

PROPERTY MAINTENANCE REVIEW BOARD
Meeting
City of Huber Heights

April 10, 2025

- I. Mr. Winkler called the meeting to order at 6:30 p.m.

Oath of Office, Donna Hess and Christopher Darrin were sworn in.

- II. Present at the meeting: Ms. Cromer, Mr. Darrin, Ms. Hess, Mr. Roberts, and Mr. Winkler.

Members Absent: Mr. Vaughn and Mr. Shakhmandarov

Staff Present: Don Millard, Code Enforcement Administrator, and Geri Hoskins, Administrative Assistant

III. **Approval of the Agenda**

Mr. Roberts moved to approve the Agenda and Ms. Hess seconded.

IV. **Swearing of Witnesses**

Mr. Winkler administered the sworn oath to all persons wishing to speak or give testimony regarding items on the agenda. All person's present responded in the affirmative.

V. **Pending Business**

None.

VI. **New Business**

A. **PMRB Case 25-01**

The property owner, HINES WMC, LLC, is in violation of Section 1313 of the Property Maintenance Code at property located at 4620-4626 Wayne Meadows.

Motion made by Mr. Roberts to declare the property a nuisance. Seconded by Ms. Hess.

Roll call showed: YEAS: Ms. Cromer, Mr. Darrin, Ms. Hess, Mr. Roberts, and Mr. Winkler. NAYS: None. Motion to abate the property carries 5-0.

B. PMRB Case 25-02

The property owner, KARA POWELL, is in violation of Section 1313 of the Property Maintenance Code at property located at 8881 Cherrygate Court.

Motion made by Mr. Darrin to declare the property a nuisance. Seconded by Ms. Cromer.

Roll call showed: YEAS: Ms. Cromer, Mr. Darrin, Ms. Hess, Mr. Roberts, and Mr. Winkler. NAYS: None. Motion to abate the property carries 5-0.

C. PMRB Case 25-05

The property owner, LAURA LEAL, is in violation of Section 1313 of the Property Maintenance Code at property located at 4619 Passaic Court.

Mr. Millard explained that the property is now compliant and asked for the case to be dismissed.

Motion made by Ms. Cromer to dismiss the case. Seconded by Mr. Roberts.

Roll call showed: YEAS: Ms. Cromer, Mr. Darrin, Ms. Hess, Mr. Roberts, and Mr. Winkler. NAYS: None. Motion to dismiss carries 5-0.

D. PMRB Case 25-06

The property owner, MARK LIBERT, is in violation of Section 1313 of the Property Maintenance Code at property located at 6600 Grovehill.

Motion made by Ms. Hess to declare the property a nuisance. Seconded by Ms. Cromer.

Roll call showed: YEAS: Ms. Cromer, Mr. Darrin, Ms. Hess, Mr. Roberts, and Mr. Winkler. NAYS: None. Motion to abate the property carries 5-0.

E. PMRB Case 25-10

The property owner, MICHAEL DRAKE, is in violation of Section 1313 of the Property Maintenance Code at property located at 4855 Lodgeview Dr.

Mr. Millard explained that the property is now compliant and asked for the case to be dismissed.

Motion made by Ms. Cromer to dismiss the case. Seconded by Mr. Roberts.

Roll call showed: YEAS: Ms. Cromer, Mr. Darrin, Ms. Hess, Mr. Roberts, and Mr. Winkler. NAYS: None. Motion to dismiss carries 5-0.

VII. Additional Business

Election of Officers

Action

Ms. Hess moved to nominate Richard Winkle as the 2025 Chair.
Second by Ms. Cromer. Roll call showed: YEAS: Ms. Cromer, Mr. Darrin, Ms. Hess, Mr. Roberts, and Mr. Winkler. NAYS: None. Motion to approve carried 5-0.

Action

Ms. Cromer moved to nominate John Roberts as the 2025 Vice Chair.
Second by Ms. Hess. Roll call showed: YEAS: Ms. Cromer, Mr. Darrin, Ms. Hess, Mr. Roberts, and Mr. Winkler. NAYS: None. Motion to approve carried 5-0.

VIII. Approval of Minutes

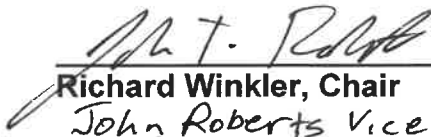
Without objection, the minutes of the October 10, 2024, PMRB meeting are approved.



IX. Upcoming Meetings

June 12, 2025
July 10, 2025

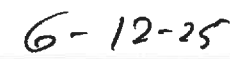
X. Adjournment

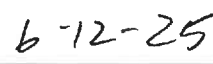
There being no further business to come before the Board, the meeting was adjourned at approximately 6:50 p.m.



Richard Winkler, Chair

John Roberts, Vice Chair


Geri Hoskins, Administrative Assistant



Date


Date