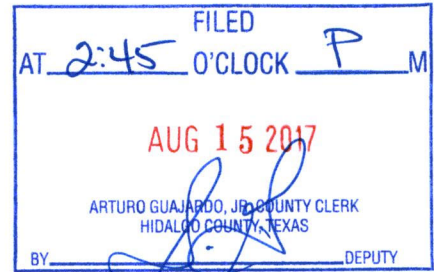




July 13, 2017

Honorable Arturo Guajardo, Jr.  
Hidalgo County Clerk  
P.O. Box 58  
Edinburg, TX 78540



RE: Map & Plat Preservation Project (Reconciliation of Actuals)

Dear Hon. Arturo Guajardo, Jr.,

This quote addresses the preservation of 4,129 sheets containing 6,661 original Maps and Plats for the Hidalgo County Clerk's Office by Kofile Technologies, Inc. (Kofile) . Services include conservation, archival digitization (image capture, processing, and enhancements), and indexing. Plats return for housing in eight (8) new single-tier Enduro® plat cabinets.

To maximize the accuracy of the County's database, Kofile recommends the full set of original plats are re-imaged and re-indexed. **Due to the occurrence of multiple plats per sheet, this proposal is revised to account for actual plats counts. Additional services include splitting images (resulting in a total of 6,661 plats) and the indexing of each plat.**

HIDALGO COUNTY CLERK MAP AND PLAT PRESERVATION PROJECT							
RECORDS SERIES TITLE	NO.	PROPOSED HOUSING	PLATS	SHEETS	FORMAT	LEVEL OF SERVICE	PRICE QUOTE
Map and Plat	0—33	8 Enduro® Single-Tier Plat Cabinets	6,661	790	Linen	PRV/IM/ID	\$246,639.90
			<i>plats</i>	3,339	Mylar		
						PROJECT TOTAL	\$246,639.90

**COUNTY ACCEPTANCE**

*Ramon Garcia* \_\_\_\_\_  
 Signature of Authorized County Official/Title Date

This project is presented via Kofile's **TXMAS Contract No. TXMAS-13-36010**. Please reference **this contract number directly on the County's P.O.** Without a signed Agreement, prices are good for 90 days. Upon approval, pricing remains firm for the term of the contract. All pricing is based on a Good Faith Estimate of map and plat counts. Billing occurs on actual counts per the unit pricing herein; not to exceed the P.O. without written permission.

**INFORMATION REQUESTS**

"Hot Shots," or County information requests, are available via fax or email. The turnaround time for Hot Shots will meet or exceed the County Clerk's requirements. Requests for oversized plats/maps are handled accordingly. If the County has a plat printer, then Kofile

APPROVED BY  
COMMISSIONERS' COURT  
ON: 8/8/17 *ms*

6300 CEDAR SPRINGS ROAD, DALLAS, TEXAS 75235  
P: 214/ 351.4800 F: 214/ 442.6669 WWW.KOFILE.US

(con't signature page)

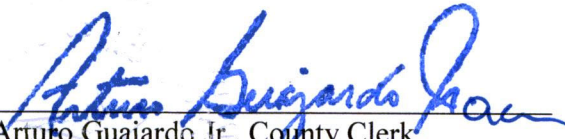
Service Agreement

Company's Name: Kofile Preservation, Inc.

Department: County Clerk

AI- 60846 Approval on CC on: 08/08/2017

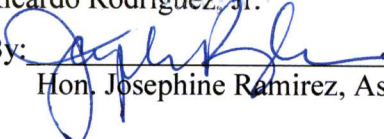
ATTEST:

By:   
Hon. Arturo Guajardo Jr., County Clerk

**APPROVE AS TO FORM:**

Office of Criminal District Attorney

Ricardo Rodriguez, Jr.

By:   
Hon. Josephine Ramirez, Assistant District Attorney

AI-60846

Purchasing Department 10. K.

**CC CONSENT**

**Meeting Date:** 08/08/2017

**Submitted For:** Marty Salazar, PURCHASING DEPT.

**Submitted By:** Betsy Roque, PURCHASING DEPT.

**Department:** PURCHASING DEPT.

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**Information**

**CAPTION**

County Clerk's Department requests approval of a contract through awarded vendor, Kofile Preservation, Inc., [through TXMAS #13-36010-expires 09/19/2017] with the processing of REQUISITION #344237 in the amount of \$246,639.90 after execution of document.

**BACKGROUND**

1. TEXAS MULTIPLE AWARD SCHEDULE, AKA, TXMAS - A STATE OF TEXAS COOPERATIVE THROUGH COMPTROLLER;
2. PLAT / MAP PRESERVATION PROJECT OVERVIEW/PURPOSE:  
PRESERVATION OF MAPS/PLATS FOR VOLUMES 0-33, PROPOSED HOUSING: 8  
ENDURO PLAT CABINETS PAGE COUNT: 790 PLATS - LINEN AND 3,339 PLATS -  
MYLAR, LEVEL OF SERVICE: PRV/IM/ID

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**Fiscal Impact**

**CALENDAR YEAR:** 2017

**ACCT. #:** 7-1100-415-40-180-002-0-350

**FUNDS AVAILABLE Y/N?:** Y **MATCHING FUNDS Y/N?:**

**BUDGETARY IMPACT:**

Req #344237 for Kofile Preservation, Inc.; funds available as of 7-28-17.

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**Attachments**

Requisition

Quote

Price Verification

HB 1295

Legal Approval

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**Form Review**

<b>Inbox</b>	<b>Reviewed By</b>	<b>Date</b>
Purchasing - Internal	Marty Salazar	07/28/2017 10:40 AM
Budget & Management	Veronica Ortiz	07/28/2017 10:45 AM
Ivan Cantu	Ivan Cantu	07/28/2017 01:41 PM

*Betsy*

Eldora Road Project	07/31/17	11326440	\$50,528.81	764302
Regional Linear Park Project	07/31/17	11326408	\$8,318.30	759102
Regional Linear Park Project	07/31/17	11326444	\$8,979.38	764213

- G. **AI-61026** Requesting acceptance & approval of invoice 11326399 in the amount of \$129,137.70 for Mile 6 Project, as submitted by contracted/project engineer, L & G Consulting Engineers, Inc.
- H. **AI-60990** Approval of payment Invoice# S17-043 in the amount of \$74,339.05, as submitted by project engineer, South Texas Infrastructure Group, L.L.C, for Engineering Services provided under Contract C-17-031-01-24 (WA#1), for "Phase II of the Sunflower Park-Concrete Sidewalk, Walking Trail, Parking and Drive Project."
- I. **AI-60995** Pct 4:  
Approval of payment of Invoice 17-6-000002 in the amount of \$288.03, as submitted by L&G Consulting Engineers, Inc. for the Sanitation Collection Facility project (PO# 762125).
- J. **AI-60948** PCT. 1 / BCAP  
Acceptance and approval of Invoice# 2017114 in the amount of \$3,657.33 (Pct. 1, 3rd Call, Barboza Lopez #3, La Pampa & Flor Subdivisions) as submitted by project engineer TEDSI Infrastructure Group under Contract# (C-CAP-08-028-10-28).
- K. **AI-60846** County Clerk's Department requests approval of a contract through awarded vendor, Kofile Preservation, Inc., [through TXMAS #13-36010-expires 09/19/2017] with the processing of REQUISITION #344237 in the amount of \$246,639.90 after execution of document.
- L. **AI-60879** Vendor, Superior Alarms, is requesting signed confirmation to disconnect alarm monitoring services for account number 551485 for the WIC Clinic located at 113 Dawson in the city of Edinburg, TX 78539.
- M. **AI-60915** Authority to exercise the first and final one (1) year extension option for "Purchase of Weapons" for Hidalgo County Sheriff's Office under the same rates, terms and conditions with Colorado Sunrise Holdings, dba, TK Tactical Firearms.
- N. **AI-60918** Requesting authority to purchase (1) Dynapac CP1200 Pneumatic Roller thru our membership/participation with BuyBoard contract #515-16 in the amount of \$79,000.00 for Commissioner Pct. 3 through requisition #347245.