

2812 S. Bus. Hwy 2811
Edinburg, Texas 78539
Phone: (956) 318-2626
Fax: (956) 318-2629
www.co.hidalgo.tx.us/purchasing

TRANSMITTAL FORM

Today's Date:	<u>04/06/2021</u>	Department:	<u>110 - County Judge</u>
Contract No.:	<u>C-20-687-12-29 - 2021-0424</u>	Effective Date:	<u>January 1, 2021</u>
Description of Project:	<u>WA#2 to Geo Technical & Construction Material Testng</u>		
Awarded Vendor:	<u>Raba-Kistner, Inc.</u>		
CC Approval on	<u>04/06/2021</u>	AI-	<u>80262</u>

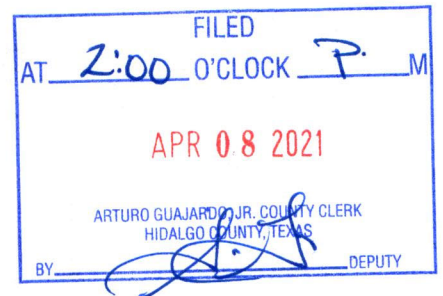
Routing of documents:

- 1. Executive Office – Attn: Monica Salinas
- 2. District Attorney's Office – Attn: Select ADA
- 3. County Judge's Office – Attn: Richard F. Cortez
- 4. County Clerk's Office – Attn: Arturo Guajardo, Jr.
- 5. Purchasing Department – Attn: Heidi Ortiz ext. 4877

ATTENTION COUNTY CLERK'S OFFICE:

Please do not attach the following to the minutes of this agenda due to the confidential nature of the information contained herein:

- Contract/Agreement
- Exhibit A – RFB Procurement Packet
- Exhibit B – Fee Schedule/Bid Page (Pgs. _____ to _____)
- Exhibit C – Certificate of Liability Insurance
- Other: _____



Work Authorization Form

HIDALGO COUNTY
Professional Engineering Services for
"Geo Technical/Construction Material Testing Services"
Agreement # C-20-687-12-29

WORK AUTHORIZATION NO. 2

THIS WORK AUTHORIZATION is made pursuant to the terms and conditions of Section I.A. of the Agreement made by and between **HIDALGO COUNTY**, action herein by and through the **Commissioner's Court**, hereinafter called the "**Owner**," and, **Raba Kistner, Inc.** professional engineers of McAllen, Texas, hereinafter called "**Engineer**".

PART 1. SCOPE OF WORK

The purpose of this Work Authorization is for the "engineering services" to provide construction material testing for the proposed "Avila-Harwell Campuses Safe Walk Community Project".

The scope of services to be provided by the **Owner** is identified in **EXHIBIT "A" – Scope of Services to be provided by the Owner** attached hereto.

The scope of services to be provided by the **Engineer** is identified in **EXHIBIT "B" – Scope of Services to be provided by the Engineer** attached hereto.

PART 2. ESTIMATED COST

The estimated cost for services under this Work Authorization is \$7,964.00. This amount is based upon the costs outlined in the Estimated **Cost Proposal** attached hereto as **EXHIBIT "D"**.

PART 3. PAYMENT

Compensation and payment to the Engineer for the services established under this Work Authorization shall be made in accordance with **Exhibit "D"** of the Agreement.

PART 4. FUNDING

This Work Authorization No. 2 shall be funded through funding source:

Account No. _ _ _ _ _

Requisition Number _____ **(MUST BE INCLUDED AFTER CC APPROVAL)**

PART 5. PERIOD OF SERVICE

This Work Authorization shall become effective on the date of final acceptance of the parties hereto, and terminate upon completion of scopes of the work authorization.

PART 6. RESPONSIBILITIES AND OBLIGATIONS

This Authorization does not waive the parties' responsibilities and obligations provided under the Agreement.

PART 7. ACKNOWLEDGEMENT AND CONFIRMATION

Acknowledgement and Confirmation by **Hidalgo County Precinct No.4, Commissioner, Ellie Torres**, as to content and detail of this **Work Authorization No. _2_** .

**HIDALGO COUNTY
COMMISSIONER PRECINCT No. 4:**

BY: _____
Ellie Torres, Commissioner

PART 8. ACCEPTANCE AND APPROVAL

This Work Authorization is hereby accepted, approved by Hidalgo County Commissioners' Court on _____ as indicated below and effective as of ___ day of _____, 202__.

**THE ENGINEER:
RABA KISTNER, INC.**

By: _____
Isidoro Arjona, P.E., PMP

**THE OWNER:
HIDALGO COUNTY**

By: Richard Cortez
Richard Cortez, County Judge

ATTEST:

By: Arturo Guajardo Jr.
Arturo Guajardo Jr., County Clerk



APPROVED BY
COMMISSIONERS COURT
ON: 4-6-21 MM

ATTACHMENT B

Scope of Service to be provided by the Engineer

The services designed herein as "Services provided by the ENGINEER" shall include the performance of all engineering services and project description in (*attachments herein*) for the following described facility:

ENTITY	Hidalgo County Precinct No. 4
Project Description	Proposal for Construction Materials Observation and Testing Services "Avila-Harwell Campuses Safe Walk Community Project " "ON CALL" CMT SERVICE AGREEMENT No. <u>C-20-687-12-29</u>
Engineer	Raba Kistner, Inc.

ATTACHMENT D

Cost Proposal



Proposal No.: PMD21-035-00
March 29, 2021

Exhibit D

Ms. Heidi Ortiz, Contract Specialist III
Hidalgo County Precinct No. 4
2812 S. Business Hwy 281
Edinburg, Hidalgo County, Texas

Raba Kistner, Inc.
800 East Hackberry
McAllen, TX 78501
www.rkci.com

P 956.682.5332
F 956.682.5487
TBPE Firm F-3257
TBAE Firm BR 3427

**RE: Proposal for Construction Materials Observation and Testing Services
Hidalgo County Precinct No. 4 Avila-Harwell Campuses Safe Walk Community Project
Carman Avila Ave.
Edinburg, Hidalgo County, Texas**

Dear Ms. Ortiz:

RABA KISTNER Consultants, Inc. (RKCI) is pleased to submit this proposal for Construction Materials Observation and Testing Services for the above referenced project.

Our opinion of probable cost of services for this project is: **\$7,964.00**

Our proposed scope of services and estimated item quantities are based upon our interpretation of the project plans and specifications provided to us via email attachment from Ms. Heidi Ortiz, Contract Specialist III, with Hidalgo County Precinct No.4, on Friday, March 19, 2021, and are without the aid of the general contractor's schedule. The scope and quantity of services provided will be dependent upon the actual services required/requested by you and/or your representatives. Charges will be assessed only for actual services rendered. All services authorized or requested by you and/or your representatives in excess of the quantities of observation and testing services shown herein will be charged at the appropriate unit rate for such services. Charges will be invoiced on a monthly basis and will show a computerized composite total of services rendered for each service category.

This amount should not be considered a maximum but is **RKCI's** estimate of the probable costs associated with implementing the work outlined on Page No. 4 of this document. The means/methods, sequencing, and scheduling of the Contractor and its Subcontractors, can significantly impact our estimate of the probable cost.

Invoices will be submitted monthly for work in progress in our standard format. Our invoices are due and payable upon receipt at P.O. Box 971037, Dallas, Dallas County, Texas 75397-1037. All parties hereby agree that this contract upon acceptance will be performable in Bexar County, Texas. In the event that the State of Texas legislates a sales tax on professional services, the amount of tax applicable will be added to the appropriate service rate charged by **RKCI**.



Proposal No.: PMD21-032-00
March 29, 2021

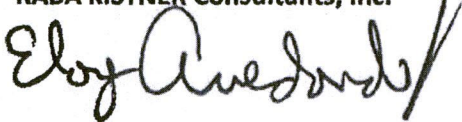
Exhibit D

2

We appreciate the opportunity of submitting this proposal and look forward to working with you during the construction of this project. Please return one signed copy of this letter proposal to provide written authorization for our firm to commence work on the services outlined herein. Please complete the attached Project Data Sheet for invoicing and reporting information.

Very truly yours,

RABA KISTNER Consultants, Inc.



Eloy Arredondo
Supervisor, CME

WP/EA

Accepted By _____

(Signature)

(Typed or Printed Name)

(Title)

Date _____

Copies submitted: Above (1)

BASIC CHARGES

1. A vehicle travel charge will be assessed for round trip travel from our office to the project site, material supplier, etc. and back to our office. The charges for travel from our office to the project site and return to our office will be as follows:

Travel Time (round trip) _____ 1.0 /hour(s)

Vehicle Trip Charge _____ \$53.00/trip

2. Service Charges are based on the hourly rates stated herein and will be assessed from the time the Engineer or Technician leaves our office until he returns from the project.
3. Any engineering and/or technical services provided on Saturday, Sunday and all work in excess of "normal" work hours, as stated herein, Monday through Friday, will be charged at an overtime rate of 1.5 times the appropriate hourly rate. Our total cost of services is based upon the assumption most services will be provided during "normal" work hours. Providing an excessive amount of services during days and/or hours requiring overtime rates may significantly increase the total cost of services shown herein.
4. "Normal" work hours are between 7:00 a.m. and 6:00 p.m., including travel time to and from the site unless stated otherwise. Overtime charges will be assessed after eight (8) continuous hours of service rendered during "normal" work hours.
5. Minimum of 2 hours billing per visit to project site.
6. A ten (10) percent project management and administration cost will be added to all invoices.
7. Our opinion of probable cost for each proposal to be submitted is based upon an estimate of the construction materials observation and testing services required to meet the project requirements. Because the general contractor has control over the project and determines the means and methods used to build/construct the project, our proposed scope of services is an estimate. On the basis of the general contractor's schedule, potential retesting of non-compliance items, weather related issues, the actual total services and fees may be higher or lower than the estimates in our proposal. **RKCI** will keep you **CLIENT** apprised of our billings in comparison to our opinion of probable cost (project budget) over the life of the project. All tests noted as retests of previously non-complaint areas will be billed to the **CLIENT**. **RKCI** will invoice these tests separately to allow **CLIENT** to segregate the charges from our normal charges. This will allow **CLIENT** to back charge the general contractor as necessary. **CLIENT** will be responsible for payment of all services rendered by **RKCI** for the project.
8. **RKCI** will utilize the on-site initial field curing facilities provided by the contractor. The cost of providing and maintaining these initial curing facilities is not included in our proposal.



PROJECT DATA SHEET

Project Name: _____

Client Project No: _____ **Purchase Order No.:** _____

Invoicing Information: **Company Name:** _____

Address: _____

Attention: _____

Report Distribution Information (Please provide required report distribution and requested number of copies of each)

No. Copies () _____

Contact: _____ **e-mail:** _____

Phone No.: _____ **Fax No.:** _____

No. Copies () _____

Contact: _____ **e-mail:** _____

Phone No.: _____ **Fax No.:** _____

No. Copies () _____

Contact: _____ **e-mail:** _____

Phone No.: _____ **Fax No.:** _____

No. Copies () _____

Contact: _____ **e-mail:** _____

Phone No.: _____ **Fax No.:** _____

No. Copies () _____

Contact: _____ **e-mail:** _____

Phone No.: _____ **Fax No.:** _____



EXHIBIT B

Scope of Service to be provided by the Engineer

The services designed herein as "Services provided by the ENGINEER" shall include the performance of all engineering services and project description in (*attachments herein*) for the following described facility:

ENTITY	Hidalgo County Precinct No. 4
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Engineer	Raba Kistner, Inc.

Exhibit D

Proposal No.: PMD21-032-00
 March 29, 2021

CONSTRUCTION MATERIALS TESTING UNIT RATES
AVILA-HARWELL CAMPUSES SAFE WALK COMMUNITY PROJECT

SERVICE	UNIT RATE		QUANTITY	TOTAL
Civil Earthwork:				
1. Moisture-Density Relationship (Proctor)	\$263.50	each	2	\$527.00
2. Atterberg Limits Determinations (P.I.) (ASTM/AASHTO)	\$96.25	each	2	\$192.50
3. Sieve Analysis -200	\$65.00	each	2	\$130.00
4. Sieve Analysis - Sand	\$65.00	each	As requested	
5. Technician Time Sampling	\$56.00	hour	4	\$224.00
6. Field Density Test - Utility	\$24.00	each	8	\$192.00
7. Technician Time - Density Testing - Utility	\$56.00	hour	20	\$1,120.00
8. Field Density Test - Sidewalk	\$24.00	each	10	\$240.00
9. Technician Time - Density Testing - Sidewalk	\$56.00	hour	10	\$560.00
10. Vehicle Travel Charge	\$53.00	trip	17	\$901.00
Subtotal				\$4,086.50
Concrete: Sidewalk / Rip Rap				
1. Concrete Compressive Strength Tests	\$17.50	each	35	\$612.50
2. Technician Time - Concrete Testing	\$56.00	hour	14	\$784.00
3. Air Content of Concrete	\$33.00	each	7	\$231.00
4. Technician Time - Pick-Up of Specimen(s)	\$56.00	hour	14	\$784.00
5. Vehicle Travel Charge	\$53.00	trip	14	\$742.00
Subtotal				\$3,153.50
Reinforcing Steel:				
1. Reinforcing Steel Observation	\$56.00	hour	As requested	
2. Vehicle Travel Charge	\$53.00	trip	As requested	
Subtotal				\$0.00
Professional Services:				
1. Project Coordination	\$110.00	hour	As requested	
2. Geotechnical / Materials Engineer	\$165.00	each	As requested	
3. Vehicle Travel Charge	\$53.00	trip	As requested	
Subtotal				\$0.00
Other:				
1. Project Administration(Markup of Invoiced Billing Cycle)	10%			\$724.00
Subtotal				\$724.00
			GRAND TOTAL	\$7,964.00

Fees for Consulting & Coordination Services

Unit Fees

Principal Engineer.....	\$ 190.00 to 320.00/hr
Managing Engineer	123.00 to 210.00/hr
Staff Engineer	97.00 to 170.00/hr
Laboratory Manager	77.00 to 150.00/hr
Construction Services Manager	77.00 to 150.00/hr
Outside Professional Services & Reimbursable	Cost +15%
Additional Insured	225.00/ea
Report Preparation and Administration	49.00 to 84.00/hr

