

PROPERTY MAINTENANCE REVIEW BOARD
Meeting
City of Huber Heights
August 26, 2021

I. Mr. Winkler called the meeting to order at 6:39 p.m.

II. Present at the meeting: Ms. Hess, Ms. Roster, and Mr. Winkler

Members Absent: Mr. Ambrose, Ms. Ballard, Ms. Gray, and Mr. Roberts

Staff Present: Don Millard, Code Enforcement Administrator and Geri Hoskins, Administrative Assistant

III. **Approval of the Agenda**

There were not enough Board Members for a quorum, Agenda could not be approved.

IV. **Swearing of Witnesses**

Mr. Winkler administered the sworn oath to all persons wishing to speak or give testimony regarding items on the agenda. All person's present responded in the affirmative.

V. **Pending Business**

PMRB Case 21-19 Update.

Mr. Millard stated **This is for informational reasons only:**

In my overview in the staff report of July 22, 2021 it is stated that section 1313.04(h)(6) is being violated. Upon further review of the case file, I discovered that letters specifying this code section had not been mailed to the owner. Knowing the letters regarding the violation of section 1313.05 were mailed, I decided mailing the course of letters specific to 1313.04 was the fairest thing to do on behalf of the property owner. While the violation continues and no response has been received from the owner, I felt this Board should be aware of this oversight. Nothing has changed regarding the violation or abatement order. Code Enforcement will move forward as ordered.

VI. New Business

VII. Additional Business

None

VIII. Approval of Minutes

IX. Adjournment

There being no further business to come before the Board, the meeting was adjourned at approximately 6:43 p.m.




Richard Winkler, Chair



Date



Geri Hoskins, Administrative Assistant



Date