

Memorandum of Understanding Between

Hidalgo County Head Start Program

And

South Texas College

2021-2023



The **Hidalgo County Head Start Program (HCHSP)** and **South Texas College (STC)**, an institution of the Commission on Colleges of the Southern Association of Colleges and Schools (SACS), hereinafter referred to as "STC", agree to provide General Educational Development (GED) testing services to eligible students participating in any alternative educational program for which the GED certificate is awarded as a secondary educational credential.

The terms and conditions set forth in the following document shall constitute the entire agreement between the **HCHSP and STC** may not be amended except by a written document signed by **HCHSP and STC**.

STC will:

- Provide testing services in the four subject areas of mathematics, social studies, language arts, and science.
- Provide a facility with appropriate environment for the administration of the GED examinations by qualified staff: South Texas College
GED Testing Center
3201 W. Pecan Blvd., K2-100
McAllen, TX. 78501
- Only students who register directly through GED.com, and appear on the Pearson VUE (PV) list will be allowed to test.
- Ensure each student presents complete identification documentation to the testing center at the time of testing. Documentation should include: Texas photo I.D. (driver's license, DPS I.D. card), matricula consular. Failure to comply will result in test denials.
- Require that the following terms and conditions be met for the administration of the GED examination for students:
 1. The ultimate responsibility for the students' readiness to take the GED examination rests with the **HCHSP and Pearson VUE**.
 2. Limitations may apply on the number of examinees that may test at a given time so that ample space is available for all examinees.
 3. Does not pick up or process any GED fees from HCHSP. All GED fees are due directly to Pearson VUE at GED.com.

Hidalgo County Head Start Program will:

- Refer current **Hidalgo County Head Start Program** parents who qualify to test to register at GED.com.
- Be responsible for all testing fees of student referred by **HCHSP** directly to Pearson VUE.
- Adhere to the Pearson VUE Fee.

Fees: Unless otherwise notified, the following fees are in force:

\$5.00 GED Certificate of High School equivalency and test scores.

Current fees by Pearson VUE:

\$36.25 per section

\$145.00 for all four sections.

\$16.25 for retesting per section.

- Follow Center for Disease Control (CDC) guidelines and HCHSP work safe plans due to Covid-19 pandemic.

Collaboration Efforts between STC and HCHSP:

- Designated a liaison or primary contact between the **HCHSP** and the **STC** GED Testing Center.
- Frequent communication between the GED Chief Examiner and the **HCHSP** liaison to prevent or avert any potential problems or situations not conducive to test taking.
- Examinees will be expected to comport themselves in a courteous and respectful manner at all times during the testing periods; unruly or disruptive behavior will not be tolerated.

Termination:

Either party may terminate the Agreement, with or without cause, by giving ten (10) days written notice to the other.

Term:

The Term of this Memorandum of Understanding is for two years commencing **September 1, 2023** and ending **August 31, 2023**, unless earlier terminated as provided herein.

Governing Law:

This Memorandum of Understanding will be construed in accordance with the Laws of the State of Texas and is performable in Hidalgo County, Texas.

The below signed authorities agree to the statements in this document in order to develop a strong collaboration and an open communication system at all levels which will enable both **South Texas College** and **HCHSP** to provide the children the best services available.

South Texas College

Dr. Ricardo Solis, President

Date

Adrian Lozano, MBA,
Director of Testing

Date

Hidalgo County Head Start Program

Richard Cortez
Honorable Richard Cortez
Hidalgo County Judge

Teresa Flores
Teresa Flores, Executive Director
Hidalgo County Head Start Program

10/4/21
Date

10-01-2021
Date


Arturo Guajardo, Jr.
Arturo Guajardo, Jr.
Hidalgo County Clerk

Approved As To Form:
Ricardo González, P.C.
DBA, Oxford & González
By: Ricardo González
Ricardo González

AI- 82452
Date Approved by Policy Council: 09-15-2021
Date Approved by Commissioner's Court: 09-21-2021

APPROVED BY
COMMISSIONERS COURT
ON: 9-21-21 mm