

Arts and Beautification Commission

Work Session Minutes

City of Huber Heights

April 21, 2025

I. Call Meeting to Order

Chair Sarah Chapman called the meeting to order at approximately 6:42pm

II. Roll Call

Present at the meeting: Sarah Chapman, Mason Knickerbocker Melissa Gwinn, Greg Fox,
and Cheryl Brandenburg

Members Absent: Ashley Berg

Staff Present: Sarah Forsythe, City of Huber Heights.

III. Opening Remarks

None

IV. Citizen's Comments

None

V. Parks Manager Updates

1. Mrs. Forsythe announced the release of a survey for Thomas A. Cloud Memorial Park revision. The link is on social media, posted under *The Cloud Park Dreaming Session*. The parks manager emphasizes the importance of survey completion from as many community members as possible.
2. Mrs. Forsythe shared that final drafts of The Summer in Huber Heights magazine are being finished and will be delivered in May. The informative magazine will outline different

community events taking place this summer and plans for the Arts and Beautification commission.

VI. Old Business

a. Yard Beautification Award Logistics

Sarah Forsythe leads the discussion by introducing a mockup of a permanent sign to display for the 8 Yard Beautification winners and traditional yard signs for all nominees. Commission Members review the possible outcomes with the permanent signs having/needing a large post in order to put in yards.

The Commission came up with a solution, a metal sign that will go through final approval during the May meeting. Cheryl briefly mentions the possibility of a volunteer photographer for the event.

b. Star Spangled Vendor Showcase Update

Currently, there are 7 vendors enrolled in the event, the board is looking to see this number grow. Mrs. Forsythe mentions the current open for sponsorship opportunities.

c. Public Art RFP

Commission members decide to take time to digest the details of the document and meet at a future date to vote on its approval.

VII. New Business

a. Future Projects Discussion

Mrs. Chapman introduces the "Huber Height Shark Tank"; during the July meeting Commission members and citizens pitch ideas in three minutes that they would like to see in the future. Mrs. Chapman gives an example of a proposal for marigold planters presented around the community.

VIII. Additional Business and Announcements

IX. Approval of Minutes – Minutes Approved

- X. **Upcoming Meetings** - May meeting will be a visioning session. July will be Shark Tank meeting. August will be program planning/budgeting.

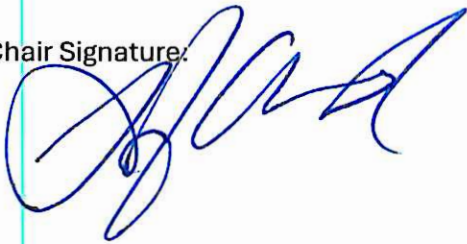
XI. **Tabled Topics**

- a. Policy and Procedure

XII. **Adjournment**

The meeting was adjourned -7:37 pm.

Chair Signature:



Date: 5/19/25

Staff Liaison: Sarah Forsythe

Date: 5/29/25

