CITY OF HUBER HEIGHTS
STATE OF OHIO

City Council Work Session

February 6, 2024
6:00 P.M.
City Hall - Council Chambers - 6131 Taylorsville Road - Huber Heights, Ohio

1. **Call Meeting To Order/Roll Call**

2. **Approval Of Minutes**

   A. January 16, 2024

3. **Work Session Topics Of Discussion**

   A. City Manager Report

   B. Culture And Diversity Citizen Action Commission Update

   C. Alternative Response Unit (ARU) Presentation - Fire Division

   D. Montgomery County 911 Program Review Committee Appointments

   E. Disposal Of Vehicles

   F. EECBG Grant - Energy Efficiency

      * EECBG Grant Application Authorization

* Vendor Authorization/Not To Exceed Amount

G. 2024 Street Program - Solicit Bids

H. 2024 Sidewalk Program And Concrete Portion Of 2024 Street Program - Solicit Bids

I. Crosswalk Stamping - Solicit Bids

J. Handicap Ramp Replacement - Different Locations - Solicit Bids

K. Carriage Trails Subdivision - Street Dedications

L. Liquor Permit #3079899 - Marathon - 7851 Old Troy Pike

M. Liquor Perrmit #9556636 - Submarine House - 5376 Taylorsville Road

N. Liquor Permit #7058551 - Tandoor India & Pizza - 7695 Old Troy Pike

O. Board And Commission Appointments

* Citizens Water And Sewer Advisory Board - Appointment

P. Charter Review Commission

4. **Adjournment**

AI-9827 **Topics of Discussion** **B.**

Council Work Session

Meeting Date: 02/06/2024

Culture And Diversity Citizen Action Commission Update

Submitted By: Anthony Rodgers

Department: City Council

Council Committee Review?: Council Work Session **Date(s) of Committee Review:** 02/06/2024

Audio-Visual Needs: None **Emergency Legislation?:** No

Motion/Ordinance/ Resolution No.:

Agenda Item Description or Legislation Title

Culture And Diversity Citizen Action Commission Update

Purpose and Background

Representatives of the Culture and Diversity Citizen Action Commission will give an update presentation on the activities and work of the Culture and Diversity Citizen Action Commission.

Fiscal Impact

Source of Funds:	N/A
Cost:	N/A
Recurring Cost? (Yes/No):	N/A
Funds Available in Current Budget? (Yes/No):	N/A
Financial Implications:	

Attachments

No file(s) attached.

AI-9829 **Topics of Discussion** C.

Council Work Session

Meeting Date: 02/06/2024

Alternative Response Unit (ARU) Presentation - Fire Division

Submitted By: Anthony Rodgers

Department: City Council

Council Committee Review?: Council Work Session **Date(s) of Committee Review:** 02/06/2024

Audio-Visual Needs: SmartBoard **Emergency Legislation?:** No

Motion/Ordinance/ Resolution No.:

Agenda Item Description or Legislation Title

Alternative Response Unit (ARU) Presentation - Fire Division

Purpose and Background

Fire Division Staff will make a presentation on the Alternative Response Unit (ARU) to highlight some of the uses of the additional staffing resources that have been provided to the Fire Division.

Fiscal Impact

Source of Funds:	N/A
Cost:	N/A
Recurring Cost? (Yes/No):	N/A
Funds Available in Current Budget? (Yes/No):	N/A
Financial Implications:	

Attachments

No file(s) attached.

AI-9818 **Topics of Discussion** **D.**

Council Work Session

Meeting Date: 02/06/2024

Montgomery County 911 Program Review Committee Appointments

Submitted By: Richard Dzik

Department: City Manager **Division:** City Manager
Council Committee Review?: Council Work Session **Date(s) of Committee Review:** 02/06/2024

Audio-Visual Needs: None **Emergency Legislation?:** No

Motion/Ordinance/ Resolution No.:

Agenda Item Description or Legislation Title

Montgomery County 911 Program Review Committee Appointments

Purpose and Background

Modifications to the Ohio Revised Code regarding 911 Program Committees require that an elected official, and not a designee, shall serve on the Montgomery County 911 Program Review Committee. This legislation formally appoints the Mayor of Oakwood as the member of the Montgomery County 911 Program Review Committee representing Montgomery County municipalities.

Fiscal Impact

Source of Funds:	N/A
Cost:	N/A
Recurring Cost? (Yes/No):	N/A
Funds Available in Current Budget? (Yes/No):	N/A
Financial Implications:	

Attachments

Resolution

CITY OF HUBER HEIGHTS
STATE OF OHIO

RESOLUTION NO. 2024-R-

APPOINTING MAYOR WILLIAM D. DUNCAN TO THE MONTGOMERY COUNTY 9-1-1 PROGRAM REVIEW COMMITTEE PURSUANT TO OHIO REVISED CODE SECTION 128.06(A)(5).

WHEREAS, pursuant to Ohio Revised Code Section 128.06(A)(5), a member of the Montgomery County 9-1-1 Program Review Committee shall be a member of the legislative authority of a municipal corporation in the county selected by the majority of the legislative authorities of municipal corporations in the county pursuant to resolutions they adopt; and

WHEREAS, Mayor William D. Duncan is a member of the City Council for the City of Oakwood, Ohio, thereby meeting the qualifications and eligibility requirements for service upon the Montgomery County 9-1-1 Program Review Committee per Ohio Revised Code Section 128.06(A)(5); and

WHEREAS, the City Council of Huber Heights, Montgomery County, Ohio ("City Council") considers Mayor William D. Duncan to be imminently qualified to serve as a member of the Montgomery County 9-1-1 Program Review Committee; and

WHEREAS, the City Council desires to designate Centerville Mayor Brooks Compton to be the first alternate to Mayor William D. Duncan, in the event that Mayor Duncan is no longer a member of the legislative authority of the City of Oakwood.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Huber Heights, Ohio that:

Section 1. Pursuant to Section 128.06(A)(5) of the Ohio Revised Code, the City Council hereby selects and designates Mayor William D. Duncan, a member of the City Council of the City of Oakwood, Ohio, as a member of the Montgomery County 9-1-1 Program Review Committee.

Section 2. If Mayor William D. Duncan is no longer a member of the City Council of the City of Oakwood, Ohio, then the City Council hereby selects and designates Centerville Mayor Brooks Compton, a member of the City Council of the City of Centerville, Ohio, as the first alternate to be the member of the Montgomery County 9-1-1 Program Review Committee.

Section 3. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were adopted in an open meeting of this Council and that all deliberations of this Council and of any of its Committees that resulted in such formal action were in meetings open to the public and in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Section 4. This Resolution shall go into effect upon its passage as provided by law and the Charter of the City of Huber Heights.

Passed by Council on the _____ day of _____ 2024;
_____ Yeas; _____ Nays.

Effective Date:

AUTHENTICATION:

_____ _____
Clerk of Council Mayor

_____ _____
Date Date

AI-9819 **Topics of Discussion** **E.**

Council Work Session

Meeting Date: 02/06/2024

Disposal Of Vehicles

Submitted By: Linda Garrett

Department: Assistant City Manager **Division:** Public Works

Council Committee Review?: Council Work Session **Date(s) of Committee Review:** 02/06/2024

Audio-Visual Needs: None **Emergency Legislation?:** No

Motion/Ordinance/ Resolution No.:

Agenda Item Description or Legislation Title

Disposal Of Vehicles

Purpose and Background

The Public Works Division requests approval for the disposal of surplus property which includes surplus vehicles from various City departments/divisions, including the Public Works Division, the Police Division, and City Administration.

Fiscal Impact

Source of Funds:	N/A
Cost:	N/A
Recurring Cost? (Yes/No):	N/A
Funds Available in Current Budget? (Yes/No):	N/A
Financial Implications:	

Attachments

Resolution

CITY OF HUBER HEIGHTS
STATE OF OHIO

RESOLUTION NO. 2024-R-

DECLARING CERTAIN CITY PROPERTY AS NO LONGER REQUIRED FOR MUNICIPAL PURPOSES AS SURPLUS AND AUTHORIZING DISOSAL OF SAID PROPERTY

WHEREAS, the City of Huber Heights is in possession of certain property including City vehicles and appurtenant equipment assigned to various City departments/divisions; and

WHEREAS, this property is no longer required for municipal purposes.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Huber Heights, Ohio that:

Section 1. Consistent with the provisions of the Ohio Revised Code Section 721.15 and applicable sections of the Huber Heights Codified Ordinances and purchasing procedures, the following equipment is declared surplus, no longer required for municipal purposes, and authorization is hereby provided to dispose of the property consistent with the provisions of the Huber Heights Codified Ordinances.

YEAR/MAKE/MODEL	**VIN #**
1997 Chevrolet S-10 Pickup truck	1GCS14X2V8186802
2004 Ford F-350 Crew Cab Pickup Truck	1FTSW30S54EC69534
2008 Chevrolet Colorado Pickup truck	1GCCS14E488190112
2011 Ford F-250 Pickup truck	1FTBF2B68BEA81663
2015 Ford F-150 Extended Cab Pickup Truck	1FTEX1EP8FFC38519
2016 Dodge Ram 4 Door Pickup Truck	1C6RR7XT3GS315239
2019 Dodge Charger Police Cruiser	2C3CDXKT9KH622844
2019 Dodge Charger Police Cruiser	2C3CDXKT5KH622842
2019 Dodge Charger Police Cruiser	2C3CDXKT0KH22845
2021 Dodge Charger Police Cruiser	2C3CDXAT9MH662846
2019 Chevrolet Equinox	3GNAXKEV8KS568824

Section 2. Authorization is hereby provided to the City Manager to dispose of the listed surplus item(s) on an online auction site or in such other manner as authorized by law.

Section 3. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were adopted in an open meeting of this Council and that all deliberations of this Council and of any of its Committees that resulted in such formal action were in meetings open to the public and in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Section 4. This Resolution shall go into effect upon its passage as provided by law and the Charter of the City of Huber Heights.

Passed by Council on the _____ day of _____ , 2024;
_____ Yeas; _____ Nays.

Effective Date:

AUTHENTICATION:

_____ _____
Clerk of Council Mayor

_____ _____
Date Date

AI-9823		**Topics of Discussion**	**F.**
Council Work Session			
Meeting Date:	02/06/2024		
EECBG Grant - Energy Efficiency			
Submitted By:	Jeffrey Adams		
Department:	City Manager	**Division:**	City Manager
Council Committee Review?:	Council Work Session	**Date(s) of Committee Review:**	02/06/2024
Audio-Visual Needs:	None	**Emergency Legislation?:**	No
Motion/Ordinance/ Resolution No.:			

Agenda Item Description or Legislation Title

EECBG Grant - Energy Efficiency

* EECBG Grant Application Authorization

Purpose and Background

The Department of Energy (DOE) released a Notice Of Intent to open the application period for the Energy Efficiency and Conservation Block Grant (EECBG). As published in the Draft Allocation Of Funds by the Department of Energy, the City of Huber Heights is eligible for $76,400 in grant funding under the EECBG program.

Fiscal Impact

Source of Funds:	N/A
Cost:	N/A
Recurring Cost? (Yes/No):	N/A
Funds Available in Current Budget? (Yes/No):	N/A

Financial Implications:

Grant funding is expected to be received by the end of 2024.

Attachments

Resolution

CITY OF HUBER HEIGHTS
STATE OF OHIO

RESOLUTION NO. 2024-R-

AUTHORIZING THE CITY MANAGER OR HIS DESIGNEE TO SUBMIT AN ENERGY EFFICIENCY AND CONSERVATION BLOCK GRANT (EECBG) PROGRAM APPLICATION TO THE DEPARTMENT OF ENERGY AND TO PURCHASE AND INSTALL ELECTRIC CHARGING STATION AT CITY SITES.

WHEREAS, in November, 2022, the Department of Energy (DOE) released a Notice Of Intent to open the application period for the Energy Efficiency and Conservation Block Grant ("EECBG"); and

WHEREAS, as published in the Draft Allocation Of Funds by the Department of Energy, the City of Huber Heights is eligible for $76,400.00 in grant funding under the EECBG program; and

WHEREAS, the City Council wishes to make application for assistance from the EECBG program.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Huber Heights, Ohio that:

Section 1. The City Manager is hereby authorized to apply for EECBG funding for the purchase and installation of Level 2 Electric Vehicle Charging Stations at City Hall, the Eichelberger Amphitheater at The Heights, and the Huber Heights Governance and Senior Center.

Section 2. The City Manager and/or his designee are hereby authorized to sign the application for funds as described in Section 1 of this legislation. Furthermore, the City Manager is hereby directed and authorized to take, or cause to be taken, all other action necessary and proper to secure the funding sought by the application referred to herein, and provide any additional information sought by reviewing agencies during the time the application is under review. The City Manager is further directed and authorized to cause compliance will all reporting requirements required by the Department of Energy as required as part of the funding process.

Section 3. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were adopted in an open meeting of this Council and that all deliberations of this Council and of any of its Committees that resulted in such formal action were in meetings open to the public and in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Section 4. This Resolution shall go into effect upon its passage as provided by law and the Charter of the City of Huber Heights.

Passed by Council on the _____ day of _____ , 2024;
_____ Yeas; _____ Nays.

Effective Date:

AUTHENTICATION:

_____ _____
Clerk of Council Mayor

_____ _____
Date Date

AI-9826 **Topics of Discussion**

Council Work Session

Meeting Date: 02/06/2024

EECBG Grant - Energy Efficiency - Vendor Authorization/Not To Exceed Amount

Submitted By: Jeffrey Adams

Department: City Manager **Division:** City Manager

Council Committee Review?: Council Work Session **Date(s) of Committee Review:** 02/06/2024

Audio-Visual Needs: None **Emergency Legislation?:** No

Motion/Ordinance/ Resolution No.:

Agenda Item Description or Legislation Title

* Vendor Authorization/Not To Exceed Amount

Purpose and Background

City Staff sought the vendor, EV United, who offers services for designing and installing EV charging stations in the City. EV United will oversee all aspects of the project, including building a project plan to manage all tasks and resources assigned. Milestones, key tasks, and timelines will be established to assure project success. The City's experience with EV United on a project of similar scope demonstrated EV United's professional and technical expertise on the subject of EV charging stations.

Fiscal Impact

Source of Funds:	N/A
Cost:	N/A
Recurring Cost? (Yes/No):	N/A
Funds Available in Current Budget? (Yes/No):	N/A
Financial Implications:	

Attachments

Resolution

CITY OF HUBER HEIGHTS
STATE OF OHIO

RESOLUTION NO. 2024-R-

AUTHORIZING THE CITY MANAGER TO ENGAGE EV UNITED FOR THE PURPOSE OF DESIGNING AND INSTALLING EV CHARGING STATIONS IN THE CITY IN ASSOCIATION WITH AN EECBG APPLICATION FOR AN AMOUNT NOT TO EXCEED $90,000.

WHEREAS, vendor EV United offers services for designing and installing EV charging stations; and

WHEREAS, EV United will oversee all aspects of the project, including building a project plan to manage all tasks and resources assigned; and milestones, key tasks, and timelines will be established to assure project success; and

WHEREAS, the City's experience with EV United on a project of similar scope demonstrated EV United's professional and technical expertise on the subject of EV charging stations.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Huber Heights, Ohio that:

Section 1. The City Manager is hereby authorized to engage EV United for the purpose of designing and installing EV charging stations in the City, in association with an EECBG application, for an amount not to exceed $90,000.00. This authorization is consistent with the provisions of the Huber Heights, Administrative Code, Section 171.12(a)(2).

Section 2. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were adopted in an open meeting of this Council and that all deliberations of this Council and of any of its Committees that resulted in such formal action were in meetings open to the public and in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Section 3. This Resolution shall go into effect upon its passage as provided by law and the Charter of the City of Huber Heights.

Passed by Council on the _____ day of _____ , 2024;
_____ Yeas; _____ Nays.

Effective Date:

AUTHENTICATION:

_____ _____
Clerk of Council Mayor

_____ _____
Date Date

AI-9821 **Topics of Discussion** **G.**

Council Work Session

Meeting Date: 02/06/2024

2024 Street Program - Solicit Bids

Submitted By: Hanane Eisentraut

Department: Assistant City Manager **Division:** Engineering

Council Committee Review?: Council Work Session **Date(s) of Committee Review:** 02/06/2024

Audio-Visual Needs: None **Emergency Legislation?:** No

Motion/Ordinance/ Resolution No.:

Agenda Item Description or Legislation Title

2024 Street Program - Solicit Bids

Purpose and Background

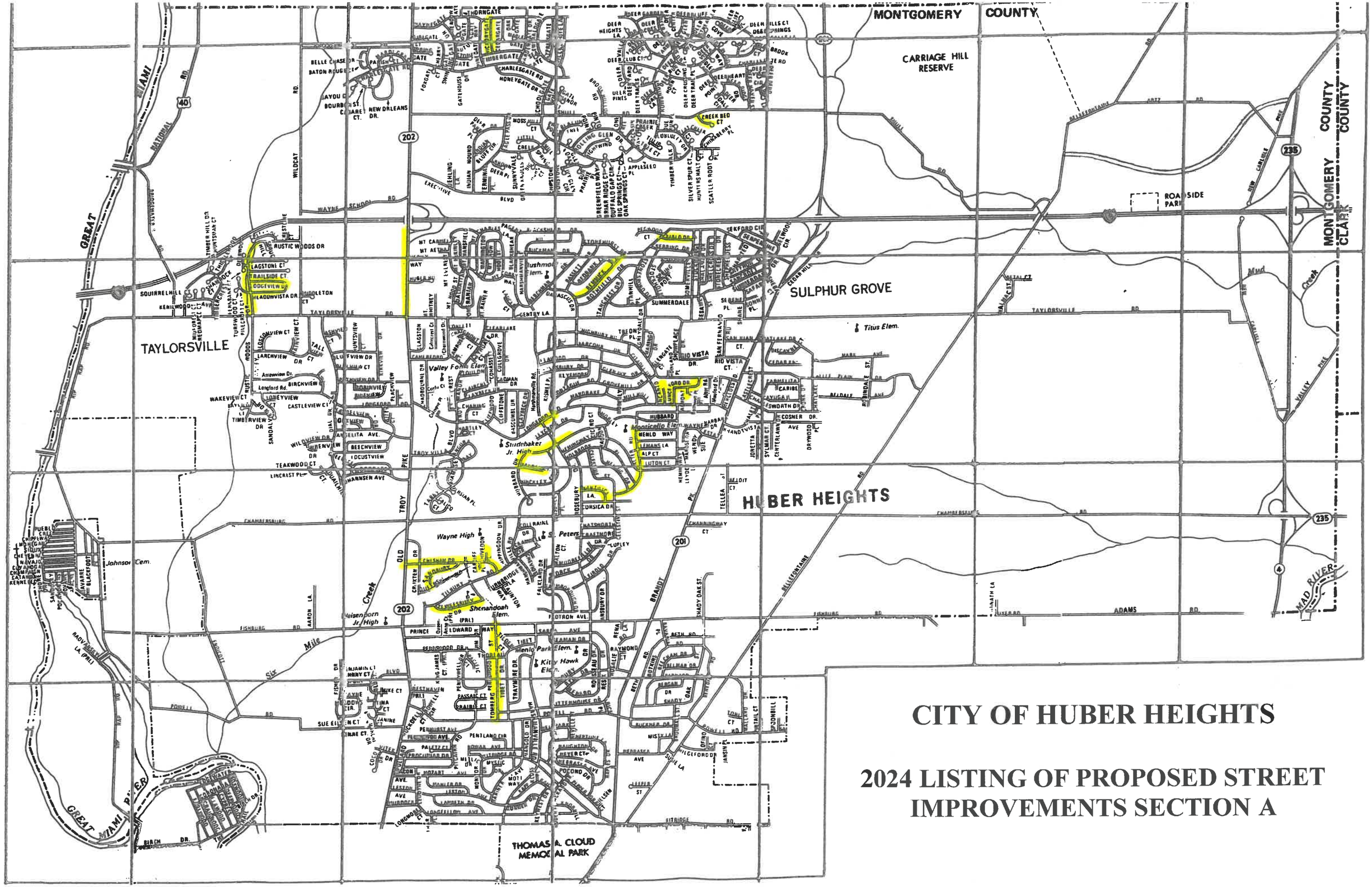
This legislation will allow the City to solicit, advertise, and receive bids for the 2024 Street Program. The Local Street Capital Improvement Fund will be utilized to construct this project at a cost not to exceed $1,900,000. The plans and specifications for the 2024 Street Program will be prepared by the Engineering Division.

Fiscal Impact

Source of Funds:	N/A
Cost:	N/A
Recurring Cost? (Yes/No):	N/A
Funds Available in Current Budget? (Yes/No):	N/A
Financial Implications:	

Attachments

Map
Resolution
Exhibit A



CITY OF HUBER HEIGHTS

2024 LISTING OF PROPOSED STREET IMPROVEMENTS SECTION A

CITY OF HUBER HEIGHTS
STATE OF OHIO

RESOLUTION NO. 2024-R-

AUTHORIZING THE CITY MANAGER TO SOLICIT, ADVERTISE AND RECEIVE BIDS FROM QUALIFIED FIRMS FOR THE 2024 STREET IMPROVEMENT PROGRAM, NON-CONCRETE WORK.

WHEREAS, City Staff have identified certain streets within the City which are in urgent need of repair; and

WHEREAS, the City Council has determined to proceed with the 2024 Street Program, as described in Exhibit A, during the 2024 construction season including reconstruction of the streets identified on the list, related underground utility repair costs, roadway earthwork and miscellaneous base and drainage work; and

WHEREAS, the Local Street Capital Improvement Fund is available to cover the cost of this work; and

WHEREAS, the City Council has agreed to a Request For Proposals (RFP) process to be facilitated by City Staff.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Huber Heights, Ohio that:

Section 1. The City Manager is hereby authorized to solicit, advertise, and receive responses from qualified firms for the construction of the 2024 Street Improvement Program and non-concrete work as described in Exhibit A. The cost of this portion of the 2024 Street Improvement Program will not exceed $1,900,000.00.

Section 2. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were adopted in an open meeting of this Council and that all deliberations of this Council and of any of its Committees that resulted in such formal action were in meetings open to the public and in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Section 3. This Resolution shall go into effect upon its passage as provided by law and the Charter of the City of Huber Heights.

Passed by Council on the _____ day of _____ , 2024;
_____ Yeas; _____ Nays.

Effective Date:

AUTHENTICATION:

_____ _____
Clerk of Council Mayor

_____ _____
Date Date

EXHIBIT A
CITY OF HUBER HEIGHTS
2024 STREET IMPROVEMENTS

1	Almont Place	from Lunceford to cul de sac base repair, cold planing, curb and gutter replacement, asphalt repaving
2	Alter Road	from Celestine to Menlo base repair, cold planing, curb and gutter replacement, asphalt repaving
3	Cardiff Place	from Chesham to cul de sac base repair, cold planing, curb and gutter replacement, asphalt repaving
4	Chesham Drive	from Old Troy Pike to Tilbury base repair, cold planing, curb and gutter replacement, asphalt repaving
5	Chivedon Place	from Chesham to School Entrance base repair, cold planing, curb and gutter replacement, asphalt repaving
6	Creekbed Court	from Shull to cul de sac base repair, cold planing, curb and gutter replacement, asphalt repaving
7	Encanto Place	from Longford to cul de sac base repair, cold planing, curb and gutter replacement, asphalt repaving
8	Handel Court	from Hubbard to cul de sac base repair, cold planing, curb and gutter replacement, asphalt repaving
9	Hartwick Lane	from Corsica to Rosebury base repair, cold planing, curb and gutter replacement, asphalt repaving
10	Hichorygate Lane	from Timbergate to Pinegate base repair, cold planing, curb and gutter replacement, asphalt repaving
11	Hubbard Drive	from Handel to 6827 Hubbard base repair, cold planing, curb and gutter replacement, asphalt repaving

EXHIBIT A
CITY OF HUBER HEIGHTS
2024 STREET IMPROVEMENTS

12	Lodgeview Drive	from Rustic Woods to Meadowvista base repair, cold planing, curb and gutter replacement, asphalt repaving
13	Longford Road	from Harshmanville to Montague base repair, cold planing, curb and gutter replacement, asphalt repaving
14	Lunceford Drive	from Longford to Highbury base repair, cold planing, curb and gutter replacement, asphalt repaving
15	Meadowvista Drive	from Rustic Woods to Lodgeview base repair, cold planing, curb and gutter replacement, asphalt repaving
16	Old Troy Pike (SR 202)	from Taylorsville to I-70 asphalt repaving, pavement markings crosswalk stamping
17	Pablo Drive	from Stonehurst to Stockbridge base repair, cold planing, curb and gutter replacement, asphalt repaving
18	Remmick Lane	from Damascus to Stonehurst base repair, cold planing, curb and gutter replacement, asphalt repaving
19	Rustic Woods Drive	from Taylorsville to Wildcat base repair, cold planing, curb and gutter replacement, asphalt repaving
20	Sandbury Drive	from Chesham to Queensbury base repair, cold planing, curb and gutter replacement, asphalt repaving
21	Tewkesbury Drive	from Tomberg to Tilbury base repair, cold planing, curb and gutter replacement, asphalt repaving
22	Tomberg Street	from Fishburg to Powell base repair, cold planing, curb and gutter replacement, asphalt repaving

AI-9815 **Topics of Discussion** **H.**

Council Work Session

Meeting Date: 02/06/2024

2024 Sidewalk Program And Concrete Portion Of 2024 Street Program - Solicit Bids

Submitted By: Hanane Eisentraut

Department: Assistant City Manager **Division:** Engineering

Council Committee Review?: Council Work Session **Date(s) of Committee Review:** 02/06/2024

Audio-Visual Needs: None **Emergency Legislation?:** No

Motion/Ordinance/ Resolution No.:

Agenda Item Description or Legislation Title

2024 Sidewalk Program And Concrete Portion Of 2024 Street Program - Solicit Bids

Purpose and Background

At this time, it is necessary to secure construction bids for the remaining portions of the 2024 Sidewalk Program. In August, 2023, the City Council passed legislation declaring the necessity of making these sidewalk repairs. Since that time, property owners have had the option of doing the work themselves, utilizing a bonded contractor, and some of the homeowners have elected to perform the sidewalk work with their own contractor.

This legislation allows the City to solicit bids for the 2024 Sidewalk Program. This year's program includes Citadel Drive, Encanto Place, Glengate Court, Greydale Drive, Highbury Drive, Howland Place, Longford Road, Maringo Drive.

This legislation also allows for the receipt of bids for the concrete portion (curbing) of the 2024 Street Improvement Program.

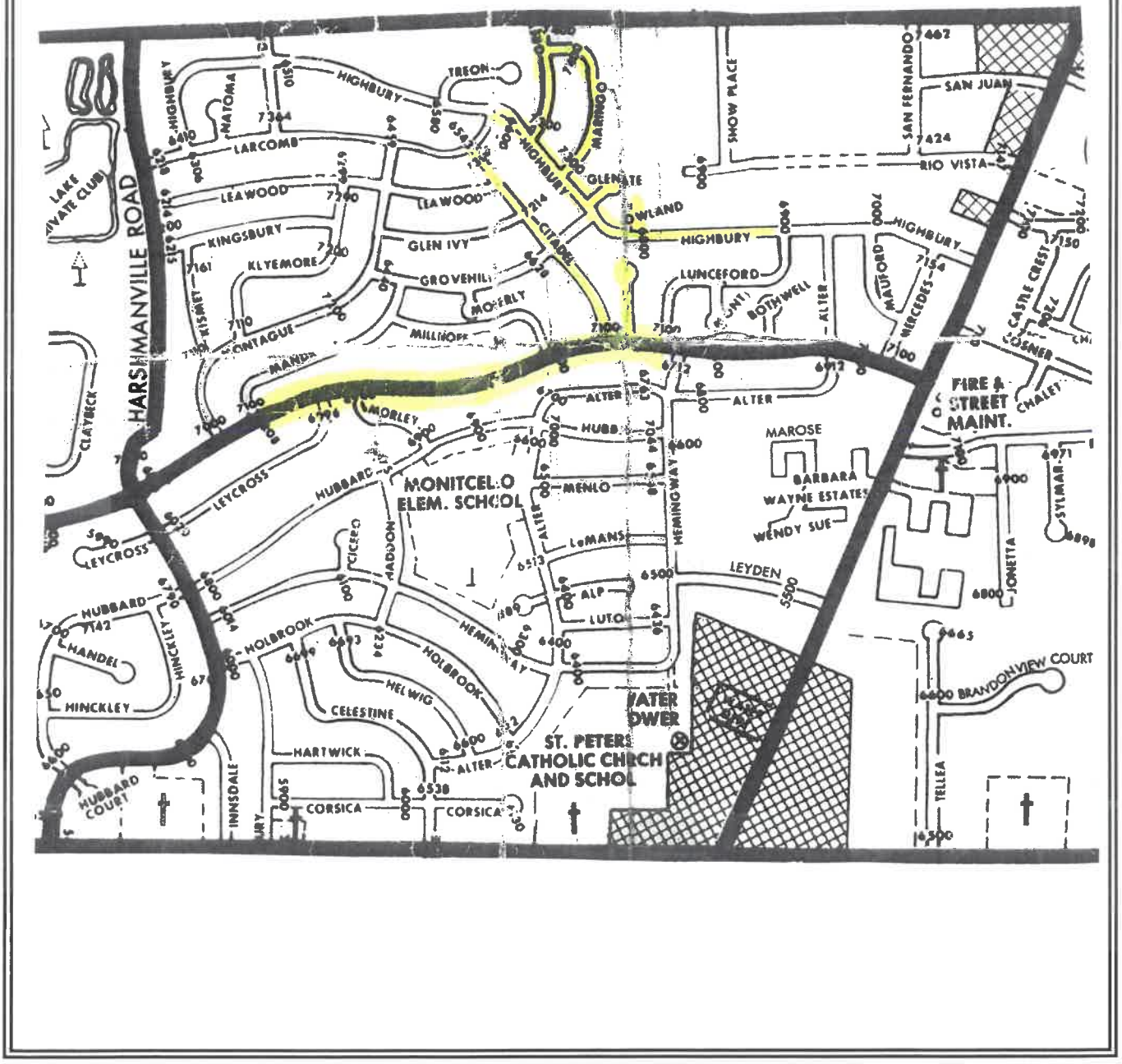
Fiscal Impact

Source of Funds:	N/A
Cost:	N/A
Recurring Cost? (Yes/No):	N/A
Funds Available in Current Budget? (Yes/No):	N/A
Financial Implications:	

Attachments

Map

Resolution



Project Location Map
2024 SIDEWALK PROGRAM

Huber Heights, Ohio

CITY OF HUBER HEIGHTS
STATE OF OHIO

RESOLUTION NO. 2024-R-

AUTHORIZING THE CITY MANAGER TO SOLICIT, ADVERTISE AND RECEIVE BIDS FROM QUALIFIED FIRMS FOR THE 2024 SIDEWALK PROGRAM AND THE CONCRETE PORTION OF THE 2024 STREET IMPROVEMENT PROGRAM.

WHEREAS, City Council has previously authorized the Resolution Of Necessity No. 2023-R-7309 for the 2024 Sidewalk Program; and

WHEREAS, City Staff believe it prudent to bid the concrete portion of the 2024 Street Improvement Program with other concrete related construction work; and

WHEREAS, City Council has agreed to a Request For Proposal (RFP) process to be facilitated by City Staff.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Huber Heights, Ohio that:

Section 1. The City Manager is hereby authorized to solicit, advertise and receive responses from qualified firms for the construction of the 2024 Sidewalk Program and the concrete portion of the 2024 Street Improvement Program. The cost of the 2024 Sidewalk Program portion of this work shall not exceed $170,000.00; the cost of the concrete portion of the 2024 Street Improvement Program shall not exceed $950,000.00.

Section 2. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were adopted in an open meeting of this Council and all deliberations of this Council and of any of its Committees that resulted in such formal action were in meetings open to the public and in compliance with all legal requirements including Section 121.22 of Ohio Revised Code.

Section 3. This Resolution shall go into effect upon its passage as provided by law and the Charter of the City of Huber Heights

Passed by Council on the _____ day of _____, 2024;
_____Yeas; _____Nays.

Effective Date:

AUTHENTICATION:

_____ _____
Clerk of Council Mayor

_____ _____
Date Date

AI-9814 **Topics of Discussion** I.

Council Work Session

Meeting Date: 02/06/2024

Crosswalk Stamping - Solicit Bids

Submitted By: Hanane Eisentraut

Department: Assistant City Manager **Division:** Engineering

Council Committee Review?: Council Work Session **Date(s) of Committee Review:** 02/06/2024

Audio-Visual Needs: None **Emergency Legislation?:** No

Motion/Ordinance/ Resolution No.:

Agenda Item Description or Legislation Title

Crosswalk Stamping - Solicit Bids

Purpose and Background

This legislation will allow soliciting, advertising and receiving bids for the installation of crosswalk stamping at the following intersections:

Brandt Pike at Thomas Cloud Park Entrance
Brandt Pike at Kitridge Road
Brandt Pike at Nebraska Avenue
Brandt Pike at Powell Road
Old Troy Pike at Fishburg Road

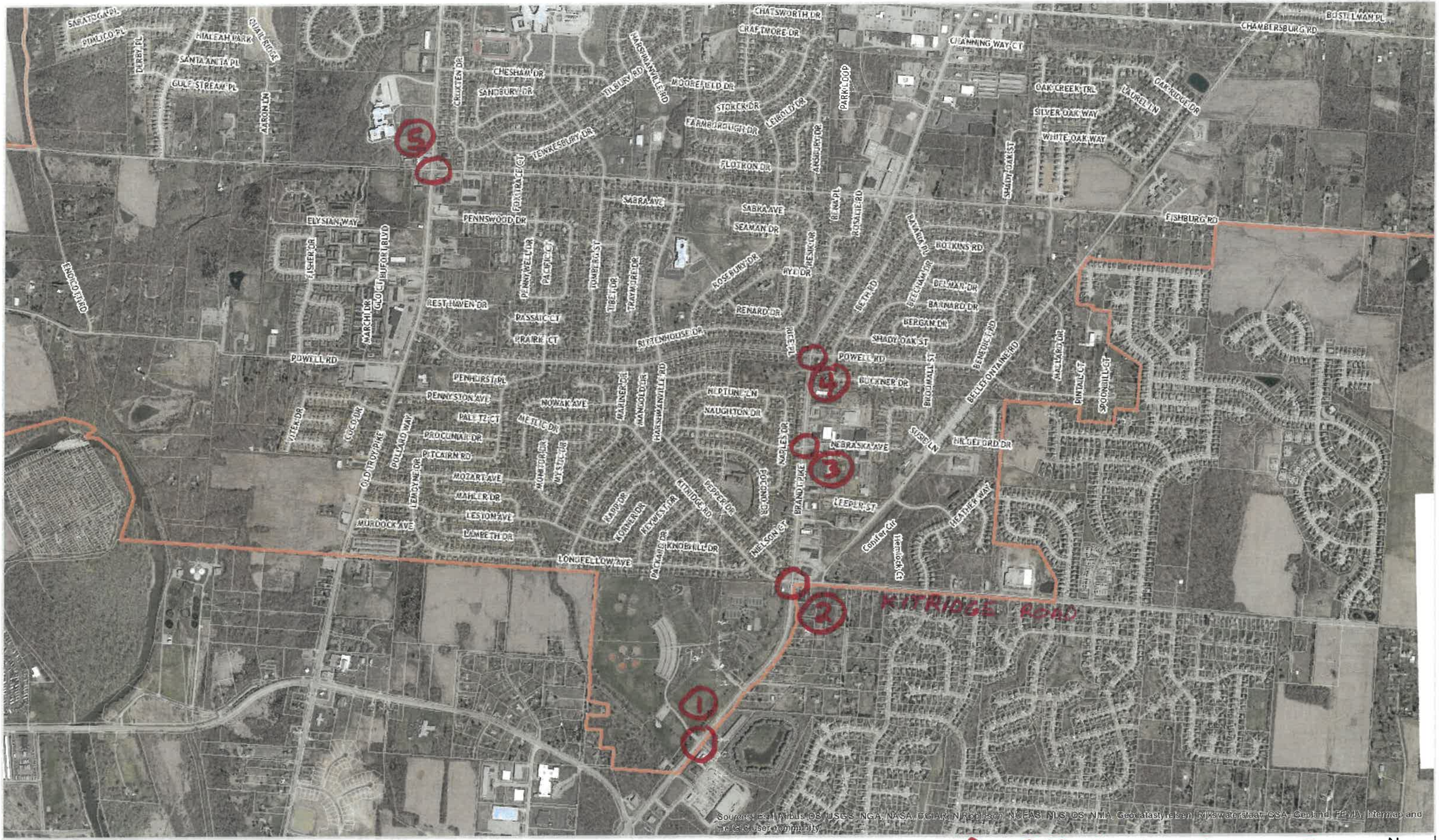
The Local Street Capital Fund will be utilized to construct this project at a cost not to exceed $270,000.

Fiscal Impact

Source of Funds:	N/A
Cost:	N/A
Recurring Cost? (Yes/No):	N/A
Funds Available in Current Budget? (Yes/No):	N/A
Financial Implications:	

Attachments

Map
Resolution



HUBER HEIGHTS

1 in = 1,505 ft

City of Huber Heights

CROSSWALK LOCATIONS

Date: 7/13/2023

N

CITY OF HUBER HEIGHTS
STATE OF OHIO

RESOLUTION NO. 2024-R-

AUTHORIZING THE CITY MANAGER TO SOLICIT, ADVERTISE AND RECEIVE BIDS FROM QUALIFIED FIRMS FOR THE INSTALLATION OF CROSSWALK STAMPING AT DIFFERENT INTERSECTIONS PROJECT.

WHEREAS, the City Council has determined to proceed with this project during the 2024 construction season; and

WHEREAS, the City Council has agreed to a Request For Proposals (RFP) process to be facilitated by City Staff; and

WHEREAS, funds are available to cover the cost of this improvement.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Huber Heights, Ohio that:

Section 1. The City Manager is hereby authorized to solicit, advertise and receive responses from qualified firms for the Installation Of Crosswalk Stamping At Different Locations Project at a cost not to exceed $270,000.00.

Section 2. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were adopted in an open meeting of this Council and all deliberations of this Council and of any of its Committees that resulted in such formal action were in meetings open to the public and in compliance with all legal requirements including Section 121.22 of Ohio Revised Code.

Section 3. This Resolution shall go into effect upon its passage as provided by law and the Charter of the City of Huber Heights.

Passed by Council on the _____ day of _____, 2024;
_____Yeas; _____Nays.

Effective Date:

AUTHENTICATION:

_____	_____
Clerk of Council	Mayor
_____	_____
Date	Date

AI-9817 **Topics of Discussion** **J.**

Council Work Session

Meeting Date: 02/06/2024

Handicap Ramp Replacement - Different Locations - Solicit Bids

Submitted By: Hanane Eisentraut

Department:	Assistant City Manager	**Division:**	Engineering
Council Committee Review?:	Council Work Session	**Date(s) of Committee Review:**	02/06/2024
Audio-Visual Needs:	None	**Emergency Legislation?:**	No
Motion/Ordinance/ Resolution No.:			

Agenda Item Description or Legislation Title

Handicap Ramp Replacement - Different Locations - Solicit Bids

Purpose and Background

This legislation will allow the City Manager to solicit, advertise and receive bids for the Handicap Ramps Improvements Project. The City of Huber Heights has applied through Montgomery County and has received a Community Development Block Grant (CDBG) to improve 35 handicap ramps at different locations in the City. The plans and specifications for this project will be prepared by the Engineering Division.

Fiscal Impact

Source of Funds:	N/A
Cost:	N/A
Recurring Cost? (Yes/No):	N/A
Funds Available in Current Budget? (Yes/No):	N/A
Financial Implications:	

Attachments

Map
Resolution

STREET	INTERSECT STREET	YEAR	DESCRIPTION
Angelita	Old Troy Pk	2024	NW corner
Angelita	Old Troy Pk	2024	SW corner
Belle Plain	Brandt Pk	2024	NE corner
Belle Plain	Brandt Pk	2024	SE corner
Brandt Vista	Brandt Pk	2024	NE corner
Brandt Vista	Brandt Pk	2024	SE corner
Carriage Trails	Old Troy Pk	2024	SE corner
Chatlake	Brandt Pk	2024	NE corner
Chatlake	Brandt Pk	2024	SE corner
Cruxten	Old Troy Pk	2024	NE corner
Cruxten	Old Troy Pk	2024	SE corner
Kirkview	Taylorsville Rd	2024	SW corner
Kirkview	Taylorsville Rd	2024	SE corner
Larchview	Taylorsville Rd	2024	SE corner
Larchview	Taylorsville Rd	2024	SW corner
Longford	Old Troy Access Rd	2024	NE corner
Longford	Old Troy Access Rd	2024	SE corner
Old Troy Pk	Parktowne	2024	NE corner
Old Troy Pk Access	Longford	2024	SW corner
Old Troy Pk Access	Longford	2024	NW corner
Parktowne	Old Troy Pk	2024	SE corner
Pathview	Old Troy Pk	2024	NW corner
Pathview	Old Troy Pk	2024	NE corner
Sebring	Taylorsville Rd	2024	NW corner
Sebring	Taylorsville Rd	2024	NE corner
Sesame	Taylorsville Rd	2024	NW corner
Sesame	Taylorsville Rd	2024	NE corner
Showplace	Taylorsville Rd	2024	SW corner
Showplace	Taylorsville Rd	2024	SE corner
Troy Villa	Old Troy Pk	2024	NE corner
Troy Villa	Old Troy Pk	2024	SE corner
Wildcat	Taylorsville Rd	2024	NW corner
Wildcat	Taylorsville Rd	2024	NE corner
Willow Creek	Taylorsville Rd	2024	SW corner
Willow Creek	Taylorsville Rd	2024	SE corner

CITY OF HUBER HEIGHTS
STATE OF OHIO

RESOLUTION NO. 2024-R-

AUTHORIZING THE CITY MANAGER TO SOLICIT, ADVERTISE AND RECEIVE BIDS FROM QUALIFIED FIRMS FOR THE HANDICAP RAMPS IMPROVEMENTS PROJECT.

WHEREAS, the City of Huber Heights has received a Community Development Block Grant (CDBG) through Montgomery County for the improvements of the handicap ramps at different locations in the City; and

WHEREAS, the City Council has determined to proceed with this project during the 2024 construction season; and

WHEREAS, the City Council has agreed to a Request For Proposals (RFP) process to be facilitated by City Staff.

NOW, THEREFORE BE IT RESOLVED by the City Council of Huber Heights, Ohio that:

Section 1. The City Manager is hereby authorized to solicit, advertise and receive responses from qualified firms for the Handicap Ramps Improvements Project at a cost not to exceed $180,000.00.

Section 2. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were adopted in an open meeting of this Council and all deliberations of this Council and of any of its Committees that resulted in such formal action were in meetings open to the public and in compliance with all legal requirements including Section 121.22 of Ohio Revised Code.

Section 3. This Resolution shall go into effect upon its passage as provided by law and the Charter of the City of Huber Heights.

Passed by Council on the _____ day of _____, 2024;
_____Yeas; _____Nays.

Effective Date:

AUTHENTICATION:

_____	_____
Clerk of Council	Mayor
_____	_____
Date	Date

AI-9806 **Topics of Discussion** **K.**

Council Work Session

Meeting Date: 02/06/2024

Carriage Trails Subdivision - Street Dedications

Submitted By: Geri Hoskins

Department: Assistant City Manager **Division:** Planning

Council Committee Review?: Council Work Session **Date(s) of Committee Review:** 02/06/2024

Audio-Visual Needs: None **Emergency Legislation?:** No

Motion/Ordinance/ Resolution No.:

Agenda Item Description or Legislation Title

Carriage Trails Subdivision - Street Dedications

Purpose and Background

This legislation is for the dedication of the following streets in the Carriage Trails Subdivision:

Catalpa Drive from White Ash Drive to Honeylocust Street
Honeylocust Street from White Ash Drive to the Cul de sac
Lakeside Drive at Honeylocust Street
The final section of Buttercup Drive
The final section of Windbrooke Drive

Fiscal Impact

Source of Funds:	N/A
Cost:	N/A
Recurring Cost? (Yes/No):	N/A
Funds Available in Current Budget? (Yes/No):	N/A
Financial Implications:	

Attachments

Resolution
Exhibit A

CITY OF HUBER HEIGHTS
STATE OF OHIO

RESOLUTION NO. 2024-R-

ACCEPTING CERTAIN STREETS AND PUBLIC IMPROVEMENTS FOR CARRIAGE TRAILS SUBDIVISION.

WHEREAS, the citizens of Huber Heights require the orderly and efficient establishment of public improvements; and

WHEREAS, the City has approved the improvements for the Carriage Trails Subdivision.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Huber Heights, Ohio that:

Section 1. The public improvements and dedicated right-of-way in the Carriage Trails Subdivision include the following and are hereby accepted and approved:

Honeylocust Street from White Ash Drive to the Cul-de-sac
Catalpa Drive from White Ash Drive to Honeylocust St
Lakeside Dr at Honeylocust Street
Final Section of Buttercup Drive
Final Section of Windbrooke Drive

Section 2. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were adopted in an open meeting of this Council and all deliberations of this Council and any of its Committees that resulted in such a formal action were in meetings open to the public and in compliance with all legal requirements including Section 121.22 of Ohio Revised Code.

Section 3. This Resolution shall go into effect upon its passage as provided by law and the Charter of the City of Huber Heights.

Passed by Council on the _____ day of _____, 2024;
_____ Yeas; _____Nays.

Effective Date:

AUTHENTICATION:

_____	_____
Clerk of Council	Mayor
_____	_____
Date	Date

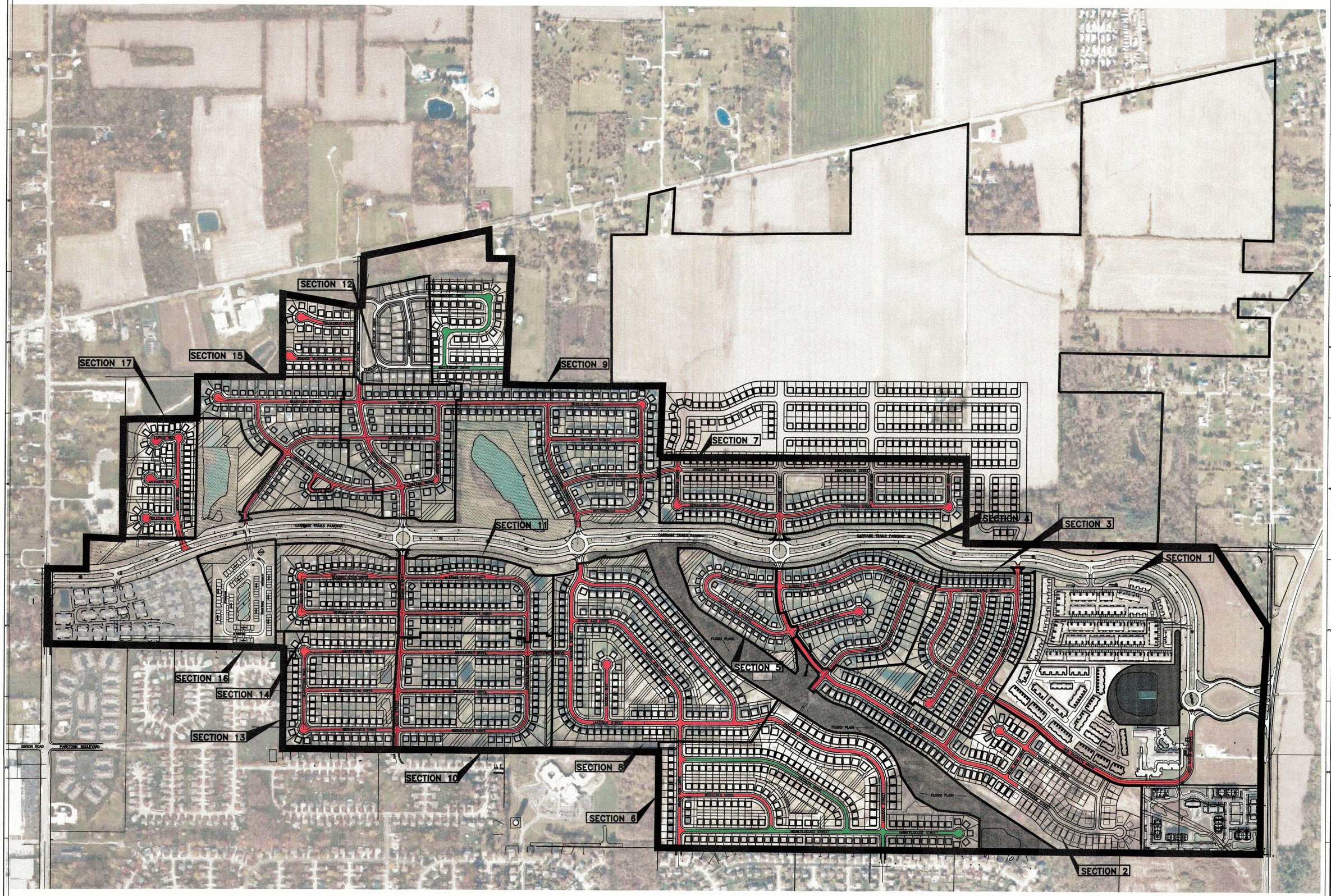


EXHIBIT A

GRAPHIC SCALE

300 150 0 300

(IN FEET)
1 inch = 300 ft.

IBI

DEFINING THE CITIES OF TOMORROW

23 Triangle Park Drive, Suite 2300
Cincinnati, OH 45246
Contact: Jeff Koehn
513-942-3141 ext. 232
Fax: 513-881-2263
www.ibigroup.com

SUBMISSION:

REVISION:

12/13/09	REVISED LAYOUT PER KEN
3/16/10	REVISED LAYOUT PER KEN
6/2/10	REVISED LAYOUT PER KEN
7/28/10	REVISED LAYOUT PER KEN
8/2/10	REVISED LAYOUT PER KEN
1/11/12	REVISED LAYOUT PER KEN
1/25/13	REVISED LAYOUT PER KEN
8/7/13	REVISED LAYOUT PER KEN
9/9/13	REVISED LAYOUT PER KEN
2/25/14	REVISED LAYOUT PER KEN
9/02/14	REVISED LAYOUT PER KEN
10/14/14	REVISED LAYOUT PER KEN
1/22/15	REVISED LAYOUT PER KEN
1/29/15	REVISED LAYOUT PER BILL
3/09/15	REVISED LAYOUT PER KEN
4/08/15	REVISED LAYOUT PER KEN
4/23/15	REVISED LAYOUT PER KEN
8/05/15	REVISED LAYOUT PER KEN
7/18/16	REVISED LAYOUT PER KEN
7/28/17	REVISED LAYOUT PER KEN
7/31/17	REVISED LAYOUT PER KEN
8/21/17	REVISED LAYOUT PER KEN
8/23/17	REVISED LAYOUT PER KEN
7/12/18	REVISED LAYOUT PER KEN
8/08/19	REVISED LAYOUT PER KEN
8/13/19	REVISED LAYOUT PER KEN
7/31/20	REVISED LAYOUT PER KEN
4/21/21	REVISED LAYOUT PER KEN
1/25/22	REVISED LAYOUT PER KEN
7/22/22	REVISED LAYOUT PER KEN
8/1/22	REVISED LAYOUT PER KEN
11/2/22	REVISED LAYOUT PER KEN

STAMP:

NOT FOR CONSTRUCTION

HUBER HEIGHTS, OHIO

CARRIAGE TRAILS

PRELIMINARY PLAN

DESIGN	DRAFT	CHECK
JBK	EFR	JBK

M-E NO.: 09-048

DATE: MARCH, 2023

SCALE:
HORIZONTAL: 1" = 300'
VERTICAL: N/A

SHEET TITLE:

MASTER PAVING PLAN

SHEET NO.: 1/1

AI-9784 **Topics of Discussion** **L.**

Council Work Session

Meeting Date: 02/06/2024

Liquor Permit #3079899 - Marathon - 7851 Old Troy Pike

Submitted By: Anthony Rodgers

Department: City Council

Type of Liquor Permit: Other

Motion/Ordinance/ Resolution No.:

Agenda Item Description

Liquor Permit #3079899 - Marathon - 7851 Old Troy Pike

Review and Comments - Police Division

The Police Division has no objections to the change of LLC membership interests for this liquor permit.

Review and Comments - Fire Division

The Fire Division has no objections to the change of LLC membership interests for this liquor permit.

Fiscal Impact

Source of Funds:	N/A
Cost:	N/A
Recurring Cost? (Yes/No):	N/A
Funds Available in Current Budget? (Yes/No):	N/A
Financial Implications:	

Attachments

Memorandum - Fire Division

Liquor Permit

Huber Heights Fire Division

TO: Anthony Rodgers, Clerk of Council

FROM: Keith Knisley, Fire Chief

DATE: 2/1/2024

RE: Liquor Permit #3079899 – Marathon 7851 Old Troy Pike

I am writing to inform you that there are no outstanding Fire Code Violations at this location.

NOTICE TO LEGISLATIVE AUTHORITY

OHIO DIVISION OF LIQUOR CONTROL
6606 TUSSING ROAD, P.O. BOX 4005
REYNOLDSBURG, OHIO 43068-9005
(614)644-2360 FAX(614)644-3166

TO

3079899 PERMIT NUMBER	STCK TYPE	GAVIN QUICK STOP LLC DBA MARATHON 7851 7851 OLD TROY PIKE HUBER HGTS OH 45424
ISSUE DATE		
05 03 2023 FILING DATE		
C1 C2 PERMIT CLASSES		
57 TAX DISTRICT 083 A F30545 RECEIPT NO.		

FROM 12/28/2023

PERMIT NUMBER	TYPE	
ISSUE DATE		
FILING DATE		
PERMIT CLASSES		
TAX DISTRICT	RECEIPT NO.	

MAILED ~~12/28/2023~~ 01/09/2024 mj

RESPONSES MUST BE POSTMARKED NO LATER THAN. ~~01/29/2024~~ 02/09/2024 mj

IMPORTANT NOTICE

PLEASE COMPLETE AND RETURN THIS FORM TO THE DIVISION OF LIQUOR CONTROL WHETHER OR NOT THERE IS A REQUEST FOR A HEARING.

REFER TO THIS NUMBER IN ALL INQUIRIES A STCK 3079899
(TRANSACTION & NUMBER)

(MUST MARK ONE OF THE FOLLOWING)

WE REQUEST A HEARING ON THE ADVISABILITY OF ISSUING THE PERMIT AND REQUEST THAT THE HEARING BE HELD ☐ IN OUR COUNTY SEAT. ☐ IN COLUMBUS.

WE DO NOT REQUEST A HEARING. ☐
DID YOU MARK A BOX? IF NOT, THIS WILL BE CONSIDERED A LATE RESPONSE.

PLEASE SIGN BELOW AND MARK THE APPROPRIATE BOX INDICATING YOUR TITLE:

(Signature) (Title)- ☐ Clerk of County Commissioner (Date)
☐ Clerk of City Council
☐ Township Fiscal Officer

CLERK OF HUBER HGTS CITY COUNCIL
6131 TAYLORSVILLE RD
HUBER HGTS OHIO 45424

Office Hours
8:00 a.m. - 5:00 p.m.
For Questions call
(614) 644-3156

Ohio Department of Commerce - Division of Liquor Control
6606 Tussing Road, Reynoldsburg, Ohio 43068-9005
http://www.com.ohio.gov/liqr

APPLICATION FOR CHANGE OF LLC MEMBERSHIP INTERESTS

PROCESSING FEE $100.00

CAUTION: ALLOW 10 TO 12 WEEKS FOR PROCESSING

PERMIT HOLDER REQUESTS APPROVAL OF THE DIVISION OF LIQUOR CONTROL OF THE FOLLOWING:

Permit Holder Name:	Permit Premises Address:
Gavin Quick Stop LLC	7851 old troy pike Huber heights OH 45424
Liquor Permit Number(s): 3079899	Federal Tax ID Number: [redacted]

Email Address: MARATHON7851@GMAIL.COM

Attorney's Name, Address and Telephone Number (If represented):

Please be advised that any social security numbers provided to the Division of Liquor Control in this application may be released to the Ohio Department of Public Safety, the Ohio Department of Taxation, the Ohio Attorney General, or to any other state or local law enforcement agency if the agency requests the social security number to conduct an investigation, implement an enforcement action, or collect taxes.

PLEASE COMPLETE ALL AREAS OF SECTION A & B BELOW

Section A - PREVIOUS List of managing members and all persons with a 5% or greater membership or voting interest in the LLC

	NAME	SOCIAL SECURITY # OR FEDERAL TAX ID #	OFFICE HELD	INTEREST	BIRTHDATE
1)	SAPAN BANSAL	[redacted]	CEO	☒ Managing Member ☒ Voting interest 100 % ☒ Membership interest 100 %	[redacted]
2)			President	☐ Managing Member ☒ Voting interest % ☒ Membership interest %	
3)			Vice Presider	☐ Managing Member ☒ Voting interest % ☒ Membership interest %	
4)				☐ Managing Member ☐ Voting interest % ☐ Membership interest %	

Section B - REVISED List of managing members and all persons with a 5% or greater membership or voting interest in the LLC

	NAME	SOCIAL SECURITY # OR FEDERAL TAX ID #	OFFICE HELD	INTEREST	BIRTHDATE
1)	SAPAN BANSAL	[redacted]	CEO	☒ Managing Member ☒ Voting interest 35 % ☒ Membership interest 35 %	[redacted]
2)	PARVEEN WADHWA		President	☒ Managing Member ☒ Voting interest 35 % ☒ Membership interest 35 %	
3)	MASTAN SINGH		Vice Presider	☒ Managing Member ☒ Voting interest 30 % ☒ Membership interest 30 %	
4)				☐ Managing Member ☐ Voting interest % ☐ Membership interest %	

AI-9785 **Topics of Discussion** **M.**

Council Work Session

Meeting Date: 02/06/2024

Liquor Perrmit #9556636 - Submarine House - 5376 Taylorsville Road

Submitted By: Anthony Rodgers

Department: City Council

Type of Liquor Permit: Other

Motion/Ordinance/ Resolution No.:

Agenda Item Description

Liquor Perrmit #9556636 - Submarine House - 5376 Taylorsville Road

Review and Comments - Police Division

The Police Division has no objections to the change of LLC membership interests for this liquor permit.

Review and Comments - Fire Division

The Fire Division has no objections to the change of LLC membership interests for this liquor permit.

Fiscal Impact

Source of Funds:	N/A
Cost:	N/A
Recurring Cost? (Yes/No):	N/A
Funds Available in Current Budget? (Yes/No):	N/A
Financial Implications:	

Attachments

Memorandum - Fire Division

Liquor Permit

Huber Heights Fire Division

TO: Anthony Rodgers, Clerk of Council

FROM: Keith Knisley, Fire Chief

DATE: 2/1/2024

RE: Liquor Permit #9556636– Submarine House 5376 Taylorsville Road.

I am writing to inform you that there are no outstanding Fire Code Violations at this location.

NOTICE TO LEGISLATIVE AUTHORITY

OHIO DIVISION OF LIQUOR CONTROL
6606 TUSSING ROAD, P.O. BOX 4005
REYNOLDSBURG, OHIO 43068-9005
(614)644-2360 FAX(614)644-3166

TO

9556636 PERMIT NUMBER / STCK TYPE ISSUE DATE 05 05 2023 FILING DATE D5 D6 PERMIT CLASSES 57 TAX DISTRICT / 083 A / F30548 RECEIPT NO.	WHISKEY BUMP I LLC DBA SUBMARINE HOUSE BAR & GRILL 5376 TAYLORSVILLE RD & PATIO HUBER HEIGHTS OH 45424

FROM 12/28/2023

PERMIT NUMBER / TYPE ISSUE DATE FILING DATE PERMIT CLASSES TAX DISTRICT / RECEIPT NO.	

MAILED 01/09/2024 (12/28/2023) mg

RESPONSES MUST BE POSTMARKED NO LATER THAN. 02/09/2024 (01/29/2024) mg

IMPORTANT NOTICE

PLEASE COMPLETE AND RETURN THIS FORM TO THE DIVISION OF LIQUOR CONTROL WHETHER OR NOT THERE IS A REQUEST FOR A HEARING.

REFER TO THIS NUMBER IN ALL INQUIRIES A STCK 9556636
(TRANSACTION & NUMBER)

(MUST MARK ONE OF THE FOLLOWING)

WE REQUEST A HEARING ON THE ADVISABILITY OF ISSUING THE PERMIT AND REQUEST THAT THE HEARING BE HELD ☐ IN OUR COUNTY SEAT. ☐ IN COLUMBUS.

WE DO NOT REQUEST A HEARING. ☐
DID YOU MARK A BOX? IF NOT, THIS WILL BE CONSIDERED A LATE RESPONSE.

PLEASE SIGN BELOW AND MARK THE APPROPRIATE BOX INDICATING YOUR TITLE:

(Signature) (Title)- ☐ Clerk of County Commissioner (Date)
☐ Clerk of City Council
☐ Township Fiscal Officer

CLERK OF HUBER HGTS CITY COUNCIL
6131 TAYLORSVILLE RD
HUBER HGTS OHIO 45424

1CLK/#11405/ $100

Office Hours
8:00 a.m. - 5:00 p.m.
For Questions call
(614) 644-3156

Ohio Department of Commerce - Division of Liquor Control
6606 Tussing Road, Reynoldsburg, Ohio 43068-9005
http://www.com.ohio.gov/liqr

APPLICATION FOR CHANGE OF LLC MEMBERSHIP INTERESTS
PROCESSING FEE $100.00
CAUTION: ALLOW 10 TO 12 WEEKS FOR PROCESSING

PERMIT HOLDER REQUESTS APPROVAL OF THE DIVISION OF LIQUOR CONTROL OF THE FOLLOWING:

Permit Holder Name: Whiskey Bump 1 LLC Submarine House R...

Permit Premises Address: 76 Taylorsville Rd ... Heights, Ohio 45424

Liquor Permit Number(s): [redacted]

Fe... 47...

Email Address: robinmcgrath52B@gmail.com

Attorney's Name, Address and Telephone Number (If represented):

Please be advised that any social security numbers provided to the Division of Liquor Control in this application may be released to the Ohio Department of Public Safety, the Ohio Department of Taxation, the Ohio Attorney General, or to any other state or local law enforcement agency if the agency requests the social security number to conduct an investigation, implement an enforcement action, or collect taxes.

PLEASE COMPLETE ALL AREAS OF SECTION A & B BELOW

Section A - PREVIOUS List of managing members and all persons with a 5% or greater membership or voting interest in the LLC

NAME	SOCIAL SECURITY # OR FEDERAL TAX ID #	OFFICE HELD	INTEREST	BIRTHDATE
1) Marvin N. McGrath	[redacted]	CEO	☐ Managing Member ☐ Voting interest ___ % ☒ Membership interest 50 %	[redacted]
2) Robin Rene McGrath	[redacted]	President	☐ Managing Member ☐ Voting interest ___ % ☒ Membership interest 50 %	
3)			☐ Managing Member ☐ Voting interest ___ % ☐ Membership interest ___ %	
4)			☐ Managing Member ☐ Voting interest ___ % ☐ Membership interest ___ %	

Section B - REVISED List of managing ... with a 5% or greater membership or voting interest in the LLC

NAME		OFFICE HELD	INTEREST	
1) Robin Rene' McGrath	[redacted]	CEO	☐ Managing Member ☐ Voting interest ___ % ☒ Membership interest 100 %	[redacted]
2)			☐ Managing Member ☐ Voting interest ___ % ☐ Membership interest ___ %	
3)			☐ Managing Member ☐ Voting interest ___ % ☐ Membership interest ___ %	
4)			☐ Managing Member ☐ Voting interest ___ % ☐ Membership interest ___ %	

AI-9813 **Topics of Discussion** **N.**

Council Work Session

Meeting Date: 02/06/2024

Liquor Permit #7058551 - Tandoor India & Pizza - 7695 Old Troy Pike

Submitted By: Anthony Rodgers

Department: City Council

Type of Liquor Permit: New

Motion/Ordinance/ Resolution No.:

Agenda Item Description

Liquor Permit #7058551 - Tandoor India & Pizza - 7695 Old Troy Pike

Review and Comments - Police Division

The Police Division has no objections to this liquor permit application.

Review and Comments - Fire Division

The Fire Division has no objections to this liquor permit application.

Fiscal Impact

Source of Funds:	N/A
Cost:	N/A
Recurring Cost? (Yes/No):	N/A
Funds Available in Current Budget? (Yes/No):	N/A
Financial Implications:	

Attachments

Memorandum - Fire Division

Liquor Permit

Huber Heights Fire Division

TO: Anthony Rodgers, Clerk of Council

FROM: Keith Knisley, Fire Chief

DATE: 2/1/2024

RE: Liquor Permit #7058551– Tandoor India & Pizza 7695 Old Troy Pike

I am writing to inform you that there are no outstanding Fire Code Violations at this location.

NOTICE TO LEGISLATIVE AUTHORITY

OHIO DIVISION OF LIQUOR CONTROL
6606 TUSSING ROAD, P.O. BOX 4005
REYNOLDSBURG, OHIO 43068-9005
(614)644-2360 FAX(614)644-3166

TO

7058551 PERMIT NUMBER / NEW TYPE	PPA SINGH LLC DBA TANDOOR INDIA & PIZZA 7695 OLD TROY PK HUBER HEIGHTS OH 45424
ISSUE DATE	
01 23 2024 FILING DATE	
D1 D2 PERMIT CLASSES	
57 TAX DISTRICT / 083 / A / E06540 RECEIPT NO.	

FROM 01/25/2024

PERMIT NUMBER / TYPE	
ISSUE DATE	
FILING DATE	
PERMIT CLASSES	
TAX DISTRICT / RECEIPT NO.	

MAILED 01/25/2024 RESPONSES MUST BE POSTMARKED NO LATER THAN. 02/26/2024

IMPORTANT NOTICE

PLEASE COMPLETE AND RETURN THIS FORM TO THE DIVISION OF LIQUOR CONTROL WHETHER OR NOT THERE IS A REQUEST FOR A HEARING.
REFER TO THIS NUMBER IN ALL INQUIRIES A NEW 7058551
(TRANSACTION & NUMBER)

(MUST MARK ONE OF THE FOLLOWING)

WE REQUEST A HEARING ON THE ADVISABILITY OF ISSUING THE PERMIT AND REQUEST THAT THE HEARING BE HELD ☐ IN OUR COUNTY SEAT. ☐ IN COLUMBUS.

WE DO NOT REQUEST A HEARING. ☐
DID YOU MARK A BOX? IF NOT, THIS WILL BE CONSIDERED A LATE RESPONSE.

PLEASE SIGN BELOW AND MARK THE APPROPRIATE BOX INDICATING YOUR TITLE:

(Signature) (Title)- ☐ Clerk of County Commissioner (Date)
☐ Clerk of City Council
☐ Township Fiscal Officer

CLERK OF HUBER HGTS CITY COUNCIL
6131 TAYLORSVILLE RD
HUBER HGTS OHIO 45424

AI-9816 **Topics of Discussion** **O.**

Council Work Session

Meeting Date: 02/06/2024

Citizens Water And Sewer Advisory Board Appointment - H. Loeschke

Submitted By: Karen Powell

Department: City Council

Council Committee Review?: Council Work Session

Date(s) of Committee Review: 02/06/2024

Audio-Visual Needs: None **Emergency Legislation?:** No

Motion/Ordinance/ Resolution No.:

Agenda Item Description or Legislation Title

Board And Commission Appointments

* Citizens Water And Sewer Advisory Board - Appointment

Purpose and Background

The City's interview panel recommends the appointment of Harald Loeschke to the Citizens Water and Sewer Advisory Board for a term ending January 1, 2027. A background check on Mr. Loeschke was processed through Human Resources.

Fiscal Impact

Source of Funds:	N/A
Cost:	N/A
Recurring Cost? (Yes/No):	N/A
Funds Available in Current Budget? (Yes/No):	N/A
Financial Implications:	

Attachments

Application - H. Loeschke

HUBER HEIGHTS
Come Grow With Us!

Application For City Boards and Commissions

RECEIVED ON:
SEP 26 2023
CLERK OF COUNCIL

6131 Taylorsville Road
Huber Heights, Ohio 45424
Phone: (937) 233-1423
Fax: (937) 233-1272
www.hhoh.org
An Equal Opportunity Employer

Qualified applicants are considered for all positions without regard to race, color, religion, sex, national origin, marital or veteran status, or disability.

PLEASE COMPLETE ALL SECTIONS AND EACH QUESTION COMPLETELY AND ACCURATELY

Board or Commission Applied For:	**Date Applied:**
CITIZENS WATER & SEWER ADV.	9/26/23

Last Name	First Name	Middle Name
LOESCHKE	HARALD	V

Address	City	State	Zip Code
5770 BETH RD.	H.H.	OH	45424

Home Phone Number	Daytime Phone Number	E-mail Address
937/823-9901		BERLINPD89@Yahoo.com

EDUCATION

	SCHOOL	COURSE OF STUDY OR DEGREE EARNED
HIGH SCHOOL	OSHAWA C.V.I.	TECHNICAL COURSE
COLLEGE	MICHIGAN TECH	BSME
GRADUATE SCHOOL		
OTHER (Specify)		

COMMUNITY INVOLVEMENT

Please list all civic, community, or non-profit organizations to which you have belonged or currently do belong, and your dates of service.

Organization	**Dates of Service**

EMPLOYMENT HISTORY

Name of Employer	Position(s) Held	Dates of Employment
DELPHI	CONTRACTOR - MFG. ENGR.	1998 – 1999

REFERENCES

Name	Address	Telephone Number
ED LYONS		937/608-0048
Name	Address	Telephone Number
Name	Address	Telephone Number

STATEMENT OF INTEREST

Please tell us why you are interested in serving on this board or commission

I like to get involved in matters that concerns me & the HH community. I have a background in project planning/evaluation along with mgmt.

REQUIREMENTS AND APPLICANT STATEMENT

Are you at least 18 years of age? ☒ **Yes** ☐ **No**

Do you currently reside in the City of Huber Heights? ☒ **Yes** ☐ **No**

Have you resided in the City of Huber Heights for at least one year prior to making this application? ☒ **Yes** ☐ **No**

Are you a registered voter? ☒ **Yes** ☐ **No**

Are you willing to sign a release to allow the City of Huber Heights to perform a background screening and criminal records check? ☒ **Yes** ☐ **No**

I certify that all of the information furnished in this application and its addenda are true and complete to the best of my knowledge. I understand that the City of Huber Heights may investigate the information I have furnished and I realize that any omissions, misrepresentation or false information in this application and/or its addenda may lead to revocation of any volunteer appointment.

I hereby acknowledge that I, voluntarily and of my own free will, have applied for a volunteer position with the City of Huber Heights with the understanding that the City may use a variety of screening procedures to evaluate my qualifications and suitability for appointment. I have been advised that these screening procedures might include, but are not limited to, interviews, criminal record checks, driving records checks and reference checks. I also acknowledge that any such screening procedures, as reasonably required by the City of Huber Heights, are prerequisites to my appointment to a volunteer position with the City of Huber Heights.

In addition, I also hereby understand that the City of Huber Heights cannot guarantee the confidentiality of the results of, or information obtained through the aforementioned screening procedures. Decisions of the Ohio Supreme Court regarding the Ohio Public Records Act indicate that, with certain enumerated exceptions, records maintained by a governmental entity are a matter of public record and, should a proper request be made by a member of the public for such records, the governmental entity would be required to make such records available to that member of the public within a reasonable time. Additionally, all information furnished in this application is subject to disclosure under the Ohio Public Records Act.

Therefore, in consideration of my application being reviewed by the City of Huber Heights, under no legal disability, and on behalf of my heirs and assigns, hereby release and agree to hold harmless the City of Huber Heights and any of its agents, employees, or related officials from any and all liability, whatever the type and nature resulting from the administration of any such screening procedures and/or release of the results therefrom.

H. V. Cockrell _____ 9/26/23 _____

Signature **Date**

AI-9828 **Topics of Discussion** **P.**

Council Work Session

Meeting Date: 02/06/2024

Charter Review Commission

Submitted By: Anthony Rodgers

Department: City Council

Council Committee Review?: Council Work Session **Date(s) of Committee Review:** 01/16/2024 and 02/06/2024

Audio-Visual Needs: None **Emergency Legislation?:** No

Motion/Ordinance/ Resolution No.:

Agenda Item Description or Legislation Title

Charter Review Commission

Purpose and Background

At the January 22, 2024 City Council Meeting, the City Council established a 2024 Charter Review Commission to review the Huber Heights City Charter. The Huber Heights Charter Review Commission is a nine-member commission consisting of three members of the City Council, two City Staff members, and four members who are Huber Heights residents. The Clerk of Council will serve as the designated Staff Liaison for the Charter Review Commission. The selection process for the resident members of the Charter Review Commission is being conducted utilizing the standard application and selection process used for other City boards and commissions. The City Council will then make the appointments of the members of the Charter Review Commission. The expectation would be to complete the work of the Charter Review Commission by the middle of June, 2024 in order to allow for any proposed City Charter changes to be placed on the ballot in November, 2024. This agenda item is for discussion regarding the selection of the members of the Charter Review Commission representing the City Council and the City Staff.

Fiscal Impact

Source of Funds: N/A

Cost: N/A

Recurring Cost? (Yes/No): N/A

Funds Available in Current Budget? (Yes/No): N/A

Financial Implications:

Attachments

No file(s) attached.