

**CITY OF HUBER HEIGHTS
STATE OF OHIO**

Culture and Diversity Citizen Action Commission Meeting Minutes

Name of Body: Culture and Diversity Citizen Action Commission
(CDCAC)

Date: November 3, 2022

Time: 7:00 P.M.

Place: City Hall – 6131 Taylorsville Road – Council Chambers

Members Present:

Mrs. Yolanda Stephens-Chair
Ms. Rhonda Sumlin–Vice Chair
Ms. Jean Newby
Ms. Tara Purvis
Mr. Arrick Richardson
Dr. Frederick Aikens
Mr Bayram Gulalieu
Mr. Eric Stephens
Mrs. Carla Staigl

1. Call to Order

Chair Mrs. Yolanda Stephens convened the Culture and Diversity Citizen Action Commission at 7:06 P.M.

2. Roll Call

Roll call attendance was taken. Mrs. Carla Stagil was running late but in attendance for the meeting.

3. Approval of Minutes

The following minutes were approved unanimously at the beginning of this meeting.

- July 7, 2022
- September 1, 2022

There were no changes or corrections to these minutes as submitted.

4. **Guests in attendance**

- Mrs. Eva Newby was in attendance this evening.

5. **Update to agenda:**

- Amendment to agenda requested by Ms. Purvis to add to two topics of discussion before coming back with a formal recommendation. First, for the celebration of National Heritage Months and the second, for the city to advance an initiative to make the city's website, city school's website and forms available in languages other than English. Ms. Newby made the motion and it was seconded by Dr. Aikens. The items were added to the agenda for discussion.

6. **Old Business**

A. Citizens Complaint Review Board: Mr. Eric Stephens shared the update for the reform committee's ongoing work on the implementation of the Citizens Complaint Review Board. Mr. Stephens provided a flowchart of the draft process (see attached) and framework for the CCRB. Mr. Stephens described the draft outline of the process if a citizen wanted to submit a request for the CCRB to review an allegation of police misconduct within the criteria set forth in the draft process. The CCRB would not have subpoena powers and would serve as a recommending board to the City Council and the Huber Heights Police Department. Forms to request review by the CCRB are intended to be available electronically on the City's website, City Hall and the Police Headquarters.

After discussion, the Commission agreed to wait for the completed draft process before voting on the draft process and framework for the CCRB as a Commission. Ms. Sumlin noted in the discussion that she would prefer that this CCRB remain as a completely independent board that does not work as a normal City Board. She would additionally like for there to be some type of tracking process to ensure that the review request is tracked from intake to the end of the process. Mrs. Stephens agreed that there could be issues with implicit bias in the selection process given the current process for the selection of Boards and Commission members. Mrs. Stephens noted that there was a discussion with the City Council to take the CCRB discussion for the First Tier Suburbs. That might be an

option since they have representation from many cities. The Commission discussion with the First Tier Suburbs was postponed until the November meeting of the First Tier Suburbs group. A Commission rep will

- B. **Education Forum:** Ms. Newby gave an update to the Youth Policing Forum, it was suggested at the CDCAC presentation with the City Council that the Commission attend the joint City Council and School Board meeting October 26th. The task group for this event will discuss 5 main topics at this event, #1-Rights, what are my rights during police contact? #2-Becoming a police officer, what are the perks and processes to becoming a law enforcement officer? #3-Top crimes being committed by youth or what are the reasons that police feel they interact most often with youth. #4-What are the penalties for some of the crimes committed by youth, such as sexting or assault. #4-See something, say something. The Commission is looking to hold the event in early 2023 at both the Middle and High Schools. The task group will reach out to the

- C. **DEI Collaborative:** Ms. Sumlin gave the update that the DEI Collaborative will be delayed until 2023 with no date set at this time.

- D. **Task Group Reports:** No additional reports

- E. **Make a Difference Day/Breast Cancer Awareness Month:** Ms. Sumlin gave the update that materials were collected for the Chemo packs for Make a Difference Day/Breast Cancer Awareness Month. Ms. Sumlin asked for Advocacy to make a donation to purchase items for the chemo packs before distribution.

After discussion, Ms. Sumlin will create a basic list and will supply that to the Commission members with items that are needed. Ms. Sumlin made a motion to allocate \$250 from Advocacy's budget to purchase items for the chemo packs. Ms. Purvis seconded the motion. All voted in favor.

- F. **2023 Calendar/Initiatives:** For 2023, the Commission has the Multicultural week, Juneteenth celebration and the quarterly educational forums. Ms. Sumlin would like to add the MLK program to the calendar.

- G. **2023 Budget Items:** As it stands, the Commission will be able to function within the current budget allowance and will not need to seek

out additional funds for the 2023 budget.

7. New Business

- A. Recommendations to Council - Mrs. Marva Colston:** Mrs. Eva Newby attended the meeting to introduce a member of the community, Mrs. Marva Colston who was the Zoning and Code enforcer Administrator when Huber Heights was still Wayne Township in 1975. Mrs. Colston has been recognized by the City of Huber Heights school board, by the Knights of Columbus and the Huber Jaycees. Mrs. Eva Newby expressed that she felt that it was time for the city to also recognize Mrs. Marva Colston. She would like the CDCAC to make a formal recommendation to the City Council for her work for the city. Mrs. Staigl made the motion to make the formal recommendation to City Council to acknowledge Mrs. Marva Colston through proclamation. It was seconded by Ms. Sumlin. All voted in agreement.
- B. Recommendation to Council- Heritage Months:** Ms. Purvis discussed a recommendation that came out of the CDCAC presentation at the City Council meeting on October 4, 2022. During that presentation it was asked by a City Council member, what the CDCAC was doing to acknowledge the current Heritage Month at the time, Hispanic Heritage Month. After some thought, Ms. Purvis, is considering a recommendation for City Council that the City Council implement a plan for the acknowledgement of the Federal Heritage Months and plan culturally respectful and immersive experiences for the community. The recommendation would request the City Council members each choose a Heritage month to take the lead on planning and implementation of these events. After discussion, the CDCAC had no issues with bringing a formal recommendation forward for a vote.
- C. Recommendation to the City Council to advance an initiative to make the City's website, the City School's website and forms available in as many languages as possible.** During the joint City Council and School Board meeting there was discussion on the new English as Second Language learners to the district. Ms. Purvis discussed how upon review, there was no option to translate the City's website or the City School's website into languages other than English. There were also no forms available in any languages other than English. Ms. Purvis would like to bring a formal recommendation back to the CDCAC to ask the City Council to advance an initiative to make the City's website, the City

School's website and all city forms available in as many languages as possible. She noted the inequity in only having forms and websites accessible in only English. After discussion, the CDCAC had no issues with bringing a formal recommendation forward for a vote.

8. Additional Items

A. Next Meeting December 1, 2022.

9. Adjournment-9:27 p.m.