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Edinburg, Texas 78539  
Phone: (956) 318-2626  
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www.co.hidalgo.tx.us/purchasing

**TRANSMITTAL FORM**

Today's Date: 02/11/2022 Department: 124 - Commissioner Precinct 4  
Contract No.: C-19-253-01-28 Effective Date: 01/11/2022 -01/27/2024  
Description of Project: First Amendment to Licence Agreement with RGV Food Bank  
Awarded Vendor: RGV Food Bank  
CC Approval on 02/08/2022 AI- 84547

**Routing of documents:**

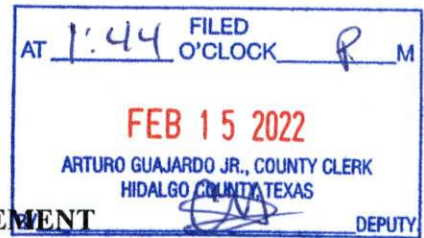
- 1. Executive Office – Attn: Monica Salinas
- 2. District Attorney's Office – Attn: Robert Viña
- \_\_\_\_\_ 3. County Judge's Office – Attn: Richard F. Cortez
- \_\_\_\_\_ 4. County Clerk's Office – Attn: Arturo Guajardo, Jr.
- \_\_\_\_\_ 5. Purchasing Department – Attn: Tanya DeLira ext. 4878

**ATTENTION COUNTY CLERK'S OFFICE:**

Please do not attach the following to the minutes of this agenda due to the confidential nature of the information contained herein:

- Contract/Agreement
- Exhibit A – RFB Procurement Packet
- Exhibit B – Fee Schedule/Bid Page ( Pgs. \_\_\_\_\_ to \_\_\_\_\_ )
- Exhibit C – Certificate of Liability Insurance
- Other: Ms. Moni, may you please route it for signatures.

STATE OF TEXAS §  
§  
COUNTY OF HIDALGO §



**FIRST AMENDMENT TO LICENSE AGREEMENT  
FOR  
USE OF SPACE AT HIDALGO COUNTY PRECINCT 4 SAN CARLOS CRC BY A  
NON-PROFIT ORGANIZATION FOR FOOD DISTRIBUTION SERVICES  
C-19-253-01-28**

This AMENDMENT to the License Agreement C-19-253-01-28 ("License Agreement") by and between **The County of Hidalgo, Texas** ("County") and **Food Bank of the Rio Grande Valley, Inc.** (the "Licensee") (collectively "Parties") is made and effective this **08th day of February, 2022**, between the Parties, as follows:

**WHEREAS**, County requested responses to notices for: **Use of Space at Hidalgo County Precinct 4 San Carlos CRC by a Non-Profit Organization for Food Distribution Services** on an as needed basis for the constituents of the County of Hidalgo (the "Services") in an effort to improve the health and welfare of the citizens of Hidalgo County; and

**WHEREAS**, On or about January 28, 2020, a License Agreement for said services was entered into with the Food Bank of the Rio Grande Valley, Inc. for an initial two (2) year period expiring on January 27, 2022. Services are at no cost to the County. The License Agreement provided for the extension of the agreement at the sole discretion of the County for an additional two (2) year period under the same terms and conditions. The County approved the extension on or about January 11, 2022. As such, the current extension of the License Agreement expires on January 27, 2024.

**WHEREAS**, the License Agreement indicates services are to be provided at Hidalgo County Precinct 4 Community Resource Center (CRC).

**WHEREAS**, the Contract provides that it may be modified or amended only by agreement in writing executed by the parties hereto, and not otherwise, pursuant to the License Agreement;

**WHEREAS**, the Parties desire to amend the License Agreement as hereinafter provided.

**NOW THEREFORE**, for and in consideration of the terms and provisions of this First Amendment to License Agreement and other good and valuable consideration the receipt and sufficiency of which are hereby acknowledged, County and Company hereby agree:

1. Parties mutually agree that in addition to Hidalgo County Precinct 4 Community Resource Center (CRC), Licensee may provide services at additional and/or alternate locations within Hidalgo County Precinct 4 as coordinated between Licensee and Precinct 4.
2. Except as modified herein, all terms and conditions of the License Agreement, as amended, remain in full force and effect and Licensee and County ratify and confirm the terms and

provisions of the License Agreement as amended.

**EXECUTED** and effective as of the day and year first written above.

**HIDALGO COUNTY**



By: Richard F. Cortez  
Richard F. Cortez, County Judge

ATTEST:  
By: Arturo Guajardo, Jr.  
Arturo Guajardo, Jr., County Clerk

**LICENSEE: Food Bank of the Rio Grande Valley, Inc.**

By: Libby A. Saenz  
Printed Name: Libby A. Saenz  
Title: CEO

Approved By Commissioners Court On: \_\_\_\_\_

APPROVED AS TO FORM:  
Office of the Criminal District Attorney  
Ricardo Rodriguez, Jr.

By: Robert Villa, III  
Robert Villa, III  
Assistant District Attorney

APPROVED BY  
COMMISSIONERS COURT  
ON: 2/8/22 RNS

# CERTIFICATE OF INTERESTED PARTIES

FORM 1295

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.  
 Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

## OFFICE USE ONLY CERTIFICATION OF FILING

**1 Name of business entity filing form, and the city, state and country of the business entity's place of business.**  
 Food Bank of the Rio Grande Valley, Inc.  
 Pharr, TX United States

Certificate Number:  
 2022-849547

Date Filed:  
 02/10/2022

**2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.**  
 Hidalgo County

Date Acknowledged:

**3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.**  
 C-19-253-01-28  
 1st Amendment to C-19-253-01-28. Food Distribution Services within Hidalgo County per project number 21-0754

4	Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
			Controlling	Intermediary

**5 Check only if there is NO Interested Party.**

**6 UNSWORN DECLARATION**

My name is Libby A. Saenz, and my date of birth is 8/21/69.  
 My address is 30267 N. Expressway 281 (street), Edinburg (city), TX (state), 78542 (zip code), Hidalgo (country)

I declare under penalty of perjury that the foregoing is true and correct.

Executed in Hidalgo County, State of Texas, on the 10 day of February, 2022  
 (month) (year)

Libby A. Saenz  
 Signature of authorized agent of contracting business entity  
 (Declarant)