

Citizens Water and Sewer Advisory Board Meeting Minutes

Police Community Room

March 21, 2022

1. Meeting Called to Order – Meeting called to order at approximately 6:05 p.m.

2. Present at Meeting:

Board Members- Samuel Robinson, Chair, Ronald Bertling, Pat Stephens, Darius Smith, and Seth Brewer. Vice Chair Tanner Banks was excused from the meeting.

Staff Members- Pam Whited, Suez, Russell Bergman, City Engineer and Stephanie Wunderlich, Engineering Secretary.

Appointment of Chair and Vice Chair:

A Motion to appoint Samuel Robinson as Chair was made by Darius Smith and seconded by Seth Brewer. The decision was unanimous.

A Motion to appoint Tanner Banks as Vice Chair was made by Ronald Bertling and seconded by Darius Smith. This was also a unanimous decision.

3. Approval of Minutes – The board unanimously voted to approve the minutes from the November 15, 2021, meeting.

4. Customer Request for Comments – The customer at 8737 Deer Chase is requesting credit to their water and sewer bill due to a water hose being left on for two weeks. Samuel Robinson read the City's water leak policy. After discussion the board voted unanimously to refund the sewer portion of the bill per the City Ordinance and voted unanimously to deny the request for credit on the water portion of the bill. A letter will be mailed out by the Engineering Division to the customer regarding the board's decision.

5. Staff Report:

Needmore Water Treatment plant – Demolition on the water treatment plant has been completed.

Sanitary Sewer Lining- This project is currently out to bid. This year will be \$300,000 worth of lining and 8,000 to 9,000 L.F. of pipe. The project will begin in a few months.

Carriage Trails Pump Station – A new generator will be added here later this year.

Sanitary Sewer Extension Project – Connection will be made to the Fairborn wastewater plant and sanitary line will be run north to Center Point 70. Watermain will also be placed along Bellefontaine Road, across the highway and on to Center Point 70. This will service the area east of Bellefontaine which does not currently have city utilities.

Jonetta Pump Station Elimination – Sanitary sewer installation on Jonetta Street will begin in the next few weeks.

Harshmanville Watermain Replacement – This project is taking place in the Harshmanville/Longford area due to numerous watermain breaks.

Rip Rap Well – There will be a new well added next to the water treatment plant.

Mardi Gras Watermain Replacement – The City received funding to complete watermain replacement due to numerous watermain breaks in this area.

Development – The City currently has 4 developments that are expanding: Carriage Trails, Lexington Place, Callamere Farms, and there is a new section going in at the Reserves. There are several new developments as well: Quail Ridge, Addington Place and Westport Village.

6. Suez Report:

- Customer calls have increased due to the growth in population.
- 800,000 gallons of water are being wasted a day due to the water softening. Approximately 4 million gallons are produced a day.
- Rate increases: The City raised the water rates by 5% and decreased the sanitary sewer by 7%. There will be a 3% increase in water beginning in April.

Board Discussion:

- Samuel Robinson read from the Oakwood Annual Water Survey that Huber Heights is the 4th lowest for cost in the area for combined water and sewer.
- Pam Whited will be presenting the Suez Annual Report to City Council at the April 25 meeting.
- On Monday, November 29, a tour of the water treatment plant was given to members of Council and various other board members. Seth Brewer and Ronald Bertling attended. Samuel Robinson requested to set up another tour when it is convenient for other members.
- Samuel Robinson asked about any issues with Cyber Security. EPA has required an Emergency Preparedness Plan to assist in protecting water system from this.

7. Old Business – There was no old business.

8. New Business – There was no new business.

9. Upcoming Meeting – The next meeting will be Monday, May 16, 2022.

10. Adjournment – The meeting was adjourned at 7:05 p.m.

