

2812 S. Bus. Hwy 2811  
 Edinburg, Texas 78539  
 Phone: (956) 318-2626  
 Fax: (956) 318-2629  
 www.co.hidalgo.tx.us/purchasing

## TRANSMITTAL FORM

Today's Date:	<u>03/01/2021</u>	Department:	<u>125 - Commissioner's Court Executive Office</u>
Contract No.:	<u>C-17-243-09-05</u>	Effective Date:	<u>09/05/2017</u>
Description of Project:	<u>Supplemental Agreement #1 - C-17-243-09-05</u>		
Awarded Vendor:	<u>B2Z Engineering</u>		
CC Approval on	<u>02/23/2021</u>	AI-	<u>79658</u>

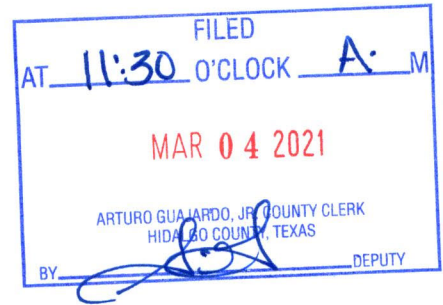
### Routing of documents:

- ✓ 1. Executive Office – Attn: Monica Salinas
- ✓ 2. District Attorney's Office – Attn: Robert Vina
3. County Judge's Office – Attn: Richard F. Cortez
- ✓ 4. County Clerk's Office – Attn: Arturo Guajardo, Jr.
5. Purchasing Department – Attn: JD Cortez            ext. 4882

### ATTENTION COUNTY CLERK'S OFFICE:

Please do not attach the following to the minutes of this agenda due to the confidential nature of the information contained herein:

- Contract/Agreement
- Exhibit A – Scope of Services to be provided by the County
- Exhibit B – Scope of Services to be provided by Architect
- Exhibit C – Certificate of Liability Insurance
- Other: \_\_\_\_\_



**EXHIBIT "F"**  
**Supplemental Agreement Form**

**THE STATE OF TEXAS** §  
  §  
**COUNTY OF HIDALGO** §

**SUPPLEMENTAL AGREEMENT NO. 1**  
**TO AGREEMENT FOR PROFESSIONAL ENGINEERING SERVICES**  
**C-17-243-09-05**

**THIS SUPPLEMENTAL AGREEMENT** is made pursuant to the terms and conditions of the Professional Services Agreement made by and between **HIDALGO COUNTY**, acting herein by and through the **Commissioner's Court**, hereinafter called the "**Owner**", and **B2Z ENGINEERING, LLC**, hereinafter called the "**Engineer**".

**WITNESSETH**

**WHEREAS**, the **Owner** and the **Engineer** executed **Work Authorization #7** on the 6<sup>th</sup> day of **June 2018** concerning Professional Engineering Services for "**Preliminary Design and Construction Phase Services for the County Service Facility**" in Precinct No.4;

**WHEREAS**, Article 8 of the **Agreement**, provides that the Agreement may be amended by supplemental agreement; and,

**WHEREAS**, it has become necessary to amend **Work Authorization #7** to change the project name from "**Preliminary Design and Construction Phase Services for the County Service Facility**" to "**Preliminary Design and Construction Phase Services for the Justice Center**" as scope of work has been decreased and approved for this project.

**WHEREAS**, it has become necessary to amend **Work Authorization #7** to decrease the project total cost from **\$315,000.00** to **\$186,194.89** as scope of work has been decreased and approved for this project.

**WHEREAS**, it is necessary to adopt a modified fee schedule as submitted by the **Engineer** attached hereto to address the change in the scope, which reflects revised sections 3 through 5. Services referenced in sections 1 and 2 of the original Exhibit D fee schedule having already been performed by the **Engineer** and paid for by the **County**,

**NOW, THEREFORE**, in consideration of the mutual covenants provided below, the **Owner** and the **Engineer** agree that said **Work Authorization #7** is amended as follows:

- I. The entire **Work Authorization #7** is revised to reflect the change in the Project name from "**Preliminary Design and Construction Phase Services for the County Service Facility**" to "**Preliminary Design and Construction Phase Services for the Justice Center**".

- II. The entire **Work Authorization #7** is revised to reflect the decrease in project total cost from **\$315,000.00** to **\$186,194.89**.
- III. A new fee schedule modifying sections 3 through 5 of the initial fee schedule to reflect the change in the fee is submitted by Engineer and hereby adopted and incorporated by reference into this Agreement as Exhibit D for all purposes.

**All other provisions are unchanged and remain in full force and effect.**

IN WITNESS WHEREOF, the **Engineer** and the **Owner** have caused this Supplemental Agreement to the Agreement for Professional Services to be executed as of the 23<sup>rd</sup> day of February, 2021.

**THE ENGINEER:**

B2Z Engineering

BY: \_\_\_\_\_

**THE OWNER:**

**HIDALGO COUNTY**

BY: \_\_\_\_\_

Richard F. Cortez, County Judge

**ATTEST**

*Arturo Guajardo Jr.*

Arturo Guajardo Jr., County Clerk



APPROVED BY  
COMMISSIONERS' COURT  
ON: 2/23/21 *gr8*

**APPROVED AS TO FORM**

Hidalgo County District Attorney's Office

By: \_\_\_\_\_

Robert Viña, III, Assistant Criminal District Attorney  
Civil Litigation Division

**LIST OF ATTACHMENTS**

Exhibit D – Fee Proposal  
Form 1295



**EXHIBIT D  
FEE PROPOSAL**

**On Call Contract # C-17-243-09-05**

**Justice Center  
Hidalgo County**

**Supplemental No. 1 to Work Authorization #7**

	TASKS	MANHOURS				Total Line Item Cost
		Senior Project Manager	Construction Inspector	Admin/ Clerical	Total Hours	
	<b>Hidalgo County Work authorization #7 ~ County Services Facilities</b>					
3.0	Meetings, Coordination & Support for Project Development					
3.1	Consultation & Coordination with the County Consultants (Geotech, Survey, CMT, FF&E, etc.)	6	14	8	28	\$3,167.40
3.2	Utility Coordination	4	16	4	24	\$2,639.48
3.3	Monthly Design Meetings	6	6	2	14	\$2,032.42
4.0	Construction Bidding (Competitive Sealed Proposals)					
4.1	Contractor Outreach/Contractor Pre-Qualification	4	4	0	8	\$1,266.96
4.2	Attend Pre-RFQP Meeting	2	2	0	4	\$633.48
4.3	Coordinate and prepare responses to Contractor Questions	4	4	2	10	\$1,398.94
4.4	Assist the evaluation committee in the grading and scoring of the CSP submissions.	20	12	4	36	\$5,859.72
4.5	Review of formal contract documentation (AIA Documents).	4	2	2	8	\$1,214.18
5.0	Construction Contract Administration and Oversight					
5.1	Coordinate and conduct a Pre-Construction Conference (PCC)	6	4	4	14	\$1,979.64
5.2	Bi-Weekly Construction Meetings (Prepare meeting documents, conduct meetings, develop & distribute minutes)	48	60	24	132	\$17,895.84
5.3	Permit Coordination	4	16	4	24	\$2,639.48
5.4	Daily Project Site Visits with field reports and photographs.	110	580	32	722	\$80,371.68
5.5	Project Documentation Review/Document Control (shop drawings, submittals, CMT Reports, Samples, etc.)	90	160	40	290	\$37,612.80
5.6	Change Order Review, Negotiation, and Preparation.	20	40	10	70	\$8,842.30
5.7	Review and verify Contractor Applications for Payment	40	20	10	70	\$11,481.90
5.8	Conduct 6 and 11 month walk through and Contractor follow-up.	2	8	2	12	\$1,319.74
	<b>Subtotal Labor Hours</b>	<b>370</b>	<b>948</b>	<b>148</b>	<b>1466</b>	
	<b>Labor Hours</b>	<b>370</b>	<b>948</b>	<b>148</b>	<b>1466</b>	
	Hourly Base Rates	\$ 80.00	\$ 28.00	\$ 20.00		
	Contract Rate F.Y.2019	\$ 224.36	\$ 92.38	\$ 65.99		
	<b>Total Costs</b>	<b>\$ 83,013.20</b>	<b>\$ 87,576.24</b>	<b>\$ 9,766.52</b>		<b>\$180,355.96</b>

Direct Expenses      Mileage: \$0.56/mile

Total Direct Expenses \$ 5,838.93

**BZZ Engineering Total Cost**

**\$186,194.89**

# CERTIFICATE OF INTERESTED PARTIES

FORM 1295

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.  
 Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

**OFFICE USE ONLY  
 CERTIFICATION OF FILING**

Certificate Number:  
 2021-718157

Date Filed:  
 02/18/2021

Date Acknowledged:

**1 Name of business entity filing form, and the city, state and country of the business entity's place of business.**  
 B2Z Engineering, LLC  
 Mission, TX United States

**2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.**  
 Hidalgo County

**3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.**  
 C-17-243-09-05  
 Supplemental Agreement #1 to Work Authorization #7 - Hidalgo County Justice Center

4	Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
			Controlling	Intermediary
	Gonzalez, Aisha	Mission, TX United States	X	

**5 Check only if there is NO Interested Party.**

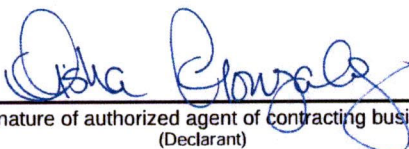
**6 UNSWORN DECLARATION**

My name is Aisha Gonzalez, and my date of birth is 1/23/79.

My address is 900 S. Stewart Rd. Suite 4 Mission TX 78572 USA.  
(street) (city) (state) (zip code) (country)

I declare under penalty of perjury that the foregoing is true and correct.

Executed in Hidalgo County, State of Texas, on the 18 day of February, 2021.  
(month) (year)

  
 Signature of authorized agent of contracting business entity  
 (Declarant)

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 Hidalgo County

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 02/19/2021

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 C-17-243-09-05  
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			Controlling	Intermediary
	Gonzalez, Aisha	Mission, TX United States	X	

5 Check only if there is NO Interested Party.

**6 UNSWORN DECLARATION**

My name is \_\_\_\_\_, and my date of birth is \_\_\_\_\_.

My address is \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_.  
(street) (city) (state) (zip code) (country)

I declare under penalty of perjury that the foregoing is true and correct.

Executed in \_\_\_\_\_ County, State of \_\_\_\_\_, on the \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.  
(month) (year)

\_\_\_\_\_  
 Signature of authorized agent of contracting business entity  
 (Declarant)