

THIRD AMENDMENT TO MEMORANDUM OF UNDERSTANDING

EMERGENCY SOLUTIONS COVID GRANTS PROGRAM (ESG-CV)

This Amendment to the Memorandum of Understanding for the Emergency Solutions Covid Grants Program (ESG-CV) is made on **this 11th day of July, 2023** by and between **the County of Hidalgo, Urban County Program**, a grant recipient of United States Department of Housing and Urban Development (“HUD”), and a political subdivision of the State of Texas, hereinafter referred to as “ENTITY”, **Hidalgo County Community Service Agency**, hereinafter referred to as “SUBRECIPIENT”.

WHEREAS, on **March 30, 2021** the ENTITY and SUBRECIPIENT entered into a Memorandum of Understanding related to the Emergency Solutions Covid Grants Program (ESG-CV); and

WHEREAS, the Agreement was for the purpose of utilizing CARES ACT funding in Emergency Solutions Grant funds to be used to prevent, prepare for and respond to the coronavirus pandemic among individuals and families who are homeless or receiving homeless assistance and to support additional homeless assistance and homelessness prevention activities to mitigate the impacts of COVID 19. Eligible activities included the administration of funds, Rental Assistance, Housing Relocation & Stabilization, and Rapid Re-Housing services; and

WHEREAS, the parties desire to amend the Memorandum of Understanding as hereinafter provided.


NOW THEREFORE, for and in consideration of the terms and provisions of this Third Amendment to the Memorandum of Understanding and for good and valuable consideration the receipt and sufficiency of which are hereby acknowledged, ENTITY AND SUBRECIPIENT, effective as of the **July 1, 2023**, hereby agrees to the following amendment to the Agreement:

1. This Memorandum of Understanding shall be extended to **December 31, 2023**.
2. Section II “Statement of Work” is amended to include additional language as follows:
“SUBRECIPIENT shall **not** incur ESG-CV expenditures after **September 30, 2023**, for the performance of services in **Exhibit A STATEMENT OF WORK.**”


3. Section V "Payment Requests" is amendment as follows:
 "SUBRECIPIENT shall submit final reimbursement to ENTITY no later than **October 30, 2023** of the Agreement. The SUBRECIPIENT is to provide the ENTITY monthly Invoice request for reimbursement.
4. **Exhibit B-1, B-2, and Exhibit C** Schedule of Activity is hereby amendment, modified and replaced as attached hereto and incorporated by reference to the Agreement.
5. Except as modified herein, all terms and conditions of the Agreement, as amended, remain in full all other provisions in the original agreement will remain in effect.

Executed and effective as of the day and year first written above:

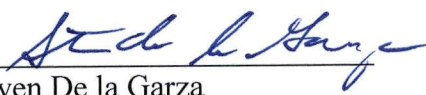
COUNTY OF HIDALGO
ATTEST:


 Arturo Guajardo, Jr.
 Hidalgo County Clerk



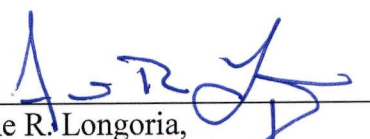

 Richard F. Cortez,
 Hidalgo County Judge ATTEST:

COUNTY OF HIDALGO, TEXAS
URBAN COUNTY PROGRAM


 Steven De la Garza
 UCP Director

APPROVED BY
 COMMISSIONERS COURT
 ON: 7/14/23 BMS

SUBRECIPIENT:
HIDALGO COUNTY COMMUNITY SERVICE AGENCY


 Jaime R. Longoria,
 Authorized Representative

APPROVED AS TO FORM:
 Hidalgo County Criminal District Attorney's Office
 Toribio "Terry" Palacios.

By: _____
 Victor M. Garza, Assistant District Attorney

EXHIBIT B-1
Grant Budget
As identified through the Statement of Work

TYPE OF EXPENDITURES	BUDGETED AMOUNT
Administration General Administration \$ 505,713.00 (Program delivery, oversight, coordination, and HMIS software)	\$505,713.00
Rapid Re-housing Financial Assistance (Rental) \$ 18,655.15 Financial Assistance (Dep/Utilities) \$ 3,765.54 Financial Services (HR Stab. Services) \$ 75,982.69	\$ 98,403.38
Homeless Prevention Financial Assistance (Rental) \$1,403,851.59 Financial Assistance (Dep/Utilities) \$ 176,024.00 Financial Services (HR Stab. Services) \$ 157,128.54	\$1,737,004.13
TOTAL AWARD BUDGET:	\$ 2,341,120.51

**EXHIBIT B-2
PAYMENT SCHEDULE**

2021 - 2023	Expenditures Amount	Type of Budgeted Expenditures
March 2021 to September 2022	\$0.00	No expenditures, Time Extension Approved
First Amendment	February 22m 2022	No expenditures, Time Extension Approved
Second Amendment	September 20, 2022	No expenditures, Time Extension Approved
October 2022	\$35,989.35	Homeless Prevention, Administration, Rapid Rehousing
November 2022	\$0.00	No Expenditures requested for reimbursements
December 2022	\$59,106.42	Homeless Prevention, Administration, Rapid Rehousing
January 2023	\$123,941.13	Homeless Prevention, Administration, Rapid Rehousing
February 2023	\$0.00	No Expenditures requested for reimbursements
March 2023	\$23,049.37	Homeless Prevention, Administration, Rapid Rehousing
April 2023	\$0.00	No Expenditures requested for reimbursements
May 2023	\$44,325.36	Homeless Prevention, Administration, Rapid Rehousing
June 2023	\$23,198.80	Homeless Prevention, Administration, Rapid Rehousing
Total Expended	\$309,610.43	
Third Amendment	Amended Budget	Expenses to be Incurred Until September 30, 2023
July 2023	\$780,373.50	Homeless Prevention, Administration, Rapid Rehousing
August 2023	\$780,373.50	Homeless Prevention, Administration, Rapid Rehousing
September 2023	\$780,373.51	Homeless Prevention, Administration, Rapid Rehousing
AMENDED BUDGET TOTAL	\$2,341,120.51	

Hidalgo County Urban Program and Hidalgo County Community Service Agency
Third Amendment to Memorandum of Understanding

EXHIBIT C
Schedule of Activity

Proposed monthly schedule of activity should be provided in this space. Schedule should not exceed **SUBRECIPIENT** Amended contract time frame of **3** months from Third Amendment contract date.

2021- 2023 For the Months of...	Number of Beneficiaries	Services
March – November 2021	0	Rapid Rehousing Households total program year UCP Overall
December 2021	14	Homeless Prevention persons total program year UCP Overall
January 2022	15	↓
February 2022	12	↓
March 2022	22	↓
April 2022	20	↓
May 2022	4	↓
June 2022	16	↓
July 2022	7	↓
August 2022	7	↓
September 2022	2	↓
October--December 2022	0	↓
January 2023	13	↓
February 2023	10	↓
March 2023	9	↓
April 2023	18	↓
May 2023	No Reporting	↓
June 2023	No Reporting	
Third Amendment	Proposed Beneficiary	Proposed Scope of Work
July 2023	20	↓
August 2023	20	↓
September 2023	20	↓ (September 30, 2023 deadline to incur expenditures)
October 2023	0	(October 30, 2023 deadline to submit final reimbursement)
TOTALS	169	



Guadalupe Garcia <guadalupe.garcia@co.hidalgo.tx.us>

Third Amendment CSA ESG-CV

1 message

Victor M. Garza <victor.garza@da.co.hidalgo.tx.us>

Thu, Jun 29, 2023 at 3:25 PM

To: Guadalupe Garcia <guadalupe.garcia@co.hidalgo.tx.us>, "delagarza, steven" <steven.delagarza@co.hidalgo.tx.us>

Ms. Garcia,

Our office has reviewed the proposed Third Amendment to the MOU between CSA and the UCP, including Exhibits B-1, B-2, and Exhibit C. The amendment and exhibits, herein attached, are approved as to form.

Please let me know if you have any additional questions or concerns.

Respectfully,

Victor M. Garza

Chief Administrative Attorney

Hidalgo County Criminal District Attorney's Office

Toribio "Terry" Palacios

Hidalgo County, Texas

100 East Cano Street

Edinburg, Texas 78539

(956) 292-7609 EXT. 8185

(956) 292-7619 FAX

victor.garza@da.co.hidalgo.tx.us

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2 attachments


 **Final.Third.Amendment.MOU.UCP.CSA.2023.doc**
32K

 **Final.CSA MOU Exhibits for 3rd Amendment.docx**
32K

**URBAN COUNTY PROGRAM
Hidalgo County Commissioners' Court
Agenda Request Form**

Agenda No. 91468
Olga Rosas, COORD II

Date: June 29, 2023 Meeting Date Request: July 11, 2023
 Deadline for Action: A.S.A.P. Contact Person: Steven De La Garza, Director
 Department: Urban County Program Phone: 787-8127 Fax: 318-2988

Steven De La Garza, Urban County Director 

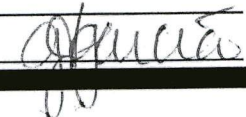
Caption:

1. Requesting authorization to extend the current Homeless Emergency Solutions Grant Program Corona Virus (ESG-CV) subrecipient Memorandum of Understanding (MOU) agreement between Hidalgo County Community Service Agency (CSA) and Hidalgo County Urban County Program (UCP).
2. Requesting approval for Hidalgo County Urban County Program Director to sign the Amendment to the Memorandum of Understanding.

Background:

The Hidalgo County Urban County Program is requesting authorization to extend the current subrecipient Memorandum of Understanding agreement with Hidalgo County Community Service Agency (CSA). This extension will allow an additional three (3) months until December 31, 2023 to expend all available funds and close out the grant year. This extension will not change the scope of work.

APPROVED
 County Commissioners' Court
 DATE: 7/11/23 

Finance Manager: _____
 CDBG/ESG Manager: 

Please initial for approval:

Legal Counsel		Budget		Human Resources			
Dept./Fund No.		Amt. Expended:		Funds/Staffing Budget:	Yes	No	
Account Code:		Impact on Future Budget:		Yes:	No:		

Comments:

Action taken by Commissioner's Court:

Approved		Tabled		Denied		Motion Made by		Seconded		Vote	
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