-2017 STISD school year is 79,200 minutes. The state requirement is for 75,600 minutes of instruction.



Business, Education & Technology Academy

South Texas Business Education and Technology Academy (BETA) Four-Year Course Sequence 2016 - 2017

9 th Grade	10 th Grade	11 th Grade	12 th Grade
For 1 credit: English I Pre-AP English I SOL	For 1 credit: English II Pre-AP English II SOL	For 1 credit: English III AP	For 1 credit: English IV AP
For 1 credit: Algebra I Pre-AP Geometry Pre-AP Algebra II Pre-AP	For 1 credit: Geometry Pre-AP Algebra II Pre-AP Pre-Calculus Pre-AP	For 1 credit: Algebra II Pre-AP Pre-Calculus Pre-AP Calculus I, II AP Statistics AP	For 1 credit: Pre-Calculus PAP Calculus I, II AP Statistics AP Statistic & Risk Mgmt.
For 1 credit: Biology Pre-AP Chemistry Pre-AP Integrated Physics & Chemistry (IPC)	For 1 credit: Chemistry Pre-AP Physics Pre-AP	For 1 credit: Physics Pre-AP Chemistry II AP Biology II AP Physics II AP	For 1 credit: Biology II AP Chemistry II AP Physics II AP
For 1 credit: World Geography Pre-AP	For 1 credit: World History Pre-AP World History AP	For 1 credit: U.S. History AP	For 1 credit: Government AP (½ credit) & Economics AP (½ credit)
For 1 credit: Spanish I Pre-AP Spanish II Pre-AP Spanish III – AP/D	For 1 credit: Spanish II, Spanish III, Spanish III AP Language	For 1 credit: Spanish III Spanish III AP Language	For 1 credit: Spanish III Spanish III AP Language Spanish IV AP Literature
For 1 credit: Fine Arts (art, theater, music) Mariachi	For 1 credit: Research/Technical Writing (½ credit) Aerobic Activity (½ to 1 credit)	For 1 credit: SAT/ACT (½ credit) Team Sports (½ credit)	For 1 credit: Cross Track Elective Choice
<p>Business Principles of Business (1 credit) and Money Matters (1 credit)</p> <p>Education Principles of Education & Training (1 credit) and Principles of Human Services (1 credit)</p> <p>Technology Introduction to Engineering (1 credit) and Principles of Information Technology (1 credit)</p>	<p>Business Banking and Finance (1/2 credit) Virtual Business (1/2 credit) Business Information Management (1 credit)</p> <p>Education Business Information Management (1 credit) Human Growth and Dev. (1 credit)</p> <p>Technology Computer Science Pre-AP (1 credit) Digital and Interactive Media (1 credit) Civil Engineering and Architecture (PLTW)</p>	<p>Business Accounting 1 (1 credit) Business Mgmt. (1 credit)</p> <p>Education Instructional Practice in Ed & Training (2 credit) Child Development (1 credit) Family /Community Services (1 credit)</p> <p>Technology Computer Science AP (1 credit) Computer Maintenance (2 credits) Web Technologies (1 credit) Robotics & Animation (1 credit) Web Design (1 credit)</p>	<p>Business Practicum in Bus Mgmt. (2 credits) Accounting 2 (1 credit) Business Law (1 credit)</p> <p>Education Practicum in Education (2 credits) Nutrition & Lifetime Wellness (1 credit) Child Development (1 credit) Child Guidance (2 credits)</p> <p>Technology Computer Science 3 (1 credit) Computer Science for Engineers (PLTW) Research in IT Solutions or IT Practicum (2-3 credits) Animation 1 (2 credits) Web Design (1 credit) Robotics & Automation- Part 2 (1 credit)</p>
<p>STISD Requirements: English, Math, Science, and Social Studies classes are required each of the four years. (Ex. Algebra 1 taken in junior high will require advance Math, such as Pre-Calculus, Calculus, Statistics, etc. in the 4th year).</p> <p>Campus Information: Once all course requirements and offerings are met, students will be allowed to choose from other track courses, or other electives, or independent study courses.</p>	<p>Graduation Plans: Graduation plans will be incumbent on new endorsements set forth by House Bill 5 and state exams, such as STAAR-EOCs.</p> <p>All 5 Endorsements offered at BETA: STEM (Science, Technology, Engineering, & Math), Business & Industry, Arts & Humanities, Public Services, and Multi-Disciplinary Studies.</p>	<p>Other CTE Electives: Journalism – (1 credit) Jour. News 1, 2, or 3 (1 credit) Jour. Yr. Bk. 1, 2 or 3 (1 credit) Photojournalism (1 credit) Touch System Data Entry (½ credit) E-Commerce (1 credit) Revenue Taxation & Regulation (½ -1 credit) Human Res Mgmt. (½ -1 credit) Securities & Investment (½ -1 credit) Financial Analysis (1 credit) Principles of Arts, A/V Technology & Communication (1 credit) Education Law (½ - 1 credit) Principles of Engineering (PLTW) Animation</p>	<p>Other Electives: Sociology/Psychology (½ credit) Reading 1 or 2 (1 credit) Math Models (1 credit) Research/Tech Writing (½ credit) Mandarin Chinese I, II, or III (1 credit) Humanities (1 credit) Individual Sports /Health (½ credit) Creative Technical Writing (1 credit) Dollars & Sense (½ -1 credit) Communication App American Sign Language</p>

510 S. Sugar Rd
Edinburg, TX 78539

PHONE: (956) 383-1684
FAX: (956) 383-8544

www.stisd.net
beta.stisd.net