



**CITY OF HUBER HEIGHTS  
STATE OF OHIO  
City Council Meeting  
Regular Session  
June 13, 2022  
6:00 P.M.**

**City Hall - Council Chambers - 6131 Taylorsville Road**

1. **Call The Meeting To Order - Mayor Jeff Gore**
2. **Invocation - Pastor Festus Rucigitaramo Of The Dayton Compassion Church At 6875 Old Troy Pike, Huber Heights, Ohio**
3. **Pledge Of Allegiance**
4. **Roll Call**
5. **Approval Of Minutes**
  - A. City Council Meeting Minutes - May 23, 2022
6. **Special Presentations/Announcements**
  - A. Huber Heights Lemonade Day Proclamation Presentation
7. **Citizens Comments**
8. **Citizens Registered to Speak on Agenda Items**

9. **City Manager Report**

10. **Pending Business**

- A. An Ordinance Approving Individual Assessments Amounts And Directing The Director Of Finance Or His/Her Designee To Certify The Amounts To The Applicable County Auditor For Collection, And Declaring An Emergency.  
(second reading)

11. **New Business**

**CITY COUNCIL**

**Anthony Rodgers, Clerk of Council**

- A. A Motion To Appoint Lisa Jeter To The Citizens Water And Sewer Advisory Board For A Term Ending January 1, 2025.
- B. A Public Hearing Scheduled For June 13, 2022, By The Huber Heights City Council For Discussion Of The 2023 Tax Budget.

**ADMINISTRATION**

**Bryan Chodkowski, Interim City Manager**

- C. A Resolution Approving The City Of Huber Heights Five-Year Capital Improvement Plan For 2023-2027.  
(first reading)
- D. A Resolution Adopting A Preliminary Tax Budget For Revenues Of The City Of Huber Heights, Ohio For The Period Beginning January 1, 2023 And Ending December 31, 2023.  
(first reading)
- E. A Resolution Establishing And/Or Amending The City Of Huber Heights Organizational Chart And Authorizing The New Personnel Staffing Levels As Detailed Below.  
(first reading)
- F. An Ordinance Amending Certain Sections Of Part One – Administrative Code Of The Huber Heights Codified Ordinances.  
(first reading)
- G. A Resolution Establishing And/Or Amending The Salary Ranges And Wage Levels For Employees Of The City Of Huber Heights, Ohio.  
(first reading)

- H. A Resolution Authorizing The City Manager To Enter Into A Non-Binding Letter Of Intent For 1.32 Acres (+/-) Of Real Property On Executive Boulevard.  
(first reading)
  
- I. A Resolution Authorizing The City Manager To Submit An Application And To Accept Grant Funds From The State Of Ohio For The American Rescue Plan Act (ARPA) First Responder Wellness, Recruitment, Retention And Resiliency Grant Program.  
(first reading)
  
- J. A Final Resolution For ODOT To Resurface Old Troy Pike (State Route 202) From 200 Feet North Of Fishburg Road To The South City Limit.  
(first reading)
  
- K. A Resolution Authorizing The City Manager To Solicit Requests For Qualifications From Engineering Qualified Consulting Firms To Provide Engineering Design For The Chambersburg Road West Improvements Project.  
(first reading)

12. **City Official Reports and Comments**

13. **Executive Session**

14. **Adjournment**

AI-8434

Minutes A.

**City Council Meeting**

**Meeting Date:** 06/13/2022

Approval of Minutes - 5/23/22

**Submitted By:** Anthony Rodgers

**Department:** City Council

**Council Committee Review?:** None

**Date(s) of Committee Review:** N/A

**Audio-Visual Needs:** None

**Emergency Legislation?:** No

**Motion/Ordinance/** N/A

**Resolution No.:**

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**Agenda Item Description or Legislation Title**

City Council Meeting Minutes - May 23, 2022

**Purpose and Background**

Approval of the minutes from the May 23, 2022 City Council Meeting.

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**Fiscal Impact**

**Source of Funds:** N/A

**Cost:** N/A

**Recurring Cost? (Yes/No):** N/A

**Funds Available in Current Budget? (Yes/No):** N/A

**Financial Implications:**

There are no financial implications to this agenda item.

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**Attachments**

Minutes

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**1. Call The Meeting To Order - Mayor Jeff Gore**

The Huber Heights City Council met in a Regular Session on May 23, 2022. Mayor Jeff Gore called the meeting to order at 6:00 p.m.

**2. Invocation - Pastor Randy Griffith Of The Free Methodist Church At 6875 Old Troy Pike, Huber Heights, Ohio**

**3. Flag Ceremony - Wayne High School Junior ROTC Honor Guard**

**4. Pledge Of Allegiance**

**5. Roll Call**

Present: Richard Shaw, Kathleen Baker, Mark Campbell, Nancy Byrge,  
Glenn Otto, Ed Lyons, Anita Kitchen, Don Webb, Jeff Gore

**6. Approval Of Minutes**

A. City Council Meeting Minutes - May 9, 2022

After the approval of the minutes, Mayor Jeff Gore said there is an item to take care of before getting into the agenda regarding something that happened at the last City Council Meeting when Councilmember Mr. Lyons got up and left in a protest vote. He said he was not sure how that vote played out with the City Charter and what the common law is in the State of Ohio. He said he asked the Law Director, Mr. McDonald, to do research about that matter and on what, if any, effect that would have on the legislation where that particular event happened. He said Mr. McDonald responded to him earlier that afternoon, and he asked Mr. McDonald to read his legal opinion.

A copy of the legal opinion was passed out to all Councilmembers. Law Director Gerald McDonald read his email aloud. In summary, Mr. McDonald's email stated there is nothing in the City Charter or the Rules of Council that gives Councilmembers the power to avoid voting exclusively to avoid a tie-vote situation. He said the only authority for a non-vote is in the Huber Heights Rules of Council, Section 12, which specifies that Councilmembers shall abstain from voting on the formal discussion of any motion or issue wherein the member may have a conflict of interest and they are expected to notify other Councilmembers of the conflict as soon as such conflict becomes evident. He said the law in Ohio is clear, and any Councilmember that is present and refuses to vote is deemed to have acquiesced to the will of the majority of the Councilmembers that do vote. He said the Ohio Supreme Court has held with respect to a City Council, that when all members are present, those who refuse to vote in an election are deemed to have acquiesced in the choice of those who do vote and he cited the case. He said the effect of this ruling is that members cannot, by refusing to vote, defeat the election or divest the body with the power to elect. He cited a case where it was determined that one of the members of the legislative authority did not vote, which prevented the Mayor from having the ability to break a tie. He said the Councilmember was present at the meeting, and his presence was recorded by a statement in the minutes that he was not voting. He said the court noted that as a Councilmember is elected for the purpose of expressing an opinion, "Action, and not inaction, is a duty that he assumes with the office." Id. He said the court held, consistent with prior courts and concluded that "the rule known as the common-law rule is a proper and efficient rule to adopt, in order that municipal business shall be conducted with a proper regard to the wishes of its citizens. This common-law rule may be stated to be that the legal effect of refusing to vote is an acquiescence in the action taken by the majority of those who do vote." Mr.

McDonald said that Mr. Lyons was clearly present at the meeting being seated when his name was called for the vote, and he got up and refused to vote. He said under the rule of Ohio common law, his refusal can be counted as an acquiescence in the action taken by the majority of those who did vote, and as a result, he believes the ordinance to approve the Campbell Berling Basic Development Plan can be deemed to have passed by a vote of 5-3.

Mayor Gore asked Mr. Chodkowski what the next steps would be for the developer and how to change the record.

Mr. Chodkowski said he would defer to the Law Director and Clerk of Council's Office with respect to the next steps to validate the legislation. He said once the vote is certified as accurate and correct, City Staff will contact the applicant to make an application to the Planning Commission for the Detailed Development Plan pursuant to this conversation and the commitment the developer made to the City Council through the Basic Development Plan.

Mr. McDonald said the next step would be for Mayor Gore to sign the legislation to pass it as a 5-3 vote, and he said the ordinance would go into effect in 30 days.

Mr. Otto asked Mr. McDonald if this is the first time this situation has happened since he has been Law Director for the City.

Mr. McDonald said this matter is the first circumstance he has been asked to look into. He said he knows on two other occasions a Councilmember has left, but he does not know the circumstances as he was not present for one of them and the other one happened so many years ago that he does not recall.

Mr. Otto asked if the Law Director was going to have to look at everything that had happened in the past, and anytime anyone had gotten up and walked out, would Council have to change that result?

Mr. McDonald said he only made the opinion as to this particular instance. He said it is very specific as one has to be present and one has to refuse to vote, and in his opinion, both of those happened.

Mr. Otto said that exact example has occurred on multiple occasions since he has been on Council.

Mr. McDonald said he would be glad to look at those instances if needed.

Mr. Otto said he thinks Mr. McDonald will have to and he said if Council is going to stand on this instance, then it will have to stand on all of the instances.

Mr. Lyons said this was the first he had heard of this point and he was not told prior to the meeting. He said Mr. McDonald has some citations from previous decisions which gives credence to the reading. He said the previous court decisions were when members had refused to vote, and Mr. McDonald's opinion is that he refused to vote.

Mr. McDonald said Mr. Lyons stated his action was a protest.

Mr. Lyons said it was a protest, and he did say that, but he left the room. He said once a Councilmember has left the room, it is not a refusal to vote. He said if one has left the meeting, by law one cannot vote. He said that is going to be where litigation from The Oaks is going to come from on this issue. He said he would imagine Mr. McDonald is expecting this to happen. He said he would certainly work favorably with the residents of The Oaks. He said he respected Mr. McDonald and his opinion, but when he stood up and protested and left the meeting, that is a little different than refusing to vote while in a meeting.

Mr. Shaw asked the start and end dates for the residents of The Oaks to go through and push this vote to a ballot measure by contesting this vote.

Mr. McDonald said that it could be contested through a referendum and he does not know right now if it is the date the vote occurred or the date the Mayor signs the legislation because these are unusual circumstances. He said the safest bet is thirty

days from the date when the legislation was passed, but he thinks that would be hard-pressed and it may be challenged if it was two weeks later, but he does not know the answer to that question. He said the ordinance received a 5-3 vote on May 9, 2022 based on this opinion, but the Mayor has not signed the ordinance yet. He said he does not know in terms of a referendum, but he believes it would be the date the legislation was passed by Council, which would be May 9, 2022.

Mr. Shaw said he understands if a piece of legislation is not signed within a certain amount of time, it is null and void and he said he believes the City Charter speaks to that matter. He said he would like an opinion on that issue as well as the referendum time period. He said those issues are very important to a few members of this Council and to residents of The Oaks. He said it could very well make the ballot this November. He asked Mr. McDonald for that information as quickly as possible. He said he was unaware that research was being done.

Mr. McDonald stated for the record that he received the request on Friday and he turned the opinion in on Monday and it was not something that had been in the making for a while. He said he honestly was surprised by the outcome and he was surprised there was a case so on point.

Mr. Shaw said he is surprised as well as this action has taken place multiple times in this Council room over the past ten years and is done throughout the state. He said Mr. McDonald has issued the only opinion he has ever heard on this matter.

**7. Special Presentations/Announcements**

There were no Special Presentations or Announcements.

**8. Citizens Comments**

Jane Deeter from Huber Heights Amateur Radio Club invited Council and City residents to meet with amateur radio operators at Cottonwood Park on June 25, 2022, between 2 p.m. and 10 p.m. for the annual Field Day Event. She said this event is a National Field Day for amateur radio enthusiasts. She provided details about the events of the day and she discussed ham radio operators' roles in the community.

Kevin Brokaw, a representative for Horizon Line Development, said there is a current development agreement with the City for the property on Executive Boulevard. He said after working with the City for over a year, the mixed use development received an abrupt 0-8 vote on May 9, 2022, despite the Planning Commission's recommendation and City Staff's statement of satisfaction and recommendation to move forward with development. He said Council's action occurred without discussion by Council or an opportunity for the development team to address Council's concerns or questions. He said the development team feels this action was a change of course from the last fourteen months of working on this project intimately with City Staff. He said to be dismissed so abruptly without explanation or the chance to respond seemed unfair and not in the spirit of the development agreement. He said the company had not heard a legitimate reason or explanation. He discussed the jobs the development would provide and the revenue the development would provide. He said he is there tonight because he has received no response to telephone messages and followup emails to the City. He said the company is excited to be a part of Huber Heights and he requested a motion for reconsideration be made to give the developer more time to work with the City on the project and to extend the outside closing date in the agreement, which is June 28, 2022, in order to have time to learn Council's concerns and goals, and to try to work to meet those concerns. He said this left turn hit the company out of nowhere. He reviewed the highlights that changed over the course of the project from when it started. He said the development team would like to get back to the relationship they have enjoyed with the City. He said to be abruptly dismissed after working on this project does not feel right and it has not been indicative of the relationship established with City Staff over the last fourteen months. He asked for someone to make a motion to reconsider, and to extend the outside closing date to October 31, 2022 to give the developer time to hear from Council and

to continue to work together to get the project back on track.

Mayor Gore said since this was a 0-8 vote, anybody on Council can make a motion to reconsider. He said any member of Council is welcome to talk about why they voted no on this issue.

Mr. McDonald confirmed to Mr. Shaw that today would be the last opportunity to make a motion to reconsider this item, the motion would have to be seconded, and the motion would need five votes to approve the motion. He said then there would need to be a second vote on what was originally proposed, which was the Basic Development Plan. He said in terms of the development agreement and extending the time, that issue would not be before Council because that issue was not part of the Basic Development Plan.

Mr. Shaw asked Mr. Chodkowski, since the May 9, 2022, City Council Meeting, if there had been any information received that he had not passed on to Council about this project.

Mr. Chodkowski said there is no new information he had received that has not been passed on to Council.

Mr. Shaw said he has been one of the biggest opponents to this project, but he appreciates that Mr. Brokaw addressed Council in a professional manner. He made a motion to reconsider this item to open the discussion back up. He said his vote would not change.

Mr. Otto seconded the motion. He said he did not think he would be swayed, but Mr. Brokaw's approach was very professional, and he would like to give the Councilmembers an opportunity to change their vote. Mr. Otto said Mr. Brokaw commented about working with City Staff and he used the term that City Staff had made some promises. He said, so that it is clear, City Staff has no authority to do such a thing and those decisions are made by Council and City Staff merely accommodates the process. He apologized for any promises made.

Mr. Brokaw said he does not want to characterize the interactions as promises. He said the feeling is more along the lines that everyone was working together and moving forward, and steps were occurring that would be in line with the developer proceeding with the project. He said he did not want to mischaracterize what City Staff had done. He said his statement was more about the positivity and momentum and then the abrupt shift.

On a call of the vote, none voted yea; Ms. Baker, Mr. Campbell, Mrs. Byrge, Mr. Otto, Mr. Lyons, Mrs. Kitchen, Mr. Webb, and Mr. Shaw voted nay. The motion to reconsider fails 0-8.

Mr. Shaw said he was shocked this item failed at the May 9, 2022 City Council Meeting. He said he would like to think comments he made persuaded his colleagues to make that decision. He said there needs to be development in that area that Council can fully agree on. He said that it is an interesting piece of land that needs to be developed the right way. He said he hopes Mr. Brokaw can work with City Staff and redefine the plan and start that process. He said this vote is nothing against Mr. Brokaw or his partners, but he has constituents to whom he has to answer.

Mrs. Kitchen said she is new, but she voted no because people were promised an entertainment district, not housing, and the residents are getting tired of everything being about housing. She said the citizens put her on the dais for that reason.

Mr. Otto said the development leaned too heavily on residential, and he would like to see more commercial development in that area. He said if Mr. Brokaw could find a way to bring something back that fits the entertainment district concept a bit more, that it would do well in the location.

Mr. Brokaw said the developers have been moving this development forward for some time, and this vote happened two weeks ago and they have an outside closing date in the development agreement. He said they would have been ready to break ground in August, 2022. He said the team can make considerations and look at things,



but there is a pending date and he asked that there is an opportunity to bring forward an amendment to the development agreement to give the developers time to react to this action.

Mayor Gore asked Mr. McDonald how this amendment could be done.

Mr. McDonald said a development agreement was passed by Council, and that development agreement would have to come back before Council for an amendment, and there would have to be a vote on whether or not to amend the development agreement in any way.

Mayor Gore said the agreement will be discussed at the June 7, 2022 Council Work Session, and Council will make the decision whether or not to move that forward for a vote to amend the agreement. He thanked Mr. Brokaw for attending the meeting and for his professionalism.

Ms. Cena Buchanan said it was her understanding the Fire Chief had expressed concerns about firefighter fatigue due to short staffing, and she was curious why Council turned down the idea of hiring more Fire Division personnel.

Mayor Gore said firefighter fatigue came up in the first discussion by the Fire Chief, and Council asked for more clarification. He said at the last meeting, the Fire Chief was asked specifically what firefighter fatigue meant. He said even while clarifying, the Fire Chief's recommendation was to not move forward and hire personnel until January, 2023. He said the Fire Chief was clear he believed there would be a much broader candidate pool at that time. He said that is why the legislation failed. He said he voted no because he was listening to the experts rather than Councilmembers' opinions.

Mr. Chodkowski explained from the presentation that the message that needs to be articulated is that which can be predicted can be prevented. He said that was the nature of the presentation and the request. He said in the original presentation there was a lot of analytical data. He said the issue is not what is currently being experienced, but what could be experienced based on those trends. He said this matter is not an issue of inadequate staffing today, this is about taking advantage of data today and looking to the future to minimize the impact on the staff.

Mr. Otto said Mr. Lyons had made comments in the meeting regarding threats, coercion, and things of that sort and he asked Mr. Lyons if he had anything to back those comments up?

Mr. McDonald confirmed anyone on the dais with a no vote could make a motion to reconsider.

Mr. Lyons said he can back up the statements he made.

Mr. Otto said he would like to see what Mr. Lyons is willing to provide. He said Council has been talking about needing additional firefighters for a long time. He said the City got to the point where positions could be placed in the organizational chart, and all of a sudden there was no need for the positions. He said he finds that to be off, and he would appreciate it if anyone who voted against that measure would make a motion to reconsider.

Ms. Baker said the City is going to hire more firefighters, but it is not time. She said it will be a period of time before new candidates finish their schooling and are certified by the state.

Mayor Gore said the City will look to allocate funding to hire personnel in January, 2023. He said it was the recommendation of the Fire Chief to hire personnel at that time to make sure there is a much broader candidate pool.

Mrs. Kitchen made a motion to reconsider the supplemental appropriations legislation for the Fire Division staffing; Mr. Otto seconded the motion.

Mayor Gore said this legislation was to approve the funding based on the organizational chart.

Mr. Otto asked if there would be an opportunity to review the information he had requested from Mr. Lyons before voting for the legislation.

Mr. McDonald said a motion to reconsider can be made which brings the item back on the table and then a motion could be made to table the item and push it to another meeting to get more information.

Mayor Gore said he would like to request information too. He said back when there was a motion and three firefighters were hired back in 2018, Mr. Otto was a no vote, so he finds it disingenuous that Mr. Otto brought up that Council has been talking about hiring firefighters for a long time, but the last time there was a vote to hire firefighters, Mr. Otto voted no.

Mr. Otto said that vote was four years ago.

Mayor Gore said he would like the information from those minutes of that vote, and he thinks that was in May or June of 2018. He said he would like a copy of those minutes to see what the actual roll call vote was for that vote. He said the current level on the organizational chart is 39 firefighters.

Mr. Otto said he was in the same boat the Mayor stated he was in earlier. He said if the Fire Chief said the City needed new personnel and the Finance Director said the City could afford the personnel, he was in favor; otherwise, he was not in favor. He said if now what Mr. Lyons stated is true and there has been something that caused the Fire Division to state they do not need new personnel when they actually do, that gives him pause.

Mayor Gore said he remembers Fire Chief Mark Ashworth at that meeting and Council Work Sessions on different occasions stating the City needed three additional firefighters as soon as possible. He said there were still no votes.

Mr. Otto said it should make Mayor Gore wonder how the opinion has changed and how the population has grown.

Mayor Gore said the Fire Chief's opinion did not change, but the firefighters would be hired after there is a bigger pool to choose from. He said that was the presentation he gave: four new personnel in 2023, one being a Captain's position in an administrative role, followed by three more firefighters in 2024. He said since 2019, City Staff and the Fire Chief have always said the staffing levels are good. He said on top of that, there will be presentations from the Police Chief and Public Works Manager to review the needs of those departments/divisions. He said it does not seem financially responsible to move that matter forward when there are so many unknowns.

Mr. McDonald confirmed to Mr. Lyons that the legislation being reconsidered was a supplemental appropriations amendment to Ordinance No. 2021-O-2511 for Fire Division staffing.

Mr. Lyons read an email he sent to Councilmembers during this meeting regarding texts he received from Huber Heights Firefighter/Paramedic and President of the IAFF 2926 Mark Haun regarding firefighter staffing levels from December 8, 2020. He said that was from when the City Manager played a shell game on three additional firefighters. He said this text was verified publicly by Firefighter Mark Haun during a recent Council Work Session in which he spoke. He read the text from himself to Mr. Haun stating that this is a low priority to Council. He said a Councilmember told him that if the firefighters do not complain, it is not a problem. In his text, he asked Mr. Haun how he should handle it. He read a text from Mr. Haun stating if this is in regard to anything related directly to Huber Heights, he has been told he is not allowed to address Council. He said out of fear of losing his job, he prefers to discontinue any further conversation. Mr. Lyons said this is an old argument and it is called the Huber Heights Two Step. He said leadership in the City will tell the City Manager what they want to hear, and the City Manager will then send that information to the Directors or parrot that information at a City Council Meeting, so at the City Council Meeting that information is all Council hears. He said the argument is that these individuals are the experts in the field, this is the City Manager, this is the Fire Chief. He said one has to disagree with them as a Councilmember and argue with the Fire Chief about

firefighters. He said this was bad, frustrating, disingenuous, and so many words he cannot describe. He said to have this happen to a firefighter is reprehensible. He said firefighter fatigue was very important in one meeting, but in the next meeting, the Fire Chief said it is important but it can wait until next year. He said there is or there is not firefighter fatigue. He said the presentation the Fire Chief gave expected seven new positions over the next two years. He said the president of the union said call numbers were up prior to 2021. He discussed sources of funding that he had found, but he was told it was not a valid source. He said the other argument was the pie was only going to be so big, and Council still needed to hear from the Police Division and the Public Works Division. He said that comment was weeks ago and there have been two Council Work Sessions. He asked how genuine that argument was when there have been no presentations. He said these are arguments being used just to say no, but this is the Huber Heights Two Step. He said the Mayor and the Vice Mayor both voted against this item.

Mr. Shaw asked Mr. Lyons if the firefighter and union president was aware he was going to release that information.

Mr. Lyons said he had not had any contact with him prior to this meeting other than when Mr. Haun was here, and he asked him if he had been coerced or threatened in his job or his future. He said at that time, Mr. Haun confirmed this text existed.

Mr. Shaw said he does recall those comments, and he hopes his colleagues vote to affirm the motion to reconsider. He said he thinks a full internal and external investigation needs to occur because, in light of the comments made between the Mayor and Mr. Otto regarding 2018 and comments made by the Finance Director during a FEMA grant discussion, he believes this information may have deeper roots to it as well. He thanked Mr. Lyons for bringing that matter forward and protecting the City and taxpayers. He said he hopes this Council will move forward with a full investigation to get to the bottom of that matter.

On a call of the vote, Mr. Campbell, Mr. Otto, Mr. Lyons, Mrs. Kitchen, and Mr. Shaw voted yea; Mrs. Byrge, Mr. Webb and Ms. Baker voted nay. The motion to reconsider passes 5-3.

Mr. Shaw said he wanted to compel this item to be on the agenda at the next Council Work Session; Mrs. Kitchen and Mr. Otto concurred.

Mayor Gore said this item will be on the agenda at the next Council Work Session.

Mr. Lyons asked if this item could be voted on now. He asked Mr. Shaw if he intended not to vote on this item tonight.

Mr. McDonald said Council just voted to reconsider. He said it was now like any ordinance presented for the first time before Council. He said it should be read and handled as if in the first reading. He said the motion would be a motion to adopt.

Mr. Lyons moved to adopt; Mr. Shaw seconded the motion.

Mr. Shaw said in answer to Mr. Lyons, it is his hope to add an item to the Council Work Session agenda about an investigation to move forward with his allegations. He said as far as bringing a vote up on the supplemental appropriations ordinance from the May 9, 2022 City Council Meeting, he has no problem moving that vote forward tonight.

Ms. Powell read the ordinance by title.

Mrs. Kitchen asked if she votes on this ordinance, would it still be discussed at Council Work Session.

Mr. Campbell asked if a no vote would allow this ordinance to go back to a Council Work Session.

Mr. McDonald said a no vote would end this matter. He said Mr. Lyons made a motion to adopt this ordinance, and if it fails tonight, it fails. He said if it passes, it passes.

Mr. Webb clarified that the Fire Chief stood before Council and said new personnel would be hired in January, 2023 and that is why the motion failed. He said if the Fire Chief stands before him and tells him he needs personnel this week, he will have his vote. He said if the Fire Chief states 2023 is the appropriate time to hire the firefighters, he will stand with the Fire Chief.

On a call of the vote, Mr. Otto, Mr. Lyons, Mrs. Kitchen, and Mr. Shaw, voted yea; Mrs. Byrge, Mr. Webb, Mrs. Baker, and Mr. Campbell voted nay. The vote on the motion to adopt tied 4-4. Mayor Gore cast a tie-breaking vote nay. The motion failed 4-5.

Mr. Shaw asked Mr. McDonald to explain the referendum process and what residents needed to do to get this matter on the ballot.

Mr. McDonald explained the referendum process.

**9. Citizens Registered to Speak on Agenda Items**

Ms. Powell said there are three citizens registered to speak on Item 12-D.

**10. City Manager Report**

Interim City Manager Bryan Chodkowski said the Arts and Beautification Commission is accepting nominations for the 2022 Beautification Awards. He said the Kroger Aquatic Center is set to open on May 28, 2022. He said the Police Division is accepting enrollment through June 1, 2022 for Safety Town. He said Safety Town will take place June 20-24, 2022 and June 27, 2022 to July 1, 2022. He said information about all of these items can be found on the City's website.

Ms. Baker asked about the status of the Riverside and Dayton development properties.

Mr. Chodkowski said City Staff just heard back about a week and a half ago from the Ohio Division of Natural Resources. He said City Staff wanted to make sure that some of the terms and provisions of the agreement would not invalidate the request for the grant. He said City Staff were not able to make the last Council Work Session deadline, and this item will be on the agenda at the June 7, 2022 Council Work Session.

Mrs. Kitchen asked for a status on the Community Park playground equipment.

Mr. Chodkowski said the installation was supposed to begin last week, and he will get an update and will follow up with Council.

**11. Pending Business**

There was no Pending Business.

**12. New Business**

**CITY COUNCIL**  
**Anthony Rodgers, Clerk of Council**

- A. A Motion To Reappoint Tina Daniel And Laura Shelton To The Arts And Beautification Commission For A Term Ending June 30, 2025.

Deputy Clerk of Council Karen Powell said City Staff recommended these reappointments to the Arts and Beautification Commission. She said the current terms for these individuals end on June 30, 2022.

Mayor Gore said the Council Work Session recommendation was to adopt this item this evening.

Mrs. Byrge moved to adopt; Ms. Baker seconded the motion. On a call of the vote, Mr. Otto, Mr. Lyons, Mrs. Kitchen, Mr. Webb, Mr. Shaw, Ms. Baker, Mr. Campbell, and Mrs. Byrge voted yea; none voted nay. The motion passes 8-0.

- B. A Motion To Direct The Clerk Of Council To Respond To The Ohio Division Of Liquor Control With No Objections In Reference To Transfer Of Liquor Permit #0218537 For Anika Group, Inc. DBA Marathon At 8001 Brandt Pike, Huber Heights, Ohio, 45424 To Liquor Permit #2458001 For JL Enterprises, LLC DBA Marathon At 8001 Brandt Pike, Huber Heights, Ohio 45424.

Ms. Powell said this item is a transfer of a C1/C2 liquor permit from the previous owner to the new owner at this location.

Mayor Gore said the Council Work Session recommendation was to adopt this item this evening.

Ms. Baker moved to adopt; Mr. Otto seconded the motion.

Mr. Shaw asked for an update on the Marathon gas station situation. He said it was recently discovered that there is a second gas station serving shots on Brandt Pike. He asked the Law Director and Interim City Manager for an official update.

Mr. McDonald said regarding the Marathon gas station on Old Troy Pike, an objection was filed and notice was received that a hearing would be scheduled in August, 2022. He said regarding the newly discovered gas station, he is looking into how a gas station can get a D5 liquor license. He said he had made inquiries with the Ohio Division of Liquor Control to find out how it was permitted in the first place. He said a D5 liquor license is for nightclubs and restaurants. He said there may be some loophole he does not know about. He said this matter is ongoing.

Mr. Shaw said Council was told by the Police Chief and City Staff that the Marathon gas station was the only establishment with a D5 liquor license, and now there is a second one. He said he is concerned there may be more. He requested to compel the Interim City Manager to ask the Zoning Division and Police Division to have ready for Council at the next Council Work Session a review of all non-corporate owned gas stations in the City limits. He said this issue needs to be under control. He said the new gas station on Brandt Pike is operating a full bar. He said for the establishment on Brandt Pike, he would like to know what options are needed for a precinct ballot issue to shut it down.

Mayor Gore said the location on Brandt Pike was formerly the Double Deuce bar. He said it did not occur to him to question what type of license was being transferred at that time.

Mr. McDonald said the liquor license was transferred to someone doing business as Double Deuce. He said when one looks at it, it looks like somebody bought Double Deuce. He said until the transfer is complete, the gas station is doing business as Double Deuce.

Mayor Gore said he agreed with Mr. Shaw and asked Mr. Chodkowski, and he asked what the time frame was that Mr. Chodkowski could have that information back from the Police Chief and ready to present a full report to Council.

Mr. Chodkowski said he cannot answer that until he talks with Police Chief Lightner tomorrow, and he will email Council with an appropriate schedule to return that information.

On a call of the vote, Mr. Lyons, Mrs. Kitchen, Mr. Webb, Mr. Shaw, Ms. Baker, Mr. Campbell, Mrs. Byrge, and Mr. Otto voted yea; none voted nay. The motion passes 8-0.

- C. Public Notice: In Compliance With Ohio Revised Code Section 145.381(B)(1) – Re-Employing Retirant, The City Of Huber Heights Gives Public Notice That Anthony C. Rodgers, Clerk Of Council, Will Be Retired In July 2022 And Is Seeking Employment With The City Of Huber Heights. The City Of Huber Heights Will Hold A Public Meeting On The Issue Of Anthony C. Rodgers Retiring And Being Re-Hired As The Clerk Of Council At The City Of Huber Heights At The July 5, 2022, Council Work Session At 6:00 P.M. To Be Held In The Council Chambers At Huber Heights City Hall, 6131 Taylorsville Road, Huber Heights, Ohio 45424.

Ms. Powell read the public notice as stated on the agenda. There was no discussion on this agenda item.

- D. A Resolution To Appoint John Russell To The Position Of City Manager Of The City Of Huber Heights.  
(first reading)

Mayor Gore said Mr. McDonald prepared an Exhibit A to this resolution, and he knows there are citizens present to speak on this agenda item. He said Council needs to discuss the Exhibit A in Executive Session and then once Council comes back it will hear Citizens Comments before any action is taken.

Ms. Powell said the motion is to go into Executive Session to consider the appointment, employment, and compensation of a public employee.

Ms. Baker moved to enter into Executive Session to consider the appointment, employment, and compensation of a public employee; Mrs. Byrge seconded the motion. On a call of the vote, Mrs. Kitchen, Mr. Webb, Ms. Baker, Mr. Campbell, Mrs. Byrge voted yea; Mr. Shaw, Mr. Otto, and Mr. Lyons voted nay. The motion passes 5-3.

City Council went into Executive Session at 7:30 p.m. Mr. Lyons left the meeting at 7:30 p.m.

City Council adjourned from Executive Session at 8:42 p.m.

Mayor Gore said the discussion in Executive Session was about the proposed Exhibit A to the actual resolution, but it was not part of the meeting packet.

During Executive Session, more Citizens Registered To Speak Forms on Item 12-D were left on the dais.

Mr. David Johnson said he is a former Vice Chair of the Property Maintenance Review Board and knows about City government. He said the City Manager should be familiar with the City of Huber Heights, commercial and retail businesses, police, fire, and residential areas. He said this person should have the ability to negotiate contracts, and understand the City's policies and by-laws. He said he was supporting John Russell as the new City Manager.

Mrs. Yolanda Stephens said she has concerns regarding the City Manager search process. She said she is well versed and educated on fair and equitable recruitment practices. She said there is bias in the selection process utilized to select the final candidate. She read a statement regarding research on bias and unfair hiring processes. She said the outline of requirements for this position is not apparent in the selected resume. She said an African American male was one of the four finalists who possessed all of the qualifications, yet Council chose a candidate who did not possess the qualifications. She asked if Council ranked the required skills of a candidate and if a scoring sheet was used. She said the Culture and Diversity Citizen Action Commission serves as a review advisory panel for bias-based issues within the community. She said the commission is represented tonight to stand against a biased

hiring process that impedes the City from hiring the most qualified candidate. She asked that the community be involved in these processes that affect the community at large.

Ms. Rhonda Sumlin said she is vested in this City, and she loves this City. She said each and every Councilmember looked at the commission members and said diversity, equity, and inclusion mattered. She said she wants to believe that it did, and there is another part of her that believes it is a ploy because it was an election year. She said everyone on the dais has a political agenda, and she asked the Councilmembers to separate the political agenda from the morality, integrity, and transparency that everyone talked about during the election year. She asked if Council is being open, honest, and transparent in this selection process as the optics do not look good. She asked if the Council was okay with not honoring the promises made to constituents. She talked about unconscious bias that she thinks the Councilmembers have. She asked Council if they feel what they are doing is the best for the City. She said she hopes Council wants the best for everyone in the City, not just the citizens who look like Council or subscribe to their political agendas, because then it looks like the good ol' boy network. She said of the final four candidates, two clearly stood out. She said she hopes Mr. Smith was not eliminated because of bias. She said another candidate, Mr. Simms, stood out to her. She said he is progressive in his thinking, has two masters degrees, and is experienced in urban planning. She said he could take Huber Heights to another level. She said John Russell is a wonderful person, has great passion, and is a loyal member of the community. She said that does not mean he is ready for the job of City Manager. She said if all people needed was an Associate Degree, so many people would have signed up to be the City Manager of Huber Heights. She asked why Council asked for one thing, and then voted on someone who had less. She said it was not fair. She read the legislation establishing the Culture and Diversity Citizen Action Commission. She said if a scoring card was not used, the process was biased.

Ms. Reneisha Quinney said she has lived in Huber Heights for 15 years. She said what is going on within the City discerns her within her soul. She said education and experience is very important. She said the gentleman Council has in mind is not there yet and still has a lot to learn. She said she questions why the recommendations regarding requirements were placed out for an individual to apply for a prestigious position. She asked if the City has transparency. She said there is a lot to work on in the City. She said there are only two people that are qualified for the position. She said she hates to see the City going backward instead of forward. She said Huber Heights is a beautiful City with so much to give. She said if the City is stagnant, the City cannot move forward. She said this decision made no sense. She said there needs to be diversity in the City and work within the City. She said she wanted to see a rainbow of colors.

Ms. Powell said she received a form for a citizen to speak, but the topic of discussion would be more for Citizens Comments. She invited the citizen to come back and speak at another meeting.

Ms. Sumlin said the citizen would email Council.

Mayor Gore said the discussion in Executive Session was the amendment to the resolution to add Exhibit A. He asked for a motion to amend the resolution to add the discussed Exhibit A.

Mrs. Byrge moved to amend the resolution to add Exhibit A; Ms. Baker seconded the motion. On a call of the vote, Mr. Webb, Ms. Baker, Mr. Campbell, and Mrs. Byrge voted yea; Mr. Shaw, Mr. Otto and Mrs. Kitchen voted nay. The motion fails 4-3.

Mayor Gore said he would call a City Council Special Meeting tomorrow and Council will go through this exercise again.

Mr. Otto thanked everyone who came out to speak on this tonight. He said he took a lot of flack a little over a year ago because he abstained from a vote. He said he explained himself as openly and honestly as he could to try to get people to understand that his reason for his abstention was that he was concerned with the process, that it was rushed, and not being done properly, and all that the City would end up with was a piece of paper that said a lot of nice things and Council would end up doing

nothing. He said he was right and he was sorry. He said he wished this matter had turned out differently. He said his chosen candidates were the same as the commission members.

Mrs. Byrge said, based on the case Mr. McDonald read earlier, Mr. Lyons was present at the meeting.

Mr. McDonald said Mr. Lyons was not present at the time of the vote. Mr. McDonald said Mayor Gore would need to call a City Council Emergency Meeting for tomorrow as otherwise, the meeting would need a 24-hour notice.

Mayor Gore announced a City Council Emergency Meeting at 7:00 p.m. on May 24, 2022. He said a 24-hour notice of the meeting was not required if the goal was to take action.

## **ADMINISTRATION**

### **Bryan Chodkowski, Interim City Manager**

- E. An Ordinance Approving Individual Assessments Amounts And Directing The Director Of Finance Or His/Her Designee To Certify The Amounts To The Applicable County Auditor For Collection, And Declaring An Emergency.  
(first reading)

Mr. Chodkowski said this legislation represents \$17,000.00 worth of property maintenance charges.

Mayor Gore said the Council Work Session recommendation was to pass this item to a second reading. He said this item will be passed to a second reading.

- F. A Resolution To Approve The Sale Of Property To Tri-Cities North Regional Wastewater Authority Under Certain Terms And Conditions.  
(first reading)

Mr. Chodkowski said this item is for the sale of 17 acres of property comprised of six parcels which were formerly the City's well field. He said City Staff recommended Council authorize the sale to Tri-Cities Wastewater Authority for \$1 for each parcel to allow Tri-Cities to expand its facility in the future.

Mayor Gore said the Council Work Session recommendation was to adopt this item.

Mr. Shaw moved to adopt; Mrs. Byrge seconded the motion. On a call of the vote, Mr. Shaw, Ms. Baker, Mr. Campbell, Mrs. Byrge, Mr. Otto, Mrs. Kitchen, and Mr. Webb voted yea; none voted nay. The motion passes 7-0.

- G. A Resolution Authorizing The City Manager To Execute Leases For 6037 Brandt Pike And 6067 Brandt Pike, Huber Heights, Ohio.  
(first reading)

Mr. Chodkowski said this resolution authorizes the execution of leases for 6037 and 6067 Brandt Pike as was discussed with Council in Executive Session on May 17, 2022.

Mayor Gore said the Council Work Session recommendation was to adopt this item.

Mrs. Byrge moved to adopt; Mr. Shaw seconded the motion. On a call of the vote, Ms. Baker, Mr. Campbell, Mrs. Byrge, Mr. Otto, Mrs. Kitchen, Mr. Webb, and Mr. Shaw voted yea; none voted nay. The motion passes 7-0.



- H. A Resolution Authorizing The City Manager To Solicit, Advertise And Receive Bids From Qualified Firms For The East Water Main Extension Project.  
(first reading)

Mr. Chodkowski said this legislation is to authorize the solicitation of bids for the extension of the water main northeast on Bellefontaine Road to service Center Point 70, making the City the water service provider for that area and replacing Clark County.

Mrs. Byrge moved to adopt; Ms. Baker seconded the motion. On a call of the vote, Mr. Campbell, Mrs. Byrge, Mr. Otto, Mrs. Kitchen, Mr. Webb, Mr. Shaw, and Ms. Baker voted yea; none voted nay. The motion passes 7-0.

- I. A Resolution Declaring Certain City Property As No Longer Required For Municipal Purposes As Surplus And Authorizing Disposal Of Said Property.  
(first reading)

Mr. Chodkowski said this legislation authorizes City Staff to begin the release and sale of City vehicles that are being replaced by the Enterprise Fleet Management Program.

Mayor Gore said the Council Work Session recommendation was to adopt this item.

Mr. Otto moved to adopt; Mr. Webb seconded the motion. On a call of the vote, Mrs. Byrge, Mr. Otto, Mrs. Kitchen, Mr. Webb, Mr. Shaw, Ms. Baker, and Mr. Campbell voted yea; none voted nay. The motion passes 7-0.

**13. City Official Reports and Comments**

Mr. Otto said his son just got married over the weekend, and he is proud and happy. He wished Mr. Shaw a Happy Birthday. He said he would not be able to attend the City Council Emergency Meeting tomorrow night as his youngest son is on leave and he has plans.

**14. Executive Session**

There was no need for another Executive Session.

**15. Adjournment**

Mayor Gore adjourned the Regular Session City Council Meeting at 9:18 p.m.

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

AI-8465

Special Presentations/Announcements A.  
City Council

**City Council Meeting**

**Meeting Date:** 06/13/2022

Huber Heights Lemonade Day Proclamation Presentation

**Submitted By:** Anthony Rodgers

**Department:** City Council

**Council Committee Review?:** None

**Date(s) of Committee Review:** N/A

**Audio-Visual Needs:** None

**Emergency Legislation?:** No

**Motion/Ordinance/  
Resolution No.:**

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**Agenda Item Description or Legislation Title**

Huber Heights Lemonade Day Proclamation Presentation

**Purpose and Background**

The City of Huber Heights and River Valley Credit Union are co-sponsoring Huber Heights Lemonade Day on Saturday, June 18, 2022. Mayor Jeff will be making a mayoral proclamation presentation for Huber Heights Lemonade Day to publicize the event.

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**Fiscal Impact**

**Source of Funds:** N/A

**Cost:** N/A

**Recurring Cost? (Yes/No):** N/A

**Funds Available in Current Budget? (Yes/No):** N/A

**Financial Implications:**

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**Attachments**

Proclamation

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# Huber Heights Lemonade Day Mayoral Proclamation

**WHEREAS,** Lemonade Day is good for kids, good for business, and good for Huber Heights. River Valley Credit Union is bringing this innovative program to Huber Heights and surrounding communities.; and

**WHEREAS,** Lemonade Day is a free program dedicated to teaching children how to start, own and operate their own business through the simple and time-honored act of building and running a lemonade stand; and

**WHEREAS,** Lemonade Day provides youth with free materials and support. The young entrepreneurs who participate in the program earn money and are taught to "spend a little, save a little and share a little," donating a portion of their profits to any local charity of their choice; and

**WHEREAS,** Lemonade Day is a day of learning and celebrating Huber Heights' future, and on June 18, 2022, every citizen has a job of either buying or helping children sell lemonade, and the citizens of Huber Heights are encouraged to simply purchase a cup of lemonade from one of the youth participating in the program to demonstrate how the community cares for the future of youth; and

**WHEREAS,** Lemonade Day provides fun, proactive and experiential programs infused with life skills, character education and entrepreneurship; and

**WHEREAS,** the City of Huber Heights salutes and commends the sponsors, organizers, and participants of this innovative program and extends best wishes to all for a successful and rewarding experience.

**NOW, THEREFORE,** I, Jeff Gore, Mayor of the City of Huber Heights, Ohio, do hereby proclaim Saturday, June 18, 2022, in Huber Heights, Ohio as:

## **LEMONADE DAY**

**IN WITNESS WHEREOF,** I have hereunto set my hand and caused the Seal of the City of Huber Heights to be affixed this 13th day of June in the Year of Our Lord, Two Thousand and Twenty-Two.

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JEFF GORE  
MAYOR

AI-8435

Pending Business A.  
City Manager

**City Council Meeting**

**Meeting Date:** 06/13/2022

County Assessments Authorization

**Submitted By:** Jim Bell

**Department:** Finance

**Division:** Accounting

**Council Committee Review?:** Council Work Session

**Date(s) of Committee Review:** 05/17/2022

**Audio-Visual Needs:** None

**Emergency Legislation?:** Yes

**Motion/Ordinance/  
Resolution No.:**

**Agenda Item Description or Legislation Title**

An Ordinance Approving Individual Assessments Amounts And Directing The Director Of Finance Or His/Her Designee To Certify The Amounts To The Applicable County Auditor For Collection, And Declaring An Emergency. (second reading)

**Purpose and Background**

Montgomery County requires all communities to pass separate legislation for assessments that are to be added to the tax duplicate. Before the City can assess property for such things as grass/weed charges, property maintenance abatement, unpaid water and sewer, etc., the City must pass legislation specifically identifying the property and the amount of the assessment. Details of each assessment can be found in Exhibit A, which is attached to this legislation. The assessments requested in this legislation are only for trash/litter, property maintenance abatement, and grass/weed charges. Assessments are based on collection for City services previously provided; therefore, City Staff are asking that this item be passed as emergency legislation.

**Fiscal Impact**

**Source of Funds:** N/A

**Cost:** N/A

**Recurring Cost? (Yes/No):** N/A

**Funds Available in Current Budget? (Yes/No):** N/A

**Financial Implications:**

**Attachments**

Ordinance  
Exhibit A

CITY OF HUBER HEIGHTS  
STATE OF OHIO

ORDINANCE NO. 2022-O-

APPROVING INDIVIDUAL ASSESSMENTS AMOUNTS AND DIRECTING THE DIRECTOR OF FINANCE OR HIS/HER DESIGNEE TO CERTIFY THE AMOUNTS TO THE APPLICABLE COUNTY AUDITOR FOR COLLECTION, AND DECLARING AN EMERGENCY.

WHEREAS, pursuant to Section 6, Article XVIII of the Ohio Constitution the General Assembly has enacted general laws stating purposes for which municipalities may assess specially benefited property; and

WHEREAS, these laws include Ohio Revised Code Sections 727.01, 727.011, 727.012, 727.013, 729.06, 729.11, 1710.01(h) and others, which authorize the City to levy and collect special assessments upon the abutting, adjacent, and contiguous, or other specially benefited, lots or lands in the municipal corporation, for among other things, any part of the cost connected with the improvement of any street, public road, place, boulevard, parkway, or park entrance or an easement of the municipal corporation; sidewalk construction; sewers; sewage disposal works and treatment plants, sewage pumping stations, water treatment plants, water pumping stations, reservoirs, and water storage tanks or standpipes, together with the facilities and appurtenances necessary and proper therefore; drains, storm-water retention basins, watercourses, water mains, or laying of water pipe; lighting; any part of the cost and expense of planting, maintaining, and removing shade trees thereupon; any part of the cost and expense of constructing, maintaining, repairing, cleaning, and enclosing ditches; and

WHEREAS, for such approved assessments, the County Auditor is to act at the direction, or on behalf, of a municipality with respect to collection of such assessments R.C. 727.30; (R.C. 727.33); and

WHEREAS, the General Assembly has also enacted laws that require a County Auditor to act at the direction, or on behalf, of a municipality with respect to collection of certain costs assessed to properties including but not limited to R.C 743.04, 715.261 and 731.51-54; and

WHEREAS, as a result of the foregoing, the City of Huber Heights has passed, and will in the future pass, laws to assess real property for all or part of the cost of a public improvement and/or certain permitted costs of abatement or collection, including but not limited to Ordinance No. 97-O-997 codified as Huber Heights Code Section 175.04 Assessments for Capital Improvement Projects (for sanitary sewer, water, sidewalks and drive aprons, roadways and storm sewers); Ordinance No. 90-O-419 codified as Huber Heights Code Section 919.01 (street lighting); Ordinance No. 2009-O-1771 codified as Huber Heights Code Section 929.16 (unpaid water service); Ordinance No. 1996-O-856 codified as Huber Heights Code Section 923.08 (unpaid sanitary sewer); Ordinance No. 2002-O-1325 codified as Huber Heights Code Section 922.32 (stormwater); Ordinance No. 2014-O-2096 codified as Huber Heights Code Section 521.11 (nuisance in the right of way); Huber Heights Code Section 911.02 (sidewalk repair); Ordinance No. 2002-O-1324 and No. 2011-O-1897 (weed cutting assessment); Huber Heights Code Sections 925.05 (lower Rip Rap Road sewer district assessment), 952.04 (nuisance abatement for false alarms), 521.081, (littering and deposit of garbage) and such other ordinances or resolution that may be passed from time to time pursuant to these codified laws; and

WHEREAS, in order to better track and account for authorized legal assessments and the amounts due to the City, City Council has determined it is in the best interest of the citizens to pass this Ordinance setting forward the applicable properties and assessment amounts to be certified to the County for collection; and

WHEREAS, the assessments set forth in Exhibit A have been authorized by the City Council of the City of Huber Heights and are required by law to be assessed and collected by the County on behalf of the City.

NOW, THEREFORE, BE IT ORDAINED by the City Council of Huber Heights, Ohio that:

Section 1. The properties set forth on the attached Exhibit A, which is incorporated herein by this reference, are to be assessed in the amount also set forth on the applicable section of Exhibit A unless payment is made within the time frame set forth in the applicable section of Exhibit A.

Section 2. In the event a payment for the amount or any portion of the amount set forth in Exhibit A is received by the City prior to final assessment date set forth in Exhibit A, which is the same date set forth in the notice sent to such property owner, the Director of Finance, or his/her designee is authorized to remove or revise such assessment from Exhibit A prior to certification to the County Auditor.

Section 3. The Director of Finance or his/her designee is instructed to certify this Ordinance, including the final assessed properties in Exhibit A, to the applicable County Auditor for collection.

Section 4. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council and of any of its Committees that resulted in such formal action were in meetings open to the public and in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Section 5. This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety and welfare and for the further reason that finalizing and certifying assessment at the earliest time is necessary to timely establish a lien and protect the City's interest in payment of amounts owed to the City; therefore, this Ordinance shall take full force and effect immediately upon its adoption by Council.

Passed by Council on the \_\_\_\_\_ day of \_\_\_\_\_, 2022;  
\_\_\_\_\_ Yeas; \_\_\_\_\_ Nays.

Effective Date:

AUTHENTICATION:

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

**EXHIBIT A**

Project No	Project Desc	Parcel ID	Address	Total to be Assessed	Tax Year	Begin Collection	Owner Due Date
31850	Trash/Litter	P70 04003 0131	5553-5629 Old Troy Pike	\$ 665.48	2022	February 2023	April 15, 2022
31850	Trash/Litter	P70 01603 0015	6124 Tomberg St	\$ 596.20	2022	February 2023	April 15, 2022
31850	Trash/Litter	P70 01714 0019	7044 Hubbard Dr	\$ 1,814.92	2022	February 2023	April 15, 2022
31850	Trash/Litter	P70 01012 0005	5759 Resik Dr	\$ 422.80	2022	February 2023	April 15, 2022
31850	Trash/Litter	P70 00115 0013	5441-5447 Lofino Ct	\$ 351.80	2022	February 2023	April 15, 2022
			<b>TOTAL TRASH/LITTER</b>	<b>\$3,851.20</b>			

Project No	Project Desc	Parcel ID	Address	Total to be Assessed	Tax Year	Begin Collection	Owner Due Date
31950	Property Maintenance	P70 01404 0041	5479 Naughton Dr	\$ 1,648.03	2022	February 2023	April 15, 2022
31950	Property Maintenance	P70 00913 0033	4690 Longfellow Ave	\$ 423.55	2022	February 2023	April 15, 2022
31950	Property Maintenance	P70 01408 0042	5701 Belmar Dr	\$ 677.01	2022	February 2023	April 15, 2022
31950	Property Maintenance	P70 00908 0008	5230 Monitor Dr	\$ 2,346.23	2022	February 2023	April 15, 2022
			<b>TOTAL PROPERTY MAINT</b>	<b>\$5,094.82</b>			

Project No	Project Desc	Parcel ID	Address	Total to be Assessed	Tax Year	Begin Collection	Owner Due Date
31500	Grass/Weeds	P70 01515 0013	4877 Fishburg Rd	\$ 345.53	2022	February 2023	April 15, 2022
31500	Grass/Weeds	P70 00908 0008	5230 Monitor Dr	\$ 300.53	2022	February 2023	April 15, 2022
31500	Grass/Weeds	P70 01415 0030	5496 Broomall St	\$ 345.53	2022	February 2023	April 15, 2022
31500	Grass/Weeds	P70 01611 0031	7084 Claybeck Dr	\$ 334.28	2022	February 2023	April 15, 2022
31500	Grass/Weeds	P70 00913 0004	4427 Kitridge Rd	\$ 300.53	2022	February 2023	April 15, 2022
31500	Grass/Weeds	P70 00913 0010	4457 Kitridge Rd	\$ 311.78	2022	February 2023	April 15, 2022
31500	Grass/Weeds	P70 01417 0018	5788 Benedict Rd	\$ 311.78	2022	February 2023	April 15, 2022
31500	Grass/Weeds	P70 02021 0009	5985 Fox Trace Ct	\$ 323.03	2022	February 2023	April 15, 2022
31500	Grass/Weeds	P70 01506 0020	5539 Leibold Dr	\$ 311.78	2022	February 2023	April 15, 2022
31500	Grass/Weeds	P70 01616 0007	6001 Corsica Dr	\$ 323.03	2022	February 2023	April 15, 2022
31500	Grass/Weeds	P70 02021 0009	5985 Fox Trace Ct.	\$ 323.03	2022	February 2023	April 15, 2022
31500	Grass/Weeds	P70 02027 0020	5675 Cottonwood Ct	\$ 306.78	2022	February 2023	April 15, 2022
31500	Grass/Weeds	P70 00306 0018	7210 Kirkwood Dr	\$ 300.53	2022	February 2023	April 15, 2022
31500	Grass/Weeds	P70 03909 0080	7536 Brandt PK	\$ 311.78	2022	February 2023	April 15, 2022
31500	Grass/Weeds	P70 01718 0007	5656 Bellefontaine Rd	\$ 345.53	2022	February 2023	April 15, 2022
31500	Grass/Weeds	P70 01404 0059	4918 Neptune Ln	\$ 311.78	2022	February 2023	April 15, 2022
31500	Grass/Weeds	P70 01411 0037	5773 Botkins Rd	\$ 300.53	2022	February 2023	April 15, 2022
31500	Grass/Weeds	P70 01304 0005	5745 Old Troy Pike	\$ 356.78	2022	February 2023	April 15, 2022
31500	Grass/Weeds	P70 00915 0018	4572 Korner Dr	\$ 300.53	2022	February 2023	April 15, 2022
31500	Grass/Weeds	P70 00913 0010	4457 Kitridge Rd	\$ 311.78	2022	February 2023	April 15, 2022
31500	Grass/Weeds	P70 01512 0008	6379 Chippingdon Dr	\$ 323.03	2022	February 2023	April 15, 2022
31500	Grass/Weeds	P70 01417 0018	5788 Benedict Rd	\$ 334.28	2022	February 2023	April 15, 2022
31500	Grass/Weeds	P70 01616 0028	5956 Corsica Dr	\$ 345.53	2022	February 2023	April 15, 2022
31500	Grass/Weeds	P70 00905 0026	4350 Mozart Ave	\$ 379.28	2022	February 2023	April 15, 2022
31500	Grass/Weeds	P70 01817 0030	6543 Millhoff Dr	\$ 293.03	2022	February 2023	April 15, 2022
31500	Grass/Weeds	P70 01404 0041	5479 Naughton Dr	\$ 311.78	2022	February 2023	April 15, 2022
			<b>TOTAL GRASS/WEEDS</b>	<b>\$8,363.78</b>			

AI-8459

**New Business A.  
City Council**

**City Council Meeting**

**Meeting Date:** 06/13/2022

Citizens Water and Sewer Advisory Appointment - L. Jeter

**Submitted By:** Karen Powell

**Department:** City Council

**Council Committee Review?:** Council Work Session

**Date(s) of Committee Review:** 06/07/2022

**Audio-Visual Needs:** None                      **Emergency Legislation?:** No

**Motion/Ordinance/  
Resolution No.:**

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**Agenda Item Description or Legislation Title**

A Motion To Appoint Lisa Jeter To The Citizens Water And Sewer Advisory Board For A Term Ending January 1, 2025.

**Purpose and Background**

The City's interview panel recommends the appointment of Lisa Jeter to the Citizens Water and Sewer Advisory Board for a term ending January 1, 2025. A background check on Ms. Jeter was processed through Human Resources.

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**Fiscal Impact**

**Source of Funds:** N/A

**Cost:** N/A

**Recurring Cost? (Yes/No):** N/A

**Funds Available in Current Budget? (Yes/No):** N/A

**Financial Implications:**

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**Attachments**

Application - L. Jeter

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# Application For City Boards and Commissions

RECEIVED ON:  
APR 27 2022  
CLERK OF COUNCIL

6131 Taylorsville Road  
Huber Heights, Ohio 45424  
Phone: (937) 233-1423  
Fax: (937) 233-1272  
www.hhoh.org  
An Equal Opportunity Employer

Qualified applicants are considered for all positions without regard to race, color, religion, sex, national origin, marital or veteran status, or disability.

**PLEASE COMPLETE ALL SECTIONS AND EACH QUESTION COMPLETELY AND ACCURATELY**

<b>Board or Commission Applied For:</b> Citizens Water & Sewer Advisory Board	<b>Date Applied:</b> April 14, 2022
--	--

Jeter	LISA	Ann
Last Name	First Name	Middle Name
4636 Prairie Ct	Huber Hts.	OH
Address	City	State
		45424
		Zip Code
937-233-0148	937-232-2130	lisa.jeter2010@gmail.com
Home Phone Number	Daytime Phone Number	E-mail Address

## EDUCATION

	SCHOOL	COURSE OF STUDY OR DEGREE EARNED
HIGH SCHOOL	Wayne High	Diploma
COLLEGE	Bowling Green St. Univ.	B.S. Environmental Science
GRADUATE SCHOOL	Wright State Univ	M.S. Biology
OTHER (Specify)		

## COMMUNITY INVOLVEMENT

Please list all civic, community, or non-profit organizations to which you have belonged or currently do belong, and your dates of service.

Organization	Dates of Service
Water Environment Federation	March 2022 - current



## EMPLOYMENT HISTORY

Name of Employer	Position(s) Held	Dates of Employment
ESS	Substitute Teacher	April 2022
Regional Air Pollution <sup>PTD/MC</sup>	Air Pollution Control Specialist	2/2003 - 1/2022
Test America	Lab Technician	9/2001 - 2/2003
WSU	Student Research As.	Summer 2001
Tri-Cities/Vedica NRWTP	Cert. Lab Analyst	6/1993 - 7/1999

## REFERENCES

Stephanie Madden	smadden9549@gmail.com	937-474-3013
Name	Address	Telephone Number
Heather Kawecki	RAPCA 117 S. Main St., Dayton OH 45422	937-496-3154
Name	Address	Telephone Number
Andy Weisman	RAPCA 117 S. Main St., Dayton OH 45422	937-225-4982
Name	Address	Telephone Number

## STATEMENT OF INTEREST

Please tell us why you are interested in serving on this board or commission

My education in environmental science and biology impressed upon me the importance of water as a renewable resource. Wastewater is an important part of that cycle. I spent six years at Tri-Cities NRWTP. While there I was able to experience and witness the effort and consideration used by the staff to monitor and maintain this part of the cycle for our community and the downstream partners. I would enjoy an opportunity to further understand the managerial process used by all stakeholders to safeguard community water resources while serving the city of Huber Heights.



## REQUIREMENTS AND APPLICANT STATEMENT

Are you at least 18 years of age?  Yes  No

Do you currently reside in the City of Huber Heights?  Yes  No

Have you resided in the City of Huber Heights for at least one year prior to making this application?  Yes  No

Are you a registered voter?  Yes  No

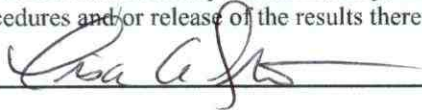
Are you willing to sign a release to allow the City of Huber Heights to perform a background screening and criminal records check?  Yes  No

I certify that all of the information furnished in this application and its addenda are true and complete to the best of my knowledge. I understand that the City of Huber Heights may investigate the information I have furnished and I realize that any omissions, misrepresentation or false information in this application and/or its addenda may lead to revocation of any volunteer appointment.

I hereby acknowledge that I, voluntarily and of my own free will, have applied for a volunteer position with the City of Huber Heights with the understanding that the City may use a variety of screening procedures to evaluate my qualifications and suitability for appointment. I have been advised that these screening procedures might include, but are not limited to, interviews, criminal record checks, driving records checks and reference checks. I also acknowledge that any such screening procedures, as reasonably required by the City of Huber Heights, are prerequisites to my appointment to a volunteer position with the City of Huber Heights.

In addition, I also hereby understand that the City of Huber Heights cannot guarantee the confidentiality of the results of, or information obtained through the aforementioned screening procedures. Decisions of the Ohio Supreme Court regarding the Ohio Public Records Act indicate that, with certain enumerated exceptions, records maintained by a governmental entity are a matter of public record and, should a proper request be made by a member of the public for such records, the governmental entity would be required to make such records available to that member of the public within a reasonable time. Additionally, all information furnished in this application is subject to disclosure under the Ohio Public Records Act.

Therefore, in consideration of my application being reviewed by the City of Huber Heights, under no legal disability, and on behalf of my heirs and assigns, hereby release and agree to hold harmless the City of Huber Heights and any of its agents, employees, or related officials from any and all liability, whatever the type and nature resulting from the administration of any such screening procedures and/or release of the results therefrom.



Signature

April 29, 2022

Date

*A resume can be provided*

## **LISA JETER**

Dayton, Ohio 45424

Phone: 937.232.2130

Alternate Phone: 937.233.0148

Email: [lisa.jeter2010@gmail.com](mailto:lisa.jeter2010@gmail.com)

### **WORK EXPERIENCE:**

#### **Air Pollution Control Specialist II**

**Public Health Dayton Montgomery County/ Regional Air Pollution Control Agency**

117 S. Main St.

Dayton, OH

Work Date: February 2003 – January 2022

Duties:

As Stack Test Coordinator (2003 – 2020), I was responsible for the following:

1. I evaluated incoming air emission test proposals (Ohio Intent to Test forms and protocols) against promulgated U.S. EPA methodology and the facility air permit. If proposals were deemed complete, these test proposals were approved and testing scheduled. I then observed the stack test to verify that the contracted test company and the facility maintained the integrity of the methods and sample collection. During the test, I observed and documented instrument calibrations, quality control procedures and sample collection technique for each test run. In addition, I observed and recorded facility operations and their pollution abatement equipment settings. Once the final test report was submitted to our agency, I evaluated the data for completeness and accuracy. I then uploaded this information to either the state of Ohio or to the U.S. EPA.

Other duties included:

2. While assigned to the Enforcement group I conducted complaint investigations.
3. I was responsible for inspecting facilities against applicable Federal Subparts, state regulations, and air permits.
4. I evaluated quarterly continuous emission monitoring (CEMS) reports and uploaded the data to the Ohio CEMS database.
5. While maintaining involvement with the stack test program, I transitioned to the Permit & Inspections group in 2020. This led to more facility inspection responsibilities, quarterly and annual facility report review, and increased participation in facility air permit development.

Throughout my time with the agency, I maintained my U.S. EPA Method 9 (Visible Emissions Observation) certification. I occasionally provided comments or editing for state testing guidance documents. As part of Public Health Dayton, Montgomery County, I participated in the pandemic response which included fulfilling multiple roles within the deployment of the community vaccination pods.

Supervisor: Heather Kawecky 937.496.3154

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#### **Lab Analyst**

**Test America, Inc.**

S. Dixie Blvd. (no longer in business)

Kettering, OH

Work Dates: September 2001 – February 2003

Duties: I was responsible for the analysis of a variety of environmental samples collected from industrial and environmental/ambient sources for biological components, oil & grease, hardness, phosphorus, etc.

Supervisor: Not Available

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**Student Research Associate**  
**Wright State University**  
3640 Colonel Glen Hwy.  
Fairborn, Ohio  
Work Dates: May 2001 – July 2001

Duties: I assisted with aquatic sample collection and preservation. Once returned to the lab, I identified and catalogued both fish and zooplankton species found in the samples. I used SCUBA skills to help set up field experiments in the Western Basin Lake Erie.

Supervisor: Dr. Maria Gonzalez (now at Miami University of Ohio)

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**Certified Laboratory Technician**  
**Veolia North America/ Tri-Cities Authorities**  
3777 Old Needmore Rd.  
Dayton, Ohio  
Work Dates: September 1993 – July 1999

Duties: I was certified (via written examination) by the state of Ohio to collect and analyze wastewater samples at subsequent stages of treatment. Results of those analyses were used to adjust treatment if necessary. The data collected was provided for reporting to the Ohio EPA to meet the requirements of the facility National Pollutant Discharge Elimination System (NPDES). Analyses included but was not limited to the following: multiple nutrients, solids, biological, metals, etc.

Supervisor: Holly Weatherhead (may not be at facility site) 937-236-6558

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## **EDUCATION:**

**Degree: Master's in Science, 2001**  
**University: Wright State University**  
**Fairborn, Ohio**  
Major: Biology (Lake Erie Invasive Species)  
Minor: Environmental Studies  
Relevant Coursework:

Ecotoxicology, GIS, meteorology, biostatistics. The focus of my research and resultant thesis was invasive species interaction within the western basin of Lake Erie. My efforts included diving for specimens and laboratory re-creation of the ambient environmental factors influencing the populations of invasive species vs. native species. I used field sampling equipment while SCUBA diving to obtain environmental specimens. While researching, I was honored to be asked to participate in an educational video about invasive species for Louisiana Public TV.

Thesis Titled: *Intraguild Predation, Cannibalism, and Fish Predation on the Amphipod Population in Lake Erie.*

**Degree: Bachelor's in Science, 1992**  
**University: Bowling Green State University**  
**Bowling Green, Ohio**  
Major: Environmental Science  
Minor: Biology  
Relevant Coursework:  
Ichthyology, Vertebrate Biology, Biodiversity

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**VOLUNTEERISM:**

2013: Honey Creek Watershed Festival  
2006-2009: Great Miami Valley River Cleanup

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**Memberships:**

**Water Environment Federation**

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**References:**

Heather Kaweck, Permits & Inspections Supervisor, Regional Air Pollution Control Agency: 937-496-3154

Stephani Madden, Permits & Inspections Supervisor (previous), Regional Air Pollution Control Agency: 937-474-3013  
[smadden9549@gmail.com](mailto:smadden9549@gmail.com)

AI-8454

**New Business B.  
City Council**

**City Council Meeting**

**Meeting Date:** 06/13/2022

2023 Tax Budget - Public Hearing

**Submitted By:** Jim Bell

**Department:** Finance **Division:** Accounting

**Council Committee Review?:** Council Work Session

**Date(s) of Committee Review:** 06/07/2022

**Audio-Visual Needs:** None **Emergency Legislation?:** No

**Motion/Ordinance/  
Resolution No.:**

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**Agenda Item Description or Legislation Title**

A Public Hearing Scheduled For June 13, 2022, By The Huber Heights City Council For Discussion Of The 2023 Tax Budget.

**Purpose and Background**

There is a need to have a public hearing for approval of the 2023 Tax Budget prepared by the Director of Finance.

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**Fiscal Impact**

**Source of Funds:** N/A

**Cost:** N/A

**Recurring Cost? (Yes/No):** N/A

**Funds Available in Current Budget? (Yes/No):** N/A

**Financial Implications:**

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**Attachments**

*No file(s) attached.*

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AI-8457

New Business C.  
City Manager

**City Council Meeting**

**Meeting Date:** 06/13/2022

2023-2027 Capital Improvement Plan

**Submitted By:** Jim Bell

**Department:** Finance

**Division:** Accounting

**Council Committee Review?:** Council  
Work  
Session

**Date(s) of Committee Review:** 05/17/2022 and  
06/07/2022

**Audio-Visual Needs:** None

**Emergency Legislation?:** No

**Motion/Ordinance/  
Resolution No.:**

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**Agenda Item Description or Legislation Title**

A Resolution Approving The City Of Huber Heights Five-Year Capital Improvement Plan For 2023-2027.  
(first reading)

**Purpose and Background**

The Capital Improvement Plan (CIP) process exists to provide a standard procedure to identify, evaluate and prioritize the current and future capital needs of the City. The CIP process helps provide a standard process and method of proposing the planning and financing of capital improvements, and makes capital expenditures more responsible to community needs by informing and involving the public.

The CIP is a five-year outlook for anticipated capital projects and is reviewed and updated annually by the City. These projects are primarily related to improvements in transportation, parks, utilities, major equipment and facilities.

In developing the Five-Year CIP, several elements are taken into consideration: City Council goals, grant funding opportunities, economic development opportunities, technology improvements, maintenance and improvements to utilities and infrastructure, and maintenance/rehabilitation of existing City facilities and equipment.

As the CIP process develops, the intention is to prioritize projects according to criteria established in the City's goals. The CIP process should also create a more justified and understandable decision-making process, thus linking capital investments and the City's long-term vision and goals.

The 2023-2027 proposed CIP process is developed in support of the City's 2023 Budget with emphasis placed on the City's fiscal health, safety of the public and employees, and advancing the economic growth and stability of the community. The overall goals of the CIP includes:

- \* Provide a list and outline of the major capital improvement projects the City is considering
- \* Outline a process for establishing priorities and implementation of CIP projects
- \* Provide a five-year spending plan to outline funding of the CIP projects

Through the creation and administration of the 5-Year CIP, it brings out discussions on the state of the City's infrastructure and finances. Final approval of the plan establishes understanding and consensus within the City's leadership on priorities to be pursued in the coming years related to capital programs.



The 5-Year CIP is not a budget, and approval of the plan does not commit funding for any specific capital project or purchase. This plan provides an outline of the City's overall capital investment needs and provides a set of recommendations to aid in annual decision-making on capital purchase projects. The 5-Year CIP provides a linking tool between vision, goals and implementation for City Council and the administration. The CIP process and approving the plan affords an opportunity for accountability and transparency for the entire community.

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**Fiscal Impact**

<b>Source of Funds:</b>	N/A
<b>Cost:</b>	N/A
<b>Recurring Cost? (Yes/No):</b>	N/A
<b>Funds Available in Current Budget? (Yes/No):</b>	N/A
<b>Financial Implications:</b>	

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**Attachments**

Resolution  
Exhibit A

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CITY OF HUBER HEIGHTS  
STATE OF OHIO

RESOLUTION NO. 2022-R-

APPROVING THE CITY OF HUBER HEIGHTS FIVE-YEAR CAPITAL IMPROVEMENT PLAN FOR 2023-2027.

WHEREAS, the City Charter requires the adoption of a Capital Improvement Plan or revisions thereto; and

WHEREAS, the 2023-2027 Five-Year Capital Improvement Plan has been prepared and submitted to City Council for review and consideration.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Huber Heights, Ohio that:

Section 1. The 2023-2027 Five-Year Capital Improvement Plan attached hereto as Exhibit A is hereby approved.

Section 2. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were adopted in an open meeting of this Council and that all deliberations of this Council and of any of its Committees that resulted in such formal action were in meetings open to the public and in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Section 3. This Resolution shall go into effect upon its passage as provided by law and the Charter of the City of Huber Heights.

Passed by Council on the \_\_\_\_ day of \_\_\_\_\_, 2022;  
\_\_\_\_ Yeas; \_\_\_\_ Nays.

Effective Date:

AUTHENTICATION:

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date



The Capital Improvement Plan (CIP) process exists to provide a standard procedure to identify, evaluate and prioritize the current and future capital needs of the City. The CIP process helps provide a standard process and method of proposing the planning and financing of capital improvements, and makes capital expenditures more responsible to community needs by informing and involving the public.

The CIP is a five-year outlook for anticipated capital projects and is reviewed and updated annually by the City. These projects are primarily related to improvements in transportation, parks, utilities, major equipment and facilities.

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The 5-Year CIP is not a budget, and approval of the plan does not commit funding for any specific capital project or purchase. This plan provides an outline of the City's overall capital investment needs and provides a set of recommendations to aid in annual decision making on capital purchase projects. The 5-Year CIP provides as a linking tool between vision, goals and implementation for City Council and the administration. The CIP process and approving the plan affords an opportunity for accountability and transparency for the entire community.

## 2023 - 2027 Five-Year Capital Improvement Plan (CIP)

Department	2023	2024	2025	2026	2027	5 Yr. Total
Planning and Zoning	26,000.00	16,000.00	16,000.00	16,000.00	16,000.00	90,000.00
Finance/Administration	9,400.00	52,900.00	1,056,400.00	57,900.00	6,400.00	1,183,000.00
Information Technology	260,700.00	346,700.00	406,700.00	226,700.00	285,700.00	1,526,500.00
Human Resources	22,000.00	18,000.00	18,000.00	18,000.00	18,000.00	94,000.00
Police Division	382,230.00	438,520.00	519,448.00	524,648.00	526,648.00	2,391,494.00
Fire Division	1,061,650.00	3,068,036.00	549,477.44	135,976.00	77,535.00	4,892,674.44
Parks and Recreation	600,000.00	5,560,000.00	577,500.00	435,000.00	372,500.00	7,545,000.00
Public Works	10,940,100.00	340,200.00	594,100.00	299,100.00	739,100.00	12,912,600.00
Engineering - Streets/Traffic	4,100,000.00	2,700,000.00	3,000,000.00	4,800,000.00	6,000,000.00	20,600,000.00
Engineering - Water	2,827,450.00	5,262,450.00	4,262,450.00	2,812,450.00	2,162,450.00	17,327,250.00
Engineering - Sewer	767,450.00	617,450.00	617,450.00	617,450.00	617,450.00	3,237,250.00
Engineering / Public Works - Stormwater	570,000.00	250,000.00	250,000.00	470,000.00	250,000.00	1,790,000.00
Engineering - GIS	60,000.00	40,000.00	40,000.00	40,000.00	-	180,000.00
<b>Totals</b>	<b>21,626,980.00</b>	<b>18,710,256.00</b>	<b>11,907,525.44</b>	<b>10,453,224.00</b>	<b>11,071,783.00</b>	<b>73,769,768.44</b>

## Planning and Zoning

Project	2023	2024	2025	2026	2027	5 Yr. Total
Comprehensive Plan Update						-
Online Review Software	10,000.00					<b>10,000.00</b>
Zoning Vehicles lease (3)	16,000.00	16,000.00	16,000.00	16,000.00	16,000.00	<b>80,000.00</b>
						-
<b>TOTALS:</b>	<b>26,000.00</b>	<b>16,000.00</b>	<b>16,000.00</b>	<b>16,000.00</b>	<b>16,000.00</b>	<b>90,000.00</b>

**Funded By:**

General Fund - 101

## Finance / Administration

Project	2023	2024	2025	2026	2027	5 Yr. Total
Furniture	3,000.00			3,000.00		6,000.00
Laser Printer	1,500.00		1,500.00		1,500.00	4,500.00
Budget Software		43,000.00				43,000.00
Payroll Software			50,000.00			50,000.00
Accounting Software				50,000.00		50,000.00
Replace Carpeting		5,000.00				5,000.00
Tax Vehicle lease	4,900.00	4,900.00	4,900.00	4,900.00	4,900.00	24,500.00
City Hall Renovations			1,000,000.00			1,000,000.00
						-
<b>TOTALS:</b>	<b>9,400.00</b>	<b>52,900.00</b>	<b>1,056,400.00</b>	<b>57,900.00</b>	<b>6,400.00</b>	<b>1,183,000.00</b>

**Funded By:**

General Fund - 101

## Information Technology

Project	2023	2024	2025	2026	2027	5 Yr. Total
Consultant VLAN configuration and support	10,000.00					10,000.00
Replace and upgrade all WiFi AP's to latest standard	7,000.00					7,000.00
Replace Water Dept Server					9,000.00	9,000.00
Replace Aquatic Center POS PC's					10,000.00	10,000.00
Replace Aquatic Center Entrance PCs with Tablets				7,000.00		7,000.00
Upgrade Network Switches to 10Gbe		50,000.00				50,000.00
City Vehicle lease	4,700.00	4,700.00	4,700.00	4,700.00	4,700.00	23,500.00
Replace Mobile Laptops Fire Vehicles			50,000.00			50,000.00
Replace Panasonic Toughbooks in Police Cruisers		50,000.00			50,000.00	100,000.00
Replace Dell VMWare Server		12,000.00	12,000.00		12,000.00	36,000.00
Replace Phone System		50,000.00				50,000.00
Computer Room all 10Gbe Network	75,000.00					75,000.00
Replace Laptops Council Chambers					10,000.00	10,000.00
Replace Routers(3) Aquatic Center and City	15,000.00					15,000.00
Replace Power 911 System					75,000.00	75,000.00
Replace Council Tablets (9)	6,000.00					6,000.00
Replace Tax Server			10,000.00			10,000.00
Replace Dispatch Computers (4)	6,000.00					6,000.00
Replace Backup Appliance			40,000.00			40,000.00
Replace Computers city wide 5 years old	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00	75,000.00
Replace server for Aquatic Center	3,000.00					3,000.00
Replace Water Plant computers		5,000.00				5,000.00
Replace SAN for VMWare infrastructure		60,000.00				60,000.00
Upgrade Point-to-Point Wireless equipment Tax & Water	10,000.00					10,000.00
Install Fiber Optic Cable Water Plant		50,000.00				50,000.00
Install Fiber Optic Cable Senior Center			50,000.00			50,000.00
Install Fiber Optic Cable Aquatic Center	100,000.00					100,000.00
Install Fiber Optic Backbone Chambersburg Road		50,000.00				50,000.00
Install Fiber Optic Cable Rose Music Center			100,000.00			100,000.00
City Hall building UPS and Generator				150,000.00		150,000.00
Replace Security Camera Systems each building			50,000.00			50,000.00
Add traffic/intersection cameras			75,000.00			75,000.00
Additional storage rack for SAN				50,000.00		50,000.00
Replace Fire Department Server	9,000.00					9,000.00
Replace all network switches city wide					100,000.00	100,000.00
						-
<b>TOTALS:</b>	<b>260,700.00</b>	<b>346,700.00</b>	<b>406,700.00</b>	<b>226,700.00</b>	<b>285,700.00</b>	<b>1,526,500.00</b>

Funded By:  
General Fund - 101

## Human Resources

Project	2023	2024	2025	2026	2027	5 Yr. Total
Upgrade Timekeeping Software	22,000.00	18,000.00	18,000.00	18,000.00	18,000.00	<b>94,000.00</b>
						-
						-
<b>TOTALS:</b>	<b>22,000.00</b>	<b>18,000.00</b>	<b>18,000.00</b>	<b>18,000.00</b>	<b>18,000.00</b>	<b>94,000.00</b>

**Funded By:**

General Fund - 101



## Police

Project	2023	2024	2025	2026	2027	5 Yr. Total
Patrol Vehicles lease	126,000.00	182,520.00	301,248.00	301,248.00	301,248.00	1,212,264.00
Detective Vehicles lease	39,900.00	45,300.00	51,000.00	51,000.00	51,000.00	238,200.00
Command Staff Vehicles lease	32,800.00	32,800.00	32,800.00	32,800.00	32,800.00	164,000.00
K9 Vehicle lease		18,900.00	18,900.00	18,900.00	18,900.00	75,600.00
Other unmarked vehicles lease (3)	13,600.00	22,000.00	22,000.00	22,000.00	22,000.00	101,600.00
Replacement/Upgrade of Handguns	1,900.00	1,900.00	1,900.00	1,900.00	1,900.00	9,500.00
Replacement/Upgrade of Tasers	11,730.00					11,730.00
Speed Measuring Device Replacement/Upgrade	4,500.00	4,500.00	4,500.00	4,500.00	4,500.00	22,500.00
Ballistic Vests	15,000.00	6,000.00	11,000.00	13,000.00	15,000.00	60,000.00
In-Car Camera Replacement/Upgrade -Capital Lease	37,000.00	40,000.00	40,000.00	40,000.00	40,000.00	197,000.00
Less-Lethal Shotguns		1,300.00	1,300.00	1,300.00	1,300.00	5,200.00
Citizen on Patrol Vehicles lease (2)	16,800.00	16,800.00	16,800.00	20,000.00	20,000.00	90,400.00
Public Affairs Van lease	18,000.00	18,000.00	18,000.00	18,000.00	18,000.00	90,000.00
Furniture and Fixtures	5,000.00					5,000.00
Parking Lot Paving		45,000.00				45,000.00
Replace Lockers (Men's Locker Room)	60,000.00					60,000.00
Portable Speed Displays		3,500.00				3,500.00
						-
<b>TOTALS:</b>	<b>382,230.00</b>	<b>438,520.00</b>	<b>519,448.00</b>	<b>524,648.00</b>	<b>526,648.00</b>	<b>2,391,494.00</b>

**Funded By:**

General Fund - 101

Police Fund - 209

Drug Enforcement Fund - 211

Law Enforcement Fund - 212

Law Enforcement Assistance - 242

Federal Equity Sharing - 434

## Fire

Project	2023	2024	2025	2026	2027	5 Yr. Total
Rotational Replacement of PPE sets (10)	34,650.00	36,036.00	37,477.44	38,976.00	40,535.00	187,674.44
Hydraulic Rescue Tools		45,000.00				45,000.00
Station 23 renovation/addition		2,650,000.00				2,650,000.00
HVAC system upgrade Stations 22 and 23						-
Station 22 /25 upgrades and repairs	30,000.00	10,000.00	10,000.00	15,000.00		65,000.00
Cardiac Monitoring Equipment		130,000.00	130,000.00			260,000.00
Fire Engine Replacement (move E23 to E25 new to E23)	620,000.00					620,000.00
Medic Replacement	325,000.00		335,000.00			660,000.00
Staff Vehicle Replacements	37,000.00	37,000.00	37,000.00	37,000.00	37,000.00	185,000.00
Lucas CPR Replacement	15,000.00			45,000.00		60,000.00
Radio Equipment		160,000.00				160,000.00
						-
<b>TOTALS:</b>	<b>1,061,650.00</b>	<b>3,068,036.00</b>	<b>549,477.44</b>	<b>135,976.00</b>	<b>77,535.00</b>	<b>4,892,674.44</b>

**Funded By:**

General Fund - 101

Fire Fund - 210

Fire Capital - 431

## Parks and Recreation

Project	2023	2024	2025	2026	2027	5 Yr. Total
Roofing on Restroom Buildings		25,000.00	30,000.00			55,000.00
Replace Parks Truck		35,000.00			50,000.00	85,000.00
Concession stand equipment			7,500.00		7,500.00	15,000.00
Community Center	70,000.00	20,000.00		50,000.00		140,000.00
Walking path repairs and additions	20,000.00		20,000.00		20,000.00	60,000.00
Skate Park	15,000.00	125,000.00	25,000.00	15,000.00	15,000.00	195,000.00
Honeysuckle Removal Parks	10,000.00	10,000.00	10,000.00			30,000.00
Playing fields regrading			25,000.00		50,000.00	75,000.00
Parking lot repair	50,000.00	20,000.00	25,000.00	50,000.00		145,000.00
Replace Roofing on Shelters	25,000.00	25,000.00		25,000.00		75,000.00
Restore/Upgrade restroom building(s)		50,000.00	50,000.00		50,000.00	150,000.00
Resurface Tennis & Basketball courts	70,000.00		50,000.00		100,000.00	220,000.00
Parks Finish Mower				60,000.00		60,000.00
Inclusive play structure and surface	300,000.00	200,000.00	250,000.00	200,000.00		950,000.00
Parks Zero Turn Mower		20,000.00		20,000.00		40,000.00
Dog Park Repairs			20,000.00		25,000.00	45,000.00
Repair/Replace fixtures and equipment at RMC	20,000.00	15,000.00	15,000.00	15,000.00	15,000.00	80,000.00
Amphitheater Upgrades		15,000.00	50,000.00			65,000.00
Tom Cloud Splash Pad Improvements	20,000.00				40,000.00	60,000.00
New Senior Center		5,000,000.00				5,000,000.00
						-
<b>TOTALS:</b>	<b>600,000.00</b>	<b>5,560,000.00</b>	<b>577,500.00</b>	<b>435,000.00</b>	<b>372,500.00</b>	<b>7,545,000.00</b>

**Funded By:**

- General Fund - 101
- Parks and Recreation Fund - 218

## Public Works

Project	2023	2024	2025	2026	2027	5 Yr. Total
compact size pick-up truck lease	5,100.00	5,100.00	5,100.00	5,100.00	5,100.00	25,500.00
compact size pick-up truck lease	5,100.00	5,100.00	5,100.00	5,100.00	5,100.00	25,500.00
1/2-ton pick-up (f-150 Rose) lease	8,900.00	8,900.00	8,900.00	8,900.00	8,900.00	44,500.00
1 and 1/2-ton Crew Cab liftgate (F-350) lease	9,100.00	9,100.00	9,100.00	9,100.00	9,100.00	45,500.00
1-ton pick-up dump bed insert (F-250) lease	6,500.00	6,500.00	6,500.00	6,500.00	6,500.00	32,500.00
1-ton pick-up Service Body (F-250) lease	6,800.00	6,800.00	6,800.00	6,800.00	6,800.00	34,000.00
1-ton pick-up Reg (F-250) lease	6,600.00	6,600.00	6,600.00	6,600.00	6,600.00	33,000.00
1 and 1/2-ton Crew Cab liftgate (F-350) lease	9,100.00	9,100.00	9,100.00	9,100.00	9,100.00	45,500.00
2-ton dump body (F-450) lease	11,000.00	11,000.00	11,000.00	11,000.00	11,000.00	55,000.00
2-ton dump body (F-450) lease	11,000.00	11,000.00	11,000.00	11,000.00	11,000.00	55,000.00
1/2-ton ext cab pick-up (F-150) lease	8,900.00	8,900.00	8,900.00	8,900.00	8,900.00	44,500.00
2-ton dump body (F-450) lease	11,000.00	11,000.00	11,000.00	11,000.00	11,000.00	55,000.00
2-ton dump body (F-450) lease	11,000.00	11,000.00	11,000.00	11,000.00	11,000.00	55,000.00
1 and 1/2-ton Crew Cab liftgate (F-350) lease		9,100.00	9,100.00	9,100.00	9,100.00	36,400.00
2 ton dump body (F-450) lease		11,000.00	11,000.00	11,000.00	11,000.00	44,000.00
1/2-ton ext cab pick-up (F-150) lease			8,900.00	8,900.00	8,900.00	26,700.00
New Public Works Facility	10,000,000.00					10,000,000.00
Asphalt Paver						-
Replace snow plow chassis and upfit	500,000.00	150,000.00	155,000.00	160,000.00	300,000.00	1,265,000.00
Asphalt pavement roller	50,000.00	60,000.00				110,000.00
Asphalt Mobile Trailer						-
New Bucket Truck	280,000.00					280,000.00
Replace/Add Front End Loader			300,000.00		300,000.00	600,000.00
						-
<b>TOTALS:</b>	<b>10,940,100.00</b>	<b>340,200.00</b>	<b>594,100.00</b>	<b>299,100.00</b>	<b>739,100.00</b>	<b>12,912,600.00</b>

**Funded By:**

- General Fund - 101
- Motor Vehicle Fund - 202
- Gasoline Tax Fund - 203
- State Highway Fund - 214
- Local Street Operating Fund - 226
- Street Capital Improvement Fund - 433
- Storm Water Management Fund - 571

## Engineering - Streets/Traffic

Project	2023	2024	2025	2026	2027	5 Yr. Total
Street Improvement Program	2,000,000.00	2,000,000.00	2,000,000.00	2,000,000.00	2,000,000.00	10,000,000.00
Sidewalk Program	150,000.00	150,000.00	150,000.00	150,000.00	150,000.00	750,000.00
Miscellaneous Traffic Studies & Upgrades	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00	250,000.00
Fishburg Rd South Side Widening (Old Troy to Brandt)	600,000.00					600,000.00
Old Troy Pike Northbound Widening - Taylorsville Rd to I-70 Ramp Incl Mast Arm Install at Merily Way (Construction)	1,000,000.00					1,000,000.00
Thorngate Roadway Removal	50,000.00					50,000.00
Powell Road Curve Realignment - Construction		500,000.00				500,000.00
Chambersburg Road Improvement - Phase IV Acquisition			100,000.00			100,000.00
Chambersburg Road Improvement - Phase IV Construction				2,400,000.00		2,400,000.00
S. R. 201/Carriage Trails Intersection Improvements			700,000.00			700,000.00
Brandt Pk Resurfacing - Fishburg to South City Limits	250,000.00					250,000.00
Chambersburg Road West Widening Acquisition				200,000.00		200,000.00
Chambersburg Road West Widening Construction					3,800,000.00	3,800,000.00
<b>TOTALS:</b>	<b>4,100,000.00</b>	<b>2,700,000.00</b>	<b>3,000,000.00</b>	<b>4,800,000.00</b>	<b>6,000,000.00</b>	<b>20,600,000.00</b>

**Funded By:**

- Local Streets Capital Improvement Fund - 433
- Capital Improvements Fund - 406
- Issue 2 (MVPRC/STP Funds) - 421
- Permissive Tax Fund - 216

## Engineering - Water

Project	2023	2024	2025	2026	2027	5 Yr. Total
Capital Projects Budgeted Through Veolia	625,000.00	500,000.00	500,000.00	500,000.00	500,000.00	2,625,000.00
Watermain Lining/ Replacement Program	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00	7,500,000.00
Paint Emeraldgate Water Tower (Int. and Ext.)	550,000.00					550,000.00
Brandt Pike Revitalization (Design)	150,000.00					150,000.00
Nano Filtration Module Replacement for NF Skid		160,000.00	160,000.00	160,000.00	160,000.00	640,000.00
RMA Water Meter Replacement		3,000,000.00				3,000,000.00
Reline Bulk Chlorine Storage Tanks at WTP		100,000.00				100,000.00
Brandt Pike Revitalization (Construction)			1,500,000.00			1,500,000.00
Paint Chambersburg Water Tower ( Int. and Ext.)			600,000.00			600,000.00
Taylorsville Road Water Main Ext. Brandt Pk to Bellefontaine Rd				650,000.00		650,000.00
Inspection Vehicle (1/2 lease)	2,450.00	2,450.00	2,450.00	2,450.00	2,450.00	12,250.00
						-
<b>TOTALS:</b>	<b>2,827,450.00</b>	<b>5,262,450.00</b>	<b>4,262,450.00</b>	<b>2,812,450.00</b>	<b>2,162,450.00</b>	<b>17,327,250.00</b>

**Funded By:**

Water Fund - 501

Water R & I - 503

Water Utility Reserve Fund - 504

## Engineering - Sewer

Project	2023	2024	2025	2026	2027	5 Yr. Total
Cracked/Broken Pipe Replacement	100,000.00	100,000.00	100,000.00	100,000.00	100,000.00	500,000.00
Manhole Rehabilitation	25,000.00	25,000.00	25,000.00	25,000.00	25,000.00	125,000.00
Capital Projects Budgeted Through Veolia	100,000.00	100,000.00	100,000.00	100,000.00	100,000.00	500,000.00
Upgrade Existing Lift Stations & Pump Repair	40,000.00	40,000.00	40,000.00	40,000.00	40,000.00	200,000.00
Sanitary Sewer Lining	350,000.00	350,000.00	350,000.00	350,000.00	350,000.00	1,750,000.00
Clearing Wooded Easement for 16" Force Main from Fishburg Rd to WWTP	150,000.00					150,000.00
Inspection Vehicle (1/2 lease)	2,450.00	2,450.00	2,450.00	2,450.00	2,450.00	12,250.00
						-
<b>TOTALS:</b>	<b>767,450.00</b>	<b>617,450.00</b>	<b>617,450.00</b>	<b>617,450.00</b>	<b>617,450.00</b>	<b>3,237,250.00</b>

**Funded By:**

Sewer Fund - 551

Sewer Acquisition/Capital Fund - 552

## Engineering / Public Works - Stormwater

Project	2023	2024	2025	2026	2027	5 Yr. Total
<b>Engineering</b>						
Stormwater Management (Ditch cleaning, Storm Pipe/Culvert Repair, Lining or Replacement, Catch Basin Repair)	250,000.00	250,000.00	250,000.00	250,000.00	250,000.00	<b>1,250,000.00</b>
						-
						-
<b>Public Works</b>						
New street sweeper	320,000.00					<b>320,000.00</b>
Replace Leaf Vac Unit				220,000.00		<b>220,000.00</b>
						-
						-
<b>TOTALS:</b>	<b>570,000.00</b>	<b>250,000.00</b>	<b>250,000.00</b>	<b>470,000.00</b>	<b>250,000.00</b>	<b>1,790,000.00</b>

**Funded By:**

Storm Water Management Fund - 571



## Engineering - GIS

Project	2023	2024	2025	2026	2027	5 Yr. Total
Water Main Survey	40,000.00					40,000.00
Storm Sewer Survey		40,000.00	40,000.00	40,000.00		120,000.00
New Plotter	20,000.00					20,000.00
						-
<b>TOTALS:</b>	<b>60,000.00</b>	<b>40,000.00</b>	<b>40,000.00</b>	<b>40,000.00</b>	<b>-</b>	<b>180,000.00</b>

**Funded By:**

- Water Fund - 501
- Sewer Fund - 551
- Storm Water Management - 571
- General Fund - 101

AI-8456

New Business D.  
City Manager

**City Council Meeting**

**Meeting Date:** 06/13/2022

2023 Tax Budget

**Submitted By:** Jim Bell

**Department:** Finance **Division:** Accounting

**Council Committee Review?:** Council Work Session

**Date(s) of Committee Review:** 06/07/2022

**Audio-Visual Needs:** None **Emergency Legislation?:** No

**Motion/Ordinance/  
Resolution No.:**

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**Agenda Item Description or Legislation Title**

A Resolution Adopting A Preliminary Tax Budget For Revenues Of The City Of Huber Heights, Ohio For The Period Beginning January 1, 2023 And Ending December 31, 2023.  
(first reading)

**Purpose and Background**

This legislation is a formality to adopt the 2023 Tax Budget. The resolution is to adopt the Tax Budget for Fiscal Year 2023 and this adoption is the beginning of the budget process. The Miami County Auditor is requesting that the City submit the Tax Budget as a proof of the need for Miami County's distribution of property taxes and Local Government Fund revenue to the City. A public hearing on the 2023 Tax Budget is scheduled for the June 13, 2022, City Council Meeting. The 2023 Tax Budget is required to be submitted to the Miami County Auditor by July 20, 2022. City Staff respectfully request a first reading and adoption of the legislation at the June 13, 2022 City Council Meeting as non-emergency legislation provided the 2023-2027 Capital Improvement Plan is adopted prior to the 2023 Tax Budget.

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**Fiscal Impact**

**Source of Funds:** Various Funds

**Cost:** N/A

**Recurring Cost? (Yes/No):** N/A

**Funds Available in Current Budget? (Yes/No):** N/A

**Financial Implications:**

There are no financial implications at this time. This preliminary 2023 Tax Budget only provides revenue estimates. This will not be the final 2023 Appropriations Budget which will be presented to City Council later this year.

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**Attachments**

Resolution

Exhibit A

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CITY OF HUBER HEIGHTS  
STATE OF OHIO

RESOLUTION NO. 2022-R-

ADOPTING A PRELIMINARY TAX BUDGET FOR REVENUES OF THE CITY OF HUBER HEIGHTS, OHIO FOR THE PERIOD BEGINNING JANUARY 1, 2023 AND ENDING DECEMBER 31, 2023.

WHEREAS, a budget process is required by the State of Ohio for each local government to demonstrate the need for taxes which it plans to levy and which is used in most counties to allocate the Local Government Fund to jurisdictions within the County; and

WHEREAS, some County Budget Commissions require a Preliminary Tax Budget to be submitted by municipalities within their jurisdictions in July of each year; and

WHEREAS, the Montgomery County Budget Commission has waived the requirement to file a Preliminary Tax Budget; and

WHEREAS, the Miami County Budget Commission requires the City to file a Preliminary Tax Budget; and

WHEREAS, the Preliminary Tax Budget has been made conveniently available to public inspection for at least ten (10) days by having at least two (2) copies thereof on file in the Office of the Director of Finance; and

WHEREAS, the Council has held a public hearing on said Tax Budget of which public notice was given by publication not less than ten (10) days previous to the date thereof; and

WHEREAS, such Tax Budget must be adopted on or before the fifteenth day of July; and

WHEREAS, the City Council of the City of Huber Heights finds the Tax Budget for the year 2023, as proposed and made part hereof, satisfactory and acceptable; and

WHEREAS, the Preliminary Tax Budget is not a final budget, and is used primarily as an estimate and to show that the municipality will still need its share of the Local Government Fund money that is distributed by the County Budget Commissions.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Huber Heights, Ohio that:

Section 1. The Preliminary Tax Budget of the City of Huber Heights for the Fiscal Year beginning January 1, 2023 is hereby approved as set forth in Exhibit A hereto.

Section 2. The Director of Finance is hereby authorized and directed to submit the approved Preliminary Tax Budget for 2023 and a certified copy of this Resolution to the Miami County Auditor in accordance with statute, and also send a copy to the Montgomery County Auditor.

Section 3. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were adopted in an open meeting of this Council and that all deliberations of this Council and of any of its Committees that resulted in such formal action were in meetings open to the public and in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Section 4. This Resolution shall go into effect upon its passage as provided by law and the Charter of the City of Huber Heights.

Passed by Council on the \_\_\_\_\_ day of \_\_\_\_\_, 2022;  
\_\_\_\_\_ Yeas; \_\_\_\_\_ Nays.

Effective Date:

AUTHENTICATION:

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Clerk of Council

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Mayor

---

Date

---

Date

# EXHIBIT A

## CITIES/VILLAGES TAX BUDGET-2023

Council of the City of Huber Heights,  
 To: Montgomery County Auditor:  
 Miami County Auditor:

\_\_\_\_\_, 2022

The Council of said City hereby submits its annual Budget for the year commencing January 1st, 2023 for consideration of the Montgomery and Miami County Budget Commissions pursuant to Section 5705.281 of the Revised Code.

\_\_\_\_\_  
 Director of Finance

FUND	Estimated Unencumbered Balance January 1, 2023	Property Taxes	Undivided Local Govt & LGRA Funds	Other Sources	Total
#101 GENERAL FUND	\$11,234,157.00			\$11,583,990.00	\$22,818,147.00
<b>SPECIAL REVENUE FUNDS</b>					
#202 Motor Vehicle	\$509,278.00	\$0.00	\$0.00	\$335,797.00	\$845,075.00
#203 Gasoline Tax	\$1,615,115.00	\$0.00	\$0.00	\$2,803,595.00	\$4,418,710.00
#207 Lighting Districts	\$547,592.00	\$0.00	\$0.00	\$330,108.00	\$877,700.00
#209 Police Fund	\$1,528,599.00		\$0.00	\$7,760,339.00	\$9,288,938.00
#210 Fire Operating	\$1,702,895.00		\$0.00	\$7,718,399.00	\$9,421,294.00
#211 Drug Enforcement	\$1,575.00	\$0.00	\$0.00	\$1,500.00	\$3,075.00
#212 Law Enforcement	\$69,838.00	\$0.00	\$0.00	\$22,200.00	\$92,038.00
#214 State Highway Maint.	\$147,474.00	\$0.00	\$0.00	\$214,590.00	\$362,064.00
#216 County Permissive Tax	\$285,405.00	\$0.00	\$0.00	\$101,491.00	\$386,896.00
#217 City Permissive Tax	\$775,844.00	\$0.00	\$0.00	\$300,132.00	\$1,075,976.00
#218 Park & Recreation	\$4,048,880.00	\$0.00	\$0.00	\$965,600.00	\$5,014,480.00
#222 CDBG	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
#226 Local Street Operating	\$3,156,209.00	\$0.00	\$0.00	\$2,443,082.00	\$5,599,291.00
#238 Byrne Memorial	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
#240 Montgomery County TIF	\$7,864,962.00	\$0.00	\$0.00	\$2,150,592.00	\$10,015,554.00
#242 Law Enforcement Assistance	\$134.00	\$0.00	\$0.00	\$0.00	\$134.00
#243 Miami County TIF	\$1,587,296.00	\$0.00	\$0.00	\$1,040,993.00	\$2,628,289.00
#244 Miami County TIF DEC	\$1,785.00	\$0.00	\$0.00	\$925,928.00	\$927,713.00
#245 Miami County West TIF	\$413,594.00	\$0.00	\$0.00	\$139,210.00	\$552,804.00
#246 Mont. County Central TIF	\$14,730.00	\$0.00	\$0.00	\$11,611.00	\$26,341.00
#247 Mont. County South TIF	\$382,447.00	\$0.00	\$0.00	\$147,831.00	\$530,278.00
#248 Miami Cty North Firehouse TIF	\$58,609.00	\$0.00	\$0.00	\$60,130.00	\$118,739.00
#249 Lexington Place TIF	\$145,089.00	\$0.00	\$0.00	\$252,000.00	\$397,089.00
#291 American Rescue Plan Act	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Total Special Revenue</b>	<b>\$24,857,350.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$27,725,128.00</b>	<b>\$52,582,478.00</b>
<b>DEBT SERVICE FUNDS</b>					
#305 Sp. Assess. Bond Ret.	\$1,038,796.00	\$0.00	\$0.00	\$1,408,498.00	\$2,447,294.00
#308 General Bond Ret.	\$216,978.00	\$0.00	\$0.00	\$2,866,151.00	\$3,083,129.00
<b>Total Debt Service</b>	<b>\$1,255,774.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$4,274,649.00</b>	<b>\$5,530,423.00</b>

The Montgomery and Miami County Auditor's Office will provide the Property Tax and Local Government Revenue. Please do not include these amounts in your estimates. This Budget must be adopted by City Council on or before July 15, 2022.

CITIES/MILLAGES TAX BUDGET

FUND	Unencumbered Balance : January 1, 2023	Property : Taxes	Undivided : Local Govt : & LGRA Funds	Other : Sources	Total
<b>CAPITAL PROJECTS</b>					
#406 Capital Improvements	\$5,267,900.00	\$0.00	\$0.00	\$1,232,551.00	\$6,500,451.00
#410 Transformative Economic Dev	\$6,063,142.00	\$0.00	\$0.00	\$12,281,500.00	\$18,344,642.00
#421 Issue 2	\$50,932.00	\$0.00	\$0.00	\$0.00	\$50,932.00
#427 EDGE	\$0.00	\$0.00	\$0.00	\$20,000.00	\$20,000.00
#431 Fire Capital/Equip.	\$159,378.00	\$0.00	\$0.00	\$776,824.00	\$936,202.00
#433 Local Street Capital	\$3,012,519.00	\$0.00	\$0.00	\$1,931,478.00	\$4,943,997.00
#434 Federal Equity Sharing	\$67,080.00	\$0.00	\$0.00	\$20,800.00	\$87,880.00
#436 Assist to Firefighter	\$0.00	\$0.00	\$0.00	\$15,386.00	\$15,386.00
#437 Energy Conservation Grant	\$19.00			\$20.00	\$39.00
#454 Carriage Trails Infrastructure	\$575,601.00	\$0.00	\$0.00	\$250,000.00	\$825,601.00
<b>Total Capital Proj</b>	<b>\$15,196,571.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$16,528,559.00</b>	<b>\$31,725,130.00</b>
<b>ENTERPRISE FUNDS</b>					
#501 Water Operating	\$3,290,599.00	\$0.00	\$0.00	\$6,999,300.00	\$10,289,899.00
#502 Water Construction	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
#503 Water R & I	\$71,564.00	\$0.00	\$0.00	\$0.00	\$71,564.00
#504 Water Util. Res.	\$3,317,789.00	\$0.00	\$0.00	\$1,500,000.00	\$4,817,789.00
#505 Water Bond Service	\$530,708.00	\$0.00	\$0.00	\$1,316,700.00	\$1,847,408.00
#506 Water Bond Reserve	\$1,275,675.00	\$0.00	\$0.00	\$900.00	\$1,276,575.00
#551 Sewer Operating	\$5,625,033.00	\$0.00	\$0.00	\$4,058,500.00	\$9,683,533.00
#552 Sewer Acq/Construction	\$1,355,384.00	\$0.00	\$0.00	\$387,167.00	\$1,742,551.00
#571 Storm Water Management	\$488,558.00	\$0.00	\$0.00	\$961,237.00	\$1,449,795.00
<b>Total Ent/Utility</b>	<b>\$15,955,310.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$15,223,804.00</b>	<b>\$31,179,114.00</b>
<b>INTERNAL SERVICE FUNDS</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>TRUST &amp; FIDUCIARY</b>					
#723 Fire Insurance Deposit	\$16,079.00	\$0.00	\$0.00	\$0.00	\$16,079.00
#732 Unclaimed Monies	\$8,000.00	\$0.00	\$0.00	\$0.00	\$8,000.00
#802 Cash Surety Fund	\$309,751.00	\$0.00	\$0.00	\$225,000.00	\$534,751.00
<b>Total Trust &amp; Fiduciary</b>	<b>\$333,830.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$225,000.00</b>	<b>\$558,830.00</b>
<b>BUDGET GRAND TOTAL</b>	<b>\$68,832,992.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$75,561,130.00</b>	<b>\$144,394,122.00</b>

Exhibit of Bonds, Notes, and Certificates of Indebtedness Outstanding January 1st of the Coming Year,  
and Bond Retirement Fund Requirements, for the coming year. CITIES/VILLAGES TAX BUDGET-2023

Purpose of Bonds and Notes	Council of the City of Huber Heights, Date of Issue	Amount Outstanding 1/1/2023	Amount Required for Principal & Interest in 2023	Amount Required from Other Sources in 2023	Total Required from Property Taxes in 2023
<b>INSIDE 10 MILL LIMIT</b>					
January 1st, 2023 for consideration of thr					
2007 Various Purpose - Brandt VI Refunded 2017	Spec. Assess. 12-Dec-17	\$458,100.00	\$88,050.00	\$88,050.00	\$0.00
2008 Carriage Trails Parkway Refunded 2017	Spec. Assess. 12-Dec-17	\$3,892,800.00	\$611,650.00	\$611,650.00	\$0.00
2017 Carriage Trails Infrastructure	Spec. Assess. 18-May-17	\$2,671,462.50	\$132,812.50	\$132,812.50	\$0.00
2017 Red Buckeye Drive	Spec. Assess. 12-Dec-17	\$2,192,000.00	\$64,450.00	\$64,450.00	\$0.00
2017 Carriage Trails Special Assessment Infrastructure	Spec. Assess. 12-Dec-17	\$448,600.00	\$96,200.00	\$96,200.00	\$0.00
TOTAL		\$9,662,962.50	\$993,162.50	\$993,162.50	\$0.00
2013 Income Tax Revenue Bonds - Aquatic Center Refunded 2021	G.O. - TIF 15-Sep-21	\$5,611,350.00	\$465,900.00	\$465,900.00	\$0.00
TOTAL		\$5,611,350.00	\$465,900.00	\$465,900.00	\$0.00
2010B Various Purpose - Carriage Trails Blvd Final Coat	G.O. - TIF 28-Oct-10	\$495,825.50	\$60,721.00	\$60,721.00	\$0.00
2010B Various Purpose - Carriage Trails - DEC Infrastructure	G.O. - TIF 28-Oct-10	\$790,533.00	\$98,062.50	\$98,062.50	\$0.00
2010B Various Purpose - Carriage Trails - 09 BAN	G.O. - TIF 28-Oct-10	\$1,477,623.96	\$185,547.34	\$185,547.34	\$0.00
2010B Various Purpose - Carriage Trails - 10 BAN DEC Infrastructure	G.O. - TIF 28-Oct-10	\$2,222,708.54	\$279,108.66	\$279,108.66	\$0.00
2008 Public Access Acquisition Bond Refunded 2017	G.O. - TIF 12-Dec-17	\$916,050.00	\$145,650.00	\$145,650.00	\$0.00
2015 Capital Facilities Notes - 3rd Fire Station	G.O. - TIF 01-Dec-15	\$1,994,460.00	\$1,994,460.00	\$1,994,460.00	\$0.00
2017 Carriage Trails Note Retirement - TIF	G.O. - TIF 18-May-17	\$4,493,826.50	\$369,457.50	\$369,457.50	\$0.00
2017 Carriage Trails DEC Amendment #19 - TIF	G.O. - TIF 18-May-17	\$916,729.00	\$75,292.00	\$75,292.00	\$0.00
2017 Various Purpose - Music Center - TIF	G.O. - TIF 18-May-17	\$10,573,522.50	\$513,570.00	\$513,570.00	\$0.00
2017 Carriage Trails TIF Infrastructure	G.O. - TIF 12-Dec-17	\$2,117,900.00	\$71,950.00	\$71,950.00	\$0.00
2021 Land Acquisition Notes - Non-Tax BAN	G.O. - TIF 18-Nov-20	\$3,543,000.00	\$3,613,663.17	\$3,613,663.17	\$0.00
2021 Land Acquisition Notes - Taxable BAN	G.O. - TIF 18-Nov-20	\$4,262,000.00	\$4,331,065.12	\$4,331,065.12	\$0.00
2021 Various Purpose - Music Center	G.O. - TIF 01-Jun-21	\$6,482,050.00	\$427,830.00	\$427,830.00	\$0.00
2021 Various Purpose - Veterans Memorial	G.O. - TIF 01-Jun-21	\$1,116,800.00	\$83,320.00	\$83,320.00	\$0.00
TOTAL		\$41,403,029.00	\$12,249,697.29	\$12,249,697.29	\$0.00
<b>OUTSIDE 10 MILL LIMIT:</b>					
1995 Water Revenue Bonds	Revenue 15-Sep-1995	\$3,735,000.00	\$1,225,000.00	\$1,225,000.00	\$0.00
2007 Various Purpose - Sewer Construction Refunded 2017	Revenue 12-Dec-17	\$368,650.00	\$75,400.00	\$75,400.00	\$0.00
TOTAL		\$4,103,650.00	\$1,300,400.00	\$1,300,400.00	\$0.00
SIB Loan 410 - State Rt 2021/-70 Interchange Refinanced 4/25/13	1/1/2004	1,005,307.80	\$95,743.58	\$95,743.58	\$0.00
SIB Loan 510 -State Rt 2011/-70 Interchange Refinanced 4/25/13	1/1/2004	521,461.07	\$49,662.96	\$49,662.96	\$0.00
SIB Loan 140017 - Music Center Parking Facility	9/15/2014	3,299,190.20	\$274,932.52	\$274,932.52	\$0.00
SIB Loan 190017 - Carriage Trails Improvements 2019	6/15/2019	1,045,228.98	\$80,778.30	\$80,778.30	\$0.00
SIB Loan 200007 - Carriage Trails & Windbrooks Improvements 2020	12/16/2019	1,268,123.85	\$95,773.48	\$95,773.48	\$0.00
TOTAL		7,139,311.50	\$596,890.84	\$596,890.84	\$0.00





CITIES/VILLAGES TAX BUDGET  
Schedule B

Levies Outside 10 Mill Limitation Exclusive of Debt Levies

FUND	Maximum Rate Authorized to be Levied	County Auditor's Estimate of Yield of Levy (Carry to Schedule A, Column II)
GENERAL FUND:		
Current Expense Levy authorized by voters on ___/___/___ not to exceed ___ years.		
TOTAL GENERAL FUND OUTSIDE 10 MILL LIMIT		
SPECIAL LEVIES FUNDS:		
Police Levy authorized by voters on 6/8/82 not to exceed CONTINUING years.	2.37	
Police Levy authorized by voters on 6/8/83 not to exceed CONTINUING years.	0.63	
Police Levy authorized by voters on 5/7/85 not to exceed CONTINUING years.	1.50	
Police Levy authorized by voters on 11/3/81 not to exceed CONTINUING years.	1.00	
Fire Levy authorized by voters on 11/3/81 not to exceed CONTINUING years.	0.79	
Fire Levy authorized by voters on 11/3/81 not to exceed CONTINUING years.	0.37	
Fire Levy authorized by voters on 6/7/83 not to exceed CONTINUING years.	0.29	
Fire Levy authorized by voters on 5/8/84 not to exceed CONTINUING years.	0.42	
Fire Levy authorized by voters on 11/6/84 not to exceed CONTINUING years.	0.17	
Fire Levy authorized by voters on 5/7/85 not to exceed CONTINUING years.	2.25	

AI-8462

New Business E.  
City Manager

**City Council Meeting**

**Meeting Date:** 06/13/2022

City Staffing Levels/Table Of Organization

**Submitted By:** Katie Knisley

**Department:** Human Resources

**Council Committee Review?:** None **Date(s) of Committee Review:** 06/07/2022

**Audio-Visual Needs:** None **Emergency Legislation?:** No

**Motion/Ordinance/  
Resolution No.:**

**Agenda Item Description or Legislation Title**

A Resolution Establishing And/Or Amending The City Of Huber Heights Organizational Chart And Authorizing The New Personnel Staffing Levels As Detailed Below.  
(first reading)

**Purpose and Background**

The Table of Organization software that is used for this document is being updated and was not complete by the time the packet was due; therefore, a departmental version of the organizational chart is included with this packet. This legislation authorizes the personnel staffing levels for all departments/divisions within the City of Huber Heights. Amendments to this legislation include the following:

- Addition of a Planning and Community Development Director
- Deletion of the second Assistant City Manager position

**Fiscal Impact**

**Source of Funds:** N/A

**Cost:** N/A

**Recurring Cost? (Yes/No):** N/A

**Funds Available in Current Budget? (Yes/No):** N/A

**Financial Implications:**

**Attachments**

Resolution

Table Of Organization

CITY OF HUBER HEIGHTS  
STATE OF OHIO

RESOLUTION NO. 2022-R-

ESTABLISHING AND/OR AMENDING THE CITY OF HUBER HEIGHTS ORGANIZATIONAL CHART AND AUTHORIZING THE NEW PERSONNEL STAFFING LEVELS AS DETAILED BELOW.

WHEREAS, the citizens of Huber Heights require the efficient and effective delivery of municipal services.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Huber Heights, Ohio that:

Section 1. The attached organizational chart, personnel staffing levels, and position control numbers as established hereafter is hereby adopted and effective December 19, 2021.

Section 2. The authorized personnel staffing levels for the Clerk of Council are as follows.

<u>City Council</u>	<u>No.</u>	<u>Position Control No.</u>	<u>Pay Grade</u>
Clerk of Council	1	504-101-2-2-01-F	50
Deputy Clerk of Council	1	504-202-1-2-01-F	25
Public Records Technician	1	504-213-1-2-01-P/H	20

Section 3. The authorized personnel staffing levels for the City Manager's Office are as follows:

<u>City Manager's Office</u>	<u>No.</u>	<u>Position Control No.</u>	<u>Pay Grade</u>
City Manager	1	505-100-2-2-01-F	80
Assistant City Manager/Director of Public Services	1	505-117-2-2-01-F	75
Administrative Assistant III	1	505-209-2-2-01-F	25

Section 4. The authorized personnel staffing levels for the Department of Public Safety are as follows:

<u>Department of Public Safety</u>	<u>No.</u>	<u>Position Control No.</u>	<u>Pay Grade</u>
Director of Public Safety	1	505-116-2-2-01-F	75

Division of Fire

Fire Chief	1	102-401-2-2-01-F	70
Battalion Chief	4	102-403-1-1-01-- 04F	PS
Captain	1	102-402-1-1-01—01F	PS
Fire Lieutenant	10	102-404-1-1-01--10-F	Contract
Firefighter/Paramedic	42	102-405-1-1-01—42-F	Contract
Administrative Assistant III	2	102-200-1-2-01--02-F	25
Administrative Assistant I	1	102-200-1-2-01-P/H	10
Fire Inspector	1	102-501-1-2-01-F	30
Fire Inspector	3	102-501-1-2-01- 03-P/H	30
Fire-Prevention Manager/Plans Review	1	102-502-1-2-01-P/H	40
Fire Fleet/Facility Mgt. Clerk	1	102-503-1-2-01-P/H	10
Auxiliary \$1.00 per year	30	102-411-3-0-01--30-V	V
Chaplains – Fire	2	102-601-3-0-01--02-V	V
Medical Advisor	1	102-604-3-0-01-V	V

Division of Police

Police Chief	1	101-406-2-2-01-F	70
Police Lieutenant	3	101-408-1-1-01--03-F	Contract
Police Sergeant	8	101-409-1-1-01--08-F	Contract
Police Officer	42	101-410-1-1-01--42-F	Contract
Administrative Assistant III	1	101-200-1-2-01-F	25

Police Accreditation Technician	1	101-515-1-1-01-F	30
Police Records Clerks	2	101-204-1-1-01--02-F	Contract
Police Evidence/Fleet Mgt. Clerk	2	101-205-1-2-02-P/H	25
Communications/Records Manager	1	101-611-2-1-01-F	45
Communications/Records Supervisor	1	101-613-1-1-01-F	35
Communications Officer	14	111-502-1-1-01-14-F	Contract
Chaplain – Police	3	101-601-3-0-01—03-V	V

Division of Code Enforcement

Code Enforcement Manager	1	310-621-2-1-01-F	45
Code Enforcement Officer II	1	310-513-1-1-01-01-F	35
Code Enforcement Officer I	4	310-513-1-2-01-04-P/H	25
Seasonal Laborer	2	310-305-1-2-01-02-S	S

Section 5. The authorized personnel staffing levels for the Department of Information Technology are as follows:

<u>Department of Information Technology</u>		<u>Position Control No.</u>	<u>Pay Grade</u>
Information Technology Director	1	509-105-2-2-01-F	60
Information Technology Systems Analyst	2	509-609-1-2-02-F	45
Information Technology Systems Analyst	1	509-609-1-2-01-P/H	45
GIS Technician	1	509-510-1-1-01-F	35

Section 6. The authorized personnel staffing levels for the Department of Finance are as follows:

<u>Department of Finance</u>	<u>No.</u>	<u>Position Control No.</u>	<u>Pay Grade</u>
Director of Finance	1	506-102-2-2-01-F	65
<u>Division of Accounting</u>			
Deputy Director of Finance	1	506-602-2-2-01-F	50
Accounting Generalist	2	506-603-2-2-02-F	40
Accounts Payable Technician	1	506-504-1-1-01-F	25
Payroll Technician	1	506-505-1-1-01-F	30
Account Technician	1	506-206-1-1-01 F	25
<u>Division of Taxation</u>			
Tax Administrator	1	507-104-2-2-01-F	50
Assistant Tax Administrator	2	507-612-2-2-02-F	45
Tax Analyst	2	507-506-1-1-01--02-F	30
Tax Technician	6	507-507-1-1-01 -06-F	20
Administrative Assistant I	3	507-212-1-2-01- 03P/H	10

Section 7. The authorized personnel staffing levels for the Department of Public Services are as follows:

<u>Department of Public Services</u>	<u>No.</u>	<u>Position Control No.</u>	<u>Pay Grade</u>
Director of Public Services	1	505-114-2-2-01-F	75
<u>Division of Engineering</u>			
City Engineer	1	320-106-2-2-01-F	65
Assistant City Engineer	1	320-119-2-2-01-F	55
Civil Engineer	1	320-605-2-2-01-01-F	50
Engineering Technician	2	320-509-1-1- 02-F	35
Administrative Assistant III	1	320-200-1-2-01-F	25
<u>Division of Public Works</u>			
Public Works Manager	1	401-108-2-2-01-F	60
Public Works Supervisor	1	401-109-1-1-01-F	50
Public Works Crew Leader	2	401-302-1-1-02-F	Contract
Vehicle & Equipment Mechanic	3	401-300-1-1-03-F	Contract

Maintenance Technician	20	401-301-1-1-20-F	Contract
Administrative Assistant III	1	401-200-1-2-01-F	25
Custodian	1	401-305-1-2-01-F	10
Custodian	1	401-305-1-2-01-P/H	10

Section 8. The authorized personnel staffing levels for the Department of Economic Development are as follows:

<u>Department of Economic Development</u>	<u>No.</u>	<u>Position Control No.</u>	<u>Pay Grade</u>
Economic Development Director	1	305-111-2-2-01-F	60
Economic Development Coordinator	1	305-614-2-1-01-F	40
Community Engagement Specialist	1	305-615-2-1-01-F	40

Section 9. The authorized personnel staffing levels for the Department of Planning and Zoning are as follows:

<u>Department of Planning &amp; Community Dev.</u>	<u>No.</u>	<u>Position Control No.</u>	<u>Pay Grade</u>
Planning & Community Dev. Director	1	310-121-2-2-01-F	60
City Planner	1	310-118-2-2-01-F	50
Administrative Assistant III	1	310-200-1-2-01-F	25
Administrative Assistant I	1	310-207-1-1-01-F	10
Administrative Assistant I	1	310-207-1-2-01-P/H	10

Section 10. The authorized personnel staffing levels for the Department of Human Resources are as follows:

<u>Department of Human Resources</u>	<u>No.</u>	<u>Position Control No.</u>	<u>Pay Grade</u>
Human Resources Director	1	510-120-2-2-01-F	60
Human Resources Specialist	1	510-514-1-1-01-F	40
Human Resources Assistant	1	510-617-1-2-01-P/H	30

Section 11. The authorized personnel staffing levels for the Department of Parks and Recreation Facilities are as follows:

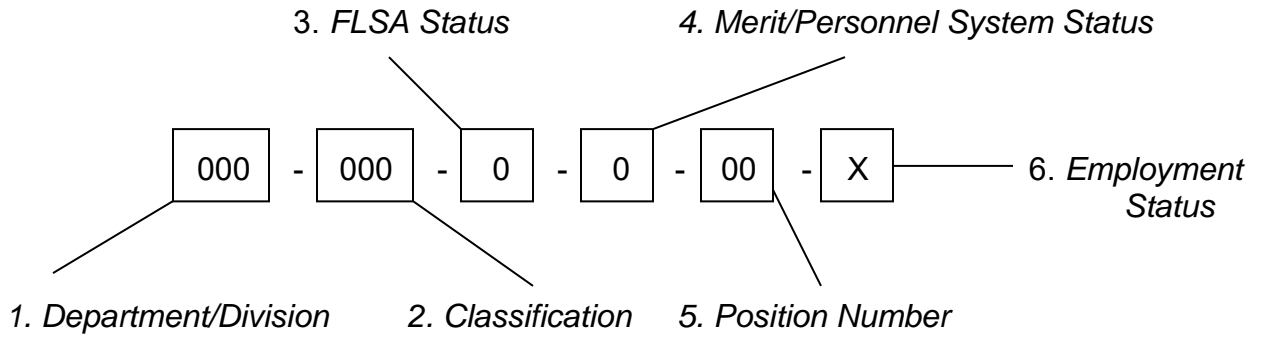
<u>Department of Parks and Recreation Facilities</u>	<u>No.</u>	<u>Position Control No.</u>	<u>Pay Grade</u>
Parks Manager	1	216-616-2-2-01-F	45
Senior Center Program Coordinator	1	215-110-2 -2 -01-P/H	25
Seasonal Laborer – Music Center	125	219-306-1-2-01--125-S	S
Seasonal Laborer	4	216-303-1-2-01--04-S	S

Section 12. Council further ratifies and affirms any and all previous legislation of Council that established, abolished or altered the functions and structures of any administrative department.

Section 13. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were adopted in an open meeting of this Council and that all deliberations of this Council and of any of its Committees that resulted in such formal action were in meetings open to the public and in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Section 14. That this Resolution shall go into effect upon its passage as provided by law and the Charter of the City of Huber Heights.

Section 15. Position Control Number Explanation:



1. Department/Division: Number represents Fund Number in General Ledger:

- |                        |                       |                  |           |
|------------------------|-----------------------|------------------|-----------|
| 101-Police             | 305-Economic Dev.     | 401-Public Works | 507-Tax   |
| 102-Fire               | 310 Planning & Zoning | 505-City Mgr.    | 509-I. T. |
| 215-Senior Center      | 320-Engineering       | 506-Accounting   | 510-H.R   |
| 219 Parks & Recreation |                       |                  |           |

2. Classification: Number for classification or rank to which position is assigned, divided into defined series as shown below:

- |                    |                  |                  |
|--------------------|------------------|------------------|
| 100-Administrative | 300-Labor        | 500-Technical    |
| 200-Clerical       | 400-Sworn Safety | 600-Professional |

3. FLSA Status:

- 01-Non-exempt from minimum wage/overtime rules of FLSA (hourly)
- 02-Exempt from minimum wage/overtime rules of FLSA (salaried)
- 03-Unpaid Volunteer

4. Merit & Personnel System Status:

- 01-Position is in Non-exempt service of city per Section 8.02 of Charter
- 02-Position is in Exempt service of city per Section 8.02 of Charter

5. Position Number:

Unique two-digit number for each employment position authorized by this Resolution.

6. Employment Status:

- F-Full-time Position
- P-Part-time Position
- H-Hourly Position
- T-Temporary (created for specific time)
- S-Seasonal Position
- V-Volunteer Position

Passed by Council on the \_\_\_\_\_ day of \_\_\_\_\_, 2022;  
 \_\_\_\_\_ Yeas; \_\_\_\_\_ Nays.

Effective Date:

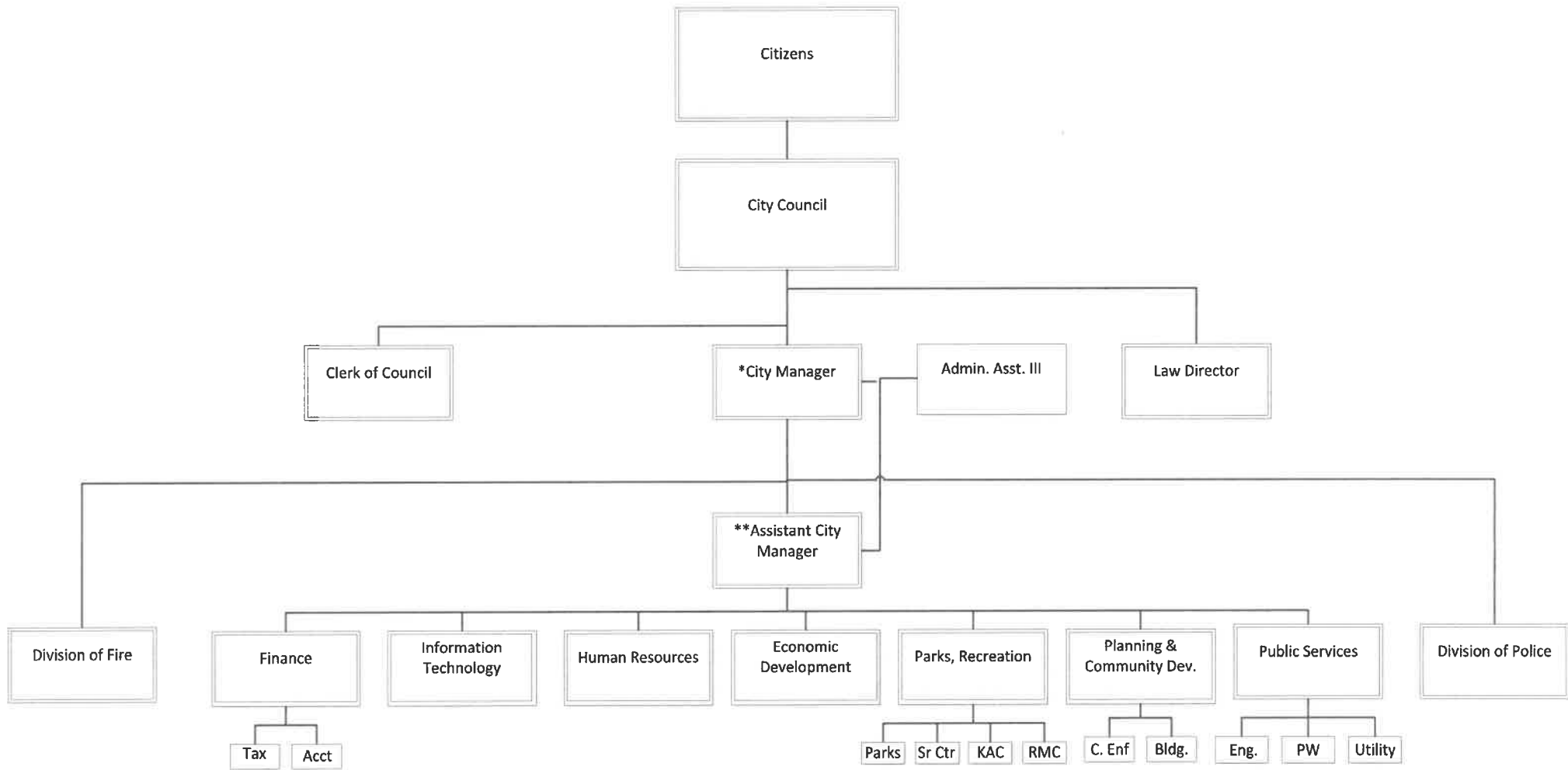
AUTHENTICATION:

\_\_\_\_\_  
 Clerk of Council

\_\_\_\_\_  
 Mayor

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Date



\* Director of Public Safety

\*\* Director of Public Services

AI-8463

New Business F.  
City Manager

**City Council Meeting**

**Meeting Date:** 06/13/2022

Part One - Administrative Code - Huber Heights Codified Ordinances - Changes

**Submitted By:** Katie Knisley

**Department:** Human Resources

**Council Committee Review?:** Council Work Session  
**Date(s) of Committee Review:** 06/07/2022

**Audio-Visual Needs:** None  
**Emergency Legislation?:** No

**Motion/Ordinance/  
Resolution No.:**

**Agenda Item Description or Legislation Title**

An Ordinance Amending Certain Sections Of Part One – Administrative Code Of The Huber Heights Codified Ordinances.  
(first reading)

**Purpose and Background**

Chapter 136 of Part One - Administrative Code has been identified as needing to be updated or amended to provide for a more consistent organizational structure for the City. The amendment is to create the Department of Planning and Community Development to be managed by the Planning and Community Development Director and this department shall be responsible for providing technical and practical processes for land use planning to regulate the use, form, design and compatibility of development as well as to review applications to ensure compliance with planning and zoning requirements.

**Fiscal Impact**

**Source of Funds:** N/A

**Cost:** N/A

**Recurring Cost? (Yes/No):** N/A

**Funds Available in Current Budget? (Yes/No):** N/A

**Financial Implications:**

**Attachments**

Ordinance



CITY OF HUBER HEIGHTS  
STATE OF OHIO

ORDINANCE NO. 2022-R-

AMENDING CERTAIN SECTIONS OF PART ONE – ADMINISTRATIVE CODE OF THE HUBER HEIGHTS CODIFIED ORDINANCES.

WHEREAS, the citizens of Huber Heights require City codified ordinances that are current, up to date and reflect the current practices and processes of the City; and

WHEREAS, it has been identified that there are provisions within the Administrative Code that require updating or other changes; and

WHEREAS, the City Council has determined that the revisions in Chapters 136 are necessary to enhance the effective and efficient delivery of municipal services.

NOW, THEREFORE, BE IT ORDAINED by the City Council of Huber Heights, Ohio that:

Section 1. Part One - Administrative Code, Title Five – Administrative, Chapter 136 – Department of Planning is hereby amended as follows:

**CHAPTER 136 - DEPARTMENT OF PLANNING AND COMMUNITY DEVELOPMENT**

**136.01 – Creation; organization; administration**

- (a) The Department of Planning **and Community Development**, to be managed by the ~~City Planner~~ **Director of Planning and Community Development**, is hereby established as a new department.
- (b) The Department of Planning **and Community Development** shall be responsible for providing technical and practical processes for land use planning to regulate the use, form, design and compatibility of development, **as well as reviewing applications to ensure compliance with planning and zoning requirements.**
- (c) **The Department of Planning and Community Development shall advise the Planning Commission and City Council on land use and special projects.**

**136.02 - Division of building.**

- (a)The State of Ohio requires the establishment of a City Building Division prior to the exercise of enforcement authority by the Montgomery County Building Department; therefore, the Huber Heights Building Division is hereby established.
- (b)The Building Division shall have full authority to enforce all laws, statutes and regulations as provided and authorized in the Ohio Revised Code and the Ohio Administrative Code including plumbing inspections as set forth in 4101:2-51-39 of the Administrative Code.

Section 2. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council and of any of its Committees that resulted in such formal action were in meetings open to the public and in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Section 3. This Ordinance shall go into effect upon its passage as provided by law and the Charter of the City of Huber Heights.

Passed by Council on the \_\_\_\_\_ day of \_\_\_\_\_, 2022;  
\_\_\_\_\_ Yeas; \_\_\_\_\_ Nays.

Effective Date:

AUTHENTICATION:

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

AI-8464

**New Business G.  
City Manager**

**City Council Meeting**

**Meeting Date:** 06/13/2022

City Salary Ranges/Wage Levels

**Submitted By:** Katie Knisley

**Department:** Human Resources

**Council Committee Review?:** None **Date(s) of Committee Review:** 06/07/2022

**Audio-Visual Needs:** None **Emergency Legislation?:** No

**Motion/Ordinance/  
Resolution No.:**

**Agenda Item Description or Legislation Title**

A Resolution Establishing And/Or Amending The Salary Ranges And Wage Levels For Employees Of The City Of Huber Heights, Ohio.  
(first reading)

**Purpose and Background**

This legislation authorizes the salary ranges and wage levels for all non-bargaining employees of the City of Huber Heights. Amendments to this legislation include one additional position of Planning and Community Development Director and the deletion of one Assistant City Manager leaving one Assistant City Manager/Director of Public Services.

**Fiscal Impact**

**Source of Funds:** N/A

**Cost:** N/A

**Recurring Cost? (Yes/No):** N/A

**Funds Available in Current Budget? (Yes/No):** N/A

**Financial Implications:**

**Attachments**

Resolution

CITY OF HUBER HEIGHTS  
STATE OF OHIO

RESOLUTION NO. 2022-R-

ESTABLISHING AND/OR AMENDING THE SALARY RANGES AND WAGE LEVELS FOR EMPLOYEES OF THE CITY OF HUBER HEIGHTS, OHIO.

WHEREAS, the citizens of Huber Heights require efficient and effective delivery of municipal services.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Huber Heights, Ohio that:

Section 1. The pay ranges, compensation procedures, and administrative rules for non-bargaining employees as established hereafter shall be effective for the pay period beginning December 19, 2021, through the pay period ending December 17, 2022.

Section 2. City Council shall be responsible for establishing the actual salaries for the City Manager, the Clerk of Council, and the Deputy Clerk of Council. The salary ranges of the City Manager, the Clerk of Council, and the Deputy Clerk of Council are set forth in the following plan document.

Section 3. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were adopted in an open meeting of this Council and that all deliberations of this Council and of any of its Committees that resulted in such formal action were in meetings open to the public and in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Section 4. This Resolution shall go into effect upon its passage as provided by law and the Charter of the City of Huber Heights.

**THE CITY OF HUBER HEIGHTS**

**PERFORMANCE COMPENSATION PLAN FOR NON-BARGAINING EMPLOYEES**

**1. Compensation Philosophy**

It is the city's philosophy to support and enhance organizational performance through a fair, objective, and equitable merit-based pay plan which will attract, retain, and motivate high performing non-bargaining employees.

**2. General Administrative Responsibilities**

The Human Resources Director, under the direction of the City Manager is responsible for the administration of the Performance Compensation Plan, including the processing of pay rate increases, the adjustment of pay for promotions, re-employments and reassignments, and the initiation of necessary revisions in pay ranges. The Human Resources Director is responsible for interpreting the application of the program to all pay issues which are not specifically covered by this ordinance, using the principles expressed herein as a policy guide.

**3. Plan Administration**

A. Market Surveys. The Human Resources Director shall conduct market surveys every three years or from time to time in order to collect updated comparable and competitive salary data, recommend revised pay structures and pay ranges as necessary, and recommend revised merit-based pay procedures. Such surveys and recommendations shall be conducted as positions become vacant, or upon request of a department/division head, or upon the initiation of the Human Resources Director when it is determined necessary for the effective administration of the Performance Compensation Plan.

B. Structure Adjustments. Periodically, the Human Resources Director may recommend pay range adjustments to the City Manager in keeping with labor market trends, who in turn may make appropriate recommendations to City Council. Pay ranges (except

for seasonal positions) shall include a minimum and maximum amount stated either as an annual salary or hourly rate.

- C. Assignment of Positions to Pay Ranges. The Human Resources Director shall be responsible for assigning each city employment position to a pay range based on market data and the City Manager’s determination of the strategic value of positions and/or employees to the organization. Strategic value considerations may involve turnover, skill needs, attraction and retention issues, supply and demand for qualified applicants for particular positions, the impact of specific positions and employees on the organization’s mission, and/or other relevant factors.

**4. Applicability**

This resolution and Performance Compensation Plan shall apply to and is the sole authority for setting rates of pay for the following categories of positions and employees: All regular full-time, regular part-time, provisional full-time, provisional part-time, hourly, temporary, and seasonal employees of the City of Huber Heights, Ohio except: the Mayor; members of City Council, the City Law Director; and all employees who are members of a collective bargaining unit recognized by the State Employment Relations Board.

**5. Positions and Pay Ranges**

<i>Pay Grade</i>	<i>Minimum Pay</i>	<i>Maximum Pay</i>
10	\$13,826.8	\$20,580.00
Custodian Administrative Assistant I Fire Fleet/Facility Management Clerk	\$28,759.74	\$42,806.40
20	\$16,730.4	\$24,900.00
Administrative Assistant II Public Records Technician Tax Technician	\$34,799.23	\$51,792.00
25	\$16,768.6	\$27,390.00
Account Technician Accounts Payable Technician Administrative Assistant III Deputy Clerk of Council Police Evidence/Fleet Management Clerk Senior Center Program Coordinator Code Enforcement Officer I	\$34,878.69	\$56,971.20
30	\$18,446.3	\$30,130.00
Police Accreditation Technician Payroll Technician Tax Analyst Fire Inspector Human Resources Assistant	\$38,368.30	\$62,670.40
35	\$19,371.9	\$31,644.00
GIS Technician Engineering Technician Code Enforcement Officer II Communications/Records Supervisor	\$40,293.55	\$65,819.52
40	\$21,305.8	\$36,090.00
Accounting Generalist Community Engagement Specialist Economic Development Coordinator Human Resources Specialist Fire Prevention Manager/Plans Review	\$44,316.06	\$75,067.20

45	\$23,438.1	\$39,700.0
Code Enforcement Manager Assistant Tax Administrator IT Systems Analyst Parks Manager Communications/Records Manager	\$48,751.25	\$82,576.00
50	\$25,785.2	\$43,680.0
Deputy Director of Finance Tax Administrator Public Works Supervisor Clerk of Council Civil Engineer City Planner	\$53,633.22	\$90,854.40
55	\$30,942.2	\$52,420.0
Assistant City Engineer	\$64,359.78	\$109,033.60
60	\$34,033.1	\$57,650.0
Human Resources Director IT Director Public Works Manager Economic Development Director Planning & Community Dev. Director	\$70,788.85	\$119,912.00
65	\$37,438.1	\$63,420.0
City Engineer Director of Finance	\$77,871.25	\$131,913.60
70	\$43,057.9	\$72,940.0
Fire Chief Police Chief	\$89,560.43	\$151,715.20
75	\$47,363.7	\$80,230.0
Assistant City Manager/Director of Public Services Director of Public Safety	\$98,516.50	\$166,878.40
80	\$52,099.2	\$85,100.0
City Manager	\$108,366.34	\$177,008.00

<i>Position</i>	<i>Minimum Pay</i>	<i>Mid-point Pay</i>	<i>Maximum Pay</i>
Seasonal Laborer	N/A	N/A	\$20.00
<b>Public Safety (PS)</b>			
	<b>Step 1</b>		<b>Step 2</b>
Battalion Chief	2% below Step 2		14% above top step Fire Lieutenant
Fire Captain	2% below Step 2		6% above top step Fire Lieutenant

Employees are paid bi-weekly on an hourly or salary basis. The bi-weekly pay rate for salaried employees is a calculation of the annual pay rate divided by 26 and the bi-weekly amount for hourly employees is a calculation of the annual pay rate divided by 2080 hours, to include those budget years with 27 pay periods. The bi-weekly amount for part-time/hourly employees, working less than a 40-hour week in a 2080 work year, is a calculation of the annual pay rate multiplied by the number of hours worked.

## 6. Compensation Adjustments

All of the following pay rate adjustments are subject to funding by City Council based upon the availability of funds and economic and budget projections and priorities.

- A. New Hires. Newly hired employees shall be hired at a rate of pay between the minimum and maximum of the applicable pay range. The exact pay rate shall be based on the employee's education, experience, knowledge, skills, and abilities. Prior to the making of a conditional offer of employment to a prospective new or newly promoted employee, the department/division head shall recommend a starting rate of pay which shall be forwarded to the Human Resources Manager for review and then to the City Manager for final action.
- B. Completion of Probation. Department/division heads may recommend a pay increase, not to exceed 2%, for newly hired or promoted employees upon the successful completion of probation or one year of employment. The department/division head should consider the employee's starting rate as related to their pay range, the pay of other employees in the position and in the employee's division, and the employee's performance in making this decision. Any such increase, upon approval by the City Manager, shall be paid from the division's regular payroll budget.
- C. Promotion. Employees who are promoted to positions with a higher level of duties and responsibilities shall be placed at a rate of pay between the minimum and maximum of the applicable pay range.
- D. Demotion. Employees who are demoted to positions with a lower level of duties and responsibilities because of less than satisfactory performance, failure to meet job requirements, or for disciplinary reasons shall be placed at the minimum of the new range, or receive a pay decrease not to exceed 10%, whichever results in the least loss of pay.
- E. Reassignment. Employees who are reassigned to positions with a lower pay grade through no fault of their own (i.e., reorganization, job abolishment, reduction-in-force, or market/technological factors, etc.), shall remain at their current rate of pay, or shall be placed at the maximum of the pay range, whichever is less. An employee who voluntarily requests and is granted a reassignment to a position with a lower pay grade will have their pay adjusted between the minimum and maximum of the lower pay grade.
- F. Temporary Upgrade to a Higher Position. Employees who are temporarily assigned (for a minimum of 7 consecutive calendar days) to perform all of the duties and assume all of the responsibilities of a position due to a position vacancy or an approved leave of absence of a position incumbent shall receive a pay increase not to exceed 5%. Temporary upgrades shall be recommended to the Human Resources Manager and approved by the City Manager in advance.
- G. Modification of Pay Ranges. When a position's pay range is modified upward, based on market data and/or strategic value, and the position is occupied, the incumbent shall retain his/her existing pay rate or be placed at the minimum of the new pay range, whichever is greater. When a position's pay range is modified downward, and the position is occupied, the incumbent shall remain at his/her current rate of pay.
- H. Transfers. Employees who transfer to another job in an identical pay range or to an identical position in another division in the same pay range, there will be no change in the employee's rate of pay.
- I. Transitional and Paid Intern Positions: In cases deemed necessary and appropriate by the City Manager, an appointment to a position in the non-exempt service which is not yet vacated, but which position incumbent has provided the City Manager with a written notice of resignation or retirement on a date certain, which date is within 90 days following the date of such appointment. In cases deemed necessary and appropriate by the City Manager, an appointment of a student intern may be made based on skill, experience, and the scope of the project to be completed.

**7. Compensation Increases**

The compensation of each employee shall be reviewed annually by the department director/division manager, or Mayor and Council, for the purpose of determining which employees may be entitled to a performance-based increase. All personnel records, performance, and experience shall be considered in making recommendations with major emphasis placed on the evaluation. The City Manager or Mayor and Council is authorized to pay non-union employees a performance-based increase provided that said increase is within the approved salary range for the respective position. The performance-based increase may also be provided in the form of a bonus. The annual performance-based increase is determined upon the availability of funds and economic and budget projections and priorities.

Providing the Collective Bargaining Agreements receive an annual increase, the City shall adjust the compensation of all non-union employees, to include employees of the City Council, to reflect the same annual increase within the respective year.

To be eligible for a performance-based increase, an employee must be employed with at least six months of continuous service before the merit award date.

An employee whose pay is at the maximum of the compensation range may not be granted an increase that would cause the base compensation to exceed the maximum of the range for that position. The employee would continue to be eligible for an annual increase and performance bonus, with a lump sum increase based upon the percentage increase. The pay range, however, does not change until a new market study is conducted, every three years, and a recommendation is made to revise pay structures and pay ranges as necessary

Passed by Council on the \_\_\_\_\_ day of \_\_\_\_\_, 2022;  
\_\_\_\_ Years; \_\_\_\_ Nays.

Effective Date:

AUTHENTICATION:

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date



AI-8455

New Business H.  
City Manager

**City Council Meeting**

**Meeting Date:** 06/13/2022

Letter Of Interest - Portion Of Lehman Farm Property

**Submitted By:** Bryan Chodkowski

**Department:** Economic Development

**Council Committee Review?:** Council Work Session  
**Date(s) of Committee Review:** 06/07/2022

**Audio-Visual Needs:** None  
**Emergency Legislation?:** No

**Motion/Ordinance/  
Resolution No.:**

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**Agenda Item Description or Legislation Title**

A Resolution Authorizing The City Manager To Enter Into A Non-Binding Letter Of Intent For 1.32 Acres (+/-) Of Real Property On Executive Boulevard.  
(first reading)

**Purpose and Background**

Approval of this legislation is the first step in selling the identified acreage under certain terms and conditions to the client of Apex Commercial Group.

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**Fiscal Impact**

**Source of Funds:** N/A

**Cost:** N/A

**Recurring Cost? (Yes/No):** N/A

**Funds Available in Current Budget? (Yes/No):** N/A

**Financial Implications:**

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**Attachments**

Resolution

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CITY OF HUBER HEIGHTS  
STATE OF OHIO

RESOLUTION NO. 2022-R-

AUTHORIZING THE CITY MANAGER TO ENTER INTO A NON-BINDING LETTER OF INTENT FOR 1.32 ACRES (+/-) OF REAL PROPERTY ON EXECUTIVE BOULEVARD.

WHEREAS, Apex Commercial Group, on behalf of a non-disclosed principal has requested that the City enter into a non-binding letter of intent (the "Letter"); and

WHEREAS, the Letter requests the City sell 1.32 acres (+/-) of Parcel Number P70 03910 0005, commonly addressed as 7125 Executive Boulevard immediately adjacent to Parcel Number P70 03910 0012 under certain terms and conditions; and

WHEREAS, the City is desirous to sell the identified acres under the terms and conditions proposed in the Letter.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Huber Heights, Ohio that:

Section 1. The City Manager is hereby authorized and directed to execute a non-binding letter of intent from Apex Commercial Group dated May 18, 2022, on behalf of the City of Huber Heights as landowner.

Section 2. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were adopted in an open meeting of this Council and that all deliberations of this Council and of any of its Committees that resulted in such formal action were in meetings open to the public and in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Section 3. This Resolution shall go into effect upon its passage as provided by law and the Charter of the City of Huber Heights.

Passed by Council on the \_\_\_\_\_ day of \_\_\_\_\_, 2022;  
\_\_\_\_\_ Yeas; \_\_\_\_\_ Nays.

Effective Date:

AUTHENTICATION:

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

AI-8461

**New Business I.  
City Manager**

**City Council Meeting**

**Meeting Date:** 06/13/2022

Grant Application - Fire Division

**Submitted By:** Keith Knisley

**Department:** Fire

**Council Committee Review?:** Council Work Session  
**Date(s) of Committee Review:** 06/07/2022

**Audio-Visual Needs:** None  
**Emergency Legislation?:** No

**Motion/Ordinance/  
Resolution No.:**

**Agenda Item Description or Legislation Title**

A Resolution Authorizing The City Manager To Submit An Application And To Accept Grant Funds From The State Of Ohio For The American Rescue Plan Act (ARPA) First Responder Wellness, Recruitment, Retention And Resiliency Grant Program.  
(first reading)

**Purpose and Background**

The purpose of this agenda item is to apply for a grant from the State of Ohio and accept monies towards the creation and hiring of a full-time Wellness Coordinator/Fire Division Physician, who may be shared with the Division of Police. Additional funds requested would be utilized to provide a two-year source of funding for the four additional positions proposed in 2023. Grant funds would additionally provide the Fire Division with the resources to enter into an agreement for two years with Kettering Health to develop a proactive behavioral health services and support program for members of the Fire Division. The State of Ohio has made available \$70 million for this program within all of Ohio. The grant funding program will end December 31, 2024.

**Fiscal Impact**

**Source of Funds:** N/A  
**Cost:** N/A  
**Recurring Cost? (Yes/No):** N/A  
**Funds Available in Current Budget? (Yes/No):** N/A  
**Financial Implications:**

**Attachments**

Resolution

CITY OF HUBER HEIGHTS  
STATE OF OHIO

RESOLUTION NO. 2022-R-

AUTHORIZING THE CITY MANAGER TO SUBMIT AN APPLICATION AND TO ACCEPT GRANT FUNDS FROM THE STATE OF OHIO FOR THE AMERICAN RESCUE PLAN ACT (ARPA) FIRST RESPONDER WELLNESS, RECRUITMENT, RETENTION AND RESILIENCY GRANT PROGRAM.

WHEREAS, the State of Ohio has allocated \$70 million in funding for the ARPA First Responder Wellness, Recruitment, Retention and Resiliency Grant Program.

WHEREAS, the City of Huber Heights recognizes the importance of maintaining and improving physical and mental health of first responders.

WHEREAS, the City of Huber Heights supports the need for additional funding for Fire Division personnel; and

WHEREAS, the State of Ohio ARPA First Responder Wellness, Recruitment, Retention and Resiliency Grant Program will provide funding until December 31, 2024; and

WHEREAS, the required submittal deadline for submitting a grant application to the State of Ohio is June 17, 2022.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Huber Heights, Ohio that:

Section 1. The City of Huber Heights hereby endorses and supports the submission of an application for the State of Ohio ARPA First Responder Wellness, Recruitment, Retention, and Resiliency Grant Program and authorizes the City Manager to take the necessary actions to implement said grant if approved by the State of Ohio.

Section 2. The City Manager's application to the Ohio ARPA First Responder Wellness, Recruitment, Retention, and Resiliency Grant Program is hereby affirmed and, if awarded, the City Manager is further authorized to enter into an agreement with the State of Ohio to administer the grant to implement the program.

Section 3. Reimbursement made to the Fire Division under this grant will be re-appropriated to the Fire Fund.

Section 4. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were adopted in an open meeting of this Council and that all deliberations of this Council and of any of its Committees that resulted in such formal action were in meetings open to the public and in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Section 5. This Resolution shall go into effect upon its passage as provided by law and the Charter of the City of Huber Heights.

Passed by Council on the \_\_\_\_ day of \_\_\_\_\_, 2022;  
\_\_\_\_\_ Yeas; \_\_\_\_\_ Nays.

Effective Date:

AUTHENTICATION:

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

AI-8458

**New Business J.  
City Manager**

**City Council Meeting**

**Meeting Date:** 06/13/2022

ODOT Final Consent Legislation

**Submitted By:** Hanane Eisentraut

**Department:** Engineering **Division:** Engineering

**Council Committee Review?:** Council **Date(s) of Committee Review:** 06/07/2022  
Work  
Session

**Audio-Visual Needs:** None **Emergency Legislation?:** No

**Motion/Ordinance/  
Resolution No.:**

**Agenda Item Description or Legislation Title**

A Final Resolution For ODOT To Resurface Old Troy Pike (State Route 202) From 200 Feet North Of Fishburg Road To The South City Limit.  
(first reading)

**Purpose and Background**

This legislation will authorize the City Manager to enter into an agreement with the Director of Transportation of ODOT to resurface Old Troy Pike from 200 feet north of Fishburg Road to the south City limit. The City's preliminary share is estimated to be \$166,492.00. ODOT will manage and supervise this project.

**Fiscal Impact**

**Source of Funds:** Street Capital Fund

**Cost:** \$166,500

**Recurring Cost? (Yes/No):** No

**Funds Available in Current Budget? (Yes/No):** Yes

**Financial Implications:**

**Attachments**

Resolution

CITY OF HUBER HEIGHTS  
STATE OF OHIO

RESOLUTION NO. 2022-R-

FINAL RESOLUTION FOR ODOT TO RESURFACE OLD TROY PIKE (STATE ROUTE 202) FROM 200 FEET NORTH OF FISHBURG ROAD TO THE SOUTH CITY LIMIT.

The following Final Resolution enacted by the City of Huber Heights, Ohio, hereinafter referred to as the Legislative Authority/Local Public Agency or “LPA”, in the matter of the stated described project.

WHEREAS, on the 24<sup>th</sup> day of January, 2022, the LPA enacted legislation proposing cooperation with the Director of Transportation for the described project:

The project consists of resurfacing Old Troy Pike (State Route 202) between the southern Huber Heights corporation limit and approximately 200 feet north of Fishburg Road, including pavement repair and pavement markings, lying within the City of Huber Heights; and

WHEREAS, the LPA shall cooperate with the Director of Transportation in the above-described project as follows:

The City agrees to assume and bear one hundred percent (100%) of the entire cost of the improvement within the City limits, less the amount of Federal-Aid funds set aside by the Director of Transportation for the financing of this improvement from funds allocated by the Federal Highway Administration, U.S. Department of Transportation.

The share of the cost of the LPA is now estimated in the amount of One Hundred Sixty-Six Thousand Four Hundred Ninety-Two and 00/100 Dollars (\$166,492.00), but said estimated amount is to be adjusted in order that the LPA’s ultimate share of said improvement shall correspond with said percentages of actual costs when said actual costs are determined; and

WHEREAS, the Director of Transportation has approved said legislation proposing cooperation and has caused to be made plans and specifications and an estimate of cost and expense for improving the above-described highway and has transmitted copies of the same to this legislative authority; and

WHEREAS, the LPA desires the Director of Transportation to proceed with the aforesaid highway improvement.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Huber Heights, Ohio:

Section 1: That the estimated sum of One Hundred Sixty-Six Thousand Four Hundred Ninety-Two and 00/100 Dollars (\$166,492.00) is hereby appropriated for the improvement described above and the fiscal officer is hereby authorized and directed to issue an order on the treasurer for said sum upon the requisition of the Director of Transportation to pay the cost and expense of said improvement. The City hereby agrees to assume in the first instance, the share of the cost and expense over and above the amount to be paid from Federal funds.

Section 2: That the LPA hereby requests the Director of Transportation to proceed with the aforesaid highway improvement.

Section 3. That the LPA enter into a contract with the State, and that the City Manager be, and is hereby authorized to execute said contract, providing for the payment of the LPA the sum of money set forth herein above for improving the described project.

Section 4: That the LPA transmit to the Director of Transportation a fully executed copy of this Resolution.

Section 5. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were adopted in an open meeting of this Council and all deliberations of this Council and of any of its Committees that resulted in such formal action were in meetings open to the public and in compliance with all legal requirements including Section 121.22 of Ohio Revised Code.

Section 6. This Resolution shall go into effect upon its passage as provided by law and the Charter of the City of Huber Heights.

Passed by Council on the \_\_\_\_\_ day of \_\_\_\_\_, 2022;  
\_\_\_\_\_ Yeas; \_\_\_\_\_ Nays.

Effective Date:

AUTHENTICATION:

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

This is to certify that we have compared the foregoing copy of Resolution with the original record thereof, found in the record of the proceedings of the LPA, and which Resolution was duly passed by the LPA on the \_\_\_\_\_ day of \_\_\_\_\_ 2022, and that the same is a true and correct copy of the record of said Resolution and the action of said LPA thereon.

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

PID No. 103885 - Final Resolution

AI-8460

New Business K.  
City Manager

**City Council Meeting**

**Meeting Date:** 06/13/2022

Chambersburg Road West Improvements - Solicit RFQ

**Submitted By:** Hanane Eisentraut

**Department:** Engineering **Division:** Engineering

**Council Committee Review?:** Council **Date(s) of Committee Review:** 06/07/2022  
Work  
Session

**Audio-Visual Needs:** None **Emergency Legislation?:** No

**Motion/Ordinance/  
Resolution No.:**

**Agenda Item Description or Legislation Title**

A Resolution Authorizing The City Manager To Solicit Requests For Qualifications From Engineering Qualified Consulting Firms To Provide Engineering Design For The Chambersburg Road West Improvements Project.  
(first reading)

**Purpose and Background**

The City of Huber Heights has applied for and received a grant through MVRPC to reconstruct and widen Chambersburg Road from Old Troy Pike to the City's west corporation line. The project consists of adjusting the vertical alignment of the roadway to eliminate a crest area in the pavement, widening the roadway from 2 to 3 lanes, installing curbs, handicap ramps, storm sewer, 10' sidewalk/bikepath on the north side, 5' sidewalk on the south side, and extending the water main.

It is necessary to employ a qualified consulting engineering and land surveying firm in order to prepare plans for this needed improvement. City Staff will seek letters of interest and proposals from various engineering companies who have performed a similar type of work for the community and or surrounding cities.

It is important that this project moves forward expeditiously to ensure that the grant funding will not be placed in jeopardy.

**Fiscal Impact**

**Source of Funds:** N/A

**Cost:** N/A

**Recurring Cost? (Yes/No):** No

**Funds Available in Current Budget? (Yes/No):** Yes

**Financial Implications:**

**Attachments**

Resolution



CITY OF HUBER HEIGHTS  
STATE OF OHIO

RESOLUTION NO. 2022-R-

AUTHORIZING THE CITY MANAGER TO SOLICIT REQUESTS FOR QUALIFICATIONS FROM ENGINEERING QUALIFIED CONSULTING FIRMS TO PROVIDE ENGINEERING DESIGN FOR THE CHAMBERSBURG ROAD WEST IMPROVEMENTS PROJECT.

WHEREAS, the City Council has applied and received a grant through Miami Valley Regional Planning Commission (MVRPC) for the construction of the Chambersburg Road West Improvements Project; and

WHEREAS, substantial interest has been expressed by various consulting engineering firms in the design of these improvements.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Huber Heights, Ohio, that:

Section 1. The City Manager is hereby authorized to solicit Requests For Qualifications (RFQ) for the engineering of improvements to the Chambersburg Road West Improvements Project. The City of Huber Heights shall then rank these firms and negotiate a contract with a qualified firm as provided for pursuant to the Ohio Revised Code Chapter 153. The cost of the contract shall not exceed \$240,000.00.

Section 2. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were adopted in an open meeting of this Council and that all deliberations of this Council and of any of its Committees that resulted in such formal action were in meetings open to the public and in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Section 3. This Resolution shall go into effect upon its passage as provided by law and the Charter of the City of Huber Heights.

Passed by Council on the \_\_\_\_\_ day of \_\_\_\_\_, 2022;  
\_\_\_\_\_ Yeas; \_\_\_\_\_ Nays.

Effective Date:

AUTHENTICATION:

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date