



Project CSJ: 0921-02-360
 LG Name: Hidalgo County
 LG Texas ID No. (TIN): 17460007176
 District: 21-Pharr
 Project Name: Mile 10 N

Oversight Level Special Approval
Part A - LG Qualifications Statement
(Local Government Agency management of project development process elements)

Local government (LG) agencies may manage elements of the project development process (environmental, right-of-way acquisition, utility relocation, design/bid document preparation, letting and award, and construction/project close-out) with written TxDOT approval. This approval is typically provided by language in the Advance Funding Agreement executed by TxDOT and the local government agency. Part A (pages 1-4) of this form is required to be completed by LG personnel. Upon receipt of completed Part A, the TxDOT district will evaluate the LG's capabilities to manage one or more elements of a project using Part B (pages 5-8) for recommendation to the TxDOT's Deputy Executive Director.

Describe the following items for the proposed project or program	
Project limits, type of work and any significant elements	Project limits are from Mile 6 W (Westgate Dr) to FM 1015 in the City of Weslaco. Existing 2 lane rural roadway, existing 40-80 ft ROW, expansion to 4 lane urban with center turning lane in 80'-100' ROW. Scope of Services are for Schematic, Env. Clearance, PS&E, acquisition of ROW, adjustment of Compensable Utilities, Local Let/award and Construction Inspection and Testing. Design will be in compliance with TxDOT's Roadway Design Manual and Acquisition of ROW will be in compliance with Title II & III of the Uniform Act of 1970 and SB 18 for acquisition of real property or displaced persons. There are 2 public schools along this 3 mile section of roadway as well as 2 major intersections. (FM 88 and FM 1015)
Preliminary estimated project costs	Estimated Construction Cost - \$12,194,434 CEI = \$1,700,000 Estimated Right of Way and Utility costs for this project is \$2,200,000
Anticipated Funding Sources	FHWA <u>80</u> % TxDOT <u>18</u> % Local <u>2</u> %

LG proposes to manage the following activities for this project	To be performed by LG with its own staff?	To be performed by consultant under contract with LG?
Environmental	No	Yes
Right-of-way acquisition	No	Yes
Utility relocation	No	Yes
Design and bid document preparation	No	Yes
Letting and award	Yes	No
Construction oversight, inspection, documentation and project close-out	Yes	Yes
Other _____	Select one...	Select one...
Other _____	Select one...	Select one...

Describe LG's approach to performing the proposed management services for this project
RPIC - Mr. Jorge Pena Hidalgo County Pct. #1 Executive Assistant Hidalgo County has selected L&G Engineering Firm to provide Schematic, Environmental and Public Involvement in compliance with Title II and III of the Uniform Act of 1970. County will procure a qualified CEI firm separately.

Project CSJ: 0921-02-360
 LG Name: Hidalgo County
 LG Texas ID No. (TIN): 17460007176
 District: 21-Pharr
 Project Name: Mile 10 N

In evaluating a LG request to manage elements of the project development process for projects on the State Highway System or which include TxDOT and/or FHWA funding, 43 TAC §15.52 requires TxDOT to consider five criteria. The LG is to provide information requested in Items 1 and 2 below. TxDOT district personnel will complete information on the remainder of the evaluation criteria in Part B (pages 5-8).

1. Previous experience of the LG in performing the type of work proposed

Attach an audited financial statement of Local Government Agency for most recent fiscal year. If TxDOT already has a copy of a Single Audit report or other audited financial statement for a recent year insert the fiscal year in the box to the right (submittal of an additional audit is not required).	FY 2018
---	---------

Please provide information on up to two similar, completed projects managed or performed by the LG in the past 5 years.

PROJECT A

Name of previously completed project	10th Street CSJ: 0921-02-300 From: SH 107 To: FM 1925			
Describe type of work	<ul style="list-style-type: none"> • Schematic - Developed the engineering schematics for the project which was approved by TxDOT and presented at public meetings. • ENV - Performed Environmental Work following the NEPA process and received an approved Environmental Decision on December 5, 2014. • TxDOT has approved the 100% PS&E submittal for the construction of a 5-lane urban roadway. • Construction (local let& bidding) - TxDOT has approved the bid package as well as the Bidding & Contracting Procedures. Through the execution of AFA, TxDOT has approved for Hidalgo County to locally let, and inspect this project under TxDOT oversight. County has successfully locally let this project and received Bids on September 27, 2017. County has successfully awarded this project (75% complete). • ROW - Acquired 64 Parcels and complied with FHWA & TxDOT requirements. 			
Describe any complex items of work	<ul style="list-style-type: none"> • PS&E * Coordinated the alignment as well as design aspects through a defunct private subdivision with a private school operating in it. • Utilities * Worked to adjust the design in coordination with Calpine's Effluent Line. • ROW * Coordinated administrative settlements before and during the condemnation process with property owners, TxDOT and attorneys * 5 Parcels were acquired through the condemnation process. • Utilities Coordinated adjustments with irrigation district. 			
Construction cost	Estimated:	\$ 10,862,653	Actual:	\$ 9,142,335
Letting date	Scheduled:	September 27, 2017	Actual:	September 27, 2017
Contract time	Scheduled:	480 Working Days	Actual:	315 Working Days
LG management activities performed by LG personnel	Hidalgo County Staff is working cooperatively with consultant to ensure that TxDOT requirements for CMT are being met. Hidalgo County Staff regularly meets with consultant const. personnel to assure the timely and accurate completion of const. activities.			
LG management activities performed by consultants	County through use of Consultants continues to closely monitor the project finances and how it affects the executed AFA and possible overruns for the County.			
Name of current LG employee contact who worked on project	Armando Garza Jr.	Phone #	956-787-1891	
		Email	armando.garzajr@co.hidalgo.tx.us	

Project CSJ: 0921-02-360
 LG Name: Hidalgo County
 LG Texas ID No. (TIN): 17460007176
 District: 21-Pharr
 Project Name: Mile 10 N

PROJECT B

Name of previously completed project	Mile 2 North CSJ: 0921-02-323 From La Homa Rd. to Moorefield Rd.			
Describe type of work	<ul style="list-style-type: none"> • Schematic - Developed the engineering schematics for the project which was approved by TxDOT and presented at public meetings. • ENV - Performed Environmental Work following the NEPA process and received an approved Environmental Decision. • TxDOT has approved the 100% PS&E submittal for the construction of a 5-lane urban roadway. • Construction (local let& bidding) - TxDOT has approved the bid package as well as the Bidding & Contracting Procedures. Through the execution of AFA, TxDOT has approved for Hidalgo County to locally let, and inspect this project under TxDOT oversight. County has successfully locally let this project and it is 100% complete. • ROW - Acquired Parcels and complied with FHWA & TxDOT requirements. 			
Describe any complex items of work	Coordinated adjustments with irrigation district. A major change order was done to provide safer conditions at La Homa Road intersection by providing a one way realigned roadway thus avoiding a "fully" jogged intersection			
Construction cost	Estimated:	\$ 1,569,523.71	Actual:	\$1,519,730.75
Letting date	Scheduled:	July 2014	Actual:	July 2014
Contract time	Scheduled:	120 Working Days	Actual:	157 Working Days - Completed
LG management activities performed by LG personnel	Hidalgo County Staff oversaw all aspects of project development worked cooperatively with TxDOT personnel to ensure that all requirements were met.			
LG management activities performed by consultants	County through use of Consultants continues to closely monitor the project finances and how it affects the executed AFA and possible overruns for the County.			
Name of current LG employee contact who worked on project	Norma Ceballos	Phone #	(956) 585-4509	
		Email	norma.cebillos@co.hidalgo.tx.us	

2. The capability of the LG to perform the type of work proposed or to award and manage a contract for that work in a timely manner, consistent with federal, state, and Department regulations, standards, and specifications

Please describe the LG's proposed personnel.

Name of person to serve in the position of Responsible Person in Charge	Jorge Pena	Position/ Title	Hidalgo Co. Pct 1 Exec. Assistant
--	------------	------------------------	-----------------------------------

- a. Must be full-time employee of LG;
- b. Must be able to administer project activities (cost, time, scope, adherence to contract requirements, construction quality, etc.);
- c. Must maintain familiarity with day-to-day project operations (including project safety);
- d. Must make or participate in decisions about change orders or supplemental agreements;
- e. Must visit and review the project regularly;
- f. Must review financial processes, transactions and documentation; and
- g. Must direct his/her project staff (agency or consultant) at all stages of the project.

Project CSJ: 0921-02-360
 LG Name: Hidalgo County
 LG Texas ID No. (TIN): 17460007176
 District: 21-Pharr
 Project Name: Mile 10 N

Name of person to serve as Project Manager	Carlos Perez, P.E.	Position/Title	Senior Project Manager
---	--------------------	-----------------------	------------------------

- a. Responsible for daily oversight of the project;
- b. Primary point of communication with TxDOT for day-to-day matters;
- c. May be same person as RPIC; and
- d. May be local government employee or consultant.

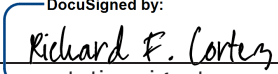
Project Manager's previous experience on projects of similar type, complexity and cost	15 years of experience in preparation of design plans including multiple 5-lane urban roadway sections. Managed the design of numerous storm sewer systems including Expressway facilities. Coordinated with Hidalgo County Drainage Districts for outfall needs for numerous projects. Coordinated with Hidalgo County Irrigation Districts for design/replacement of irrigation siphons and irrigation lines. Conducted multiple utility meetings for coordination and adjustment of utilities in conflict
Project Manager's previous experience on TxDOT and/or FHWA-funded projects	Employed by TxDOT for 28 years. Successfully designed multiple projects while working at TxDOT including many urban 5-lane facilities. Spent 2 years as Project Manager for construction projects at TxDOT providing valuable experience to be utilized in the design phases. 13 years of TxDOT and/or FHWA-funded projects experience as Materials Engineer supervising 18 Engineers and Technicians. Pavement Engineer for TxDOT Pharr District for 15 years. Construction Engineer for TxDOT Pharr District for 3 years. Reviewed all Traffic Control Plans in the Pharr District DSRT

Name of person to serve in the position of Qualified Person	Armando Garza**	Position/Title	Chief Administrator
--	-----------------	-----------------------	---------------------

- a. Must have completed TxDOT-required LGPP training prior to execution of AFA;
- b. May be same person as RPIC or PM; and
- c. May be LG employee or consultant.

Qualified Person's previous experience on projects of similar type, complexity and cost	5 years of experience in admin. of roadway and hike and bike projects. Managed multiple contracts overseeing engineering, surveying, construction, and construction inspection and materials testing. Successfully held public meetings for local gov. sponsored projects. Conducted meetings with municipalities to coordinate adj. utilities. **Temporary assignment, county will reassign the responsibility after a qualified CEI firm is selected through a TxDOT approved process.
Qualified Person's previous experience on TxDOT and/or FHWA-funded projects	Employed at the county for 5 years. Successfully oversaw multiple TxDOT and FHWA funded projects including urban 5 lane roadway expansions and hike and bike projects. Routinely coordinates with the HCMPO for assurances on technical data regarding Federally funded projects. Provided oversight and administration of multiple contracts overseeing engineering, surveying, construction, and construction inspection and materials testing for FHWA and TxDOT funded projects.

Information submitted by:

DocuSigned by:

 LG representative signature
 Richard F. Cortez
 LG representative printed name

12/10/2019
 Date
 Hidalgo County Judge
 LG representative title

Project CSJ: 0921-02-360
 LG Name: Hidalgo County
 LG Texas ID No. (TIN): 17460007176
 District: 21-Pharr
 Project Name: Mile 10 N

Oversight Level Special Approval
Part B - TxDOT Evaluation and Special Approval of LG Qualifications
(Local Government Agency management of project development process elements)

Local government (LG) agencies may manage elements of the project development process (environmental, right-of-way acquisition, utility relocation, design/bid document preparation, letting and award, and construction/project close-out) with written TxDOT approval. This approval is typically provided by language in the Advance Funding Agreement executed by TxDOT and the LG. Completion of Part A - LG Qualifications Statement and this Part B - TxDOT Evaluation and Special Approval of LG Qualifications are required for TxDOT to authorize the LG to manage one or more elements of a project.

In approving a LG request to manage elements of the project development process for projects on the State Highway System or with TxDOT and/or FHWA funding, 43 TAC §15.52 requires TxDOT to consider five criteria. TxDOT district personnel shall review Part A (pages 1-4), provide supplemental information by fully completing Part B (pages 5-8), and, based upon a determination of the adequacy of the LG’s project delivery systems and accounting controls, recommend an appropriate role for the LG in project delivery and set a minimum oversight level on page 7 of this form.

43 TAC §15.52 regulations require the approval of the Executive Director (or authorized designee) for the LG to manage projects in the following cases:

	Applies
Any project on the State Highway System that improves freeway mainlanes	Select one...
A roadway improvement project that is to be on the State Highway System for which less than 50 percent of the funds come from sources other than federal or state highway funding	Select one...

1. Department resources available to perform or manage the highway improvement project in an efficient and timely manner

Describe any Department resource constraints that suggest the LG management of project development activities is in the best interest of TxDOT and the LG.	
--	--

2A. LG’s previous experience in performing the type of work proposed

In Section 1 of Part A (beginning on page 2), the LG submitted information on up to two similar projects completed in the past 5 years performed by the LG or by consultants under contract to the LG. Please rate if these previous projects are comparable or not comparable to the proposed new project.

	Yes/No
Project A Comparable	Select on
Project B Comparable	Select on

TxDOT Risk Rating of LG Agency: C
(for definition of ratings, see page 8)

Date of Rating: 8.01.19

2B. District evaluation of LG capability to perform type of work proposed based on past projects identified above or other previous projects with TxDOT and/or FHWA funding

Please describe the LG’s performance.

Project CSJ: 0921-02-360
 LG Name: Hidalgo County
 LG Texas ID No. (TIN): 17460007176
 District: 21-Pharr
 Project Name: Mile 10 N

a. Timeliness and quality in acquisition of right of way	
b. Timeliness and quality in relocation of utilities	
c. Timeliness and quality of preparing environmental documents and obtaining required permits and clearances	
d. Timeliness and quality of project design and developing contract documents	
e. Timeliness and quality of letting and awarding construction contract	
f. Quality of performance in managing construction contractor and contract change orders	
g. Quality of performance in project inspection and documentation during construction	
h. Timeliness and quality of reimbursement requests throughout project	
i. Timeliness and quality of project close-out after project acceptance	
j. Timeliness of submitting supplemental funding when required	
k. Timeliness and adequacy in responding to audits	

3. Percentage of total project costs provided by the local government

	<i>Total</i>	<i>Federal</i>	<i>State</i>	<i>Local</i>	
List the estimated distribution of project costs.	Environmental (\$)	\$0.00			
	Right of Way (\$)	\$0.00			
	Engineering (\$)	\$0.00			
	Construction (\$)	\$0.00			
	Direct State Costs (\$)	\$0.00			
	Indirect State Costs (\$)	\$0.00			
	Total (\$)	\$0.00	\$0.00	\$0.00	\$0.00
	Total (%)	0.00%	0.00%	0.00%	0.00%

Project CSJ: 0921-02-360
 LG Name: Hidalgo County
 LG Texas ID No. (TIN): 17460007176
 District: 21-Pharr
 Project Name: Mile 10 N

4. Cost effectiveness of local performance of the work as compared to awarding the highway improvement project through TxDOT’s competitive bidding process

On federally funded projects, FHWA holds TxDOT entirely responsible for successful project delivery, including the proper acquisition of right of way, utility relocation, environmental, design, construction, and project close-out. LG management of the project requires the LG performance of activities plus TxDOT oversight to assure compliance with all federal and state requirements.

<p>Explain why it is advantageous for successful delivery of this project for the LG to manage the proposed elements of project development.</p>	
---	--

5. Any other considerations relating to the benefit of the state, the traveling public, and the operations of the Department

<p>Please list any additional items to be considered in TxDOT’s evaluation that are of benefit to the state, the traveling public, and the operations of the Department to allow the LG to manage the proposed elements of the project development process.</p>	
--	--

Special approval for LG to manage the following items:

Environmental	<input type="text" value="Select"/>	ROW acquisition	<input type="text" value="Select"/>	<input type="text"/>	<input type="text" value="Select"/>
Design/PS&E	<input type="text" value="Select"/>	Utility relocation	<input type="text" value="Select"/>	<input type="text"/>	<input type="text" value="Select"/>
Letting & award	<input type="text" value="Select"/>	Construction	<input type="text" value="Select"/>	None	<input type="text" value="Select"/>

Based upon review of Part A and completion of Part B, District determines the LG has adequate project delivery systems and sufficient accounting controls. Therefore, I (District Engineer) recommend Deputy Executive Director provide special approval of the LG performing the above marked project delivery items. The District commits to providing an appropriate level of oversight of LG activities to maximize compliance with applicable federal and state laws and regulations. District will provide: Level 1 , Level 2 , Level 3 oversight, as defined on page 8.

Recommendation for approval:

 District Engineer signature

 Date

Special approval:

 Deputy Executive Director signature

 Date

Project CSJ: 0921-02-360
 LG Name: Hidalgo County
 LG Texas ID No. (TIN): 17460007176
 District: 21-Pharr
 Project Name: Mile 10 N

Local Government Projects – Risk Assessment

LG Risk Rating Definitions

Low level of risk to TxDOT	A
Moderate level of risk to TxDOT	B
High level of risk to TxDOT	C
Unacceptable level of risk to TxDOT	D

Oversight Levels

Level 1 Oversight – Relatively Low Risk Non-construction Projects and Very Low Risk Construction Projects

Level 2 Oversight – Higher Risk Non-construction Projects and Low to Moderate Risk Construction Projects

Level 3 Oversight – Higher Risk Construction Projects

TxDOT District Oversight Activity ¹	Minimum Frequency ²		
	Level of Oversight		
	1	2	3
LG submit and TxDOT review project reports	Quarterly	Monthly	Monthly
TxDOT host project review/coordination meetings with LG	Quarterly	Monthly	Semi-monthly
TxDOT conduct worksite/project site visits	Annually ³	Monthly	Weekly
TxDOT review LG project documentation/records	Annually ³	Monthly	Monthly
LG submit and TxDOT review and approve reimbursement requests	Monthly	Monthly	Monthly

¹ Refer to TxDOT LG Project Management Guide for additional detail on oversight activities

² Greater frequency may be at District discretion

³ Minimum of two times

Certificate Of Completion

Envelope Id: 1B3FE9D3EA8248C68FA5E16AFC55FE41	Status: Completed
Subject: Please DocuSign: SPA_OL_Mile 10 N_0921-02-360 10-30-2019 Hidalgo County.pdf	
Source Envelope:	
Document Pages: 8	Signatures: 1
Certificate Pages: 5	Initials: 0
AutoNav: Enabled	Envelope Originator:
Enveloped Stamping: Enabled	Beethoven Garcia
Time Zone: (UTC-06:00) Central Time (US & Canada)	125 E. 11th Street
	Austin, TX 78701
	Beethoven.Garcia@txdot.gov
	IP Address: 108.171.132.169

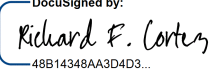
Record Tracking

Status: Original	Holder: Beethoven Garcia	Location: DocuSign
12/10/2019 1:13:21 PM	Beethoven.Garcia@txdot.gov	

Signer Events

Richard F. Cortez
 countyjudge@co.hidalgo.tx.us
 Hidalgo County Judge
 Hidalgo County
 Security Level: Email, Account Authentication (None)

Signature

DocuSigned by:

 48B14348AA3D4D3...
 Signature Adoption: Pre-selected Style
 Using IP Address: 97.77.105.5

Timestamp

Sent: 12/10/2019 1:21:38 PM
 Viewed: 12/10/2019 1:22:18 PM
 Signed: 12/10/2019 1:22:28 PM

Electronic Record and Signature Disclosure:
 Accepted: 12/10/2019 1:22:18 PM
 ID: 1614cfbd-33a3-454e-a885-cc6367b4c995

In Person Signer Events

Signature

Timestamp

Editor Delivery Events

Status

Timestamp

Agent Delivery Events

Status

Timestamp

Intermediary Delivery Events

Status

Timestamp

Certified Delivery Events

Status

Timestamp

Carbon Copy Events

Status

Timestamp

Jorge Pena
 jorge.pena1@co.hidalgo.tx.us
 Security Level: Email, Account Authentication (None)

COPIED

Sent: 12/10/2019 1:21:38 PM

Electronic Record and Signature Disclosure:
 Not Offered via DocuSign

Merlen Munoz
 merlen.munoz@co.hidalgo.tx.us
 Security Level: Email, Account Authentication (None)

COPIED

Sent: 12/10/2019 1:21:39 PM

Electronic Record and Signature Disclosure:
 Not Offered via DocuSign

Witness Events

Signature

Timestamp

Notary Events

Signature

Timestamp

Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	12/10/2019 1:21:39 PM
Certified Delivered	Security Checked	12/10/2019 1:22:18 PM
Signing Complete	Security Checked	12/10/2019 1:22:28 PM
Completed	Security Checked	12/10/2019 1:22:28 PM

Payment Events	Status	Timestamps
-----------------------	---------------	-------------------

Electronic Record and Signature Disclosure

ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, Texas Department of Transportation (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through your DocuSign, Inc. (DocuSign) Express user account. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to these terms and conditions, please confirm your agreement by clicking the 'I agree' button at the bottom of this document.

Getting paper copies

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. For such copies, as long as you are an authorized user of the DocuSign system you will have the ability to download and print any documents we send to you through your DocuSign user account for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. To indicate to us that you are changing your mind, you must withdraw your consent using the DocuSign 'Withdraw Consent' form on the signing page of your DocuSign account. This will indicate to us that you have withdrawn your consent to receive required notices and disclosures electronically from us and you will no longer be able to use your DocuSign Express user account to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through your DocuSign user account all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact Texas Department of Transportation:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: kevin.setoda@txdot.gov

To advise Texas Department of Transportation of your new e-mail address

To let us know of a change in your e-mail address where we should send notices and disclosures electronically to you, you must send an email message to us at kevin.setoda@txdot.gov and in the body of such request you must state: your previous e-mail address, your new e-mail address. We do not require any other information from you to change your email address..

In addition, you must notify DocuSign, Inc to arrange for your new email address to be reflected in your DocuSign account by following the process for changing e-mail in DocuSign.

To request paper copies from Texas Department of Transportation

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an e-mail to kevin.setoda@txdot.gov and in the body of such request you must state your e-mail address, full name, US Postal address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with Texas Department of Transportation

To inform us that you no longer want to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your DocuSign account, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an e-mail to kevin.setoda@txdot.gov and in the body of such request you must state your e-mail, full name, IS Postal Address, telephone number, and account number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

Operating Systems:	Windows2000? or WindowsXP?
Browsers (for SENDERS):	Internet Explorer 6.0? or above
Browsers (for SIGNERS):	Internet Explorer 6.0?, Mozilla FireFox 1.0, NetScape 7.2 (or above)
Email:	Access to a valid email account
Screen Resolution:	800 x 600 minimum
Enabled Security Settings:	<ul style="list-style-type: none"> •Allow per session cookies •Users accessing the internet behind a Proxy Server must enable HTTP 1.1 settings via proxy connection

** These minimum requirements are subject to change. If these requirements change, we will provide you with an email message at the email address we have on file for you at that time providing you with the revised hardware and software requirements, at which time you will have the right to withdraw your consent.

Acknowledging your access and consent to receive materials electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please verify that you were able to read this electronic disclosure and that you also were able to print on paper or electronically save this page for your future reference and access or that you were able to e-mail this disclosure and consent to an address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format on the terms and conditions described above, please let us know by clicking the 'I agree' button below.

By checking the 'I Agree' box, I confirm that:

- I can access and read this Electronic CONSENT TO ELECTRONIC RECEIPT OF ELECTRONIC RECORD AND SIGNATURE DISCLOSURES document; and
- I can print on paper the disclosure or save or send the disclosure to a place where I can print it, for future reference and access; and
- Until or unless I notify Texas Department of Transportation as described above, I consent to receive from exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to me by Texas Department of Transportation during the course of my relationship with you.