



**CITY OF HUBER HEIGHTS
STATE OF OHIO
City Council Meeting
Regular Session
October 13, 2025
6:00 P.M.**

City Hall - Council Chambers - 6131 Taylorsville Road - Huber Heights, Ohio

- 1. Call The Meeting To Order - Mayor Jeff Gore**
- 2. Invocation - Pastor Randy Griffith Of The Free Methodist Church At 6875 Old Troy Pike, Huber Heights, Ohio**
- 3. Flag Ceremony - Wayne High School Air Force Junior ROTC Honor Guard**
- 4. Pledge Of Allegiance**
- 5. Roll Call**
- 6. Approval Of Minutes**
 - A. City Council Meeting Minutes - September 22, 2025
- 7. Special Presentations/Announcements**
 - A. Huber Heights Chamber Of Commerce 45th Anniversary Proclamation Presentation To Mr. Mason Hutton, Executive Director - Mayor Jeff Gore
- 8. Citizens Comments - Agenda Items**

9. **City Manager Report**

10. **Pending Business**

11. **New Business**

CITY COUNCIL

Anthony C. Rodgers, Clerk Of Council

- A. A Motion To Direct The Clerk Of Council To Respond To The Ohio Division Of Liquor Control With No Objections In Reference To The Transfer Of Liquor Permit #10007645-1 For Taquitos Uruapan Bar And Grill At 4480 Powell Road, Huber Heights, Ohio, 45424.
- B. A Motion To Appoint Wendy Knapp To The Arts And Beautification Commission For A Term Ending June 30, 2028.
- C. A Resolution Authorizing The City Manager To Enter Into A Contract With The Miami County Public Defender Commission To Provide Statutorily Required Legal Counsel To Indigent Persons For Fiscal Year 2026.
(first reading)

ADMINISTRATION

John Russell, City Manager

- D. An Ordinance To Declare The Huber Heights New Community Authority (NCA) To Be Organized And A Body Politic And Corporate; To Define The Boundaries Of The NCA's New Community District; To Provide The Method Of Selecting The Board Of Trustees Of The NCA; And To Fix The Surety For Bonds For The Board Of Trustees Of The NCA.
(first reading)
- E. A Resolution Accepting The Amounts And Rates As Determined By The Budget Commission Of Montgomery County, Ohio, Authorizing The Necessary Tax Levies And Certifying Them To The Montgomery County Auditor.
(first reading)
- F. A Resolution Accepting The Amounts And Rates As Determined By The Budget Commission Of Miami County, Ohio, Authorizing The Necessary Tax Levies And Certifying Them To The Miami County Auditor.
(first reading)
- G. An Ordinance Authorizing Transfers And Advances Between Various Funds Of The City Of Huber Heights, Ohio And Amending Ordinance No. 2024-O-2676 By Making Supplemental Appropriations For Expenses Of The City Of Huber Heights, Ohio For The Period Beginning January 1, 2025 And Ending December 31, 2025.
(first reading)

- H. A Resolution Authorizing The City Manager To Submit An Application For Federal Infrastructure Investment And Jobs Act (IIJA) Funds Through The Miami Valley Regional Planning Commission (MVRPC) For The Chambersburg Road/City Of Dayton Paved Bike Path Trail.
(first reading)
- I. A Resolution Authorizing The City Manager To Apply For The State Fiscal Year 2027 Ohio Department Of Transportation (ODOT) Transit Programs, Including Federal And State Funds Administered By The Office Of Transit, And To Execute All Necessary Approvals.
(first reading)

12. **Citizens Comments - General**

13. **City Official Reports And Comments**

14. **Executive Session**

15. **Adjournment**

AI-11108

Minutes A.

City Council Meeting

Meeting Date: 10/13/2025

Approval Of Minutes - 09/22/2025

Submitted By: Anthony Rodgers

Department: City Council

Council Committee Review?: None

Date(s) of Committee Review: N/A

Audio-Visual Needs: None

Legal Review: Not Needed

Emergency Legislation?: No

Motion/Ordinance/ Resolution No.: N/A

Agenda Item Description or Legislation Title

City Council Meeting Minutes - September 22, 2025

Purpose and Background

Approval of the minutes from the September 22, 2025 City Council Meeting.

Fiscal Impact

Source of Funds: N/A

Cost: N/A

Recurring Cost? (Yes/No): N/A

Funds Available in Current Budget? (Yes/No): N/A

Financial Implications:

There are no financial implications to this agenda item.

Attachments

Minutes

1. Call The Meeting To Order - Vice Mayor Mark Campbell

The Huber Heights City Council met in a Regular Session on September 22, 2025. Vice Mayor Mark Campbell called the meeting to order at 6:00 p.m.

2. Invocation - Pastor Randy Griffith Of The Free Methodist Church At 6875 Old Troy Pike, Huber Heights, Ohio

3. Pledge Of Allegiance

4. Roll Call

Present: Scott Davidson, Kathleen Baker, Mark Campbell, Brian Looney, Fred Aikens, Anita Kitchen, Don Webb

Absent: Nancy Byrge, Jeff Gore

Staff Assistant City Manager Alex Zaharieff; Clerk Of Council Anthony
Present: Rodgers; Law Director Christopher Conard; Fire Chief Keith Knisley

Vice Mayor Mark Campbell said Mrs. Byrge and Mayor Jeff Gore had given notice that they would not be present at the meeting.

Mr. Davidson made a motion to excuse the absences of Mrs. Byrge and Mayor Jeff Gore; Ms. Baker seconded the motion. On a call of the vote, Ms. Baker, Mr. Campbell, Mr. Aikens, Mr. Looney, Mrs. Kitchen, Mr. Webb, and Mr. Davidson voted yea; none voted nay. The motion passes 7-0.

5. Approval Of Minutes

A. City Council Meeting Minutes - September 8, 2025

The minutes of the September 8, 2025 City Council Meeting were approved by the Huber Heights City Council as submitted.

6. Special Presentations/Announcements

A. Fire Division Citizen Special Recognition Presentation - Fire Chief Keith Knisley

Fire Chief Keith Knisely and Fire Division Staff presented Citizen Special Recognition certificates to Ms. Kendra Davis, Ms. Jaymee Davis, Ms. Cali Davis, Mr. Tim Inlay, and Mr. Austin Inlay for saving a child from drowning in a pool at a Huber Heights residence on July 29, 2025. He said Ms. Jaymee Davis and Ms. Cali Davis discovered the child at the bottom of the pool and Mr. Kendra Davis and Mr. Tim Inlay pulled the child out of the water. He said Mr. Tim Inlay and Mr. Austin Inlay performed CPR on the child while Fire Division personnel were on route to the scene. He said when the Fire Division was initially called, the child was reported as being blue and without a pulse, yet through the cooperative effort of watchful and concerned citizens, the child was responsive and breathing by the time EMS personnel arrived on the scene.

B. Montgomery County Commissioner Presentation - Ms. Mary McDonald, Montgomery County Commissioner

Ms. Mary McDonald said she wanted to introduce herself to Council as the new Montgomery County Commissioner. She said she appreciates the challenges Council faces in its efforts to meet the needs of the residents of Huber Heights and that her office is always available to help meet those needs. She said the 2025 State Of The County Impact Report was available for Council to review and that she would provide each Councilmember with a copy.

Vice Mayor Mark Campbell thanked Ms. McDonald for her service to Montgomery County and for being a longtime friend to Council and the City of Huber Heights.

Ms. Baker asked if it was possible to bring back ED/GE Grants to the City as these grants assisted local businesses.

Ms. McDonald said the Montgomery County Board Of Commissioners is reviewing the budget, but due to significant budget cuts at the federal level, any potential ED/GE Grants would not be available until 2027 at the earliest.

7. Citizens Comments - Agenda Items

There were no comments on agenda items from citizens.

8. City Manager Report

Assistant City Manager Alex Zaharieff said attendance at the 2025 Huber Heights Multicultural Festival was twelve percent greater than in 2024 and the festival had eighteen vendors, of which, ten vendors had multicultural representation. He said this participation increase demonstrates the growing community engagement and strong multicultural programming that the City of Huber Heights provides to the community. He said Fire Station 22, located at 7008 Brandt Pike, will be hosting an open house from 12:00 p.m. to 3:00 p.m. on September 28, 2025. He said the Huber Heights Police Division will be hosting its annual Pups and Police event at DogTown, located at 6119 Brandt Pike, from 5:00 p.m. to 7:00 p.m on October 16, 2025. He said the Pups and Police event will include a Halloween costume contest, giveaways, face paintings for kids, nail trimmings for dogs, and a chance for attendees to meet with Huber Heights Police Officers and K9 units. He said the City’s Economic Development Grants Program, which will award a total of \$125,000 to Huber Heights businesses and nonprofit organizations in 2025, is still taking applications. He said the application period for the economic development grants will close on October 17, 2025.

Mrs. Kitchen asked if the Economic Development Grant Program had received applications in each of its funding categories.

Mr. Zaharieff said the Economic Development Grant Program had received applications for each of its funding categories.

9. Pending Business

There were no pending agenda items.

10. New Business

CITY COUNCIL
Anthony C. Rodgers, Clerk Of Council

- A. An Ordinance Amending Chapter 168 – Citizen Complaint Review Board Of Part One – Administrative Code, Title Five – Administrative Of The Codified Ordinances Of Huber Heights, Ohio, And Declaring An Emergency.
(first reading)

Clerk of Council Anthony Rodgers said this agenda item related to the update of membership criteria for applicants to the Citizen Complaint Review Board. He said the clarification and update of the language was to replace previous criteria for Citizen Complaint Review Board membership which was too limiting and prevented Council from considering otherwise qualified candidates.

Vice Mayor Mark Campbell said the Council Work Session recommendation was to waive the second reading and to adopt this item.

Mr. Webb made a motion to waive the second reading; Mr. Aikens seconded the motion.

Mr. Webb thanked Mr. Rodgers for his excellent work in updating the membership criteria language for the Citizen Complaint Review Board.

On a call of the vote, Mr. Campbell, Mr. Aikens, Mr. Looney, Mrs. Kitchen, Mr. Webb, Mr. Davidson, and Ms. Baker voted yea; none voted nay. The motion passes 7-0.

Mr. Davidson made a motion to adopt; Ms. Baker seconded the motion. On a call of the vote, Mr. Aikens, Mr. Looney, Mrs. Kitchen, Mr. Webb, Mr. Davidson, Ms. Baker, and Mr. Campbell voted yea; none voted nay. The motion passes 7-0.

- B. A Motion To Appoint Howard Adams And Tiara Brookshire To The Citizen Complaint Review Board For A Term Ending December 31, 2028.

Mr. Rodgers said this item relates to the appointment of Mr. Howard Adams and Ms. Tiara Brookshire to the Citizen Complaint Review Board (CCRB) for terms ending December 31, 2028. He said the updated language and criteria for Citizen Complaint Review Board membership, which was approved at this City Council Meeting, allows for these qualified individuals to serve on the CCRB.

Vice Mayor Mark Campbell said the Council Work Session recommendation was to adopt this item.

Mrs. Kitchen made a motion to adopt; Mr. Aikens seconded the motion. On a call of the vote, Mr. Looney, Mrs. Kitchen, Mr. Webb, Mr. Davidson, Ms. Baker, Mr. Campbell, and Mr. Aikens voted yea; none voted nay. The motion passes 7-0.

ADMINISTRATION

John Russell, City Manager

- C. An Ordinance Authorizing The City Manager To Execute A Termination Of A Restrictive Covenant Related To The Property Located At 8261 State Route 235, Huber Heights, Ohio And Further Identified As Parcel Number P70 01218 0016, And Declaring An Emergency.
(first reading)

Mr. Zaharieff said this agenda item relates to the removal of a deed restriction placed upon the property located at 8261 State Route 235 in Huber Heights. He said the deed restriction was placed upon this property two tenants ago and it needs to be removed so the new tenants can conduct business at the property. He said the deed restriction was placed upon the property by the City and therefore, the City has the right to remove the restriction. He said the Zoning Division has reviewed the deed restriction and has no issues with its removal.

Vice Mayor Mark Campbell said the Council Work Session recommendation was to

waive the second reading and to adopt this item.

Mr. Davidson made a motion to waive the second reading; Ms. Baker seconded the motion. On a call of the vote, Mrs. Kitchen, Mr. Webb, Mr. Davidson, Ms. Baker, Mr. Campbell, Mr. Aikens, and Mr. Looney voted yea; none voted nay. The motion passes 7-0.

Mr. Webb made a motion to adopt; Mr. Looney seconded the motion. On a call of the vote, Mr. Webb, Mr. Davidson, Ms. Baker, Mr. Campbell, Mr. Aikens, Mr. Looney, and Mrs. Kitchen voted yea; none voted nay. The motion passes 7-0.

- D. A Resolution Authorizing The City Manager To Enter Into A Professional Services Agreement With Ego Midways For Carnival Rides And Attractions At The 2026 Star Spangled Heights Event.
(first reading)

Mr. Zaharieff said Council's approval of this agenda item would allow the City Manager to execute an agreement for rides and attractions on an expedited timeframe for the July 4, 2026 Star Spangled Heights event.

Vice Mayor Mark Campbell said the Council Work Session recommendation was to adopt this item.

Mrs. Kitchen made a motion to adopt; Mr. Webb seconded the motion.

Mrs. Kitchen asked if anyone from City Staff was responsible for seeking out sponsors for Star Spangled Heights in an effort to defer the costs of the event.

Mr. Zaharieff said he would speak to City Staff regarding this issue and inform Council of his findings.

Vice Mayor Mark Campbell said the City previously had sponsors which paid up to fifty percent of the costs associated with the Star Spangled Heights event.

On a call of the vote, Mr. Davidson, Ms. Baker, Mr. Campbell, Mr. Aikens, Mr. Looney, Mrs. Kitchen, and Mr. Webb voted yea; none voted nay. The motion passes 7-0.

11. Citizens Comments - General

Mr. Robert Munday of 4770 Kitridge Road in Dayton said he is deeply concerned about the safety of the children living in his neighborhood, which is situated along Kitridge Road adjacent to the City of Huber Heights. He said drivers are consistently driving at unsafe speeds along Kitridge Road and are a hazard. He suggested the City of Huber Heights put in place speed bumps or speed valleys on Kitridge Road to deter drivers from going at excessive speeds. He also suggested signage declaring children at play in the area that may warn drivers to proceed with more caution along Kitridge Road. He said he had noticed a greater police presence in the area, but he asked for more help.

Ms. Baker suggested placing digital speed readers along Kitridge Road to gather data on the speeding offenses, which would assist the Police Division on decisions about more closely monitoring the area.

Mr. Zaharieff said he would speak with the Zoning Division and the Police Division regarding the placement of a digital speed reader along Kitridge Road.

Mr. Munday said he felt a digital speed reader was a good idea, but he was unsure what helpful data it would provide to narrow down the times for the Police Division to best monitor the road as he felt drivers along Kitridge Road were unsafe at all times.

Mr. Davidson said he often does ride alongs with the Police Division, and he is aware that it closely monitors the Kitridge Road area due to known speeding concerns.

Mr. Webb said speeding and reckless operation is a concern throughout the City. He said City Staff have been given a directive to address this issue and have responded by hiring additional police officers and making it a priority to make City streets safer for everyone in the community.

Mr. Dominic Stratton of 7504 Mount Sterling Street in Dayton urged City Council to use whatever power it has to assist people suffering due to the conflict in Gaza. He said he has many friends who are trapped in Gaza, and he has contacted many state and local government agencies for any assistance that could be provided to assist the people there. He asked the City Council to draft a resolution condemning the human rights violations in Gaza and to do whatever it could to aid those who need medical attention or evacuation from the area.

Clerk of Council Anthony Rodgers invited Mr. Jeff Morford of Bethel Township to the podium to address Council.

Vice Mayor Mark Campbell informed Mr. Morford that he would only be given ninety seconds to speak at this meeting due to having made repetitive speeches in the past.

Mr. Morford said the City Council is wrong for cutting his five minutes to speak down to ninety seconds. He said Council had done so to attempt to quiet his voice and to prevent the citizens of Huber Heights from hearing what he had to say regarding Council's actions. He said the lawmakers of Ohio along with developers are taking away the rights of people to choose what happens in their communities. He said annexation can be handled cooperatively, but that the residents of Bethel Township have had annexation forced upon them by the City of Huber Heights and its City Council.

12. City Official Reports And Comments

Mr. Aikens congratulated the Culture and Diversity Citizen Action Commission on its successful Multicultural Festival. He said the representation was very apparent, and the entertainment was excellent.

Mrs. Kitchen said the City Council will be hosting First Suburbs Consortium at 5:00 p.m. on December 3, 2025 at the new City Governance Center.

Mr. Webb said this year's Multicultural Festival was better than it has ever been. He said he would also like to promote the open house at Fire Station 22 on September 28, 2025, as it is an amazing event for the entire family.

Mr. Davidson said he had received many complaints regarding the playground closure at Shullgate Park.

Mr. Zaharieff said the City hired a third party evaluator to inspect the playground at Shullgate Park due to construction concerns, and it was found that the playground had been incorrectly installed and it was a hazard. He said City Staff were pursuing legal remedies for this situation as the original contractor that installed the playground equipment has not been responsive to fixing the issues.

Mr. Davidson said he has had many conversations in the community regarding the eyesore that is the Rural King parking lot. He said he wants to make it clear that he appreciates having Rural King in the community, but he would like to see the area cleaned up. He said he has also had complaints from the community regarding the dilapidated state of the gas station adjacent to Steak 'N Shake on Old Troy Pike. He asked if the Council had any plans to meet with the Huber Heights City Schools Board.

Mr. Rodgers said Council had a meeting planned with the Huber Heights City Schools Board, but its Superintendent asked to postpone any meetings with the City Council until further notice. He said he would reach out to the Huber Heights City Schools Board if Council directed him to do so.

Mr. Aikens asked if the construction company that installed the playground at Shullgate Park also built the new playground at Cottonwood Park.

Mr. Webb said the playgrounds were built by two different companies.

Mr. Aikens asked the community to please obey all of the posted playground rules in order to ensure the safety of participants and to keep the playground equipment in good condition as it is expensive to fix.

Vice Mayor Mark Campbell and Mr. Webb said they would support Mr. Davidson on setting up a meeting with the Huber Heights City Schools Board and asked Mr. Rodgers to contact its Superintendent.

13. Executive Session

Vice Mayor Mark Campbell said there is a need for an Executive Session.

Mr. Aikens made a motion to go into Executive Session to consider confidential information related to negotiations with other political subdivisions respecting requests for economic development assistance that involves public infrastructure improvements that are directly related to an economic development project and the Executive Session is necessary to protect the possible investment or expenditure of public funds to be made in connection with the economic development project at 6:58 p.m. Mrs. Kitchen seconded the motion. On a call of the vote, Ms. Baker, Mr. Campbell, Mr. Aikens, Mr. Looney, Mrs. Kitchen, Mr. Webb and Mr. Davidson voted yea; none voted nay. The motion passed 7-0. The City Council went into Executive Session at 6:58 p.m.

The City Council adjourned from Executive Session at 8:17 p.m.

There were no other actions taken or decisions made by the City Council following the Executive Session.

14. Adjournment

Vice Mayor Mark Campbell adjourned the Regular Session City Council Meeting at 8:17 p.m.

Clerk of Council

Date

Vice Mayor

Date

AI-11142

Special Presentations/Announcements A.

City Council Meeting

City Council

Meeting Date: 10/13/2025

Huber Heights Chamber Of Commerce 45th Anniversary Proclamation Presentation

Submitted By: Anthony Rodgers

Department: City Council

Council Committee Review?: None

Date(s) of Committee Review: N/A

Audio-Visual Needs:

Legal Review: Not Needed

Emergency Legislation?: No

**Motion/Ordinance/
Resolution No.:** N/A

Agenda Item Description or Legislation Title

Huber Heights Chamber Of Commerce 45th Anniversary Proclamation Presentation To Mr. Mason Hutton, Executive Director - Mayor Jeff Gore

Purpose and Background

The Huber Heights Chamber Of Commerce was chartered on November 21, 1980, and 2025 marks its 45th anniversary. Mayor Jeff Gore will present a mayoral proclamation to the Huber Heights Chamber Of Commerce to recognize its 45th anniversary.

Fiscal Impact

Source of Funds: N/A

Cost: N/A

Recurring Cost? (Yes/No): N/A

Funds Available in Current Budget? (Yes/No): N/A

Financial Implications:

Attachments

Proclamation



City Of Huber Heights Mayoral Proclamation

WHEREAS, the Huber Heights Chamber Of Commerce, an Ohio not-for-profit corporation chartered on November 21, 1980, has faithfully served as a dedicated advocate for the local business community for 45 years; and

WHEREAS, the Huber Heights Chamber Of Commerce marks its 45th anniversary in 2025, commemorating four and a half decades of promoting economic growth, cultivating community partnerships, and enhancing the quality of life in Huber Heights; and

WHEREAS, the Huber Heights Chamber Of Commerce continues to provide essential resources, strong leadership, and a united voice for more than 200 member businesses, fostering entrepreneurship, innovation, and collective prosperity across the City; and

WHEREAS, the City of Huber Heights recognizes the Huber Heights Chamber Of Commerce's ongoing commitment to excellence, collaboration, and civic engagement, which has made a lasting impact on the development of the local economy and community culture; and

WHEREAS, the achievements and enduring spirit of the Huber Heights Chamber Of Commerce are a source of pride and inspiration for current and future generations of business and community leaders.

NOW, THEREFORE, I, Jeff Gore, Mayor of the City of Huber Heights, Ohio, do hereby proclaim the month of November, 2025 as:

Huber Heights Chamber Of Commerce Month

in the City of Huber Heights and encourage all residents, business owners, civic organizations, and public institutions to join in recognizing and celebrating the Huber Heights Chamber Of Commerce for its distinguished service and outstanding contributions to the City.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Huber Heights to be affixed this thirteenth day of October, in the Year of Our Lord, Two Thousand and Twenty-Five.

JEFF GORE
MAYOR

AI-11132

City Manager Report 9.

City Council Meeting

Meeting Date: 10/13/2025

City Manager Report

Submitted By: Anthony Rodgers

Department: City Council

Council Committee Review?: None

Date(s) of Committee Review: N/A

Audio-Visual Needs: SmartBoard

Legal Review: Not Needed

Emergency Legislation?: No

**Motion/Ordinance/
Resolution No.:** N/A

Agenda Item Description or Legislation Title

City Manager Report

Purpose and Background

A copy of the presentation given with the City Manager Report has been attached (see attached).

Fiscal Impact

Source of Funds: N/A

Cost: N/A

Recurring Cost? (Yes/No): N/A

Funds Available in Current Budget? (Yes/No): N/A

Financial Implications:

Attachments

No file(s) attached.

City Council Meeting

Meeting Date: 10/13/2025

Submitted By: Anthony Rodgers

Department: City Council

Type of	Transfer
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Liquor Permit:

Motion/Ordinance/

Resolution No.:

A Motion To Direct The Clerk Of Council To Respond To The Ohio Division Of Liquor Control With No Objections In Reference To The Transfer Of Liquor Permit #10007645-1 For Tautitos Uruapan Bar And Grill At 4480 Powell Road, Huber Heights, Ohio, 45424.

The Police Division has no objections to this liquor permit application.

The Fire Division has no objections to this liquor permit application.

Source of Funds: N/A

Cost: N/A

Recurring Cost? (Yes/No): N/A

Funds Available in Current Budget? (Yes/No): N/A

Financial Implications:

Liquor Permit



NOTICE TO LEGISLATIVE AUTHORITY

TO

10007645-1 PERMIT NUMBER	TRFO TYPE	TAQUITOS URUAPAN BAR & GRILL LLC 4480 POWELL RD HUBER HEIGHTS OH 45424 Muni/Village/Twp: Huber Hgts
ISSUE DATE		
9/10/2025 FILING DATE		
D-5 PERMIT CLASSES		
57083 TAX DISTRICT	JUN RECEIPT NO	

FROM 9/15/2025

06200886-1 PERMIT NUMBER	TYPE	MR POLLO MEXICAN GRILL LLC 4480 POWELL RD HUBER HGTS OH 45424 Muni/Village/Twp: Huber Hgts
ISSUE DATE		
FILING DATE		
PERMIT CLASSES		
57083 TAX DISTRICT	JUN RECEIPT NO	

MAILED 9/15/2025

RESPONSES MUST BE POSTMARKED NO LATER THAN 10/16/2025

IMPORTANT NOTICE

PLEASE COMPLETE AND RETURN THIS FORM TO THE DIVISION OF LIQUOR CONTROL WHETHER OR NOT THERE IS A REQUEST FOR A HEARING.

REFER TO THIS NUMBER IN ALL INQUIRIES: JUN TRFO 10007645-1
(TRANSACTION & NUMBER)

(MUST MARK ONE OF THE FOLLOWING)

WE REQUEST A HEARING ON THE ADVISABILITY OF ISSUING THE PERMIT AND REQUEST THAT THE HEARING BE HELD ☐ IN OUR COUNTY SEAT ☐ IN COLUMBUS

WE DO NOT REQUEST A HEARING ☐

DID YOU MARK A BOX? IF NOT, THIS WILL BE CONSIDERED A LATE RESPONSE.

PLEASE SIGN BELOW AND MARK THE APPROPRIATE BOX INDICATING YOUR TITLE:

(Signature)

(Title) - ☐ Clerk of County Commissioner
☐ Clerk of City Council
☐ Township Fiscal Officer

(Date)

CLERK OF HUBER HGTS CITY COUNCIL
6131 TAYLORSVILLE RD
HUBER HGTS OH 45424

AI-11141

**New Business B.
City Council**

City Council Meeting

Meeting Date: 10/13/2025

Arts And Beautification Commission Appointment - W. Knapp

Submitted By: Anthony Rodgers

Department: City Council

Council Committee Review?: Council Work Session

Date(s) of Committee Review: 10/07/2025

Audio-Visual Needs: None

Legal Review: Not Needed

Emergency Legislation?: No

**Motion/Ordinance/
Resolution No.:**

Agenda Item Description or Legislation Title

A Motion To Appoint Wendy Knapp To The Arts And Beautification Commission For A Term Ending June 30, 2028.

Purpose and Background

The City's interview panel recommends the appointment of Wendy Knapp to the Arts and Beautification Commission for a term ending June 30, 2028. A background check on Ms. Knapp was processed through Human Resources.

Fiscal Impact

Source of Funds: N/A

Cost: N/A

Recurring Cost? (Yes/No): N/A

Funds Available in Current Budget? (Yes/No): N/A

Financial Implications:

Attachments

Application - W. Knapp

From: noreply@civicplus.com
To: [Rodgers, Anthony](#)
Subject: Online Form Submittal: Board And Commission Application Form
Date: Monday, September 22, 2025 2:16:34 PM

CAUTION EXTERNAL EMAIL: This message originated from a non Huber Heights email server. DO NOT CLICK ANY LINKS or OPEN ANY ATTACHMENTS unless you have contacted the sender to verify its legitimacy or confirmed you were expecting it. Contact the IT Department if you need assistance.

Warning: Unusual link

This message contains an unusual link, which may lead to a malicious site. Confirm the message is safe before clicking any links.

Board And Commission Application Form

APPLICATION FOR CITY BOARDS AND COMMISSIONS



Qualified applicants are considered for all positions without regard to race, color, religion, sex, national origin, marital or veteran status, or disability.

PLEASE COMPLETE ALL SECTIONS AND EACH QUESTION COMPLETELY AND ACCURATELY.

Select the City board, commission, or committee applying for: Arts And Beautification Commission

Are you currently serving on any other City boards, commissions, or committees? No

If Yes, which? *Field not completed.*

Have you served on a City board, commission, or committee before? No

If Yes, which? *Field not completed.*

PERSONAL INFORMATION

Personal Information

Last Name	Knapp
First Name	Wendy
Middle Name	Jo
Address	7081 Gulfstream Pl
City	Huber Heights
State	OH
Zip	45424
Home Phone Number	3175060492
Email Address	wknapp@daytonmetrolibrary.org

EDUCATION & COMMUNITY INVOLVEMENT

EDUCATION

High School	Eastern Hancock Jr/Sr High School
Course of Study or Degree Earned	Diploma
College	University of Indianapolis
Course of Study or Degree Earned	Bachelor of Science
Graduate School	Indiana University
Course of Study or Degree Earned	Master of Library Science
Other (Specity)	<i>Field not completed.</i>
Course of Study or Degree Earned	<i>Field not completed.</i>

COMMUNITY INVOLMENT

Please list all civic, community, or nonprofit organizations to which you have belonged or currently belong, and your dates of service.

Organization	American Library Association
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Dates of Service	4/1/2007 - 5/8/2020
Organization	University Of Indianapolis Alumni Board
Dates of Service	8/1/2010 - 7/31/2016
Organization	Association of Rural and Small Libraries
Dates of Service	1/1/2022 - 4/30/2024
Organization	<i>Field not completed.</i>
Dates of Service	<i>Field not completed.</i>

EMPLOYMENT HISTORY

Name of Employer	Dayton Metro Library
Position(s) Held	Branch Manager
Dates of Employment	5/6/2024
Name of Employer	State Library of Ohio
Position(s) Held	State Librarian
Dates of Employment	6/8/2020 - 4/26/2024
Name of Employer	Indiana State Library
Position(s) Held	Deputy State Librarian
Dates of Employment	7/1/2012 - 5/29/2020
Name of Employer	Indiana State Library
Position(s) Held	Supervisor Professional Development
Dates of Employment	1/1/2008 - 8/1/2012

STATEMENT OF INTEREST

Statement Of Interest	As a Huber Heights resident since 2020 I have seen the city grow at an exponential rate. Since taking the position of the Huber Heights Branch Library Manager last year, I've been able to become more involved with local initiatives, including working with the Chamber of Commerce. I have found that we have much to be proud of in Huber Heights, and I would love to bring the Huber Heights Branch into closer partnership with the City.
Additional Documentation (You	<i>Field not completed.</i>

can upload resume or other supporting documentation):

REQUIREMENTS & APPLICANT STATEMENT

Are you at least 18 years of age? Yes

Are you a registered voter Yes

Do you currently reside in the City of Huber Heights? Yes

Have you resided in the City of Huber Heights for at least one year prior to making this application? Yes

Are you willing to sign a release to allow the City of Huber Heights perform a background screening and criminal records check? Yes

Electronic Signature Agreement I agree.

I certify that all of the information furnished in this application and its addenda are true and complete to the best of my knowledge. I understand that the City of Huber Heights may investigate the information I have furnished and I realize that any omissions, misrepresentation or false information in this application and/or its addenda may lead to revocation of any volunteer appointment.

I hereby acknowledge that I, voluntarily and of my own free will, have applied for a volunteer position with the City of Huber Heights with the understanding that the City may use a variety of screening procedures to evaluate my qualifications and suitability for appointment. I have been advised that these screening procedures might include, but are not limited to, interviews, criminal record checks, driving records checks and reference checks. I also acknowledge that any such screening procedures, as reasonably required by the City of Huber Heights, are prerequisites to my appointment to a volunteer position with the City of Huber Heights.

In addition, I also hereby understand that the City of Huber Heights cannot guarantee the confidentiality of the results of, or information obtained through the aforementioned screening procedures. Decisions of the Ohio Supreme Court regarding the Ohio Public Records Act indicate that, with certain enumerated exceptions, records maintained by a governmental entity are a matter of public record and, should a proper request be made by a member of the public for such records, the governmental entity would be required to make such records available to that member of the public within a reasonable time. Additionally, all information furnished in this application is subject to disclosure under the Ohio Public Records Act.

Therefore, in consideration of my application being reviewed by the City of Huber Heights, under no legal disability, and on behalf of my heirs and assigns, hereby release and agree to hold harmless the City of Huber Heights and any of its agents, employees, or related officials from any and all liability, whatever the type and nature resulting from the administration of any such screening procedures and/or release of the results therefrom

Electronic Signature	Wendy J Knapp
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Date	9/21/2025
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AI-11140

**New Business C.
City Council**

City Council Meeting

Meeting Date: 10/13/2025

2026 Miami County Public Defender Agreement

Submitted By: Anthony Rodgers

Department: City Council

Council Committee Review?: Council Work Session

Date(s) of Committee Review: 10/07/2025

Audio-Visual Needs: None

Legal Review: Not Needed

Emergency Legislation?: No

**Motion/Ordinance/
Resolution No.:**

Agenda Item Description or Legislation Title

A Resolution Authorizing The City Manager To Enter Into A Contract With The Miami County Public Defender Commission To Provide Statutorily Required Legal Counsel To Indigent Persons For Fiscal Year 2026.

(first reading)

Purpose and Background

This legislation is to approve the annual renewal of the Miami County Public Defender's contract for 2026. The rates have not been increased from the 2025 rates and will remain the same for 2026.

Fiscal Impact

Source of Funds: Legal Fund

Cost: \$826.88

Recurring Cost? (Yes/No): Yes

Funds Available in Current Budget? (Yes/No): Yes

Financial Implications:

Attachments

Resolution

Exhibit A

CITY OF HUBER HEIGHTS
STATE OF OHIO

RESOLUTION NO. 2025-R-

AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH THE MIAMI COUNTY PUBLIC DEFENDER COMMISSION TO PROVIDE STATUTORILY REQUIRED LEGAL COUNSEL TO INDIGENT PERSONS FOR FISCAL YEAR 2026.

WHEREAS, the City of Huber Heights has responsibilities under the laws of Ohio and of the United States of America to provide legal counsel to indigent persons charged with loss of liberty offense in the Municipal Court; and

WHEREAS, in furtherance of the execution of such legal responsibilities, the City desires to utilize the Miami County Public Defender Commission to provide legal counsel to the City’s indigent citizens charged under the City Code and prosecuted in Miami County courts.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Huber Heights, Ohio that:

Section 1. The City Manager is hereby authorized to enter into a contract for Miami County Public Defender Services for 2026 attached hereto as Exhibit A which shall be approved by the Law Director.

Section 2. The City Finance Director is authorized to pay the Miami County Public Defender Commission the compensation set forth in the contract at the time of signing the contract.

Section 3. It is hereby determined that all formal actions of this Council concerning and relating to the passage of this Resolution were taken in an open meeting of this Council and that all deliberations of this Council and any of its Committees that resulted in such formal actions were conducted in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section 4. This Resolution shall go into effect upon its passage as provided by law and the Charter of the City of Huber Heights.

Passed by Council on the _____ day of _____, 2025;
_____ Yeas; _____ Nays.

Effective Date:

AUTHENTICATION:

Clerk of Council

Mayor

Date

Date

EXHIBIT A

**CONTRACT FOR COUNTY PUBLIC DEFENDER SERVICES
TO MUNICIPAL CORPORATIONS**

AGREEMENT

THIS AGREEMENT entered into between the Miami County Public Defender Commission hereinafter called the "Commission" and the City of Huber Heights, Ohio, hereinafter called the "City".

WHEREAS, the City recognizes its responsibilities under the laws of the State of Ohio and of the United States of America to provide legal counsel to indigent persons charged with loss of liberty offense in its Municipal Court, and

WHEREAS, the city in furtherance of the execution of its legal responsibilities, desires that the legal services of the Commission be delivered to the City's indigent citizens and others so situated;

NOW THEREFORE, the parties do mutually agree to bind themselves as follows:

1. Scope of Work.

The Commission shall in a satisfactory and proper manner under the terms and conditions contained herein, perform the following services:

Provide legal counsel to indigent persons charged with loss of liberty offenses under, by or through, the Codified Ordinances of the City of Huber Heights, Ohio. The within representation shall include such cases filed in the Miami County Municipal Court, and/or Miami County Common Pleas Court, and Miami County Juvenile Court.

2. Compensation.

The City shall pay to the Commission a sum not to exceed Eight Hundred Twenty Six Dollars and Eighty Eight Cents (\$826.88) which shall constitute full and complete payment for all the Commission's services during the term of this contract. Said sum shall be paid upon the signing of this contract.

3. Term of Service.

The duration of this contract shall be for one (1) year commencing January 1, 2026, and shall terminate on December 31, 2026.

4. Non-Assignment.

The Commission shall not assign all or any part of this Agreement without the prior written consent of the city, which consent shall not be unreasonably withheld.

5. Termination.

If the Commission shall fail to fulfill in a reasonable timely and proper manner its obligations under this Agreement, or if the Commission shall substantially violate any of the covenants, agreements or stipulations of this Agreement, the City shall thereupon have the right to terminate this Agreement by giving written notice to the Commission of such termination and specifying an effective date thereof at least sixty (60) days before the effective date of said termination. Termination by the City shall not constitute a waiver of any other right or remedy it may have at law or in equity for breach of this Agreement by the Commission.

6. Amendments.

All Amendments to this Agreement agreed upon by the parties shall be in writing and made a part of this Agreement.

7. Anti-Discrimination.

There shall be no discrimination against any employee who is employed in the work covered by this Agreement or against any application for such employment because of race, color, religion, sex or national origin. This provision shall apply to but not be limited to, employment, upgrading, demotion or transfer, recruitment or recruitment advertising, lay-off or termination, raises of pay or other forms of compensation, and selection for training including apprenticeship. The Commission shall insert a similar provision in any sub-contract for services covered by this Agreement.

8. Conflicts.

Commission covenants that it presently has no interest and shall not acquire any interest direct or indirect, which would conflict in any manner with the performance of services required under this Agreement. No members of, nor delegates to, the Congress of the United States of America, and no resident Commissioner shall share in any part hereof or any benefits to arise herefrom.

9. Indigency Determination.

In determining the indigent status of all individuals receiving representation pursuant to this agreement, all applicable standards of indigency and other rules and standards established by the Ohio Public Defender Commission and the Ohio Public Defender will be followed.

In addition to indigency determination, all rules, standards and guidelines issued by the Office of the Ohio Public Defender and Ohio Public Defender Commission shall be followed.

10. Verification of Contract Amount.

Payment by the municipality, whether by contractual amount or a fee schedule, does not exceed the fee schedule in effect and adopted by the county commissioners of the said herein county wherein the municipal corporation is located.

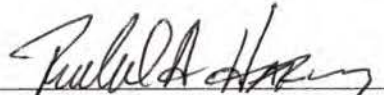
IN WITNESS WHEREOF, the parties have hereunto set their hands this _____ day of _____, 20____.

APPROVED AS TO FORM:

MIAMI COUNTY PUBLIC
DEFENDER ASSOCIATION

CITY OF HUBER HEIGHTS, OHIO

BY


RANDAL A. HARVEY
COMMISSION CHAIRMAN

BY _____

AI-11138

New Business D.
City Manager

City Council Meeting

Meeting Date: 10/13/2025

New Community Authority (NCA) Trustee Appointments

Submitted By: Aaron Sorrell

Department: Assistant City Manager - Public Services

Council Committee Review?: Council Work Session
Date(s) of Committee Review: 10/07/2025

Audio-Visual Needs: None
Legal Review: Completed

Emergency Legislation?: No
Motion/Ordinance/Resolution No.:

Agenda Item Description or Legislation Title

An Ordinance To Declare The Huber Heights New Community Authority (NCA) To Be Organized And A Body Politic And Corporate; To Define The Boundaries Of The NCA's New Community District; To Provide The Method Of Selecting The Board Of Trustees Of The NCA; And To Fix The Surety For Bonds For The Board Of Trustees Of The NCA.
(first reading)

Purpose and Background

This legislation declares the Huber Heights New Community Authority (NCA) to be organized and a body politic and corporate; defines the boundaries of the NCA's new community district; provides the method of selecting the Board Of Trustees of the NCA and fixes the surety for bonds for the Board Of Trustees of the NCA. This legislation also formally establishes the New Community Authority (NCA) and appoints four NCA Trustees to initial terms.

Fiscal Impact

Source of Funds: N/A

Cost: N/A

Recurring Cost? (Yes/No): N/A

Funds Available in Current Budget? (Yes/No): N/A

Financial Implications:

Attachments

Ordinance

CITY OF HUBER HEIGHTS
STATE OF OHIO

ORDINANCE NO. 2025-O-

TO DECLARE THE HUBER HEIGHTS NEW COMMUNITY AUTHORITY (NCA) TO BE ORGANIZED AND A BODY POLITIC AND CORPORATE; TO DEFINE THE BOUNDARIES OF THE NCA'S NEW COMMUNITY DISTRICT; TO PROVIDE THE METHOD OF SELECTING THE BOARD OF TRUSTEES OF THE NCA; AND TO FIX THE SURETY FOR BONDS FOR THE BOARD OF TRUSTEES OF THE NCA.

WHEREAS, a Petition for the Organization of the Huber Heights New Community Authority (NCA) under Ohio Revised Code Chapter 349 (the "Petition") has been submitted to this Council by the City of Huber Heights and GLJ Holding Company, LLC; and

WHEREAS, the NCA's new community district, as described in the Petition, is approximately 373.920 acres in size, consists of the City's Heights Entertainment District and the Carriage Trails II development area, and is located entirely within the municipal corporate boundaries of the City, and this Council, as the legislative authority of the City, is therefore the organizational board of commissioners, and the only proximate community for purposes of the Petition; and

WHEREAS, on July 14, 2025, this Council adopted Resolution No. 2025-R-7586, in which this Council determined that the Petition is sufficient and complies with the requirements of Ohio Revised Code Section 349.03 in form and substance; and

WHEREAS, this Council held a public hearing on the Petition on August 13, 2025, notice of which was published as required in Ohio Revised Code Section 349.03, and the date of which hearing is not less than thirty (30) nor more than forty-five (45) days after the filing date of the Petition; and

WHEREAS, this Council has determined that the Petition will be conducive to the public health, safety, convenience, and welfare, and is intended to result in the development of a new community.

NOW, THEREFORE, BE IT ORDAINED by the City Council of Huber Heights, Ohio that:

Section 1. This Council hereby finds and determines that the New Community Authority (NCA) and the NCA's new community district, as defined in Ohio Revised Code Section 349.01(C), will be conducive to the public health, safety, convenience, and welfare, and is intended to result in the development of a new community, as defined in Ohio Revised Code Section 349.01(A).

Section 2. The Petition is hereby accepted and shall be recorded, along with this Ordinance, in the minutes of this Council as the organizational board of commissioners for the purpose of Ohio Revised Code Chapter 349.

Section 3. This Council declares that the New Community Authority is hereby organized as a body politic and corporate.

Section 4. The corporate name of the New Community Authority shall be the "Huber Heights New Community Authority".

Section 5. The boundaries of the New Community Authority's new community district are as set forth in the Petition.

Section 6. That the Board Of Trustees of the New Community Authority shall be comprised of seven (7) members selected and appointed as provided in the Petition, with three citizen members appointed by this Council, two developer representatives appointed by the City Manager, one developer representative appointed by GLJ Holding Company, LLC (or its designated successor), and one local government representative appointed by this Council. There shall be posted for each member of the Board Of Trustees a bond in the amount of \$10,000.00 for the faithful performance of his or her duties. The bond shall be with a company

authorized to conduct business within the State of Ohio as a surety. The initial appointees of the City to the Board Of Trustees shall be as follows:

- (a) Mr. Steve Tieber is hereby appointed, as a citizen member, to a one-year term;
and
- (b) Mr. Kevin Brokaw is hereby appointed, as a citizen member, to a one-year term;
and
- (c) Mr. Matt Dunne is hereby appointed, as a citizen member, to a two-year term; and
- (d) Mr. Don Webb is hereby appointed, as a member to serve as a representative of local government, to a two-year term.

This Council hereby adopts an alternative form of selecting successor members pursuant to Ohio Revised Code Section 349.04 and declares that replacement Trustees shall be appointed from time to time by this Council and the Developer in the same manner as the initial appointments. No elections shall be held for successor trustees.

Section 7. It is hereby determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were taken in an open meeting of this Council and that all deliberations of this Council and any of its Committees that resulted in such formal actions were conducted in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section 8. This Ordinance shall go into effect upon its passage as provided by law and the Charter of the City of Huber Heights.

Passed by Council on the _____ day of _____, 2025;
_____ Yeas; _____ Nays.

Effective Date:

AUTHENTICATION:

Clerk of Council

Mayor

Date

Date

AI-11134

New Business E.
City Manager

City Council Meeting

Meeting Date: 10/13/2025

Tax Rate Certification - Montgomery County

Submitted By: Jim Bell

Department: Assistant City Manager - Finance/ED

Division: Finance/Tax

Council Committee Review?: Council Work Session

Date(s) of Committee Review: 10/07/2025

Audio-Visual Needs: None

Legal Review: Not Needed

Emergency Legislation?: No

**Motion/Ordinance/
Resolution No.:**

Agenda Item Description or Legislation Title

A Resolution Accepting The Amounts And Rates As Determined By The Budget Commission Of Montgomery County, Ohio, Authorizing The Necessary Tax Levies And Certifying Them To The Montgomery County Auditor.
(first reading)

Purpose and Background

Annually, each County Budget Commission meets and submits to the City for approval the millage for property taxes. This resolution is the last necessary step of the Montgomery County tax budget process set forth in state law. The resolution formally accepts the property tax rates and the dollar amounts calculated by the Montgomery County Budget Commission. Passage is necessary to "officially" put the levies in place.

Fiscal Impact

Source of Funds: Various Funds

Cost: N/A

Recurring Cost? (Yes/No): N/A

Funds Available in Current Budget? (Yes/No): N/A

Financial Implications:

Attachments

Resolution

CITY OF HUBER HEIGHTS
STATE OF OHIO

RESOLUTION NO. 2025-R-

ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION OF MONTGOMERY COUNTY, OHIO, AUTHORIZING THE NECESSARY TAX LEVIES, AND CERTIFYING THEM TO THE MONTGOMERY COUNTY AUDITOR.

WHEREAS, the City Council of the City of Huber Heights in accordance with the provisions of law, has previously adopted Tax Rates for the next succeeding fiscal year commencing January 1, 2026; and

WHEREAS, the Budget Commission of Montgomery County, Ohio, has certified its action thereon to this Council, together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Council, and what part thereof is without, and what part is within, the ten mill tax limitation.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Huber Heights, Ohio that:

Section 1. The amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted.

Section 2. There be and is hereby levied on the tax duplicate of said City the rate of each tax necessary to be levied within and without the ten mill limitation as set forth on the following Schedules A and B:

SCHEDULE A				
SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED BY BUDGET COMMISSION AND COUNTY AUDITOR'S ESTIMATED TAX RATES				
FUND	Amount Approved By Budget Commission Inside 10 M. Limitation	Amount to Be Derived From Levies Outside 10 M. Limitation	County Auditor's Estimated of Tax Rate To Be Levied	
			Inside 10 M. Limit	Outside 10 M. Limit
City of Huber Heights 2024/2025	Column I	Column II	III	IV
General Fund	1,442,069		1.50	
Police Fund		1,186,418		5.50
Fire Fund		1,002,580		4.29
TOTAL	1,442,069	2,188,998	1.50	9.79

SCHEDULE B

LEVIES OUTSIDE 10 MILL LIMITATION EXCLUSIVE OF DEBT LEVIES

FUND	Maximum Rate Authorized To Be Levied	County Auditor's Estimate Of Yield Of Levy (Carry To Sch A Column II)
GENERAL FUND:		
SPECIAL LEVIES:		
Police Fund authorized by voters 06/08/82 not to exceed CONT. years	2.37	480,446
Police Fund authorized by voters 06/07/83 not to exceed CONT. years	0.63	128,008
Police Fund authorized by voters 05/07/85 not to exceed CONT. years	1.50	375,244
Police Fund authorized by voters 11/03/81 not to exceed CONT. years	1.00	202,720
Fire Fund authorized by voters 11/03/81 not to exceed CONT. years	0.79	160,149
Fire Fund authorized by voters 11/03/81 not to exceed CONT. years	0.37	93,037
Fire Fund authorized by voters 06/07/83 not to exceed CONT. years	0.29	58,924
Fire Fund authorized by voters 05/08/84 not to exceed CONT. years	0.42	85,142
Fire Fund authorized by voters 11/06/84 not to exceed CONT. years	0.17	42,462
Fire Fund authorized by voters 05/07/85 not to exceed CONT years	2.25	562,866

Section 3. The Clerk of Council be and is hereby directed to certify a copy of this Resolution to the Montgomery County Auditor.

Section 4. It is hereby determined that all formal actions of this Council concerning and relating to the passage of this Resolution were taken in an open meeting of this Council and that all deliberations of this Council and any of its Committees that resulted in such formal actions were conducted in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section 5. This Resolution shall go into effect upon its passage as provided by law and the Charter of the City of Huber Heights.

Passed by Council on the _____ day of _____, 2025;
_____ Yeas; _____ Nays.

Effective Date:

AUTHENTICATION:

Clerk of Council

Mayor

Date

Date

AI-11135

New Business F.
City Manager

City Council Meeting

Meeting Date: 10/13/2025

Tax Rate Certification - Miami County

Submitted By: Jim Bell

Department: Assistant City Manager - Finance/ED

Division: Finance/Tax

Council Committee Review?: Council Work Session

Date(s) of Committee Review: 10/07/2025

Audio-Visual Needs: None

Legal Review: Not Needed

Emergency Legislation?: No

**Motion/Ordinance/
Resolution No.:**

Agenda Item Description or Legislation Title

A Resolution Accepting The Amounts And Rates As Determined By The Budget Commission Of Miami County, Ohio, Authorizing The Necessary Tax Levies And Certifying Them To The Miami County Auditor.
(first reading)

Purpose and Background

Annually, each County Budget Commission meets and submits to the City for approval the millage for property taxes. This resolution is the last necessary step of the Miami County tax budget process set forth in state law. The resolution formally accepts the property tax rates and the dollar amounts calculated by the Miami County Budget Commission. Passage is necessary to "officially" put the levies in place.

Fiscal Impact

Source of Funds: Various Funds

Cost: N/A

Recurring Cost? (Yes/No): N/A

Funds Available in Current Budget? (Yes/No): N/A

Financial Implications:

Attachments

Resolution

CITY OF HUBER HEIGHTS
STATE OF OHIO

RESOLUTION NO. 2025-R-

ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION OF MIAMI COUNTY, OHIO, AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE MIAMI COUNTY AUDITOR.

WHEREAS, the City Council of the City of Huber Heights in accordance with the provisions of law, has previously adopted Tax Rates for the next succeeding fiscal year commencing January 1, 2026; and

WHEREAS, the Budget Commission of Miami County, Ohio, has certified its action thereon to this Council, together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Council, and what part thereof is without, and what part is within, the ten mill tax limitation.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Huber Heights, Ohio that:

Section 1. The amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted.

Section 2. There be and is hereby levied on the tax duplicate of said City the rate of each tax necessary to be levied within and without the ten mill limitation as set forth on the following Schedules A and B:

SCHEDULE A				
SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED BY BUDGET COMMISSION AND COUNTY AUDITOR'S ESTIMATED TAX RATES				
FUND	Amount Approved By Budget Commission Inside 10 M. Limitation	Amount to Be Derived From Levies Outside 10 M. Limitation	County Auditor's Estimated of Tax Rate To Be Levied	
			Inside 10 M. Limit	Outside 10 M. Limit
City of Huber Heights 2024/2025	Column I	Column II	III	IV
General Fund	639.46		0.70	
General Fund	28,455.37		1.10	
Police Fund		30,171.19		5.50
Fire Fund		25,679.59		4.29
TOTAL	29,094.83	55,850.78	1.80	9.79

SCHEDULE B

**LEVIES OUTSIDE 10 MILL LIMITATION
EXCLUSIVE OF DEBT LEVIES**

FUND	Maximum Rate Authorized To Be Levied	County Auditor's Estimate Of Yield Of Levy (Carry To Sch A Column II)
GENERAL FUND:		
SPECIAL LEVIES:		
Police Fund authorized by voters 06/08/82 not to exceed CONT. years	2.37	
Police Fund authorized by voters 06/07/83 not to exceed CONT. years	0.63	
Police Fund authorized by voters 05/07/85 not to exceed CONT. years	1.50	
Police Fund authorized by voters 11/03/81 not to exceed CONT. years	1.00	
Fire Fund authorized by voters 11/03/81 not to exceed CONT. years	0.79	
Fire Fund authorized by voters 11/03/81 not to exceed CONT. years	0.37	
Fire Fund authorized by voters 06/07/83 not to exceed CONT. years	0.29	
Fire Fund authorized by voters 05/08/84 not to exceed CONT. years	0.42	
Fire Fund authorized by voters 11/06/84 not to exceed CONT. years	0.17	
Fire Fund authorized by voters 05/07/85 not to exceed CONT years	2.25	

Section 3. The Clerk of Council be and is hereby directed to certify a copy of this Resolution to the Miami County Auditor.

Section 4. It is hereby determined that all formal actions of this Council concerning and relating to the passage of this Resolution were taken in an open meeting of this Council and that all deliberations of this Council and any of its Committees that resulted in such formal actions were conducted in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section 5. This Resolution shall go into effect upon its passage as provided by law and the Charter of the City of Huber Heights.

Passed by Council on the _____ day of _____, 2025;
_____ Yeas; _____ Nays.

Effective Date:

AUTHENTICATION:

Clerk of Council

Mayor

Date

Date

AI-11136

New Business G.

City Council Meeting

City Manager

Meeting Date: 10/13/2025

Supplemental Appropriations

Submitted By: Jim Bell

Department: Assistant City Manager - Finance/ED

Division: Finance/Tax

Council Committee Review?: Council Work Session

Date(s) of Committee Review: 10/07/2025

Audio-Visual Needs: None

Legal Review: Not Needed

Emergency Legislation?: No

**Motion/Ordinance/
Resolution No.:**

Agenda Item Description or Legislation Title

An Ordinance Authorizing Transfers And Advances Between Various Funds Of The City Of Huber Heights, Ohio And Amending Ordinance No. 2024-O-2676 By Making Supplemental Appropriations For Expenses Of The City Of Huber Heights, Ohio For The Period Beginning January 1, 2025 And Ending December 31, 2025.
(first reading)

Purpose and Background

The supplemental appropriations are for the following purposes:

- \$29.44 transfer from Firefighter's Assistance Grant Fund to Fire Capital/Equipment Fund for the remaining balance of grant funds for power cots.
- \$31,000 for outfitting of two vehicles for the Fire Department.
- \$127,992 for reimbursement of initial funding assistance from DEC on Carriage Trails Parkway for the years of 2024 and 2025.
- \$13,232 for a gear extractor for the Fire Division (matches a BWC grant received by the Fire Division).
- \$43,075 for first lease payment on new Fire Division medic

Fiscal Impact

Source of Funds: Various Funds

Cost: \$202,067

Recurring Cost? (Yes/No): No

Funds Available in Current Budget? (Yes/No): Yes

Financial Implications:

Attachments

Ordinance

CITY OF HUBER HEIGHTS
STATE OF OHIO

ORDINANCE NO. 2025-O-

AUTHORIZING TRANSFERS AND ADVANCES BETWEEN VARIOUS FUNDS OF THE CITY OF HUBER HEIGHTS, OHIO AND AMENDING ORDINANCE NO. 2024-O-2676 BY MAKING SUPPLEMENTAL APPROPRIATIONS FOR EXPENSES OF THE CITY OF HUBER HEIGHTS, OHIO FOR THE PERIOD BEGINNING JANUARY 1, 2025 AND ENDING DECEMBER 31, 2025.

WHEREAS, supplemental appropriations for expenses of the City of Huber Heights must be made for appropriations of funds for various 2025 operating and project funding.

NOW, THEREFORE, BE IT ORDAINED by the City Council of Huber Heights, Ohio that:

Section 1. Authorization is hereby given to transfer and advance certain monies up to amounts not exceeding those shown and for the purposes cited in Exhibit A, and such authorization applies to any and all such transfers and advances necessary and effected after January 1, 2025.

Section 2. Ordinance No. 2024-O-2676 is hereby amended as shown in Exhibit B of this Ordinance.

Section 3. It is hereby determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were taken in an open meeting of this Council and that all deliberations of this Council and any of its Committees that resulted in such formal actions were conducted in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section 4. This Ordinance shall go into effect upon its passage as provided by law and the Charter of the City of Huber Heights.

Passed by Council on the _____ day of _____, 2025;
_____ Yeas; _____ Nays.

Effective Date:

AUTHENTICATION:

Clerk of Council

Mayor

Date

Date

EXHIBIT A

<i>Transfer:</i>			
<u><i>Amount</i></u>	<u><i>Fund From</i></u>	<u><i>Fund To</i></u>	<u><i>Purpose</i></u>
\$29.44	436 Assist to FF Grant	431 Fire Capital	Remainder of grant for power cots

EXHIBIT B

AMENDING ORDINANCE NO. 2024-O-2676 BY MAKING APPROPRIATIONS FOR EXPENSES OF THE CITY OF HUBER HEIGHTS, OHIO FOR THE PERIOD BEGINNING JANUARY 1, 2025 AND ENDING DECEMBER 31, 2025.

- 1) Section 6 of Ordinance No. 2024-O-2676 is hereby amended to reflect an increase in the appropriations of the 210 Fire Fund, as follows:
 - a. Subsection a) Fire, Operations and Capital of \$31,000.00.
- 2) Section 32 of Ordinance No. 2024-O-2676 is hereby amended to reflect an increase in the appropriations of the 305 Special Assessment Bond Retirement Fund, as follows:
 - a. Subsection b) Non-Departmental, Debt Service of \$127,992.00.
- 3) Section 38 of Ordinance No. 2024-O-2676 is hereby amended to reflect an increase in the appropriations of the 431 Fire Capital/Equipment Fund, as follows:
 - a. Subsection a) Fire, Operations and Capital of \$13,232.00.
 - b. Subsection c) Non-Departmental, Debt Service of \$43,075.00
- 4) Section 41 of Ordinance No. 2024-O-2676 is hereby amended to reflect an increase in the appropriations of the 436 Firefighter’s Assistance Grant Fund, as follows:
 - a. Subsection b) Non-Departmental, Transfers of \$29.44.

Fire Fund	\$31,000.00
S.A. Bond Retirement Fund	\$127,992.00
Fire Capital/Equipment Fund	\$56,307.00
Firefighter’s Assistance Grant Fund	\$29.44

AI-11133

New Business H.
City Manager

City Council Meeting

Meeting Date: 10/13/2025

Chambersburg Road/City Of Dayton Paved Bike Path Trail - Project Funding

Submitted By: Stephanie Wunderlich

Department: Assistant City Manager - Public Services

Council Committee Review?: Council Work Session

Audio-Visual Needs: None

Emergency Legislation?: No

Division: Engineering

Date(s) of Committee Review: 10/0/72025

Legal Review: Not Needed

**Motion/Ordinance/
Resolution No.:**

Agenda Item Description or Legislation Title

A Resolution Authorizing The City Manager To Submit An Application For Federal Infrastructure Investment And Jobs Act (IIJA) Funds Through The Miami Valley Regional Planning Commission (MVRPC) For The Chambersburg Road/City Of Dayton Paved Bike Path Trail.
(first reading)

Purpose and Background

The attached legislation will authorize an application for a Transportation Improvement Program (TIP) grant through the Miami Valley Regional Planning Commission (MVRPC) using Federal Fast Act Funds. This bike path will be a continuation of the bike path that will be built next year on Chambersburg Road West. This bike path will start on Chambersburg Road at Endicott Road and will then enter the City of Dayton and run south through the Warrior Soccer Club property to Fishburg Road and then continue west and across Rip Rap Road, ultimately connecting to the Great Miami River Trail. The total project cost is estimated at \$1,046,760 and the application is requesting \$500,000 in federal funds (43.4% of the project cost).

Fiscal Impact

Source of Funds: N/A

Cost: N/A

Recurring Cost? (Yes/No): N/A

Funds Available in Current Budget? (Yes/No): N/A

Financial Implications:

Attachments

Map
Resolution



CITY OF HUBER HEIGHTS
STATE OF OHIO

RESOLUTION NO. 2025-R-

AUTHORIZING THE CITY MANAGER TO SUBMIT AN APPLICATION FOR FEDERAL INFRASTRUCTURE INVESTMENT AND JOBS ACT (IIJA) FUNDS THROUGH THE MIAMI VALLEY REGIONAL PLANNING COMMISSION (MVRPC) FOR THE CHAMBERSBURG ROAD/CITY OF DAYTON PAVED BIKE PATH TRAIL.

WHEREAS, the Miami Valley Regional Planning Commission (MVRPC) has solicited local government entities to submit new transportation projects for funding consideration in the Transportation Improvement Program (TIP); and

WHEREAS, the City of Huber Heights has committed to a timely project development schedule; and

WHEREAS, the City of Huber Heights will commit the necessary resources to support the estimated local cost portion for the Chambersburg Road/City of Dayton Paved Bike Path Trail as identified in the application; and

WHEREAS, the City Council wishes to make application for assistance from appropriate funding sources; and

WHEREAS, the City's portion of this project is 56.5%, which is currently estimated to be \$651,436.00; and

WHEREAS, the City of Huber Heights requests exemption from MVRPC's Complete Streets Policy for the proposed project funding application.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Huber Heights, Ohio that:

Section 1. This legislation shall serve to authorize the transmittal and submittal of an application for funding under the TIP program. The application authorized by this Resolution shall be for Chambersburg Road/City of Dayton Paved Bike Path Trail.

Section 2. The City Manager and/or the City Engineer are hereby authorized to sign the application for funds as described in Section 1 of this legislation.

Section 3. The City of Huber Heights requests exemption from MVRPC's Complete Streets Policy for the proposed Chambersburg Road/City of Dayton Paved Bike Path Trail.

Section 4. The City Manager is hereby directed and authorized to take or cause to be taken all other action necessary and proper to secure the funding sought by the application referred to herein, and provide any additional information sought by reviewing agencies during the time the application is under review. The City Manager is further directed and authorized to cause

compliance with all reporting requirements by the MVRPC as required as part of the funding process.

Section 5. The City of Huber Heights hereby commits to the local contribution for the project as identified in the project application as it pertains to the improvement located within the corporate boundaries of the City of Huber Heights and the City of Dayton and further commits to those costs exceeding the estimate and which, therefore, exceed the grant amount.

Section 6. It is hereby determined that all formal actions of this Council concerning and relating to the passage of this Resolution were taken in an open meeting of this Council and that all deliberations of this Council and any of its Committees that resulted in such formal actions were conducted in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section 7. This Resolution shall go into effect upon its passage as provided by law and the Charter of the City of Huber Heights.

Passed by Council on the _____ day of _____, 2025;
_____ Yeas; _____ Nays.

Effective Date:

AUTHENTICATION:

Clerk of Council

Mayor

Date

Date

AI-11137

New Business I.

City Council Meeting

City Manager

Meeting Date: 10/13/2025

Section 5310 - Enhanced Mobility Of Seniors And Individuals With Disabilities Grant

Submitted By: Jeffrey Adams

Department: City Manager **Division:** City Manager

Council Committee Review?: Council Work Session **Date(s) of Committee Review:** 10/07/2025

Audio-Visual Needs: None **Legal Review:** Not Needed

Emergency Legislation?: No **Motion/Ordinance/Resolution No.:**

Agenda Item Description or Legislation Title

A Resolution Authorizing The City Manager To Apply For The State Fiscal Year 2027 Ohio Department Of Transportation (ODOT) Transit Programs, Including Federal And State Funds Administered By The Office Of Transit, And To Execute All Necessary Approvals.
(first reading)

Purpose and Background

This legislation authorizes the submittal of an application for grant funding to the Ohio Department Of Transportation for a Section 5310 Grant. Funds from this grant will be used to enhance mobility for older adults and persons with disabilities.

Fiscal Impact

Source of Funds: N/A

Cost: N/A

Recurring Cost? (Yes/No): N/A

Funds Available in Current Budget? (Yes/No): N/A

Financial Implications:

Attachments

Resolution

CITY OF HUBER HEIGHTS
STATE OF OHIO

RESOLUTION NO. 2025-R-

AUTHORIZING THE CITY MANAGER TO APPLY FOR THE STATE FISCAL YEAR 2027 OHIO DEPARTMENT OF TRANSPORTATION (ODOT) TRANSIT PROGRAMS, INCLUDING FEDERAL AND STATE FUNDS ADMINISTERED BY THE OFFICE OF TRANSIT, AND TO EXECUTE ALL NECESSARY APPROVALS.

WHEREAS, the City of Huber Heights intends to submit one or more project applications to the Ohio Department Of Transportation (ODOT) under the State Fiscal Year 2027 Transit Programs, including, but not limited to, the Enhanced Mobility For Older Adults And Individuals With Disabilities Program (Section 5310) and any other ODOT-administered funding sources for which the projects are eligible; and

WHEREAS, ODOT, as the designated recipient of the Federal Transit Administration (FTA) funds, is authorized to make grants to public bodies, private nonprofit organizations, and other eligible entities for the purpose of improving public transportation and mobility options; and

WHEREAS, the City recognizes that any awarded project may require a local funding match and compliance with all applicable federal and state laws, including the Title VI of the Civil Rights Act of 1964, and agrees to these obligations as a condition of participation; and

WHEREAS, the proposed project(s) align with the Huber Heights Livable and Age-Friendly Community Report and contribute to enhancing accessibility, safety, and equitable mobility for City residents; and

WHEREAS, it is required by the U.S. Department Of Transportation in accordance with the provisions of Title VI of the Civil Rights Act of 1964, that in connection with the filing of an application for assistance under 49 USC Section 5310, the applicant give an assurance that it will comply with Title VI of the Civil Rights Act of 1964 and the U.S. Department Of Transportation requirements thereunder.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Huber Heights, Ohio that:

Section 1. The City Manager is hereby authorized to apply to Ohio Department Of Transportation (ODOT), Office Of Transit, for State Fiscal Year 2027 Transit Program funds, including Section 5310 and any other applicable ODOT-administered funding sources, and to execute contracts or agreements necessary to accept and administer such funds upon award.

Section 2. That the City Manager, or his designee, is further authorized to provide additional information, assurances, or documentation as required by the ODOT, the Federal Transit Administration or the State of Ohio in connection with the application(s).

Section 3. It is hereby determined that all formal actions of this Council concerning and relating to the passage of this Resolution were taken in an open meeting of this Council and that all deliberations of this Council and any of its Committees that resulted in such formal actions were conducted in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section 4. This Resolution shall go into effect upon its passage as provided by law and the Charter of the City of Huber Heights.

Passed by Council on the _____ day of _____, 2025;
_____ Yeas; _____ Nays.

Effective Date:

AUTHENTICATION:

Clerk of Council

Mayor

Date

Date