

Notice of Meeting

CITY COUNCIL WORK SESSION

Tuesday, June 20, 2023

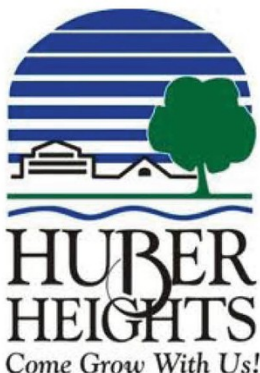
*at or about 6:00 p.m. at City Hall –
Council Chambers – 6131 Taylorsville Road*

Huber Heights Mayor Jeff Gore has scheduled a City Council Work Session to discuss:

- City Manager Report
- City Liability Insurance
- Increase Not To Exceed Amount – Environmental Doctor – Police Division
- Increase Not To Exceed Amount – Pinpoint Behavioral Solutions – Fire Division
- Fire Division Staffing Update
- 2024-2028 Capital Improvement Plan
- Supplemental Appropriations
- 2024 Tax Budget
- Old Troy Pike Widening Project – Award Contract
- Ordinance Of Assessment – 2023 Sidewalk Program
- Water Infrastructure Update
- Basketball Courts Refurbishment – Award Contract
- Pickleball Courts Refurbishment – Award Contract
- Board And Commission Appointments

Please Note:

The meeting will be viewable by the public on live stream available at www.hhoh.org



Distributed – June 15, 2023

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**CITY OF HUBER HEIGHTS
STATE OF OHIO**

City Council Work Session

**June 20, 2023
6:00 P.M.**

City Hall - Council Chambers - 6131 Taylorsville Road - Huber Heights, Ohio

1. **Call Meeting To Order/Roll Call**
2. **Approval Of Minutes**
 - A. June 6, 2023
3. **Work Session Topics Of Discussion**
 - A. City Manager Report
 - B. City Liability Insurance
 - C. Increase Not To Exceed Amount – Environmental Doctor – Police Division
 - D. Increase Not To Exceed Amount – Pinpoint Behavioral Solutions – Fire Division
 - E. Fire Division Staffing Update
 - F. 2024-2028 Capital Improvement Plan

- G. Supplemental Appropriations
- H. 2024 Tax Budget
- I. Old Troy Pike Roadway Widening Project - Award Contract
- J. Ordinance Of Assessment - 2023 Sidewalk Program
- K. Water Infrastructure Update
- L. Basketball Courts Refurbishment - Award Contract
- M. Pickleball Courts Refurbishment - Award Contract
- N. Board And Commission Appointments
 - * Arts And Beautification Commission - Reappointment

4. **Adjournment**

**CITY OF HUBER HEIGHTS
STATE OF OHIO**

Council Work Session Meeting Minutes

Name of Body: Council Work Session

Date: June 20, 2023

Time: 6:00 P.M.

Place: City Hall – 6131 Taylorsville Road – Council Chambers

Members Present:

Kathleen Baker, Councilmember
Nancy Byrge, Councilmember
Mark Campbell, Councilmember
Anita Kitchen, Councilmember
Ed Lyons, Councilmember
Richard Shaw, Councilmember
Don Webb, Councilmember
Jeff Gore, Mayor

Guests Present:

City Staff Present: Katie Knisley, Mark Lightner, Keith Knisley, Jim Bell, Bryan Chodkowski, Russ Bergman, Mike Gray, and Anthony Rodgers.

Topics of Discussion:

- City Manager Report
- City Liability Insurance
- Increase Not To Exceed Amount – Environmental Doctor – Police Division

- Increase Not To Exceed Amount – Pinpoint Behavioral Solutions – Fire Division
- Fire Division Staffing Update
- 2024-2028 Capital Improvement Plan
- Supplemental Appropriations
- 2024 Tax Budget
- Old Troy Pike Widening Project – Award Contract
- Ordinance Of Assessment – 2023 Sidewalk Program
- Water Infrastructure Update
- Basketball Courts Refurbishment – Award Contract
- Pickleball Courts Refurbishment – Award Contract
- Board And Commission Appointments

1. **Call Meeting To Order/Roll Call**

Mayor Jeff Gore convened the Council Work Session at 6:00 P.M.

Anthony Rodgers took Roll Call.

2. **Approval of Minutes**

The following minutes were approved unanimously at the beginning of this meeting:

- June 6, 2023

There were no changes or corrections to these minutes as submitted.

This Council Work Session was recorded by the City and the recording of this meeting will be posted to the City's website and will also be maintained by the City consistent with the City's records retention schedule.

3. **Work Session Topics Of Discussion**

City Manager Report

Bryan Chodkowski said after discussion previously about the Facilities Maintenance Plan done by Woolpert Consultants, City Staff were able to identify about \$3.28 million in similar expenditures for facility improvements in the City for the last five years. He said that averages out to about \$656,045 in expenditures for facility improvements annually. He said he wanted to acknowledge the efforts of Jennifer Cochran and her advocacy for adult changing tables in restrooms in the City. He said the City, working with MEMI, has identified a restroom that will accommodate an adult changing table at the Rose Music Center using grant funding. He said the City, MEMI, and the Dayton Development Coalition are partnering to host a Miami Valley Military Affairs Association Appreciation Night Concert on September 26, 2023. He said the Culture and Diversity Citizen Action Commission is sponsoring the City's Multicultural Festival on June 24, 2023 from 12:00 P.M. to 6:00 P.M. at the Eichelberger Amphitheater.

Bryan Chodkowski answered questions from the City Council regarding items in the City Manager Report and other items.

City Liability Insurance

Katie Knisley distributed information and proposed legislation to authorize an agreement to provide for the renewal of the City's liability insurance (see attached). She said the City's insurance policy was recently extended through July 1, 2023, and City Staff have been working with the City's insurance agent Marsh & McLennan Agency on the insurance policy renewal beginning July 2, 2023. She said this legislation will authorize the City Manager to enter into an agreement with an insurance company for the continuation of insurance coverage for general liability, property, boiler and machinery, inland marine, automobile, crime, law enforcement liability, public official liability and other necessary insurance coverage for the City of Huber Heights. She reviewed the quotes that has been received and said that the City's coverage would be divided up between two insurance companies to reduce the costs.

After discussion, the City Council agreed to recommend that the proposed legislation to authorize an agreement to provide for the renewal of the City's liability insurance be placed on the agenda at the June 26, 2023 City Council Meeting for a first reading as non-emergency legislation with adoption of the proposed legislation at the June 26, 2023 City Council Meeting.

Increase Not To Exceed Amount – Environmental Doctor – Police Division

Police Chief Mark Lightner distributed information and proposed legislation to increase the not to exceed amount for Environmental Doctor for mold remediation in the Police Division building (see attached). He said multiple areas with mold were discovered in the Police Division building requiring professional services for remediation. He said this legislation allows for Environmental Doctor to complete these services by increasing the not to exceed amount for Environmental Doctor to \$37,500.

After discussion, the City Council agreed to recommend that the proposed legislation to increase the not to exceed amount for Environmental Doctor for mold remediation in the Police Division building be placed on the agenda at the June 26, 2023 City Council Meeting for a first reading as non-emergency legislation with adoption of the proposed legislation at the June 26, 2023 City Council Meeting.

Increase Not To Exceed Amount – Pinpoint Behavioral Solutions – Fire Division

Fire Chief Keith Knisley distributed information and proposed legislation to increase the not to exceed amount for Pinpoint Behavioral Services for behavioral wellness services for the Fire Division and the Police Division (see attached). He said in 2022, the City Council authorized the Fire Division to apply for and accept grant monies from Governor DeWine's First Responder Recruitment, Retention, and Resilience ARPA funding. In early 2023, he said the City Council authorized a Request For Proposals (RFP) process for Behavioral Health Services. Through the RFP process, he said the City Council authorized the award for behavioral services to Pinpoint Behavioral Health Solutions. Also, through the RFP process, he said the Fire Division experienced a \$27,900

surplus in funds for 2023 and 2024's agreement for behavioral wellness. He said program management with the State of Ohio provided a number of proposed solutions for the Fire Division to expand basic services. He said the Fire Division Staff has determined that expanding the Fire Division's Behavioral Health program to the employees of the Police Division would be the best option for the surplus funds. He said this resolution will authorize the spending for services for Pinpoint Behavioral Solutions to a total of \$60,000 for services through December 31, 2024.

After discussion, the City Council agreed to recommend that the proposed legislation to increase the not to exceed amount for Pinpoint Behavioral Services for behavioral wellness services for the Fire Division and the Police Division be placed on the agenda at the June 26, 2023 City Council Meeting for a first reading as non-emergency legislation with adoption of the proposed legislation at the June 26, 2023 City Council Meeting.

Fire Division Staffing Update

Bryan Chodkowski distributed information regarding an update on Fire Division staffing (see attached). He also distributed an updated spreadsheet regarding an update on Fire Division staffing (see attached). He reviewed the updated spreadsheet and he said the spreadsheet will continue to be updated for each Council Work Session.

The City Council posed questions to Bryan Chodkowski about the Fire Division Staffing Update spreadsheet.

Mark Campbell inquired if the City Council had an appetite for placing the public safety levy renewal on the ballot again in November, 2023.

Ed Lyons said he was not opposed to placing the public safety renewal levy on the ballot again in November, 2023, but he said he would like an analysis done on what was done to support the passage of the renewal levy in May, 2023 and what the reasons were for the failure to pass the renewal levy in May, 2023.

Bryan Chodkowski said the City had used a soft campaign to promote the renewal levy in May, 2023.

David Montgomery said he would research the limitations on the City's ability to use public funds to promote a renewal levy for the City.

Richard Shaw said he is on board, but he does not want the City to continue using The Impact Group for the promotional campaign for the renewal levy. He said he would also like City Staff to provide information regarding the impact and potential cuts if the renewal levy failed to pass. He said the City should also consider coordinating with Huber Heights City Schools to ensure that the City and Huber Heights City Schools are not seeking passage of tax levies again at the same election.

After discussion, the City Council agreed to recommend placing an item regarding the renewal of the City's public safety levy on the agenda for the next Council Work Session.

2024-2028 Capital Improvement Plan

Jim Bell distributed information and proposed legislation to approve the 2024-2028 Capital Improvement Plan (CIP) (see attached). He said a revised version of the CIP as Exhibit A of the legislation had been developed and incorporated the changes to the CIP based on feedback from the City Council. He said the CIP is approved in advance of the 2024 Tax Budget and the 2024 City Budget processes.

After discussion, the City Council agreed to recommend that the proposed legislation to approve the 2024-2028 Capital Improvement Plan (CIP) be placed on the agenda at the June 26, 2023 City Council Meeting for a second reading as non-emergency legislation with the amendment of Exhibit A to the legislation and adoption of the proposed legislation with the amended Exhibit A at the June 26, 2023 City Council Meeting.

Supplemental Appropriations

Jim Bell distributed information and proposed legislation to approve various supplemental appropriations for 2023 (see attached). He reviewed the supplemental appropriations including:

- \$699,500 transfer from Montgomery County TIF Fund to Capital Improvements Fund for additional amount needed for the Old Troy Pike Widening Project.
- \$48,000 additional needed (multiple funds) for higher than budgeted fees charged by Montgomery County for auction of older vehicles, as they are replaced by the new Enterprise fleet management program.
- \$25,000 for mold remediation services needed for the Police Division building.

Jim Bell said there was a need to increase the amount to \$37,500 for mold remediation services needed for the Police Division building due to increased costs and services. He said he would make that revision to the legislation prior to presenting the legislation to the City Council at the June 26, 2023 City Council Meeting.

After discussion, the City Council agreed to recommend that the proposed and revised legislation to approve various supplemental appropriations for 2023 be placed on the agenda at the June 26, 2023 City Council Meeting for a first reading as non-emergency legislation with the waiving of the second reading and adoption of the proposed and revised legislation at the June 26, 2023 City Council Meeting.

2024 Tax Budget

Jim Bell distributed information and proposed legislation to adopt the 2024 Tax Budget (see attached). He said this legislation is a formality to adopt the 2024 Tax Budget. He said the resolution is to adopt the Tax Budget for Fiscal Year 2024 and this adoption is the beginning of the City Budget process. He said the Miami County Auditor is requesting that the City submit the Tax Budget as proof of the need for Miami County's distribution of property taxes and Local Government Fund revenue to the City. He said a public hearing on the 2024 Tax Budget is scheduled for the June 26, 2023 City Council Meeting. He said the 2024 Tax Budget is required to be submitted to the Miami County Auditor by

July 20, 2023. He said City Staff request the adoption of the legislation at the June 26, 2023 City Council Meeting as non-emergency legislation provided the 2024-2028 Capital Improvement Plan is adopted prior to the adoption of the 2024 Tax Budget.

After discussion, the City Council agreed to recommend that the proposed legislation to adopt the 2024 Tax Budget be placed on the agenda at the June 26, 2023 City Council Meeting for a first reading as non-emergency legislation with adoption of the proposed legislation at the June 26, 2023 City Council Meeting.

Old Troy Pike Widening Project – Award Contract

Russ Bergman distributed information and proposed legislation to award a contract for the Old Troy Pike Widening Project (see attached). He said this legislation will authorize the City Manager to enter into a contract with L. J. Deweese Company as the lowest and best bidder for the Old Troy Pike Widening Project at a cost not to exceed \$2,150,000. He said Old Troy Pike will be widened from the old Huber Road to I-70 to accommodate an additional northbound lane and additional widening on a portion of Merily Way. He said the project includes the installation of asphalt pavement, curb, curb ramps, curb radii, storm sewer, and a mast arms traffic signal at the Merily Way and Old Troy Pike intersection. He said the Capital Improvement Fund will be utilized for the construction of this project.

The City Council expressed concerns about the length of the timeline for completing the Old Troy Pike Widening Project after the contract award.

After discussion, the City Council agreed to recommend that the proposed legislation to award a contract for the Old Troy Pike Widening Project be placed on the agenda at the July 5, 2023 City Council Meeting for further discussion and review. The City Council also agreed to recommend that the \$699,500 for the Old Troy Pike Widening Project discussed as part of the supplemental appropriations legislation be removed from the supplemental appropriations legislation for the June 26, 2023 City Council Meeting.

Ordinance Of Assessment – 2023 Sidewalk Program

Jim Bell distributed information and proposed legislation to levy special assessments for the 2023 Sidewalk Program (see attached). He said this Ordinance Of Assessment is the final piece of legislation for the 2023 Sidewalk Program. Following the passage of this ordinance by City Council, he said City Staff will send the invoices to the affected property owners. He said these property owners will have until August 8, 2023, to make payment. He said all unpaid assessments will be sent to the County Auditor by the second Monday of September, 2023 as required.

After discussion, the City Council agreed to recommend that the proposed legislation to levy special assessments for the 2023 Sidewalk Program be placed on the agenda at the June 26, 2023 City Council Meeting for a first reading as emergency legislation with the waiving of the second reading and adoption of the proposed legislation at the June 26, 2023 City Council Meeting.

Water Infrastructure Update

Bryan Chodkowski distributed information regarding an update on the City's water infrastructure (see attached). He reviewed the spreadsheet and he said the spreadsheet will continue to be updated for each Council Work Session.

The City Council posed questions to Bryan Chodkowski about the Water Infrastructure Update spreadsheet.

Basketball Courts Refurbishment – Award Contract

Mike Gray distributed information and proposed legislation to award a contract for the refurbishment of the basketball courts at Thomas Cloud Park and the Huber Heights Community Center (see attached). He said the Public Works Division requests the authorization to award a contract for services related to providing for the repair and refurbishment of basketball courts in the City.

After lengthy discussion, the City Council agreed to recommend that the proposed legislation to award a contract for the refurbishment of the basketball courts at Thomas Cloud Park and the Huber Heights

Community Center be placed on the agenda at the June 26, 2023 City Council Meeting for a first reading as non-emergency legislation with adoption of the proposed legislation at the June 26, 2023 City Council Meeting.

Pickleball Courts Refurbishment – Award Contract

Mike Gray distributed information and proposed legislation to award a contract for the refurbishment of the pickleball courts in the City (see attached). He said the Public Works Division requests the authorization to award a contract for services related to providing for the repair and refurbishment of pickleball courts in the City.

A representative from Total Tennis and Alex Black from the Parks and Recreation Board spoke on the refurbishment of the pickleball courts.

After lengthy discussion, the City Council agreed to recommend that the proposed legislation to award a contract for the refurbishment of the pickleball courts in the City be placed on the agenda at the June 26, 2023 City Council Meeting for a first reading as non-emergency legislation with adoption of the proposed legislation at the June 26, 2023 City Council Meeting.

Board And Commission Appointments

Anthony Rodgers distributed information regarding a reappointment to the Arts and Beautification Commission (see attached). He said it was the recommendation of City Staff to reappoint Gregory Fox to the Arts and Beautification Commission for a term ending June 30, 2026. He said an updated background check was completed on Mr. Fox by Human Resources.

After discussion, the City Council agreed to recommend approval of the reappointment of Gregory Fox to the Arts and Beautification Commission for a term ending June 30, 2026 and requested that the motion be placed on the agenda for approval at the June 26, 2023 City Council Meeting.

Executive Session – To Consider The Purchase Of Property For Public Purposes/To Consider The Sale Or Other Disposition Of Unneeded Property By Competitive Bid/For Discussions With An Attorney For The City Concerning Disputes That Are The Subject Of Pending Or Imminent Court Action

Don Webb made a motion to go into Executive Session to consider the purchase of property for public purposes, to consider the sale or other disposition of unneeded property by competitive bid, and for discussions with an attorney for the City concerning disputes that are the subject of pending or imminent court action at 8:18 P.M. Nancy Byrge seconded the motion. On a call of the vote, Ms. Baker, Mr. Campbell, Mrs. Byrge, Mr. Lyons, Mrs. Kitchen, Mr. Webb, and Mr. Shaw voted yea; none voted nay. The motion passed 7-0. The Council Work Session went into Executive Session at 8:18 P.M.

The Council Work Session adjourned from Executive Session at 9:27 P.M.

After the Executive Session, Mayor Jeff Gore said the City Council agreed to recommend that the necessary legislation to appoint special legal counsel concerning a matter of pending or imminent court action be prepared and placed on the agenda at the June 26, 2023 City Council Meeting for a first reading as non-emergency legislation with the adoption of the necessary legislation at the June 26, 2023 City Council Meeting.

There were no other actions taken or decisions made by the City Council following the Executive Session.

Other Business

There was no other business conducted at the Council Work Session.

4. **Adjournment**

Mayor Jeff Gore adjourned the Council Work Session at 9:27 P.M.

AI-9294

Topics of Discussion **B.**

Council Work Session

Meeting Date: 06/20/2023

City Liability Insurance

Submitted By: Katie Knisley

Department: Human Resources

Council Committee Review?: Council Work Session **Date(s) of Committee Review:** 06/20/2023

Audio-Visual Needs: None **Emergency Legislation?:** No

**Motion/Ordinance/
Resolution No.:**

Agenda Item Description or Legislation Title

City Liability Insurance

Purpose and Background

The City's insurance policy was recently extended through July 1, 2023, and City Staff has been working with the City's insurance agent Marsh & McLennan Agency on the insurance renewal beginning July 2, 2023. This legislation will authorize the City Manager to enter into an agreement with an insurance company for the continuation of insurance coverage for general liability, property, boiler and machinery, inland marine, automobile, crime, law enforcement liability, public official liability and other necessary insurance coverage for the City of Huber Heights.

Fiscal Impact

Source of Funds: Various Funds

Cost: TBD

Recurring Cost? (Yes/No): N/A

Funds Available in Current Budget? (Yes/No): N/A

Financial Implications:

Attachments

Resolution

CITY OF HUBER HEIGHTS
STATE OF OHIO

RESOLUTION NO. 2023-R-

AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT TO PROVIDE INSURANCE COVERAGE FOR GENERAL LIABILITY, PROPERTY, BOILER AND MACHINERY, INLAND MARINE, AUTOMOBILE, CRIME, LAW ENFORCEMENT LIABILITY, PUBLIC OFFICIALS LIABILITY, AND OTHER NECESSARY INSURANCE COVERAGE FOR THE CITY OF HUBER HEIGHTS, OHIO, WAIVING THE COMPETITIVE BIDDING REQUIREMENTS, AND TO COVER THE COSTS OF SERVICES ORDERED BY THE CITY.

WHEREAS, it is determined to be in the best interest of the City to continue to have insurance coverage; and

WHEREAS, liability insurance can be purchased effectively and efficiently through non-competitive procurement methods through a client services agreement; and

WHEREAS, the services to be provided are classified as professional services as defined in Section 171.12 (a)(4) in the Codified Ordinances of Huber Heights; and

WHEREAS, all purchases equal to or greater than \$25,000.00 require authorization of City Council.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Huber Heights, Ohio that:

Section 1. The City Manager is hereby authorized to enter into an Agreement to provide insurance coverage through _____ for general liability, property, boiler and machinery, inland marine, automobile, crime, law enforcement liability, public official's liability and other necessary insurance coverage for the City of Huber Heights with premium costs of \$ _____ and potential deductible and premium amounts of \$ _____ for Travelers, and City Council approves the expenditure of funds for such purpose including costs for services previously incurred at a cost not to exceed \$ _____.

Section 2. Consistent with the provisions of the City Charter and the Huber Heights Codified Ordinances, the competitive bidding requirements are hereby waived.

Section 3. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were adopted in an open meeting of this Council and that all deliberations of this Council and of any of its Committees that resulted in such formal action were in meetings open to the public and in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Section 4. This Resolution shall go into effect upon its passage as provided by law and the Charter of the City of Huber Heights.

Passed by Council on the _____ day of _____, 2023;
_____ Yeas; _____ Nays.

Effective Date:

AUTHENTICATION:

Clerk of Council

Mayor

Date

Date

AI-9293

Topics of Discussion C.

Council Work Session

Meeting Date: 06/20/2023

Increase Not To Exceed Amount – Environmental Doctor – Police Division

Submitted By: Maria Beisel

Department: Police

Division: Police

Council Committee Review?: Council Work Session

Date(s) of Committee Review: 06/20/2023

Audio-Visual Needs: None

Emergency Legislation?: No

**Motion/Ordinance/
Resolution No.:**

Agenda Item Description or Legislation Title

Increase Not To Exceed Amount – Environmental Doctor – Police Division

Purpose and Background

Multiple areas with mold were discovered in the Police Division building requiring professional services for remediation. The attached legislation allows for Environmental Doctor to complete these services by increasing the not to exceed amount for Environmental Doctor to \$37,500.

Fiscal Impact

Source of Funds: Police Division Budget

Cost: \$37,500

Recurring Cost? (Yes/No): No

Funds Available in Current Budget? (Yes/No): No

Financial Implications:

Attachments

Resolution

CITY OF HUBER HEIGHTS
STATE OF OHIO

RESOLUTION NO. 2023-R-

AUTHORIZING THE CITY MANAGER TO AWARD A CONTRACT FOR
SERVICES RELATED TO PROVIDING MOLD REMEDIATION SERVICES.

WHEREAS, the City of Huber Heights requires mold remediation of specified City properties, and such services are estimated in an amount not to exceed \$37,500.00; and

WHEREAS, the services are the required continuum of previously agreed services to assure the safety and well-being of the occupants of these City properties; and

WHEREAS, proposals for providing mold remediation of specified City properties were received on June 14, 2023.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Huber Heights, Ohio that:

Section 1. The City Manager is hereby authorized to award a contract for services related to mold remediation of specific properties in the City of Huber Heights to Environmental Doctor. This proposal and contract shall be from the period of contract award through completion of mold remediation and shall be in an amount not to exceed \$37,500.00, subject to the availability of funds.

Section 2. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were adopted in an open meeting of this Council and that all deliberations of this Council and of any of its Committees that resulted in such formal action were in meetings open to the public and in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Section 3. This Resolution shall go into effect upon its passage as provided by law and the Charter of the City of Huber Heights.

Passed by Council on the _____ day of _____, 2023;
_____ Yeas; _____ Nays.

Effective Date:

AUTHENTICATION:

Clerk of Council

Mayor

Date

Date

AI-9288

Topics of Discussion D.

Council Work Session

Meeting Date: 06/20/2023

Increase Not To Exceed Amount – Pinpoint Behavioral Solutions – Fire Division

Submitted By: Keith Knisley

Department: Fire

Council Committee Review?: Council Work Session **Date(s) of Committee Review:** 06/20/2023

Audio-Visual Needs: None **Emergency Legislation?:** No

**Motion/Ordinance/
Resolution No.:**

Agenda Item Description or Legislation Title

Increase Not To Exceed Amount – Pinpoint Behavioral Solutions – Fire Division

Purpose and Background

In 2022, the City Council authorized the Fire Division to apply for and accept grant monies from Governor DeWine's First Responder Recruitment, Retention, and Resilience ARPA funding. In early 2023, the City Council authorized a Request For Proposals (RFP) process for Behavioral Health Services. Through the RFP process, the City Council authorized the award for behavioral services to Pinpoint Behavioral Health Solutions. Also through the RFP process, the Fire Division experienced a \$27,900 surplus in funds for 2023 and 2024's agreement for behavioral wellness. Program management with the State of Ohio provided a number of proposed solutions for the Fire Division to expand basic services. However, the Fire Division Staff has determined that expanding the Fire Division's Behavioral Health program to the employees of the Police Division would be the best option for the surplus funds. This resolution will authorize the spending for services from Pinpoint Behavioral Solutions to a total of \$60,000 for services through December 31, 2024.

Fiscal Impact

Source of Funds: Grant Funds/Fire Division Budget

Cost: \$30,300

Recurring Cost? (Yes/No): No

Funds Available in Current Budget? (Yes/No): Yes

Financial Implications:

Attachments

Resolution

CITY OF HUBER HEIGHTS
STATE OF OHIO

RESOLUTION NO. 2023-R-

AUTHORIZING THE CITY MANAGER TO INCREASE THE NOT TO EXCEED AMOUNT FOR PINPOINT BEHAVIORAL HEALTH SOLUTIONS FOR CONTRACTUAL SERVICES THROUGH DECEMBER 31, 2024 FOR THE BEHAVIORAL WELLNESS PROGRAM FOR THE FIRE AND POLICE DIVISIONS.

WHEREAS, on April 10, 2023, City Council authorized the City Manager to award an initial contract to Pinpoint Behavioral Health Solutions after the completion of a Request For Proposal (RFP) process; and

WHEREAS, the State of Ohio Governor’s ARPA grant award to the Fire Division has a surplus of \$27,900.00 towards behavioral health services, and

WHEREAS, surplus funds will be utilized to expand behavioral health services to the members of the Police Division.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Huber Heights, Ohio that:

Section 1. The City Manager is hereby authorized to increase the not to exceed amount for Pinpoint Behavioral Solutions by \$30,300.00 to a new total of \$60,000.00 for behavioral health services for members of the Fire and Police Divisions through December 31, 2024.

Section 2. The competitive bidding requirements are hereby waived consistent with appropriate provisions of the Huber Heights City Charter in Administrative Code Section 171.12(a)(2).

Section 3. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were adopted in an open meeting of this Council and that all deliberations of this Council and of any of its Committees that resulted in such formal action were in meetings open to the public and in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Section 4. This Resolution shall go into effect upon its passage as provided by law and the Charter of the City of Huber Heights.

Passed by Council on the _____ day of _____, 2023;
_____ Yeas; _____ Nays.

Effective Date:

AUTHENTICATION:

Clerk of Council

Mayor

Date

Date

AI-9290

Topics of Discussion E.

Council Work Session

Meeting Date: 06/20/2023

Fire Division Staffing Update

Submitted By: Anthony Rodgers

Department: City Council

Council Committee Review?: Council Work Session

Date(s) of Committee Review: 02/07/2023 and 02/21/2023 and 03/27/2023 and 04/04/2023 and 04/20/2023 and 05/02/2023 and 05/16/2023 and 06/06/2023 and 06/20/2023

Audio-Visual Needs: None

Emergency Legislation?: No

**Motion/Ordinance/
Resolution No.:**

Agenda Item Description or Legislation Title

Fire Division Staffing Update

Purpose and Background

This agenda item has been requested by Councilmembers Ed Lyons, Anita Kitchen, and Glenn Otto for an update on staffing in the Fire Division. The updated spreadsheet on the hiring activities in the Fire Division has been provided (see attached).

Fiscal Impact

Source of Funds: N/A

Cost: N/A

Recurring Cost? (Yes/No): N/A

Funds Available in Current Budget? (Yes/No): N/A

Financial Implications:

Attachments

Spreadsheet

Firefighter/Paramedic Hiring Status

		Withdraw	No Response	Background	Conditional Offer	Psych.	Phys.	Prints	PAT	Paramedic Cert	Start Date	Count Based on Start Date
May 6, 2022 Eligibility List	Candidate 1			X	X	X	X	X	X	X	1/3/2023	34 of 42
	Candidate 2			X	X	X	X	X	X	X	1/3/2023	35 of 42
	Candidate 3			X	X	X	X	X	X	X	1/4/2023	36 of 42
	Candidate 4			X	X	X	X	X	X		X	X
December 9, 2022 Eligibility List	Candidate 1	X									X	
	Candidate 2			X	X	X	X	X	X	X	2/20/2023	38 of 42
	Candidate 3											
	Candidate 4			X	X	X	X	X	X	X	2/6/2023	37 of 42
	Candidate 5	X		X							X	
	Candidate 6											
	Candidate 7	X									X	
	Candidate 8	X		X	X	X	X		X	X	X	
	Candidate 9		X								X	
	Candidate 10	X									X	
	Candidate 11			X	X	X	X	X	X	X	X	
	Candidate 12		X								X	
New Process started February 3, 2023 with a deadline for applications on February 24, 2023.												
March 3, 2023 Eligibility List	Candidate 1			X	X	X	X	X	X	X	4/24/2023	39 of 42
	Candidate 2			X	X	X	X	X	X	X	4/24/2023	40 of 42
	Candidate 3			X	X	X	X	X	X	X	5/22/2023	41 of 42
	Candidate 4*			X	X	X	X	X	X	X	5/31/2023	42 of 42
* Pre-employment testing for each candidate has been scheduled												

	indicates updates from previous meeting
	indicates candidate completed; waiting on results

AI-9289

Topics of Discussion F.

Council Work Session

Meeting Date: 06/20/2023

2024-2028 Capital Improvement Plan

Submitted By: Jim Bell

Department: Finance

Division: Accounting

Council Committee Review?: Council Work Session

Date(s) of Committee Review: 05/16/2023 and 06/06/2023 and 06/20/2023

Audio-Visual Needs: None

Emergency Legislation?: No

**Motion/Ordinance/
Resolution No.:**

Agenda Item Description or Legislation Title

2024-2028 Capital Improvement Plan

Purpose and Background

The Capital Improvement Plan (CIP) process exists to provide a standard procedure to identify, evaluate and prioritize the current and future capital needs of the City. The CIP process helps provide a standard process and method of proposing the planning and financing of capital improvements, and makes capital expenditures more responsible to community needs by informing and involving the public.

The CIP is a five-year outlook for anticipated capital projects and is reviewed and updated annually by the City. These projects are primarily related to improvements in transportation, parks, utilities, major equipment and facilities.

In developing the Five-Year CIP, several elements are taken into consideration: City Council goals, grant funding opportunities, economic development opportunities, technology improvements, maintenance and improvements to utilities and infrastructure, and maintenance/rehabilitation of existing City facilities and equipment.

As the CIP process develops, the intention is to prioritize projects according to criteria established in the City's goals. The CIP process should also create a more justified and understandable decision-making process, thus linking capital investments and the City's long-term vision and goals.

The 2024-2028 proposed CIP process is developed in support of the City's 2024 Budget with emphasis placed on the City's fiscal health, safety of the public and employees, and advancing the economic growth and stability of the community. The overall goals of the CIP includes:

- * Provide a list and outline of the major capital improvement projects the City is considering
- * Outline a process for establishing priorities and implementation of CIP projects
- * Provide a five-year spending plan to outline funding of the CIP projects

Through the creation and administration of the 5-Year CIP, it brings out discussions on the state of the City's infrastructure and finances. Final approval of the plan establishes understanding and consensus within the City's leadership on priorities to be pursued in the coming years related to capital programs.

The 5-Year CIP is not a budget, and approval of the plan does not commit funding for any specific capital project or purchase. This plan provides an outline of the City's overall capital investment needs and provides a set of recommendations to aid in annual decision-making on capital purchase projects. The 5-Year CIP provides a linking tool between vision, goals and implementation for City Council and the administration. The CIP process and approving the plan affords an opportunity for accountability and transparency for the entire community.

This legislation had a first reading at the June 12, 2023 City Council Meeting. The City Council requested that this legislation be passed to a second reading at the June 26, 2023 City Council Meeting to allow for additional

discussion regarding the 2024-2028 CIP at the June 20, 2023 Council Work Session.

Fiscal Impact	
Source of Funds:	N/A
Cost:	N/A
Recurring Cost? (Yes/No):	N/A
Funds Available in Current Budget? (Yes/No):	N/A
Financial Implications:	
Attachments	
Resolution	
Exhibit A	

CITY OF HUBER HEIGHTS
STATE OF OHIO

RESOLUTION NO. 2023-R-

APPROVING THE CITY OF HUBER HEIGHTS FIVE-YEAR CAPITAL IMPROVEMENT PLAN FOR 2024-2028.

WHEREAS, the City Charter requires the adoption of a Capital Improvement Plan or revisions thereto; and

WHEREAS, the 2024-2028 Five-Year Capital Improvement Plan has been prepared and submitted to City Council for review and consideration.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Huber Heights, Ohio that:

Section 1. The 2024-2028 Five-Year Capital Improvement Plan attached hereto as Exhibit A is hereby approved.

Section 2. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were adopted in an open meeting of this Council and that all deliberations of this Council and of any of its Committees that resulted in such formal action were in meetings open to the public and in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Section 3. This Resolution shall go into effect upon its passage as provided by law and the Charter of the City of Huber Heights.

Passed by Council on the ____ day of ____, 2023;
____ Yeas; ____ Nays.

Effective Date:

AUTHENTICATION:

Clerk of Council

Mayor

Date

Date

EXHIBIT A

2024 - 2028 Five-Year Capital Improvement Plan (CIP)



The Capital Improvement Plan (CIP) process exists to provide a standard procedure to identify, evaluate and prioritize the current and future capital needs of the City. The CIP process helps provide a standard process and method of proposing the planning and financing of capital improvements, and makes capital expenditures more responsible to community needs by informing and involving the public.

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2024 - 2028 Five-Year Capital Improvement Plan (CIP)

Department	2024	2025	2026	2027	2028	5 Yr. Total
Planning and Zoning	16,000.00	16,000.00	16,000.00	16,000.00	16,000.00	80,000.00
Finance/Administration	3,555,900.00	12,056,400.00	57,900.00	56,400.00	4,900.00	15,681,500.00
Information Technology	376,700.00	366,700.00	229,700.00	165,700.00	299,700.00	1,438,500.00
Human Resources	40,000.00	18,000.00	18,000.00	18,000.00	18,000.00	112,000.00
Police Division	425,820.00	495,748.00	499,948.00	499,948.00	499,948.00	2,421,412.00
Fire Division	3,765,272.00	716,792.00	264,464.00	1,512,295.00	235,297.00	6,494,120.00
Parks and Recreation	900,000.00	567,500.00	435,000.00	372,500.00	30,000.00	2,305,000.00
Public Works	650,200.00	16,194,100.00	299,100.00	1,059,100.00	139,100.00	18,341,600.00
Engineering - Streets/Traffic	4,030,000.00	4,680,000.00	6,630,000.00	6,090,000.00	2,580,000.00	24,010,000.00
Engineering - Water	6,332,450.00	5,292,450.00	5,892,450.00	3,642,450.00	2,642,450.00	23,802,250.00
Engineering - Sewer	2,292,450.00	842,450.00	692,450.00	692,450.00	692,450.00	5,212,250.00
Engineering / Public Works - Stormwater	250,000.00	300,000.00	520,000.00	250,000.00	250,000.00	1,570,000.00
Engineering - GIS	50,000.00	50,000.00	50,000.00	50,000.00	-	200,000.00
Totals	22,684,792.00	41,596,140.00	15,605,012.00	14,424,843.00	7,407,845.00	101,668,632.00

Planning and Zoning

Project	2024	2025	2026	2027	2028	5 Yr. Total
Comprehensive Plan Update						-
Online Review Software						-
Zoning Vehicles lease (3)	16,000.00	16,000.00	16,000.00	16,000.00	16,000.00	80,000.00
						-
TOTALS:	16,000.00	16,000.00	16,000.00	16,000.00	16,000.00	80,000.00

Funded By:

General Fund - 101

Finance / Administration

Project	2024	2025	2026	2027	2028	5 Yr. Total
Furniture	3,000.00		3,000.00			6,000.00
Laser Printer		1,500.00		1,500.00		3,000.00
Budget Software	43,000.00					43,000.00
Payroll Software		50,000.00				50,000.00
Accounting Software			50,000.00			50,000.00
Replace Carpeting	5,000.00					5,000.00
Tax Vehicle lease	4,900.00	4,900.00	4,900.00	4,900.00	4,900.00	24,500.00
Tax Software				50,000.00		
Senior Center/Governance Center		8,400,000.00				8,400,000.00
City Hall/Police Dept/Current Senior Center Renovations		3,600,000.00				3,600,000.00
CR Dayton Property Renovations	3,500,000.00					3,500,000.00
TOTALS:	3,555,900.00	12,056,400.00	57,900.00	56,400.00	4,900.00	15,681,500.00

Funded By:

General Fund - 101

Information Technology

Project	2024	2025	2026	2027	2028	5 Yr. Total
Replace and upgrade all WiFi AP's to latest standard	5,000.00				5,000.00	10,000.00
Replace Water Dept Server				9,000.00		9,000.00
Replace Aquatic Center POS PC's	10,000.00				10,000.00	20,000.00
Replace Aquatic Center Entrance PCs with Tablets		5,000.00				5,000.00
Upgrade Network Switches to 10Gbe	50,000.00					50,000.00
City Vehicle lease	4,700.00	4,700.00	4,700.00	4,700.00	4,700.00	23,500.00
Replace Mobile Laptops Fire Vehicles		10,000.00			25,000.00	35,000.00
Replace Panasonic Toughbooks in Police Cruisers	50,000.00			50,000.00	50,000.00	150,000.00
Replace Dell VMWare Server	12,000.00	12,000.00		12,000.00		36,000.00
Replace Phone System			50,000.00			50,000.00
Replace Laptops Council Chambers		10,000.00				10,000.00
Replace Routers(3) Aquatic Center and City	12,000.00					12,000.00
Replace Power 911 System				75,000.00		75,000.00
Replace Council Tablets (9)	7,000.00					7,000.00
Replace Tax Server		10,000.00				10,000.00
Replace Dispatch Computers (4)	7,000.00					7,000.00
Replace Backup Appliance	40,000.00				40,000.00	80,000.00
Replace Computers city wide 5 years old	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00	75,000.00
Replace server for Aquatic Center	2,000.00					2,000.00
Replace Water Plant computers	2,000.00					2,000.00
Replace SAN for VMWare infrastructure	50,000.00					50,000.00
Install Fiber Optic Cable Aquatic Center		100,000.00				100,000.00
Install Fiber Optic Backbone Chambersburg Road	100,000.00					100,000.00
Install Fiber Optic Cable Rose Music Center		100,000.00				100,000.00
City Hall building UPS and Generator			150,000.00			150,000.00
Replace Security Camera Systems each building		25,000.00			50,000.00	75,000.00
Add traffic/intersection cameras		75,000.00				75,000.00
Replace all network switches city wide					100,000.00	100,000.00
Add more storage to Watch Dawg DVR	10,000.00					10,000.00
Replace Watch Dawg DVR			10,000.00			10,000.00
						-
TOTALS:	376,700.00	366,700.00	229,700.00	165,700.00	299,700.00	1,438,500.00

Funded By:
General Fund - 101

Human Resources

Project	2024	2025	2026	2027	2028	5 Yr. Total
Upgrade Timekeeping Software	40,000.00	18,000.00	18,000.00	18,000.00	18,000.00	112,000.00
						-
						-
TOTALS:	40,000.00	18,000.00	18,000.00	18,000.00	18,000.00	112,000.00

Funded By:

General Fund - 101

Police

Project	2024	2025	2026	2027	2028	5 Yr. Total
Patrol Vehicles lease	182,520.00	301,248.00	301,248.00	301,248.00	301,248.00	1,387,512.00
Detective Vehicles lease	45,300.00	51,000.00	51,000.00	51,000.00	51,000.00	249,300.00
Command Staff Vehicles lease	32,800.00	32,800.00	32,800.00	32,800.00	32,800.00	164,000.00
K9 Vehicle lease	18,900.00	18,900.00	18,900.00	18,900.00	18,900.00	94,500.00
Other unmarked vehicles lease (3)	22,000.00	22,000.00	22,000.00	22,000.00	22,000.00	110,000.00
Replacement/Upgrade of Handguns	1,900.00	1,900.00	1,900.00	1,900.00	1,900.00	9,500.00
Speed Measuring Device Replacement/Upgrade	4,800.00	4,800.00	4,800.00	4,800.00	4,800.00	24,000.00
Ballistic Vests	18,000.00	12,000.00	13,000.00	13,000.00	13,000.00	69,000.00
Less-Lethal Shotguns	1,300.00	1,300.00	1,300.00	1,300.00	1,300.00	6,500.00
Citizen on Patrol Vehicles lease (2)	16,800.00	16,800.00	20,000.00	20,000.00	20,000.00	93,600.00
Public Affairs Van lease	18,000.00	18,000.00	18,000.00	18,000.00	18,000.00	90,000.00
Parking Lot Paving	45,000.00					45,000.00
Flock Camera (6) lease	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00	75,000.00
Portable Speed Displays	3,500.00					3,500.00
						-
TOTALS:	425,820.00	495,748.00	499,948.00	499,948.00	499,948.00	2,421,412.00

Funded By:

General Fund - 101

Police Fund - 209

Drug Enforcement Fund - 211

Law Enforcement Fund - 212

Law Enforcement Assistance - 242

Federal Equity Sharing - 434

Fire

Project	2024	2025	2026	2027	2028	5 Yr. Total
Rotational Replacement of PPE sets (10)	42,000.00	44,520.00	47,192.00	50,023.00	53,025.00	236,760.00
Hydraulic Rescue Tools	56,000.00					56,000.00
Station 23 renovation/addition	3,240,000.00					3,240,000.00
Station 22 /25 upgrades and repairs	15,000.00	25,000.00	20,000.00	20,000.00		80,000.00
Cardiac Monitoring Equipment	122,272.00	122,272.00	122,272.00	122,272.00	122,272.00	611,360.00
Fire Engine Replacement (move E23 to E25 new to E23)				875,000.00		875,000.00
Medic Replacement		375,000.00		385,000.00		760,000.00
Staff Vehicle Replacements	55,000.00	60,000.00	60,000.00	60,000.00	60,000.00	295,000.00
Lucas CPR Replacement			15,000.00			15,000.00
Radio Equipment	175,000.00	90,000.00				265,000.00
Boat & Trailer (equipment)	60,000.00					60,000.00
TOTALS:	3,765,272.00	716,792.00	264,464.00	1,512,295.00	235,297.00	6,494,120.00

Funded By:

General Fund - 101

Fire Fund - 210

Fire Capital - 431

Parks and Recreation

Project	2024	2025	2026	2027	2028	5 Yr. Total
Roofing on Restroom Buildings	25,000.00	30,000.00				55,000.00
Replace Parks Truck	35,000.00			50,000.00		85,000.00
Concession stand equipment		7,500.00		7,500.00		15,000.00
Community Center HVAC/renovations	80,000.00		50,000.00			130,000.00
Walking path repairs and additions		20,000.00		20,000.00		40,000.00
Skate Park	125,000.00	25,000.00	15,000.00	15,000.00	15,000.00	195,000.00
Replace Park gateway name signs	40,000.00					40,000.00
Playing fields regrading		25,000.00		50,000.00		75,000.00
Parking lot repair	20,000.00	25,000.00	50,000.00			95,000.00
Replace Roofing on Shelters	25,000.00		25,000.00			50,000.00
Restore/Upgrade restroom building(s)	50,000.00	50,000.00		50,000.00		150,000.00
Resurface Tennis & Basketball courts		50,000.00		100,000.00		150,000.00
Parks Finish Mower			60,000.00			60,000.00
Inclusive play structure and surface	200,000.00	250,000.00	200,000.00			650,000.00
Parks Zero Turn Mower	20,000.00		20,000.00			40,000.00
Dog Park Repairs		20,000.00		25,000.00		45,000.00
Repair/Replace fixtures and equipment at RMC	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00	75,000.00
Amphitheater Upgrades	15,000.00	50,000.00				65,000.00
Tom Cloud Splash Pad Improvements	250,000.00			40,000.00		290,000.00
						-
TOTALS:	900,000.00	567,500.00	435,000.00	372,500.00	30,000.00	2,305,000.00

Funded By:

General Fund - 101

Parks and Recreation Fund - 218

Public Works

Project	2024	2025	2026	2027	2028	5 Yr. Total
compact size pick-up truck lease	5,100.00	5,100.00	5,100.00	5,100.00	5,100.00	25,500.00
compact size pick-up truck lease	5,100.00	5,100.00	5,100.00	5,100.00	5,100.00	25,500.00
1/2-ton pick-up (f-150 Rose) lease	8,900.00	8,900.00	8,900.00	8,900.00	8,900.00	44,500.00
1 and 1/2-ton Crew Cab liftgate (F-350) lease	9,100.00	9,100.00	9,100.00	9,100.00	9,100.00	45,500.00
1-ton pick-up dump bed insert (F-250) lease	6,500.00	6,500.00	6,500.00	6,500.00	6,500.00	32,500.00
1-ton pick-up Service Body (F-250) lease	6,800.00	6,800.00	6,800.00	6,800.00	6,800.00	34,000.00
1-ton pick-up Reg (F-250) lease	6,600.00	6,600.00	6,600.00	6,600.00	6,600.00	33,000.00
1 and 1/2-ton Crew Cab liftgate (F-350) lease	9,100.00	9,100.00	9,100.00	9,100.00	9,100.00	45,500.00
2-ton dump body (F-450) lease	11,000.00	11,000.00	11,000.00	11,000.00	11,000.00	55,000.00
2-ton dump body (F-450) lease	11,000.00	11,000.00	11,000.00	11,000.00	11,000.00	55,000.00
1/2-ton ext cab pick-up (F-150) lease	8,900.00	8,900.00	8,900.00	8,900.00	8,900.00	44,500.00
2-ton dump body (F-450) lease	11,000.00	11,000.00	11,000.00	11,000.00	11,000.00	55,000.00
2-ton dump body (F-450) lease	11,000.00	11,000.00	11,000.00	11,000.00	11,000.00	55,000.00
1 and 1/2-ton Crew Cab liftgate (F-350) lease	9,100.00	9,100.00	9,100.00	9,100.00	9,100.00	45,500.00
2 ton dump body (F-450) lease	11,000.00	11,000.00	11,000.00	11,000.00	11,000.00	55,000.00
1/2-ton ext cab pick-up (F-150) lease		8,900.00	8,900.00	8,900.00	8,900.00	35,600.00
New Public Works Facility		15,600,000.00				15,600,000.00
Replace snow plow chassis and upfit	460,000.00	155,000.00	160,000.00	620,000.00		1,395,000.00
Asphalt pavement roller	60,000.00					60,000.00
Replace/Add Front End Loader		300,000.00		300,000.00		600,000.00
						-
TOTALS:	650,200.00	16,194,100.00	299,100.00	1,059,100.00	139,100.00	18,341,600.00

Funded By:

General Fund - 101
Motor Vehicle Fund - 202
Gasoline Tax Fund - 203
State Highway Fund - 214
Local Street Operating Fund - 226
Street Capital Improvement Fund - 433
Storm Water Management Fund - 571

Engineering - Streets/Traffic

Project	2024	2025	2026	2027	2028	5 Yr. Total
Street Improvement Program	2,000,000.00	2,000,000.00	2,000,000.00	2,000,000.00	2,000,000.00	10,000,000.00
Sidewalk Program	150,000.00	150,000.00	150,000.00	150,000.00	150,000.00	750,000.00
Miscellaneous Traffic Studies & Upgrades	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00	250,000.00
Mast Arm Traffic Pole Installation - Design	40,000.00	40,000.00	40,000.00	40,000.00	40,000.00	200,000.00
Mast Arm Traffic Pole Installation - Construction	300,000.00	300,000.00	300,000.00	300,000.00	300,000.00	1,500,000.00
S. R. 201/Carriage Trails Intersection Improvements	1,200,000.00					1,200,000.00
Crosswalk Stamping and Striping	40,000.00	40,000.00	40,000.00	40,000.00	40,000.00	200,000.00
New Carlisle Pike to Chambersburg Roadway Installation - Design and Construction	100,000.00		2,000,000.00			2,100,000.00
Brandt Pike Revitalization - Design and Construction	150,000.00	1,500,000.00				1,650,000.00
Powell Road Curve Realignment - Construction		500,000.00				500,000.00
Chambersburg Road Improvement - Phase IV Acquisition		100,000.00				100,000.00
Chambersburg Road Improvement - Phase IV Construction			1,850,000.00			1,850,000.00
Chambersburg Road West Widening Acquisition			200,000.00			200,000.00
Chambersburg Road West Widening Construction				3,510,000.00		3,510,000.00
TOTALS:	4,030,000.00	4,680,000.00	6,630,000.00	6,090,000.00	2,580,000.00	24,010,000.00

Funded By:

Local Streets Capital Improvement Fund - 433
Capital Improvements Fund - 406
Issue 2 (MVPRC/STP Funds) - 421
State Highway Fund - 214
County Permissive Tax Fund - 216
City Permissive Tax Fund - 217

Engineering - Water

Project	2024	2025	2026	2027	2028	5 Yr. Total
Capital Projects budgeted through Veolia	1,360,000.00	800,000.00	800,000.00	800,000.00	800,000.00	4,560,000.00
Water Main Replacement Program	1,800,000.00	1,800,000.00	1,800,000.00	1,800,000.00	1,800,000.00	9,000,000.00
EPA Reports	70,000.00	40,000.00	40,000.00	40,000.00	40,000.00	230,000.00
RMA Water Meter Replacement	2,000,000.00	2,000,000.00	2,000,000.00			6,000,000.00
Well No. 7 Construction	1,100,000.00					1,100,000.00
Paint Chambersburg Water Tower (Int. and Ext.)		600,000.00				600,000.00
Water Main Extension on Taylorsville from WTP to Timberhill - Design and Construction		50,000.00	1,200,000.00			1,250,000.00
Water Main Extension on Taylorsville from Brandt Pike to Bellefontaine - Design and Construction			50,000.00	1,000,000.00		1,050,000.00
Inspection Vehicle (1/2 lease)	2,450.00	2,450.00	2,450.00	2,450.00	2,450.00	12,250.00
TOTALS:	6,332,450.00	5,292,450.00	5,892,450.00	3,642,450.00	2,642,450.00	23,802,250.00

Funded By:

Water Fund - 501

Water Utility Reserve Fund - 504

Engineering - Sewer

Project	2024	2025	2026	2027	2028	5 Yr. Total
Sanitary Sewer Capital Projects budgeted through Veolia	100,000.00	100,000.00	100,000.00	100,000.00	100,000.00	500,000.00
Sanitary Sewer and Manhole Repair	150,000.00	150,000.00	150,000.00	150,000.00	150,000.00	750,000.00
Upgrade Existing Lift Stations & Pump Repair	40,000.00	40,000.00	40,000.00	40,000.00	40,000.00	200,000.00
Sanitary Sewer Lining	400,000.00	400,000.00	400,000.00	400,000.00	400,000.00	2,000,000.00
Sanitary Sewer Extension on Chambersburg Road from SR 4 going west	1,600,000.00					1,600,000.00
Clearing Wooded Easement for 16" Force Main from Fishburg Rd to WWTP		150,000.00				150,000.00
Inspection Vehicle (1/2 lease)	2,450.00	2,450.00	2,450.00	2,450.00	2,450.00	12,250.00
						-
TOTALS:	2,292,450.00	842,450.00	692,450.00	692,450.00	692,450.00	5,212,250.00

Funded By:

Sewer Fund - 551

Sewer Acquisition/Capital Fund - 552

Engineering / Public Works - Stormwater

Project	2024	2025	2026	2027	2028	5 Yr. Total
Engineering						
Stormwater Management (Ditch cleaning, Storm Pipe/Culvert Repair, Lining or Replacement, Catch Basin Repair)	250,000.00	150,000.00	150,000.00	250,000.00	250,000.00	1,050,000.00
Chambersburg Road - Phase IV Widening (Storm portion)		150,000.00				150,000.00
Chambersburg Road - West Widening (Storm portion)			150,000.00			150,000.00
Public Works						
Replace Leaf Vac Unit			220,000.00			220,000.00
						-
						-
TOTALS:	250,000.00	300,000.00	520,000.00	250,000.00	250,000.00	1,570,000.00

Funded By:

Storm Water Management Fund - 571

Engineering - GIS

Project	2024	2025	2026	2027	2028	5 Yr. Total
Storm Sewer Survey	50,000.00	50,000.00	50,000.00	50,000.00		200,000.00
						-
						-
TOTALS:	50,000.00	50,000.00	50,000.00	50,000.00	-	200,000.00

Funded By:

Water Fund - 501

Sewer Fund - 551

Storm Water Management - 571

General Fund - 101

AI-9272

Topics of Discussion **G.**

Council Work Session

Meeting Date: 06/20/2023

Supplemental Appropriations

Submitted By: Jim Bell

Department: Finance **Division:** Accounting

Council Committee Review?: Council Work Session

Date(s) of Committee Review: 06/20/2023

Audio-Visual Needs: None **Emergency Legislation?:** No

**Motion/Ordinance/
Resolution No.:**

Agenda Item Description or Legislation Title

Supplemental Appropriations

Purpose and Background

The supplemental appropriations in this Ordinance are for the following purposes:

- \$699,500 transfer from Montgomery County TIF Fund to Capital Improvements Fund for additional amount needed for the Old Troy Pike Additional Northbound Lane project.
- \$48,000 additional needed (multiple funds) for higher than budgeted fees charged by Montgomery County for auction of older vehicles, as they are replaced by the new Enterprise fleet management program.
- \$25,000 for mold remediation services needed for the Police Station.

Fiscal Impact

Source of Funds: Various Funds

Cost: \$772,500

Recurring Cost? (Yes/No): No

Funds Available in Current Budget? (Yes/No): Yes

Financial Implications:

Attachments

Ordinance

CITY OF HUBER HEIGHTS
STATE OF OHIO

ORDINANCE NO. 2023-O-

AUTHORIZING TRANSFERS BETWEEN VARIOUS FUNDS OF THE CITY OF HUBER HEIGHTS, OHIO AND AMENDING ORDINANCE NO. 2022-O-2562 BY MAKING SUPPLEMENTAL APPROPRIATIONS FOR EXPENSES OF THE CITY OF HUBER HEIGHTS, OHIO FOR THE PERIOD BEGINNING JANUARY 1, 2023 AND ENDING DECEMBER 31, 2023.

WHEREAS, supplemental appropriations for expenses of the City of Huber Heights must be made for appropriations of funds for various 2023 operating and project funding.

NOW, THEREFORE, BE IT ORDAINED by the City Council of Huber Heights, Ohio that:

Section 1. Authorization is hereby given to transfer certain monies up to amounts not exceeding those shown and for the purposes cited in Exhibit A, and such authorization applies to any and all such advances and transfers necessary and effected after January 1, 2023.

Section 2. Ordinance No. 2022-O-2562 is hereby amended as shown in Exhibit B of this Ordinance.

Section 3. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council and of any of its Committees that resulted in such formal action were in meetings open to the public and in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Section 4. This Ordinance shall go into effect upon its passage as provided by law and the Charter of the City of Huber Heights.

Passed by Council on the _____ day of _____, 2023;
_____ Yeas; _____ Nays.

Effective Date:

AUTHENTICATION:

Clerk of Council

Mayor

Date

Date

EXHIBIT A

<i>Transfer:</i>			
<u><i>Amount</i></u>	<u><i>Fund From</i></u>	<u><i>Fund To</i></u>	<u><i>Purpose</i></u>
\$699,500.00	240 Montgomery Cty TIF	406 Capital Imp.	OTP Additional Northbound Lane project funding

EXHIBIT B

AMENDING ORDINANCE NO. 2022-O-2562 BY MAKING APPROPRIATIONS FOR EXPENSES OF THE CITY OF HUBER HEIGHTS, OHIO FOR THE PERIOD BEGINNING JANUARY 1, 2023 AND ENDING DECEMBER 31, 2023.

- 1) Section 1 of Ordinance No. 2022-O-2562 is hereby amended to reflect an increase in the appropriations of the 101 General Fund, as follows:

a. Subsection k) Accounting, Operations and Capital of \$30,000.00
- 2) Section 5 of Ordinance No. 2022-O-2562 is hereby amended to reflect an increase in the appropriations of the 209 Police Fund, as follows:

a. Subsection a) Police, Operations and Capital of \$25,000.00
- 3) Section 14 of Ordinance No. 2022-O-2562 is hereby added to reflect an increase in the appropriations of the 226 Local Street Operating Fund, as follows:

a. Subsection a) Streets, Operations and Capital of \$10,000.00.
- 4) Section 16 of Ordinance No. 2022-O-2562 is hereby added to reflect an increase in the appropriations of the 240 Montgomery County TIF Fund, as follows:

a. Subsection b) Non-Departmental, Transfers of \$699,500.00.
- 5) Section 30 of Ordinance No. 2022-O-2562 is hereby amended to reflect an increase in the appropriations of the 406 Capital Improvement Fund, as follows:

a. Subsection c) Capital, Operations and Capital of \$699,500.00.
- 6) Section 40 of Ordinance No. 2022-O-2562 is hereby added to reflect an increase in the appropriations of the 501 Water Fund, as follows:

a. Subsection d) Finance, Operations and Capital of \$2,000.00.
- 7) Section 44 of Ordinance No. 2022-O-2562 is hereby added to reflect an increase in the appropriations of the 551 Sewer Fund, as follows:

a. Subsection c) Finance, Operations and Capital of \$2,000.00.
- 8) Section 46 of Ordinance No. 2022-O-2562 is hereby added to reflect an increase in the appropriations of the 571 Storm Water Management Fund, as follows:

a. Subsection b) Streets, Operations and Capital of \$4,000.00.

General Fund	\$30,000.00
Police Fund	\$25,000.00
Local Street Operating Fund	\$10,000.00
Montgomery County TIF Fund	\$699,500.00
Capital Improvements Fund	\$699,500.00
Water Fund	\$2,000.00
Sewer Fund	\$2,000.00
Storm Water Management Fund	\$4,000.00

AI-9271

Topics of Discussion **H.**

Council Work Session

Meeting Date: 06/20/2023

2024 Tax Budget

Submitted By: Jim Bell

Department: Finance **Division:** Accounting

Council Committee Review?: Council Work Session

Date(s) of Committee Review: 06/20/2023

Audio-Visual Needs: None **Emergency Legislation?:** No

**Motion/Ordinance/
Resolution No.:**

Agenda Item Description or Legislation Title

2024 Tax Budget

Purpose and Background

This legislation is a formality to adopt the 2024 Tax Budget. The resolution is to adopt the Tax Budget for Fiscal Year 2024 and this adoption is the beginning of the budget process. The Miami County Auditor is requesting that the City submit the Tax Budget as a proof of the need for Miami County's distribution of property taxes and Local Government Fund revenue to the City. A public hearing on the 2024 Tax Budget is scheduled for the June 26, 2023 City Council Meeting. The 2024 Tax Budget is required to be submitted to the Miami County Auditor by July 20, 2023. City Staff respectfully request a first reading and adoption of the legislation at the June 26, 2023 City Council Meeting as non-emergency legislation provided the 2024-2028 Capital Improvement Plan is adopted prior to the 2024 Tax Budget.

Fiscal Impact

Source of Funds: Various Funds

Cost: N/A

Recurring Cost? (Yes/No): N/A

Funds Available in Current Budget? (Yes/No): N/A

Financial Implications:

There are no financial implications at this time. This preliminary 2023 Tax Budget only provides revenue estimates. This will not be the final 2023 Appropriations Budget which will be presented to City Council later this year.

Attachments

Resolution

Exhibit A

CITY OF HUBER HEIGHTS
STATE OF OHIO

RESOLUTION NO. 2023-R-

ADOPTING A PRELIMINARY TAX BUDGET FOR REVENUES OF THE CITY OF HUBER HEIGHTS, OHIO FOR THE PERIOD BEGINNING JANUARY 1, 2024 AND ENDING DECEMBER 31, 2024.

WHEREAS, a budget process is required by the State of Ohio for each local government to demonstrate the need for taxes which it plans to levy and which is used in most counties to allocate the Local Government Fund to jurisdictions within the County; and

WHEREAS, some County Budget Commissions require a Preliminary Tax Budget to be submitted by municipalities within their jurisdictions in July of each year; and

WHEREAS, the Montgomery County Budget Commission has waived the requirement to file a Preliminary Tax Budget; and

WHEREAS, the Miami County Budget Commission requires the City to file a Preliminary Tax Budget; and

WHEREAS, the Preliminary Tax Budget has been made conveniently available to public inspection for at least ten (10) days by having at least two (2) copies thereof on file in the Office of the Director of Finance; and

WHEREAS, the Council has held a public hearing on said Tax Budget of which public notice was given by publication not less than ten (10) days previous to the date thereof; and

WHEREAS, such Tax Budget must be adopted on or before the fifteenth day of July; and

WHEREAS, the City Council of the City of Huber Heights finds the Tax Budget for the year 2024, as proposed and made part hereof, satisfactory and acceptable; and

WHEREAS, the Preliminary Tax Budget is not a final budget, and is used primarily as an estimate and to show that the municipality will still need its share of the Local Government Fund money that is distributed by the County Budget Commissions.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Huber Heights, Ohio that:

Section 1. The Preliminary Tax Budget of the City of Huber Heights for the Fiscal Year beginning January 1, 2024 is hereby approved as set forth in Exhibit A hereto.

Section 2. The Director of Finance is hereby authorized and directed to submit the approved Preliminary Tax Budget for 2024 and a certified copy of this Resolution to the Miami County Auditor in accordance with statute, and also to send a copy to the Montgomery County Auditor.

Section 3. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were adopted in an open meeting of this Council and that all deliberations of this Council and of any of its Committees that resulted in such formal action were in meetings open to the public and in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Section 4. This Resolution shall go into effect upon its passage as provided by law and the Charter of the City of Huber Heights.

Passed by Council on the _____ day of _____, 2023;
_____ Yeas; _____ Nays.

Effective Date:

AUTHENTICATION:

Clerk of Council

Mayor

Date

Date

EXHIBIT A

CITIES/VILLAGES TAX BUDGET-2024

Council of the City of Huber Heights,
To: Montgomery County Auditor:
Miami County Auditor:

_____, 2023

The Council of said City hereby submits its annual Budget for the year commencing January 1st, **2024** for consideration of the Montgomery and Miami County Budget Commissions pursuant to Section 5705.281 of the Revised Code.

Director of Finance

FUND	Estimated Unencumbered Balance January 1, 2024	Property Taxes	Undivided Local Govt & LGRA Funds	Other Sources	Total
#101 GENERAL FUND	\$13,827,402.00			\$14,443,500.00	\$28,270,902.00
SPECIAL REVENUE FUNDS					
#202 Motor Vehicle	\$568,527.00	\$0.00	\$0.00	\$358,361.00	\$926,888.00
#203 Gasoline Tax	\$3,380,682.00	\$0.00	\$0.00	\$2,647,294.00	\$6,027,976.00
#207 Lighting Districts	\$518,146.00	\$0.00	\$0.00	\$335,125.00	\$853,271.00
#209 Police Fund	\$669,568.00		\$0.00	\$8,230,331.00	\$8,899,899.00
#210 Fire Operating	\$1,409,837.00		\$0.00	\$8,148,433.00	\$9,558,270.00
#211 Drug Enforcement	\$1,554.00	\$0.00	\$0.00	\$1,500.00	\$3,054.00
#212 Law Enforcement	\$21,675.00	\$0.00	\$0.00	\$20,700.00	\$42,375.00
#214 State Highway Maint.	\$75,476.00	\$0.00	\$0.00	\$204,734.00	\$280,210.00
#216 County Permissive Tax	\$376,836.00	\$0.00	\$0.00	\$95,224.00	\$472,060.00
#217 City Permissive Tax	\$674,589.00	\$0.00	\$0.00	\$311,941.00	\$986,530.00
#218 Park & Recreation	\$962,410.00	\$0.00	\$0.00	\$2,669,200.00	\$3,631,610.00
#222 CDBG	\$124,000.00	\$0.00	\$0.00	\$0.00	\$124,000.00
#226 Local Street Operating	\$3,608,728.00	\$0.00	\$0.00	\$2,904,063.00	\$6,512,791.00
#238 Byrne Memorial	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
#240 Montgomery County TIF	\$5,799,171.00	\$0.00	\$0.00	\$2,528,732.00	\$8,327,903.00
#242 Law Enforcement Assistance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
#243 Miami County TIF	\$2,343,147.00	\$0.00	\$0.00	\$1,211,824.00	\$3,554,971.00
#244 Miami County TIF DEC	\$13,012.00	\$0.00	\$0.00	\$924,202.00	\$937,214.00
#245 Miami County West TIF	\$447,521.00	\$0.00	\$0.00	\$159,041.00	\$606,562.00
#246 Mont. County Central TIF	\$24,418.00	\$0.00	\$0.00	\$25,200.00	\$49,618.00
#247 Mont. County South TIF	\$382,451.00	\$0.00	\$0.00	\$150,541.00	\$532,992.00
#248 Miami Cty North Firehouse TIF	\$74,101.00	\$0.00	\$0.00	\$60,600.00	\$134,701.00
#249 Lexington Place TIF	\$160,138.00	\$0.00	\$0.00	\$247,615.00	\$407,753.00
#280 OneOhio Opioid Settlement	\$6,650.00	\$0.00	\$0.00	\$10,825.00	\$17,475.00
#291 American Rescue Plan Act	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Special Revenue	\$21,642,637.00	\$0.00	\$0.00	\$31,245,486.00	\$52,888,123.00
DEBT SERVICE FUNDS					
#305 Sp. Assess. Bond Ret.	\$1,234,351.00	\$0.00	\$0.00	\$1,365,560.00	\$2,599,911.00
#308 General Bond Ret.	\$217,357.00	\$0.00	\$0.00	\$2,852,150.00	\$3,069,507.00
Total Debt Service	\$1,451,708.00	\$0.00	\$0.00	\$4,217,710.00	\$5,669,418.00

The Montgomery and Miami County Auditor's Office will provide the Property Tax and Local Government Revenue. Please do not include these amounts in your estimates.
This Budget must be adopted by City Council on or before July 15, 2023.

CITIES/VILLAGES TAX BUDGET

FUND	Unencumbered Balance : January 1, 2024	Property Taxes	Undivided Local Govt & LGRA Funds	Other Sources	Total
CAPITAL PROJECTS					
#406 Capital Improvements	\$3,662,641.00	\$0.00	\$0.00	\$2,706,852.00	\$6,369,493.00
#410 Transformative Economic Dev	\$2,031,971.00	\$0.00	\$0.00	\$8,424,500.00	\$10,456,471.00
#421 Issue 2	\$50,932.00	\$0.00	\$0.00	\$0.00	\$50,932.00
#427 EDGE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
#431 Fire Capital/Equip.	\$114,760.00	\$0.00	\$0.00	\$563,463.00	\$678,223.00
#433 Local Street Capital	\$3,560,788.00	\$0.00	\$0.00	\$2,299,072.00	\$5,859,860.00
#434 Federal Equity Sharing	\$45,548.00	\$0.00	\$0.00	\$31,200.00	\$76,748.00
#436 Assist to Firefighter	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
#437 Energy Conservation Grant	\$0.00			\$0.00	\$0.00
#454 Carriage Trails Infrastructure	\$139,613.00	\$0.00	\$0.00	\$0.00	\$139,613.00
Total Capital Proj	\$9,606,253.00	\$0.00	\$0.00	\$14,025,087.00	\$23,631,340.00
ENTERPRISE FUNDS					
#501 Water Operating	\$3,177,790.00	\$0.00	\$0.00	\$8,164,094.00	\$11,341,884.00
#502 Water Construction	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
#503 Water R & I	\$63,723.00	\$0.00	\$0.00	\$0.00	\$63,723.00
#504 Water Util. Res.	\$0.00	\$0.00	\$0.00	\$1,708,600.00	\$1,708,600.00
#505 Water Bond Service	\$373,081.00	\$0.00	\$0.00	\$1,225,750.00	\$1,598,831.00
#506 Water Bond Reserve	\$1,281,587.00	\$0.00	\$0.00	\$8,886.00	\$1,290,473.00
#551 Sewer Operating	\$5,204,452.00	\$0.00	\$0.00	\$4,445,471.00	\$9,649,923.00
#552 Sewer Acq/Construction	\$665,135.00	\$0.00	\$0.00	\$382,955.00	\$1,048,090.00
#571 Storm Water Management	\$413,884.00	\$0.00	\$0.00	\$1,109,232.00	\$1,523,116.00
Total Ent/Utility	\$11,179,652.00	\$0.00	\$0.00	\$17,044,988.00	\$28,224,640.00
INTERNAL SERVICE FUNDS					
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TRUST & FIDUCIARY					
#723 Fire Insurance Deposit	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
#732 Unclaimed Monies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
#802 Cash Surety Fund	\$439,271.00	\$0.00	\$0.00	\$300,000.00	\$739,271.00
Total Trust & Fiduciary	\$439,271.00	\$0.00	\$0.00	\$300,000.00	\$739,271.00
BUDGET GRAND TOTAL					
	\$58,146,923.00	\$0.00	\$0.00	\$81,276,771.00	\$139,423,694.00

Exhibit of Bonds, Notes, and Certificates of Indebtedness Outstanding January 1st of the Coming Year,
and Bond Retirement Fund Requirements, for the coming year. CITIES/VILLAGES TAX BUDGET-2024

Purpose of Bonds and Notes	Council of the City of Huber Heights, : Date of : Issue : :	Amount : Outstanding : 1/1/2024 :	Amount Required : for Principal & Interest : in 2024 :	Amount : Required from Other Sources : in 2024 :	Total : Required from Property Taxes : In 2024 :
INSIDE 10 MILL LIMIT	January 1st, 2024 for consideration of the	:	:	:	:
2007 Various Purpose - Brandt VI Refunded 2017	Spec. Assess. 12-Dec-17	\$344,000.00	\$85,250.00	\$85,250.00	\$0.00
2008 Carriage Trails Parkway Refunded 2017	Spec. Assess. 12-Dec-17	\$3,078,500.00	\$613,250.00	\$613,250.00	\$0.00
2017 Carriage Trails Infrastructure	Spec. Assess. 18-May-17	\$2,469,472.50	\$130,467.50	\$130,467.50	\$0.00
2017 Red Buckeye Drive	Spec. Assess. 12-Dec-17	\$2,067,500.00	\$64,250.00	\$64,250.00	\$0.00
2017 Carriage Trails Special Assessment Infrastructure	Spec. Assess. 12-Dec-17	\$328,000.00	\$93,000.00	\$93,000.00	\$0.00
TOTAL		\$8,287,472.50	\$986,217.50	\$986,217.50	\$0.00
2013 Income Tax Revenue Bonds - Aquatic Center Refunded 2021	G.O. - TIF 15-Sep-21	\$5,145,450.00	\$463,100.00	\$463,100.00	\$0.00
TOTAL		\$5,145,450.00	\$463,100.00	\$463,100.00	\$0.00
2010B Various Purpose - Carriage Trails Blvd Final Coat	G.O. - TIF 28-Oct-10	\$435,104.50	\$63,717.00	\$63,717.00	\$0.00
2010B Various Purpose - Carriage Trails - DEC Infrastructure	G.O. - TIF 28-Oct-10	\$692,470.50	\$99,806.00	\$99,806.00	\$0.00
2010B Various Purpose - Carriage Trails - 09 BAN	G.O. - TIF 28-Oct-10	\$1,292,076.62	\$183,338.68	\$183,338.68	\$0.00
2010B Various Purpose - Carriage Trails - 10 BAN DEC Infrastructure	G.O. - TIF 28-Oct-10	\$1,943,599.88	\$275,786.32	\$275,786.32	\$0.00
2008 Public Access Acquisition Bond Refunded 2017	G.O. - TIF 12-Dec-17	\$770,400.00	\$141,250.00	\$141,250.00	\$0.00
2015 Capital Facilities Notes - 3rd Fire Station	G.O. - TIF 01-Dec-15	\$0.00	\$0.00	\$0.00	\$0.00
2017 Carriage Trails Note Retirement - TIF	G.O. - TIF 18-May-17	\$4,124,369.00	\$367,248.50	\$367,248.50	\$0.00
2017 Carriage Trails DEC Amendment #19 - TIF	G.O. - TIF 18-May-17	\$841,437.00	\$73,823.50	\$73,823.50	\$0.00
2017 Various Purpose - Music Center - TIF	G.O. - TIF 18-May-17	\$10,059,952.50	\$514,692.50	\$514,692.50	\$0.00
2017 Carriage Trails TIF Infrastructure	G.O. - TIF 12-Dec-17	\$2,045,950.00	\$71,750.00	\$71,750.00	\$0.00
2021 Land Acquisition Notes - Non-Tax BAN	G.O. - TIF 18-Nov-20	\$3,613,663.17	\$3,613,663.17	\$3,613,663.17	\$0.00
2021 Land Acquisition Notes - Taxable BAN	G.O. - TIF 18-Nov-20	\$4,331,065.12	\$4,331,065.12	\$4,331,065.12	\$0.00
2021 Various Purpose - Music Center	G.O. - TIF 01-Jun-21	\$6,054,220.00	\$427,630.00	\$427,630.00	\$0.00
2021 Various Purpose - Veterans Memorial	G.O. - TIF 01-Jun-21	\$1,033,480.00	\$83,420.00	\$83,420.00	\$0.00
TOTAL	:	\$37,237,788.29	\$10,247,190.79	\$10,247,190.79	\$0.00
OUTSIDE 10 MILL LIMIT:	:	:	:	:	:
1995 Water Revenue Bonds	Revenue 15-Sep-1995	\$2,510,000.00	\$1,225,000.00	\$1,225,000.00	\$0.00
2007 Various Purpose - Sewer Construction Refunded 2017	Revenue 12-Dec-17	\$293,250.00	\$73,000.00	\$73,000.00	\$0.00
TOTAL	:	\$2,803,250.00	\$1,298,000.00	\$1,298,000.00	\$0.00
SIB Loan 410 - State Rt 202/I-70 Interchange Refinanced 4/25/13	1/1/2004	786,350.14	\$95,743.58	\$95,743.58	\$0.00
SIB Loan 510 -State Rt 201/I-70 Interchange Refinanced 4/25/13	1/1/2004	407,886.03	\$49,662.95	\$49,662.95	\$0.00
SIB Loan 140017 - Music Center Parking Facility	9/15/2014	2,559,735.03	\$274,932.52	\$274,932.52	\$0.00
SIB Loan 190017 - Carriage Trails Improvements 2019	6/15/2019	1,016,235.85	\$82,466.09	\$82,466.09	\$0.00
SIB Loan 200007 - Carriage Trails & Windbrooke Improvements 2020	12/16/2019	733,628.02	\$58,069.74	\$58,069.74	\$0.00
TOTAL		5,503,835.07	\$560,874.88	\$560,874.88	\$0.00

Schedule A

FUND	Amt. approved by Budget Comm. inside 10M Limitation	County Auditor's Estimate of Tax Rate to be Levied
GOVERNMENTAL FUNDS		
GENERAL FUND		
POLICE FUND		
FIRE FUND		
BOND RETIREMENT FUND		
Note: to be completed by County Auditor		
TOTAL ALL FUNDS		

CITIES/VILLAGES TAX BUDGET

Schedule B

Levies Outside 10 Mill Limitation Exclusive of Debt Levies

FUND	Maximum Rate Authorized to be Levied	County Auditor's Estimate of Yield of Levy (Carry to Schedule A, Column II)
GENERAL FUND:		
Current Expense Levy authorized by voters on ____/____/____ not to exceed ____ years.		
TOTAL GENERAL FUND OUTSIDE 10 MILL LIMIT		
SPECIAL LEVIES FUNDS:		
Police Levy authorized by voters on 6/8/82 not to exceed CONTINUING years.	2.37	
Police Levy authorized by voters on 6/8/83 not to exceed CONTINUING years.	0.63	
Police Levy authorized by voters on 5/7/85 not to exceed CONTINUING years.	1.50	
Police Levy authorized by voters on 11/3/81 not to exceed CONTINUING years.	1.00	
Fire Levy authorized by voters on 11/3/81 not to exceed CONTINUING years.	0.79	
Fire Levy authorized by voters on 11/3/81 not to exceed CONTINUING years.	0.37	
Fire Levy authorized by voters on 6/7/83 not to exceed CONTINUING years.	0.29	
Fire Levy authorized by voters on 5/8/84 not to exceed CONTINUING years.	0.42	
Fire Levy authorized by voters on 11/6/84 not to exceed CONTINUING years.	0.17	
Fire Levy authorized by voters on 5/7/85 not to exceed CONTINUING years.	2.25	

AI-9292

Topics of Discussion I.

Council Work Session

Meeting Date: 06/20/2023

Old Troy Pike Roadway Widening Project - Award Contract

Submitted By: Hanane Eisentraut

Department: Engineering

Division: Engineering

Council Committee Review?: Council Work Session

Date(s) of Committee Review: 06/20/2023

Audio-Visual Needs: None

Emergency Legislation?: No

**Motion/Ordinance/
Resolution No.:**

Agenda Item Description or Legislation Title

Old Troy Pike Roadway Widening Project - Award Contract

Purpose and Background

This legislation will authorize the City Manager to enter into a contract with L. J. Deweese Company as the lowest and best bidder for the Old Troy Pike Roadway Widening Project at a cost not to exceed \$2,150,000. Old Troy Pike will be widened from the old Huber Road to I-70 to accommodate an additional northbound lane and additional widening on a portion of Merily Way. The project includes the installation of asphalt pavement, curb, curb ramps, curb radii, storm sewer, and a mast arms traffic signal at the Merily Way and Old Troy Pike intersection. The Capital Improvement Fund will be utilized for the construction of this project.

Fiscal Impact

Source of Funds: Capital Fund

Cost: \$2,150,000

Recurring Cost? (Yes/No): No

Funds Available in Current Budget? (Yes/No): Yes

Financial Implications:

Attachments

Bid Results

Resolution



**CITY OF HUBER HEIGHTS
OLD TROY PIKE ROADWAY WIDENING
BID RESULT
BID DATE: JUNE 2, 2023**

CONTRACTOR'S NAME	BID AMOUNT
L. J. Deweese	\$2,052,309.85 570 Calendar Days Bid Bond - Yes
Barrett Paving Materials	\$2,126,550.30 500 Calendar Days Bid Bond - Yes
Majors Enterprises	\$2,147,904.10 516 Calendar Days Bid Bond - Yes

CITY OF HUBER HEIGHTS
STATE OF OHIO

RESOLUTION NO. 2023-R-

AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT FOR THE OLD TROY PIKE NORTHBOUND ROADWAY WIDENING PROJECT.

WHEREAS, City Council under Resolution No. 2023-R-7244 has previously authorized the securing of bids for the Old Troy Pike Northbound Roadway Widening Project; and

WHEREAS, construction bids were received by the City on June 2, 2023; and

WHEREAS, funds are available to cover the cost of this work.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Huber Heights, Ohio, that:

Section 1. The City Manager is hereby authorized to enter into a contract for the Old Troy Pike Northbound Roadway Widening Project with L.J. DeWeese Company, Inc. as the lowest and best bidder, at a cost not to exceed \$2,150,000.00 on the terms and conditions as substantially set forth in the bid documents.

Section 2. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were adopted in an open meeting of this Council and that all deliberations of this Council and of any of its Committees that resulted in such formal action were in meetings open to the public and in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Section 3. This Resolution shall go into effect upon its passage as provided by law and the Charter of the City of Huber Heights.

Passed by Council on the _____ day of _____, 2023;
_____ Yeas; _____ Nays.

Effective Date:

AUTHENTICATION:

Clerk of Council

Mayor

Date

Date

AI-9275

Topics of Discussion J.

Council Work Session

Meeting Date: 06/20/2023

Ordinance Of Assessment - 2023 Sidewalk Program

Submitted By: Hanane Eisentraut

Department: Engineering

Division: Engineering

Council Committee Review?: Council Work Session

Date(s) of Committee Review: 06/20/2023

Audio-Visual Needs: None

Emergency Legislation?: Yes

**Motion/Ordinance/
Resolution No.:**

Agenda Item Description or Legislation Title

Ordinance Of Assessment - 2023 Sidewalk Program

Purpose and Background

This Ordinance Of Assessment is the final piece of legislation for the 2023 Sidewalk Program. Following the passage of this ordinance by City Council, City Staff will send the invoices to the affected property owners. These property owners will have until August 8, 2023, to make payment. All unpaid assessments will be sent to the County Auditor by the second Monday of September, 2023 as required.

Fiscal Impact

Source of Funds: N/A

Cost: N/A

Recurring Cost? (Yes/No): N/A

Funds Available in Current Budget? (Yes/No): N/A

Financial Implications:

Attachments

Ordinance

CITY OF HUBER HEIGHTS
STATE OF OHIO

ORDINANCE NO. 2023-O-

TO LEVY SPECIAL ASSESSMENTS FOR THE REPAIR AND RECONSTRUCTION OF SIDEWALKS, CURBS AND GUTTERS, DRIVEWAY APPROACHES AND APPURTENANCES THERETO ON PARTS OR ALL OF CERTAIN STREETS IN THE CITY OF HUBER HEIGHTS REFERRED TO AS THE 2023 SIDEWALK PROGRAM, AND DECLARING AN EMERGENCY.

WHEREAS, City Council has previously adopted legislation declaring the necessity of repairing sidewalks, driveway aprons, handicap ramps, curbs and gutters, and catch basin aprons under the 2023 Sidewalk Program; and

WHEREAS, contracts have been let to perform various phases of the work under this program; and

WHEREAS, all phases of this work are now complete, and the Engineering Division has calculated the final assessment cost to each property owner.

THEREFORE, BE IT ORDAINED, by the City Council of Huber Heights, Ohio, that:

Section 1. The assessment of the cost of repairing or reconstructing sidewalks, curbs and gutters, driveway approaches and appurtenances thereto on those streets in the City of Huber Heights, Ohio as previously reported to this Council and filed in the Office of the Clerk of this Council and aggregating \$95,439.35 is hereby adopted and confirmed. Notice of the filing of said assessments has been given as required by law, and no objections were filed with the Clerk of Council within the two weeks provided by statute.

Section 2. There are hereby levied and assessed upon the lots and lands bounding and abutting on the improvement and provided for in the Resolution Of Necessity No. 2022-R-7158 passed August 8, 2022, the several assessment amounts which, taken together, aggregate the dollar amount set forth above. Those assessments are within statutory limitation. The assessments and the description of said lots and lands are now on file in the Office of the Clerk of Council.

Section 3. The total assessment against each lot or parcel of land shall be payable on or before August 8, 2023, and any such assessment payments, which have not been delivered to the City's Account Technician postmarked by August 8, 2023, shall be assessed by up to five annual installments, except all assessments \$100.00 or less shall be in one installment. Such assessments shall further include interest on any bonds and notes that could be sold at the time to finance the improvements, plus administration and collection costs, together with all other necessary expenditures. All assessments and installments thereof which have not been paid at the expiration of the payment period described above shall be certified by the Clerk of Council to the County Auditor as provided by law to be placed on the tax duplicate and collected as other taxes are collected.

Section 4. The City's Account Technician is hereby directed to cause notice of the passage of this Ordinance to be published once in a newspaper of general circulation in this City within ten days after its passage.

Section 5. The Office of the City Engineer is authorized and directed to keep the assessments on file in the Office of the City Engineer for as long as any of them remain unpaid.

Section 6. Further, the Clerk of Council is directed to deliver a certified copy of this Ordinance to the County Auditor within twenty days after its passage.

Section 7. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting

of this Council and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public and in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Section 8. This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, and welfare and for the further reason that this timely approval by Council will enable the City to meet the County deadline for filing unpaid assessments for 2023; therefore, this Ordinance shall be in force and effect immediately upon its adoption by Council.

Passed by Council on the _____ day of _____, 2023;
_____ Yeas; _____ Nays.

Effective Date:

AUTHENTICATION:

Clerk of Council

Mayor

Date

Date

AI-9291

Topics of Discussion K.

Council Work Session

Meeting Date: 06/20/2023

Water Infrastructure Update

Submitted By: Anthony Rodgers

Department: City Council

Council Committee Review?: Council Work Session

Date(s) of Committee Review: 02/07/2023 and 02/21/2023 and 03/27/2023 and 04/04/2023 and 04/20/2023 and 05/02/2023 and 05/16/2023 and 06/06/2023 and 06/20/2023

Audio-Visual Needs: None

Emergency Legislation?: No

**Motion/Ordinance/
Resolution No.:**

Agenda Item Description or Legislation Title

Water Infrastructure Update

Purpose and Background

This agenda item has been requested by Councilmembers Glenn Otto, Anita Kitchen, and Ed Lyons for an update on City water infrastructure. The updated spreadsheet on the City's current water infrastructure projects has been provided (see attached).

Fiscal Impact

Source of Funds: N/A

Cost: N/A

Recurring Cost? (Yes/No): N/A

Funds Available in Current Budget? (Yes/No): N/A

Financial Implications:

Attachments

Spreadsheet

2022 Water Main Replacement Program

2023 Watermain Replacement Program

Cruxten Drive

Hubbard Drive

Helwig Drive

Alter Road

Holbrook Drive

Hubbard Drive

Chesham Drive

Sandbury Drive

Longford Road

Tomberg

Tewkesbury Drive

Hartwick Drive

Alter Road

Storck Drive

Council Approved to Solicit Design for RFP	X		X
Design Proposals Were Due	X		X
Council Approved the Award Design Consultant	X		X
Notice to Proceed with Design Consultant(s)	X		X
Order Pipe (Poss. 8-9 mo Delay)	X		X
Design Completion Date	X		X
Work Session for Going Out to Construction Bid	X		X
Council Approval to Go Out to Construction Bid	X		X
Advertise for Construction Bidding	X		X
Construction Bids Due	X		6/16/2023
Work Session to Award Construction	X		7/5/2023
Council Approval to Award Construction	X		7/10/2023
Notice to Proceed with Contractor(s)	X		7/24/2023
Estimated Pipe Delivery	X		9/1/2023
Begin Construction	X		9/1/2023
Construction Complete	9/1/2023		5/1/2024

X = Completed

AI-9251

Topics of Discussion L.

Council Work Session

Meeting Date: 06/20/2023

Basketball Courts Refurbishment - Award Contract

Submitted By: Linda Garrett

Department: Public Works

Division: Public Works

Council Committee Review?: Council Work Session

Date(s) of Committee Review: 06/20/2023

Audio-Visual Needs: None

Emergency Legislation?: No

**Motion/Ordinance/
Resolution No.:**

Agenda Item Description or Legislation Title

Basketball Courts Refurbishment - Award Contract

Purpose and Background

The Public Works Division requests the authorization to award a contract for services related to providing for the repair and refurbishment of basketball courts in the City.

Fiscal Impact

Source of Funds: Parks And Recreation Fund

Cost: \$83,600

Recurring Cost? (Yes/No): No

Funds Available in Current Budget? (Yes/No): Yes

Financial Implications:

Attachments

Resolution

CITY OF HUBER HEIGHTS
STATE OF OHIO

RESOLUTION NO. 2023-R-

AUTHORIZING THE CITY MANAGER TO AWARD A CONTRACT FOR SERVICES RELATED TO PROVIDING FOR THE REPAIR AND REFURBISHMENT OF BASKETBALL COURTS.

WHEREAS, the City of Huber Heights requires the repair and refurbishment of basketball courts, and such services are estimated in an amount to not exceed \$83,600.00; and

WHEREAS, bids for providing for the repair and refurbishment of basketball courts at specified City properties were received on May 2, 2023.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Huber Heights, Ohio that:

Section 1. The City Manager is hereby authorized to award a contract for services related to the repair and refurbishment of basketball courts at the Huber Heights Community Center at 4301 Powell Road and at Thomas Cloud Park at 4707 Brandt Pike in the City of Huber Heights to Asphalt Seal Coater of Dayton, 3016 Lodge Avenue, Dayton, Ohio, 45414. This bid and contract shall be for the period from contract award through the completion of repairs and refurbishments and shall be in an amount not to exceed \$83,600.00, subject to the availability of funds.

Section 2. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were adopted in an open meeting of this Council and that all deliberations of this Council and of any of its Committees that resulted in such formal action were in meetings open to the public and in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Section 3. This Resolution shall go into effect upon its passage as provided by law and the Charter of the City of Huber Heights.

Passed by Council on the _____ day of _____, 2023;
_____ Yeas; _____ Nays.

Effective Date:

AUTHENTICATION:

Clerk of Council

Mayor

Date

Date

AI-9250

Topics of Discussion M.

Council Work Session

Meeting Date: 06/20/2023

Pickleball Courts Refurbishment - Award Contract

Submitted By: Linda Garrett

Department: Public Works

Council Committee Review?: Council Work Session

Division: Public Works

Date(s) of Committee Review: 06/20/2023

Audio-Visual Needs: None

Emergency Legislation?: No

**Motion/Ordinance/
Resolution No.:**

Agenda Item Description or Legislation Title

Pickleball Courts Refurbishment - Award Contract

Purpose and Background

The Public Works Division requests the authorization to award a contract for services related to providing for the repair and refurbishment of pickleball courts in the City.

Fiscal Impact

Source of Funds: Parks And Recreation Fund

Cost: \$191,000

Recurring Cost? (Yes/No): No

Funds Available in Current Budget? (Yes/No): Yes

Financial Implications:

Attachments

Resolution

CITY OF HUBER HEIGHTS
STATE OF OHIO

RESOLUTION NO. 2023-R-

AUTHORIZING THE CITY MANAGER TO AWARD A CONTRACT FOR SERVICES RELATED TO PROVIDING FOR THE REPAIR AND REFURBISHMENT OF PICKLEBALL COURTS.

WHEREAS, the City of Huber Heights requires the repair and refurbishment of pickleball courts, and such services are estimated in an amount to not exceed \$191,000.00; and

WHEREAS, bids for providing for the repair and refurbishment of pickleball courts at specified City properties were received on May 2, 2023.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Huber Heights, Ohio that:

Section 1. The City Manager is hereby authorized to award a contract for services related to the repair and refurbishment of pickleball courts at specific properties in the City of Huber Heights to Total Tennis, Inc., 321 West Bigelow Avenue, Plain City, Ohio, 43064. This bid and contract shall be for the period from contract award through the completion of repairs and refurbishments and shall be in an amount not to exceed \$191,000.00, subject to the availability of funds.

Section 2. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were adopted in an open meeting of this Council and that all deliberations of this Council and of any of its Committees that resulted in such formal action were in meetings open to the public and in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Section 3. This Resolution shall go into effect upon its passage as provided by law and the Charter of the City of Huber Heights.

Passed by Council on the _____ day of _____, 2023;
_____ Yeas; _____ Nays.

Effective Date:

AUTHENTICATION:

Clerk of Council

Mayor

Date

Date

AI-9274

Topics of Discussion N.

Council Work Session

Meeting Date: 06/20/2023

Arts And Beautification Commission Reappointment - G. Fox

Submitted By: Anthony Rodgers

Department: City Council

Council Committee Review?: Council Work Session

Date(s) of Committee Review: 06/20/2023

Audio-Visual Needs: None **Emergency Legislation?:** No

**Motion/Ordinance/
Resolution No.:**

Agenda Item Description or Legislation Title

Board And Commission Appointments

* Arts And Beautification Commission - Reappointment

Purpose and Background

City Staff recommend the reappointment of Gregory Fox to the Arts and Beautification Commission for a term ending June 30, 2026. The current terms expire on June 30, 2023.

An updated background check for Mr. Fox was processed with Human Resources.

Fiscal Impact

Source of Funds: N/A

Cost: N/A

Recurring Cost? (Yes/No): N/A

Funds Available in Current Budget? (Yes/No): N/A

Financial Implications:

Attachments

No file(s) attached.
