

Notice of Meeting

CITY COUNCIL WORK SESSION

Tuesday, February 8, 2022

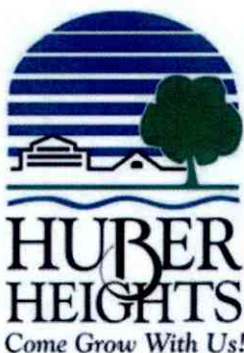
*at or about 6:00 p.m. at City Hall –
Council Chambers – 6131 Taylorsville Road*

Huber Heights Mayor Jeff Gore has scheduled a City Council Work Session to discuss:

- City Manager Report/Water Infrastructure Update
- Becoming An Age-Friendly Community Presentation
- Arts and Beautification Commission Update Presentation
- Culture and Diversity Citizen Action Commission Recommendations
- Purchase of New Snowplow Dump Trucks
- Traffic Signals/Decorative Lighting – Maintenance/Repair/Construction – Solicit Bids/Award Contract
- Mowing/Maintenance/Revitalization – Specified City Properties – Solicit Bids/Award Contract
- 2022 Street Program – Solicit Bids
- Sanitary Sewer Lining – Solicit Bids
- 2022 Sidewalk Program/Concrete Portion of the 2022 Street Program – Solicit Bids
- Thomas Cloud Park Walking Path Paving – Solicit Bids
- Carriage Trails – Street Dedications
- City Sidewalk Requirements
- Huber Heights City Code Revisions – Construction Noise
- Digital Sign Maintenance – Award Contract
- Storage Facilities - Moratorium
- Brandt Pike Revitalization Project
- Huber Heights Polling Locations
- City Manager Recruitment Process

Please Note:

The meeting will be viewable by the public on live stream available at www.hhoh.org



Distributed – February 3, 2022

For more information, visit www.hhoh.org



**HUBER
HEIGHTS**
Come Grow With Us!

**CITY OF HUBER HEIGHTS
STATE OF OHIO**

City Council Work Session

February 8, 2022

6:00 P.M.

City Hall – Council Chambers – 6131 Taylorsville Road

1. **Call Meeting To Order/Roll Call**
2. **Approval of Minutes**
 - A. January 18, 2022
3. **Work Session Topics Of Discussion**
 - A. City Manager Report/Water Infrastructure Update
 - B. Becoming An Age-Friendly Community Presentation
 - C. Arts and Beautification Commission Update Presentation
 - D. Culture and Diversity Citizen Action Commission Recommendations
 - E. Purchase of New Snowplow Dump Trucks
 - F. Traffic Signals/Decorative Lighting - Maintenance/Repair/Construction - Solicit Bids/Award Contract

- G. Mowing/Maintenance/Revitalization - Specified City Properties - Solicit Bids/Award Contract
- H. 2022 Street Program - Solicit Bids
- I. Sanitary Sewer Lining - Solicit Bids
- J. 2022 Sidewalk Program/Concrete Portion of the 2022 Street Program - Solicit Bids
- K. Thomas Cloud Park Walking Path Paving - Solicit Bids
- L. Carriage Trails - Street Dedications
- M. City Sidewalk Requirements
- N. Huber Heights City Code Revisions - Construction Noise
- O. Digital Sign Maintenance - Award Contract
- P. Storage Facilities - Moratorium
- Q. Brandt Pike Revitalization Project
- R. Huber Heights Polling Locations
- S. City Manager Recruitment Process

4. **Adjournment**

**CITY OF HUBER HEIGHTS
STATE OF OHIO**

Council Work Session Meeting Minutes

Name of Body: Council Work Session

Date: February 8, 2022

Time: 6:00 P.M.

Place: City Hall – 6131 Taylorsville Road – Council Chambers

Members Present:

Nancy Byrge, Councilmember
Anita Kitchen, Councilmember
Glenn Otto, Councilmember
Richard Shaw, Councilmember
Don Webb, Councilmember
Jeff Gore, Mayor

Guests Present:

City Staff Present: Russ Bergman, Mike Gray, Bryan Chodkowski,
Gerald McDonald, and Anthony Rodgers.

Topics of Discussion:

- City Manager Report/Water Infrastructure Update
- Becoming An Age-Friendly Community Presentation
- Arts and Beautification Commission Update Presentation
- Culture and Diversity Citizen Action Commission
Recommendations
- Purchase of New Snowplow Dump Trucks

- Traffic Signals/Decorative Lighting – Maintenance/Repair/Construction – Solicit Bids/Award Contract
- Mowing/Maintenance/Revitalization – Specified City Properties – Solicit Bids/Award Contract
- 2022 Street Program – Solicit Bids
- Sanitary Sewer Lining – Solicit Bids
- 2022 Sidewalk Program/Concrete Portion of the 2022 Street Program – Solicit Bids
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- Storage Facilities - Moratorium
- Brandt Pike Revitalization Project
- Huber Heights Polling Locations
- City Manager Recruitment Process

1. **Call Meeting To Order/Roll Call**

Mayor Jeff Gore convened the Council Work Session at 6:02 P.M.

Anthony Rodgers took Roll Call.

2. **Approval of Minutes**

The following minutes were approved unanimously at the beginning of this meeting:

- January 18, 2022

There were no changes or corrections to these minutes as submitted. This Council Work Session was recorded by the City and the recording of this meeting will be posted to the City's website and will also be maintained by the City consistent with the City's records retention schedule.

3. **Work Session Topics Of Discussion**

City Manager Report/Water Infrastructure Update

Bryan Chodkowski said City Staff are continuing to work with the applicants for the developments for The Annex Group and Campbell Berling, but there are no additional updates at this time. He said the old Needmore Road Water Treatment Plant has been demolished and the site has been restored. He said City Staff are working through monument/memorial guidelines provided by LWC to ensure that the Huber Heights Veterans Memorial is appropriately compliant. He said the engineering work for the East Water Main and Sanitary Sewer Extension Projects is underway. He said the responses to the Request For Proposals for the Water Distribution Integrity Study were due today. He said City Staff will be reviewing these responses and will bring this agenda item to the next Council Work Session for discussion. He said Horizon Line will be making an initial presentation to the Planning Commission on February 15, 2022 regarding the planned residential development on the north side of Executive Boulevard.

Becoming An Age-Friendly Community Presentation

Nancy Byrge distributed information regarding Huber Heights becoming an Age-Friendly Community (see attached). She gave a presentation on Becoming An Age-Friendly Community (see attached). She introduced Serena Anderson with the Miami Valley Regional Planning Commission who also assisted in the presentation.

After the presentation, there was discussion and a question and answer session with the City Council about the presentation and a grant opportunity from the DMH-Dayton Fund at The Dayton Foundation and AARP.

After discussion, the City Council agreed to recommend approval of the

Necessary legislation to authorize City Staff to make a grant application to the DMH-Dayton Fund at The Dayton Foundation to pursue the AARP Age-Friendly Community designation and requested that the necessary legislation be prepared and placed on the agenda at the February 14, 2022 City Council Meeting for a first reading as non-emergency legislation and adoption of the legislation at the February 14, 2022 City Council Meeting.

Arts and Beautification Commission Update Presentation

Cindy Davidson, Chair, distributed information regarding the work and upcoming activities of the Arts and Beautification Commission (see attached). She gave a detailed review of the recent work of the Arts and Beautification Commission and shared a detailed list of the planned activities for 2022.

There was discussion and a question and answer session with the City Council about the presentation and the work of the Arts and Beautification Commission.

Culture and Diversity Citizen Action Commission Recommendations

Anthony Rodgers distributed information regarding the recommendations from the Culture and Diversity Citizen Action Commission (see attached).

Mayor Jeff Gore initiated the discussion on the recommendations and review of the recommendations that have not been addressed to date.

The City Council had a lengthy discussion on the recommendations, particularly the recommendations regarding the citizen complaint process and the updates and revisions to the City's website. There was discussion on City Staff defining a process for a total revamping of the City's website.

The City Council requested that City Staff continue to work with the Culture and Diversity Citizen Action Commission to address the outstanding recommendations and to continue the discussion on the recommendations with the City Council.

Purchase of New Snowplow Dump Trucks

Mike Gray distributed information and proposed legislation to authorize the purchase of two (2) new snowplow dump trucks for the Public Works Division (see attached). He said the Public Works Division is in need of the equipment to maintain snow clearing operations. He said it is difficult at this time to get equipment ordered based on availability and it could take 12-18 months to acquire the dump trucks.

After discussion, the City Council agreed to recommend approval of the proposed legislation to authorize the purchase of two (2) new snowplow dump trucks for the Public Works Division and requested that the proposed legislation be placed on the agenda at the February 14, 2022 City Council Meeting for a first reading as non-emergency legislation and adoption of the legislation at the February 14, 2022 City Council Meeting.

Traffic Signals/Decorative Lighting – Maintenance/Repair/ Construction – Solicit Bids/Award Contract

Mike Gray distributed information and proposed legislation to solicit bids and award a contract for services related to the maintenance, repair, and minor construction of traffic signals and outdoor decorative lighting (see attached). He said this is legislation done annually to contract for these services for the Public Works Division. He said this would be a three-year contract for these services for the Public Works Division for 2022-2024.

After discussion, the City Council agreed to recommend approval of the proposed legislation to solicit bids and award a contract for services related to the maintenance, repair, and minor construction of traffic signals and outdoor decorative lighting and requested that the proposed legislation be placed on the agenda at the February 14, 2022 City Council Meeting for a first reading as non-emergency legislation and adoption of the legislation at the February 14, 2022 City Council Meeting.

Mowing/Maintenance/Revitalization – Specified City Properties – Solicit Bids/Award Contract

Mike Gray distributed information and proposed legislation to solicit bids and award a contract for services related to mowing, maintenance, and providing a detailed revitalization plan of specified City properties (see attached). He said this would be a four-year contract for these services for the Public Works Division for 2022-2025.

After discussion, it was determined that the City Council had already previously authorized the solicitation of bids for these services, so the City Council requested that the proposed legislation be revised to remove the solicitation of bids for these services.

After discussion, the City Council agreed to recommend approval of the proposed legislation with the necessary revisions to award a contract for services related to mowing, maintenance, and providing a detailed revitalization plan of specified City properties and requested that the proposed legislation with the necessary revisions be placed on the agenda at the February 14, 2022 City Council Meeting for a first reading as non-emergency legislation and adoption of the legislation at the February 14, 2022 City Council Meeting.

2022 Street Program – Solicit Bids

Russ Bergman distributed information and proposed legislation to solicit bids for the 2022 Street Program (see attached). He said this legislation will allow for the soliciting, advertising and receiving of bids for the 2022 Street Program. He said the Local Street Capital Improvement Fund will be utilized to construct this project at a cost not to exceed \$1,200,000. He said the plans and specifications for the project will be prepared by the Engineering Division.

Anita Kitchen raised concerns about doing work on streets in Ward 4 in areas where there have been a number of water main breaks until the Water Distribution Integrity Study is complete.

Russ Bergman said the streets in the 2022 Street Program could be modified at a later date.

After discussion, the City Council agreed to recommend approval of the proposed legislation to solicit bids for the 2022 Street Program and requested that the proposed legislation be placed on the agenda at the

February 14, 2022 City Council Meeting for a first reading as non-emergency legislation and adoption of the legislation at the February 14, 2022 City Council Meeting.

Mayor Jeff Gore recessed the Council Work Session at 7:53 P.M. Mayor Jeff Gore resumed the Council Work Session at 7:57 P.M.

Sanitary Sewer Lining – Solicit Bids

Russ Bergman distributed information and proposed legislation to solicit bids for the 2022 Rehabilitation of Sewer Lines Project (see attached). He said this legislation will allow for the soliciting, advertising and receiving of bids for the 2022 Street Program. He said the Local Street Capital Improvement Fund will be utilized to construct this project at a cost not to exceed \$1,200,000. He said the plans and specifications for the project will be prepared by the Engineering Division.

After discussion, the City Council agreed to recommend approval of the proposed legislation to solicit bids for the 2022 Rehabilitation of Sewer Lines Project and requested that the proposed legislation be placed on the agenda at the February 14, 2022 City Council Meeting for a first reading as non-emergency legislation and adoption of the legislation at the February 14, 2022 City Council Meeting.

2022 Sidewalk Program/Concrete Portion of the 2022 Street Program – Solicit Bids

Russ Bergman distributed information and proposed legislation to solicit bids for the 2022 Sidewalk Program and the concrete portion of the 2022 Street Program (see attached). He said it is necessary to secure construction bids for the remaining portions of the 2022 Sidewalk Replacement Program. In August 2021, he said the City Council passed legislation declaring the necessity of making these sidewalk repairs. Since that time, he said the property owners have had the option of doing the work themselves, utilizing a bonded contractor; and few homeowners have elected to perform the sidewalk work with their own contractor. He said this legislation allows the City to solicit bids for the 2022 Sidewalk Program. He said this year's program includes Kingsbury Drive, Kismet Place, Klyemore Drive, Larcomb Drive, Leawood Drive, Longford Drive, Menlo Way, Montague Road, and Natoma Place. He

said this legislation also allows for the receipt of bids for the concrete portion of the 2022 Street Improvement Program.

After discussion, the City Council agreed to recommend approval of the proposed legislation to solicit bids for the 2022 Sidewalk Program and the concrete portion of the 2022 Street Program and requested that the proposed legislation be placed on the agenda at the February 14, 2022 City Council Meeting for a first reading as non-emergency legislation and adoption of the legislation at the February 14, 2022 City Council Meeting.

Thomas Cloud Park Walking Path Paving – Solicit Bids

Russ Bergman distributed information and proposed legislation to solicit bids for the Thomas Cloud Park Path Resurfacing Project (see attached). He said this legislation will allow the City to solicit bids for the construction of the Thomas Cloud Park Path Resurfacing Project. He said the City has applied for and received a grant through the Miami Valley Regional Planning Commission (MVRPC) to reconstruct the walking paths at Thomas Cloud Park. He said this project includes milling the existing asphalt and repaving approximately 13,862 lineal feet of path.

After discussion, the City Council agreed to recommend approval of the proposed legislation to solicit bids for the Thomas Cloud Park Path Resurfacing Project and requested that the proposed legislation be placed on the agenda at the February 14, 2022 City Council Meeting for a first reading as non-emergency legislation and adoption of the legislation at the February 14, 2022 City Council Meeting.

Carriage Trails – Street Dedications

Russ Bergman distributed information and proposed legislation to accept certain streets and public improvements in the Carriage Trails Subdivision (see attached). He said the City has approved the improvements for the Carriage Trails Subdivision. He said the following are the streets that will be accepted and approved: Dayflower Drive from Coneflower to Lakeside Street, Lakeside Street from Carriage Trails Parkway to White Ash Drive, Redbud Way, White Ash Drive between both sides of Lakeside Street, Red Buckeye Drive between Sunset Maple

Drive and Willow Oak Drive, and Silver Linden Drive between both sides of Lakeside Street.

After discussion, the City Council agreed to recommend approval of the proposed legislation to accept certain streets and public improvements in the Carriage Trails Subdivision and requested that the proposed legislation be placed on the agenda at the February 14, 2022 City Council Meeting for a first reading as non-emergency legislation and adoption of the legislation at the February 14, 2022 City Council Meeting.

City Sidewalk Requirements

Russ Bergman distributed information regarding and proposed legislation to amend the Huber Heights City Code to revise sidewalk requirements for subdivisions and developments in the City (see attached). He said this legislation was drafted by the Law Director and will first need to be sent to the Planning Commission as a text amendment for approval.

After discussion, the City Council agreed to recommend approval of the necessary motion to direct the City Manager to submit the proposed amendments to Part Eleven - Planning and Zoning Code, Title One - Subdivision Regulations, Chapter 1109 - Subdivision Design Standards of the Huber Heights City Code regarding sidewalk requirements to the Planning Commission for consideration and requested that the necessary motion be prepared and placed on the agenda at the February 14, 2022 City Council Meeting for adoption at the February 14, 2022 City Council Meeting.

Huber Heights City Code Revisions – Construction Noise

Gerald McDonald distributed information and proposed legislation to designate construction noise during certain hours as civil infractions and to authorize the City Manager to adopt a fine and penalty schedule for such infractions by enacting Chapter 1323 of the Huber Heights Codified Ordinances (see attached). He said he had prepared this legislation at the request of the City Council based on recent discussions regarding construction noise in the City.

After discussion, the City Council agreed to recommend approval of the

proposed legislation to designate construction noise during certain hours as civil infractions and to authorize the City Manager to adopt a fine and penalty schedule for such infractions by enacting Chapter 1323 of the Huber Heights Codified Ordinances and requested that the proposed legislation be placed on the agenda at the February 14, 2022 City Council Meeting for a first reading as non-emergency legislation with a second reading of the legislation and consideration of adoption of the legislation at the February 28, 2022 City Council Meeting.

Digital Sign Maintenance – Award Contract

Bryan Chodkowski distributed information and proposed legislation to award a contract to KAP Signs to perform maintenance on the digital sign at the Rose Music Center (see attached). He said this legislation authorizes the City Manager to waive the competitive bidding requirements and enter into a contract with KAP Signs for cosmetic maintenance to the digital highway sign at the Rose Music Center at a cost not to exceed \$35,000. He said the funds are available in the 2022 City Budget in the General Fund.

After discussion, the City Council agreed to recommend approval of the proposed legislation to award a contract to KAP Signs to perform maintenance on the digital sign at the Rose Music Center and requested that the proposed legislation be placed on the agenda at the February 14, 2022 City Council Meeting for a first reading as non-emergency legislation and adoption of the legislation at the February 14, 2022 City Council Meeting.

Storage Facilities - Moratorium

Mayor Jeff Gore distributed information regarding a moratorium on storage facilities in the City (see attached). He outlined his reasoning for proposing a moratorium on storage facilities.

Gerald McDonald explained the legalities of imposing a moratorium on storage facilities in the City. He said a moratorium, if adopted, would not affect any storage facilities already in process in the City.

After lengthy discussion, the City Council agreed to recommend that this agenda item be discussed again at an upcoming Council Work Session.

Brandt Pike Revitalization Project

Bryan Chodkowski distributed information regarding the Brandt Pike Revitalization Project (see attached). He said City Staff received a space use proposal from LWC for the former Marian Meadows site and adjacent areas. He said City Staff will be bringing this proposal to the City Council for review at the next Council Work Session. He said Homestead has submitted its information for the site assessment for the planned residential development at this location. City Staff are working to develop tentative construction schedules for the Homestead development and Dogtown. He said the City has seen increased interest from potential tenants in the former CR Dayton property.

Huber Heights Polling Locations

Gerald McDonald distributed information regarding Huber Heights polling locations (see attached). He said the City has been engaged in discussions with the Miami County Board of Elections to address polling locations for Huber Heights residents that are located outside of the City of Huber Heights at the request of the City Council. He said the Miami County Board of Elections responded with an email regarding its plans for polling locations in Miami County outside of the City to continue as is in 2022 without any modifications until 2023. He said he had shared some information about polling site requirements from the Miami County Board of Elections, but he has not been able to identify any potential sites that meet these requirements in the Huber Heights part of Miami County.

After discussion, the City Council agreed to recommend that the Law Director contact the Miami County Board of Elections again to inquire why the proposed move of polling locations to Bethel Schools cannot be done in 2022 rather than waiting till 2023 and requested that the Law Director provide an update to the City Council on this matter.

City Manager Recruitment Process

Anthony Rodgers distributed information regarding the City Manager recruitment process (see attached). He distributed the City Manager recruitment brochure from Baker Tilly along with a City Manager search timeline from Baker Tilly (see attached). He said the City Manager recruitment brochure was finalized last week and Baker Tilly has begun

distributing and posting the recruitment information on various sites and through different mediums. He said the application deadline for the City Manager position is March 7, 2022. He said Baker Tilly will provide weekly updates on the recruitment process which he will forward to the City Council.

Executive Session –To Discuss Under ORC 121.22(G)(5) Trade Secrets Associated With Certain Leases For The Former CR Dayton Property Which Are Confidential As Trade Secrets Under ORC 1333.61

Nancy Byrge made a motion to go into Executive Session to discuss under ORC 121.22(G)(5) trade secrets associated with certain leases for the former CR Dayton property which are confidential as trade secrets under ORC 1333.61 at 9:05 P.M. Richard Shaw seconded the motion. On a call of the vote, Mrs. Byrge, Mr. Otto, Mrs. Kitchen, Mr. Webb, and Mr. Shaw voted yea; none voted nay. The motion passed 5-0. The Council Work Session went into Executive Session at 9:05 P.M.

The Council Work Session adjourned from Executive Session at 9:12 P.M.

Mayor Jeff Gore stated following the Executive Session that the City Council recommended that the necessary legislation to authorize the execution of a certain lease be prepared and placed on the agenda at the February 14, 2022 City Council Meeting for a first reading as non-emergency legislation and adoption of the legislation at the February 14, 2022 City Council Meeting.

No other actions were taken or decisions made following the Executive Session by the Council Work Session.

Other Business

There was no other business conducted at the Council Work Session.

4. **Adjournment**

Mayor Jeff Gore adjourned the Council Work Session at 9:12 P.M.

AI-8177

Topics of Discussion B.

Council Work Session

Meeting Date: 02/08/2022

Becoming An Age-Friendly Community Presentation

Submitted By: Anthony Rodgers

Department: City Council

Council Committee Review?: Council Work Session **Date(s) of Committee Review:** 02/08/2022

Audio-Visual Needs: SmartBoard **Emergency Legislation?:**

**Motion/Ordinance/
Resolution No.:**

Agenda Item Description or Legislation Title

Becoming An Age-Friendly Community Presentation

Purpose and Background

Councilmember Nancy Byrge requested this agenda item for a presentation on Becoming An Age-Friendly Community.

Fiscal Impact

Source of Funds: N/A

Cost: N/A

Recurring Cost? (Yes/No): N/A

Funds Available in Current Budget? (Yes/No): N/A

Financial Implications:

Attachments

Presentation

An illustration of a diverse group of people walking along a sidewalk in a community setting. From left to right: a man in a yellow hard hat and orange shirt carrying a toolbox; a man in a blue shirt and cap walking with a woman in a red top and white pants; a woman in a white top and grey pants walking; and an older man in a yellow sweater sitting in a wheelchair. In the background, there is a blue bus, a bench, bicycles, and houses. The title 'Becoming an Age-Friendly Community' is written in a large, dark red serif font across the middle of the scene.

Becoming an Age-Friendly Community

Nancy L. Byrge

Councilwoman-At-Large

February 1, 2022



MIAMI VALLEY

Regional Planning Commission

INSTITUTE FOR LIVABLE & EQUITABLE COMMUNITIES

**For more information about
the Miami Valley Age-Friendly Communities Network:**

Leigh Sempeles

Dayton Foundation Del Mar Encore Fellow

lsempeles@mvrpc.org

www.daytonfoundation.org/delmarencore_fellowows.html

Serena Anderson

MVRPC Transportation Coordination Planner

sanderson@mvrpc.org

www.mvrpc.org

From the *AARP Policy Book*

*A livable community is one that is safe and secure, has affordable and appropriate **housing** and **transportation** options, and has supportive **community features** and services.*

*Once in place, those resources enhance personal independence; allow residents to age in place; and foster residents' **engagement** in the community's civic, economic, and social life.*



AARP
Real Possibilities

*An age-friendly community is one that is free from physical and social barriers and is supported by **policies, systems, services, products** and **technologies** that:*

- *promote health and build and maintain physical and mental capacity across the life course; and*
- *enable people, even when experiencing capacity loss, to continue to do the things they value.*

CATEGORIES EVALUATED

HOUSING

Affordability and access

NEIGHBORHOOD

Access to life, work, and play

TRANSPORTATION

Safe and convenient options

ENVIRONMENT

Clean air and water

HEALTH

Prevention, access and quality

ENGAGEMENT

Civic and social involvement

OPPORTUNITY

Inclusion and possibilities

Huber Heights Score On a scale of 0-100

AARP

TOTAL INDEX SCORE

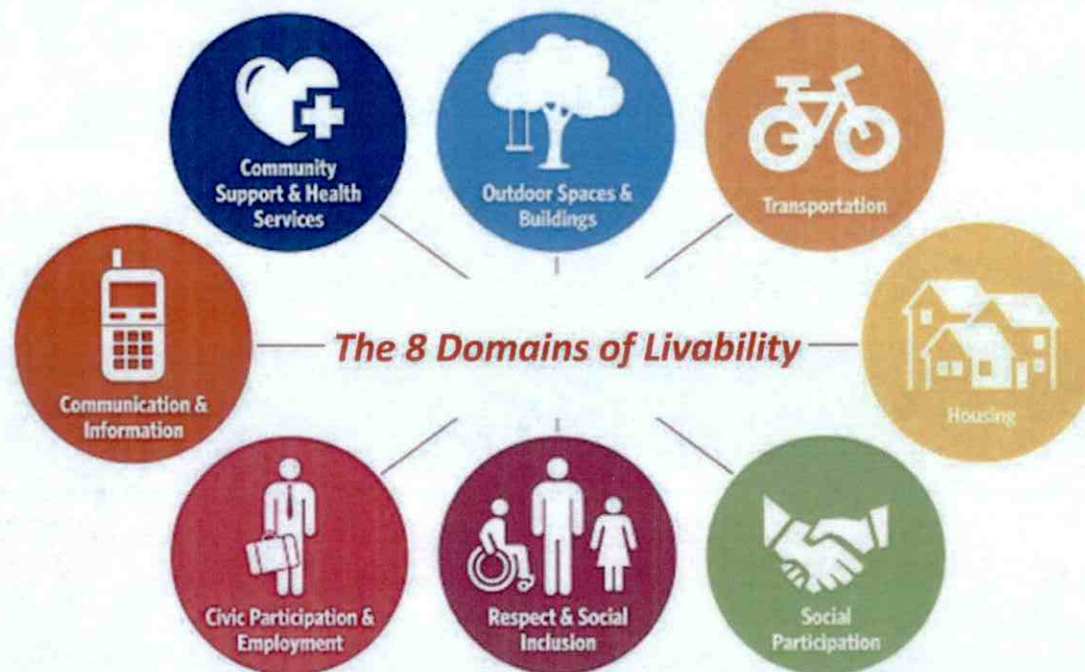


Livability Score

The score is based on the average score of seven livability categories and compared with other communities.

<https://livabilityindex.aarp.org/>

What makes a community a great place to live?



AARP
Real Possibilities

Are communities ready?



American homes have traditionally been designed and built for able-bodied 35 year olds.



For the past 50 years, communities have developed around motor vehicles as the principal form of transportation.

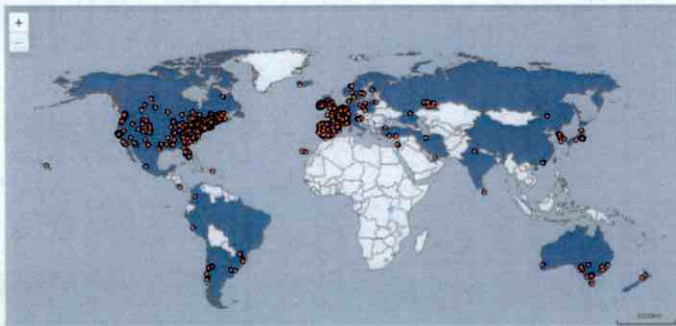
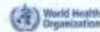


AARP
Real Possibilities

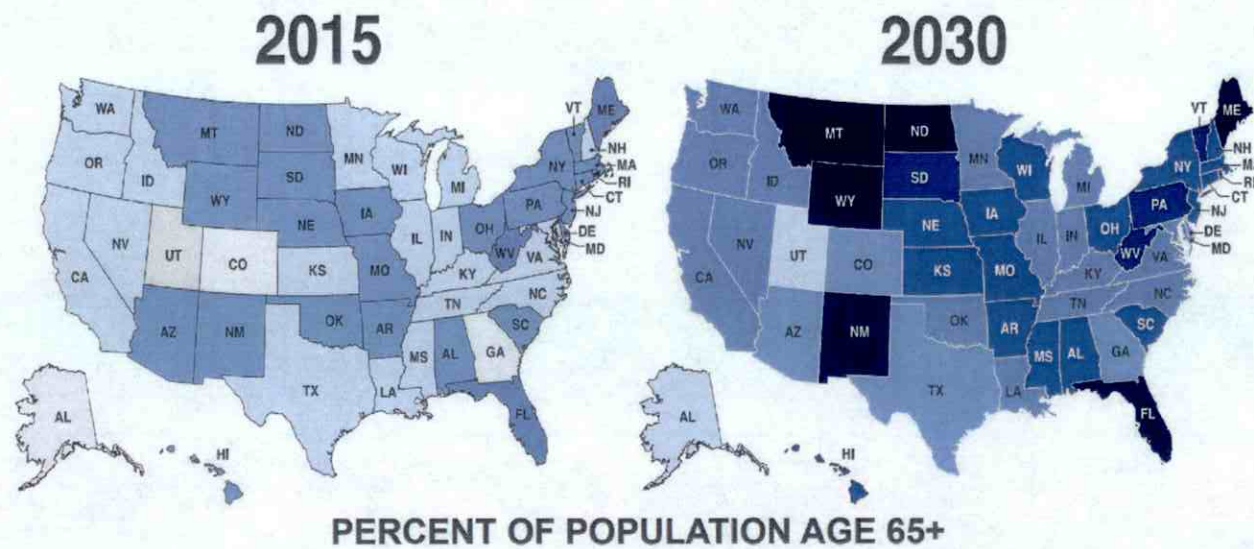


At Home and Around the Globe

Global Network for Age-friendly Cities and Communities

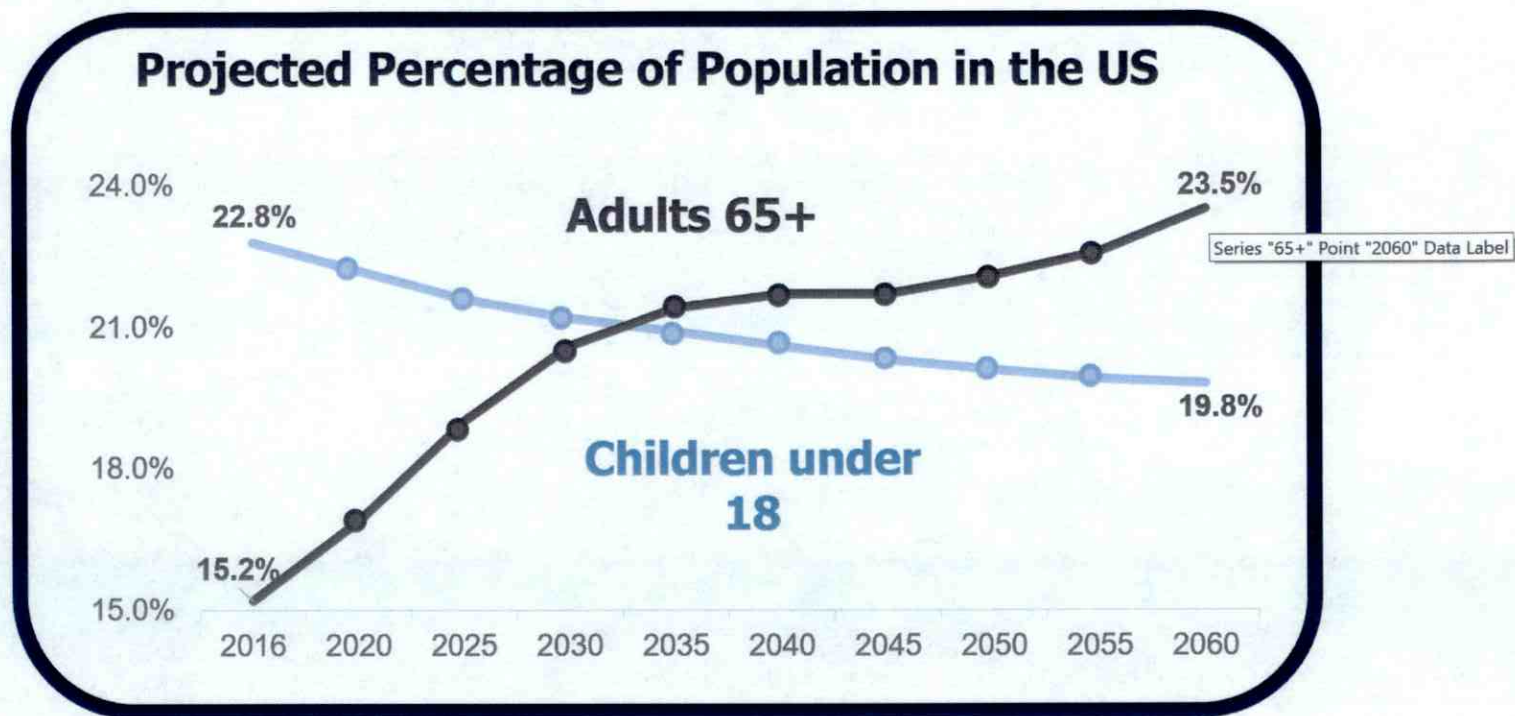


America is aging



AARP
Real Possibilities

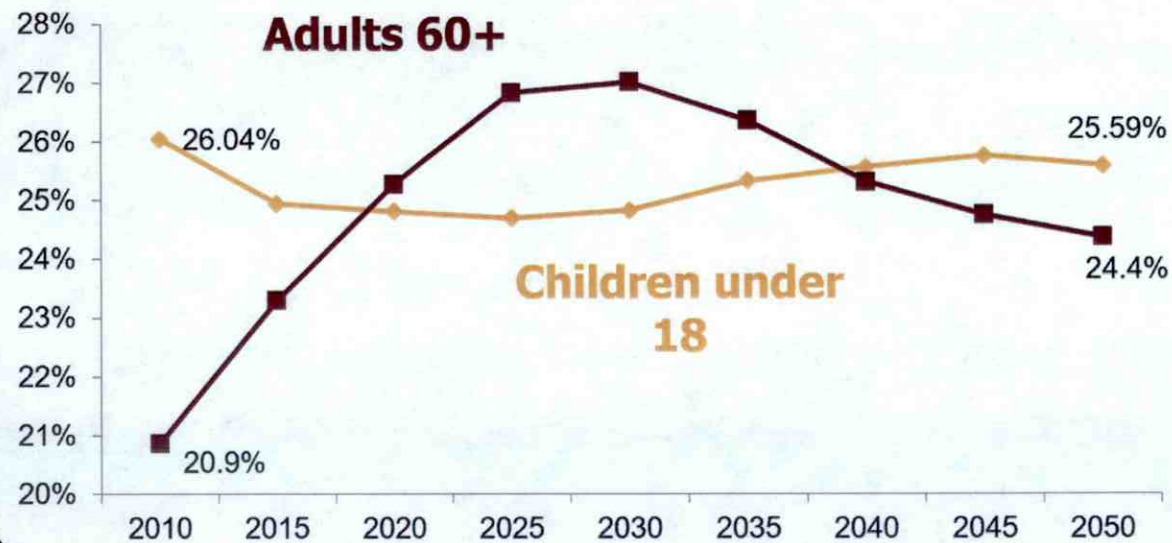
Source: US Census



By 2035, older adults will outnumber children for the first time in history



Projected Percentage of Population our Region



For our Region, the delta is happening now. *Note: delta starts at age 60*





Emerging Workforce Trends



[ABOUT](#) [THE NEW MAP OF LIFE™](#) [DESIGN CHALLENGE](#) [RESEARCH](#) [EVENTS](#) [NEWS](#) [VIDEOS](#) [PODCAST](#)



THE NEW MAP OF LIFE

The Stanford Center on Longevity is creating a New Map of Life™ so that we can be mentally sharp, physically fit and financially secure throughout century-long lives filled with a sense of belonging, purpose and worth.



Workforce Predictions:

#1: 100-Yr Life Ushers in 60-Yr Career

#2: Start-Up & Solopreneur Surge

#3: Generational Diversity Will Flourish

Start-Up
+
Solopreneur
Surge

**B
Y
O
B**

**Build
Your
Own
Business**

Generational
Diversity
Will Flourish





Silver Is Gold

Age-Friendly
Work Environments

Retired Professionals. Focused Expertise. Amazing Results.



Age-Friendly Communities Funding Opportunity

Age-Friendly Communities

- Ten MVRPC member organizations will receive **\$10,000 grants** from the **DMH-Dayton Fund at The Dayton Foundation** to pursue AARP Age-Friendly Communities designation.
- AARP Age-Friendly Communities designation is a multi-year planning effort focused on recognizing and enhancing age-friendly, livable aspects in your community.
- Grant funds targeted for community survey, research, data analysis and technical assistance for the creation of an action plan for age-friendly livable community initiatives.
- Recipients will also receive assistance with team formation, stakeholders, volunteers and technical assistance for planning components.



Age-Friendly Communities

To be Eligible, Your Organization Must:

- Be an MVRPC member agency and an eligible tax exempt public agency.
- Make a commitment to becoming a designated age-friendly community by joining the AARP/World Health Organization (WHO) Network of Age-Friendly States & Communities.
- Have or be committed to developing a diversity/inclusion policy (Please note, in most cases, this is different from a non-discrimination policy).
- Demonstrate collaboration with stakeholder and key community partners aligned with each of the domains.

Funding Opportunity Timeline

- Proposal information available on Friday, January 14, 2022 at www.mvrpc.org/regional-initiatives/miami-valley-age-friendly-network/age-friendly-communities-funding-opportunity
- Proposals must be complete and submitted on or before the due date to be considered.
- Submission deadlines are as follows:

Proposal Deadline	Decision Date	Grant Period
March 15, 2022	April 15, 2022	Start: May 1, 2022 End : April 30, 2023



Miami Valley Age-Friendly Cohort

- Representatives from the funded communities will form the **Miami Valley Age-Friendly Cohort**.
- Cohort will **meet monthly, via Zoom**.
- The first step for all funded communities will be making the commitment to become a designated age-friendly community by joining the [AARP/World Health Organization \(WHO\) Network of Age-Friendly States & Communities](#)
- Additional funding opportunities for steps in the Age-Friendly Communities designation process may be available to members of the cohort.

SUMMARY

- There's no escaping the fact that our community is aging
- The funding and resources are available to help us start this process (templates to follow & people to help)
- Once enrolled in the program, the five-year cycle begins.
- I'm asking for a commitment from Council to apply for this grant and start the planning process to make Huber Heights an age-friendly community

Questions?

AI-8178

Topics of Discussion C.

Council Work Session

Meeting Date: 02/08/2022

Arts and Beautification Commission Update Presentation

Submitted By: Anthony Rodgers

Department: City Council

Council Committee Review?: Council Work Session **Date(s) of Committee Review:** 02/08/2022

Audio-Visual Needs: None **Emergency Legislation?:** No

**Motion/Ordinance/
Resolution No.:**

Agenda Item Description or Legislation Title

Arts and Beautification Commission Update Presentation

Purpose and Background

Cindy Davidson, Chair, will give an update presentation on the planned activities and work of the Arts and Beautification Commission for 2022.

Fiscal Impact

Source of Funds: N/A

Cost: N/A

Recurring Cost? (Yes/No): N/A

Funds Available in Current Budget? (Yes/No): N/A

Financial Implications:

Attachments

No file(s) attached.

AI-8179

Topics of Discussion D.

Council Work Session

Meeting Date: 02/08/2022

Culture and Diversity Citizen Action Commission Recommendations

Submitted By: Anthony Rodgers

Department: City Council

Council Committee Review?: Council Work Session **Date(s) of Committee Review:** 01/18/2022 and 02/08/2022

Audio-Visual Needs: SmartBoard **Emergency Legislation?:** No

**Motion/Ordinance/
Resolution No.:**

Agenda Item Description or Legislation Title

Culture and Diversity Citizen Action Commission Recommendations

Purpose and Background

This agenda item is for a follow up discussion regarding the recommendations of the Culture and Diversity Citizen Action Commission (see attached). There will also be discussion with City Staff on the work towards addressing the recommendations of the Culture and Diversity Citizen Action Commission.

Fiscal Impact

Source of Funds: N/A

Cost: N/A

Recurring Cost? (Yes/No): N/A

Funds Available in Current Budget? (Yes/No): N/A

Financial Implications:

Attachments

CDCAC Recommendations

Recommendations to City Council

October 2021:

Recommendation to acknowledge Ms. Lucille Dale.

July 2021:

1: **Citizen Complaint Process Recommendation (Reform Committee)**

Recommendation: Recommend that an independent review board be established to investigate complaints submitted by citizens. This citizens' complaint review board would function similar to the new Dayton Citizens' Appeal Board.

2. **Recommendation to gather(and report on) EEO data** in applicant process to assist in ensuring that Huber Heights is an equal opportunity employer.

3. Recommendation: Adoption of Black-owned Business of the Quarter (Advocacy Committee)

Recommendations: February 2021

1. Resolution denouncing racism and recognizing it as a public health crisis.
2. **Website:**
 - A statement on the city of HH website denouncing racism.
 - Revise the HH website with a diverse equity lens. Our city website does not reflect the richness of our community.
 - Create a web page layout for the commission, such that each committee will have a link to their own designated page. Committee pages will include things such as mission, activities, committee member contact information, resources, etc.
3. **Provide an unbiased reporting process for citizens to voice concerns and submit complaints through an unbiased means without fear of retaliation. This process and means to report will be visibly placed on the city website.**
4. **Staff, leadership, boards, and commissions diversity training: All city leadership, staff, boards, and commissions attend required annual diversity education training.**

Recommendations from February 2021

5. Proclamation, Recognition & Observance of the following:

Juneteenth (annually) – held June 19, 2021 this year.

Indigenous People Day (on Columbus Day)

6. It is suggested that City Council consider opening meetings with a land acknowledgement in recognition of indigenous people.

For information purposes:

MLK Day 2022, January 17th

Ensure that city is prepared with resources like microphones, tents, personnel, closure of streets, and any other needed items.

AI-8164

Topics of Discussion E.

Council Work Session

Meeting Date: 02/08/2022

Purchase of New Snowplow Dump Trucks

Submitted By: Linda Garrett

Department: Public Works

Council Committee Review?: Council Work Session

Division: Public Works

Date(s) of Committee Review: 02/08/2022

Audio-Visual Needs: None

Emergency Legislation?: No

**Motion/Ordinance/
Resolution No.:**

Agenda Item Description or Legislation Title

Purchase of New Snowplow Dump Trucks

Purpose and Background

The Public Works Division is requesting approval to purchase two (2) new snowplow dump trucks.

Fiscal Impact

Source of Funds: Public Works Division Budget

Cost: \$500,000

Recurring Cost? (Yes/No): No

Funds Available in Current Budget? (Yes/No): Yes

Financial Implications:

Attachments

Resolution

CITY OF HUBER HEIGHTS
STATE OF OHIO

RESOLUTION NO. 2022-R-

AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT TO PURCHASE TWO (2) CLASS SEVEN SNOWPLOW DUMP TRUCKS AND APPURTENANT EQUIPMENT THERETO FOR THE PUBLIC WORKS DIVISION AND WAIVING THE FORMAL BIDDING REQUIREMENTS.

WHEREAS, the need exists in the Public Works Division for two (2) class seven snowplow dump trucks to assist in snow removal and overall duties; and

WHEREAS, pricing for two (2) class seven snowplow dump trucks' cab and chassis which meet the specifications of the Public Works Division is available through the State of Ohio Department of Administrative Service Cooperative Purchasing Program; and

WHEREAS, only one source of the necessary appurtenant equipment compatible with the class seven snowplow dump truck is reasonably available; and

WHEREAS, the funds for this purchase have been appropriated for the Public Works Division as part of the approved 2022 Public Works Division Budget.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Huber Heights, Ohio that:

Section 1. In accordance with Section 171.09 of the Huber Heights Codified Ordinances, Council hereby waives the requirements to formally bid the purchase of two (2) class seven snowplow dump trucks; and in accordance with Section 171.12(a)(1) of the Huber Heights Codified Ordinances, Council hereby waives the requirements to formally bid the necessary equipment appurtenant to said class seven snowplow dump trucks.

Section 2. The City Manager is hereby authorized to contract for the purchase of two (2) class seven snowplow dump trucks and necessary equipment appurtenant thereto for the Public Works Division with ??? for FY 2022 in an amount not to exceed \$500,000.00.

Section 3. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were adopted in an open meeting of this Council and that all deliberations of this Council and of any of its Committees that resulted in such formal action were in meetings open to the public and in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Section 4. This Resolution shall go into effect upon its passage as provided by law and the Charter of the City of Huber Heights.

Passed by Council on the _____ day of _____, 2022;
_____ Yeas; _____ Nays.

Effective Date:

AUTHENTICATION:

Clerk of Council

Mayor

Date

Date

AI-8165

Topics of Discussion F.

Council Work Session

Meeting Date: 02/08/2022

Traffic Signals/Decorative Lighting - Maintenance/Repair/Construction - Solicit Bids/Award Contract

Submitted By: Linda Garrett

Department: Public Works

Division: Public Works

Council Committee Review?: Council Work Session

Date(s) of Committee Review: 02/08/2022

Audio-Visual Needs: None

Emergency Legislation?: No

**Motion/Ordinance/
Resolution No.:**

Agenda Item Description or Legislation Title

Traffic Signals/Decorative Lighting - Maintenance/Repair/Construction - Solicit Bids/Award Contract

Purpose and Background

The Public Works Division requests authorization to solicit bids and award a contract for traffic signal and outdoor decorative lighting maintenance, repair, and construction.

Fiscal Impact

Source of Funds: Public Works Division Budget

Cost: \$50,000

Recurring Cost? (Yes/No): No

Funds Available in Current Budget? (Yes/No): Yes

Financial Implications:

Attachments

Resolution

CITY OF HUBER HEIGHTS
STATE OF OHIO

RESOLUTION NO. 2022-R-

AUTHORIZING THE CITY MANAGER TO SOLICIT BIDS AND AWARD A CONTRACT FOR SERVICES RELATED TO THE MAINTENANCE, REPAIR AND MINOR CONSTRUCTION OF TRAFFIC SIGNALS AND OUTDOOR DECORATIVE LIGHTING.

WHEREAS, throughout the course of a three-year period, the City of Huber Heights will require services related to the maintenance, repair and minor construction of traffic control signals and outdoor decorative lighting throughout the City; and

WHEREAS, the costs for such services are estimated to exceed \$25,000.00.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Huber Heights, Ohio that:

Section 1. The City Manager is hereby authorized to solicit bids and award a contract for services related to the repair, maintenance and minor construction of traffic control devices and outdoor decorative lighting in the City of Huber Heights. This bid and contract shall be for a three-year period for 2022-2024 and shall be in an amount not to exceed \$50,000.00 annually, subject to the availability of funds.

Section 2. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were adopted in an open meeting of this Council and that all deliberations of this Council and of any of its Committees that resulted in such formal action were in meetings open to the public and in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Section 3. This Resolution shall go into effect upon its passage as provided by law and the Charter of the City of Huber Heights.

Passed by Council on the _____ day of _____, 2022;
_____ Yeas; _____ Nays.

Effective Date:

AUTHENTICATION:

Clerk of Council

Mayor

Date

Date

AI-8166

Topics of Discussion G.

Council Work Session

Meeting Date: 02/08/2022

Mowing/Maintenance/Revitalization - Specified City Properties - Solicit Bids/Award Contract

Submitted By: Linda Garrett

Department: Public Works

Division: Public Works

Council Committee Review?: Council Work Session

Date(s) of Committee Review: 02/08/2022

Audio-Visual Needs: None

Emergency Legislation?: No

**Motion/Ordinance/
Resolution No.:**

Agenda Item Description or Legislation Title

Mowing/Maintenance/Revitalization - Specified City Properties - Solicit Bids/Award Contract

Purpose and Background

The Public Works Division requests the authorization to solicit bids and award a contract for mowing, maintenance, and revitalization of specified City properties.

Fiscal Impact

Source of Funds: Public Works Division Budget

Cost: \$260,000

Recurring Cost? (Yes/No): No

Funds Available in Current Budget? (Yes/No): Yes

Financial Implications:

Attachments

Resolution

CITY OF HUBER HEIGHTS
STATE OF OHIO

RESOLUTION NO. 2022-R-

AUTHORIZING THE CITY MANAGER TO SOLICIT BIDS AND AWARD A CONTRACT FOR SERVICES RELATED TO MOWING, MAINTENANCE AND PROVIDING A DETAILED REVITALIZATION PLAN OF SPECIFIED CITY PROPERTIES.

WHEREAS, throughout the course of a four-year period, the City of Huber Heights will require mowing, maintenance, and providing a detailed revitalization plan; and

WHEREAS, the costs for such services are estimated to exceed \$25,000.00.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Huber Heights, Ohio that:

Section 1. The City Manager is hereby authorized to solicit bids and award a contract for services related to mowing, maintenance and providing a detailed revitalization plan of specific properties in the City of Huber Heights. This bid and contract shall be for a four-year period for 2022-2025 and shall be in an amount not to exceed \$260,000.00 annually, subject to the availability of funds.

Section 2. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were adopted in an open meeting of this Council and that all deliberations of this Council and of any of its Committees that resulted in such formal action were in meetings open to the public and in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Section 3. This Resolution shall go into effect upon its passage as provided by law and the Charter of the City of Huber Heights.

Passed by Council on the _____ day of _____, 2022;
_____ Yeas; _____ Nays.

Effective Date:

AUTHENTICATION:

Clerk of Council

Mayor

Date

Date

AI-8173

Topics of Discussion H.

Council Work Session

Meeting Date: 02/08/2022

2022 Street Program - Solicit Bids

Submitted By: Hanane Eisentraut

Department: Engineering

Division: Engineering

Council Committee Review?: Council Work Session

Date(s) of Committee Review: 02/08/2022

Audio-Visual Needs: None

Emergency Legislation?: No

**Motion/Ordinance/
Resolution No.:**

Agenda Item Description or Legislation Title

2022 Street Program - Solicit Bids

Purpose and Background

This legislation will allow for the soliciting, advertising and receiving of bids for the 2022 Street Program. The Local Street Capital Improvement Fund will be utilized to construct this project at a cost not to exceed \$1,200,000. Plans and specifications will be prepared by the Engineering Division.

Fiscal Impact

Source of Funds: N/A

Cost: N/A

Recurring Cost? (Yes/No): No

Funds Available in Current Budget? (Yes/No): Yes

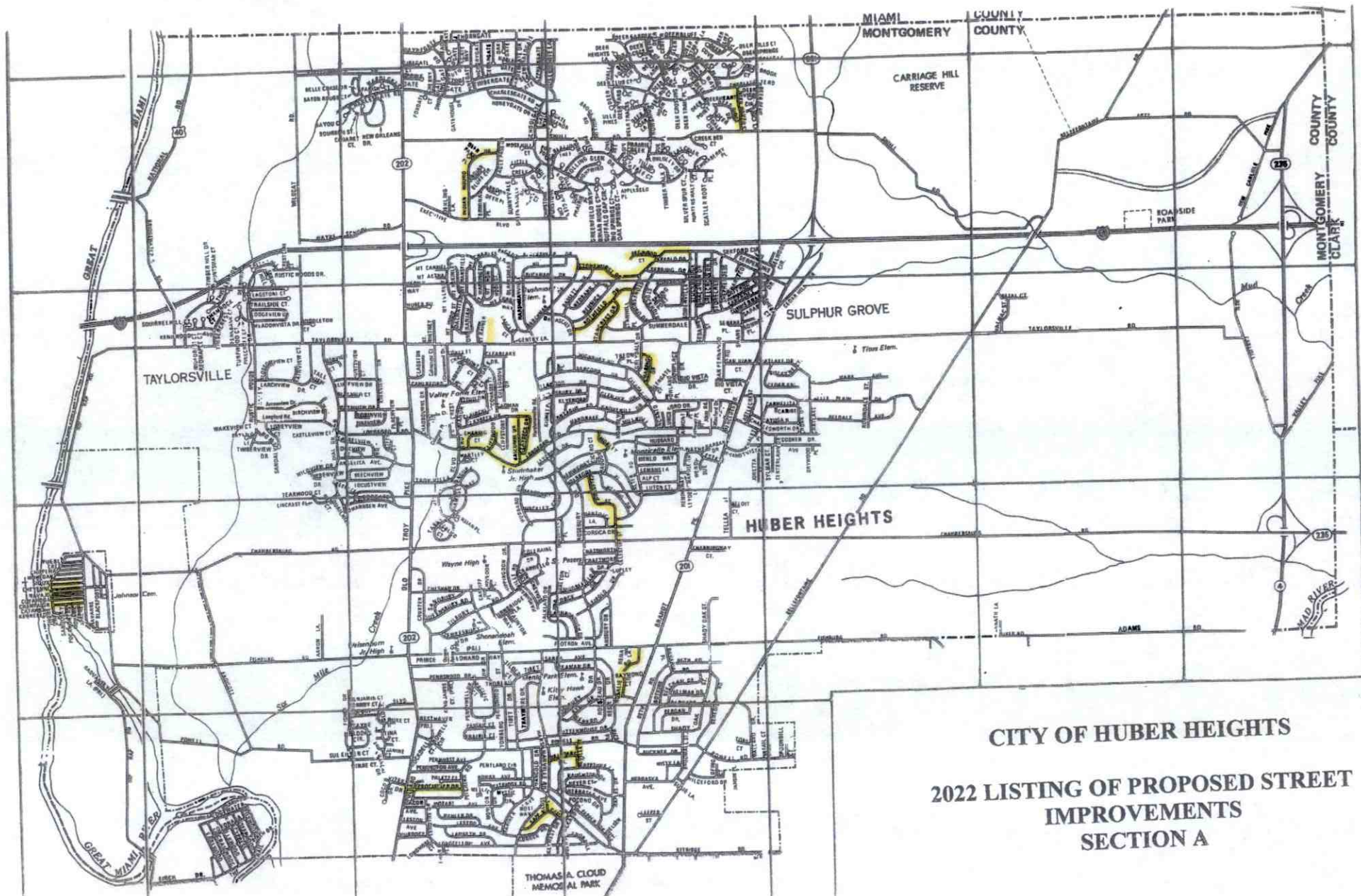
Financial Implications:

Attachments

Project Location Map

Resolution

Exhibit A



CITY OF HUBER HEIGHTS
2022 LISTING OF PROPOSED STREET
IMPROVEMENTS
SECTION A

CITY OF HUBER HEIGHTS
STATE OF OHIO

RESOLUTION NO. 2022-R-

AUTHORIZING THE CITY MANAGER TO SOLICIT, ADVERTISE AND RECEIVE BIDS FROM QUALIFIED FIRMS FOR THE 2022 STREET IMPROVEMENT PROGRAM NON-CONCRETE WORK.

WHEREAS, City Staff have identified certain streets within the City which are in urgent need of repair; and

WHEREAS, Council has determined to proceed with the 2022 Street Program, as described in Exhibit A, during the 2022 construction season including reconstruction of the streets identified on the list, related underground utility repair costs, roadway earthwork and miscellaneous base and drainage work; and

WHEREAS, the Local Street Capital Improvement Fund is available to cover the cost of this work; and

WHEREAS, City Council has agreed to a Request For Proposals (RFP) process to be facilitated by City Staff.

NOW, THEREFORE BE IT RESOLVED by the City Council of Huber Heights, Ohio that:

Section 1. The City Manager is hereby authorized to solicit, advertise, and receive responses from qualified firms for the construction of the 2022 Street Improvement Program non-concrete work as described in Exhibit A in accordance with Section 171.03 of the Codified Ordinances of Huber Heights. The cost of this portion of the 2022 Street Improvement Program will not exceed \$1,200,000.00.

Section 2. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were adopted in an open meeting of this Council and all deliberations of this Council and of any of its Committees that resulted in such formal action were in meetings open to the public and in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Section 3. This Resolution shall go into effect upon its passage as provided by law and the Charter of the City of Huber Heights.

Passed by Council on the _____ day of _____, 2022;
_____ Yeas; _____ Nays.

Effective Date:

AUTHENTICATION:

Clerk of Council

Mayor

Date

Date

EXHIBIT A
CITY OF HUBER HEIGHTS
2022 STREET IMPROVEMENTS

- | | | |
|----|--------------------|--|
| 1 | Bascomb Drive | from Longford to Claybeck
base repair, cold planing, curb and gutter
replacement, asphalt repaving |
| 2 | Celestine Street | from Chambersburg to Holbrook
base repair, cold planing, curb and gutter
replacement, asphalt repaving |
| 3 | Charing Court | from Longford to cul-de-sac
base repair, cold planing, curb and gutter
replacement, asphalt repaving |
| 4 | Cheyenne Avenue | From shore to Apache
base repair, cold planing, asphalt repaving |
| 5 | Chippewa Avenue | From shore to Apache
base repair, cold planing, asphalt repaving |
| 6 | Claybeck Drive | from Bascomb South to Bascomb North
base repair, cold planing, curb and gutter
replacement, asphalt repaving |
| 7 | Cliffwood Place | from Longford to cul-de-sac
base repair, cold planing, curb and gutter
replacement, asphalt repaving |
| 8 | Deer Haven Street | from Shull to Charlesgate
base repair, cold planing, curb and gutter
replacement, asphalt repaving |
| 9 | Indian Mound Drive | from Eagle Pass to Eagle Pass
base repair, cold planing, curb and gutter
replacement, asphalt repaving |
| 10 | John L Geiger Way | from Taylorsville to dead end
base repair, cold planing, curb and gutter
replacement, asphalt repaving |
| 11 | Kapp Drive | from Harshmanville to Kloss
base repair, cold planing, curb and gutter
replacement, asphalt repaving |

EXHIBIT A
CITY OF HUBER HEIGHTS
2022 STREET IMPROVEMENTS

- | | |
|--------------------|---|
| 12 Kautz Drive | from Packard to Kloss
base repair, cold planing, curb and gutter
replacement, asphalt repaving |
| 13 Kloss Place | from Kautz to cul-de-sac
base repair, cold planing, curb and gutter
replacement, asphalt repaving |
| 14 Longford Road | from Harshmanville to Troy Manor
base repair, cold planing, curb and gutter
replacement, asphalt repaving |
| 15 Maringo Drive | from Highbury to Greydale
base repair, cold planing, curb and gutter
replacement, asphalt repaving |
| 16 Mohegan Avenue | From shore to Apache
base repair, cold planing, asphalt repaving |
| 17 Morley Lane | from Longford to Hubbard
base repair, cold planing, curb and gutter
replacement, asphalt repaving |
| 18 Nelapark Drive | from Harshmanville to Neville
base repair, cold planing, curb and gutter
replacement, asphalt repaving |
| 19 Neville Street | from Neptune to Powell
base repair, cold planing, curb and gutter
replacement, asphalt repaving |
| 20 Pegwood Court | from Stonehurst to Cul-de-sac
base repair, cold planing, curb and gutter
replacement, asphalt repaving |
| 21 Procuniar Drive | from Pitcairn to Old Troy Pike
base repair, cold planing, curb and gutter
replacement, asphalt repaving |

**EXHIBIT A
CITY OF HUBER HEIGHTS
2022 STREET IMPROVEMENTS**

- | | | |
|----|------------------|---|
| 22 | Rosalie Road | from Fishburg to Rye
base repair, cold planing, curb and gutter
replacement, asphalt repaving |
| 23 | Rothfield Drive | from Damascus to Stonesboro
base repair, cold planing, curb and gutter
replacement, asphalt repaving |
| 24 | Stancrest Drive | from Taylorsville to rothfield
base repair, cold planing, curb and gutter
replacement, asphalt repaving |
| 25 | Stonehurst Drive | from Stockbridge to Berchman
base repair, cold planing, curb and gutter
replacement, asphalt repaving |

AI-8174

Topics of Discussion I.

Council Work Session

Meeting Date: 02/08/2022

Sanitary Sewer Lining - Solicit Bids

Submitted By: Hanane Eisentraut

Department: Engineering

Division:

Engineering

Council Committee Review?: Council Work Session

Date(s) of Committee Review: 02/08/2022

Audio-Visual Needs: None

Emergency Legislation?: No

**Motion/Ordinance/
Resolution No.:**

Agenda Item Description or Legislation Title

Sanitary Sewer Lining - Solicit Bids

Purpose and Background

This legislation will allow for the soliciting, advertising, and receiving of bids for the 2022 Rehabilitation of Sewer Lines Project. Lining the sanitary sewer will be performed as a corrective action to eliminate groundwater infiltration, improve the flow capacity, increase the strength of the pipes, and reduce sewage treatment costs. The Sewer Fund will be utilized to construct this project at a cost not to exceed \$300,000.

Fiscal Impact

Source of Funds:

N/A

Cost:

N/A

Recurring Cost? (Yes/No):

No

Funds Available in Current Budget? (Yes/No): Yes

Financial Implications:

Attachments

Resolution

CITY OF HUBER HEIGHTS
STATE OF OHIO

RESOLUTION NO. 2022-R-

AUTHORIZING THE CITY MANAGER TO SOLICIT, ADVERTISE, AND RECEIVE BIDS FROM QUALIFIED FIRMS FOR THE CONSTRUCTION OF THE 2022 REHABILITATION OF SEWER LINES PROJECT.

WHEREAS, City Council has determined that there is a need to improve the sanitary sewer system by eliminating the inflow and infiltration; and

WHEREAS, City Staff have identified sanitary sewer lines within the City which are in urgent need of rehabilitation.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Huber Heights, Ohio that:

Section 1. The City Manager is hereby authorized to solicit, advertise, and receive responses from qualified firms for the construction of the 2022 Rehabilitation of Sewer Lines Project at a cost not to exceed \$300,000.00.

Section 2. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were adopted in an open meeting of this Council and all deliberations of this Council and of any of its Committees that resulted in such formal action were in meetings open to the public and in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Section 3. This Resolution shall go into effect upon its passage as provided by law and the Charter of the City of Huber Heights.

Passed by Council on the _____ day of _____, 2022;
_____ Yeas; _____ Nays.

Effective Date:

AUTHENTICATION:

Clerk of Council

Mayor

Date

Date

AI-8172

Topics of Discussion J.

Council Work Session

Meeting Date: 02/08/2022

2022 Sidewalk Program/Concrete Portion of the 2022 Street Program - Solicit Bids

Submitted By: Hanane Eisentraut

Department: Engineering

Division: Engineering

Council Committee Review?: Council Work Session

Date(s) of Committee Review: 02/08/2022

Audio-Visual Needs: None

Emergency Legislation?: No

**Motion/Ordinance/
Resolution No.:**

Agenda Item Description or Legislation Title

2022 Sidewalk Program/Concrete Portion of the 2022 Street Program - Solicit Bids

Purpose and Background

At this time, it is necessary to secure construction bids for the remaining portions of the 2022 Sidewalk Replacement Program. In August 2021, City Council passed legislation declaring the necessity of making these sidewalk repairs. Since that time, property owners have had the option of doing the work themselves, utilizing a bonded contractor, and few homeowners have elected to perform the sidewalk work with their own contractor.

This legislation allows the City to solicit bids for the 2022 Sidewalk Program. This year's program includes Kingsbury Drive, Kismet Place, Klyemore Drive, Larcomb Drive, Leawood Drive, Longford Drive, Menlo Way, Montague Road, and Natoma Place.

This legislation also allows for the receipt of bids for the concrete portion of the 2022 Street Improvement Program.

Fiscal Impact

Source of Funds:

N/A

Cost:

N/A

Recurring Cost? (Yes/No):

No

Funds Available in Current Budget? (Yes/No): N/A

Financial Implications:

Attachments

Project Location Map

Resolution

CITY OF HUBER HEIGHTS
STATE OF OHIO

RESOLUTION NO. 2022-R-

AUTHORIZING THE CITY MANAGER TO SOLICIT, ADVERTISE, AND RECEIVE BIDS FROM QUALIFIED FIRMS FOR THE 2022 SIDEWALK REPLACEMENT PROGRAM AND THE CONCRETE PORTION OF THE 2022 STREET IMPROVEMENT PROGRAM.

WHEREAS, City Council has previously authorized the Resolution of Necessity No. 2021-R-7028 for the 2022 Sidewalk Program; and

WHEREAS, City Staff believe it prudent to bid the concrete portion of the 2022 Street Program with other concrete related construction work; and

WHEREAS, City Council has agreed to a Request For Proposal (RFP) process to be facilitated by City Staff.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Huber Heights, Ohio that:

Section 1. The City Manager is hereby authorized to solicit, advertise, and receive responses from qualified firms for the construction of the 2022 Sidewalk Program and the concrete portion of the 2022 Street Improvement Program in accordance with Section 171.03 of the Codified Ordinances of Huber Heights. The cost of the Sidewalk Program portion of this work shall not exceed \$150,000.00. The cost of the concrete portion of the Street Improvement Program shall not exceed \$900,000.00.

Section 2. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were adopted in an open meeting of this Council and all deliberations of this Council and of any of its Committees that resulted in such formal action were in meetings open to the public and in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Section 3. This Resolution shall go into effect upon its passage as provided by law and the Charter of the City of Huber Heights.

Passed by Council on the _____ day of _____, 2022;
_____ Yeas; _____ Nays.

Effective Date:

AUTHENTICATION:

Clerk of Council

Mayor

Date

Date

AI-8175

Topics of Discussion K.

Council Work Session

Meeting Date: 02/08/2022

Thomas Cloud Park Walking Path Paving - Solicit Bids

Submitted By: Hanane Eisentraut

Department: Engineering

Division:

Engineering

Council Committee Review?: Council Work Session

Date(s) of Committee Review: 02/08/2022

Audio-Visual Needs: None

Emergency Legislation?: No

**Motion/Ordinance/
Resolution No.:**

Agenda Item Description or Legislation Title

Thomas Cloud Park Walking Path Paving - Solicit Bids

Purpose and Background

This legislation will allow the City to solicit bids for the construction of the Thomas Cloud Park Path Resurfacing Project. The City of Huber Heights has applied for and received a grant through the Miami Valley Regional Planing Commission (MVRPC) to reconstruct the walking path at Thomas Cloud Park. This project includes milling the existing asphalt and repaving approximately 13,862 lineal feet of path.

Fiscal Impact

Source of Funds: N/A

Cost: N/A

Recurring Cost? (Yes/No): No

Funds Available in Current Budget? (Yes/No): Yes

Financial Implications:

Attachments

Map

Resolution



Walking Paths
Walking Paths

Walking Paths = approx. 13,862'

1 inch = 250 feet

CITY OF HUBER HEIGHTS
THOMAS CLOUD PARK
Date: 6/20/2018

CITY OF HUBER HEIGHTS
STATE OF OHIO

RESOLUTION NO. 2022-R-

AUTHORIZING THE CITY MANAGER TO SOLICIT, ADVERTISE AND RECEIVE BIDS FROM QUALIFIED FIRMS FOR THE CONSTRUCTION OF THE THOMAS CLOUD PATH RESURFACING PROJECT.

WHEREAS, the City Council has applied and received a grant through the Miami Valley Regional Planning Commission (MVRPC) for the construction of the Thomas Cloud Park Path Resurfacing Project; and

WHEREAS, City Council has determined to proceed with the construction of this project.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Huber Heights, Ohio that:

Section 1. The City Manager is authorized to solicit, advertise, and receive responses from qualified firms for the construction of the Thomas Cloud Park Path Resurfacing Project at a cost not to exceed \$180,000.00.

Section 2. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were adopted in an open meeting of this Council and that all deliberations of this Council and of any of its Committees that resulted in such formal action were in meetings open to the public and in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Section 3. This Resolution shall go into effect upon its passage as provided by law and the Charter of the City of Huber Heights.

Passed by Council on the _____ day of _____, 2022;
_____ Yeas; _____ Nays.

Effective Date:

AUTHENTICATION:

Clerk of Council

Mayor

Date

Date

AI-8171

Topics of Discussion L.

Council Work Session

Meeting Date: 02/08/2022

Carriage Trails - Street Dedications

Submitted By: Stephanie Wunderlich

Department: Engineering

Division:

Engineering

Council Committee Review?: Council Work Session

Date(s) of Committee Review: 02/08/2022

Audio-Visual Needs: None

Emergency Legislation?: No

**Motion/Ordinance/
Resolution No.:**

Agenda Item Description or Legislation Title

Carriage Trails - Street Dedications

Purpose and Background

The City has approved the improvements for Carriage Trails. The following are the streets that are hereby accepted and approved: Dayflower Drive from Coneflower to Lakeside Street, Lakeside Street from Carriage Trails Parkway to White Ash Drive, Redbud Way, White Ash Drive between both sides of Lakeside Street, Red Buckeye Drive between Sunset Maple Drive and Willow Oak Drive, and Silver Linden Drive between both sides of Lakeside Street.

Fiscal Impact

Source of Funds: N/A

Cost: N/A

Recurring Cost? (Yes/No): N/A

Funds Available in Current Budget? (Yes/No): N/A

Financial Implications:

Attachments

Resolution

Exhibit A

CITY OF HUBER HEIGHTS
STATE OF OHIO

RESOLUTION NO. 2022-R-

ACCEPTING CERTAIN STREETS AND PUBLIC IMPROVEMENTS FOR THE CARRIAGE
TRAILS SUBDIVISION.

WHEREAS, the citizens of Huber Heights require the orderly and efficient establishment of public improvements; and

WHEREAS, the City has approved the improvements for the Carriage Trails Subdivision.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Huber Heights, Ohio that:

Section 1. The public improvements and dedicated right-of-way in the Carriage Trails Subdivision include the following and are hereby accepted and approved:

Dayflower Drive from Coneflower to Lakeside Street
Lakeside Street from Carriage Trails Parkway to White Ash Drive
Redbud Way
White Ash Drive between both sides of Lakeside Street
Silver Linden Drive between both sides of Lakeside Street
Red Buckeye Drive from Sunset Maple Drive to Willow Oak Drive

Section 2. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were adopted in an open meeting of this Council and all deliberations of this Council and any of its Committees that resulted in such a formal action were in meetings open to the public and in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Section 3. This Resolution shall go into effect upon its passage as provided by law and the Charter of the City of Huber Heights.

Passed by Council on the _____ day of _____, 2022;
_____ Yeas; _____ Nays.

Effective Date:

AUTHENTICATION:

Clerk of Council

Mayor

Date

Date

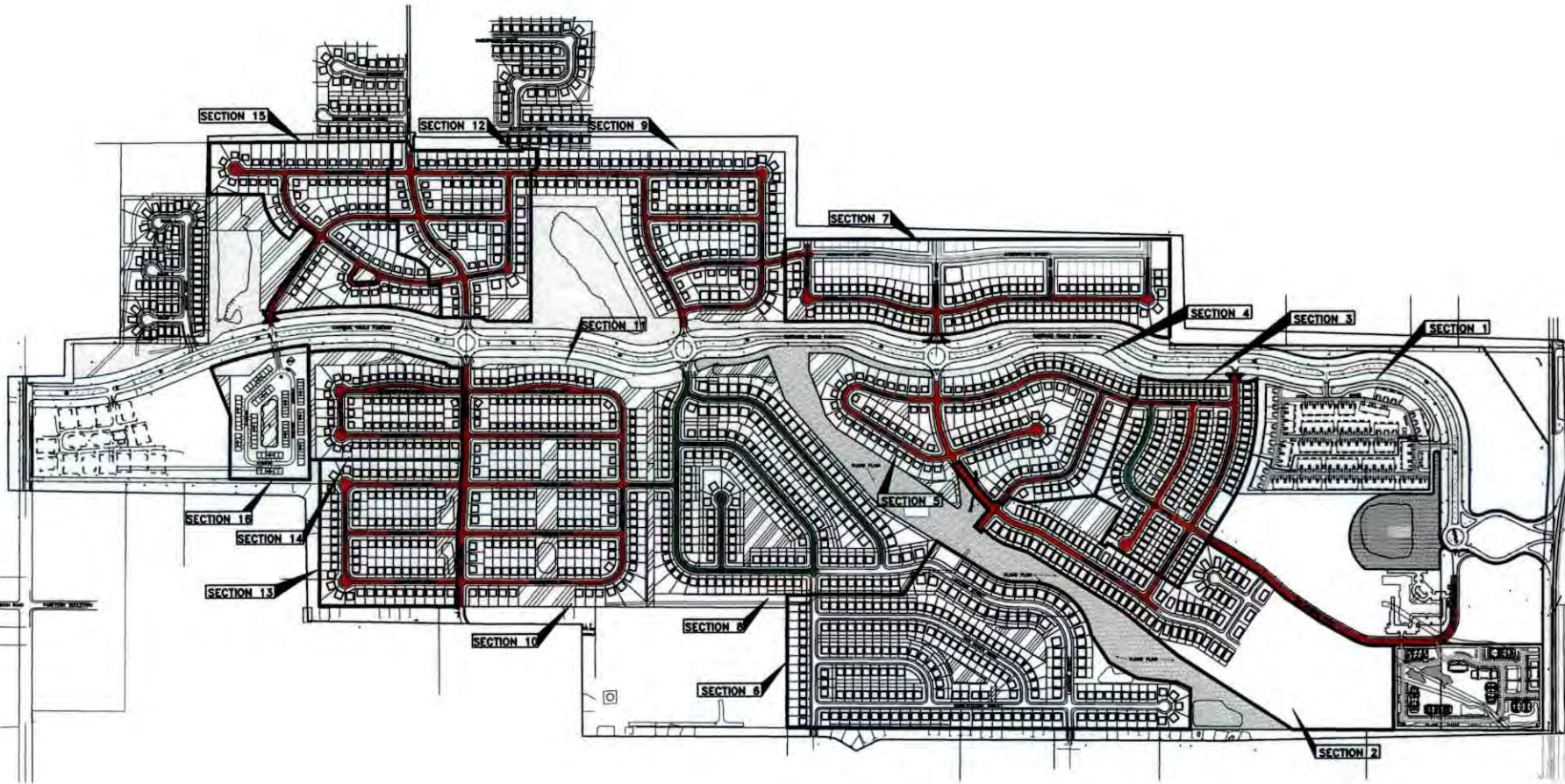
EXHIBIT A



GRAPHIC SCALE
1" = 300'

[B]

OPENING THE CITIES
OF TOMBOWA
123 Through Park Drive, Suite 200
Columbus, OH 43260
Contact: Bob Smith
760.435.1234 ext. 100
bob@bobbob.com



- = PROPOSED FINAL PAVEMENT, 4.431 ACRES
(192,896.28 SQ FT)
- = COMPLETED FINAL PAVEMENT, 26.91 ACRES
(1,171,582 SQ FT)

NOT FOR CONSTRUCTION

HUBER HEIGHTS, OHIO

CARRIAGE TRAILS

PRELIMINARY PLAN

DESIGN	DRAWN	CHECK
201	201	201

DATE: JANUARY, 2021

SCALE: HORIZONTAL: 1" = 300'
VERTICAL: 1" = 100'

SHEET TITLE: MASTER PAVING PLAN

1/1

AI-8176

Topics of Discussion M.

Council Work Session

Meeting Date: 02/08/2022

City Sidewalk Requirements

Submitted By: Stephanie Wunderlich

Department: Engineering

Division:

Engineering

Council Committee Review?: Council Work Session

Date(s) of Committee Review: 01/18/2022 and 02/08/2022

Audio-Visual Needs: None

Emergency Legislation?: No

**Motion/Ordinance/
Resolution No.:**

Agenda Item Description or Legislation Title

City Sidewalk Requirements

Purpose and Background

This agenda item is for discussion concerning sidewalk ordinance revisions for consideration by the Planning Commission as a text amendment

Fiscal Impact

Source of Funds: N/A

Cost: N/A

Recurring Cost? (Yes/No): N/A

Funds Available in Current Budget? (Yes/No): N/A

Financial Implications:

Attachments

Draft Ordinance

PROPOSED ORDINANCE FOR PLANNING COMMISSION RECOMMENDATION

CITY OF HUBER HEIGHTS

STATE OF OHIO

**AMENDING PART ELEVEN PLANNING AND ZONING CODE, TITLE ONE
SUBDIVISION REGULATIONS, CHAPTER 1109 SUBDIVISION DESIGN
STANDARDS, SECTION 1109.15 SIDEWALKS; 1109.08 OFFICIAL
THOROUGHFARE DESIGN STANDARDS; AND TABLE 4 OF THE CODIFIED
ORDINANCES OF THE CITY OF HUBER HEIGHTS**

WHEREAS, City Council desires to require sidewalks and curb associated with all new developments within the City; and

WHEREAS, Staff has recommended certain amendments to Chapter 1109 in order to meet City Council's desire; and

WHEREAS, pursuant to 1101.07 City Council may initiate a case to amend the Subdivision Regulations; and

WHEREAS, City council has proposed this amendment to the Planning Commission for consideration and recommendation as required by 1101.07; and

WHEREAS, Planning Commission has _____;

NOW, THEREFORE, BE IT ORDAINED by the City Council of Huber Heights, Ohio that:

Section 1. Chapter 1109, Section 1109.15 is hereby amended as follows:

1109.15- Sidewalks.

(a) Sidewalks shall be required on both sides of a street in all subdivisions where all lots have either a width of less than 80 feet at the building line, or where the lot is less than 15,000 square feet. The City Planning Commission mayshall require that sidewalks be constructed where lot frontage is greater than 80 feet where they may be essential to pedestrian movement and safety. Sidewalks mayshall be required to be constructed along secondary or main highways all arterial roads and collector roads as indicated in the Official Thoroughfare Plan for the City and these regulations.

(b) Public sidewalks shall be required for all commercial lots.

(c) Public sidewalks may be required for industrial lots, subject to the approval of the Planning Commission.

Section 2, Chapter 1109, Section 1109.08 is hereby amended as follows:

1109.08 - Official thoroughfare design standards.

(a) The design standards of and the required improvements to arterial streets and roads, as shown on the Official Thoroughfare Plan are contained in Table 4. Construction design criteria on these streets are not specified in these regulations but are to be determined by the City Director of Public Safety and Service, or his designee, when and if such a street abuts or crosses the proposed subdivision. Certain improvements may be waived after review and approval by the City Planning Commission. In all cases right-of-way dedications shall be required.

(b) The subdivider shall be responsible for all required improvements including sidewalk, curb, storm drainage and the required pavement width when the streets lie within the subdivision. On divided streets left turn lanes shall be provided at all median openings.

(c) When developing on property the abuts along one side of an existing collector or any arterial street or roadway which is included in the Official Thoroughfare Plan, the subdivider shall be responsible for one sidewalk, one curb, and pavement widening to thoroughfare width of his side, the side of the collector or arterial street or roadway adjacent to the subdivision. In addition, all necessary adjustments to existing pavement, and storm drainage for the street in accordance with an agreement with the City. Where sight distance or other engineering requirements make it imperative, the pavement adjustment responsibility shall include the replacement of up to the entire existing pavement.

(d) Where marginal access streets are used to provide access to major arterials (82 to 120 feet right-of-way widths) street improvements on major arterial streets shall may be waived but sidewalks shall be required.

Section 3. Table 4 of Chapter 1109 is hereby amended to read as follows:

Right of Way Width (feet)	Sidewalks (feet)	Planting Strip (feet)	Median (feet)	Pavement Width (feet)
70	5	<u>8 7.5</u>	none	<u>44 45</u>
82	5	<u>5 4.5</u>	14	<u>**62 63</u>
90	5	<u>8 7.5</u>	16	<u>**64 65</u>
120	5	<u>12 11</u>	16	<u>**88</u>

Section 4. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open

meeting of this Council and that all deliberations of this Council and of any of its Committees that resulted in such formal action were in meetings open to the public and in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Section 5. This Ordinance shall go into effect upon its passage as provided by law and the Charter of the City of Huber Heights.

Passed by Council on the _____ day of _____, 2022;
_____ Yeas; _____ Nays.

Effective Date:

AUTHENTICATION:

Clerk of Council

Mayor

Date

Date

AI-8181

Topics of Discussion N.

Council Work Session

Meeting Date: 02/08/2022

Huber Heights City Code Revisions - Construction Noise

Submitted By: Stephanie Wunderlich

Department: Engineering

Division: Engineering

Council Committee Review?: Council Work Session
Date(s) of Committee Review: 11/16/2021 and 12/07/2021 and 01/04/2022 and 01/18/2022 and 02/08/2022

Audio-Visual Needs: None

Emergency Legislation?: No

**Motion/Ordinance/
Resolution No.:**

Agenda Item Description or Legislation Title

Huber Heights City Code Revisions - Construction Noise

Purpose and Background

The City Code in Section 509.08(b)(10) - Disturbing The Peace (see attached) addresses the days and hours allowed for construction work. It is currently 7:00 a.m. to 10:00 p.m. on weekdays. Construction on Saturdays (due to noise) has become an issue lately.

The Law Director has prepared some draft revisions to the City Code regarding construction noise for discussion purposes (see attached).

Fiscal Impact

Source of Funds: N/A

Cost: N/A

Recurring Cost? (Yes/No): N/A

Funds Available in Current Budget? (Yes/No): N/A

Financial Implications:

Attachments

Draft Violation Notice
Ordinance

CONSTRUCTION NOISE VIOLATION NOTICE
SUMMONS, YOU ARE SUMMONED AND ORDERED TO APPEAR

Name: _____
Street, City: _____
County, State, Zip: _____
Phone Number: _____
Operator license/State ID # _____
Date of issuance _____

TO DEFENDANT: On or about _____ 20__ at ____ a.m./p.m.
at the following location: _____
within the City of Huber Heights Ohio, Construction Noise in the nature
of _____ was heard in violation of 1323.02(a).

You must within ten (10) days of the issuance date above answer in
relation to the Construction Noise infraction charged in the Notice;

___ I admit to the Construction Noise as indicated herein and take
responsibility therefor.

___ I deny that Construction Noise occurred as stated in this Notice and
request a hearing.

A copy of this Notice with your response must be made to Huber Heights
Civil Infractions Violations Bureau, c/o Huber Heights Division of Police
6121 Taylorsville Rd, Huber Heights, OH 45424 in person or by mail within
ten (10) days

WARNING Failure to timely respond may result in the following penalties:
a fine in the amount of up to \$250.00 plus costs and administrative
charges per violation. If this is the third or later violation a stop work
order may be issued.

FAILURE TO TIMELY ANSWER OR TO APPEAR AT A REQUESTED HEARING
WILL BE CONSIDERED AN ADMISSION OF THE CONSTRUCTION NOISE
INFRACTION, AND A DEFAULT CIVIL JUDGMENT POTENTIALLY MAY BE
ENTERED AGAINST YOU

I am Officer for the City of Huber Heights affirm the facts contained
herein are true, accurate and complete.

A copy of this Notice was
___ personally served upon the Property Owner.
___ posted in a conspicuous place on the property and mail it to the
Property Owner at the last known address of the Property Owner.

A person who is served with a Construction Noise Notice charging the commission of a Construction Noise infraction may answer the charge by personal appearance at the Huber Heights Civil Infraction Violation Bureau located at the Huber Heights Police Station during normal business hours or by mail. The answer shall be made within ten (10) days of the issuance of the Construction Noise Notice

CITY OF HUBER HEIGHTS
STATE OF OHIO

ORDINANCE NO. 2022-O-

DESIGNATING CONSTRUCTION NOISE DURING CERTAIN HOURS AS CIVIL INFRACTIONS AND AUTHORIZING THE CITY MANAGER TO ADOPT A FINE AND PENALTY SCHEDULE FOR SUCH INFRACTIONS BY ENACTING CHAPTER 1323 OF THE CODIFIED ORDINANCES OF THE CITY OF HUBER HEIGHTS.

WHEREAS, Council believes that construction noises should be limited to during certain times of certain days; and

WHEREAS, existing criminal provisions regarding disturbing the peace have not proven effective to deter against prohibited construction noises; and

WHEREAS, in addition to the existing disturbing the peace violation, Council desires to designate certain construction noise violations civil infractions.

NOW, THEREFORE, BE IT ORDAINED by the City Council of Huber Heights, Ohio that:

Section 1. Part Thirteen - Building Code, Title Three - Local Provisions, Chapter 1323 Construction Noise is hereby adopted to read as follows:

1323 CONSTRUCTION NOISE

1323.01 Definitions

"Construction Noise" shall mean noise created by, the erection (including excavating), demolition, alteration, or repair of any structure, within or adjacent to a residential zoning district including but not limited to noise from heavy equipment such as crawlers, tractors, bulldozers, cement mixers, rotary drills and augers, loaders, power shovels, saws, cranes, derricks, graders, off-highway trucks, ditchers, trenchers, compactors, compressors; pavement breakers, paving equipment, pile drivers, jackhammers, sandblasting tools, and other similar equipment (collectively "construction activity") that disturb the good order and quiet of the City.

"Owner of Property" shall mean the owner of the real property where the construction activity that leads to Construction Noise originates.

"Stop Work Order" means an order issued which requires that all construction activity on a site be stopped.

1323.02 Prohibition

(a) No property owner shall operate, cause to operate, or allow to operate any tools or equipment or activity that causes Construction Noise between 7 p.m. and 7 a.m. on Monday through Saturday or any time on Sunday or legal Ohio holidays.

(b) 1323.02(a) shall not apply when the Construction Noise is associated with urgent necessity in the interest of public health and safety, and then only with a permit from the City Engineer, which permit may be granted for a period not to exceed three days while the emergency continues and which permit may be renewed for a period of three days or less while the emergency continues.

(c) 1323.02(a) shall not apply to Construction Noise originating from water main breaks, repair of collapsed roadway from water or sewer issues; City/ODOT

projects paving at night on City throughfares; and utility company repairs due to storms, or accidents affecting utility service.

1323.03 Civil Infraction

(a) The Huber Heights Civil Infractions Violations Bureau shall have the jurisdiction over any Construction Noise Violations under this Chapter 1323. The hearing office shall be a City Prosecutor.

(b) All Construction Noise Violations infractions that are a violation under section 1323.02 shall be civil infractions handled pursuant to and be governed by this section 1323.03. The provisions of this chapter and all actions taken pursuant to this Chapter are civil and remedial in nature and not designed to punish the offender and are not criminal offenses. No violation shall be considered a misdemeanor of any class, and no Property Owner shall be arrested for a violation of a Construction Noise Violation under this Chapter

(c) A Construction Noise Violation Notice shall be the summons and complaint for purposes of issuing Construction Noise citations. Each Construction Noise Notice issued shall contain the following information:

(i) That the person upon whom it is served must answer in relation to the Construction Noise infraction charged in the Notice;

(ii) The allowable answers that may be made and that the person will be afforded a hearing if he/she denies a violation of 1323.02;

(iii) That any answer must be made to Huber Heights Civil Infractions Violations Bureau, the address for the Bureau, and the time within which an answer is to be made;

(iv) The penalties that may result from failure to timely answer and the fine that arises from the Construction Noise infraction; and

(iv) A warning that failure to timely answer or to appear at a requested hearing will be considered an admission of the Construction Noise infraction, and that a default civil judgment potentially may be entered against the Property Owner if the person fails to timely answer or to appear at a requested hearing.

(d) Procedures relative to Construction Noise Notices.

(1) *Issuance.* The Enforcement Officer who issues a Construction Noise Notice for a Construction Noise infraction shall complete the Notice by identifying the Construction Noise infraction charged, recording the address of the property, and indicating the date, time, and place of the Construction Noise infraction charged. The Officer shall sign the Notice and affirm the facts it contains. If the Property Owner is present, the Officer shall personally serve the Construction Noise Notice upon the Property Owner. If the Property Owner is not present, the Officer post the Notice in a conspicuous place on the property and mail it to the Property Owner at the last known address of the Property Owner. Constructive service of a Construction Noise Notice upon a Property Owner by affixation and mail as provided in this division has the same force and effect and potentially subjects the Property Owner to the same fine and the same penalties for failure to timely answer or to appear as if the Construction Noise Notice were personally served. The original of a Construction Noise Notice issued pursuant to this section or any true copy of it shall be considered a record kept in the ordinary course of business of the City and of the enforcement agency whose officer issued it, and shall be prima facie evidence of the facts it contains.

(2) *Answer to charges.* A person who is served with a Construction Noise Notice charging the commission of a Construction Noise infraction may answer

the charge by personal appearance at the Huber Heights Police Division during normal business hours or by mail. The answer shall be made within ten days of the issuance of the Construction Noise Notice (the mailing must be postmarked within ten days of the issuance of the Notice) and shall be: (i) An admission that the violation of 1323.02 occurred by payment of the fine or (ii) A denial that the infraction occurred and a request for a hearing. A denial must be in writing. When a person denies that a violation of 1323.02 has occurred, he shall be granted a hearing which shall be civil in nature. The Bureau shall set a date for the hearing and notify the person, in writing, of the date, time and place of the hearing in the same fashion as set forth in Huber Code section 353.05.

(3) *Failure to answer.* When a person is personally or constructively served with a Construction Noise Notice charging the commission of a Construction Noise infraction and the person fails to answer the charge within the time specified by the local authority, the Huber Heights Civil Infractions Violations Bureau shall issue a notice of infraction and send such notification of infraction to the address on record of the Property Owner as follows: (i) If the person who fails to answer was personally served with the Construction Noise Notice, a notification of infraction shall be sent to that person at his/her most recent address appearing in such records; (ii) If the person was constructively served with the Construction Noise Notice, a notification of infraction shall be sent to the owner at his most recent address appearing in the public records.

(e) *Stop Work Order.* In addition to any other penalty otherwise provided by law, if three or more judgments or default judgments have been entered against a person and the person has not paid any one or more of the judgments or default judgments, within ten days of the date of entry of the third judgment, the Huber Heights Civil Infractions Violations Bureau may give notice of that fact to the Enforcement Officer who shall then issue a Stop Work Order until such time as the violations have been paid.

1323.04 Fines, penalties and costs.

(a) The City Manager shall adopt a fine schedule for a violation of civil infractions and prescribe an additional penalty or penalties for failure to answer any charges of the violation in a timely manner, provided that no fine adopted or additional penalty prescribed exceed \$250.00, plus costs and other administrative charges, per violation

(b) All fines and penalties established for a Construction Noise infraction shall be collected by the Finance Director and paid into the City Treasury.

(c) The costs of proceedings shall be administratively determined by the City Manager.

Section 2. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council and of any of its Committees that resulted in such formal action were in meetings open to the public and in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Section 3. This Ordinance shall go into effect upon its passage as provided by law and the Charter of the City of Huber Heights.

Passed by Council on the _____ day of _____, 2022;
_____ Yeas; _____ Nays.

Effective Date:

AUTHENTICATION:

Clerk of Council

Mayor

Date

Date

AI-8170

Topics of Discussion O.

Council Work Session

Meeting Date: 02/08/2022

Digital Sign Maintenance - Award Contract

Submitted By: Jamie Frey

Department: City Manager

Council Committee Review?: Council Work Session **Date(s) of Committee Review:** 02/08/2022

Audio-Visual Needs: None **Emergency Legislation?:** No

**Motion/Ordinance/
Resolution No.:**

Agenda Item Description or Legislation Title

Digital Sign Maintenance - Award Contract

Purpose and Background

This legislation authorizes the City Manager to waive the competitive bidding requirements and enter into a contract with KAP Signs for cosmetic maintenance to the digital highway sign at the Rose Music Center at a cost not to exceed \$35,000. The funds are available in the 2022 City Budget of the General Fund.

Fiscal Impact

Source of Funds: General Fund

Cost: \$35,000

Recurring Cost? (Yes/No): No

Funds Available in Current Budget? (Yes/No): Yes

Financial Implications:

Attachments

Resolution

CITY OF HUBER HEIGHTS
STATE OF OHIO

RESOLUTION NO. 2022-R-

AUTHORIZING THE CITY MANAGER TO AWARD A CONTRACT TO KAP SIGNS TO PERFORM COSMETIC MAINTENANCE ON THE DIGITAL HIGHWAY SIGN AT THE ROSE MUSIC CENTER AND WAIVING THE COMPETITIVE BIDDING REQUIREMENTS.

WHEREAS, completing this project will improve the current aesthetic of the sign; and

WHEREAS, KAP Signs is a uniquely qualified company to perform this type of service; and

WHEREAS, KAP Signs initially installed the sign in 2014; and

WHEREAS, the funds for this project are available in the current 2022 Rose Music Center Budget.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Huber Heights, Ohio that:

Section 1. The City Manager is hereby authorized to enter into a contract with KAP Signs for cosmetic maintenance of the digital highway sign at a cost not to exceed \$35,000.00.

Section 2. Consistent with provisions of the City Charter of Huber Heights and the Codified Ordinances of Huber Heights, the competitive bidding requirements are hereby waived.

Section 3. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were adopted in an open meeting of this Council and that all deliberations of this Council and of any of its Committees that resulted in such formal action were in meetings open to the public and in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Section 4. This Resolution shall go into effect upon its passage as provided by law and the Charter of the City of Huber Heights.

Passed by Council on the _____ day of _____, 2022;
_____ Yeas; _____ Nays.

Effective Date:

AUTHENTICATION:

Clerk of Council

Mayor

Date

Date

AI-8184

Topics of Discussion P.

Council Work Session

Meeting Date: 02/08/2022

Storage Facilities - Moratorium

Submitted By: Anthony Rodgers

Department: City Council

Council Committee Review?: Council Work Session **Date(s) of Committee Review:** 02/08/2022

Audio-Visual Needs: None **Emergency Legislation?:** No

**Motion/Ordinance/
Resolution No.:**

Agenda Item Description or Legislation Title

Storage Facilities - Moratorium

Purpose and Background

This agenda item was requested by Mayor Jeff Gore to discuss a moratorium on storage facilities in the City.

Fiscal Impact

Source of Funds: N/A

Cost: N/A

Recurring Cost? (Yes/No): N/A

Funds Available in Current Budget? (Yes/No): N/A

Financial Implications:

Attachments

No file(s) attached.

AI-8180

Topics of Discussion Q.

Council Work Session

Meeting Date: 02/08/2022

Brandt Pike Revitalization Project

Submitted By: Anthony Rodgers

Department: City Council

Council Committee Review?: Council Work Session

Date(s) of Committee Review: 08/31/2021 and 09/21/2021 and
10/05/2021 and 10/19/2021 and
11/01/2021 and 11/16/2021 and
12/07/2021 and 01/04/2022 and
01/18/2022 and 02/08/2022

Audio-Visual Needs: None

Emergency Legislation?: No

**Motion/Ordinance/
Resolution No.:**

Agenda Item Description or Legislation Title

Brandt Pike Revitalization Project

Purpose and Background

This item is to continue discussion on the Brandt Pike Revitalization Project. The link to the Brandt Pike Target Revitalization Plan from May, 2017 is as follows: https://www.hhoh.org/DocumentCenter/View/2667/Brandt_Pike_Target_Revitalization_Plan_FINAL_DRAFT_2017_0512

Fiscal Impact

Source of Funds: N/A

Cost: N/A

Recurring Cost? (Yes/No): N/A

Funds Available in Current Budget? (Yes/No): N/A

Financial Implications:

Attachments

No file(s) attached.

AI-8182

Topics of Discussion R.

Council Work Session**Meeting Date:** 02/08/2022

Huber Heights Polling Locations

Submitted By: Anthony Rodgers**Department:** City Council**Council Committee Review?:** Council Work Session **Date(s) of Committee Review:** 01/04/2022 and 01/18/2022 and 02/08/2022**Audio-Visual Needs:** None **Emergency Legislation?:** No**Motion/Ordinance/
Resolution No.:****Agenda Item Description or Legislation Title**

Huber Heights Polling Locations

Purpose and Background

The City has been engaged in discussions with the Montgomery County Board of Elections and the Miami County Board of Elections to address polling locations for Huber Heights residents that are located outside of the City of Huber Heights. The Montgomery County Board of Elections has committed to working to relocate its polling locations outside of the City to within the City. The Miami County Board of Elections originally responded with an email regarding its plans for polling locations in Miami County outside of the City to continue in 2022 (see attached). Since that time, the Law Director has communicated with the Miami County Board of Elections. He said the Miami County Board of Elections is willing to discuss potential Miami County polling places for the Huber Heights residents of Miami County, but needs to know what locations the City has in mind in Miami County. The Law Director requested that City Council and City Staff provide any proposed locations. The proposed site must meet certain ADA requirements (<https://www.ada.gov/votingchecklist.htm>). In addition, if the location was only for the four precincts in the City, the parking lot would need a minimum of 50 spaces, ideally more. Poll workers would occupy at least 16 of those parking spaces (four per precinct), even more in a presidential or gubernatorial election. The interior must be large enough for five check in tables, 16 voting booths (spaced apart for safe distancing and privacy), four scan stations, and an ADA voting unit. There needs to be ample room for people to stand in line, preferably inside the building. Best practice calls for separate entrance and exit doors to the voting area. There needs to be space for poll workers to use the restroom and set up a break area. Electrical outlets need to be located throughout the room to minimize the use of extension cords in the voting area. There needs to be ample overhead lighting for workers and voters. Two overview maps of the City sections in Miami County and the surrounding area of Miami County have been attached for reference purposes (see attached). This agenda item is for discussion of these issues regarding Huber Heights polling locations in Miami County.

Fiscal Impact**Source of Funds:** N/A**Cost:** N/A**Recurring Cost? (Yes/No):** N/A**Funds Available in Current Budget? (Yes/No):** N/A**Financial Implications:****Attachments**

Email

Miami County Map 1

Miami County Map 2

From: [Ian M. Ridgeway](#)
To: [Rodgers, Anthony](#)
Subject: HH Polling Location
Date: Thursday, December 23, 2021 10:30:55 AM

CAUTION EXTERNAL EMAIL: This message originated from a non Huber Heights email server. DO NOT CLICK ANY LINKS or OPEN ANY ATTACHMENTS unless you have contacted the sender to verify its legitimacy or confirmed you were expecting it. Contact the IT Department if you need assistance.

Tony,

We have been looking into the possibilities regarding moving the polling location for residents of the City of Huber Heights. Per the Secretary of State's Office, we are not allowed to operate a polling location that falls outside of our county lines. Unfortunately, with the requirements we have for ADA compliance, parking, and space required, there are very few options that fall closer to the City of Huber Heights.

Our office currently has plans to begin utilizing schools as polling locations beginning with the General Election of 2023. We did take a look at Charles Huber Elementary. Unfortunately, elementary schools do not typically provide adequate parking to be utilized as a polling location that can service this many voters. Under our current plan, Bethel Township and our portion of Huber Heights would vote at Bethel Local Schools. This will cut the distance for voters in Huber Heights voters by 1-4 miles, depending on which portion of Carriage Trails they reside. We realize this isn't an ideal location, but with our ADA, parking, and space requirements, we believe it is the best option for voters in Miami County.

For voters with continued concerns, we also offer in-person early voting at our office for most of the 28 days prior to every election, and absentee voting by mail during the same time period.

Thank you,

Ian Ridgeway, MPA
Deputy Director
Miami County Board of Elections
215 West Main Street
Troy, OH 45373

937-440-3904
iridgeway@miamicountyohio.gov



1 inch = 450 feet

CITY OF HUBER HEIGHTS

Date: 1/27/2022

AI-8183

Topics of Discussion S.

Council Work Session

Meeting Date: 02/08/2022

City Manager Recruitment Process

Submitted By: Anthony Rodgers

Department: City Council

Council Committee Review?: Council Work Session **Date(s) of Committee Review:** 01/18/2022 and 02/08/2022

Audio-Visual Needs: None **Emergency Legislation?:** No

**Motion/Ordinance/
Resolution No.:**

Agenda Item Description or Legislation Title

City Manager Recruitment Process

Purpose and Background

This agenda item is to discuss the City Manager recruitment brochure distribution and the next steps in the City Manager recruitment process.

Fiscal Impact

Source of Funds: N/A

Cost: N/A

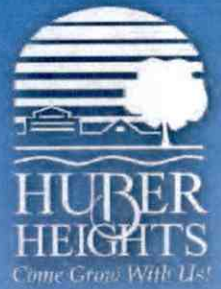
Recurring Cost? (Yes/No): N/A

Funds Available in Current Budget? (Yes/No): N/A

Financial Implications:

Attachments

Recruitment Brochure



CITY MANAGER

CITY OF HUBER HEIGHTS, OHIO



PUBLIC SECTOR EXECUTIVE RECRUITMENT

THE COMMUNITY

Located in West Central Ohio, Huber Heights (pop. 43,439) is an attractive city within Montgomery and Miami counties. Huber Heights is the third largest City in the Metro Dayton area, and is one of the largest growing cities in Montgomery County. The Dayton region is not only rich in growth, but is also becoming diverse in its population. The City also has a strong military association, with 12.5% of Huber Heights' residents being veterans and many others either serving as active duty or civilian employees at the Wright-Patterson Air Force Base (WPAFB); proximity to WPAFB; area military service organizations; the newly constructed Huber Heights Veterans Memorial; and Military and Veterans Commission.

Huber Heights has a thriving business climate, offering over 800 acres of retail space to the residents. The City also offers the Kroger Aquatic Center, a family friendly outdoor waterpark that features a giant leisure pool, water slides, and a spray ground. There are also great amenities for residents, such as the expansive Park System within Huber Heights that includes a dog park, BMX / Skate Park, and great community events that include outdoor Summer Movie Series, the Summer Music Concert Series, farmers market, and holiday events. The Rose Music Center, where various well-known artists come and perform in a large covered outdoor amphitheater that seats over 4,000. The Eichelberger Amphitheater is a beautiful outdoor community venue that provides shows, concerts, movies, and is home to the farmers market. The top employers for the City include Apache Technologies, NDC Technologies, Enginetics, and most notably, the Huber Heights City School (HHCS) District, Trimble, and AIDA-America.

The HHCS serves more than 5,800 students in one high school, one middle school, five elementary schools, and one preschool. The high school offers Project Lead the Way (PLTW), a STEM career development program where students can begin taking courses in Engineering, Biomedical, and Computer Science. Students can start earning college credits during their time in the High School, accelerating their academic career. The District also partners with Miami Valley Career Technical Center, and offers vocational and technical programs for students, and this includes 40 different areas for them to focus on. HHCS has been awarded various awards, such as Weisenborn Middle School being named a PLTW Distinguished School for its STEM Career Program.

Bethel Local Schools serves more than 1,800 students in one K-12 grade building. Bethel Local Schools is one of the fastest growing districts in the state adding over 100 new students per year with a new residential development in the area. Student-centered instruction, small class sizes, and supportive learning environments foster a caring "family" environment where teachers are able to make personal connections with students and their families on a daily basis. Bethel Local Schools is committed to its core values and strives to achieve the highest levels of performance in all its endeavors.

With its close proximity to an International Airport, various shopping strips, family centric activities, and boasting a low cost of living, Huber Heights is an attractive location for families and businesses. The City's strategic location near the Dayton International Airport and with its strategic location near the "Crossroads of America" interchange makes the community a highly desirable place to live, work, and play. We encourage you to explore the City at <https://hhoh.org>.



Eichelberger Amphitheater

THE ORGANIZATION

The City Council consists of a Mayor and eight Councilmembers, with six Councilmembers representing six wards within the City of Huber Heights and two Councilmembers at-large. The Councilmembers are elected and serve four-year staggered terms. The Mayor serves a four-year term and is also elected at-large; the Mayor also serves as a non-voting Presiding Officer of the City Council.

The City of Huber Heights operates under a modified Council-Manager form of government that combines the political leadership of elected officials in the form of a Mayor and City Council, with the managerial experience of an appointed City Manager. The City Council appoints a City Manager, a Clerk of Council, and a Law Director, and establishes a salary for these positions. The City Council evaluates the effectiveness of the City Manager, the Clerk of the Council, and the Law Director, and makes adjustments as necessary.

The City Council created the Culture and Diversity Citizen Action Commission in June of 2020 which is a city appointed commission to promote equal opportunity and the full exercise of civil rights for all persons without discrimination. The Commission provides a variety of services, education and cultural programs that promote global thinking, encourage civil and human rights awareness, and reflects the rich diversity found in the City. The Commission works with the City Council and the City Manager on recommendations.

The Huber Heights Mayor and the City Council are the leaders and policymakers, elected to stand for various segments of the community and to concentrate on policy issues that are responsive to citizens' needs and wishes. The Mayor and the City Council appoint a City Manager to carry out policies and ensure effective, efficient, and responsive professional service to the entire community. The City Manager oversees department/division directors to lead Council directed programs and initiatives. The City Manager is responsible for overseeing a \$104 million budget, 190 full-time and 16 part-time employees that are organized into 16 different departments/divisions, and the Kroger Aquatic Center and the Rose Music Center.

THE POSITION

Under the administrative direction of City Council, the City Manager serves as the Chief Executive Officer of the City; provides leadership with the development and execution of the City's strategic vision; provides highly responsible and complex policy support to the Council; directs the work of executive level managers and reviews overall operational performance; and exercises budgetary and contractual control over revenues and expenses for the City.

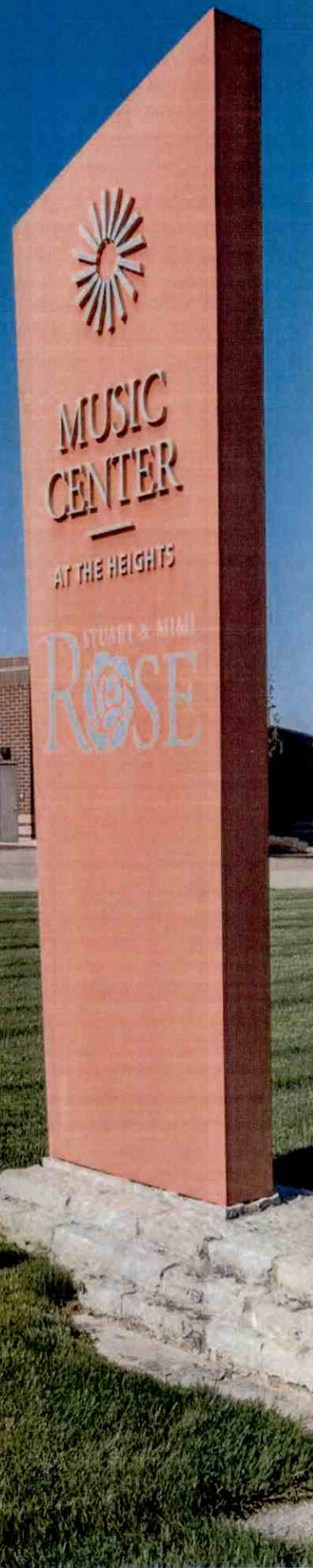
Responsibilities of the City Manager include:

- Directs the development of the City's Capital Improvement Plan involving major improvements to the City's infrastructure system and municipal government facilities.
- Prepares timely, accurate information and provides appropriate recommendations on policy matters to aid City Council in the decision-making process.
- Oversees all City operations and activities; ensures that departmental goals, objectives, and policies align with City Council's Strategic Plan and budget.
- Assists in the planning and long-term strategy for future development and expansion of City services and operations.
- Advises the governing body on administrative matters and



THE POSITION *(CONTINUED)*

- Fosters a culture of innovation; provides leadership in attracting, retaining, and developing an engaged workforce in the delivery of superior services to City residents and businesses.
- Directs, manages, and supervises all departments and divisions of the City. Coordinates activities between and among departments and divisions. Provides regular and consistent supervision, leadership, and accessibility within and outside of normal business hours.
- Identifies community needs and expectations. Works with City Council to establish long-range plans and short-range organizational goals and objectives.
- Evaluates performance and delegates assignment of subordinate personnel. Hears and resolves errors and complaints. Oversees human resources activities related to advancement, discipline, and discharge.
- Provides highly responsible policy analysis and administrative staff assistance to Council. Prepares and submits to Council including reports as requested and/or deemed advisable by the City Manager or as required by the City Charter. Prepares and/or recommends legislation for adoption by Council.
- Attends all regular Council meetings and Council committee meetings and other meetings as requested within and outside normal business hours. Regularly prepares and communicates a variety of information in various formats to the Council to assist in decision making.
- Projects long-term monetary and service needs. Oversees the forecasting of short-term monetary and service needs. Assures that assigned areas of responsibility are operated within the budget. Ensures cost control activities are performed.
- Monitors revenues and expenditures to assure sound fiscal control. Oversees preparation and presentation of annual budget. Works with department/division heads to prioritize and reconcile services with monies available.
- Promotes and maintains appropriate, proactive, and positive relations with media. Establishes news release policy and procedures. Assumes responsibility for general public relations activities.
- Participates in service organizations, community partnerships, and community events within and outside normal business hours. Plans and coordinates special events.
- Establishes and maintains positive relationships and regular interactions with external agencies.
- Attends and participates in inter-governmental meetings and organizations within and outside normal business hours. Facilitates and maintains inter-governmental agreements. Participates in professional organizations and meetings.



LEADERSHIP OPPORTUNITIES

Public Infrastructure: Work with City Council to assess the current public infrastructure needs as it relates to expected residential growth and update the long-range Capital Improvement Plan to meet the growth. Provide recommended priorities and potential sources of funding to address current needs and planned growth. Oversee maintenance and expansion of water, sewer, and roadway infrastructure and traffic improvements and connectivity projects.

Establishing Trust: Establishing trust and credibility with the City Council, staff, and the community, listening, and communicating information, and managing expectations will be important activities for the City Manager. Building trust will enable the City Manager to help everyone see the big picture and establish shared goals.

Effective Communication: The City Manager will identify ways to expand internal and external communications to ensure transparency and to build understanding of issues being discussed and policy decisions made by the City Council.

Storm Water Management Plan: Oversee development and implement the results of the storm water management plan and dedicate fundings to address storm water related issues.

Economic Development: With multiple opportunities for economic development within the community, a primary focus of the City Manager will be advising the City Council regarding economic development opportunities and working in partnership with public and private entities to ensure that future development is sustainable and in the best long-term interests of the City. Currently underway, the City Manager's attention to economic development matters will include the Brandt Pike Revitalization Project and The Meadows Redevelopment Project; in addition to the numerous residential developments under consideration. Attention from the City Manager will be necessary to facilitate future growth on the eastern side of the City with respect to industrial and logistics uses as well as expanding relationships with Wright-Patterson Air Force Base and the defense community.

Attracting Employers and Jobs: The City Manager will work collaboratively with government partners and community leaders to present Huber Heights as a community that welcomes businesses and to attract new employers and new jobs to the City. The City Manager will also get to know employers and businesses in Huber Heights, be attentive to retention and expansion needs, and partner with the Huber Heights Chamber of Commerce.

Labor Relations: The City Manager will be adept at negotiating and administering union contracts, maintaining productive and cordial relationships with the bargaining units while protecting the interests of the organization and taxpayers.



Huber Heights Fire and Police Divisions



Farmers Market at The Heights



Community Events



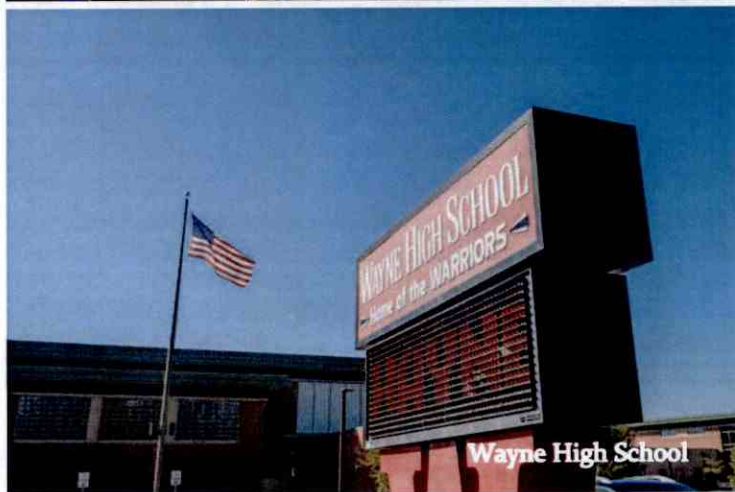
Farmers Market at The Heights



Kroger Aquatic Center



Rose Music Center



Wayne High School



Summer Movie Night

THE IDEAL CANDIDATE

The City of Huber Heights seeks a visionary leader experienced in managing an expanding community who can plan for growth and be able to communicate needs and present ideas and options clearly to the City Council and residents. The ideal candidate will be open-minded and passionate about the Huber Heights community.

This person will be a visionary, who will bring new ideas and a progressive, forward-thinking approach to address community issues and convey that vision and enthusiasm to others. The ideal candidate will be unafraid of change, always looking for ways to improve, and have an energetic, enthusiastic, idea focused attitude. The selected new City Manager will be professional, respectful, have a passion for public service, operate with integrity, and in a manner that is firm yet compassionate.

The successful candidate will be an approachable and astute manager who will encourage, mentor, and motivate City Staff and inspire the team to serve the citizens of Huber Heights with confidence and pride. The person selected for this position should be familiar and comfortable with technology, the dynamics of social media and citizen engagements, and be able to lead technological advancements for the betterment of the City.

The successful candidate will possess exceptional communication skills with the ability to effectively and articulately present pertinent information to the Council, staff, residents, business community, and other stakeholders. The next City Manager will support a culture of accountability within the organization and provide employee development, and enrichment opportunities that improve performance. Highly visible and involved in the community, the selected candidate should be accessible and at ease in a variety of social settings.

The next City Manager must have a keen understanding of municipal operations, including finance and budgeting, water and sewer infrastructure, and emergency response services. The person selected for this position must understand economic development. The chosen candidate will optimize the City's development opportunities and guide it on the path to sustainable growth. Economic development and municipal finance skills are needed to ensure development opportunities are sought and implemented using fiscally responsible processes and procedures that make the best use of City resources.

EDUCATION AND EXPERIENCE

The successful candidate will hold a bachelor's degree from an accredited college or university in public administration, political science, business management, or a closely related field with a minimum of ten (10) years' progressively responsible experience in municipal administration and a minimum of five (5) years of supervisory experience; or an equivalent combination of education and experience to provide sufficient evidence of the successful performance of the essential functions of the job. Master's degree from an accredited college or university in Public Administration, Business, Finance, or related Field and credentialed Manager through ICMA is preferred.

COMPENSATION AND BENEFITS

The current annual salary for this position is \$175,000 and is negotiable dependent upon candidate qualifications and experience. A competitive benefits package is offered which includes: fully paid medical insurance, HSA or HRA, dental, vision, life insurance, vacation, sick leave, and personal leave. The City Manager will participate in the Ohio Public Employees Retirement System with a 14% employer contribution and a 9% employee contribution. The expectation of City Council is for the City Manager to reside within the City limits of Huber Heights consistent with the City Charter.



APPLICATION AND SELECTION PROCESS

Qualified candidates please submit your cover letter and resume by visiting our website at:

<https://bakertilly.recruitmenthome.com/postings/3231>

This position is open until filled; however, interested applicants are strongly encouraged to apply no later than **March 7, 2022**. Following this date, applications will be screened against criteria outlined in this brochure. For more information, please contact Patty Heminover at patty.heminover@bakertilly.com or by calling 651-968-7841.

For more information about Huber Heights, please visit their website at: <https://www.hhoh.org/>
The City of Huber Heights, Ohio is an Equal Opportunity Employer



225 South Sixth Street, Ste. 2300
Minneapolis, MN 55402
(651) 223 3058
bakertilly.com

CITY OF HUBER HEIGHTS, OHIO
City Manager Search Timeline
February 3, 2022

Project Tasks	Deliverables	Target Date
Advertising	Approval final brochure; ad placement	February 3, 2022
Recruitment	First date of application review	March 8, 2022
Applicant Review	Screen applications and administer/review supplemental questionnaires and complete video interviews	March 8 – 16
Semi-Finalist Report	City receives confidential Semi-Finalist Report and reviews candidate materials, including candidate recorded video interviews	Week of March 21
Finalists Selected	City considers candidates application materials and selects finalists; options for design of interview process are discussed	Weeks of March 28
Background check/reference checks	Baker Tilly (BT) completes reference checks/background checks/ academic verification on finalists	After finalists are selected
Finalist Report	City Administrator receives Finalist Report	Week of April 4
On-site interviews with finalists.	City conducts on-site or virtual interviews with finalists and selects top candidate(s)	Mid-late April
Second on-site interviews with finalists.	City conducts on-site second round interviews with finalists. (optional)	TBD
Employment offer	BT assists the City in developing an employment offer	TBD
Employment offer made / accepted	Employment offer extended to selected candidate	TBD