

Memorandum of Understanding Between
Hidalgo County Head Start Program
And
Hidalgo County Health and Human Services Agency
2021-2023



The **Hidalgo County Head Start Program (HCHSP)** and the **Hidalgo County Health and Human Services** agree to provide information and referrals to its clients regarding services as set out herein.

The terms and conditions set forth in the following document shall constitute the entire Agreement between the **HCHSP** and **County of Hidalgo Community Service Agency** and may not be amended except by a written document signed by **HCHSP and Hidalgo County Health and Human Services**.

The Hidalgo County Head Start Program Agrees:

To provide a comprehensive pre-school program for economically disadvantage children, three to five years of age. The program gives priority to identify, recruit and serve foster children, homeless children and children with disabilities and their families. Services include health, mental health, nutrition, education, special services, social services, parent involvement and transition services.

- To engage in an ongoing family partnership building and provide social services assistance when needed.
- To provide information and referrals to families regarding services of the **Hidalgo County Health and Human Services**.
- Maintain the children's, families', and programmatic records in a manner that will assure the protection of the rights and privacy of parents, families, and staff. All **HCHSP** records, data, or information related to individual children, families, and staff will be treated as **confidential**. Release of information will take place only with clients' prior written consent and approval.
- Follow Center for Disease Control (CDC) guidelines and HCHSP work safe plans due to Covid-19 pandemic.

The Hidalgo County Health and Human Services Agrees:

- To assist with health fairs and conferences by providing material and/or resources.
- To provide information and referrals to their clients regarding services of the **Hidalgo County Head Start Program**.
- To help parents seek assistance in meeting their child's health needs.
- To educate parents on services provided by **Hidalgo County Health and Human Services**.
- To teach parents how to advocate for their children's health services.

Collaboration Efforts between Hidalgo County Health and Human Services and HCHSP:

- Both parties agree to refer clients as appropriate to each other. Services to the client will be based upon the needs of said client and the receiving agency's or program's ability to provide services. In the event that the receiving agency or program is unable to provide services to the client, it is agreed that alternate referrals will be provided as possible resources.
- Both parties agree that they will exchange reports describing services rendered between each other on a regular basis. When possible, to participate and collaborate in shared forums, networking meetings, and training sessions.

Termination:

Either party may terminate the Agreement, with or without cause, by giving ten (10) days written notice to the other.

Term:

The Term of this Memorandum of Understanding is for two years commencing **September 1, 2021** and ending **August 31, 2023**, unless earlier terminated as provided herein.

Governing Law:

This Memorandum of Understanding will be construed in accordance with the Laws of the State of Texas and is performable in Hidalgo County, Texas.

Consideration:

This Agreement is being made in consideration of the following: **Hidalgo County Health and Human Services Agency** and **Hidalgo County Head Start Program** agree that there will be no financial exchange of monies or other compensation.

The below signed authorities agree to the statements in this document in order to develop a strong collaboration and an open communication system at all levels which will enable both **Hidalgo County Health and Human Services Agency** and **HCHSP** to provide the children the best services available.

Hidalgo County Health and Human Services Agency

Eduardo Olivarez, Chief Administrative Officer

Date

Hidalgo County Head Start Program

Richard F. Cortez

Teresa Flores

Honorable Richard Cortez

Teresa Flores, Executive Director

Hidalgo County Judge

Hidalgo County Head Start Program

10-4-2021

Date
ATTEST
[Signature]

Arturo Guajardo, Jr.
Hidalgo County Clerk

10-01-2021

Date

Approved As To Form:

Ricardo González, P.C.
DBA, Oxford & González

By: *[Signature]*

Ricardo González

AI- 82452
Date Approved by Policy Council: 09-15-2021
Date Approved by Commissioner's Court: 09-21-2021

APPROVED BY
COMMISSIONERS COURT
ON: 9-21-21 MM