



**CITY OF HUBER HEIGHTS  
STATE OF OHIO**

**City Council Work Session**

**March 8, 2022**

**6:00 P.M.**

**City Hall – Council Chambers – 6131 Taylorsville Road**

1. **Call Meeting To Order/Roll Call**

2. **Approval of Minutes**

A. February 22, 2022

3. **Work Session Topics Of Discussion**

A. City Manager Report/Water Infrastructure Update

B. Increase Not to Exceed Amount - Atlantic Emergency Solutions - Fire Division

C. Increase Not To Exceed Amount – SHI International - IT Department

D. 2022 Sidewalk Program and Concrete Portion of 2022 Street Program - Award Contract

E. Suez Water - Contract Modification

F. Supplemental Appropriations

- G. Military and Veterans Commission - Wall of Honor Presentation
- H. Montgomery County Emergency Management Services Agreement
- I. Massage Therapy Establishments
- J. Brandt Pike Revitalization Project
- K. Huber Heights Community Center Renovations
- L. Comprehensive Development Plan Steering Committee
- M. City Code - Supplement 9 - Adopting Ordinance
- N. Board and Commission Appointments
  - \* Parks and Recreation Board - Reappointments
  - \* Personnel Appeals Board - Reappointment
  - \* Military and Veterans Commission - Ex Officio Appointment

4. **Adjournment**

AI-8235

Topics of Discussion B.

**Council Work Session**

**Meeting Date:** 03/08/2022

Increase Not to Exceed Amount - Atlantic Emergency Solutions - Fire Division

**Submitted By:** Keith Knisley

**Department:** Fire

**Council Committee Review?:** Council Work Session **Date(s) of Committee Review:** 03/08/2022

**Audio-Visual Needs:** None **Emergency Legislation?:** No

**Motion/Ordinance/  
Resolution No.:**

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**Agenda Item Description or Legislation Title**

Increase Not to Exceed Amount - Atlantic Emergency Solutions - Fire Division

**Purpose and Background**

This resolution is to increase the not to exceed amount for Atlantic Emergency Solutions. During annual inspection of Fire Division apparatus, significant repairs were identified as needing to be made to the existing Pierce Ladder Truck. Identified needed repairs are of a nature where the repairs need to be completed by an authorized Pierce repair center. The designated repair facility is operated by Atlantic Emergency Solutions.

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**Fiscal Impact**

**Source of Funds:** Fire Division Budget

**Cost:** \$50,000

**Recurring Cost? (Yes/No):** Yes

**Funds Available in Current Budget? (Yes/No):** Yes

**Financial Implications:**

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**Attachments**

Resolution

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CITY OF HUBER HEIGHTS  
STATE OF OHIO

RESOLUTION NO. 2022-R-

AUTHORIZING THE CITY MANAGER TO INCREASE THE NOT TO EXCEED AMOUNT FOR THE MAINTENANCE AND SUPPLY OF PARTS TO ATLANTIC EMERGENCY SOLUTIONS FOR CALENDAR YEAR 2022 AND WAIVING THE COMPETITIVE BIDDING REQUIREMENTS.

WHEREAS, it is necessary to make extensive repairs to our existing Pierce Ladder Truck for the Fire Division this calendar year; and

WHEREAS, Atlantic Emergency Solutions is the sole provider for authorized maintenance for our Pierce Ladder Truck, and needed repair cost and supply purchases will exceed the authorized spending limit of \$25,000 by an additional \$25,000.00.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Huber Heights, Ohio that:

Section 1. The City Manager is hereby authorized to increase the not to exceed amount for Atlantic Emergency Solutions by \$25,000.00 to a new total of \$50,000.00 for repair of apparatus and needed supplies to cover all additional expenses throughout Calendar Year 2022 as needed.

Section 2. The competitive bidding requirements are hereby waived consistent with appropriate provisions of the Huber Heights City Charter in Administrative Code Section 171.12(a)(2).

Section 3. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were adopted in an open meeting of this Council and that all deliberations of this Council and of any of its Committees that resulted in such formal action were in meetings open to the public and in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Section 4. This Resolution shall go into effect upon its passage as provided by law and the Charter of the City of Huber Heights.

Passed by Council on the \_\_\_\_\_ day of \_\_\_\_\_, 2022;  
\_\_\_\_\_ Yeas; \_\_\_\_\_ Nays.

Effective Date:

AUTHENTICATION:

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

AI-8236

Topics of Discussion C.

**Council Work Session**

**Meeting Date:** 03/08/2022

Increase Not To Exceed Amount – SHI International - IT Department

**Submitted By:** Branden Payton

**Department:** Information Technology

**Council Committee Review?:** Council Work Session **Date(s) of Committee Review:** 03/08/2022

**Audio-Visual Needs:** None **Emergency Legislation?:** No

**Motion/Ordinance/  
Resolution No.:**

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**Agenda Item Description or Legislation Title**

Increase Not To Exceed Amount – SHI International - IT Department

**Purpose and Background**

This legislation is to increase the spending limit for SHI International for the City's annual Office 365 subscription fee.

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**Fiscal Impact**

**Source of Funds:** IT Budget

**Cost:** \$45,000

**Recurring Cost? (Yes/No):** Yes

**Funds Available in Current Budget? (Yes/No):** Yes

**Financial Implications:**

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**Attachments**

Resolution

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CITY OF HUBER HEIGHTS  
STATE OF OHIO

RESOLUTION NO. 2022-R-

AUTHORIZING THE CITY MANAGER TO INCREASE THE NOT TO EXCEED AMOUNT FOR SHI INTERNATIONAL FOR THE CALENDAR YEAR 2022 AND WAIVING THE COMPETITIVE BIDDING REQUIREMENTS.

WHEREAS, SHI International services are needed to provide software and licenses for cloud-based applications for the City business; and

WHEREAS, the Huber Heights Codified Ordinances requires that City Council approve all work performed by a single vendor in excess of \$25,000.00 in any given year; and

WHEREAS, the City has determined to increase the not to exceed amount to pay SHI International as needed, without delay; and

WHEREAS, City Council agrees that it is prudent and cost effective to increase SHI International's amount to allow the company to perform additional work for the City due to additional services as needed, without delay.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Huber Heights, Ohio that:

Section 1. The City Manager is hereby authorized to increase the not to exceed cost for SHI International by \$20,000.00 for a new total of \$45,000.00 to cover all additional expenses throughout the year as needed.

Section 2. Consistent with the provisions of the Huber Heights Codified Ordinances, the competitive bidding requirements are hereby waived.

Section 3. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were adopted in an open meeting of this Council and that all deliberations of this Council and of any of its Committees that resulted in such formal action were in meetings open to the public and in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Section 4. This Resolution shall go into effect upon its passage as provided by law and the Charter of the City of Huber Heights.

Passed by Council on the \_\_\_\_\_ day of \_\_\_\_\_, 2022;  
\_\_\_\_\_ Yeas; \_\_\_\_\_ Nays.

Effective Date:

AUTHENTICATION:

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

AI-8242

Topics of Discussion D.

**Council Work Session**

**Meeting Date:** 03/08/2022

2022 Sidewalk Program and Concrete Portion of 2022 Street Program - Award Contract

**Submitted By:** Hanane Eisentraut

**Department:** Engineering

**Division:** Engineering

**Council Committee Review?:** Council Work Session

**Date(s) of Committee Review:** 03/08/2022

**Audio-Visual Needs:** None

**Emergency Legislation?:** No

**Motion/Ordinance/  
Resolution No.:**

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**Agenda Item Description or Legislation Title**

2022 Sidewalk Program and Concrete Portion of 2022 Street Program - Award Contract

**Purpose and Background**

This legislation will authorize the award for:

Section A: Replacement of Concrete Sidewalks and Aprons to \_\_\_\_\_, at a cost not to exceed \$\_\_\_\_\_.

Section B: Concrete Portion of the 2022 Street Program to \_\_\_\_\_ at a cost not to exceed \$\_\_\_\_\_.

The bid opening is scheduled for March 4, 2022 and the bid awards information was not available at the time of the distribution of the meeting packet.

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**Fiscal Impact**

**Source of Funds:** Capital Funds

**Cost:** N/A

**Recurring Cost? (Yes/No):** Yes

**Funds Available in Current Budget? (Yes/No):** Yes

**Financial Implications:**

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**Attachments**

Resolution

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CITY OF HUBER HEIGHTS  
STATE OF OHIO

RESOLUTION NO. 2022-R-

AUTHORIZING THE CITY MANAGER TO ENTER INTO CONTRACTS FOR THE 2022 SIDEWALK PROGRAM AND THE CONCRETE PORTION OF THE 2022 STREET PROGRAM.

WHEREAS, City Council previously authorized the Resolution of Necessity for the 2022 Sidewalk Program under Resolution No. 2021-R-7028 and secured sidewalk bids under Resolution No. 2022-R-7092; and

WHEREAS, construction bids were received by the City on March 4, 2022; and

WHEREAS, it is important that this project be performed in a timely manner to complete the 2022 Sidewalk Program in an expeditious manner.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Huber Heights, Ohio, that:

Section 1. The City Manager is hereby authorized to enter into a contract for Section A: Replacement Concrete, Sidewalks and Aprons of the bid with \_\_\_\_\_, as the lowest and best bidder, at a cost not to exceed \$\_\_\_\_\_ on the terms and conditions as substantially set forth in the bid.

Section 2. The City Manager is hereby authorized to enter into a contract for Section B: Concrete Portion of 2022 Street Program of the bid with \_\_\_\_\_, as the lowest and best bidder, at a cost not to exceed \$\_\_\_\_\_ on the terms and conditions as substantially set forth in the bid.

Section 3. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were adopted in an open meeting of this Council and all deliberations of this Council and of any of its Committees that resulted in such formal action were in meetings open to the public and in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Section 4. This Resolution shall go into effect upon its passage as provided by law and the Charter of the City of Huber Heights.

Passed by Council on the \_\_\_\_\_ day of \_\_\_\_\_, 2022;  
\_\_\_\_\_ Yeas; \_\_\_\_\_ Nays.

Effective Date:

AUTHENTICATION:

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date



AI-8252

Topics of Discussion E.

**Council Work Session**

**Meeting Date:** 03/08/2022

Suez Water - Contract Modification

**Submitted By:** Hanane Eisentraut

**Department:** Engineering

**Division:** Engineering

**Council Committee Review?:** Council Work Session

**Date(s) of Committee Review:** 03/08/2022

**Audio-Visual Needs:** None

**Emergency Legislation?:** No

**Motion/Ordinance/  
Resolution No.:**

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**Agenda Item Description or Legislation Title**

Suez Water - Contract Modification

**Purpose and Background**

This legislation will authorize the City Manager to enter into a contract modification and increase Suez Water's contract by \$125,000 to cover the cost of three items at the Rip Rap Road Water Treatment Plant. The first is replacing a package lift station that handles the water flow from the bathrooms and the continuous in-line PH and chlorine meters. The second item is repairing a large well pump for well number #6. The third item is to have CCI (Commerce Controls Inc) upgraded in the water plant's SCADA System (Supervisory Control and Data Acquisition) Programming to be able to report issues within the plant to be corrected.

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**Fiscal Impact**

**Source of Funds:** Water Fund

**Cost:** \$125,000

**Recurring Cost? (Yes/No):** No

**Funds Available in Current Budget? (Yes/No):** Yes

**Financial Implications:**

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**Attachments**

Resolution

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CITY OF HUBER HEIGHTS  
STATE OF OHIO

RESOLUTION NO. 2022-R-

AUTHORIZING THE CITY MANAGER TO INCREASE THE NOT TO EXCEED MAINTENANCE CONTRACT AMOUNT AND AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT MODIFICATION WITH SUEZ WATER ENVIRONMENTAL SERVICES, INC.

WHEREAS, Suez Water Environmental Services, Inc. has operated the City’s water and wastewater systems since September 29, 1995; and

WHEREAS, the City Charter requires that City Council approve all work performed by a single contractor in excess of \$25,000.00 in any given year; and

WHEREAS, the City has determined to increase the not to exceed amount of the contract to pay the auditors fees for this year’s audit outside the contract and also to allow the company to perform additional work for the City due to emergency measures and additional services as needed, without delay; and

WHEREAS, City Council agrees that it is prudent and cost effective to increase Suez Water Environmental Services, Inc. contract to allow the company to perform additional work for the City due to emergency measures and additional services as needed, without delay.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Huber Heights, Ohio that:

Section 1. The City Manager is hereby authorized to enter into a contract modification to increase the maintenance cost of the Suez Water Environmental Services, Inc. by \$125,000.00 for a new total of \$540,000.00.

Section 2. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were adopted in an open meeting of this Council and all deliberations of this Council and of any of its Committees that resulted in such formal action were in meetings open to the public and in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Section 3. This Resolution shall go into effect upon its passage as provided by law and the Charter of the City of Huber Heights.

Passed by Council on the \_\_\_\_\_ day of \_\_\_\_\_, 2022;  
\_\_\_\_\_ Yeas; \_\_\_\_\_ Nays.

Effective Date:

AUTHENTICATION:

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

AI-8251

Topics of Discussion F.

**Council Work Session**

**Meeting Date:** 03/08/2022

Supplemental Appropriations

**Submitted By:** Jim Bell

**Department:** Finance

**Division:** Accounting

**Council Committee Review?:** Council Work Session

**Date(s) of Committee Review:** 03/08/2022

**Audio-Visual Needs:** None

**Emergency Legislation?:** No

**Motion/Ordinance/**

**Resolution No.:**

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**Agenda Item Description or Legislation Title**

Supplemental Appropriations

**Purpose and Background**

The supplemental appropriations are for the following purposes:

- \$2,500,000 advance from General Fund to Capital Improvements Fund for facade improvements at The Meadows (to be reimbursed later in 2022 with a debt issue).
- \$4,500 for Ohio Mayors Alliance membership.
- \$8,500 for purchase of police canine (covered by a donation from Mrs. Huber).
- \$40,000 for repairs to the existing Fire ladder truck.
- \$24,326.04 for 2022 police training (covered by a grant).
- \$85,829 for property taxes on the properties at Marian Meadows.
- \$55,000 for pump repairs at WTP.
- \$40,000 for lift station repairs at WTP.
- \$30,000 to upgrade the SCADA system programming at WTP.
- \$250,000 reduction in Water Utility Reserve Fund to move Emeraldgate Water Tower painting to 2023.

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**Fiscal Impact**

**Source of Funds:** Various Funds

**Cost:** \$2,505,329

**Recurring Cost? (Yes/No):** No

**Funds Available in Current Budget? (Yes/No):** Yes

**Financial Implications:**

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**Attachments**

Ordinance

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CITY OF HUBER HEIGHTS  
STATE OF OHIO

ORDINANCE NO. 2022-O-

AUTHORIZING ADVANCES AND TRANSFERS BETWEEN VARIOUS FUNDS OF THE CITY OF HUBER HEIGHTS, OHIO AND AMENDING ORDINANCE NO. 2021-O-2511 BY MAKING SUPPLEMENTAL APPROPRIATIONS FOR EXPENSES OF THE CITY OF HUBER HEIGHTS, OHIO FOR THE PERIOD BEGINNING JANUARY 1, 2022 AND ENDING DECEMBER 31, 2022.

WHEREAS, supplemental appropriations for expenses of the City of Huber Heights must be made for appropriations of funds for various 2022 operating and project funding.

NOW, THEREFORE, BE IT ORDAINED by the City Council of Huber Heights, Ohio that:

Section 1. Authorization is hereby given to advance and transfer certain monies up to amounts not exceeding those shown and for the purposes cited in Exhibit A, and such authorization applies to any and all such advances and transfers necessary and effected after January 1, 2022.

Section 2. Ordinance No. 2021-O-2511 is hereby amended as shown in Exhibit B of this Ordinance.

Section 3. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council and of any of its Committees that resulted in such formal action were in meetings open to the public and in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Section 4. This Ordinance shall go into effect upon its passage as provided by law and the Charter of the City of Huber Heights.

Passed by Council on the \_\_\_\_\_ day of \_\_\_\_\_, 2022;  
\_\_\_\_\_ Yeas; \_\_\_\_\_ Nays.

Effective Date:

AUTHENTICATION:

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

EXHIBIT A

<i>Advance:</i>			
<u>Amount</u>	<u>Fund From</u>	<u>Fund To</u>	<u>Purpose</u>
\$2,500,000.00	101 General	406 Capital Imp	Meadows façade improvements

**EXHIBIT B**

AMENDING ORDINANCE NO. 2021-O-2511 BY MAKING APPROPRIATIONS FOR EXPENSES OF THE CITY OF HUBER HEIGHTS, OHIO FOR THE PERIOD BEGINNING JANUARY 1, 2022 AND ENDING DECEMBER 31, 2022.

- 1) Section 1 of Ordinance No. 2021-O-2511 is hereby amended to reflect an increase in the appropriations of the 101 General Fund, as follows:
  - a. Subsection h) Mayor, Operations and Capital of \$4,500.00
  - b. Subsection r) Non-Departmental, Advances of \$2,500,000.00
- 2) Section 5 of Ordinance No. 2021-O-2511 is hereby amended to reflect an increase in the appropriations of the 209 Police Fund, as follows:
  - a. Subsection a) Police, Operations and Capital of \$8,500.00.
- 3) Section 6 of Ordinance No. 2021-O-2511 is hereby amended to reflect an increase in the appropriations of the 210 Fire Fund, as follows:
  - a. Subsection a) Fire, Operations and Capital of \$40,000.00.
- 4) Section 18 of Ordinance No. 2021-O-2511 is hereby amended to reflect an increase in the appropriations of the 242 Law Enforcement Assistance Grant Fund, Operations and Capital of \$24,326.04.
- 5) Section 30 of Ordinance No. 2021-O-2511 is hereby amended to reflect an increase in the appropriations of the 406 Capital Improvement Fund, as follows:
  - a. Subsection c) Capital, Operations and Capital of \$2,500,000.00.
- 6) Section 31 of Ordinance No. 2021-O-2511 is hereby amended to reflect an increase in the appropriations of the 410 Transformative Economic Development Fund, as follows:
  - a. Subsection a) Economic Development, Operations and Capital of \$85,829.00.
- 7) Section 40 of Ordinance No. 2021-O-2511 is hereby amended to reflect an increase in the appropriations of the 501 Water Fund, as follows:
  - a. Subsection a) Engineering, Operations and Capital of \$125,000.00.
- 8) Section 42 of Ordinance No. 2021-O-2511 is hereby amended to reflect a decrease in the appropriations of the 504 Water Utility Reserve Fund, as follows:
  - a. Subsection a) Capital, Operations and Capital of \$250,000.00.

General Fund	\$2,504,500.00
Police Fund	\$8,500.00
Fire Fund	\$40,000.00
Law Enforcement Assist. Grant Fund	\$24,326.04
Capital Improvements Fund	\$2,500,000.00
Transformative Economic Dev. Fund	\$85,829.00
Water Fund	\$125,000.00
Water Utility Reserve Fund	\$(250,000.00)

AI-8246

Topics of Discussion G.

**Council Work Session**

**Meeting Date:** 03/08/2022

Military and Veterans Commission - Wall of Honor Presentation

**Submitted By:** Anthony Rodgers

**Department:** City Council

**Council Committee Review?:** Council Work Session **Date(s) of Committee Review:** 03/08/2022

**Audio-Visual Needs:** SmartBoard **Emergency Legislation?:** No

**Motion/Ordinance/  
Resolution No.:**

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**Agenda Item Description or Legislation Title**

Military and Veterans Commission - Wall of Honor Presentation

**Purpose and Background**

Members of the Military and Veterans Commission will be making a presentation to the City Council and the public regarding a proposed Huber Heights Wall of Honor (see attached).

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**Fiscal Impact**

**Source of Funds:** N/A

**Cost:** N/A

**Recurring Cost? (Yes/No):** N/A

**Funds Available in Current Budget? (Yes/No):** N/A

**Financial Implications:**

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**Attachments**

Presentation

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Huber Heights Military and Veterans Commission



# Military Wall of Honor Project



23 February 2022  
Presented by Commissioners  
John Bankowitz & Ray Girard





Huber Heights Military and Veterans Commission



# Military Wall of Honor Project

## OBJECTIVE:

Undertake study of processes and benefits of Northmont High School Military Wall of Honor and propose a similar wall addition to be installed in Wayne High School.



Huber Heights Military and Veterans Commission



# Military Wall of Honor Project

## HISTORY:

- Strategic Plan passed by the Northmont school district.
- Purpose to salute alumni who have served in the military
- Dedicated on 25 Jan 2020
- Support provided by community and veterans
- Initially contained names of 30 enlisted, 34 commissioned officers, and 10 service academy graduates. The number of names grew rapidly.



Huber Heights Military and Veterans Commission



## Military Wall of Honor Project

### KEY PERSONNEL:

1. R. Inkrott, Ph.D.; Principal; Northmont High School
2. Lt Col Kenneth Knotts; USMC-Retired; Northmont NJrROTC
3. Aaron Paugh; Ideal Image Graphics
4. Wendy Bridges; Principal; Wayne High School
5. Lt Col Roger Redwood; USAF-Retired; Wayne AFJrROTC
6. Commissioner John Bankowitz; USAF-Retired; HHMAVC
7. Commissioner Ray Girard; USA-Retired; HHMAVC
8. Nancy Byrge, Huber Heights City Councilwoman



## Huber Heights Military and Veterans Commission



# Military Wall of Honor Project

### LESSONS LEARNED

- Funding was not accomplished by Northmont High School. The cost of \$20K to \$25K was fulfilled by the fundraising efforts of AMVETS and VFW posts in the community.
- The wall was constructed by an Englewood firm, “Ideal Image.” Contracting was handled by Northmont City Schools.
- The names on the wall are of Northmont alumni only and include active duty, reserve, former, retired, and deceased veterans. The names include enlisted high school graduates, enlisted college graduates, and service academy graduates (i.e., West Point, AFA, USNA). Whether not schools such as VMI or the Citadel would be included was not addressed.



## Huber Heights Military and Veterans Commission



# Military Wall of Honor Project

### LESSONS LEARNED (continued)::

- There is an application form on the Northmont website to have a name put on the wall. It includes such criteria as must have finished boot camp, must have an honorable discharge. There are other data elements in the application but are not visible until you apply. As far as we could discern, there was no mechanism to notify of the death of anyone on the wall. It may be appropriate to devise a designator for such a status (e.g., a small cross or other religious emblem).
- Beginning in 2020, names were added to a 16 feet W by 19 feet H wall. The popularity of the program has been overwhelming and is about to exceed wall space capacity. The rapid capacity need of the wall was not anticipated. This engendered the need for a maintenance and modification contract (also Ideal Image).



Huber Heights Military and Veterans Commission



# Military Wall of Honor Project

## LESSONS LEARNED (continued)::

- It is difficult to obtain the data from past alumni who have served in the military, especially after two years have elapsed. Such data is dependent on the initiative of each graduate or of the School Alumni Administration Office. Also, vetting and validating data once received is also a concern (think “Stolen Valor”).



## Huber Heights Military and Veterans Commission



# Military Wall of Honor Project

### BENEFITS:

#### NOTE:

It was discovered by Northmont that even though the benefits of military pursuits may seem obvious to many of us, the students **were not aware** of opportunities available to them and the life-long benefits to be derived therefrom.

- Enhanced student motivation to succeed.
- Increased student focus on future pathways.
- Increased student enrollment in military academies.
- Increased student enrollment in institutes of higher learning.
- Improved community interest and support.
- Increased recognition of our military heroes



## Huber Heights Military and Veterans Commission



# Military Wall of Honor Project

### CHALLENGES:

- Obtain unilateral agreement for all aspects of the projects.
- Devise marketing, publicity and revenue gathering mechanisms.
- Identify administrative and logistical POCs and support.
- Select installation and maintenance contractor.
- Erect Wall of Honor.
- Arrange unveiling ceremony with appropriate speaker(s) and invitees.
- **Continue the march (hidden impacts and outcomes)**





## Huber Heights Military and Veterans Commission



# Military Wall of Honor Project

### PROJECT PLAN:

- **28 Jan 2022**—Confer with Northmont Principal Inkrott and Lt Col Knotts
- **28 Jan 2022**—Confer with Aaron Paugh, Ideal Image
- **TBD**—Confer with Lt Col Redwood at Wayne High School
- **TBD**—Confer with Principal Bridges at Wayne High School
- **TBD ???**—Confer with Superintendent of Huber Heights Schools ??
- **TBD ???**—Confer with Huber Heights School Board ??
- **TBD**—When approval is gained and POCs are identified, provide information briefings to selected organizations; e.g., VFW, VVA, AMVETS, American Legion, Chamber of Commerce. Main purpose of briefings is to determine if support would be forthcoming.??



Huber Heights Military and Veterans Commission



# Military Wall of Honor Project

## PATRIOTISM

**A patriot is one who does something, or stands ready to do something, for his or her country's freedom or rights. The test of patriotism lies in the basic beliefs of each individual. Our nation will thrive and remain secure as long as the number of patriots are in the vast majority, and while that patriotism remains as an honored and honorable state.**

**John Churchill, 1st Duke of Marlborough, 1650-1722,  
British General and Statesman**

AI-8232

Topics of Discussion H.

**Council Work Session**

**Meeting Date:** 03/08/2022

Montgomery County Emergency Management Services Agreement

**Submitted By:** Bryan Chodkowski

**Department:** City Manager

**Council Committee Review?:** Council Work Session **Date(s) of Committee Review:** 03/08/2022

**Audio-Visual Needs:** None **Emergency Legislation?:** No

**Motion/Ordinance/  
Resolution No.:**

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**Agenda Item Description or Legislation Title**

Montgomery County Emergency Management Services Agreement

**Purpose and Background**

The City of Huber Heights, along with all other chartered subdivisions of government within Montgomery County, contract with Montgomery County to provide Emergency Management Services. At present, Montgomery County has uniquely specific contracts with each jurisdiction, all with separate start and end dates. Montgomery County is asking all jurisdictions to enter into a "new" contract which is universal to all participating jurisdictions in language, terms, and dates. The legislation associated would authorize the City Manager to enter into this "new" contract.

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**Fiscal Impact**

**Source of Funds:** N/A

**Cost:** N/A

**Recurring Cost? (Yes/No):** N/A

**Funds Available in Current Budget? (Yes/No):** N/A

**Financial Implications:**

The fee structure under this new agreement is the same fee structure in place under the current agreement. As the City has already adopted the 2022 Operating Budget, which includes this service contract, there is no additional expense to the City by entering this agreement.

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**Attachments**

Resolution

Exhibit A

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CITY OF HUBER HEIGHTS  
STATE OF OHIO

RESOLUTION NO. 2022-R-

AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT FOR THE PROVISION OF EMERGENCY PREPAREDNESS, HOMELAND SECURITY AND EMERGENCY MANAGEMENT SERVICES.

WHEREAS, the Montgomery County Office of Emergency Management desires to enter into an Agreement to provide mitigation, preparation, response, and recovery support for emergencies, disasters, enemy attack, or any other action too great to be dealt with unassisted as outlined in the Montgomery County Jurisdictional Emergency Management Services Agreement; and

WHEREAS, an annual cost for these services will be determined by a representative executive committee and approved by the Montgomery County Board of Commissioners; and

WHEREAS, this agreement stands for a term not to exceed three (3) years in accordance with the Montgomery County Jurisdictional Emergency Management Services Agreement.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Huber Heights, Ohio that:

Section 1. The City Manager is hereby authorized and directed to execute an Agreement attached hereto as Exhibit A to provide mitigation, preparation, response, and recovery support for emergencies, disasters, enemy attacks, or any other actions too great to be dealt with unassisted.

Section 2. The Clerk of Council is hereby directed to certify a copy of this Resolution to the Montgomery County Office of Emergency Management for distribution to the respective jurisdictions that are parties to this agreement.

Section 3. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were adopted in an open meeting of this Council and that all deliberations of this Council and of any of its Committees that resulted in such formal action were in meetings open to the public and in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Section 4. This Resolution shall go into effect upon its passage as provided by law and the Charter of the City of Huber Heights.

Passed by Council on the \_\_\_\_\_ day of \_\_\_\_\_, 2022;  
\_\_\_\_\_ Yeas; \_\_\_\_\_ Nays.

Effective Date:

AUTHENTICATION:

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

## EXHIBIT A

**Jurisdictional Emergency Management Services Agreement****RECITALS**

The coordination of emergency management and homeland security activities is of paramount importance to all municipal corporations and townships, herein known as Political Subdivisions, within Montgomery County. Therefore as required by law pursuant to Section 5502.26 of the ORC, the Montgomery County Office of Emergency Management, herein known as MCOEM, is established to confer upon the Board of County Commissioners and the Director of MCOEM certain emergency powers provided herein; and to provide for the rendering of cooperation of mutual aid, if necessary, to surrounding and contiguous political subdivisions of the State and adjoining states.

MCOEM will serve local subdivisions providing mitigation, preparation, response, and recovery support for emergencies, disasters, enemy attack, or any other action too great to be dealt with unassisted.

Montgomery County desires to effect said coordination by entering into an agreement as permitted by Section 307.15 of the ORC, in the manner provided by law, with the Political Subdivisions comprising Montgomery County.

It is further declared to be the purpose of this Agreement and the policy of Montgomery County that all emergency management and homeland security functions of the County be coordinated with comparable functions of the State of Ohio and of the Federal Government, including their various departments and agencies, and other states and localities, and of private agencies of every type, so that the most effective preparation and use can be made of the County's resources and facilities for dealing with any disaster or emergency that may occur.

**REPRESENTATIONS AND WARRANTIES**

IT IS THEREFORE MUTALLY AGREED:

1. A countywide emergency management agency organized under ORC 5502.26 and this agreement shall establish a program for emergency management that:
  - a. Is in accordance with sections 5502.21 to 5502.51 of the Revised Code, rules adopted under those sections, local ordinances pertaining to emergency management, the "Robert T. Stafford Disaster Relief and Emergency Assistance Act," 88 Stat. 143, 42 U.S.C. 5121, et. seq., as amended, and all applicable rules and regulations adopted under that act;
  - b. Includes, without limitation, development of an all-hazards emergency operations plan that has been coordinated with all agencies, boards, and divisions having emergency management functions within the county;
  - c. Includes the preparation and conduct of an annual exercise of the county's all-hazards emergency operations plan;

- d. Is applicable to all political subdivisions entering into the countywide agreement.
2. A representative from each political subdivision entering into the agreement, selected by the political subdivision's chief executive, shall constitute a countywide advisory group for the purpose of appointing an executive committee through which the countywide agency shall implement emergency management in the county in accordance with ORC 5502.26 and for the purpose of advising the executive committee on matters pertaining to countywide emergency management. The executive committee shall consist of at least the following seven members: one (1) county commissioner representing the board of county commissioners entering into the agreement; four (4) chief executives representing the municipal corporations and townships entering into the agreement; one (1) chief executive of the largest municipal corporation of the county; and one (1) nonelected representative.
3. The executive committee shall appoint a director/coordinator of emergency management who shall pursue a professional development training program in accordance with rules adopted under section 5502.25 of the Revised Code. The director/coordinator of emergency management may be an official or employee of any political subdivision entering into the countywide agreement, except that the director/coordinator shall not be the chief executive of any such political subdivision. The compensation of the Director and staff shall be paid from MCOEM's budget. The director/coordinator of emergency management for a countywide agency organized under this section shall be responsible for coordinating, organizing, administering, and operating emergency management in accordance with the agency's program established under this section, subject to the direction and control of the executive committee. All agencies, boards, and divisions having emergency management functions within each political subdivision within the county shall cooperate in the development of the all-hazards emergency operations plan and shall cooperate in the preparation and conduct of the annual exercise.
4. Said executive committee shall convene at least twice within a calendar year and upon the request of MCOEM's Director. Special meetings may be held for the execution of unforeseen business requiring immediate attention. The Executive Committee Chair and/or three Executive Committee members may request such meetings be called.
5. There shall also be established, pursuant to this agreement, an Emergency Management Technical Advisory Committee.
6. MCOEM is authorized to render the services of coordinating emergency management and homeland security activities of each party hereto and to exercise such power and authority, on behalf of said parties, consistent with the State and Federal statutes and such regulations as have been or shall be promulgated by the Governor of the State, the provisions of this Agreement as hereinafter set forth, and the power of the parties hereto authorized, in coordinating such emergency management and homeland security activities within Montgomery County.

7. The agency, MCOEM, shall be supported financially by the political subdivisions entering into the countywide agreement. Jurisdictions entering into the countywide agreement will be required to contribute a per capita rate of \$0.2 for each citizen within their respective jurisdiction. The Montgomery County Board of County Commissioners shall be requested to pay an equivalent per capita fee of \$0.2 for each resident of Montgomery County. The Director shall prepare and submit for review and approval, a budget annually to the Montgomery County Board of County Commissioners.
  - a. Nonmember political subdivisions within Montgomery County shall be subject to a fee for services rendered by MCOEM. Said fee will be itemized and based on actual personnel, travel, and equipment usage expenses.
8. This agreement stands for a term not to exceed three (3) years and may be amended or altered at any time by a majority of the parties hereto.
  - a. This agreement shall be in full force and effect when no less than a majority of the political subdivisions of Montgomery County and the County Commissioners of Montgomery County shall have subscribed to this agreement by adopting a like resolution or passing a like ordinance, and shall continue in full force and effect thereafter unless terminated by the Montgomery County Board of County Commissioners.
  - b. This agreement may be terminated singularly by a city, village, or township at the end of any calendar year by action of its legislative authority and service of written notice thereof to the MCOEM executive committee not less than ninety (90) days prior to the end of said calendar year. However, any Political Subdivision that exercises a termination, shall organize an emergency management program under the provisions set-forth in ORC 5502.271, and shall be subject to paragraph 6.a above.

This agreement is declared to be an emergency measure and shall take effect and be in force from and after its passage by the Montgomery County Board of County Commissioners, and its adoption by the respective legislative bodies of the majority of the other political subdivisions.

(Signature Page for emergency management services agreement.)

Sign: \_\_\_\_\_  
Print: Sonja M. Keaton  
Title: Brookville City Manager  
Date: \_\_\_\_\_

Sign: \_\_\_\_\_  
Print: Erica Vogel  
Title: Butler Township Administrator  
Date: \_\_\_\_\_

Sign: \_\_\_\_\_  
Print: Wayne Davis  
Title: Centerville City Manager  
Date: \_\_\_\_\_

Sign: \_\_\_\_\_  
Print: Dale Winner, President  
Title: Clay Township Board of Trustees  
Date: \_\_\_\_\_

Sign: \_\_\_\_\_  
Print: Amanda Zimmerlin  
Title: Clayton City Manager  
Date: \_\_\_\_\_

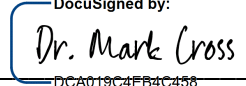
Sign: \_\_\_\_\_  
Print: Shelley Dickstein  
Title: Dayton City Manager  
Date: \_\_\_\_\_



(Signature Page for emergency management services agreement.)

DocuSigned by:  
  
Sign: 9A85295A76FC415...  
Print: Eric Smith  
Title: Englewood City Manager  
Date: 2/17/2022

Sign: \_\_\_\_\_  
Print: Derek Shell  
Title: Farmersville Village Administrator  
Date: \_\_\_\_\_

DocuSigned by:  
  
Sign: DCA019C4EB4C458...  
Print: Dr. Mark Cross, President  
Title: German Township Board of Trustees  
Date: 2/17/2022

Sign: \_\_\_\_\_  
Print: Judith Gilleland  
Title: Germantown City Manager  
Date: \_\_\_\_\_

Sign: \_\_\_\_\_  
Print: Kris McClintick  
Title: Harrison Township Administrator  
Date: \_\_\_\_\_

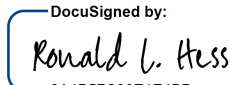
Sign: \_\_\_\_\_  
Print: Bryan R. H. Chodkowski  
Title: Huber Heights Interim City Manager  
Date: \_\_\_\_\_

(Signature Page for emergency management services agreement.)

Sign: \_\_\_\_\_  
Print: Ryan Hodson, President  
Title: Jackson Township Board of Trustees  
Date: \_\_\_\_\_

Sign: \_\_\_\_\_  
Print: M. Michael McLaughlin, President  
Title: Jefferson Township Board of Trustees  
Date: \_\_\_\_\_

Sign: \_\_\_\_\_  
Print: Mark W. Schwieterman  
Title: Kettering City Manager  
Date: \_\_\_\_\_

DocuSigned by:  
  
Sign: \_\_\_\_\_  
Print: Ronald L. Hess  
Title: Miami Township Administrator  
Date: 2/17/2022

Sign: \_\_\_\_\_  
Print: Keith Johnson  
Title: Miamisburg City Manager  
Date: \_\_\_\_\_

Sign: \_\_\_\_\_  
Print: Michael Davis  
Title: Moraine City Manager  
Date: \_\_\_\_\_

(Signature Page for emergency management services agreement.)

Sign: \_\_\_\_\_  
Print: Glena A. Madden  
Title: New Lebanon Municipal Manager  
Date: \_\_\_\_\_

Sign: \_\_\_\_\_  
Print: Norbert S. Klopsch  
Title: Oakwood City Manager  
Date: \_\_\_\_\_

Sign: \_\_\_\_\_  
Print: Jason Hartshorn, President  
Title: Perry Township Board of Trustees  
Date: \_\_\_\_\_

Sign: \_\_\_\_\_  
Print: Mary Rebecca Ford, Mayor  
Title: Village of Phillipsburg  
Date: \_\_\_\_\_

Sign: \_\_\_\_\_  
Print: Joshua Rauch  
Title: Riverside City Manager  
Date: \_\_\_\_\_

Sign: \_\_\_\_\_  
Print: Quincy E. Pope Sr.  
Title: Trotwood City Manager  
Date: \_\_\_\_\_

(Signature Page for emergency management services agreement.)

Sign: \_\_\_\_\_  
Print: John Applegate  
Title: Union City Manager  
Date: \_\_\_\_\_

Sign: \_\_\_\_\_  
Print: Dan Wendt  
Title: Vandalia City Manager  
Date: \_\_\_\_\_

Sign: \_\_\_\_\_  
Print: Jesse Lightle  
Title: Washington Township Administrator  
Date: \_\_\_\_\_

Sign: \_\_\_\_\_  
Print: Brad J. Townsend, ICMA-CM  
Title: West Carrollton City Manager  
Date: \_\_\_\_\_

(Signature Page for emergency management services agreement.)

**IN WITNESS WHEREOF,** the parties have hereunto set their hands this \_\_\_\_ day of \_\_\_\_\_, 2022.

Signed and acknowledged in the presence of:

BOARD OF COUNTY COMMISSIONERS OF MONTGOMERY COUNTY, OHIO (Board)

\_\_\_\_\_  
Witness

By: \_\_\_\_\_  
Judy Dodge, Commissioner

\_\_\_\_\_  
Witness

By: \_\_\_\_\_  
Deborah A. Lieberman, Commissioner

\_\_\_\_\_  
Witness

By: \_\_\_\_\_  
Carolyn Rice, Commissioner

**OR**

\_\_\_\_\_  
Witness

By: \_\_\_\_\_  
Michael B. Colbert, County Administrator

**APPROVED AS TO FORM;  
MATHIAS H. HECK, JR.,  
PROSECUTING ATTORNEY**

**BY: \_\_\_\_\_  
Assistant Prosecuting Attorney**

**DATE: \_\_\_\_\_**

AI-8247

Topics of Discussion I.

**Council Work Session**

**Meeting Date:** 03/08/2022

Massage Therapy Establishments

**Submitted By:** Anthony Rodgers

**Department:** City Council

**Council Committee Review?:** Council Work Session **Date(s) of Committee Review:** 02/22/2022 and 03/08/2022

**Audio-Visual Needs:** None

**Emergency Legislation?:** No

**Motion/Ordinance/  
Resolution No.:**

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**Agenda Item Description or Legislation Title**

Massage Therapy Establishments

**Purpose and Background**

This agenda item is to discuss proposed amendments to Chapter 738 - Massage Therapy Establishments of the Huber Heights Codified Ordinances. The City Council enacted Ordinance No. 2018-O-2350 on October 22, 2018 providing that all massage establishments in the City must be operated by a State licensed massage therapist. Since that time, it has been determined that massage practitioners certified for Ayurveda massage should also be able to operate a massage establishment and perform massages in the City. This proposed ordinance has been reviewed by the Police Chief and the Law Director. This proposed ordinance had a first reading at the February 28, 2022 City Council Meeting.

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**Fiscal Impact**

**Source of Funds:** N/A

**Cost:** N/A

**Recurring Cost? (Yes/No):** N/A

**Funds Available in Current Budget? (Yes/No):** N/A

**Financial Implications:**

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**Attachments**

Ordinance

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CITY OF HUBER HEIGHTS  
STATE OF OHIO

ORDINANCE NO. 2022-O-

AMENDING CHAPTER 738 – MASSAGE THERAPY ESTABLISHMENTS, SECTIONS 738.01, 738.02, AND 738.03 OF THE HUBER HEIGHTS CODIFIED ORDINANCES TO PERMIT CERTAIN CERTIFIED MASSAGE PRACTITIONERS.

WHEREAS, City Council enacted Ordinance No. 2018-O-2350 on October 22, 2018 providing that all massage establishments in the City must be operated by a State licensed massage therapist; and

WHEREAS, since that time, it has been determined that massage practitioners certified for Ayurveda massage should also be able to operate a massage establishment and perform massages in the City.

NOW, THEREFORE, BE IT ORDAINED by the City Council of Huber Heights, Ohio that:

Section 1. Chapter 738 – Massage Therapy Establishments, Section 738.01 – Definitions is hereby amended as follows:

**738.01 - Definitions.**

For purposes of this chapter the following definitions shall apply:

*Applicant* means a person who has applied for a permit to operate a Massage Therapy Establishment in the City of Huber Heights.

*Licensed massage therapist* means a person who is licensed under Ohio R.C. Chapter 4731 to practice Massage Therapy in the State of Ohio.

*Certified massage practitioner* means a person who has received a certification for Ayurveda massage from a regional, state or nationally recognized certification body.

*Massage service* means any method of exerting pressure on, stroking, kneading, rubbing, tapping, pounding, vibrating, or stimulating the external soft tissue of the body with the hands, or with the aid of any mechanical or electrical apparatus or appliance in exchange for anything of value. Massage Services shall also include the treatment of disorders of the human body by the manipulation of soft tissue through the systematic external application of massage techniques including touch, stroking, friction, vibration, percussion, kneading, stretching, compression, and joint movements within the normal physiologic range of motion; and adjunctive thereto, the external application of water, heat, cold, topical preparations, and mechanical devices in exchange for anything of value.

*Massage therapy establishment* means a fixed place of business where Massage Services are provided in exchange for anything of value.

Section 2. Chapter 738 – Massage Therapy Establishments, Section 738.02 – Permit Required; Prohibited Conduct; Exemptions is hereby amended as follows:

**738.02 - Permit required; prohibited conduct; exemptions.**

(a) After the effective date of this chapter all Licensed Massage Therapists, Certified Massage Practitioners and Massage Therapy Establishments operating in the City of Huber Heights shall obtain a permit pursuant to this chapter to operate.

(b) It shall be unlawful for any person to offer or perform Massage Services in the City of Huber Heights unless that person is a Licensed Massage Therapist with the State of Ohio, or a Certified Massage Practitioner. This provision applies to all Massage Services

including but not limited to those performed at a Day Spa as defined under Section 1123.31 of the Huber Heights Zoning Code.

(c) It shall be unlawful for any person to operate a Massage Therapy Establishment in the City of Huber Heights unless both of the following applies:

(1) The owner or manager is a Licensed Massage Therapist in the State of Ohio, or a Certified Massage Practitioner;

(2) Massage Services provided in the Massage Therapy Establishment are performed exclusively by a Licensed Massage Therapist in the State of Ohio, or a Certified Massage Practitioner.

(d) It shall be unlawful to employ a person to perform Massage Services in a Massage Therapy Establishment in the City of Huber Heights unless that person is a Licensed Massage Therapist in the State of Ohio, or Certified Massage Practitioner.

(e) It shall be unlawful for a person to operate a Massage Therapy Establishment in the City of Huber Heights without obtaining a Certificate of Zoning Compliance to operate a Massage Therapy Establishment from the City of Huber Heights.

(f) Prohibited Conduct. No person that is ~~if~~ providing Massage Services in the City of Huber Heights shall knowingly do any of the following at, upon or within a Massage Therapy Establishment or elsewhere:

(1) Place his or her hand upon, touch with any part of his or her body, fondle in any manner, or massage the sexual or genital area of any other person;

(2) Perform, offer, or agree to perform any act which would require the touching of the sexual or genital area of any other person;

(3) Touch, offer or agree to touch the sexual or genital area of any other person with any mechanical or electrical apparatus or appliance;

(4) Wear unclean clothing, no clothing, transparent clothing, or clothing that otherwise reveals the sexual or genital areas of the masseur or masseuse;

(5) Uncover or allow the sexual or genital area of any other person to be uncovered while providing a massage;

(6) Perform, offer or agree to perform a massage with or without compensation to any individual less than 18 years of age without the full consent and permission of a parent or guardian.

(g) Exceptions. The permit requirement provisions of this chapter shall not apply to the following:

(1) Hospitals, medical facilities and public health centers (all as defined in Ohio R.C. 3701.01);

(2) A person licensed or registered by the State of Ohio Medical Board (other than a Massage Therapist) while performing his/her licensed or registered profession;

(3) A licensed cosmetologist, registered barber, registered barber apprentice, in which massages are administered only to the scalp, the face, the neck or the shoulder;

(4) A licensed chiropractor, licensed podiatrist, licensed nurse, or any other licensed health professional while performing his/her licensed or registered profession;



- (5) A trainer for any amateur, semiprofessional or professional athlete or athletic team or school athletic program;
- (6) A person working under the direct supervision of individuals or establishments mentioned in this subsection (g) while performing his/her licensed or registered profession;
- (7) A person undertaking the required course work to become a licensed massage therapist while working under the direct supervision of a licensed massage therapist;
- (8) As used in this subsection (g) "licensed" means licensed, certified, or registered to practice in the State of Ohio.

Section 3. Chapter 738 – Massage Therapy Establishments, Section 738.03 – Permit Application Process is hereby amended as follows:

**738.03 - Permit application process.**

(a) Permit for Massage Therapy Establishments. The Chief of Police, or his or her designee is responsible for granting, denying, revoking, and renewing Massage Therapy Establishment permits. A person who wishes to provide Massage Services in the City of Huber Heights must submit a current valid Certificate of Zoning Compliance to the City of Huber Heights Chief of Police or his/her designee and an Application for the Massage Therapy Establishment. The Application for Massage Therapy Establishment shall be accompanied by the following information:

- (1) Full legal name and current residential address of the applicant(s);
- (2) The address of the proposed Massage Therapy Establishment;
- (3) The names of any persons who will perform Massage Therapy at the Massage Therapy Establishment and copies of all licenses/certifications of those persons;
- (4) A list of other services to be offered at the Massage Therapy Establishment;
- (5) The website of the Massage Therapy Establishment, if applicable;
- (6) All felony and misdemeanor convictions, of the applicant excluding those for traffic offenses;
- (7) A copy of the license provided by the State Medical Board of Ohio for the owner and/or manager and each person who will practice Massage Therapy at the Massage Therapy Establishment(if applicable);
- (8) A printed form, signed the owner of the parcel of real property which is the proposed location of the Massage Therapy Establishment, whereby each such owner certifies that he/she/it understands and acknowledges that a Massage Therapy Establishment will be located on said parcel of real property; and
- (9) Any other information requested at the time of application.

(b) Each individual that performs Massage Services in the City shall be required to obtain a permit from the Chief of Police or his/her designee. Such permits are nontransferable. Before any individual may be issued a permit, he or she shall submit on a form to be provided by the City the following information:

- (1) The individual's name and a personal or business address where mail may be delivered.
- (2) The address where Massage Services will be performed.

(3) A copy of the license provided by the State Medical Board of Ohio or certification for Ayurveda massage practice.

(4) For renewals, a statement that the applicant has not violated and provision of this chapter.

(c) A permit granted pursuant to this section shall be subject to annual renewal by the Chief of Police upon the written permit application of the individual and a finding by the Chief of Police that the individual has not committed any act during the existence of the previous permit period which would be grounds to deny the initial permit application.

(d) Applications shall be submitted and approved before a Massage Therapy Establishment can be operated and Massage Services offered.

(e) Establishments and individuals performing Massage Services that were in operation prior to the effective date of this section must submit an application not later than 90 days after the effective date of this section.

(f) Once an application is submitted, the applicant shall receive a response in writing no later than 30 days after the date of submission.

(g) In the event that an application is denied, the applicant may submit a new application.

Section 4. All other provisions of Chapter 738 not expressly amended herein shall remain in full force and effect.

Section 5. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council and of any of its Committees that resulted in such formal action were in meetings open to the public and in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Section 6. This Ordinance shall go into effect upon its passage as provided by law and the Charter of the City of Huber Heights.

Passed by Council on the \_\_\_\_\_ day of \_\_\_\_\_, 2022;  
\_\_\_\_\_ Yeas; \_\_\_\_\_ Nays.

Effective Date:

AUTHENTICATION:

_____	_____
Clerk of Council	Mayor

_____	_____
Date	Date

AI-8244

Topics of Discussion J.

**Council Work Session**

**Meeting Date:** 03/08/2022

Brandt Pike Revitalization Project

**Submitted By:** Anthony Rodgers

**Department:** City Council

**Council Committee Review?:** Council Work Session

**Date(s) of Committee Review:** 10/05/2021 and 10/19/2021 and  
11/01/2021 and 11/16/2021 and  
12/07/2021 and 01/04/2022 and  
01/18/2022 and 02/08/2022 and  
02/22/2022 and 03/08/2022

**Audio-Visual Needs:** None

**Emergency Legislation?:** No

**Motion/Ordinance/  
Resolution No.:**

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**Agenda Item Description or Legislation Title**

Brandt Pike Revitalization Project

**Purpose and Background**

This item is to continue discussion on the Brandt Pike Revitalization Project. The link to the Brandt Pike Target Revitalization Plan from May, 2017 is as follows: [https://www.hhoh.org/DocumentCenter/View/2667/Brandt\\_Pike\\_Target\\_Revitalization\\_Plan\\_FINAL\\_DRAFT\\_2017\\_0512](https://www.hhoh.org/DocumentCenter/View/2667/Brandt_Pike_Target_Revitalization_Plan_FINAL_DRAFT_2017_0512)

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**Fiscal Impact**

**Source of Funds:** N/A

**Cost:** N/A

**Recurring Cost? (Yes/No):** N/A

**Funds Available in Current Budget? (Yes/No):** N/A

**Financial Implications:**

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**Attachments**

*No file(s) attached.*

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AI-8258

Topics of Discussion K.

**Council Work Session**

**Meeting Date:** 03/08/2022

Huber Heights Community Center Renovations

**Submitted By:** Anthony Rodgers

**Department:** City Council

**Council Committee Review?:** Council Work Session **Date(s) of Committee Review:** 02/22/2022 and 03/08/2022

**Audio-Visual Needs:** None

**Emergency Legislation?:** No

**Motion/Ordinance/  
Resolution No.:**

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**Agenda Item Description or Legislation Title**

Huber Heights Community Center Renovations

**Purpose and Background**

Councilmembers Nancy Byrge and Kathleen Baker requested this agenda item to discuss renovations to the Huber Heights Community Center, including parking lot expansion, signage, and kitchen upgrades. Josh King will discuss options for the parking lot expansion. An estimate for the signage is included in the meeting packet (see attached). Josh King received an initial quote for the kitchen upgrades which was roughly \$10,000, but he is seeking additional quotes for this work.

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**Fiscal Impact**

**Source of Funds:** N/A

**Cost:** N/A

**Recurring Cost? (Yes/No):** N/A

**Funds Available in Current Budget? (Yes/No):** N/A

**Financial Implications:**

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**Attachments**

Estimate - Sign

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7464 Webster Street  
Dayton, Ohio 45414  
Office: 937-223-2155 Fax: 937-223-7603  
Salesperson: Dave Williams

Billing  
Address

City of Huber Heights  
6131 Taylorsville Road  
Huber Heights OH 45424  
937-237-5836

Install  
Location

Community Center  
4301 Powell Road  
Huber Heights OH 45424

Date: 3-3-22

**DOUBLE FACED / DOUBLE POLE PARK ID SIGN  
OPTION B**

Attn: Josh

KAP Signs proposes a price for the following work. Furnish and install (1) non-illuminated, double sided park ID sign as shown and specified on provided KAP Signs artwork.

**FABRICATION:** Panels to be ½ inch routed PVC panels with painted aluminum filler. PVC panel will be routed with raised border, copy and graphics in style, sizes and content. Sign faces will be painted colors approved by customer, raised portions will have applied acrylic paint and digitally printed graphics as shown on provided KAP artwork.

**INSTALLATION:** KAP Signs will install via a 3-inch aluminum post and finials in location approved by customer.

Please find below the cost on the signage we've been discussing.

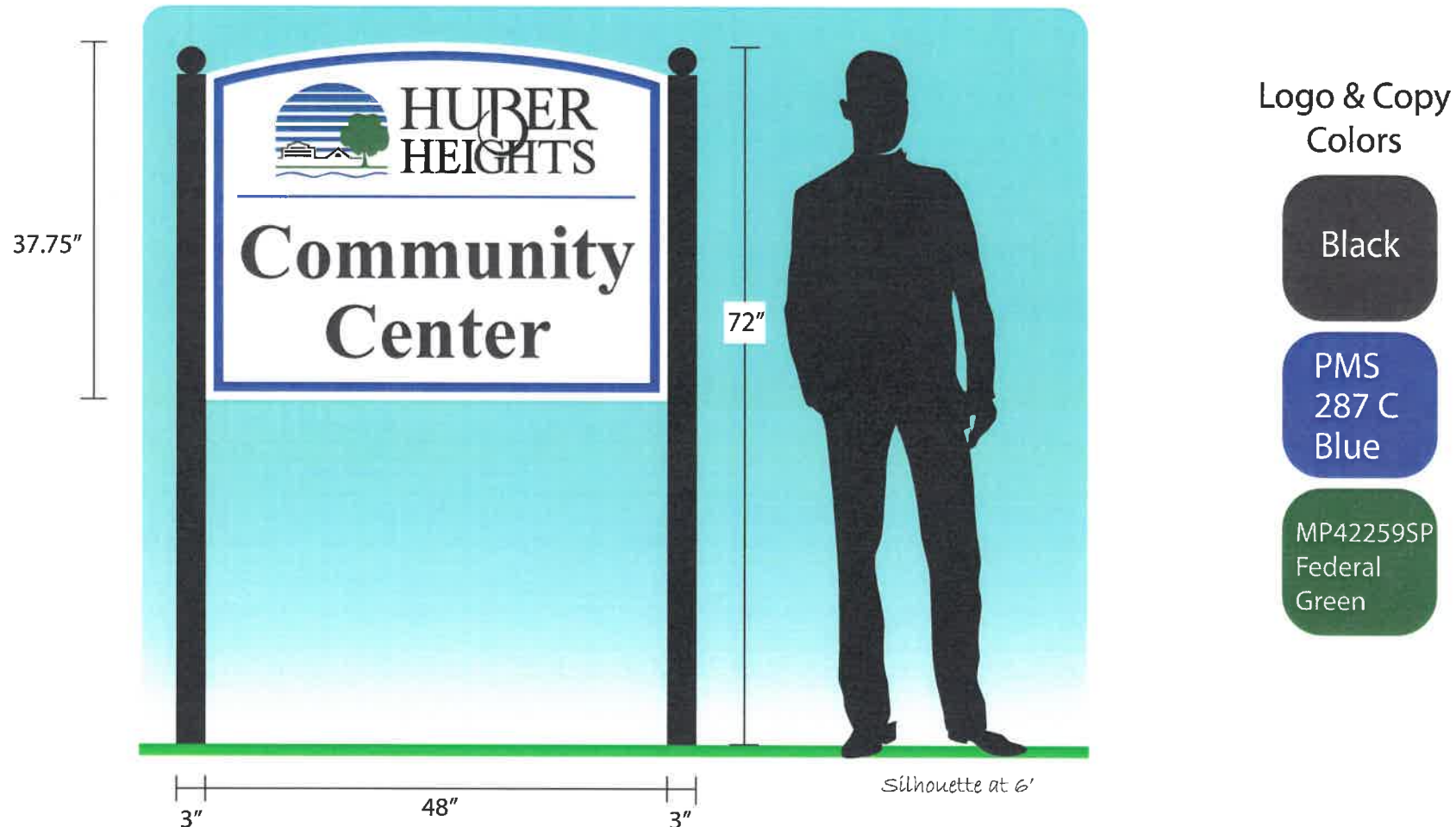
Quantity	Description	Total Cost
(1)	Double faced, non-illuminated post and panel identification sign, furnished and installed. 7.5% Sales Tax Permits at cost if required.	\$4,133.00  Exempt
<b>Total Contract Amount:</b>		<b>\$4,133.00</b>

**All prices are subject to applicable taxes & permit costs.**

Completion date: KAP Signs to coordinate completion after receipt of 50% deposit, approved signed artwork and all necessary approvals for completion. Please note in some situations weather and permit procedures may delay installation.

Community Center 4301 Powell Rd. Dayton, OH 45424

Community Center Post and Panel (2-2-2022)



Furnish and install (1) double faced non-illuminated post and panel sign. Overall size of top panel 37.75 "H x 48"W totaling 12.58 square feet. Panel to be 3/4 routed PVC with aluminum frame kit. Panel face routed out to create raised copy, and graphics and border. Face decorated with first surface paint (PMS 287 & MP42259SP Federal Green & Black) Post are 3" round aluminum Painted Black with 3" round tops Painted Black.

Client Signature insures that all spelling, colors and specifications for signage rendered on this sketch meet client satisfaction. Approved by: \_\_\_\_\_ Date: \_\_\_\_\_

The original design and information contained herein are the property of KAP Signs and subject to return. Any reproduction or reuse of this drawing without the express written consent of KAP Signs is strictly forbidden. Violators will be held accountable for their actions and any viable legal action will be pursued to correct any damages that result from improper use of these materials.

AI-8241

Topics of Discussion L.

**Council Work Session**

**Meeting Date:** 03/08/2022

Comprehensive Development Plan Steering Committee

**Submitted By:** Bryan Chodkowski

**Department:** Planning

**Division:** Planning

**Council Committee Review?:** Council Work Session

**Date(s) of Committee Review:** 03/08/2022

**Audio-Visual Needs:** None

**Emergency Legislation?:**

**Motion/Ordinance/  
Resolution No.:**

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**Agenda Item Description or Legislation Title**

Comprehensive Development Plan Steering Committee

**Purpose and Background**

The City has engaged YARD & Company to prepare an update to the City's Comprehensive Development Plan (Comp Plan). The Comp Plan is a document that looks at how the City has developed over the last ten years, marries that data with various community perspectives about what the community should look like in the future, and presents recommendations on how the City might want to support or encourage growth over the next ten years. While this effort will involve public input, a steering committee is necessary to help the consultant and City Staff understand and prioritize public input, fill in any informational gaps, as well as provide context to the vision of Huber Height's future.

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**Fiscal Impact**

**Source of Funds:** N/A

**Cost:** N/A

**Recurring Cost? (Yes/No):** N/A

**Funds Available in Current Budget? (Yes/No):** N/A

**Financial Implications:**

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**Attachments**

Resolution

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CITY OF HUBER HEIGHTS  
STATE OF OHIO

RESOLUTION NO. 2022-R-

ESTABLISHING THE 2022 COMPREHENSIVE DEVELOPMENT PLAN STEERING  
COMMITTEE.

WHEREAS, the City of Huber Heights (the “City”) has engaged YARD & Company to prepare its 2022 Comprehensive Development Plan (the “Plan”); and

WHEREAS, YARD & Company has requested the support of a Steering Committee to ensure that the Plan includes perspectives, insights, and opinions from a cross-section of persons with a vested interest in the City’s future growth and development.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Huber Heights, Ohio that:

Section 1. There is hereby established the 2022 Comprehensive Development Plan Steering Committee (the “Committee”).

Section 2. The Committee’s membership shall be no fewer than nine (9) but not more than 15 members appointed by the City Council. Such membership shall include not less than one (1) representative from the Huber Heights City School District, one (1) representative from the Bethel Local School District, and one (1) representative from the Huber Heights Chamber of Commerce. The remaining membership shall be as determined by the City Council.

Sections 3. The Committee shall constitute a public body, subject to the Open Meetings Act, and guided by the City of Huber Heights Board and Commission Handbook.

Section 4. Upon City Council’s approval and adoption of the 2022 Comprehensive Development Plan, the Committee shall dissolve and cease to exist.

Section 5. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were adopted in an open meeting of this Council and that all deliberations of this Council and of any of its Committees that resulted in such formal action were in meetings open to the public and in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Section 6. This Resolution shall go into effect upon its passage as provided by law and the Charter of the City of Huber Heights.

Passed by Council on the \_\_\_\_\_ day of \_\_\_\_\_, 2022;  
\_\_\_\_\_ Yeas; \_\_\_\_\_ Nays.

Effective Date:

AUTHENTICATION:

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date



AI-8245

Topics of Discussion M.

**Council Work Session**

**Meeting Date:** 03/08/2022

City Code - Supplement 9 - Adopting Ordinance

**Submitted By:** Anthony Rodgers

**Department:** City Council

**Council Committee Review?:** Council Work Session **Date(s) of Committee Review:** 03/08/2022

**Audio-Visual Needs:** None **Emergency Legislation?:** No

**Motion/Ordinance/  
Resolution No.:**

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**Agenda Item Description or Legislation Title**

City Code - Supplement 9 - Adopting Ordinance

**Purpose and Background**

This ordinance is to adopt Supplement 9 to the City Code for the period of October 1, 2021 to December 31, 2021. Appropriate legal notice of this ordinance has been advertised as required by the Huber Heights City Charter.

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**Fiscal Impact**

**Source of Funds:** N/A

**Cost:** N/A

**Recurring Cost? (Yes/No):** N/A

**Funds Available in Current Budget? (Yes/No):** N/A

**Financial Implications:**

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**Attachments**

Ordinance

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CITY OF HUBER HEIGHTS  
STATE OF OHIO

ORDINANCE NO. 2022-O-

APPROVING THE EDITING AND INCLUSION OF CERTAIN ORDINANCES AND/OR RESOLUTIONS AS PARTS OF THE VARIOUS COMPONENT CODES OF THE CITY CODE OF HUBER HEIGHTS, OHIO; PROVIDING FOR THE ADOPTION AND PUBLICATION OF NEW MATTER IN THE UPDATED AND REVISED CITY CODE AS SUPPLEMENT 9; AND REPEALING ORDINANCES AND RESOLUTIONS IN CONFLICT THEREWITH.

WHEREAS, Municipal Code Corporation has completed its updating and revision of the City Code of Huber Heights, Ohio within Supplement 9; and

WHEREAS, certain provisions within the City Code of Huber Heights, Ohio were changed to conform with current State law as required by the Ohio Constitution; and

WHEREAS, various resolutions and/or ordinances of a general and permanent nature have been passed by the City Council which should be included in the City Code of Huber Heights, Ohio.

NOW, THEREFORE, BE IT ORDAINED by the City Council of Huber Heights, Ohio that:

Section 1. The resolutions and/or ordinances of the City of Huber Heights, Ohio, of a general and permanent nature, as edited, revised, codified and re-codified, rearranged and consolidated into component codes, titles, chapters and sections within Supplement 9 to the City Code of Huber Heights, Ohio for the period of October 1, 2021 to December 31, 2021, a copy of which is available for copying and inspection in the Office of the Clerk of Council, and incorporated herein by this reference, are hereby approved and adopted.

Section 2. The provisions within the City of Huber Heights Code that mirror provisions as contained in the Ohio Revised Code as set forth within Supplement 9 to the City Code of Huber Heights, Ohio for the period of October 1, 2021 to December 31, 2021, a copy of which is available for copying and inspection in the Office of the Clerk of Council, and incorporated herein by this reference, are hereby approved and adopted to conform with current State law.

Section 3. All ordinances and resolutions or parts thereof that are in conflict or inconsistent with any provision of the new matter adopted in Section 1 or 2 of this ordinance are hereby repealed as of the effective date of this ordinance except as follows:

- (a) The enactment of such sections shall not be construed to affect a right or liability accrued or incurred under any legislative provision prior to the effective date of such enactment, or an action or proceeding for the enforcement of such right or liability. Such enactment shall not be construed to relieve any person from punishment for an act committed in violation of any such legislative provision, nor to affect an indictment or prosecution therefor. For such purposes, any such legislative provision shall continue in full force notwithstanding its repeal for the purposes of revision and recodification.

(b) The repeal provided above shall not affect any legislation enacted subsequent to December 31, 2020.

Section 4. Pursuant to Section 5.08(B) of the Huber Heights City Charter, the Clerk of Council shall cause a notice of this proposed adopting Ordinance to be published one time in a newspaper of general circulation in the City at least seven days prior to adoption and no further publication shall be necessary. Such publication shall constitute sufficient notice of all new material contained therein.

Section 5. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council and of any of its Committees that resulted in such formal action were in meetings open to the public and in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Section 6. This Ordinance shall go into effect upon its passage as provided by law and the Charter of the City of Huber Heights.

Passed by Council on the \_\_\_\_\_ day of \_\_\_\_\_, 2022;  
\_\_\_\_\_ Yeas; \_\_\_\_\_ Nays.

Effective Date:

AUTHENTICATION:

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

AI-8248

Topics of Discussion N.

**Council Work Session**

**Meeting Date:** 03/08/2022

Parks and Recreation Board Reappointments - D. Snider/G. Pottenger/C. Hall/R. Eifert

**Submitted By:** Anthony Rodgers

**Department:** City Council

**Council Committee Review?:** Council Work Session

**Date(s) of Committee Review:** 03/08/2022

**Audio-Visual Needs:** None **Emergency Legislation?:** No

**Motion/Ordinance/  
Resolution No.:**

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**Agenda Item Description or Legislation Title**

Board and Commission Appointments

\* Parks and Recreation Board - Reappointments

**Purpose and Background**

City Staff recommend the reappointment of Dennis Snider, Glenn Pottenger, Christopher Hall, and Ron Eifert (Special Liasion) to the Parks and Recreation Board for a term ending March 31, 2025. Updated background checks were completed as necessary on these individuals and no adverse information was reported according to Human Resources.

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**Fiscal Impact**

**Source of Funds:** N/A

**Cost:** N/A

**Recurring Cost? (Yes/No):** N/A

**Funds Available in Current Budget? (Yes/No):** N/A

**Financial Implications:**

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**Attachments**

*No file(s) attached.*

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AI-8249

## Topics of Discussion

### Council Work Session

**Meeting Date:** 03/08/2022

Personnel Appeals Board Reappointment - J. Schweinfurth

**Submitted By:** Anthony Rodgers

**Department:** City Council

**Council Committee Review?:** Council Work Session

**Date(s) of Committee Review:** 03/08/2022

**Audio-Visual Needs:** None      **Emergency Legislation?:** No

**Motion/Ordinance/  
Resolution No.:**

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### Agenda Item Description or Legislation Title

\* Personnel Appeals Board - Reappointment

### Purpose and Background

City Staff recommend the reappointment of Jeff Schweinfurth to the Personnel Appeals Board for a term ending March 31, 2025. An updated background check was not necessary at this time due to the recent appointment of Mr. Schweinfurth to an unexpired term.

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### Fiscal Impact

**Source of Funds:** N/A

**Cost:** N/A

**Recurring Cost? (Yes/No):** N/A

**Funds Available in Current Budget? (Yes/No):** N/A

**Financial Implications:**

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### Attachments

*No file(s) attached.*

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AI-8250

## Topics of Discussion

### Council Work Session

**Meeting Date:** 03/08/2022

Military and Veterans Commission Ex Officio Appointment - J. Held

**Submitted By:** Karen Powell

**Department:** City Council

**Council Committee Review?:** Council Work Session

**Date(s) of Committee Review:** 03/08/2022

**Audio-Visual Needs:** None      **Emergency Legislation?:** No

**Motion/Ordinance/  
Resolution No.:**

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### Agenda Item Description or Legislation Title

\* Military and Veterans Commission - Ex Officio Appointment

### Purpose and Background

The City's interview panel recommends the appointment of Jeffrey Held as an Ex Officio member to the Military and Veterans Commission for a term ending December 31, 2024. A background check on Mr. Held was completed through Human Resources.

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### Fiscal Impact

**Source of Funds:** N/A

**Cost:** N/A

**Recurring Cost? (Yes/No):** N/A

**Funds Available in Current Budget? (Yes/No):** N/A

**Financial Implications:**

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### Attachments

Application - J. Held

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6131 Taylorsville Road  
Huber Heights, Ohio 45424  
Phone: (937) 233-1423  
Fax: (937) 233-1272  
[www.hhoh.org](http://www.hhoh.org)  
An Equal Opportunity Employer

# Application For City Boards and Commissions

Qualified applicants are considered for all positions without regard to race, color, religion, sex, national origin, marital or veteran status, or disability.

***PLEASE COMPLETE ALL SECTIONS AND EACH QUESTION COMPLETELY AND ACCURATELY***

<b>Board or Commission Applied For:</b> Military and Veterans Commission	<b>Date Applied:</b> 1/21/22
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Held	Jeffrey	Franklin
Last Name	First Name	Middle Name
3203 Dry Run St	Tipp City	OH 45371
Address	City	State Zip Code
757-912-3852		held.jeffrey@yahoo.com
Home Phone Number	Daytime Phone Number	E-mail Address

## EDUCATION

	SCHOOL	COURSE OF STUDY OR DEGREE EARNED
HIGH SCHOOL	E.L. Meyers High School	
COLLEGE	Pennsylvania State University	BA Psychology
GRADUATE SCHOOL		
OTHER (Specify)	Community College of the Air Force	Associates of Intelligence Studies Associates of Education

## COMMUNITY INVOLVEMENT

Please list all civic, community, or non-profit organizations to which you have belonged or currently do belong, and your dates of service.

Organization	Dates of Service
H2Grow	06/01/2019
USAF Wright-Patterson Top 3	10/1/2017

## EMPLOYMENT HISTORY

Name of Employer	Position(s) Held	Dates of Employment
USAF	Superintendent	2003-Present

## REFERENCES

Danna Plewe	6958 Charlesgate Rd, Huber Heights	937-510-5772
Name	Address	Telephone Number
Don Webb	8801 Classic Ct, Huber Heights	937-478-5231
Name	Address	Telephone Number
Jeff Gore	6967 Charlesgate Rd Huber Heights	937-672-7272
Name	Address	Telephone Number

## STATEMENT OF INTEREST

Please tell us why you are interested in serving on this board or commission

I believe I can be an asset to this commission. Currently I am the Superintendent of the largest Division
within the Air Force Research Lab. I regularly work with leadership across the base, and am informed on
issues relating to the Active Duty, Guard/Reserve, and civilian workforce on the base. I believe I can be an
effective liaison between the commission, the city, and the base.
Additionally, the Division I work for operates the Gaming Research Integration for Learning Laboratory
(GRILL). This facility has state of art learning technology that can be accessed by high school students
from across the country. It offers paid summer internships, college mentoring, and job preparation in the
STEM career fields. I would like to help Huber Heights students access this amazing resource.



## REQUIREMENTS AND APPLICANT STATEMENT

Are you at least 18 years of age? ☒ Yes ☐ No

Do you currently reside in the City of Huber Heights? ☒ Yes ☐ No

Have you resided in the City of Huber Heights for at least one year prior to making this application? ☒ Yes ☐ No

Are you a registered voter? ☐ Yes ☒ No

I am a Texas resident due to my military service, since I no longer live there I am not registered.

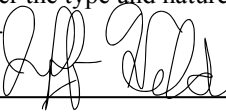
Are you willing to sign a release to allow the City of Huber Heights to perform a background screening and criminal records check? ☒ Yes ☐ No

I certify that all of the information furnished in this application and its addenda are true and complete to the best of my knowledge. I understand that the City of Huber Heights may investigate the information I have furnished and I realize that any omissions, misrepresentation or false information in this application and/or its addenda may lead to revocation of any volunteer appointment.

I hereby acknowledge that I, voluntarily and of my own free will, have applied for a volunteer position with the City of Huber Heights with the understanding that the City may use a variety of screening procedures to evaluate my qualifications and suitability for appointment. I have been advised that these screening procedures might include, but are not limited to, interviews, criminal record checks, driving records checks and reference checks. I also acknowledge that any such screening procedures, as reasonably required by the City of Huber Heights, are prerequisites to my appointment to a volunteer position with the City of Huber Heights.

In addition, I also hereby understand that the City of Huber Heights cannot guarantee the confidentiality of the results of, or information obtained through the aforementioned screening procedures. Decisions of the Ohio Supreme Court regarding the Ohio Public Records Act indicate that, with certain enumerated exceptions, records maintained by a governmental entity are a matter of public record and, should a proper request be made by a member of the public for such records, the governmental entity would be required to make such records available to that member of the public within a reasonable time. Additionally, all information furnished in this application is subject to disclosure under the Ohio Public Records Act.

Therefore, in consideration of my application being reviewed by the City of Huber Heights, under no legal disability, and on behalf of my heirs and assigns, hereby release and agree to hold harmless the City of Huber Heights and any of its agents, employees, or related officials from any and all liability, whatever the type and nature resulting from the administration of any such screening procedures and/or release of the results therefrom.



2/9/2022

Signature

Date