



**CITY OF HUBER HEIGHTS
STATE OF OHIO**

City Council Work Session

March 22, 2022

6:00 P.M.

City Hall – Council Chambers – 6131 Taylorsville Road

1. **Call Meeting To Order/Roll Call**

2. **Approval of Minutes**

A. March 8, 2022

3. **Work Session Topics Of Discussion**

A. City Manager Report/Water Infrastructure Update

B. DOJ Bulletproof Vest Grant Application - Police Division

C. Increase Not To Exceed Amount - Landscape Structures/Penchura - Parks and Recreation

D. 2022 Street Program - Award Contract

E. Brandt Pike Revitalization Project

F. Comprehensive Development Plan Steering Committee

G. Board and Commission Appointments

* Culture and Diversity Citizen Action Commission - Appointment

4. **Adjournment**

AI-8257

Topics of Discussion B.

Council Work Session

Meeting Date: 03/22/2022

DOJ Bulletproof Vest Grant Application - Police Division

Submitted By: Matt Dulaney

Department: Police

Division: Police

Council Committee Review?: Council Work Session

Date(s) of Committee Review: 03/22/2022

Audio-Visual Needs: None

Emergency Legislation?: No

**Motion/Ordinance/
Resolution No.:**

Agenda Item Description or Legislation Title

DOJ Bulletproof Vest Grant Application - Police Division

Purpose and Background

The City of Huber Heights supports the need for additional police related equipment, specifically bulletproof vests for replacement upon expiration and the purchase of new vests for new hires. The U.S Bureau of Justice Assistance provides the allocation of funding in the form of the Bulletproof Vest Partnership program for purchasing new or additional replacements. The Huber Heights Police Division has been a past recipient of Bulletproof Vest Partnership funds which provide for a 50% reimbursement to the City for the purchase of bulletproof vests.

Fiscal Impact

Source of Funds: Police Fund

Cost: \$5,700

Recurring Cost? (Yes/No): No

Funds Available in Current Budget? (Yes/No): Yes

Financial Implications:

The BPV grant will reimburse 50% of funds spent to purchase replacement vests for sworn employees whose vests have reached expiration. The Police Division expect the replacement of the vests (not including additional covers) to cost approximately \$5,700.

Attachments

Resolution

CITY OF HUBER HEIGHTS
STATE OF OHIO

RESOLUTION NO. 2022-R-

AUTHORIZING THE CITY MANAGER TO APPLY FOR AND ACCEPT GRANT FUNDS FROM THE BUREAU OF JUSTICE ASSISTANCE BULLETPROOF VEST PARTNERSHIP FOR THE PURPOSE OF PURCHASING REPLACEMENT PROTECTIVE BODY ARMOR.

WHEREAS, the City of Huber Heights supports the need for additional police related equipment, specifically bulletproof vests; and

WHEREAS, the U.S. Bureau of Justice Assistance provides the allocation of funding in the form of the Bulletproof Vest Partnership program for purchasing new or additional bulletproof vests; and

WHEREAS, the Bureau of Justice Assistance Bulletproof Vest Partnership Act of 2000 requires that funding priority be given to jurisdictions with populations under 100,000; and

WHEREAS, the Huber Heights Police Division has been a past recipient of Bulletproof Vest Partnership funds which provide for a 50 percent reimbursement to the City for the purchase of bulletproof vests.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Huber Heights, Ohio that:

Section 1. The City of Huber Heights hereby endorses and supports the submission of an application for the Bulletproof Vest Partnership program and authorizes the necessary actions to implement said grant, if approved by the U.S. Bureau of Justice Assistance.

Section 2. The City Manager is hereby authorized to apply for and, if awarded, enter into an agreement with the U.S. Bureau of Justice Assistance to administer the grant to implement the Bulletproof Vest Partnership program.

Section 3. Reimbursement made to the Police Division under this grant will be re-appropriated to the Police Fund.

Section 4. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were adopted in an open meeting of this Council and that all deliberations of this Council and of any of its Committees that resulted in such formal action were in meetings open to the public and in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Section 5. This Resolution shall go into effect upon its passage as provided by law and the Charter of the City of Huber Heights.

Passed by Council on the _____ day of _____, 2022;
_____ Yeas; _____ Nays.

Effective Date:

AUTHENTICATION:

Clerk of Council

Mayor

Date

Date

AI-8281

Topics of Discussion C.

Council Work Session

Meeting Date: 03/22/2022

Increase Not To Exceed Amount - Landscape Structures/Penchura - Parks and Recreation

Submitted By: Josh King

Department: Planning

Division: Parks and Recreation

Council Committee Review?: Council Work Session

Date(s) of Committee Review: 3/22/2022

Audio-Visual Needs: None

Emergency Legislation?: No

**Motion/Ordinance/
Resolution No.:**

Agenda Item Description or Legislation Title

Increase Not To Exceed Amount - Landscape Structures/Penchura - Parks and Recreation

Purpose and Background

This legislation is to increase the not to exceed amount to \$100,000 for 2022 for Landscape Structures/Penchura for playground structures and equipment for the Parks and Recreation Department.

Fiscal Impact

Source of Funds: Parks and Recreation Fund

Cost: \$100,000

Recurring Cost? (Yes/No): No

Funds Available in Current Budget? (Yes/No): Yes

Financial Implications:

Attachments

Resolution

CITY OF HUBER HEIGHTS
STATE OF OHIO

RESOLUTION NO. 2022-

AUTHORIZING THE CITY MANAGER TO INCREASE THE 2022 NOT TO EXCEED AMOUNT WITH VENDOR LANDSCAPE STRUCTURES/PENCHURA FOR THE PURPOSE OF PURCHASING AND INSTALLING PLAYGROUND EQUIPMENT FOR THE CITY OF HUBER HEIGHTS AND WAIVING THE COMPETITIVE BIDDING REQUIREMENTS.

WHEREAS, the playground equipment at Community Park was vandalized and needs replacement and playground equipment is also needed at the Eichelberger Amphitheater in the City of Huber Heights; and

WHEREAS, the City Charter requires that City Council approve all work performed by a single vendor in excess of \$25,000.00 in any given year.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Huber Heights, Ohio that:

Section 1. The City of Huber Heights is authorized to purchase playground equipment, including installation, from Landscape Structures/Penchura in 2022 at a cost not to exceed \$100,000.00.

Section 2. Consistent with provisions of the City Charter of Huber Heights and the Huber Heights Codified Ordinances, Section 171.12(a)(4), the competitive bidding requirements are hereby waived.

Section 3. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were adopted in an open meeting of this Council and that all deliberations of this Council and of any of its Committees that resulted in such formal action were in meetings open to the public and in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Section 4. This Resolution shall go into effect upon its passage as provided by law and the Charter of the City of Huber Heights.

Passed by Council on the _____ day of _____, 2022;
_____ Yeas; _____ Nays.

Effective Date:

AUTHENTICATION:

Clerk of Council

Mayor

Date

Date

AI-8283

Topics of Discussion D.

Council Work Session

Meeting Date: 03/22/2022

2022 Street Program - Award Contract

Submitted By: Hanane Eisentraut

Department: Engineering

Division: Engineering

Council Committee Review?: Council Work Session

Date(s) of Committee Review: 03/22/2022

Audio-Visual Needs: None

Emergency Legislation?: No

**Motion/Ordinance/
Resolution No.:**

Agenda Item Description or Legislation Title

2022 Street Program - Award Contract

Purpose and Background

This legislation will authorize the City Manager to award and enter into contracts for the 2022 Street Program. The Street Improvement and Gas Tax Funds will be utilized for the construction of the different sections of this program.

Fiscal Impact

Source of Funds: Street Improvement and Gas Tax Funds

Cost: \$1,251,000

Recurring Cost? (Yes/No): No

Funds Available in Current Budget? (Yes/No): Yes

Financial Implications:

Attachments

Bid Results

Resolution



**CITY OF HUBER HEIGHTS
2022 STREET PROGRAM
BID RESULT
BID DATE: MARCH 4, 2022**

CONTRACTOR'S NAME	SECTION A	SECTION B
Barrett Paving	\$1,539,917.25 Bid Bond - Yes 180 Days	NO BID
John R. Jurgensen	\$1,207,799.70 Bid Bond - Yes 120 Days	NO BID
Pavement Technology	NO BID	\$25,672.50 Bid Bond - Yes 5 Days

CITY OF HUBER HEIGHTS
STATE OF OHIO

RESOLUTION NO. 2022-R-

AUTHORIZING THE CITY MANAGER TO AWARD AND ENTER INTO CONTRACTS FOR THE 2022 STREET PROGRAM.

WHEREAS, City Council under Resolution No. 2022-R-7091 has previously authorized the securing of bids for the 2022 Street Program; and

WHEREAS, construction bids were received on March 4, 2022; and

WHEREAS, the City desires to secure inspectional services from outside sources for the 2022 Street Program; and

WHEREAS, Bowser-Morner, Inc. is uniquely qualified to perform these services; and

WHEREAS, this project will be funded by the Street Improvement and Gas Tax Funds.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Huber Heights, Ohio that:

Section 1. The City Manager is hereby authorized to enter into a contract for Section A: Street Improvements of the 2022 Street Program with John R. Jurgensen, Company as the lowest and best bidder at a cost not to exceed \$1,210,000.00 on the terms and conditions as substantially set forth in the specifications of the contract.

Section 2. The City Manager is hereby authorized to enter into a contract for Section B: Reclamite Surfacing of the 2022 Street Program with Pavement Technology, Inc. as the lowest and best bidder at a cost not to exceed \$26,000.00 on the terms and conditions as substantially set forth in the specifications of the contract.

Section 3. The City Manager is hereby authorized to enter into a contract with Bowser-Morner, Inc. for inspectional services for the 2022 Street Improvement Program at a cost not to exceed \$15,000.00.

Section 4. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were adopted in an open meeting of this Council and that all deliberations of this Council and of any of its Committees that resulted in such formal action were in meetings open to the public and in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code..

Section 5. This Resolution shall go into effect upon its passage as provided by law and the Charter of the City of Huber Heights.

Passed by Council on the _____ day of _____, 2022;
_____ Yeas; _____ Nays.

Effective Date:

AUTHENTICATION:

Clerk of Council

Mayor

Date

Date

AI-8275

Topics of Discussion E.

Council Work Session

Meeting Date: 03/22/2022

Brandt Pike Revitalization Project

Submitted By: Anthony Rodgers

Department: City Council

Council Committee Review?: Council Work Session

Date(s) of Committee Review: 10/19/2021 and 11/01/2021 and 11/16/2021 and 12/07/2021 and 01/04/2022 and 01/18/2022 and 02/08/2022 and 02/22/2022 and 03/08/2022 and 03/22/2022

Audio-Visual Needs: None

Emergency Legislation?: No

**Motion/Ordinance/
Resolution No.:**

Agenda Item Description or Legislation Title

Brandt Pike Revitalization Project

Purpose and Background

This item is to continue discussion on the Brandt Pike Revitalization Project. The link to the Brandt Pike Target Revitalization Plan from May, 2017 is as follows: https://www.hhoh.org/DocumentCenter/View/2667/Brandt_Pike_Target_Revitalization_Plan_FINAL_DRAFT_2017_0512

Fiscal Impact

Source of Funds: N/A

Cost: N/A

Recurring Cost? (Yes/No): N/A

Funds Available in Current Budget? (Yes/No): N/A

Financial Implications:

Attachments

No file(s) attached.

AI-8276

Topics of Discussion F.

Council Work Session

Meeting Date: 03/22/2022

Comprehensive Development Plan Steering Committee

Submitted By: Bryan Chodkowski

Department: Planning

Division: Planning

Council Committee Review?: Council Work Session

Date(s) of Committee Review: 03/08/2022 and 03/22/2022

Audio-Visual Needs: None

Emergency Legislation?:

**Motion/Ordinance/
Resolution No.:**

Agenda Item Description or Legislation Title

Comprehensive Development Plan Steering Committee

Purpose and Background

The City has engaged YARD & Company to prepare an update to the City's Comprehensive Development Plan (Comp Plan). The Comp Plan is a document that looks at how the City has developed over the last ten years, marries that data with various community perspectives about what the community should look like in the future, and presents recommendations on how the City might want to support or encourage growth over the next ten years. While this effort will involve public input, a steering committee is necessary to help the consultant and City Staff understand and prioritize public input, fill in any informational gaps, as well as provide context to the vision of Huber Height's future.

The City Council approved the establishment of the steering committee on March 14, 2022. This agenda item will be to discuss the appointment of members to the steering committee.

Fiscal Impact

Source of Funds: N/A

Cost: N/A

Recurring Cost? (Yes/No): N/A

Funds Available in Current Budget? (Yes/No): N/A

Financial Implications:

Attachments

No file(s) attached.

AI-8277

Topics of Discussion G.

Council Work Session

Meeting Date: 03/22/2022

Culture and Diversity Citizen Action Commission Appointment - C.

Submitted By: Karen Powell

Department: City Council

Council Committee Review?: Council Work Session

Date(s) of Committee Review: 03/22/2022

Audio-Visual Needs: None **Emergency Legislation?:** No

**Motion/Ordinance/
Resolution No.:**

Agenda Item Description or Legislation Title

Board and Commission Appointments

* Culture and Diversity Citizen Action Commission - Appointment

Purpose and Background

The City's interview panel recommends the appointment of Carla Staigl to the Culture and Diversity Citizens Action Commission for a term ending December 31, 2024. A background check on Ms. Staigl was completed through Human Resources.

Fiscal Impact

Source of Funds: N/A

Cost: N/A

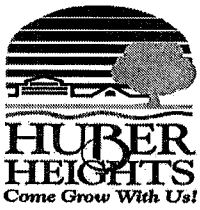
Recurring Cost? (Yes/No): N/A

Funds Available in Current Budget? (Yes/No): N/A

Financial Implications:

Attachments

Application - C. Staigl



6131 Taylorsville Road
Huber Heights, Ohio 45424
Phone: (937) 233-1423
Fax: (937) 233-1272
www.hhoh.org
An Equal Opportunity Employer

Application For City Boards and Commissions

Qualified applicants are considered for all positions without regard to race, color, religion, sex, national origin, marital or veteran status, or disability.

PLEASE COMPLETE ALL SECTIONS AND EACH QUESTION COMPLETELY AND ACCURATELY

Board or Commission Applied For: Culture & Diversity Citizen Action Commission		Date Applied: 02/17/2022	
Staigl	Carla	Crawford	
Last Name	First Name	Middle Name	
7257 Bostelman Place	Huber Heights	Ohio	45424
Address	City	State	Zip Code
	937.797.2563	carlacmarshall2013@gmail.com	
Home Phone Number	Daytime Phone Number	E-mail Address	

EDUCATION

	SCHOOL	COURSE OF STUDY OR DEGREE EARNED
HIGH SCHOOL	Dwight D. Eisenhower, Houston, TX	High School Diploma
COLLEGE	Texas A&M University, College Station, TX	Bachelor of Arts, English (B.A.)
GRADUATE SCHOOL	Texas Woman's University, Houston, TX	Masters of Business Administration (MBA)
OTHER (Specify)	Thurgood Marshall School of Law, Houston, TX	Doctor of Jurisprudence (J.D.)

COMMUNITY INVOLVEMENT

Please list all civic, community, or non-profit organizations to which you have belonged or currently do belong, and your dates of service.

Organization	Dates of Service
Oasis House	2020 - present
Teradata Alliance of Black Employees	2015 - present

EMPLOYMENT HISTORY

Name of Employer	Position(s) Held	Dates of Employment
Teradata	Global Mobility Manager	2015 - present
CCM & Associates	HR & Global Mobility Consultant	2012 - 2015
Stanley Black & Decker	Global Visa Compliance & Mobility Manager	2013
Weatherford International, Inc.	Global Mobility/Intl HR Visa & Immigration Administrator	2008-2012

REFERENCES

Julie Ochieng	250 Carters Grove Rd., Dayton, OH 45459	937.559.9531
Name	Address	Telephone Number
Tonya Folks	425 Findlay St., Dayton, OH 45404	937.287.6170
Name	Address	Telephone Number
April Washburn	15103 Redding Crest Ln., Cypress, TX 77429	281.300.2082
Name	Address	Telephone Number

STATEMENT OF INTEREST

Please tell us why you are interested in serving on this board or commission

I would like to participate more in the community, learn more about the issues and be a part of the resolution. I moved to this city because of
its growth potential. I appreciated the fact that diverse cultures were represented in various aspects of the city but also recognized that no city
is ever perfect so wanted to be a part of the growth and changes that would come along with it. I would like to serve as a volunteer on this
commission in order to learn about the city, what the citizens need, and also serve in a capacity which will help put its diverse citizen population
at the center of initiatives put forth by the City. This specific commission provides a variety of services, education, and programs to promote
global thinking. As a former international exchange student, I value the global mindset and all that it has to offer. That is reflected with my current
and past employers. I believe this global and diverse experience will add value to my role as a volunteer on this commission. In addition, this
commission serves to increase civil and human rights awareness and my experience as a human rights volunteer in Dayton will help provide
me with real life examples and ideas for ways to increase awareness in this area. Finally, with regards to potential diversity trainings, I am Train
the Trainer Certified on teaching Inclusive Leadership as well as various other trainings. I recently participated in an Allyship Summit and have
also spoken in the past on Microaggressions and other diverse topics. I appreciate your time and consideration and request your appointment.

REQUIREMENTS AND APPLICANT STATEMENT

Are you at least 18 years of age? ☒ Yes ☐ No

Do you currently reside in the City of Huber Heights? ☒ Yes ☐ No

Have you resided in the City of Huber Heights for at least one year prior to making this application? ☒ Yes ☐ No

Are you a registered voter? ☒ Yes ☐ No

Are you willing to sign a release to allow the City of Huber Heights to perform a background screening and criminal records check? ☒ Yes ☐ No

I certify that all of the information furnished in this application and its addenda are true and complete to the best of my knowledge. I understand that the City of Huber Heights may investigate the information I have furnished and I realize that any omissions, misrepresentation or false information in this application and/or its addenda may lead to revocation of any volunteer appointment.

I hereby acknowledge that I, voluntarily and of my own free will, have applied for a volunteer position with the City of Huber Heights with the understanding that the City may use a variety of screening procedures to evaluate my qualifications and suitability for appointment. I have been advised that these screening procedures might include, but are not limited to, interviews, criminal record checks, driving records checks and reference checks. I also acknowledge that any such screening procedures, as reasonably required by the City of Huber Heights, are prerequisites to my appointment to a volunteer position with the City of Huber Heights.

In addition, I also hereby understand that the City of Huber Heights cannot guarantee the confidentiality of the results of, or information obtained through the aforementioned screening procedures. Decisions of the Ohio Supreme Court regarding the Ohio Public Records Act indicate that, with certain enumerated exceptions, records maintained by a governmental entity are a matter of public record and, should a proper request be made by a member of the public for such records, the governmental entity would be required to make such records available to that member of the public within a reasonable time. Additionally, all information furnished in this application is subject to disclosure under the Ohio Public Records Act.

Therefore, in consideration of my application being reviewed by the City of Huber Heights, under no legal disability, and on behalf of my heirs and assigns, hereby release and agree to hold harmless the City of Huber Heights and any of its agents, employees, or related officials from any and all liability, whatever the type and nature resulting from the administration of any such screening procedures and/or release of the results therefrom.

Carla C. Staigl

2/17/2022

Signature

Date