



Contract for Service Agreement

FILED
 AT 2:15 O'CLOCK P.
 MAR 29 2019
 ARTURO GUAJARDO, JR. COUNTY CLERK
 HIDALGO COUNTY, TEXAS
 DEPUTY

Account Profile (Please complete with accurate information for account and billing purposes)

Date: 2/13/19

Digital Representative: Yvette Alafa

Business Name	Approved By	Business Address
Name Hidalgo County District Attorney's Office	Name(s)	Physical 100 E. Cano St
Location Type (Select one) Single <input checked="" type="checkbox"/> Multiple <input type="checkbox"/>		Edinburg, TX 78539
Business Type (which apply?) DBA LLC Franchise CORP. Local INC Non-Profit WEB	Title(s)	Billing
Phone Number	Email Address	Website URL(s)
Business (956) 292 - 7600	Business	
Contact Mobile () -	Billing	
EIN / Social Security #	Billing Type	Method of Deposit Payment
	PIF <input type="checkbox"/> Monthly <input checked="" type="checkbox"/>	Cash <input type="checkbox"/> Check <input checked="" type="checkbox"/> CC <input type="checkbox"/>
Credit Card On File	Client agrees to monthly billing and payment method by automatic payment and draft from their credit card on file. The credit card information on file and its use is restricted for billing and payment purposes only. By signing below, you are stating that you agree to these terms and conditions and permit Rio Star Publishing (RSP Business Solutions) the use of this payment method. Down Payment: Your down payment amount is the initial payment for the first phase of development and set up and is not used for the program monthly billing. By signing below, I understand and agree to these terms.	
Name on Card: _____	<u>Richard F. Cortez</u>	<u>County Judge</u>
CC Type _____	Printed Name	Title
# _____	<u>Richard F. Cortez</u>	<u>3/26/19</u>
Exp: ____/____	Authorized Signature	Date
VCode _____		
Zip Code _____		

Office: (956) 627-5964 | Email: Connect@rspbusinessolutions.com

Web: www.rspbusinessolutions.com

Office Location: 820 N. 10th St. McAllen, TX 78501

Rio Star Publishing | RSP Business Solutions

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APPROVED BY
 COMMISSIONERS' COURT
 ON: 3/26/19

Order Form for: Hidalgo County District Attorney's Office

Product	Item Description	Program Length	Start Up Time	Web Property	Category	Monthly Prog. Price
Website Design & Development	Website	12 months	4-8 weeks	Self		\$350.00
	Web Hosting	12 months	4-8 weeks			
	SSL Certificates	12 months	4-8 weeks			
	Search Engine Optimization	12 months	4-8 weeks			
	Website Management & Maintenance	12 months	4-8 weeks			
	Bilingual Content Translation (Spanish)	12 months	4-8 weeks			
	Please note:	Monthly charge	will be \$100	until website is live.		

Additional Notes:

For Website(s) Only - Select your desired URL(s)

- 1) _____
- 2) _____
- 3) _____

Select your desired URL(s) in order of preference. This will remain your assigned web address to be used by RSP Business Solutions for maintenance, design, and access to your provided web property to be used by RSP Business Solutions.

Account Billing Information

Sub Total \$4200.00
 PIF Disc % _____
 Down Payment _____
 Remaining Balance \$4200.00
 Monthly Payment Amount \$350.00

Your initials confirm receipt of the terms and conditions applied to your program. _____

Richard F. Cortez

Printed Name

Richard F. Cortez

Authorized Signature

County Judge

Title

3/26/19

Date

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APPROVED BY
 COMMISSIONER OF COURT
 ON: 3/26/19 [Signature]

Business Listing Information

May be included in multiple website guides developed by RSP

Business Name	Hidalgo County District Attorney's Office
Business Address	100 E. Cano St Edinburg, TX 78539
Business Phone #	956-292-7600
Business Website	
Additional Links:	
Additional Info:	

Richard F. Luvell
Signature to approve provided information

3/26/19
Date

County Judge
Title

APPROVED BY
COMMISSIONERS' COURT
ON: 3/26/19 

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Web: www.rspbusinesssolutions.com

Office Location: 820 N. 10th St. McAllen, TX 78501

Lease and/ or Service Agreement

Company's Name: RSP BUSINESS SOLUTIONS

Department: DISTRICT ATTORNEY'S OFFICE

AI- 69408 Approval through CC on: 03/26/19

ATTEST:

By:

The seal of the Commissioners Court of Hidalgo County, Texas, is circular with a five-pointed star in the center. The words "COMMISSIONERS COURT" are written in a circle around the star, and "HIDALGO COUNTY TEXAS" is written in a larger circle below it. A signature, "Arturo Guajardo Jr.", is written across the seal.

Arturo Guajardo Jr., County Clerk

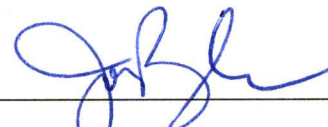
Date: 4/1/19

APPROVED AS TO FORM:

Hidalgo County Office of the Criminal District Attorney,

Ricardo Rodriguez, Jr.

By:


Josephine R. Solis, Assistant District Attorney

Civil Litigation Division

Contract of Service - Terms & Conditions

Photo/Art/Video Specifications: RSP Business Solutions will exercise the right to discretionary approval of all customer submitted artwork, which must adhere to the company's design layout and set standards. RSP Business Solutions reserves the right to regulate content/images provided for any print or digital product. Customer supplied art work must be provided in: .jpeg, .pdf, .png, or Photoshop file(s) and in high resolution. No image pixilation in digital formats will be accepted. Once the advertiser signs off (manually or electronically) on the designed proof, RSP Business Solutions is not responsible for any errors in content information or design discrepancy overlooked by the advertiser. Any original artwork designed by RSP Business Solutions may not be reproduced or used for other marketing material without the expressed permission released by Rio Star Publishing, RSP Business Solutions. RSP Business Solutions is not responsible for false representation on any advertising content supplied by the advertiser.

Payment/ Fulfillment / and Billing Terms: Accepted methods of payment: Check, Cash, Credit Card, and Money Order for the down payment amount. All checks must be made to RSP Business Solutions. A \$35.00 fee will be charged to the customer for insufficient funds, as well as any additional fees from their financial institution. The down payment, retainers, invoiced amounts, and all billed for paid amounts applied to your program are non-refundable. Billed and retained amounts as per program agreement are deducted from the contract term comprehensive total amount for your adjusted monthly billing if your contract is not paid for in full. Your agreement to this contract binds you to the financial responsibility of this contract to the fullest extent of the law. Failure to pay in a timely manner or on the payment due date, may result in a loss of your advertising program(s) and or digital products, or services and a penalty late charge of 15% of your term total amount will be applied to resume contract terms and the purchased service program. This applies to late payment(s) on your account by the 5th day after the contract monthly due date.

Cancellation & Penalty Policy: FOR WEB PUBLICATIONS: Should you or your company decide to cancel your contract term for any reason your service with RSP Business Solutions will end at the time of cancellation. We will not provide a refund for any reason on funds received or for future payment amounts. For PRINT PRODUCTS: Full balance payment must be collected before any print program fulfillment to include design services and printing services. There are no imposed guarantees on the customer conversion percentage for any advertising program provided by RSP Business Solutions. For WEBSITE PUBLICATIONS: Cancellations must be made 30 days in advance with a letter in writing and received by certified postal mail at: 3827 N. 10th Street, Suite 201, McAllen, TX 78501 to include an authorized signature.

Intellectual Property:

RSP Business Solutions remains the rightful owner of all design, written and visual content, photography, video, slogans, social media content, web content, emails provided (if included in programs), Spanish translation, web links, directory submissions, and any other works developed, produced, provided, and conducted by RSP Business Solutions and any representative of RSP Business Solutions including: employees, owner, photographer, videographer, salesperson, copywriter, copy editor, and any other affiliation to RSP Business Solutions. A release of said works may be purchased for an additional payment amount to the discretionary use discussed and approved by RSP Business Solutions. Any violation and or infringement of said intellectual property is strictly prohibited and may be punishable by law and violators of this policy may be fined.

Non-Compliance: Failure to comply with these terms may result in forfeiture for non-compliance and appropriate measures will be taken up to: advertisement removal from digital publication(s) on respective web properties, removal of leased website properties developed and designed for your company, any or all print publication, and your account information will be sent to a collections agency, which may reflect on your credit report. All claims and disputes arising under or relating to this Agreement are to be settled by binding arbitration in the state of Texas or another location mutually agreeable to the parties. An award of arbitration may be confirmed in a court of competent jurisdiction.

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CERTIFICATE OF INTERESTED PARTIES

FORM 1295

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY CERTIFICATION OF FILING

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.

RSP Business Solutions
McAllen, TX United States

Certificate Number:
2019-455979

Date Filed:
02/22/2019

Date Acknowledged:

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.

Hidalgo County Office of the Criminal District Attorney Ricardo Rodriguez, Jr.

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.

388079
Website design and development and website maintenance

4	Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
			Controlling	Intermediary
	Alafa, Yvette	McAllen, TX United States	X	
	Leal, Irma	McAllen, TX United States	X	

5 Check only if there is NO Interested Party.

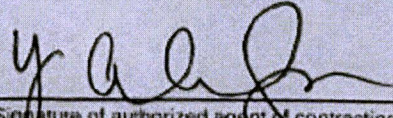
6 UNSWORN DECLARATION

My name is Yvette Alafa, and my date of birth is 3/13/1985

My address is 3827 N. 10th Street, #201 McAllen, TX, 78501, USA
(street) (city) (state) (zip code) (country)

I declare under penalty of perjury that the foregoing is true and correct.

Executed in Hidalgo County, State of Texas, on the 22 day of February, 2019
(month) (year)


 Signature of authorized agent of contracting business entity
(Declarant)

CERTIFICATE OF INTERESTED PARTIES

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			Controlling	Intermediary
	Alafa, Yvette	McAllen, TX United States	X	
	Leal, Irma	McAllen, TX United States	X	

5 Check only if there is NO Interested Party.

6 UNSWORN DECLARATION

My name is _____, and my date of birth is _____.

My address is _____, _____, _____, _____, _____.
(street) (city) (state) (zip code) (country)

I declare under penalty of perjury that the foregoing is true and correct.

Executed in _____ County, State of _____, on the _____ day of _____, 20____.
(month) (year)

Signature of authorized agent of contracting business entity
(Declarant)