



**CITY OF HUBER HEIGHTS
STATE OF OHIO**

City Council Work Session

**October 7, 2025
6:00 P.M.**

City Hall - Council Chambers - 6131 Taylorsville Road - Huber Heights, Ohio

1. **Call Meeting To Order/Roll Call**
2. **Approval Of Minutes**
 - A. September 16, 2025
3. **Work Session Topics Of Discussion**
 - A. City Manager Report
 - B. Culture And Diversity Citizen Action Commission Update
 - C. Chambersburg Road/City Of Dayton Paved Bike Path Trail - Project Funding
 - D. Tax Rate Certification - Montgomery County
 - E. Tax Rate Certification - Miami County
 - F. Supplemental Appropriations
 - G. Section 5310 - Enhanced Mobility Of Seniors And Individuals With Disabilities Grant

H. New Community Authority (NCA) Trustee Appointments

I. Liquor Permit #10007645-1 - Taquitos Uruapan Bar And Grill - 4480 Powell Road

J. 2026 Miami County Public Defender Agreement

K. Board And Commission Appointments

* Arts And Beautification Commission - Appointment

4. **Adjournment**

AI-11120

Topics Of Discussion A.

Council Work Session

Meeting Date: 10/07/2025

City Manager Report

Submitted By: Anthony Rodgers

Department: City Council

Council Committee Review?: Council Work Session **Date(s) of Committee Review:** 10/07/2025

Audio-Visual Needs: SmartBoard **Legal Review:** Not Needed

Emergency Legislation?: No **Motion/Ordinance/Resolution No.:** N/A

Agenda Item Description or Legislation Title

City Manager Report

Purpose and Background

A copy of the presentation given with the City Manager Report has been attached (see attached).

Fiscal Impact

Source of Funds: N/A

Cost: N/A

Recurring Cost? (Yes/No): N/A

Funds Available in Current Budget? (Yes/No): N/A

Financial Implications:

Attachments

No file(s) attached.

AI-11121

Topics Of Discussion **B.**

Council Work Session

Meeting Date: 10/07/2025

Culture And Diversity Citizen Action Commission Update

Submitted By: Anthony Rodgers

Department: City Council

Council Committee Review?: Council Work Session **Date(s) of Committee Review:** 10/07/2025

Audio-Visual Needs: None **Legal Review:** Not Needed

Emergency Legislation?: No **Motion/Ordinance/Resolution No.:** N/A

Agenda Item Description or Legislation Title

Culture And Diversity Citizen Action Commission Update

Purpose and Background

Representatives of the Culture and Diversity Citizen Action Commission will give an update presentation on the activities and work of the Culture and Diversity Citizen Action Commission.

Fiscal Impact

Source of Funds: N/A

Cost: N/A

Recurring Cost? (Yes/No): N/A

Funds Available in Current Budget? (Yes/No): N/A

Financial Implications:

Attachments

No file(s) attached.

AI-11125

Topics Of Discussion C.

Council Work Session

Meeting Date: 10/07/2025

Chambersburg Road/City Of Dayton Paved Bike Path Trail - Project Funding

Submitted By: Stephanie Wunderlich

Department: Assistant City Manager - Public Services

Division: Engineering

Council Committee Review?: Council Work Session

Date(s) of Committee Review: 10/07/2025

Audio-Visual Needs: None

Legal Review: Not Needed

Emergency Legislation?: No

**Motion/Ordinance/
Resolution No.:**

Agenda Item Description or Legislation Title

Chambersburg Road/City Of Dayton Paved Bike Path Trail - Project Funding

Purpose and Background

The attached legislation will authorize an application for a Transportation Improvement Program (TIP) grant through the Miami Valley Regional Planning Commission (MVRPC) using Federal Fast Act Funds. This bike path will be a continuation of the bike path that will be built next year on Chambersburg Road West. This bike path will start on Chambersburg Road at Endicott Road and will then enter the City of Dayton and run south through the Warrior Soccer Club property to Fishburg Road and then continue west and across Rip Rap Road, ultimately connecting to the Great Miami River Trail. The total project cost is estimated at \$1,046,760 and the application is requesting \$500,000 in federal funds (43.4% of the project cost).

Fiscal Impact

Source of Funds: N/A

Cost: N/A

Recurring Cost? (Yes/No): N/A

Funds Available in Current Budget? (Yes/No): N/A

Financial Implications:

Attachments

Map

Resolution



CITY OF HUBER HEIGHTS
STATE OF OHIO

RESOLUTION NO. 2025-R-

AUTHORIZING THE CITY MANAGER TO SUBMIT AN APPLICATION FOR FEDERAL INFRASTRUCTURE INVESTMENT AND JOBS ACT (IIJA) FUNDS THROUGH THE MIAMI VALLEY REGIONAL PLANNING COMMISSION (MVRPC) FOR THE CHAMBERSBURG ROAD/CITY OF DAYTON PAVED BIKE PATH TRAIL.

WHEREAS, the Miami Valley Regional Planning Commission (MVRPC) has solicited local government entities to submit new transportation projects for funding consideration in the Transportation Improvement Program (TIP); and

WHEREAS, the City of Huber Heights has committed to a timely project development schedule; and

WHEREAS, the City of Huber Heights will commit the necessary resources to support the estimated local cost portion for the Chambersburg Road/City of Dayton Paved Bike Path Trail as identified in the application; and

WHEREAS, the City Council wishes to make application for assistance from appropriate funding sources; and

WHEREAS, the City's portion of this project is 56.5%, which is currently estimated to be \$651,436.00; and

WHEREAS, the City of Huber Heights requests exemption from MVRPC's Complete Streets Policy for the proposed project funding application.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Huber Heights, Ohio that:

Section 1. This legislation shall serve to authorize the transmittal and submittal of an application for funding under the TIP program. The application authorized by this Resolution shall be for Chambersburg Road/City of Dayton Paved Bike Path Trail.

Section 2. The City Manager and/or the City Engineer are hereby authorized to sign the application for funds as described in Section 1 of this legislation.

Section 3. The City of Huber Heights requests exemption from MVRPC's Complete Streets Policy for the proposed Chambersburg Road/City of Dayton Paved Bike Path Trail.

Section 4. The City Manager is hereby directed and authorized to take or cause to be taken all other action necessary and proper to secure the funding sought by the application referred to herein, and provide any additional information sought by reviewing agencies during the time the application is under review. The City Manager is further directed and authorized to cause

compliance with all reporting requirements by the MVRPC as required as part of the funding process.

Section 5. The City of Huber Heights hereby commits to the local contribution for the project as identified in the project application as it pertains to the improvement located within the corporate boundaries of the City of Huber Heights and the City of Dayton and further commits to those costs exceeding the estimate and which, therefore, exceed the grant amount.

Section 6. It is hereby determined that all formal actions of this Council concerning and relating to the passage of this Resolution were taken in an open meeting of this Council and that all deliberations of this Council and any of its Committees that resulted in such formal actions were conducted in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section 7. This Resolution shall go into effect upon its passage as provided by law and the Charter of the City of Huber Heights.

Passed by Council on the _____ day of _____, 2025;
_____ Yeas; _____ Nays.

Effective Date:

AUTHENTICATION:

Clerk of Council

Mayor

Date

Date

AI-11105

Topics Of Discussion D.

Council Work Session

Meeting Date: 10/07/2025

Tax Rate Certification - Montgomery County

Submitted By: Jim Bell

Department: Assistant City Manager - Finance/ED

Division: Finance/Tax

Council Committee Review?: Council Work Session

Date(s) of Committee Review: 10/07/2025

Audio-Visual Needs: None

Legal Review: Not Needed

Emergency Legislation?: No

**Motion/Ordinance/
Resolution No.:**

Agenda Item Description or Legislation Title

Tax Rate Certification - Montgomery County

Purpose and Background

Annually, each County Budget Commission meets and submits to the City for approval the millage for property taxes. This resolution is the last necessary step of the Montgomery County tax budget process set forth in state law. The resolution formally accepts the property tax rates and the dollar amounts calculated by the Montgomery County Budget Commission. Passage is necessary to "officially" put the levies in place.

Fiscal Impact

Source of Funds: Various Funds

Cost: N/A

Recurring Cost? (Yes/No): N/A

Funds Available in Current Budget? (Yes/No): N/A

Financial Implications:

Attachments

Resolution

CITY OF HUBER HEIGHTS
STATE OF OHIO

RESOLUTION NO. 2025-R-

ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION OF MONTGOMERY COUNTY, OHIO, AUTHORIZING THE NECESSARY TAX LEVIES, AND CERTIFYING THEM TO THE MONTGOMERY COUNTY AUDITOR.

WHEREAS, the City Council of the City of Huber Heights in accordance with the provisions of law, has previously adopted Tax Rates for the next succeeding fiscal year commencing January 1, 2026; and

WHEREAS, the Budget Commission of Montgomery County, Ohio, has certified its action thereon to this Council, together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Council, and what part thereof is without, and what part is within, the ten mill tax limitation.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Huber Heights, Ohio that:

Section 1. The amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted.

Section 2. There be and is hereby levied on the tax duplicate of said City the rate of each tax necessary to be levied within and without the ten mill limitation as set forth on the following Schedules A and B:

SCHEDULE A				
SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED BY BUDGET COMMISSION AND COUNTY AUDITOR'S ESTIMATED TAX RATES				
FUND	Amount Approved By Budget Commission Inside 10 M. Limitation	Amount to Be Derived From Levies Outside 10 M. Limitation	County Auditor's Estimated of Tax Rate To Be Levied	
			Inside 10 M. Limit	Outside 10 M. Limit
City of Huber Heights 2024/2025	Column I	Column II	III	IV
General Fund	1,442,069		1.50	
Police Fund		1,186,418		5.50
Fire Fund		1,002,580		4.29
TOTAL	1,442,069	2,188,998	1.50	9.79

SCHEDULE B

**LEVIES OUTSIDE 10 MILL LIMITATION
EXCLUSIVE OF DEBT LEVIES**

FUND	Maximum Rate Authorized To Be Levied	County Auditor's Estimate Of Yield Of Levy (Carry To Sch A Column II)
GENERAL FUND:		
SPECIAL LEVIES:		
Police Fund authorized by voters 06/08/82 not to exceed CONT. years	2.37	480,446
Police Fund authorized by voters 06/07/83 not to exceed CONT. years	0.63	128,008
Police Fund authorized by voters 05/07/85 not to exceed CONT. years	1.50	375,244
Police Fund authorized by voters 11/03/81 not to exceed CONT. years	1.00	202,720
Fire Fund authorized by voters 11/03/81 not to exceed CONT. years	0.79	160,149
Fire Fund authorized by voters 11/03/81 not to exceed CONT. years	0.37	93,037
Fire Fund authorized by voters 06/07/83 not to exceed CONT. years	0.29	58,924
Fire Fund authorized by voters 05/08/84 not to exceed CONT. years	0.42	85,142
Fire Fund authorized by voters 11/06/84 not to exceed CONT. years	0.17	42,462
Fire Fund authorized by voters 05/07/85 not to exceed CONT years	2.25	562,866

Section 3. The Clerk of Council be and is hereby directed to certify a copy of this Resolution to the Montgomery County Auditor.

Section 4. It is hereby determined that all formal actions of this Council concerning and relating to the passage of this Resolution were taken in an open meeting of this Council and that all deliberations of this Council and any of its Committees that resulted in such formal actions were conducted in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section 5. This Resolution shall go into effect upon its passage as provided by law and the Charter of the City of Huber Heights.

Passed by Council on the _____ day of _____, 2025;
_____ Yeas; _____ Nays.

Effective Date:

AUTHENTICATION:

Clerk of Council

Mayor

Date

Date

AI-11126

Topics Of Discussion E.

Council Work Session

Meeting Date: 10/07/2025

Tax Rate Certification - Miami County

Submitted By: Jim Bell

Department: Assistant City Manager - Finance/ED

Division: Finance/Tax

Council Committee Review?: Council Work Session

Date(s) of Committee Review: 10/07/2025

Audio-Visual Needs: None

Legal Review: Not Needed

Emergency Legislation?: No

**Motion/Ordinance/
Resolution No.:**

Agenda Item Description or Legislation Title

Tax Rate Certification - Miami County

Purpose and Background

Annually, each County Budget Commission meets and submits to the City for approval the millage for property taxes. This resolution is the last necessary step of the Miami County tax budget process set forth in state law. The resolution formally accepts the property tax rates and the dollar amounts calculated by the Miami County Budget Commission. Passage is necessary to "officially" put the levies in place.

Fiscal Impact

Source of Funds: Various Funds

Cost: N/A

Recurring Cost? (Yes/No): N/A

Funds Available in Current Budget? (Yes/No): N/A

Financial Implications:

Attachments

Resolution

CITY OF HUBER HEIGHTS
STATE OF OHIO

RESOLUTION NO. 2025-R-

ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION OF MIAMI COUNTY, OHIO, AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE MIAMI COUNTY AUDITOR.

WHEREAS, the City Council of the City of Huber Heights in accordance with the provisions of law, has previously adopted Tax Rates for the next succeeding fiscal year commencing January 1, 2026; and

WHEREAS, the Budget Commission of Miami County, Ohio, has certified its action thereon to this Council, together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Council, and what part thereof is without, and what part is within, the ten mill tax limitation.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Huber Heights, Ohio that:

Section 1. The amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted.

Section 2. There be and is hereby levied on the tax duplicate of said City the rate of each tax necessary to be levied within and without the ten mill limitation as set forth on the following Schedules A and B:

SCHEDULE A				
SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED BY BUDGET COMMISSION AND COUNTY AUDITOR'S ESTIMATED TAX RATES				
FUND	Amount Approved By Budget Commission Inside 10 M. Limitation	Amount to Be Derived From Levies Outside 10 M. Limitation	County Auditor's Estimated of Tax Rate To Be Levied	
			Inside 10 M. Limit	Outside 10 M. Limit
City of Huber Heights 2024/2025	Column I	Column II	III	IV
General Fund	639.46		0.70	
General Fund	28,455.37		1.10	
Police Fund		30,171.19		5.50
Fire Fund		25,679.59		4.29
TOTAL	29,094.83	55,850.78	1.80	9.79

SCHEDULE B

**LEVIES OUTSIDE 10 MILL LIMITATION
EXCLUSIVE OF DEBT LEVIES**

FUND	Maximum Rate Authorized To Be Levied	County Auditor's Estimate Of Yield Of Levy (Carry To Sch A Column II)
GENERAL FUND:		
SPECIAL LEVIES:		
Police Fund authorized by voters 06/08/82 not to exceed CONT. years	2.37	
Police Fund authorized by voters 06/07/83 not to exceed CONT. years	0.63	
Police Fund authorized by voters 05/07/85 not to exceed CONT. years	1.50	
Police Fund authorized by voters 11/03/81 not to exceed CONT. years	1.00	
Fire Fund authorized by voters 11/03/81 not to exceed CONT. years	0.79	
Fire Fund authorized by voters 11/03/81 not to exceed CONT. years	0.37	
Fire Fund authorized by voters 06/07/83 not to exceed CONT. years	0.29	
Fire Fund authorized by voters 05/08/84 not to exceed CONT. years	0.42	
Fire Fund authorized by voters 11/06/84 not to exceed CONT. years	0.17	
Fire Fund authorized by voters 05/07/85 not to exceed CONT years	2.25	

Section 3. The Clerk of Council be and is hereby directed to certify a copy of this Resolution to the Miami County Auditor.

Section 4. It is hereby determined that all formal actions of this Council concerning and relating to the passage of this Resolution were taken in an open meeting of this Council and that all deliberations of this Council and any of its Committees that resulted in such formal actions were conducted in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section 5. This Resolution shall go into effect upon its passage as provided by law and the Charter of the City of Huber Heights.

Passed by Council on the _____ day of _____, 2025;
_____ Yeas; _____ Nays.

Effective Date:

AUTHENTICATION:

Clerk of Council

Mayor

Date

Date

AI-11131

Topics Of Discussion F.

Council Work Session

Meeting Date: 10/07/2025

Supplemental Appropriations

Submitted By: Jim Bell

Department: Assistant City Manager - Finance/ED

Division: Finance/Tax

Council Committee Review?: Council Work Session

Date(s) of Committee Review: 10/07/2025

Audio-Visual Needs: None

Legal Review: Not Needed

Emergency Legislation?: No

**Motion/Ordinance/
Resolution No.:**

Agenda Item Description or Legislation Title

Supplemental Appropriations

Purpose and Background

The supplemental appropriations are for the following purposes:

- \$29.44 transfer from Firefighter's Assistance Grant Fund to Fire Capital/Equipment Fund for the remaining balance of grant funds for power cots.
- \$127,992 for reimbursement of initial funding assistance from DEC on Carriage Trails Parkway for the years of 2024 and 2025.
- \$13,232 for a gear extractor for the Fire Division (matches a BWC grant received by the Fire Division).
- \$43,075 for first lease payment on new Fire Division medic

Fiscal Impact

Source of Funds: Various Funds

Cost: \$171,067

Recurring Cost? (Yes/No): No

Funds Available in Current Budget? (Yes/No): Yes

Financial Implications:

Attachments

Ordinance

CITY OF HUBER HEIGHTS
STATE OF OHIO

ORDINANCE NO. 2025-O-

AUTHORIZING TRANSFERS AND ADVANCES BETWEEN VARIOUS FUNDS OF THE CITY OF HUBER HEIGHTS, OHIO AND AMENDING ORDINANCE NO. 2024-O-2676 BY MAKING SUPPLEMENTAL APPROPRIATIONS FOR EXPENSES OF THE CITY OF HUBER HEIGHTS, OHIO FOR THE PERIOD BEGINNING JANUARY 1, 2025 AND ENDING DECEMBER 31, 2025.

WHEREAS, supplemental appropriations for expenses of the City of Huber Heights must be made for appropriations of funds for various 2025 operating and project funding.

NOW, THEREFORE, BE IT ORDAINED by the City Council of Huber Heights, Ohio that:

Section 1. Authorization is hereby given to transfer and advance certain monies up to amounts not exceeding those shown and for the purposes cited in Exhibit A, and such authorization applies to any and all such transfers and advances necessary and effected after January 1, 2025.

Section 2. Ordinance No. 2024-O-2676 is hereby amended as shown in Exhibit B of this Ordinance.

Section 3. It is hereby determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were taken in an open meeting of this Council and that all deliberations of this Council and any of its Committees that resulted in such formal actions were conducted in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section 4. This Ordinance shall go into effect upon its passage as provided by law and the Charter of the City of Huber Heights.

Passed by Council on the _____ day of _____, 2025;
_____ Yeas; _____ Nays.

Effective Date:

AUTHENTICATION:

Clerk of Council

Mayor

Date

Date

EXHIBIT A

<i>Transfer:</i>			
<u><i>Amount</i></u>	<u><i>Fund From</i></u>	<u><i>Fund To</i></u>	<u><i>Purpose</i></u>
\$29.44	436 Assist to FF Grant	431 Fire Capital	Remainder of grant for power cots

EXHIBIT B

AMENDING ORDINANCE NO. 2024-O-2676 BY MAKING APPROPRIATIONS FOR EXPENSES OF THE CITY OF HUBER HEIGHTS, OHIO FOR THE PERIOD BEGINNING JANUARY 1, 2025 AND ENDING DECEMBER 31, 2025.

- 1) Section 32 of Ordinance No. 2024-O-2676 is hereby amended to reflect an increase in the appropriations of the 305 Special Assessment Bond Retirement Fund, as follows:
 - a. Subsection b) Non-Departmental, Debt Service of \$127,992.00.
- 2) Section 38 of Ordinance No. 2024-O-2676 is hereby amended to reflect an increase in the appropriations of the 431 Fire Capital/Equipment Fund, as follows:
 - a. Subsection a) Fire, Operations and Capital of \$13,232.00.
 - b. Subsection c) Non-Departmental, Debt Service of \$43,075.00
- 3) Section 41 of Ordinance No. 2024-O-2676 is hereby amended to reflect an increase in the appropriations of the 436 Firefighter’s Assistance Grant Fund, as follows:
 - a. Subsection b) Non-Departmental, Transfers of \$29.44.

S. A. Bond Retirement Fund	\$127,992.00
Fire Capital/Equipment Fund	\$56,307.00
Firefighter’s Assistance Grant Fund	\$29.44

AI-11128

Topics Of Discussion G.

Council Work Session

Meeting Date: 10/07/2025

Section 5310 - Enhanced Mobility Of Seniors And Individuals With Disabilities Grant

Submitted By: Jeffrey Adams

Department: City Manager

Division: City Manager

Council Committee Review?: Council Work Session

Date(s) of Committee Review: 10/07/2025

Audio-Visual Needs: None

Legal Review: Not Needed

Emergency Legislation?: No

**Motion/Ordinance/
Resolution No.:**

Agenda Item Description or Legislation Title

Section 5310 - Enhanced Mobility Of Seniors And Individuals With Disabilities Grant

Purpose and Background

This legislation authorizes the submittal of an application for grant funding to the Ohio Department Of Transportation for a Section 5310 Grant. Funds from this grant will be used to enhance mobility for older adults and persons with disabilities.

Fiscal Impact

Source of Funds: N/A

Cost: N/A

Recurring Cost? (Yes/No): N/A

Funds Available in Current Budget? (Yes/No): N/A

Financial Implications:

Attachments

Resolution

CITY OF HUBER HEIGHTS
STATE OF OHIO

RESOLUTION NO. 2025-R-

AUTHORIZING THE CITY MANAGER TO APPLY FOR AN ENHANCED MOBILITY OF SENIORS AND INDIVIDUALS WITH DISABILITIES GRANT THROUGH THE OHIO DEPARTMENT OF TRANSPORTATION (ODOT).

WHEREAS, the City of Huber Heights is submitting a request to the Ohio Department Of Transportation (ODOT) to receive Federal Transit Administration (FTA) funding from the Enhanced Mobility Of Seniors And Individuals With Disabilities Grant Program (Section 5310); and

WHEREAS, ODOT is the designated recipient of the Enhanced Mobility Of Seniors And Individuals With Disabilities Grant Program for the Dayton Region and ODOT is authorized to make grants to public bodies, private nonprofit organizations, and other eligible entities; and

WHEREAS, the contract for financial assistance will impose certain obligations upon the applicant, including the provision of the local match of the project costs in the program; and

WHEREAS, this project is included in the Huber Heights' Livable and Age-Friendly Community Report; and

WHEREAS, it is required by the U.S. Department Of Transportation in accordance with the provisions of Title VI of the Civil Rights Act of 1964, that in connection with the filing of an application for assistance under 49 USC Section 5310, the applicant give an assurance that it will comply with Title VI of the Civil Rights Act of 1964 and the U.S. Department Of Transportation requirements thereunder.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Huber Heights, Ohio that:

Section 1. That the City Manager is authorized on behalf of the Huber Height City Council to submit this request to the Ohio Department Of Transportation (ODOT), acting as the designated recipient of Federal Transit Administration (FTA) funds, for the Enhanced Mobility Of Seniors And Individuals With Disabilities Grant Program.

Section 2. That the City Manager, or his designee, is authorized to furnish such additional information as the ODOT may require in connection with the proposal for the program of projects submitted to the FTA and the State of Ohio.

Section 3. It is hereby determined that all formal actions of this Council concerning and relating to the passage of this Resolution were taken in an open meeting of this Council and that all deliberations of this Council and any of its Committees that resulted in such formal actions were conducted in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section 4. This Resolution shall go into effect upon its passage as provided by law and the Charter of the City of Huber Heights.

Passed by Council on the _____ day of _____, 2025;
_____ Yeas; _____ Nays.

Effective Date:

AUTHENTICATION:

Clerk of Council

Mayor

Date

Date

AI-11107

Topics Of Discussion H.

Council Work Session

Meeting Date: 10/07/2025

New Community Authority (NCA) Trustee Appointments

Submitted By: Aaron Sorrell

Department: Assistant City Manager - Public Services

Council Committee Review?: Council Work Session **Date(s) of Committee Review:** 10/07/2025

Audio-Visual Needs: None **Legal Review:** Completed

Emergency Legislation?: No **Motion/Ordinance/
Resolution No.:**

Agenda Item Description or Legislation Title

New Community Authority (NCA) Trustee Appointments

Purpose and Background

This legislation declares the Huber Heights New Community Authority (NCA) to be organized and a body politic and corporate; defines the boundaries of the NCA's new community district; provides the method of selecting the Board Of Trustees of the NCA and fixes the surety for bonds for the Board Of Trustees of the NCA. This legislation also formally establishes the New Community Authority (NCA) and appoints four NCA Trustees to initial terms.

Fiscal Impact

Source of Funds: N/A

Cost: N/A

Recurring Cost? (Yes/No): N/A

Funds Available in Current Budget? (Yes/No): N/A

Financial Implications:

Attachments

Ordinance

CITY OF HUBER HEIGHTS
STATE OF OHIO

ORDINANCE NO. 2025-O-

TO DECLARE THE HUBER HEIGHTS NEW COMMUNITY AUTHORITY (NCA) TO BE ORGANIZED AND A BODY POLITIC AND CORPORATE; TO DEFINE THE BOUNDARIES OF THE NCA'S NEW COMMUNITY DISTRICT; TO PROVIDE THE METHOD OF SELECTING THE BOARD OF TRUSTEES OF THE NCA; AND TO FIX THE SURETY FOR BONDS FOR THE BOARD OF TRUSTEES OF THE NCA.

WHEREAS, a Petition for the Organization of the Huber Heights New Community Authority (NCA) under Ohio Revised Code Chapter 349 (the "Petition") has been submitted to this Council by the City of Huber Heights and GLJ Holding Company, LLC; and

WHEREAS, the NCA's new community district, as described in the Petition, is approximately 373.920 acres in size, consists of the City's Heights Entertainment District and the Carriage Trails II development area, and is located entirely within the municipal corporate boundaries of the City, and this Council, as the legislative authority of the City, is therefore the organizational board of commissioners, and the only proximate community for purposes of the Petition; and

WHEREAS, on July 14, 2025, this Council adopted Resolution No. 2025-R-7586, in which this Council determined that the Petition is sufficient and complies with the requirements of Ohio Revised Code Section 349.03 in form and substance; and

WHEREAS, this Council held a public hearing on the Petition on August 13, 2025, notice of which was published as required in Ohio Revised Code Section 349.03, and the date of which hearing is not more than thirty (30) nor more than forty-five (45) days after the filing date of the Petition; and

WHEREAS, this Council has determined that the Petition will be conducive to the public health, safety, convenience, and welfare, and is intended to result in the development of a new community.

NOW, THEREFORE, BE IT ORDAINED by the City Council of Huber Heights, Ohio that:

Section 1. This Council hereby finds and determines that the New Community Authority (NCA) and the NCA's new community district, as defined in Ohio Revised Code Section 349.01(C), will be conducive to the public health, safety, convenience, and welfare, and is intended to result in the development of a new community, as defined in Ohio Revised Code Section 349.01(A).

Section 2. The Petition is hereby accepted and shall be recorded, along with this Ordinance, in the minutes of this Council as the organizational board of commissioners for the purpose of Ohio Revised Code Chapter 349.

Section 3. This Council declares that the New Community Authority is hereby organized as a body politic and corporate.

Section 4. The corporate name of the New Community Authority shall be the "Huber Heights New Community Authority".

Section 5. The boundaries of the New Community Authority's new community district are as set forth in the Petition.

Section 6. That the Board Of Trustees of the New Community Authority shall be comprised of seven (7) members selected and appointed as provided in the Petition, with three citizen members appointed by this Council, two developer representatives appointed by the City Manager, one developer representative appointed by GLJ Holding Company, LLC (or its designated successor), and one local government representative appointed by this Council. There shall be posted for each member of the Board Of Trustees a bond in the amount of \$10,000.00 for the faithful performance of his or her duties. The bond shall be with a company

authorized to conduct business within the State of Ohio as a surety. The initial appointees of the City to the Board Of Trustees shall be as follows:

- (a) Mr. Steve Tiebert is hereby appointed, as a citizen member, to a one-year term;
and
- (b) Mr. Kevin Brokaw is hereby appointed, as a citizen member, to a one-year term;
and
- (c) Mr. Matt Dunne is hereby appointed, as a citizen member, to a two-year term; and
- (d) Mr. Don Webb is hereby appointed, as a member to serve as a representative of local government, to a two-year term.

This Council hereby adopts an alternative form of selecting successor members pursuant to Ohio Revised Code Section 349.04 and declares that replacement Trustees shall be appointed from time to time by this Council and the Developer in the same manner as the initial appointments. No elections shall be held for successor trustees.

Section 7. It is hereby determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were taken in an open meeting of this Council and that all deliberations of this Council and any of its Committees that resulted in such formal actions were conducted in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section 8. This Ordinance shall go into effect upon its passage as provided by law and the Charter of the City of Huber Heights.

Passed by Council on the _____ day of _____, 2025;
_____ Yeas; _____ Nays.

Effective Date:

AUTHENTICATION:

Clerk of Council

Mayor

Date

Date

AI-11122

Topics Of Discussion I.

Council Work Session

Meeting Date: 10/07/2025

Liquor Permit #10007645-1 - Taquitos Uruapan Bar And Grill - 4480 Powell Road

Submitted By: Anthony Rodgers

Department: City Council

Type of Transfer

Liquor Permit:

Motion/Ordinance/

Resolution No.:

Agenda Item Description

Liquor Permit #10007645-1 - Taquitos Uruapan Bar And Grill - 4480 Powell Road

Review and Comments - Police Division

The Police Division has no objections to this liquor permit application.

Review and Comments - Fire Division

The Fire Division has no objections to this liquor permit application.

Fiscal Impact

Source of Funds: N/A

Cost: N/A

Recurring Cost? (Yes/No): N/A

Funds Available in Current Budget? (Yes/No): N/A

Financial Implications:

Attachments

Liquor Permit



NOTICE TO LEGISLATIVE AUTHORITY

TO

10007645-1 PERMIT NUMBER	TRFO TYPE	TAQUITOS URUAPAN BAR & GRILL LLC 4480 POWELL RD HUBER HEIGHTS OH 45424 Muni/Village/Twp: Huber Hgts
ISSUE DATE		
9/10/2025 FILING DATE		
D-5 PERMIT CLASSES		
57083 TAX DISTRICT	JUN RECEIPT NO	

FROM 9/15/2025

06200886-1 PERMIT NUMBER	TYPE	MR POLLO MEXICAN GRILL LLC 4480 POWELL RD HUBER HGTS OH 45424 Muni/Village/Twp: Huber Hgts
ISSUE DATE		
FILING DATE		
PERMIT CLASSES		
57083 TAX DISTRICT	JUN RECEIPT NO	

MAILED 9/15/2025

RESPONSES MUST BE POSTMARKED NO LATER THAN 10/16/2025

IMPORTANT NOTICE

PLEASE COMPLETE AND RETURN THIS FORM TO THE DIVISION OF LIQUOR CONTROL WHETHER OR NOT THERE IS A REQUEST FOR A HEARING.

REFER TO THIS NUMBER IN ALL INQUIRIES: JUN TRFO 10007645-1
(TRANSACTION & NUMBER)

(MUST MARK ONE OF THE FOLLOWING)

WE REQUEST A HEARING ON THE ADVISABILITY OF ISSUING THE PERMIT AND REQUEST THAT THE HEARING BE HELD ☐ IN OUR COUNTY SEAT ☐ IN COLUMBUS

WE DO NOT REQUEST A HEARING ☐

DID YOU MARK A BOX? IF NOT, THIS WILL BE CONSIDERED A LATE RESPONSE.

PLEASE SIGN BELOW AND MARK THE APPROPRIATE BOX INDICATING YOUR TITLE:

(Signature)

(Title) - ☐ Clerk of County Commissioner
☐ Clerk of City Council
☐ Township Fiscal Officer

(Date)

CLERK OF HUBER HGTS CITY COUNCIL
6131 TAYLORSVILLE RD
HUBER HGTS OH 45424

AI-11123

Topics Of Discussion J.

Council Work Session

Meeting Date: 10/07/2025

2026 Miami County Public Defender Agreement

Submitted By: Anthony Rodgers

Department: City Council

Council Committee Review?: Council Work
Session

Date(s) of Committee Review: 10/07/2025

Audio-Visual Needs: None

Legal Review: Not Needed

Emergency Legislation?: No

**Motion/Ordinance/
Resolution No.:**

Agenda Item Description or Legislation Title

2026 Miami County Public Defender Agreement

Purpose and Background

This legislation is to approve the annual renewal of the Miami County Public Defender's contract for 2026. The rates have not been increased from the 2025 rates and will remain the same for 2026.

Fiscal Impact

Source of Funds: Legal Fund

Cost: \$826.88

Recurring Cost? (Yes/No): Yes

Funds Available in Current Budget? (Yes/No): Yes

Financial Implications:

Attachments

Resolution

Exhibit A

CITY OF HUBER HEIGHTS
STATE OF OHIO

RESOLUTION NO. 2025-R-

AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH THE MIAMI COUNTY PUBLIC DEFENDER COMMISSION TO PROVIDE STATUTORILY REQUIRED LEGAL COUNSEL TO INDIGENT PERSONS FOR FISCAL YEAR 2026.

WHEREAS, the City of Huber Heights has responsibilities under the laws of Ohio and of the United States of America to provide legal counsel to indigent persons charged with loss of liberty offense in the Municipal Court; and

WHEREAS, in furtherance of the execution of such legal responsibilities, the City desires to utilize the Miami County Public Defender Commission to provide legal counsel to the City’s indigent citizens charged under the City Code and prosecuted in Miami County courts.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Huber Heights, Ohio that:

Section 1. The City Manager is hereby authorized to enter into a contract for Miami County Public Defender Services for 2026 attached hereto as Exhibit A which shall be approved by the Law Director.

Section 2. The City Finance Director is authorized to pay the Miami County Public Defender Commission the compensation set forth in the contract at the time of signing the contract.

Section 3. It is hereby determined that all formal actions of this Council concerning and relating to the passage of this Resolution were taken in an open meeting of this Council and that all deliberations of this Council and any of its Committees that resulted in such formal actions were conducted in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section 4. This Resolution shall go into effect upon its passage as provided by law and the Charter of the City of Huber Heights.

Passed by Council on the _____ day of _____, 2025;
_____ Yeas; _____ Nays.

Effective Date:

AUTHENTICATION:

Clerk of Council

Mayor

Date

Date

EXHIBIT A

**CONTRACT FOR COUNTY PUBLIC DEFENDER SERVICES
TO MUNICIPAL CORPORATIONS**

AGREEMENT

THIS AGREEMENT entered into between the Miami County Public Defender Commission hereinafter called the "Commission" and the City of Huber Heights, Ohio, hereinafter called the "City".

WHEREAS, the City recognizes its responsibilities under the laws of the State of Ohio and of the United States of America to provide legal counsel to indigent persons charged with loss of liberty offense in its Municipal Court, and

WHEREAS, the city in furtherance of the execution of its legal responsibilities, desires that the legal services of the Commission be delivered to the City's indigent citizens and others so situated;

NOW THEREFORE, the parties do mutually agree to bind themselves as follows:

1. Scope of Work.

The Commission shall in a satisfactory and proper manner under the terms and conditions contained herein, perform the following services:

Provide legal counsel to indigent persons charged with loss of liberty offenses under, by or through, the Codified Ordinances of the City of Huber Heights, Ohio. The within representation shall include such cases filed in the Miami County Municipal Court, and/or Miami County Common Pleas Court, and Miami County Juvenile Court.

2. Compensation.

The City shall pay to the Commission a sum not to exceed Eight Hundred Twenty Six Dollars and Eighty Eight Cents (\$826.88) which shall constitute full and complete payment for all the Commission's services during the term of this contract. Said sum shall be paid upon the signing of this contract.

3. Term of Service.

The duration of this contract shall be for one (1) year commencing January 1, 2026, and shall terminate on December 31, 2026.

4. Non-Assignment.

The Commission shall not assign all or any part of this Agreement without the prior written consent of the city, which consent shall not be unreasonably withheld.

5. Termination.

If the Commission shall fail to fulfill in a reasonable timely and proper manner its obligations under this Agreement, or if the Commission shall substantially violate any of the covenants, agreements or stipulations of this Agreement, the City shall thereupon have the right to terminate this Agreement by giving written notice to the Commission of such termination and specifying an effective date thereof at least sixty (60) days before the effective date of said termination. Termination by the City shall not constitute a waiver of any other right or remedy it may have at law or in equity for breach of this Agreement by the Commission.

6. Amendments.

All Amendments to this Agreement agreed upon by the parties shall be in writing and made a part of this Agreement.

7. Anti-Discrimination.

There shall be no discrimination against any employee who is employed in the work covered by this Agreement or against any application for such employment because of race, color, religion, sex or national origin. This provision shall apply to but not be limited to, employment, upgrading, demotion or transfer, recruitment or recruitment advertising, lay-off or termination, raises of pay or other forms of compensation, and selection for training including apprenticeship. The Commission shall insert a similar provision in any sub-contract for services covered by this Agreement.

8. Conflicts.

Commission covenants that it presently has no interest and shall not acquire any interest direct or indirect, which would conflict in any manner with the performance of services required under this Agreement. No members of, nor delegates to, the Congress of the United States of America, and no resident Commissioner shall share in any part hereof or any benefits to arise herefrom.

9. Indigency Determination.

In determining the indigent status of all individuals receiving representation pursuant to this agreement, all applicable standards of indigency and other rules and standards established by the Ohio Public Defender Commission and the Ohio Public Defender will be followed.

In addition to indigency determination, all rules, standards and guidelines issued by the Office of the Ohio Public Defender and Ohio Public Defender Commission shall be followed.

10. Verification of Contract Amount.

Payment by the municipality, whether by contractual amount or a fee schedule, does not exceed the fee schedule in effect and adopted by the county commissioners of the said herein county wherein the municipal corporation is located.

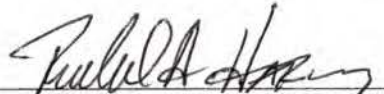
IN WITNESS WHEREOF, the parties have hereunto set their hands this _____ day of _____, 20____.

APPROVED AS TO FORM:

MIAMI COUNTY PUBLIC
DEFENDER ASSOCIATION

CITY OF HUBER HEIGHTS, OHIO

BY


RANDAL A. HARVEY
COMMISSION CHAIRMAN

BY _____

AI-11124

Topics Of Discussion K.

Council Work Session

Meeting Date: 10/07/2025

Arts And Beautification Commission Appointment - W. Knapp

Submitted By: Anthony Rodgers

Department: City Council

Council Committee Review?: Council Work
Session

Date(s) of Committee Review: 10/07/2025

Audio-Visual Needs: None

Legal Review: Not Needed

Emergency Legislation?: No

**Motion/Ordinance/
Resolution No.:**

Agenda Item Description or Legislation Title

Board And Commission Appointments

* Arts And Beautification Commission - Appointment

Purpose and Background

The City's interview panel recommends the appointment of Wendy Knapp to the Arts and Beautification Commission for a term ending June 30, 2028. A background check on Ms. Knapp was processed through Human Resources.

Fiscal Impact

Source of Funds: N/A

Cost: N/A

Recurring Cost? (Yes/No): N/A

Funds Available in Current Budget? (Yes/No): N/A

Financial Implications:

Attachments

Application - W. Knapp

From: noreply@civicplus.com
To: [Rodgers, Anthony](#)
Subject: Online Form Submittal: Board And Commission Application Form
Date: Monday, September 22, 2025 2:16:34 PM

CAUTION EXTERNAL EMAIL: This message originated from a non Huber Heights email server. DO NOT CLICK ANY LINKS or OPEN ANY ATTACHMENTS unless you have contacted the sender to verify its legitimacy or confirmed you were expecting it. Contact the IT Department if you need assistance.

Warning: Unusual link

This message contains an unusual link, which may lead to a malicious site. Confirm the message is safe before clicking any links.

Board And Commission Application Form

APPLICATION FOR CITY BOARDS AND COMMISSIONS



Qualified applicants are considered for all positions without regard to race, color, religion, sex, national origin, marital or veteran status, or disability.

PLEASE COMPLETE ALL SECTIONS AND EACH QUESTION COMPLETELY AND ACCURATELY.

Select the City board, commission, or committee applying for: Arts And Beautification Commission

Are you currently serving on any other City boards, commissions, or committees? No

If Yes, which? *Field not completed.*

Have you served on a City board, commission, or committee before? No

If Yes, which? *Field not completed.*

PERSONAL INFORMATION

Personal Information

Last Name	Knapp
First Name	Wendy
Middle Name	Jo
Address	7081 Gulfstream Pl
City	Huber Heights
State	OH
Zip	45424
Home Phone Number	3175060492
Email Address	wknapp@daytonmetrolibrary.org

EDUCATION & COMMUNITY INVOLVEMENT

EDUCATION

High School	Eastern Hancock Jr/Sr High School
Course of Study or Degree Earned	Diploma
College	University of Indianapolis
Course of Study or Degree Earned	Bachelor of Science
Graduate School	Indiana University
Course of Study or Degree Earned	Master of Library Science
Other (Specity)	<i>Field not completed.</i>
Course of Study or Degree Earned	<i>Field not completed.</i>

COMMUNITY INVOLMENT

Please list all civic, community, or nonprofit organizations to which you have belonged or currently belong, and your dates of service.

Organization	American Library Association
--------------	------------------------------

Dates of Service	4/1/2007 - 5/8/2020
Organization	University Of Indianapolis Alumni Board
Dates of Service	8/1/2010 - 7/31/2016
Organization	Association of Rural and Small Libraries
Dates of Service	1/1/2022 - 4/30/2024
Organization	<i>Field not completed.</i>
Dates of Service	<i>Field not completed.</i>

EMPLOYMENT HISTORY

Name of Employer	Dayton Metro Library
Position(s) Held	Branch Manager
Dates of Employment	5/6/2024
Name of Employer	State Library of Ohio
Position(s) Held	State Librarian
Dates of Employment	6/8/2020 - 4/26/2024
Name of Employer	Indiana State Library
Position(s) Held	Deputy State Librarian
Dates of Employment	7/1/2012 - 5/29/2020
Name of Employer	Indiana State Library
Position(s) Held	Supervisor Professional Development
Dates of Employment	1/1/2008 - 8/1/2012

STATEMENT OF INTEREST

Statement Of Interest	As a Huber Heights resident since 2020 I have seen the city grow at an exponential rate. Since taking the position of the Huber Heights Branch Library Manager last year, I've been able to become more involved with local initiatives, including working with the Chamber of Commerce. I have found that we have much to be proud of in Huber Heights, and I would love to bring the Huber Heights Branch into closer partnership with the City.
Additional Documentation (You	<i>Field not completed.</i>

can upload resume or other supporting documentation):

REQUIREMENTS & APPLICANT STATEMENT

Are you at least 18 years of age? Yes

Are you a registered voter Yes

Do you currently reside in the City of Huber Heights? Yes

Have you resided in the City of Huber Heights for at least one year prior to making this application? Yes

Are you willing to sign a release to allow the City of Huber Heights perform a background screening and criminal records check? Yes

Electronic Signature Agreement I agree.

I certify that all of the information furnished in this application and its addenda are true and complete to the best of my knowledge. I understand that the City of Huber Heights may investigate the information I have furnished and I realize that any omissions, misrepresentation or false information in this application and/or its addenda may lead to revocation of any volunteer appointment.

I hereby acknowledge that I, voluntarily and of my own free will, have applied for a volunteer position with the City of Huber Heights with the understanding that the City may use a variety of screening procedures to evaluate my qualifications and suitability for appointment. I have been advised that these screening procedures might include, but are not limited to, interviews, criminal record checks, driving records checks and reference checks. I also acknowledge that any such screening procedures, as reasonably required by the City of Huber Heights, are prerequisites to my appointment to a volunteer position with the City of Huber Heights.

In addition, I also hereby understand that the City of Huber Heights cannot guarantee the confidentiality of the results of, or information obtained through the aforementioned screening procedures. Decisions of the Ohio Supreme Court regarding the Ohio Public Records Act indicate that, with certain enumerated exceptions, records maintained by a governmental entity are a matter of public record and, should a proper request be made by a member of the public for such records, the governmental entity would be required to make such records available to that member of the public within a reasonable time. Additionally, all information furnished in this application is subject to disclosure under the Ohio Public Records Act.

Therefore, in consideration of my application being reviewed by the City of Huber Heights, under no legal disability, and on behalf of my heirs and assigns, hereby release and agree to hold harmless the City of Huber Heights and any of its agents, employees, or related officials from any and all liability, whatever the type and nature resulting from the administration of any such screening procedures and/or release of the results therefrom

Electronic Signature	Wendy J Knapp
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Date	9/21/2025
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Email not displaying correctly? [View it in your browser.](#)