



FILED  
 AT 2:45 O'CLOCK P M  
 JAN 17 2019  
 ARTURO GUARDADO, JR. COUNTY CLERK  
 HIDALGO COUNTY, TEXAS  
 BY [Signature] DEPUTY

**Change Order – 1.8.2019**  
 (This is change order to the existing service and term)

**Company Name:** The County of Hidalgo Texas

**Service Order Form (SOF)#:**  
**Hidalgo Zimbra Contract Dated**  
**4-30-18, Hidalgo PO #779188**

- This is a change to the existing SOF
- This change will be part of the existing terms
- The change will be incorporated to the current billing and payment method

| Product Description   |      |             |                      |            |
|---|------|-------------|----------------------|------------|
| Product   | QTY  | Monthly Fee | Extended Monthly Fee | Set Up     |
| <b>Service Extension</b>  |      |             |                      |            |
| Dedicated Zimbra Server Environment, per user licensing – Biannual pricing (\$4.00) | 1620 | \$4.00      | \$6,480.00           | \$0        |
| <b>Totals</b>   |      |             | <b>\$6,480.00</b>    | <b>\$0</b> |

Customer may terminate this agreement upon 30 days written notice to Mindcentric for any reason and without any further obligation for the remainder of the term.

**Authorization:** Customer hereby orders from MindCentric, the Services described above for the term specified in this service order form. This service order form is valid when accepted by an authorized representative of MindCentric. The term of this order begins on the date MindCentric receives the signed "Service Order Form", the set fee and first monthly fee are cleared. The first month billing cycle will NOT start until MindCentric has completely provisioned and tested the service, and notified the customer the service is activated. All monthly fees are billed 30 days in advance with the exception of overages. If there are overages, the overages are billed the following month based on actual usage.

All notices shall be sent to MindCentric at the following:  
 MindCentric, 2710 Loker Ave. West, Ste. 180, Carlsbad, CA 92010

|                                      |                                |
|--------------------------------------|--------------------------------|
| <b>Accepted by:</b>                  | <b>Accepted by MindCentric</b> |
| <b>Name:</b> <u>Ramon Garcia</u>     | <b>Name:</b> _____             |
| <b>Title:</b> <u>County Judge</u>    | <b>Title:</b> _____            |
| <b>Date:</b> _____                   | <b>Date:</b> _____             |
| <b>Signature:</b> <u>[Signature]</u> | <b>Signature:</b> _____        |

APPROVED BY  
 COMMISSIONERS' COURT  
 ON: 12/18/18 [Signature]

Lease and/ or Service Agreement


Company's Name: MINDCENTRIC

Department: IT DEPARTMENT

AI- 68221 Approval through CC on: 12/18/2018

ATTEST:

By: Arturo Guajardo Jr.  
Arturo Guajardo Jr., County Clerk



Date: 01/17/2019

APPROVED AS TO FORM:

Hidalgo County Office of the Criminal District Attorney,

Ricardo Rodriguez, Jr.

By: Josephine R. Sotolosa

Josephine R. Sotolosa, Assistant District Attorney

Civil Litigation Division

# CERTIFICATE OF INTERESTED PARTIES

FORM 1295

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.  
 Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

**OFFICE USE ONLY  
 CERTIFICATION OF FILING**

Certificate Number:  
 2019-441451

Date Filed:  
 01/15/2019

Date Acknowledged:

**1 Name of business entity filing form, and the city, state and country of the business entity's place of business.**

Mindcentric Inc  
 Henderson, NV United States

**2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.**

County of Hildago

**3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.**

384698  
 Zimbra Email

| 4 | Name of Interested Party | City, State, Country (place of business) | Nature of interest (check applicable) |              |
|---|--------------------------|--|---------------------------------------|--------------|
|   |                          |  | Controlling                           | Intermediary |
|   |                          |  |                                       |              |
|   |                          |  |                                       |              |
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**5 Check only if there is NO Interested Party.**

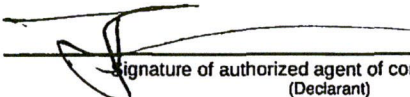
**6 UNSWORN DECLARATION**

My name is Tiffany Vincent, and my date of birth is 6/19/1975.

My address is 3052 Historic Horizon Ave Henderson NV 89044  
(street) (city) (state) (zip code) (country)

I declare under penalty of perjury that the foregoing is true and correct.

Executed in Clark County, State of NV, on the 15 day of Jan, 2019.  
(month) (year)

  
 \_\_\_\_\_  
 Signature of authorized agent of contracting business entity  
 (Declarant)

# CERTIFICATE OF INTERESTED PARTIES

FORM 1295

1 of 1

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 Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

## OFFICE USE ONLY CERTIFICATION OF FILING

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Mindcentric Inc  
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County of Hildago

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|   |                          |  | Controlling                           | Intermediary |
|   |                          |  |                                       |              |
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|   |                          |  |                                       |              |

**5 Check only if there is NO Interested Party.**

**6 UNSWORN DECLARATION**

My name is \_\_\_\_\_, and my date of birth is \_\_\_\_\_.

My address is \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_.  
(street) (city) (state) (zip code) (country)

I declare under penalty of perjury that the foregoing is true and correct.

Executed in \_\_\_\_\_ County, State of \_\_\_\_\_, on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.  
(month) (year)

\_\_\_\_\_  
 Signature of authorized agent of contracting business entity  
(Declarant)

Zimbra

hector.garcia1@co.hidalgo.tx.us

**Re: MindCentric Contract Extension**

**From :** Josephine Ramirez <josephine.ramirez@da.co.hidalgo.tx.us>

Wed, Jan 09, 2019 04:34 PM

**Subject :** Re: MindCentric Contract Extension

**To :** hector.garcia1 <hector.garcia1@co.hidalgo.tx.us>

Hector,

The amended agreement attached incorporates the requested language. Therefore, I approve as to form.

Thank you,

**Josephine Ramirez Solis**

*Assistant Criminal District Attorney*

Chief - Civil Division

**Office of Criminal District Attorney**

Hidalgo County, Texas

100 E. Cano

Edinburg, TX 78539

(956) 292-7609 ext. 8186

(956) 292-7619 FAX

[josephine.ramirez@da.co.hidalgo.tx.us](mailto:josephine.ramirez@da.co.hidalgo.tx.us)

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\*\*\*\*\*

On Wed, Jan 9, 2019 at 3:35 PM hector.garcia1 <[hector.garcia1@co.hidalgo.tx.us](mailto:hector.garcia1@co.hidalgo.tx.us)> wrote:  
Good Afternoon Josephine,

I have received the updated agreement provided by MindCentric and would like to confirm with you if we may proceed with the execution of this agreement? Agenda was approved on 12/18/2018. (Please see attached).

Thank You!

--

Hector Garcia  
Contracts Specialist I  
Hidalgo County Purchasing Dept.  
2812 S Bus. Highway 281  
Edinburg, Texas 78539  
T: (956) 318-2626 x4857  
F: (956) 292-7612

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**From :** hector garcia1 <hector.garcia1@co.hidalgo.tx.us>  
**Subject :** MindCentric Contract Extension  
**To :** josephine ramirez <josephine.ramirez@da.co.hidalgo.tx.us>

Wed, Jan 09, 2019 03:35 PM

 4 attachments

Good Afternoon Josephine,

I have received the updated agreement provided by MindCentric and would like to confirm with you if we may proceed with the execution of this agreement? Agenda was approved on 12/18/2018. (Please see attached).

Thank You!

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Hector Garcia  
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 **Updated Mindcentric Agreement.pdf**  
167 KB

# CC Regular Agenda 12/18/2018

**F. AI-68138** Pct 1 Rd. Maint. (1200):

- 1. Approval of certification of revenues as certified by the County Auditor for revenues received from Hidalgo County Drainage District No. 1 for reimbursements of labor and equipment.
- 2. Approval of 2018 appropriation in the amount of \$61,758.13 to fund road expenditures. 454,962.81

**26. Purchasing Department - Notes:**

**A. FOR ANY CONTRACT(S) AWARDED AND APPROVED UNDER THIS AGENDA, EXECUTED COPIES OF THE CONTRACT(S) WILL BE AVAILABLE ON THE COUNTY INTRA-NET WEBSITE AND WILL BE FORWARDED VIA E-MAIL, FAX OR HAND DELIVERED TO HIDALGO COUNTY AUDITOR'S OFFICE.**

**B. ANY AND ALL REQUESTS FOR PAYMENT(S) APPROVED WILL BE SUBJECT TO COUNTY AUDITORS PROCESSING PROCEDURES INCLUDING AUTHORITY FOR COUNTY TREASURER TO ISSUE PAYMENT(S)/CHECK(S).**

**A. Hidalgo County**

1. **AI-68205** Acceptance and approval to execute Amendment No. 2 between Hidalgo County and Terracon Consultants, Inc. to modify the Owner's Designated Representative clause in the Agreement for the "Construction of New Hidalgo County Courthouse" Project.

2. **AI-68200** Acceptance and approval to execute Amendment No. 5 between Hidalgo County and contractor, Morganti Texas, Inc. to modify the Owner's Designated Representative clause in the Agreement for the "Construction of New Hidalgo County Courthouse" Project.

3. **AI-68139** A. Acceptance and approval by Hidalgo County Commissioners Court of a portable/modular building [1560 sq.ft.] as stated in the letter attached herein from Mission Regional Medical Center with a value of \$15K which currently sets on county-owned property in Sullivan City, Texas.

B. Assignment/Designation of accepted building for the use by Purchasing Dept. for placement at the completion of the Impound and Surplus Facility located in Pct. #4.

4. **AI-68112** Discussion, consideration and action on Amendment No. 1 to Interlocal Agreement between and by and between Hidalgo County and the City of Edinburg under #C-15-061-01-20 for Handling/Disposal of Non-Hazardous Municipal Solid Waste to include a type of ash debris [as further detailed in supporting document].

**B. Executive Office**

1. **AI-68221** Acceptance and approval of a short term contract [not to exceed a six months] with MindCentric [hosting e-mail services] commencing on 01-01-19 for continued services while conversion, training and all other services completed through new awarded vendor procurement is completed in an amount not to exceed the statutory procurement limit of \$50K and subject to Form 1295 and subject to legal counsel, HC-DA/Civil Section.

2. **AI-68210** A. Requesting exemption under Texas Local Government Code, 262.024(a)(4) a professional services for HC/IT software program maintenance;

AI-68221  
CC - REGULAR

Purchasing Department 26. B. 1.  
Executive Office

**Meeting Date:** 12/18/2018  
**Submitted For:** Hector Garcia, PURCHASING DEPT.  
**Submitted By:** Marty Salazar, PURCHASING DEPT.  
**Department:** PURCHASING DEPT.

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**Information**

**CAPTION**

Acceptance and approval of a short term contract [not to exceed a six months] with MindCentric [hosting e-mail services] commencing on 01-01-19 for continued services while conversion, training and all other services completed through new awarded vendor procurement is completed in an amount not to exceed the statutory procurement limit of \$50K and subject to Form 1295 and subject to legal counsel, HC-DA/Civil Section.

**BACKGROUND**

This contract is being considered a Single Source as they are in possession of our data until new vendor in place.

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**Fiscal Impact**

**CALENDAR YEAR:** \_\_\_\_\_ **ACCT. #:** \_\_\_\_\_  
**FUNDS AVAILABLE Y/N?:** \_\_\_\_\_ **MATCHING FUNDS Y/N?:** \_\_\_\_\_

**BUDGETARY IMPACT:**

Fiscal impact will be through 2019 budget for IT.

**CALENDAR YEAR:** 2019 **ACCT. #:** 9-1100-415-00-200-002-0-336  
**FUNDS AVAILABLE Y/N?:** y **MATCHING FUNDS Y/N?:** n

**BUDGETARY IMPACT:**

funds avail.

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**Attachments**

Mindcentric Agreement Extension  
email

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**Form Review**

| <b>Inbox</b>                   | <b>Reviewed By</b> | <b>Date</b>                     |
|--------------------------------|--------------------|---------------------------------|
| Purchasing - Internal          | Marty Salazar      | 12/14/2018 04:53 PM             |
| Final Approval                 | Monica Salinas     | 12/14/2018 06:35 PM             |
| Form Started By: Marty Salazar |                    | Started On: 12/14/2018 04:25 PM |