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TRANSMITTAL FORM

Today's Date:	<u>01/06/2021</u>	Department:	<u>121 - Commissioner Precinct 1</u>
Contract No.:	<u>C-20-517-10-13</u>	Effective Date:	<u>10/13/2020</u>
Description of Project:	<u>Work Authorization No.1</u>		
Awarded Vendor:	<u>Javier Hinojosa Engineering</u>		
CC Approval on	<u>12/22/2020</u>	AI-	<u>78816</u>

Routing of documents:

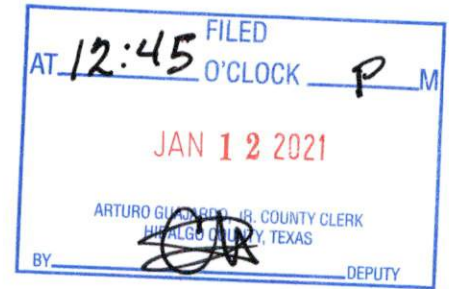
- ✓ 1. Executive Office – Attn: Monica Salinas
- 2. District Attorney's Office – Attn: Select ADA
- 3. County Judge's Office – Attn: Richard F. Cortez
- 4. County Clerk's Office – Attn: Arturo Guajardo, Jr.
- 5. Purchasing Department – Attn: Hector Garcia ext. 4857

ATTENTION COUNTY CLERK'S OFFICE:

Please do not attach the following to the minutes of this agenda due to the confidential nature of the information contained herein:

- Contract/Agreement
- Exhibit A – RFB Procurement Packet
- Exhibit B – Fee Schedule/Bid Page (Pgs. _____ to _____)
- Exhibit C – Certificate of Liability Insurance
- Other: _____

EXHIBIT "E"
HIDALGO COUNTY
Agreement #C-20-517-10-13
Work Authorization Form



WORK AUTHORIZATION NO. 1

THIS WORK AUTHORIZATION is made pursuant to the terms and conditions of Section 7 of the Agreement made by and between **HIDALGO COUNTY**, action herein by and through the **Commissioner's Court**, hereinafter called the "**Owner**," and, Javier Hinojosa Engineering, hereinafter called "**Engineer**".

PART 1. SCOPE OF WORK

The purpose of this Work Authorization is for the **Engineer** to provide construction plans for the paving improvements of Mile 5 1/2 West from Mile 10 to Mile 11 within Hidalgo County Precinct No. 1.

The **Engineer** is to provide the Services as required by the Agreement with Owner for Engineering Services. This includes but is not limited to the services identified in "**ATTACHMENT "B" - Scope of Services to be Provided by the Engineer** which is attached hereto and incorporated by reference.

PART 2. ESTIMATED COST

The estimated cost for services under this Work Authorization is **\$60,920.00**. This amount is based upon the costs outlined in the **Estimated Cost Proposal** attached hereto as **ATTACHMENT "D"**.

PART 3. PAYMENT

Compensation and payment to the **Engineer** for the services established under this Work Authorization shall be made in accordance with the Project Specific Service Agreement between Owner and **Engineer**.

PART 4. FUNDING

This Work Authorization No. **1** shall be funded through funding source:

Account No. _ _ _ _ _

Requisition Number _____ **(MUST BE INCLUDED AFTER CC APPROVAL)**

PART 5. PERIOD OF SERVICE

This Work Authorization shall become effective on the date of final acceptance of the parties hereto, and terminate upon completion of scopes of the work provided in this work authorization.


PART 6. RESPONSIBILITIES AND OBLIGATIONS

This Authorization does not waive the parties' responsibilities and obligations provided under the **Agreement**.

PART 7. ACKNOWLEDGEMENT AND CONFIRMATION

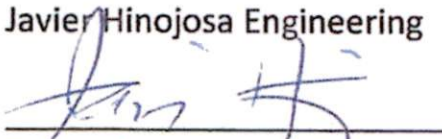
Acknowledgement and confirmation by Hidalgo County Precinct No. 1 Commissioner David L. Fuentes, as to content and detail of this Work Authorization No. # 1. (If applicable – Work Schedule attached as Attachment "C")

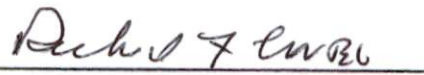
HIDALGO COUNTY
COMMISSIONER PRECINCT NO. 1:



BY: 

PART 8. ACCEPTANCE AND APPROVAL

This Work Authorization is hereby accepted, approved by Hidalgo County Commissioners' Court on _____ as indicated below and effective as of ____ day of _____, 2020.

THE ENGINEER:
Javier Hinojosa Engineering

By: Javier Hinojosa, P.E., Owner

THE OWNER:
HIDALGO COUNTY

By: Richard F. Cortez, County Judge

 
By: Arturo Guajardo Jr., County Clerk

APPROVED BY
COMMISSIONERS' COURT
ON: 

LIST OF ATTACHMENTS

ATTACHMENT "A" -	Service to be Provided by the Owner
ATTACHMENT "B" -	Services to be Provided by the Engineer
ATTACHMENT "C" -	Contract Rates
ATTACHMENT "D" -	Cost Proposal

ATTACHMENT "A"
Services to be Provided by the Owner

The following provides an outline of the services to be provided by the **Owner** in the development of the **Project**.

The **Owner** will provide to the **Engineer** the following:

- 1) Authorization to the Engineer to begin work.
- 2) Payment for work performed by the engineer.
- 3) Assistance to the Engineer, as necessary, to obtain required data and information from other local, regional, and state agencies that the Engineer cannot easily obtain.
- 4) Provide any available relevant data that may on file concerning the Project.
- 5) Provide timely review and decisions in response to the Engineers request for information and/or submittals and deliverables.
- 6) Attend and participate in progress meetings as required and as coordinated and conducted by the Engineer.
- 7) Provide assistance to Engineer where necessary and possible with Owner information/resources to ensure project is completed within timely/efficient basis.

ATTACHMENT "B"
Services to be provided by the Engineer

The following provides an outline of the services to be provided by the **Engineer** in the development of the **Project**.

The **ENGINEER** will evaluate and design the Paving Improvements as follows:

- Review existing conditions to develop the design criteria;
- Conduct field surveys to obtain information on existing conditions and topography on the proposed roadways;
- Identify alignments and right of ways of proposed roadways;
- Develop typical cross sections for proposed roadways;
- Prepare plans and specifications for the improvements;
- Assist in bidding of the improvements if needed;
- Provide construction staking and periodic inspection services during the construction phase of the improvements.

ATTACHMENT C
Javier Hinojosa Engineering
Engineering Contract Rates
Mile 5 1/2 West (Mile 10 to Mile 11)
Hidalgo County Precinct No. 1

Project Description: Mile 5 1/2 West (Mile 10 to Mile 11)	Project Principal	Project Engineer	R.P.L.S.	G.P.S. Survey Crew	3 Man Survey Crew	CADD/Designer	Clerical	Total Hours & Cost
Preliminary Phase	0	20	0	69	0	62	0	151
Design Phase	0	75	0	20	0	210	13	318
Construction Phase	0	34	0	53	0	6	14	107
TOTAL HOURS	0	129	0	142	0	278	27	576
RATE PER HOUR	\$225.00	\$150.00	\$145.00	\$150.00	\$110.00	\$70.00	\$30.00	
TOTAL COST	\$0.00	\$19,350.00	\$0.00	\$21,300.00	\$0.00	\$19,460.00	\$810.00	\$60,920.00

