

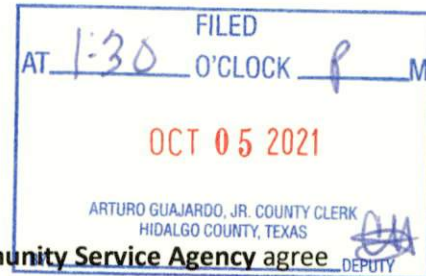
# Memorandum of Understanding Between

Hidalgo County Head Start Program

And

County of Hidalgo Community Service Agency

2021-2023



The **Hidalgo County Head Start Program (HCHSP)** and the **County of Hidalgo Community Service Agency** agree to provide information and referrals to its clients regarding services as set out herein.

The terms and conditions set forth in the following document shall constitute the entire Agreement between the **HCHSP** and **County of Hidalgo Community Service Agency** and may not be amended except by a written document signed by **HCHSP** and **County of Hidalgo Community Service Agency**.

## **HCHSP will:**

Provide a comprehensive pre-school program for economically disadvantage children, three to five years of age. The program gives priority to identify, recruit and serve foster children, homeless children and children with disabilities and their families. Services include health, mental health, nutrition, education, special services, social services, parent involvement and transition services.

- To engage in an ongoing family partnership building and provide social services assistance when needed.
- To provide information and referrals to families regarding services of the **County of Hidalgo Community Service Agency**.
- To designate a **HCHSP** staff member to serve as a liaison to **County of Hidalgo Community Service Agency**.
- Maintain the children's, families', and programmatic records in a manner that will assure the protection of the rights and privacy of parents, families, and staff. All **HCHSP** records, data, or information related to individual children, families, and staff will be treated as **confidential**. Release of information will take place only with clients' prior written consent and approval.
- Follow Center for Disease Control (CDC) guidelines and **HCHSP** work safe plans due to Covid-19 pandemic.

## **County of Hidalgo Community Service Agency Agrees:**

- To provide information and referrals to its clients regarding services of the **HCHSP**.

## **Collaboration Efforts between County of Hidalgo Community Service Agency and HCHSP:**

- Both parties agree to refer clients as appropriate to each other. Services to the client will be based upon the needs of said client and the receiving agency's or program's ability to provide services. In the event that the receiving agency or program is unable to provide services to the client, it is agreed that alternate referrals will be provided as possible resources.
- Both parties agree that they will exchange reports describing services rendered between each other on a regular basis. When possible, to participate and collaborate in shared forums, networking meetings, and training sessions.

**Termination:**

Either party may terminate the Agreement, with or without cause, by giving ten (10) days written notice to the other.

**Term:**

The Term of this Memorandum of Understanding is for two years commencing **September 1, 2021** and ending **August 31, 2023**, unless earlier terminated as provided herein.

**Governing Law:**

This Memorandum of Understanding will be construed in accordance with the Laws of the State of Texas and is performable in Hidalgo County, Texas.

**Consideration:**

This Agreement is being made in consideration of the following: **County of Hidalgo Community Service Agency** and **Hidalgo County Head Start Program** agree that there will be no financial exchange of monies or other compensation.

**County of Hidalgo Community Service Agency**

\_\_\_\_\_  
Jaime Longoria, Executive Director

\_\_\_\_\_  
Date

**Hidalgo County Head Start Program**

*Richard Cortez*  
\_\_\_\_\_  
Honorable Richard Cortez  
Hidalgo County Judge

*Teresa Flores*  
\_\_\_\_\_  
Teresa Flores, Executive Director  
Hidalgo County Head Start Program

*10-4-2021*

*10-01-2021*

\_\_\_\_\_  
Date



*Arturo Guajardo, Jr.*  
\_\_\_\_\_  
Arturo Guajardo, Jr.  
Hidalgo County Clerk

**Approved As To Form:**

Ricardo González, P.C.  
DBA, Oxford & González

By: *Ricardo González*  
\_\_\_\_\_  
Ricardo González

AI- 82452  
Date Approved by Policy Council: 09-15-2021  
Date Approved by Commissioner's Court: 09-21-2021

APPROVED BY  
COMMISSIONERS COURT  
ON: 9-21-21MM