

**Citizen Complaint Review Board  
July 21, 2026, Meeting  
City of Huber Heights**

- I. Ms. Clark called the meeting to order at approximately 6:01 p.m.
- II. Present: Mr. Adams, Ms. Clark, Ms. Fou, Ms. Stephens, Mr. Ashley and Mr. King arrived shortly after the meeting was called to order.  
  
Absent: Ms. Brookshire (excuse), Ms. Fusselman (unexcused), and Mr. Russell.  
  
Staff Present: Aaron Sorrell, Assistant City Manager
- III. **Oath of Office**
  - A. Mr. Scriven King took the oath of office.
- IV. **Approval of the Minutes**
  - A. Without objection, the minutes of the May 26, 2026, Citizen Complaint Review Board meeting were approved by the Board.
- V. **Pending Business**
  - A. **Policy and Procedures Revisions** – Mr. King asked for clarification on Section Three of the procedure of policy on what would happen if the Board disagreed with the Law Director's assessment and what the following step. Mr. Sorrell provided the clarification that if the Board disagrees with the Law Director's review, then the Board will determine whether there will be a hearing on that specific issue or not. Mr. Adams stated that he was under the assumption that the Law Director would be reviewing what the Board suggested or looking at what the Board stated then made those types of decisions not the Board. Mr. Sorrell provided clarification that by ordinance the Board is empowered to review completed Internal Affairs investigations where the complainant views that the investigation did not result in an outcome to their satisfaction. Once the Internal Affairs assessment is completed and the findings are released to that complainant, the individual has the opportunity to request a review of the process by this Board. Prior to that occurring, the Law Director reviews the entire process, the Internal Affairs (I.A.) investigation, the findings and the outcome. If the Law director finds that the outcome is not influence by factors like, race, color, religion, sex or national origin, then the likely outcome would be that the Law Director would recommend that the case's outcome and I.A. review was satisfactory. The Board would then have an opportunity to review that determination and agree or disagree. If the Board agreed that the review was completed satisfactorily then the case would be resolved, if the Board disagrees with the Law Director's review recommendation, then the Board can then vote to move towards a hearing to have a conversation about that. By ordinance, the outcome of the hearing would be limited to a recommendation on policy changes or training changes. If there is an outcome that identified a gap in policy or a gap in training then the Board would make a recommendation to

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the City Manager to fill in that gap or alter the training as they move forward. Complaints would be filed either by a resident or a person who interacted with the police officer. Mr. King asked about once the recommendations on policy and training submitted to the City Manager if there is a required timeline or process to respond or to implement any of the changes or recommendations. Mr. Sorrell stated that there is no timeline. Ms. Stephens inquired about how the Board sets a timeline once a recommendation goes to the City Manager and a flow chart of the process. The Board brought up a question of confidentiality should an individual submit a request if they chose to be anonymous during the process and release the outcome all while to keep the individual anonymity throughout. The Board inquired about adding a step in the policy where there is communication back to the Board as for feedback from administration. Mr. Ashley suggested that at the following meeting have debrief discussion of that case. The Board inquired about what they should expect to see in the complaint package. Mr. Sorrell stated that is an area that will still have to work out. The Law Director is going through this policy and reconciling it with the agreements. There is potential it may be on a case-by-case basis due to the nature of the incident that spurred the initial I.A. review and the request to review the Internal Affairs conclusions.

**VI. New Business**

A. None

**VII. Upcoming Meetings**

Next meeting will be scheduled when the new revisions have been made, and Mr. Sorrell will incorporate the recommendations from the Law Director as well.

**VIII. Adjournment**

There being no further business to come before the Board, the meeting was adjourned at approximately 6:34 p.m.