

IN WITNESS WHEREOF, the **Engineer** and the **Owner** have caused this Supplemental Agreement to the Agreement for Professional Services to be executed as of the 2nd day of March, 2021.

ENGINEER:

CassLee Investments, LLC d/b/a CSJ Group

BY: 

Jose E. "Eddie" Saenz, Managing Member

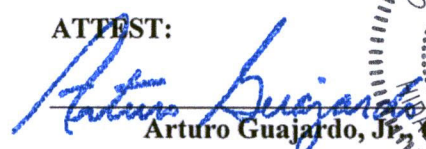
OWNER:

HIDALGO COUNTY

BY: 

Richard F. Cortez, County Judge


ATTEST:


Arturo Guajardo, Jr., County Clerk



APPROVED AS TO FORM:

Hidalgo County Office of the Criminal District Attorney
Ricardo Rodriguez, Jr.

Approved by Comm. Court on 3/2/21


By: 

Victor M. Garza, Assistant District Attorney

ATTACHMENTS:

- Exhibit A: Services being amended from original contract
- Exhibit B: Modified Work Schedule-Time Extension
- Exhibit C: Amended Contract Amount
- Exhibit D: Work Authorization with new Contract Amount

EXHIBIT "A"

Scope of Services to be provided by the Engineer

CSJ Group will provide Engineering and Surveying Services that consist of funding for the paving (overlay) of streets for the 2020 Edcouch Street Improvements Project but not limited to adjacent/abutting streets within the general vicinity and related appurtenances.

Engineering Services consist of project development, schematic design, construction documentation, bidding assistance and recommendation, construction observation of rolling patterns, contractor invoice reviews and contract closeout.

Surveying Services include measurement of project limits for bid quantities, location of manholes to uncover after paving and confirmation of paved areas. The project limits are:

Original Contract Services/Limits

1. CV Mendez Street aka Victoria Street (FM 1015 to End of Street)
2. Los Laureles (Kika De La Garza, "El Jardin" and Hinojosa Street) (FM 1015 to End of Street)

Additional Contract Services/Limits

3. Crenshaw Street (FM 1015 to McDaniel Street)
4. Cochran Street (Pacific Avenue north to Dead End)

EXHIBIT "B"

Work Schedule for New Services

CSJ Group will provide Engineering and Surveying services that consist of funding for the paving (overlay) of streets for the 2020 Street Improvements within the City of Edcouch. The Work Schedule is as follows:

<u>Task</u>	<u>Estimated Schedule</u>
1. Preliminary Investigation Report	February 22, 2021
2. 100% Final Investigation Report	March 1, 2021
3. Schematic Design	March 8, 2021
4. Design Development	March 15, 2021
5. Construction Document 30%	March 22, 2021
6. Construction Document 60%	March 29, 2021
7. Construction Document 100%	March 5, 2021
8. Advertisement for Bid	Established by Owner
9. Bid Closed	Established by Owner
10. Review Bids and Present to County	Established by Owner
11. Pre-Construction Meeting	Established by Owner
12. Construction Start	May 2021
13. Construction Complete	July 2021

CSJ GROUP

ENGINEERS ■ CONSULTANTS ■ MANAGERS
TBPE FIRM NO. 17262

EXHIBIT "C" CONTRACT RATES

CLASSIFICATION	HOURLY RATE
Principal	\$200.00
Project Manager	\$175.00
Project Engineer	\$160.00
Engineering Assistant	\$ 90.00
CADD Technician	\$ 60.00
Resident Project Representative	\$ 60.00
Secretary/Clerical/Support Staff	\$ 40.00

CSJ GROUP

ENGINEERS ■ CONSULTANTS ■ MANAGERS
TBPE FIRM NO. 17262

February 3, 2021

COUNTY OF HIDALGO
URBAN COUNTY PROGRAM
1916 Tesoro Street
Pharr, Texas 78577

ATTN: Eric Trevino
UCP Coordinator II

RE: City of Edcouch 2020 Street Improvements
Best and Final Offer (BAFO)

Thank you for the opportunity to provide our services to the County of Hidalgo and the City of Edcouch. As requested, CSJ Group is submitting its BAFO for the above referenced project for Engineering Services for a fee of \$44,497.00. These services include engineering (\$33,373.00), surveying (\$5,562.00) and testing/observation for rolling patterns (\$5,562.00).


If you should have any questions, we are available at your earliest convenience.

Respectfully submitted,



Jose E. "Eddie" Saenz, P.E.

**HIDALGO COUNTY UCP
Professional Engineering Services**

FILED	AT <u>2:30</u> O'CLOCK <u>P</u> M
MAR 17 2021	
ARTURO GUAJARDO, JR. COUNTY CLERK HIDALGO COUNTY TEXAS	
BY 	DEPUTY

WORK AUTHORIZATION NO. 2

THIS WORK AUTHORIZATION is made pursuant to the terms and conditions of Article 1 of the Agreement made by and between **HIDALGO COUNTY**, acting herein by and through the **Hidalgo County Urban County Program**, hereinafter called the “**Owner**,” and, **CassLee Investments, LLC d/b/a CSJ Group**, professional engineers of Edinburg, Texas, hereinafter called “**Engineer**”.

PART 1. SCOPE OF WORK

The purpose of this Work Authorization is for the **Engineer** to provide Engineering, Surveying services and testing/observation for 2020 Edcouch Street Improvements Project

The scope of services to be provided by the **Owner** is identified in *EXHIBIT “A” – Scope of Services to be Provided by the Owner* attached hereto.

The scope of services to be provided by the **Engineer** is identified in *EXHIBIT “B” – Scope of Services to be Provided by the Engineer* attached hereto.

PART 2. CONTRACT AMOUNT

The estimated cost for services under this Work Authorization is \$ 44,497.00. This amount is based upon the costs outlined in the **Contract Amount** attached hereto as **EXHIBIT “D”**.

PART 3. PAYMENT

Compensation and payment to the **Engineer** for the services established under this Work Authorization shall be made in accordance with **Article/Part/Section 5** of the Agreement.

PART 4. FUNDING

This Work Authorization No. 2 shall be funded through funding source:

Account No. 5017/18/20-20-0311-5000-2000

Requisition/Purchase Order Number 10746 (MUST BE INCLUDED AFTER CC APPROVAL)

PART 5. PERIOD OF SERVICE

This Work Authorization shall become effective on the date of final acceptance of the parties hereto, and terminate upon completion of scopes of the work authorization within the contract limits of two (2) years from approval of contract.


PART 6. RESPONSIBILITIES AND OBLIGATIONS

This Authorization does not waive the parties’ responsibilities and obligations provided under the **Agreement**.

PART 7. ACKNOWLEDGEMENT AND CONFIRMATION

Acknowledgement and confirmation by **Hidalgo County Urban County Program Director, Patricio R. Avila** as to content and detail of this **Work Authorization No. 2.**

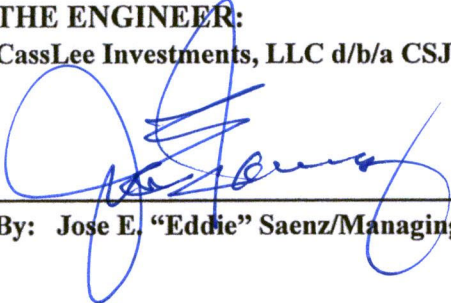
**HIDALGO COUNTY
URBAN COUNTY PROGRAM**

BY: 
Patricio R. Avila, Director

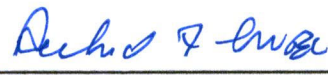
PART 8. ACCEPTANCE AND APPROVAL

This Work Authorization is hereby accepted, approved by Hidalgo County Commissioners' Court on **March 2, 2021** as indicated below and effective as of **2nd** day of **March, 2021.**

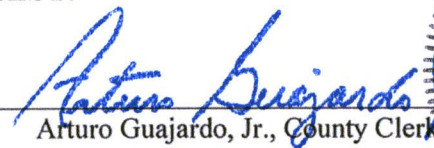
THE ENGINEER:
CassLee Investments, LLC d/b/a CSJ Group


By: **Jose E. "Eddie" Saenz/Managing Member**

THE OWNER:
HIDALGO COUNTY


By: **Richard F. Cortez, County Judge**


ATTEST:

BY: 
Arturo Guajardo, Jr., County Clerk



LIST OF ATTACHMENTS

- ATTACHMENT "A" - Service to be provided by the Owner
- ATTACHMENT "B" - Services to be provided by the Engineer
- ATTACHMENT "C" - Work Schedule
- ATTACHMENT "D" - Contract Amount

Approved by Comm. Court on 3/2/21.


Attachment "A"

Scope of Services to be Provided by the "Owner"

The following provides an outline of the services to be provided by the Owner in the development (as defined and more particularly identified on Exhibit "A attached to this Agreement).

General:

The Owner will provide to the Engineer the following:

- 1) Provide the authorization to proceed with services through coordinator with the project consulting and design Engineer.
- 2) Payment for work performed by the Engineer and accepted by the Owner in accordance with Article 3 of this Agreement.
- 3) Assistance to the Engineer, as necessary, to obtain the required data and information from other local, regional, State and Federal agencies the Engineer cannot easily obtain.
- 4) Provide any available relevant data the Owner may have on file concerning the project.
- 5) Provide timely review and decisions in response to the Engineer's request for information and/or required submittals and deliverables, in order for the Engineer to maintain the agreed upon work schedule prepared in accordance with Exhibit A attached to this agreement.
- 6) Attend and participate in progress meetings as required and as coordinated and conducted by Engineer.
- 7) Provide authorization to proceed with services on project by project basis through consulting design and construction Engineer.

ATTACHMENT "B"

Scope of Services to be provided by the Engineer

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ATTACHMENT "C"

Work Schedule

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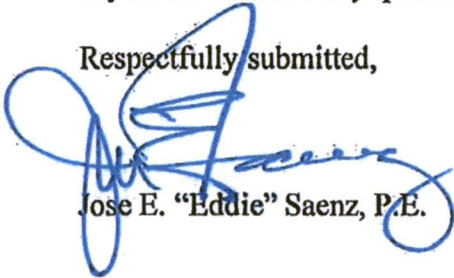
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If you should have any questions, we are available at your earliest convenience.

Respectfully submitted,



Jose E. "Eddie" Saenz, P.E.

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.
 Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

**OFFICE USE ONLY
 CERTIFICATION OF FILING**

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.
 CassLee Investments, LLC d/b/a CSJ Group
 Edinburg, TX United States

Certificate Number:
 2020-690067

Date Filed:
 11/16/2020

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.
 Hidalgo County Urban Co. Program-City of Edcouch Street Improvements

Date Acknowledged:
 12/03/2020

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.
 B-2020
 2020 Hidalgo County Urban Co. Program City of Edcouch Street Improvements

4	Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
			Controlling	Intermediary

5 Check only if there is NO Interested Party.

6 UNSWORN DECLARATION

My name is _____, and my date of birth is _____.

My address is _____, _____, _____, _____, _____.
(street) (city) (state) (zip code) (country)

I declare under penalty of perjury that the foregoing is true and correct.

Executed in _____ County, State of _____, on the _____ day of _____, 20____.
(month) (year)

 Signature of authorized agent of contracting business entity
 (Declarant)

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.
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CassLee Investments, LLC d/b/a CSJ Group
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Certificate Number:
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Date Filed:
11/16/2020

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Hidalgo County Urban Co. Program-City of Edcouch Street Improvements

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B-2020
2020 Hidalgo County Urban Co. Program City of Edcouch Street Improvements

4	Name of Interested Party	City, State, Country (place of business)	Nature of Interest (check applicable)	
			Controlling	Intermediary

5 Check only if there is NO Interested Party.

6 UNSWORN DECLARATION

My name is Jose E. Saenz, and my date of birth is June 30, 1960.

My address is 3113 Las Cruces Dr., Edinburg, Tx, 78539, USA.
(street) (city) (state) (zip code) (country)

I declare under penalty of perjury that the foregoing is true and correct.

Executed in Hidalgo County, State of Texas, on the 16th day of November, 2020.
(month) (year)

Jose E. Saenz
Signature of authorized agent of contracting business entity (Declarant)