



City of Huber Heights
Culture and Diversity Citizen Action Commission
Juneteenth Planning
City Hall- Conference Room
6131 Taylorville Road
Meeting Minutes of April 21, 2025
6:00 P.M.

1. Call meeting to order at 6:00 P.M.
2. Attendance
Present: Mr. Ibragim Chakhalidze, Ms. Chirsty Trotter, Arrick Richardson,
Sarah Forsythe

Overall Progress

Planning for the Juneteenth Festival is moving forward on schedule. Vendor recruitment, entertainment bookings, educational programming, and logistics are all underway, with key decisions made at the last working session.

Vendors

- Goal: Have 7 vendor sign up.
- Several food and retail vendors have already confirmed.
- Outreach is ongoing to expand the list, especially minority-owned businesses.

Education

- Dayton Metro Library will provide the Bookmobile.
- Brief educational messages will also be shared from the stage between performances.

Entertainment

- DJ Osacr will run throughout the event.
- A will close the evening program with the Soul Packet Band
- Entertainment will be balanced with educational elements to keep the program both fun and meaningful.

Logistics

- Food trucks will be near the kids' zone; retail vendors on grass areas with their own tents.
- Volunteers will be recruited from schools and community groups to supplement commission support.
- Plans are in place for shade, cooling, and traffic control.
- A bounce house will only be added if sponsorship funding is secured.

Budget & Sponsorship

- Vendor fees and sponsorships will help offset costs.
- CareSource has donated \$500.



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Next Steps

- Finalize contracts for entertainment and sound.
- Continue vendor outreach and confirm additional sign-ups.
- Launch coordinated marketing push with City Communications and staff.

3. Next Meeting TBD

4. Adjournment: 8:00 P.M.