

Notice of Meeting

CITY COUNCIL WORK SESSION

Tuesday, March 5, 2024

*at or about 6:00 p.m. at City Hall –
Council Chambers – 6131 Taylorsville Road*

Huber Heights Mayor Jeff Gore has scheduled a City Council Work Session to discuss:

- City Manager Report
- Parks And Recreation Board Update
- Traffic Safety Plan Presentation
- Carriage Trails Boulevard/Brandt Pike (State Route 201) Intersection – Engineering Design – Award Contract
- Thomas Cloud Park Path Resurfacing – Award Contract
- Vacation – Utility Easements – Former Marian Meadows Property
- Request For Proposals (RFP) – EMS Billing – Fire Division
- Appointment – IT Director
- Increase Not To Exceed Amount – SHI International – IT Department
- Increase Not To Exceed Amount – Greentech Lawn And Irrigation – Public Works Division
- Vehicle Donation – Police Division
- Board And Commission Appointments
- City Code – Supplement 17 – Adopting Ordinance

Please Note:

The meeting will be viewable by the public on live stream available at www.hhoh.org



Distributed – February 28, 2024

For more information, visit www.hhoh.org



**CITY OF HUBER HEIGHTS
STATE OF OHIO**

City Council Work Session

**March 5, 2024
6:00 P.M.**

City Hall - Council Chambers - 6131 Taylorsville Road - Huber Heights, Ohio

1. **Call Meeting To Order/Roll Call**
2. **Approval Of Minutes**
 - A. February 20, 2024
3. **Work Session Topics Of Discussion**
 - A. City Manager Report
 - B. Parks And Recreation Board Update
 - C. Traffic Safety Plan Presentation
 - D. Carriage Trails Boulevard/Brandt Pike (State Route 201) Intersection - Engineering Design
- Award Contract
 - E. Thomas Cloud Park Path Resurfacing - Award Contract
 - F. Vacation - Utility Easements - Former Marian Meadows Property

- G. Request For Proposals (RFP) - EMS Billing - Fire Division
- H. Appointment - IT Director
- I. Increase Not To Exceed Amount - SHI International - IT Department
- J. Increase Not To Exceed Amount - Greentech Lawn And Irrigation - Public Works Division
- K. Vehicle Donation - Police Division
- L. Board And Commission Appointments
 - * Parks And Recreation Board - Reappointment
 - * Personnel Appeals Board - Reappointment
- M. City Code - Supplement 17 - Adopting Ordinance

4. **Adjournment**

**CITY OF HUBER HEIGHTS
STATE OF OHIO**

Council Work Session Meeting Minutes

Name of Body: Council Work Session

Date: March 5, 2024

Time: 6:00 P.M.

Place: City Hall – 6131 Taylorsville Road – Council Chambers

Members Present:

Fred Aikens, Councilmember
Kathleen Baker, Councilmember
Nancy Byrge, Councilmember
Mark Campbell, Councilmember
Scott Davidson, Councilmember
Anita Kitchen, Councilmember (Arrived at 6:11 P.M.)
Brian Looney, Councilmember
Don Webb, Councilmember
Jeff Gore, Mayor

Guests Present:

City Staff Present: Richard Dzik, Sarah McPherson, Aaron Sorrell, Russ Bergman, Bryan Chodkowski, Keith Knisley, Mike Gray, Mark Lightner, and Anthony Rodgers.

Topics of Discussion:

- City Manager Report
- Parks And Recreation Board Update
- Traffic Safety Plan Presentation

- Carriage Trails Boulevard/Brandt Pike (State Route 201)
Intersection – Engineering Design – Award Contract
- Thomas Cloud Park Resurfacing – Award Contract
- Vacation – Utility Easements – Former Marian Meadows Property
- Request For Proposals (RFP) – EMS Billing – Fire Division
- Appointment – IT Director
- Increase Not To Exceed Amount – SHI International – IT
Department
- Increase Not To Exceed Amount – Greentech Lawn And Irrigation
– Public Works Division
- Vehicle Donation – Police Division
- Board And Commission Appointments
- City Code – Supplement 17 – Adopting Ordinance

1. **Call Meeting To Order/Roll Call**

Mayor Jeff Gore convened the Council Work Session at 6:01 P.M.

Anthony Rodgers took Roll Call.

2. **Approval of Minutes**

The following minutes were approved unanimously at the beginning of this meeting:

- February 20, 2024

There were no changes or corrections to these minutes as submitted.

This Council Work Session was recorded by the City and the recording of this meeting will be posted to the City's website and will also be

maintained by the City consistent with the City's records retention schedule.

3. **Work Session Topics Of Discussion**

City Manager Report

Richard Dzik said he had approved the final form of the letters that will be sent out to those individuals affected by the release of data in the City's recent cyberattack incident. He said the letters will be sent out starting next week. He said the north building structure of the former CR Dayton property has been demolished and the debris removal is continuing on the site. He said work has begun on the Fishburg Road Widening Project between Old Troy Pike and Tomberg Street. He said City Staff has been planning for the April 8, 2024 total solar eclipse event and he said residents are encouraged to view the eclipse from their own homes in light of expected traffic issues. He said planning for the eclipse event will be ongoing and he will provide regular updates at the upcoming meetings of the City Council.

Parks And Recreation Board Update

Alexander Black, Chair of the Parks and Recreation Board, distributed information regarding an update on the Parks and Recreation Board (see attached). He gave a PowerPoint presentation regarding the Parks and Recreation Board (see attached).

The City Council posed questions to Alexander Black about the Parks and Recreation Board and expressed appreciation for the work of the Parks and Recreation Board.

Sarah McPherson provided an update on the City's parks and recreation programs. She said there is a need to replace the play structure at Shullgate Park for safety reasons.

Mayor Jeff Gore brought up the money that the City Council had approved for improvements at Dial Park in 2023. He asked if these funds could be diverted for use to replace the play structure at Shullgate Park.

After lengthy discussion, the City Council agreed to recommend that the proposed legislation to authorize improvements to Shullgate Park and to repeal Resolution No. 2023-R-7330 regarding improvements to Dial Park be placed on the agenda at the March 11, 2024 City Council Meeting for a first reading as non-emergency legislation with adoption of the proposed legislation at the March 11, 2024 City Council Meeting.

Traffic Safety Plan Presentation

Russ Bergman distributed information regarding the Huber Heights Traffic Safety Plan (see attached). He introduced Maria Cantrell and Ella Donley from Burgess & Niple who completed the Huber Heights Traffic Safety Plan.

Maria Cantrell and Ella Donley from Burgess & Niple gave a PowerPoint presentation regarding the Huber Heights Traffic Safety Plan (see attached). The representatives from Burgess & Niple answered questions from the City Council about the Huber Heights Traffic Safety Plan.

After lengthy discussion, the City Council agreed to recommend that City Staff review the Huber Heights Traffic Safety Plan in more detail and bring back recommendations for the City Council's consideration at a future Council Work Session.

Carriage Trails Boulevard/Brandt Pike (State Route 201) Intersection – Engineering Design – Award Contract

Russ Bergman distributed information and proposed legislation to authorize a contract for the design of the Carriage Trails Boulevard/Brandt Pike (State Route 201) intersection improvements and signalization (see attached). He said four quotes were received for the Carriage Trails Boulevard/Brandt Pike intersection improvements and signalization. He said the four quotes were from The Kleingers Group at a cost of \$87,250, from Woolpert at a cost of \$124,649, from Arcadis at a cost of \$161,199, and from TEC Engineering at a cost of \$173,431. He said this project includes roadway improvements along Brandt Pike (State Route 201) at the Carriage Trails Boulevard intersection and the installation of a new mast arm traffic signal. He said this legislation will authorize the employment of The Kleingers Group, a qualified consulting engineering and land surveying firm, to prepare plans and specifications

for the design of this needed improvement. He said the Capital Improvement Fund will be utilized to design this project at a cost not to exceed \$100,000.

There was an extended discussion about the options of a roundabout versus a traffic signal at this intersection.

After lengthy discussion, the City Council agreed to recommend that the proposed legislation to authorize a contract for the design of the Carriage Trails Boulevard/Brandt Pike (State Route 201) intersection improvements and signalization be placed on the agenda at the March 11, 2024 City Council Meeting for a first reading as non-emergency legislation with adoption of the proposed legislation at the March 11, 2024 City Council Meeting.

Thomas Cloud Park Resurfacing – Award Contract

Russ Bergman distributed information and proposed legislation to authorize a contract for the Thomas Cloud Park Resurfacing Project (see attached). He said this legislation will authorize the City Manager to enter into a contract with Booher Blacktop for the Thomas Cloud Park Path Resurfacing Project at a cost not to exceed \$253,000. He said the City applied through Montgomery County and received \$80,000 in a Community Development Block Grant (CDBG) to resurface Thomas Cloud Park walking paths. He said the City's share of the cost of the project will be paid from the Parks and Recreation Fund.

After discussion, the City Council agreed to recommend that the proposed legislation to authorize a contract for the Thomas Cloud Park Resurfacing Project be placed on the agenda at the March 11, 2024 City Council Meeting for a first reading as non-emergency legislation with adoption of the proposed legislation at the March 11, 2024 City Council Meeting.

Vacation – Utility Easements – Former Marian Meadows Property

Aaron Sorrell distributed information and proposed legislation to vacate and extinguish certain utility easements at the former Marian Meadows property (see attached). He said this ordinance vacates six water utility easements that will be relocated during the construction of Meadows

Park Drive. He said this vacation is necessary to facilitate the construction of the new roadway and the planned Authentix apartments on this property. He said new utility easements will be established through the plat of the new apartments and the dedication of Meadows Park Drive.

After discussion, the City Council agreed to recommend that the proposed legislation to vacate and extinguish certain utility easements at the former Marian Meadows property be placed on the agenda at the March 11, 2024 City Council Meeting for a first reading as non-emergency legislation with a second reading and adoption of the proposed legislation at the March 25, 2024 City Council Meeting.

Request For Proposals (RFP) – EMS Billing – Fire Division

Fire Chief Keith Knisley distributed information and proposed legislation to authorize a Request For Proposals (RFP) to provide the necessary products and services for emergency medical billing for the Fire Division (see attached). He said the Fire Division is seeking authorization for the issuance of a Request For Proposals (RFP) for the Huber Heights Fire Division to award emergency medical service (EMS) billing collections to a third party billing agency. He said the Fire Division is currently using Change Healthcare (Optum) as its third-party EMS billing agency and has had a contract with this vendor since 2011. He said Change Health Care (Optum) has made notice to the Fire Division and numerous other area EMS agencies of its intent to cease EMS billing services. He said the purpose of issuing the RFP is to ensure that the Fire Division secures a third-party company to provide the most effective and efficient billing services.

After discussion, the City Council agreed to recommend that the proposed legislation to authorize a Request For Proposals (RFP) to provide the necessary products and services for emergency medical billing for the Fire Division be placed on the agenda at the March 11, 2024 City Council Meeting for a first reading as non-emergency legislation with adoption of the proposed legislation at the March 11, 2024 City Council Meeting.

Appointment – IT Director

Richard Dzik distributed information and proposed legislation to appoint an unnamed applicant to the IT Director position (see attached). He said this agenda item would be discussed with the City Council in Executive Session at the end of this meeting; therefore, this agenda item was not discussed by the City Council.

Increase Not To Exceed Amount – SHI International – IT Department

Richard Dzik distributed information and proposed legislation to increase the not to exceed amount for SHI International for additional software services for the IT Department for 2024 (see attached). Due to unexpected software subscription needs for 2024, he said the IT Department seeks authorization to increase the not to exceed amount for SHI International for licensed software such as Office 365 and other necessary products.

After discussion, the City Council agreed to recommend that the proposed legislation to increase the not to exceed amount for SHI International for additional software services for the IT Department for 2024 be placed on the agenda at the March 11, 2024 City Council Meeting for a first reading as non-emergency legislation with adoption of the proposed legislation at the March 11, 2024 City Council Meeting.

Increase Not To Exceed Amount – Greentech Lawn And Irrigation – Public Works Division

Mike Gray distributed information and proposed legislation to increase the not to exceed amount annually for Greentech Lawn and Irrigation for additional mowing and landscaping services for the Public Works Division in 2024 (see attached). He said the Public Works Division is requesting authorization for an amendment to increase the not to exceed amount in Resolution No. 2022-R-7101 to \$473,000.00 for the addition of mowing and landscaping services at Thomas Cloud Park and the Rose Music Center. He said this change in services would free up Public Works Division Staff for other job tasks and responsibilities.

After discussion, the City Council agreed to recommend that the proposed legislation to increase the not to exceed amount annually for

Greentech Lawn and Irrigation for additional mowing and landscaping services for the Public Works Division in 2024 be placed on the agenda at the March 11, 2024 City Council Meeting for a first reading as non-emergency legislation with adoption of the proposed legislation at the March 11, 2024 City Council Meeting.

Vehicle Donation – Police Division

Police Chief Mark Lightner distributed information and proposed legislation to authorize the disposal of a City vehicle in the Police Division as surplus property and to authorize the donation of the vehicle to the Montgomery County Sheriff's Office (see attached). He said the Police Division is requesting approval to donate an old K9 vehicle to the Montgomery County Sheriff's Office (MCSO). He said the Police Division was contacted by the Montgomery County Sheriff's Office which is in search of an old K9 vehicle from another agency. He said the MCSO wants the vehicle for training and backup K9 vehicle purposes. He said the Police Division is requesting approval to donate this City vehicle to the MCSO.

After discussion, the City Council agreed to recommend that the proposed legislation to authorize the disposal of a City vehicle in the Police Division as surplus property and to authorize the donation of the vehicle to the Montgomery County Sheriff's Office be placed on the agenda at the March 11, 2024 City Council Meeting for a first reading as non-emergency legislation with adoption of the proposed legislation at the March 11, 2024 City Council Meeting.

Board And Commission Appointments

Anthony Rodgers distributed information regarding a reappointment to the Parks and Recreation Board (see attached). He said it was the recommendation of City Staff to reappoint Bryan Detty to the Parks and Recreation Board for a term ending on March 31, 2027. He said an updated background check was processed on Mr. Detty by Human Resources.

After discussion, the City Council agreed to recommend approval of the reappointment of Bryan Detty to the Parks and Recreation Board for a term ending on March 31, 2027 and requested that the necessary motion be

prepared and placed on the agenda for approval at the March 11, 2024 City Council Meeting.

Anthony Rodgers distributed information regarding a reappointment to the Personnel Appeals Board (see attached). He said it was the recommendation of City Staff to reappoint Jennifer Beard to the Personnel Appeals Board for a term ending on March 31, 2027. He said an updated background check was not completed on Ms. Beard by Human Resources due to the recent nature of her initial appointment.

After discussion, the City Council agreed to recommend approval of the appointment of Jennifer Beard to the Personnel Appeals Board for a term ending on March 31, 2027 and requested that the necessary motion be prepared and placed on the agenda for approval at the March 11, 2024 City Council Meeting.

City Code – Supplement 17 – Adopting Ordinance

Anthony Rodgers distributed information and proposed legislation to adopt Supplement 17 to the City Code (see attached). He said this ordinance is to adopt Supplement 17 to the City Code for the period of October 1, 2023 to December 31, 2023. He said appropriate legal notice of this ordinance has been advertised as required by the Huber Heights City Charter.

After discussion, the City Council agreed to recommend approval of the proposed legislation to adopt Supplement 17 to the City Code and requested that the proposed legislation be placed on the agenda at the March 11, 2024 City Council Meeting for a first reading as non-emergency legislation with the second reading and adoption of the legislation at the March 25, 2024 City Council Meeting.

Executive Session – To Consider The Appointment Of A Public Official

Nancy Byrge made a motion to go into Executive Session to consider the appointment of a public official under personnel matters at 9:04 P.M. Scott Davidson seconded the motion. On a call of the vote, Ms. Baker, Mr. Campbell, Mrs. Byrge, Mr. Aikens, Mr. Looney, Mrs. Kitchen, Mr. Webb, and Mr. Davidson voted yea; none voted nay. The motion passed

8-0. The Council Work Session went into Executive Session at 9:04 P.M.

The Council Work Session adjourned from Executive Session at 9:19 P.M.

After the Executive Session, the City Council agreed to recommend that the necessary legislation to appoint Dave Warren to the IT Director position be placed on the agenda at the March 11, 2024 City Council Meeting for a first reading as non-emergency legislation with adoption of the proposed legislation at the March 11, 2024 City Council Meeting.

No other actions were taken or decisions made following the Executive Session by the Council Work Session.

Other Business

There was no other business conducted at the Council Work Session.

4. **Adjournment**

Mayor Jeff Gore adjourned the Council Work Session at 9:19 P.M.

AI-9893

Topics of Discussion **B.**

Council Work Session

Meeting Date: 03/05/2024

Parks And Recreation Board Update

Submitted By: Anthony Rodgers

Department: City Council

Council Committee Review?: Council Work Session **Date(s) of Committee Review:** 03/05/2024

Audio-Visual Needs: None **Emergency Legislation?:** No

**Motion/Ordinance/
Resolution No.:** N/A

Agenda Item Description or Legislation Title

Parks And Recreation Board Update

Purpose and Background

Representatives of the Parks and Recreation Board will give an update presentation on the activities and work of the Parks and Recreation Board.

Fiscal Impact

Source of Funds: N/A

Cost: N/A

Recurring Cost? (Yes/No): N/A

Funds Available in Current Budget? (Yes/No): N/A

Financial Implications:

Attachments

No file(s) attached.



Parks and Recreation Advisory Board

Presentation for Council Work Session (CWS)

March 5, 2024

- **Projects Update**
- **Activities Scheduled for 2024**
- **YMCA Inputs & Stats**
- **Advisory Board & Park Manager Inputs**
- **Board Membership**



Projects Update

- **Pickleball Courts**
- **Playground Equipment**
 - **Vendors ID**
 - **Equipment selected**
 - **Categorize and align all parks**
- **Community Center**
 - **Renovation completed**
 - **Accepting reservations**



Activities Scheduled for 2024

- Park Cleanup: April 22
- Pickleball Tournaments: Jun 8th, Sep 27th - 28th
- Farmers Market: May – Oct '24
- Strong Kids Triathlon
 - Kroger Aquatic Center, August 3, 2024
 - 2023 hosted 300+ kids
- Annual Trunk or Treat at YMCA – Oct 2024
- Summer Music Series 2024
 - Six performances scheduled – Eichelberger complex
 - Jun – Aug
- Aquatic Center
 - Preparing for 2024 season
 - 2023 season had 34K+ visitors



YMCA Inputs

- Aquatic Center
 - Opening date – May 25th
 - **34,836** visitors in 2023
- Rentals currently being accepted
 - Shelters – **582** for 2023
 - Community Center – **173** for 2023
 - Kroger Aquatic Center- **75** for 2023
- Y Current Membership
 - Total – **14,034** members
 - Huber Residents – 78% of memberships live in Huber Heights zip codes.



Cont'

YMCA Inputs

- Youth Participation 2023
 - Strong Kids Triathlon - **300**
 - Swim Lessons - **1878**
 - Soccer - **624**
 - Flag Football - **202**
 - Baseball - **216**
 - Volleyball – **451**
 - Basketball- **530**
- Current Membership
 - Total – **14,034**
 - Huber Residents – **10,947**



Board Inputs

- Arbor/Earth Day April 20th
 - Donate 100 trees & shrubs – Deeply Rooted Landscapes
 - Distribution at Eichelberger 9am – 11am
- Clarifying our Mission, Vision & Values per Park Master Plan (2018)
- Defined the Category of each Park: taking inventory and align equipment
- Pickleball Tournaments
 - Round Robin format: Jun 8th
 - Skill/Age Level Doubles & Mixed: Sep 27th - 28th
- Recommending Portable Table & Benches for Community Park



Board Members

- **Alexander (Alex) Black, Chair** Mar 31, 2026
- **Sidney Smith** Mar 31, 2024
- **Bryan Detty** Mar 31, 2024
- **Blake Herstine** Mar 31, 2024
- **Chris Hall, Vice Chair** Mar 31, 2024
- **Dennis Snider** Mar 31, 2025
- **Justus Bonnoront** Mar 31, 2026
- **Andy Hill** Mar 31, 2026
- **Vacant** Mar 31, 2026
- **Ron Eifert, Special Liaison** Mar 31, 2025
- **Honorary Member – Student(s)**

AI-9874

Topics of Discussion C.

Council Work Session

Meeting Date: 03/05/2024

Traffic Safety Plan Presentation

Submitted By: Stephanie Wunderlich

Department: Assistant City Manager

Council Committee Review?: Council Work Session

Division: Engineering

Date(s) of Committee Review: 03/05/2024

Audio-Visual Needs: None

Emergency Legislation?: No

**Motion/Ordinance/
Resolution No.:** N/A

Agenda Item Description or Legislation Title

Traffic Safety Plan Presentation

Purpose and Background

Ella Donley from Burgess & Niple will be in attendance to do a presentation of a Traffic Safety Plan that they developed for the City. This study establishes strategies with the purpose of reducing and eliminating fatal and serious injury crashes. This study was also done in order to be able to apply for future grant funding.

Fiscal Impact

Source of Funds: N/A

Cost: N/A

Recurring Cost? (Yes/No): N/A

Funds Available in Current Budget? (Yes/No): N/A

Financial Implications:

Attachments

Traffic Safety Plan

Traffic Safety Plan Presentation



February 2024

CITY OF



HUBER HEIGHTS TRAFFIC SAFETY PLAN



**HUBER
HEIGHTS**
Come Grow With Us!





Table of Contents

Introduction.....	3
Executive Summary	3
Safe System Approach.....	5
Vision and Goals.....	6
Current Safety Program	7
Existing Conditions	10
Equity Analysis	23
Public and Stakeholder Engagement	28
Emphasis Areas.....	33
Action Plan	44
Next Steps and Potential Funding Sources	54
Conclusion	56
SS4A Compliance.....	57

Table of Figures

Figure 1: All Crashes by Severity	12
Figure 2: Heat Map of All Crashes	13
Figure 3: Heat Map of All Injury Crashes	14
Figure 4: Heat Map of Fatal and Serious Injury Crashes	15
Figure 5: Fatal and Serious Injury Crashes	16
Figure 6: Heat Map of Non-Motorized Crashes	17
Figure 7: Total Crash Trends 2018-2022.....	18
Figure 8: Fatality and Serious Injury Trends 2018-2022	18
Figure 9: Frequency of Crashes by Contributing Factor 2018-2022.....	19
Figure 10: Crashes by Mode of Transportation 2018-2022.....	20
Figure 11: Crashes by Mode of Transportation Excluding Vehicles 2018-2022.....	20
Figure 12: StreetLight 85 th Percentile Speeds *.....	22
Figure 13: Census Data: Disabled Status.....	24
Figure 14: Census Data: Population 65 and Over.....	25
Figure 15: Census Data: No Vehicle Access.....	26
Figure 16: Higher Proportion of Persons Living with a Disability and Non-Motorized Hot Spots...27	
Figure 17: Households with Higher Proportion No Vehicle Access and Hot Spots of All Crashes ..27	
Figure 18: Interactive Map Public Survey Results.....	31
Figure 19: Fatal and Injury Crashes by Emphasis Area	33
Figure 20: Fatal and Serious Injury Crashes by Emphasis Area	34
Figure 21: Percentage of Car Crashes by Emphasis Area (Statewide v. Huber Heights).....	34
Figure 22: Intersection Related Total Annual Crashes by Severity	35
Figure 23: Intersection Related Fatal and Serious Injury Crashes Overlaps	36
Figure 24: Intersection Related Fatal and Injury Crashes by Type.....	37
Figure 25: Intersection Related Fatal and Injury Crashes Time of Day	37
Figure 26: Speed Related Total Annual Crashes by Severity.....	38
Figure 27: Speed Related Fatal and Serious Injury Crashes Overlaps.....	39
Figure 28: Speed Related Fatal and Injury Crashes by Type	40
Figure 29: Speed Related Fatal and Injury Crashes Time of Day	40
Figure 30: Roadway Departure Total Annual Crashes by Severity.....	41
Figure 31: Roadway Departure Fatal and Serious Injury Crashes Overlaps	42
Figure 32: Roadway Departure Related Fatal and All Injury Crashes by Type	43
Figure 33: Roadway Departure Related Fatal and Injury Crashes Time of Day	43
Figure 34: Locations of Focus Map.....	48

Introduction

The streets and sidewalks in the City of Huber Heights are an essential resource— they enable people to travel freely to their destinations and back home. A priority for the city is to make sure residents and visitors can use this network without the risk of a severe crash.

The City of Huber Heights, in coordination with stakeholders, developed a traffic safety plan for Huber Heights. This document establishes strategies with the purpose of reducing and eliminating fatal and serious injury crashes. Between the years 2018-2022, 94 people were involved in a serious injury crash and 16 people tragically lost their lives in traffic crashes.

This plan looks at the critical issues causing crashes and lays out recommended countermeasures to address these critical issues. These countermeasures were created with safety as the number one priority. In addition, future funding opportunities have been researched to help further the action plan and help the City of Huber Heights achieve its vision and goals.

Executive Summary

The Huber Heights Safety Plan is broken down into various sections that all help play a role in making sure safety is the number one priority for the streets of Huber Heights.

Safe System Approach

The Safe System Approach (SSA) is a safety system created by the US Department of Transportation (USDOT). The purpose of this system is to build protections to prevent crashes and minimize the harm when crashes occur. The SSA is a tool that consists of five complementary objectives - Safer People, Safer Roads, Safer Vehicles, Safer Speeds, and Post-Crash Care. All five of these objectives were considered during the making of this plan and three of these objectives were used as focal points for The Huber Heights Safety Plan.

Vision and Goals

The vision and goals were created in collaboration with community and regional stakeholders.

Vision Statement: “Create safer roads to prevent crashes, working towards zero road deaths and serious injuries.”

Goal: Reduce severe crashes with a focus on intersections, speed, and roadway departures.

Current Safety Program

Previous safety programs, plans, and studies that included Huber Heights in the study area were reviewed. These plans range from 2013-2022. The title of the plan, the agency that created the plan, key takeaways from each individual plan, and how each applies to the City of Huber Heights were documented herein.

Existing Conditions

In order to give adequate safety recommendations, existing data must be gathered and analyzed. Crash data was researched and turned into maps, charts, and graphs to depict critical areas in the city and why the chosen recommendations were made in this plan.

Equity Analysis

Equity factors evaluated included disabled status, population 65 and over, and no vehicle access to ascertain if there was a relationship between crashes and disadvantaged communities and to determine where investments will help vulnerable populations.

Public and Stakeholder Engagement

This plan gathered input from stakeholders and the public in order determine the biggest safety needs and concerns in Huber Heights. A public survey was distributed, collecting over 900 responses. A stakeholder group was formed to guide the planning process.

Emphasis Areas

Emphasis areas help direct resources and guide safety improvements where they are needed the most and have the greatest potential impact. Through data analysis and stakeholder engagement, three emphasis areas were selected: speed, intersections, and roadway departure.

Action Plan

Countermeasures were developed based on the emphasis areas and applicability to Huber Heights.

Next Steps

Next steps were created for stakeholders and partners to continually advance traffic safety in Huber Heights. In addition, potential funding sources were researched that could help further support the vision and goals of this safety plan.

Safe System Approach

The US Department of Transportation (USDOT) adopts the Safe System Approach (SSA) as guidance for roadway safety. This approach works to build protections to prevent crashes and minimize the harm when crashes occur. The SSA aligns with the USDOT's goal of working towards a future with zero roadway fatalities and serious injuries.

To move closer to this goal, additional resources are being allocated to safety improvements. Traditional funding programs, like the Highway Safety Improvement Program, are seeing financial boosts and new sources, like the Safe Streets for All (SS4A) discretionary grants, are now available.

To capitalize on these resources, the Huber Heights Safety Plan was developed using the SSA. The SSA is used as a tool to frame stakeholder conversations and data analysis to identify solutions that more intentionally address safe roads, safe road users, safe speeds, post-crash care, and safe vehicles. The five elements (inner ring) and six principles (outer ring) of the SSA were considered throughout the development of this plan (Exhibit 1).

The Action Plan describes solutions for the issues most relevant in the City of Huber Heights:

Safer Roads: Improving roads through planning, engineering, and design to facilitate safe travel for all road users.

Safer Road Users: Encouraging road users to execute safe driving behaviors and enforcing traffic laws.

Safe Speeds: Considering speeds in coordination with the surrounding environments and contexts.



Exhibit 1: Safe System Approach (USDOT)

Vision and Goals

The following vision expresses the ideal safety conditions for the City of Huber Heights to work towards achieving zero road deaths by 2030.

CREATE SAFER ROADS TO PREVENT CRASHES, WORKING TOWARDS ZERO ROAD DEATHS AND SERIOUS INJURIES

The goal emphasizes where investments and resources will be directed to achieve the vision. The goal of this plan is to

REDUCE SEVERE CRASHES WITH A FOCUS ON:



INTERSECTIONS



SPEED



ROADWAY DEPARTURE

Current Safety Program

Previous Safety Studies and Projects

Title	Agency	Key Findings	Application to Huber Heights
Old Troy Pike (SR 202) Safety Study 2020	City of Huber Heights Engineer's Office	Between 2017-2019, 335 crashes occurred on the 0.5 mile segment of Old Troy Pike studied in this document. This study provides details and recommendations on the intersections along Old Troy Pike and: Taylorsville Rd, I-70 Eastbound Ramps, and I-70 Westbound Ramps. It also provides this information for midblock sections where 44 crashes occurred.	This study determines safety issues on Old Troy Pike, one of the main roads in Huber Heights. Findings from this study will be used to inform the data analysis, emphasis areas selection, and the Action Plan.
Top 100 High-Crash Intersections 2020	Miami Valley Regional Planning Commission (MVRPC)	High Crash Locations and Number of Total Crashes, 2017-2019 (No crashes were fatal) Old Troy Pk at Taylorsville Rd- 81 SR 201 at Kittridge Rd- 29 SR 201 at Chambersburg Rd- 49 SR 202 at Old Troy Pike- 26	The location Old Troy Pk at Taylorsville Rd was one of the highest crash locations in the region. This site has a project planned to address safety concerns. The four crash locations in Huber Heights identified in this report will be used to inform the analysis process and recommendations.
Top 100 High-Crash Road Segments 2020	Miami Valley Regional Planning Commission	High Crash Locations and Number of Total Crashes, 2017-2019 (No crashes were fatal) Old Troy Pk, I-70 WB Ramp to EB Ramp- 91 Brandt Pk, I-70 EB Ramp to Taylorsville Rd	Both locations are repeat high crash locations. These locations will be used to inform the analysis process and recommendations.
Miami Valley Regional Active Transportation Plan 2022	Miami Valley Regional Planning Commission	The pedestrian crash risk assessment in this plan shows locations that are high risk for pedestrian crashes and are disproportionately located in areas with high active transportation need.	This plan describes the state of the active transportation system in the MVRPC region and how it contributes to bicyclist and pedestrian crashes. This information along with proposed projects can be used to aid in the analysis for vulnerable road user crashes

			in Huber Heights and potential treatments.
A Guide to Roadway Safety Programs and Resources 2013	Miami Valley Regional Planning Commission	This guide provides a list of resources programs and providers, tools to identify safety problems, information to identify countermeasures, and funding programs.	This guide will be instrumental in helping to identify proven countermeasures, potential project partners, and funding options.
Safety Study: Montgomery County SR 202 (Taylorsville Rd) 2015	ODOT District 7	Intersection of SR 202 with Taylorsville Rd had 60 crashes between 2013-2015, 25% were injury crashes. This report provides a background description of the road, details a crash analysis for this intersection, and recommends the installation of backplates to the City of Huber Heights and the continued monitoring of this location.	This study provides in-depth details about a high crash intersection in Huber Heights and will be used in the analysis process.
Safety Study: Montgomery County SR 202 Segment 7.20 to 7.50 2013	ODOT District 7	This segment of SR 202 had 119 crashes between 2011-2013, with 29% being injury crashes. This report provides a background description of the road and a detailed crash analysis. It recommends the review of traffic signal phasing for the intersection with Waynetowne/Merily to determine whether left turn protected only phasing would help with left turn movements.	This study provides in depth details about a high crash intersection in Huber Heights and will be used in the analysis process.
Crash Data Report for the Miami Valley Region 2017-2019	Miami Valley Regional Planning Commission	There were 61,572 reported crashes in Miami Valley from 2017-2019, with the majority in Montgomery County with 39,498. The crash rate in the region has increased from 2010 to 2019 by 8%, despite VMT remaining relatively constant. Only 3% of crashes in the region resulted in fatal or serious injury. 94% of pedestrian crashes resulted in injury, and 23% resulted in a fatal or serious injury.	Similar to the region, Huber Heights also had a high number of intersection crashes which tended to be more serious than other crash types.
Pedestrian Risk Assessment Study	ODOT District 8	This study identified priority facility intersections and segments based on pedestrian risk factors. The	The intersections and segments identified in this study as high risk will

		<p>intersection ranked the highest risk score in Huber Heights was Old Troy Pk and Chambersburg Rd. This intersection has a risk score of seven and had five pedestrian crashes occurred at this location. The segment of Old Troy Pk between Fishburg Rd and Chambersburg Rd had the highest risk score and had six pedestrian crashes along it.</p>	<p>be considered in the analysis of this report.</p>
--	--	---	--

Existing Conditions

Heat Maps

In order to determine high-crash locations, GIS was used to create heat maps of:

- All Crashes (Figure 2),
- Injury Crashes (Figure 3),
- Fatal and Serious Injury Crashes (Figure 4), and
- Non-motorized Crashes (Figure 6).

These maps were created using a Kernel Density analysis which creates density or heat maps based on the number of points in a location. Figure 1 shows a map of all crashes symbolized by severity which was created to contextualize the heat maps. Only crashes on Huber Heights maintained roads were analyzed for this plan, excluding crashes along Interstate 70 and SR 234/SR 4. However, intersections with these roads were included in analysis as well as US 40. It is important to note that improvements along some roads may require collaboration with ODOT and/or Miami Valley Regional Planning Commission (MVRPC).

All Crashes

This included an analysis of all types of crashes including property damage only, injury, and fatal crashes. Hot spots, or locations with a proportionately larger number of crashes, for all types of crashes include the following:

- South of I-70 along Old Troy Pike and Taylorsville Road
- South of I-70 along Brandt Pike to Taylorsville Road
- Brandt Pike and Chambersburg Road

Injury Crashes

Crashes that resulted in any type of injury were included in this analysis. These hot spots heavily correlated with the hot spots for all crashes, but also included a few other high crash locations along Old Troy Pike and Valley Pike:

- South of I-70 along Old Troy Pike and Taylorsville Road
- South of I-70 along Brandt Pike to Taylorsville Road
- Brandt Pike and Chambersburg Road
- Valley Pike (SR 235) and New Carlisle Pike

Fatal and Serious Injury Crashes

Crash hot spot analysis for fatal and serious injury crashes returned six clear hot spots, ranked below in order of highest number of crashes to lowest:

- Brandt Pike, north of Taylorsville Road to Executive Blvd (8)
- Valley Pike and New Carlisle Pike (5)
- Brandt Pike and Taylorsville Road (5)
- Old Troy Pike and Taylorsville Road (4)

- Brandt Pike and Chambersburg Road (3)
- Old Troy Pike and Leston Avenue (3)

Non-Motorized Crashes

Non-motorized crashes involve pedestrians, bicyclists, or other road users not in a motorized vehicle. Overall, Huber Heights did not have a high number of non-motorized crashes, but there are three hot spots where four or more crashes of this type occurred:

- Old Troy Pike and Taylorsville Road
- Old Troy Pike and Fishburg Road
- Old Troy Pike and Powell Road

Figure 1: All Crashes by Severity

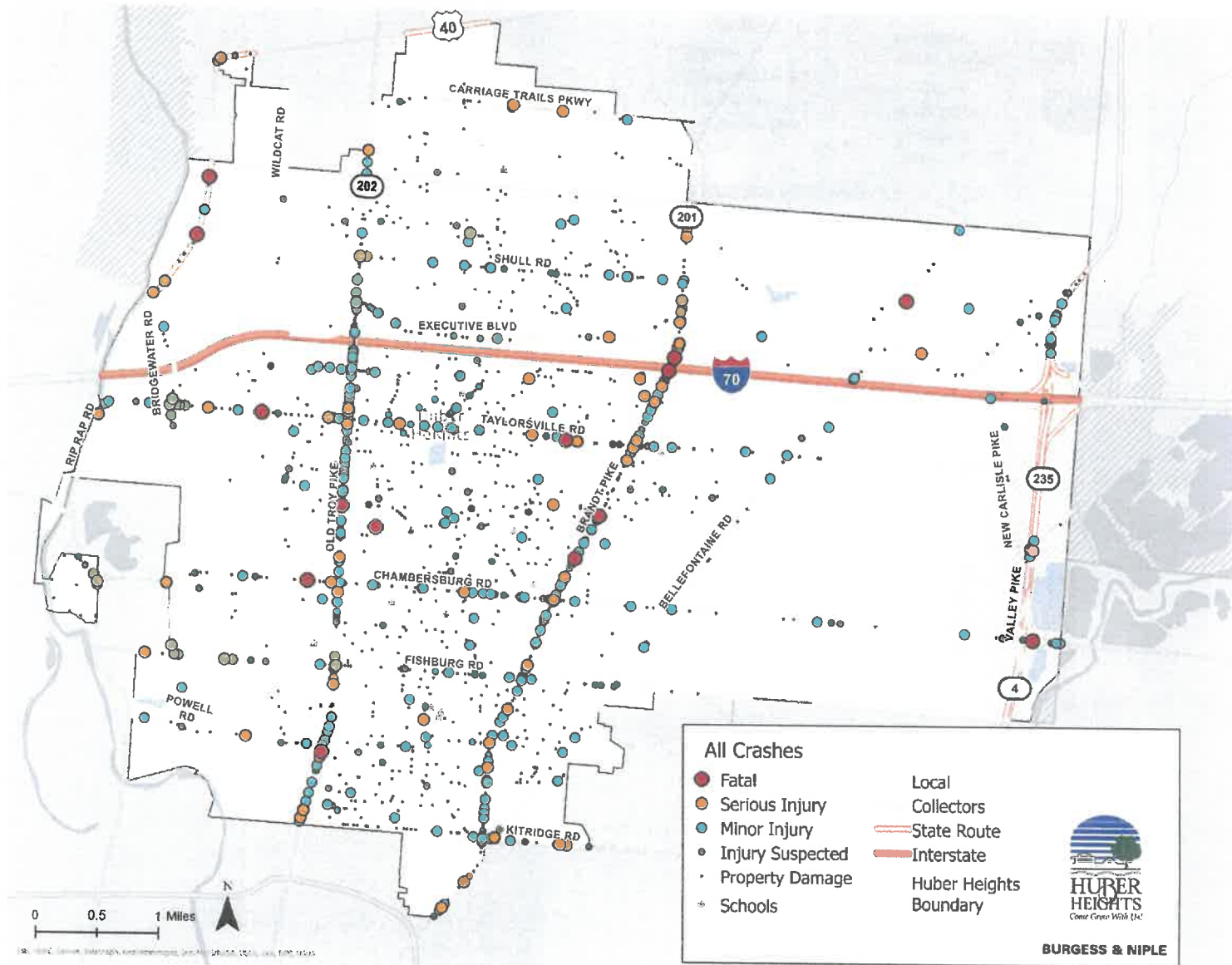


Figure 2: Heat Map of All Crashes

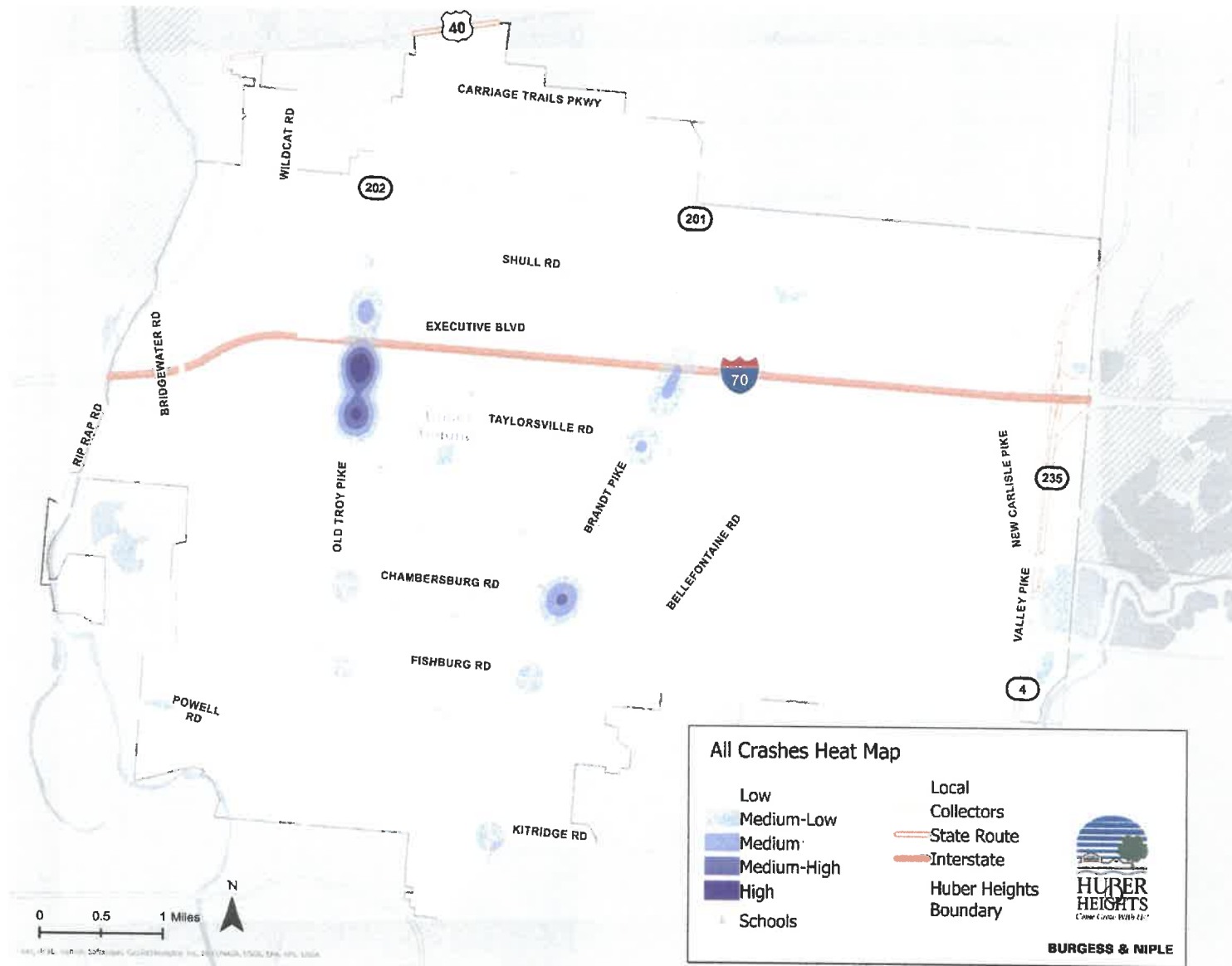


Figure 3: Heat Map of All Injury Crashes



Figure 4: Heat Map of Fatal and Serious Injury Crashes

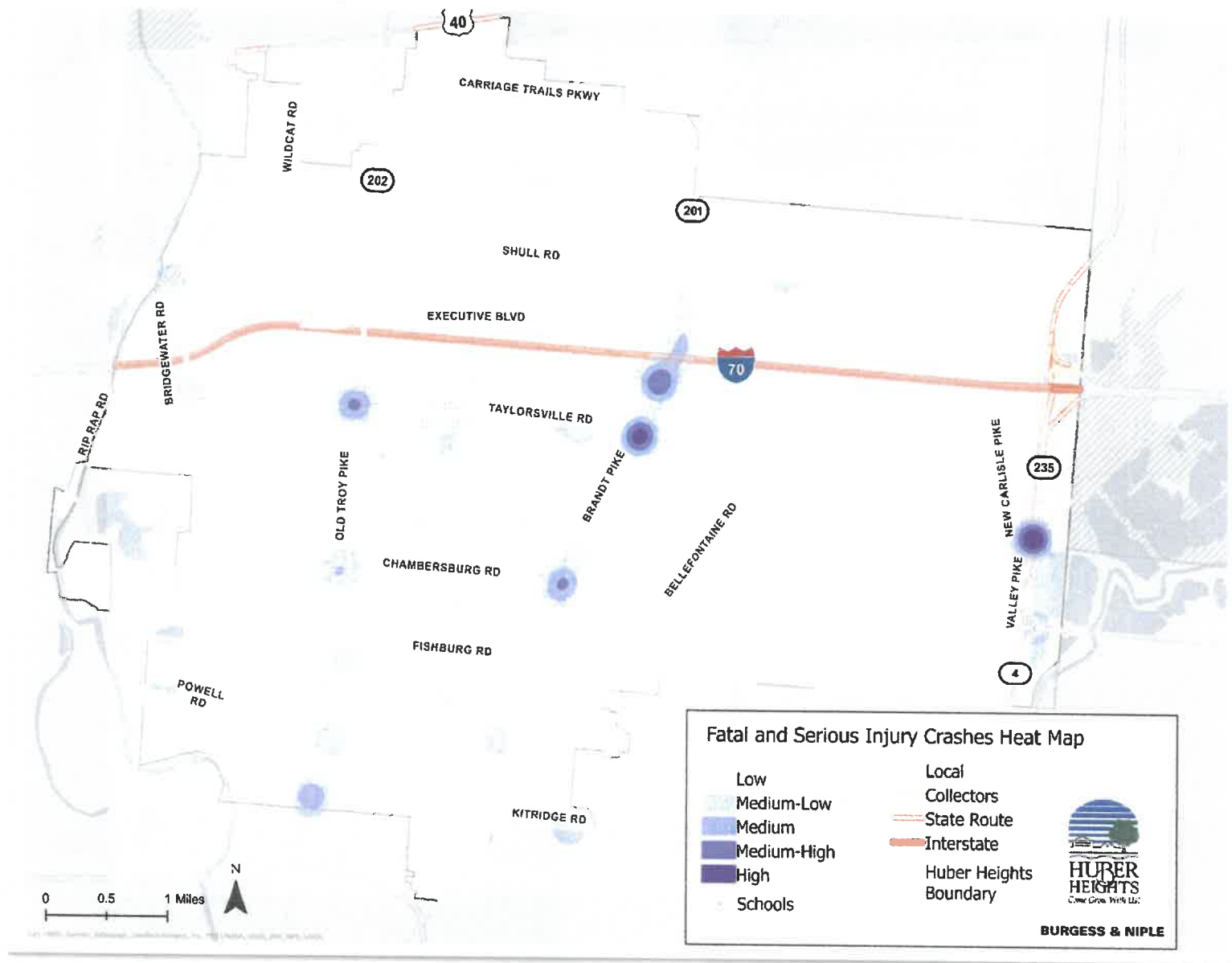


Figure 5: Fatal and Serious Injury Crashes

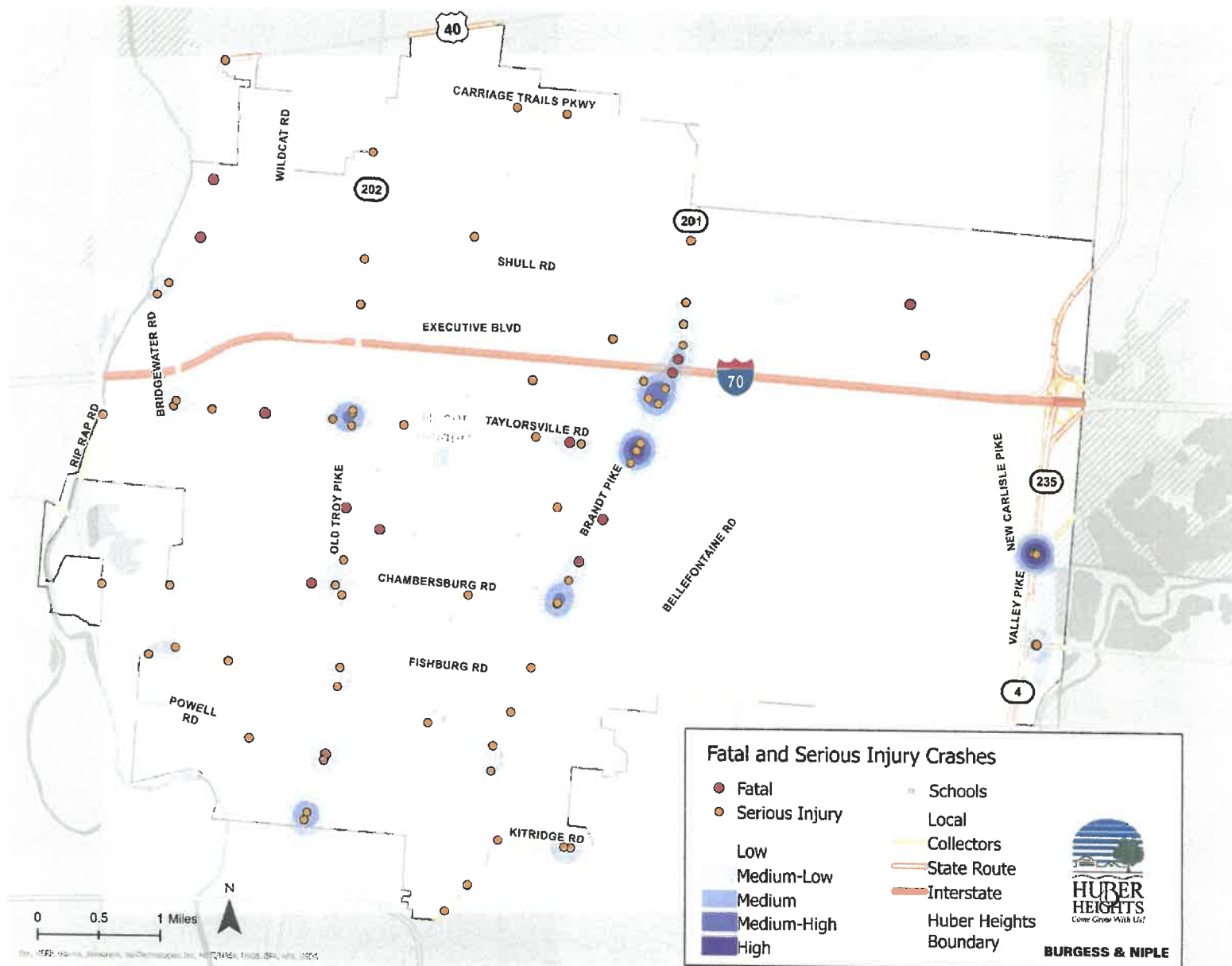


Figure 6: Heat Map of Non-Motorized Crashes



Crash Analysis

The Ohio Department of Transportation (ODOT)'s Crash Analysis Module (CAM) Tool was used in the evaluation of this crash data. Crash trends by year, contributing factors, vehicle type, and mode type are shown on Figure 7.

Figure 7: Total Crash Trends 2018-2022

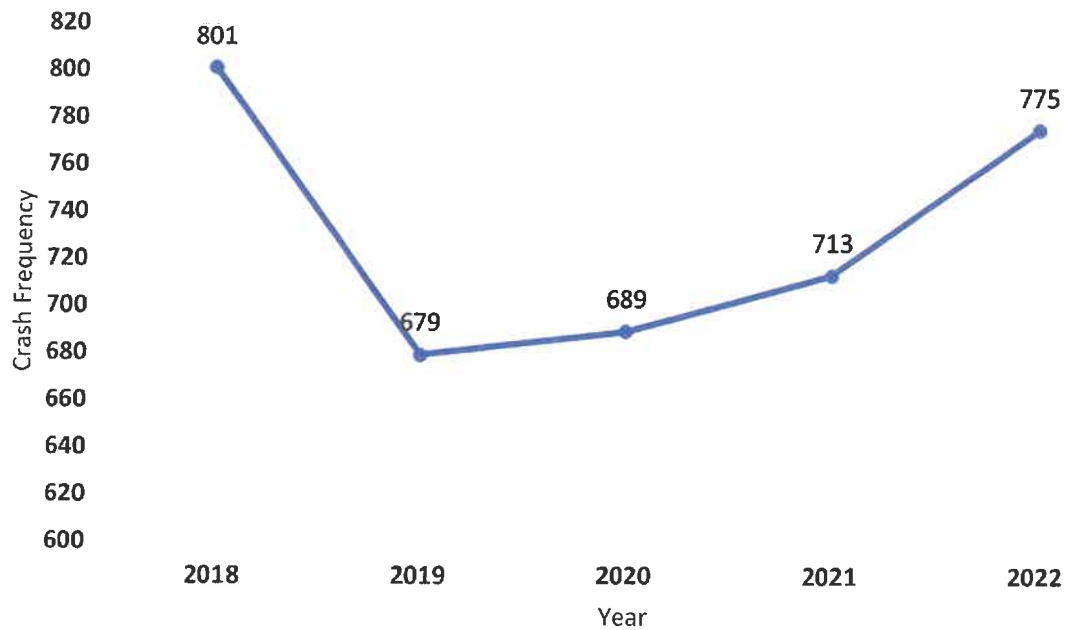


Figure 8: Fatality and Serious Injury Trends 2018-2022

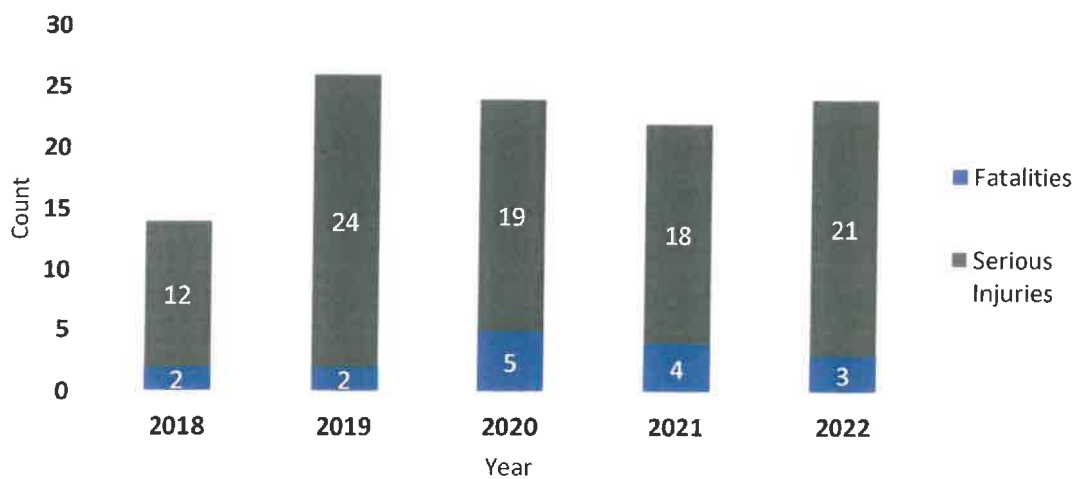


Figure 9: Frequency of Crashes by Contributing Factor 2018-2022

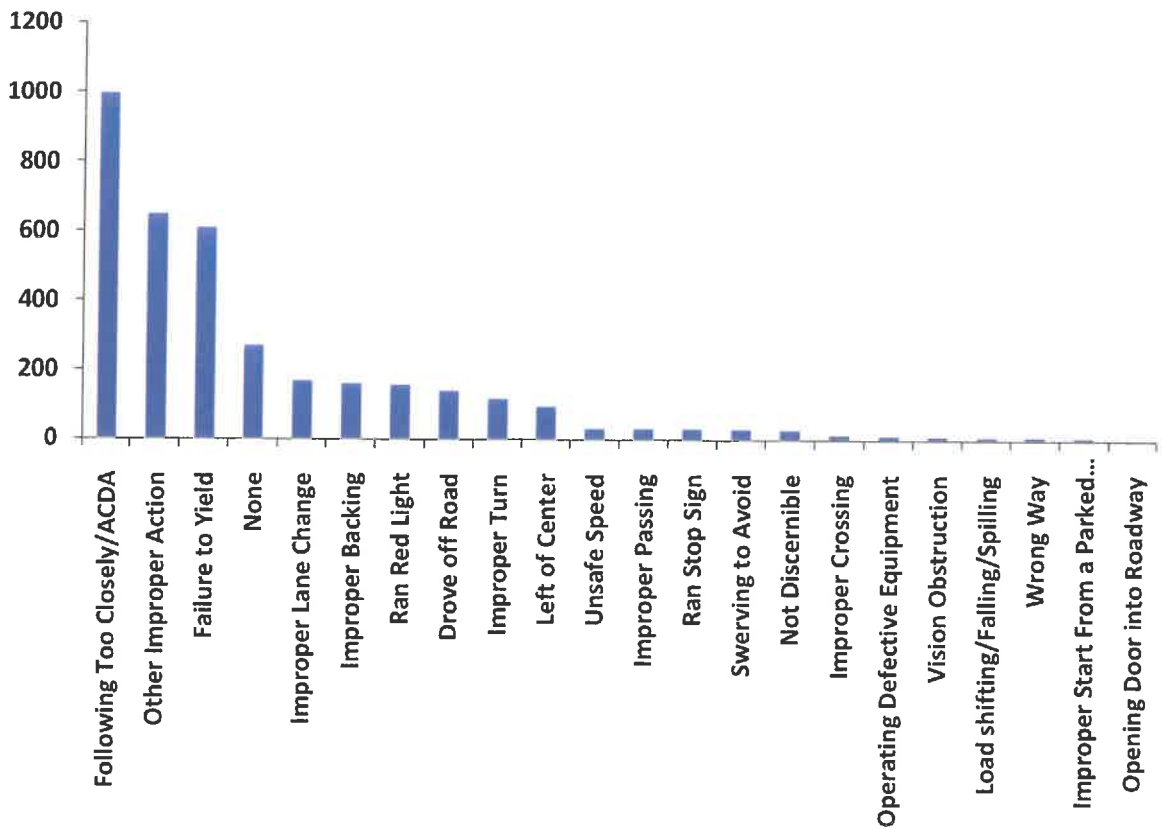
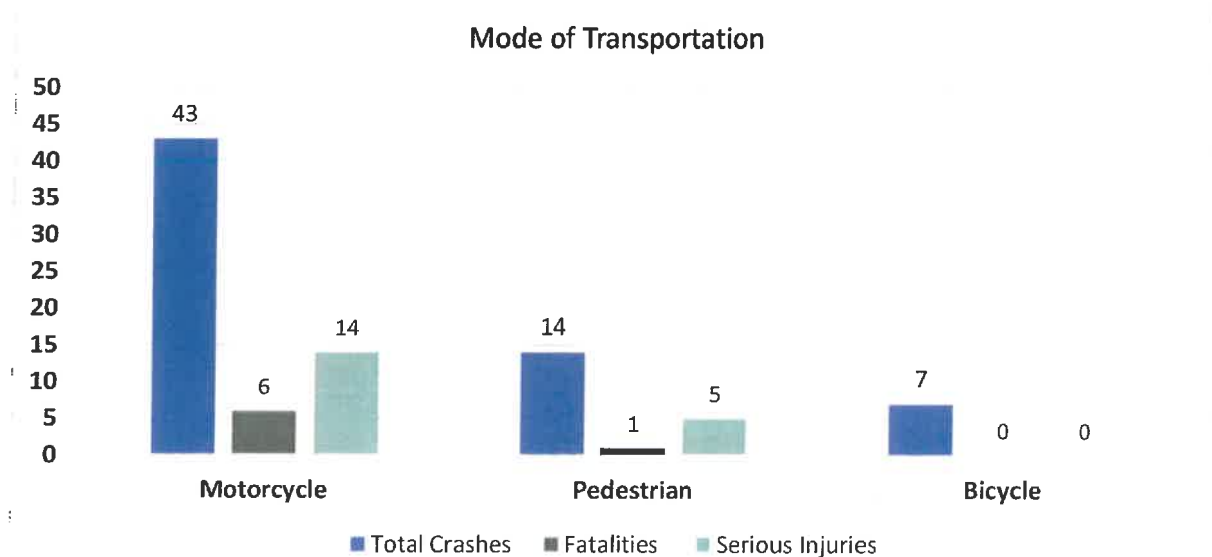


Figure 10: Crashes by Mode of Transportation 2018-2022

Type of Unit	Total Crashes	Fatalities	Serious Injuries
Passenger Car	1897	6	41
Sport Utility Vehicle	798	2	19
Pick up	416	1	10
Unknown or Hit/Skip	184	0	0
Passenger Van (minivan)	148	0	5
Cargo Van	48	0	0
Motorcycle 2 Wheeled	43	6	14
Semi-Tractor	36	0	0
Single Unit Truck	29	0	0
Bus (16+ Passengers)	14	0	0
Pedestrian/Skater	14	1	5
Heavy Equipment	10	0	0
Other Vehicle	8	0	0
Bicycle	7	0	0
Van (9-15 Seats)	4	0	0
Golf Cart	1	0	0
Grand Total	3657	16	94

Figure 11: Crashes by Mode of Transportation Excluding Vehicles 2018-2022



StreetLight Vehicular Speeds

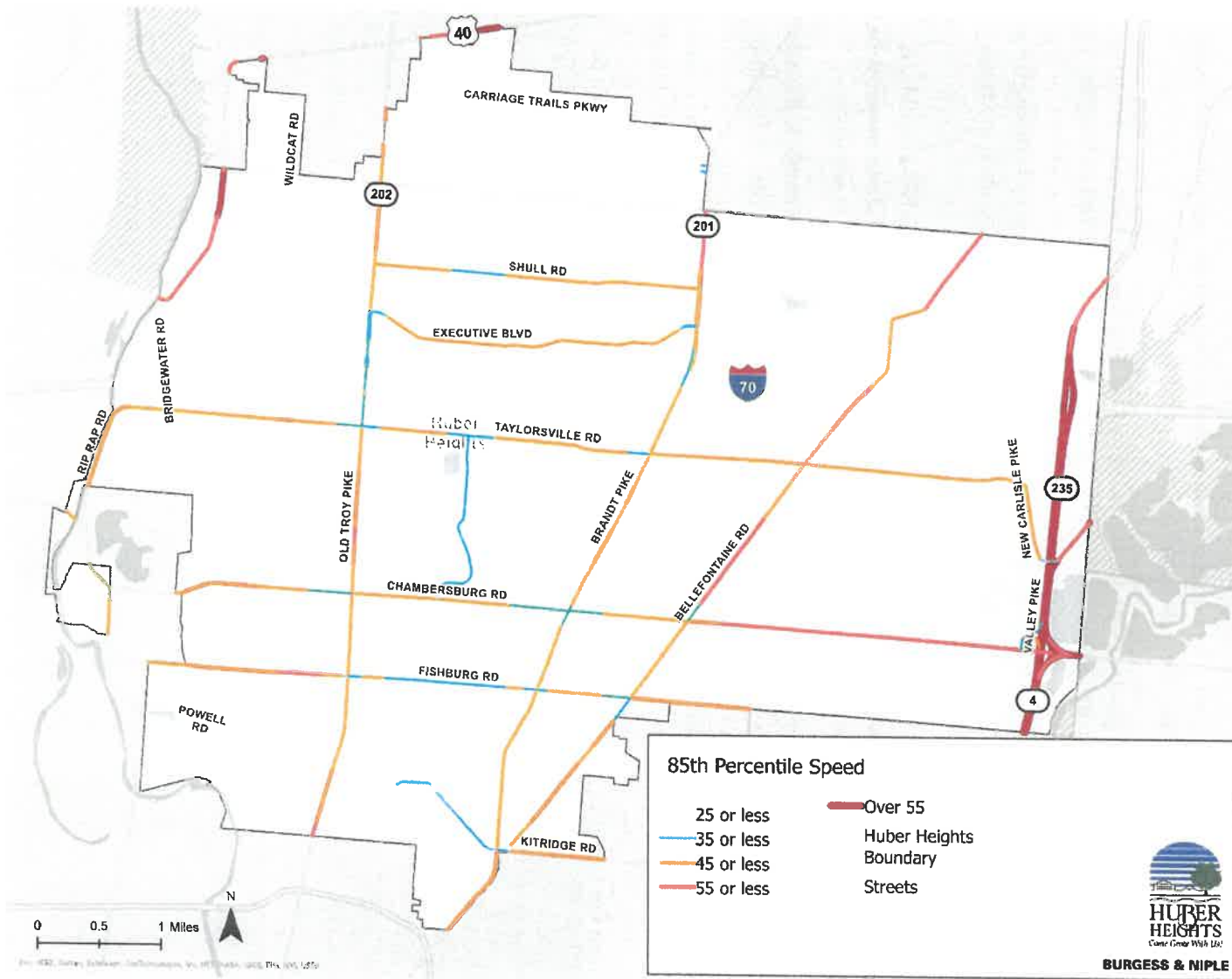
StreetLight Data is an on-demand mobility analytics platform which provides information of real time movements of roadway users. A StreetLight analysis of 85th percentile speeds was conducted to assess for a prevalence of unsafe travel speeds in Huber Heights. 85th percentile speed is the speed at or below which 85 percent of the drivers travel on a road segment. This analysis using StreetLight can provide more accurate results for what the actual speeds a majority of drivers are driving on a certain road segment. Data was pulled for all times of day and all days of the week, meaning these speeds are averaged and may be higher or lower during certain times and days.

In Huber Heights, most of the streets have a speed limit of 35 MPH, however, the StreetLight analysis shows that 85 percent of people along a majority of those 35 MPH roads are travelling at speeds of 45 MPH or less. Certain segments of Chambersburg Road and Bellefontaine Road show average speeds of up to 55 MPH (Figure 12). The table below illustrates that roads with the posted speed of 35 MPH account for the vast majority of crashes in Huber Heights. For more analysis of speeds, see the Speed section.

Crashes by Posted Speed

Posted Speed	Total Crashes	Fatalities	Serious Injuries
20	12	0	0
25	823	1	9
35	2478	9	61
40	14	0	1
45	54	2	4
50	35	2	1
55	32	0	1

Figure 12: StreetLight 85th Percentile Speeds *



*Interstate speeds were not included in this assessment

Equity Analysis

In analyzing safety conditions, it is essential to study equity factors to determine if there is a relationship between crashes and a disadvantaged community, and to determine where investments will help vulnerable populations. For this equity analysis, 5-Year American Community Survey data was used at the census tract level. The equity measures used in this analysis were disability status, population over 65 years of age, and vehicle access.

The Census tract south of Chambersburg Rd bounded by Old Troy Pike and Brandt Pike has a higher percentage of the population with a disability than other tracts within Huber Heights. There are crash hot spots along the aforementioned boundary streets, particularly when looking at non-motorized crashes. A majority of these crashes occurred near the intersections of Fishburg Rd and Old Troy Pike and Powell Rd and Old Troy Pike, but none of these crashes resulted in serious injury or fatality. See Figure 13.

In most Census tracts in Huber Heights, the percentage of the population aged 65 and older is between 17.2% and 24.9% which is higher than the US average of 16.8% and about on par with the state average of 18.4%. There is no clear correlation between age and crashes in the city.

The Census tract with the highest percentage of households with no vehicle available is the area south of I-70 bounded by Taylorsville Rd in the south and Old Troy Pike and Brandt Pike in the east and west. About 5.6% to 11.1% of the population living in this area does not have access to a vehicle, meaning there may be a higher proportion of vulnerable road users in this location than in other parts of Huber Heights. This area has a high proportion of crashes in the city, with hot spots along both Old Troy Pike and Brandt Pike. Each category of all crashes, non-motorized crashes, fatal and serious injury, and all injury crashes show hot spots along these corridors. See Figure 15.

Figure 13: Census Data: Disabled Status

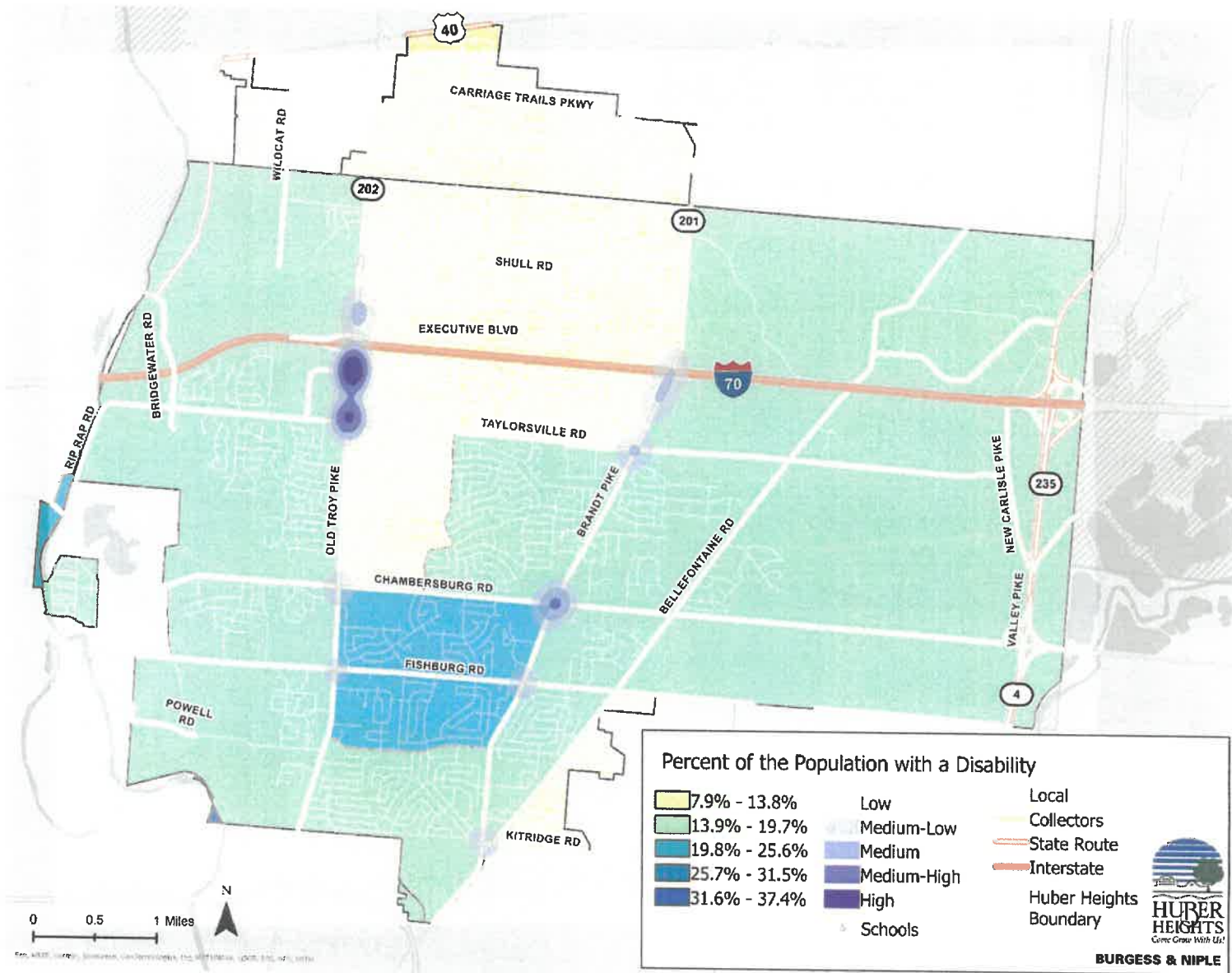


Figure 14: Census Data: Population 65 and Over

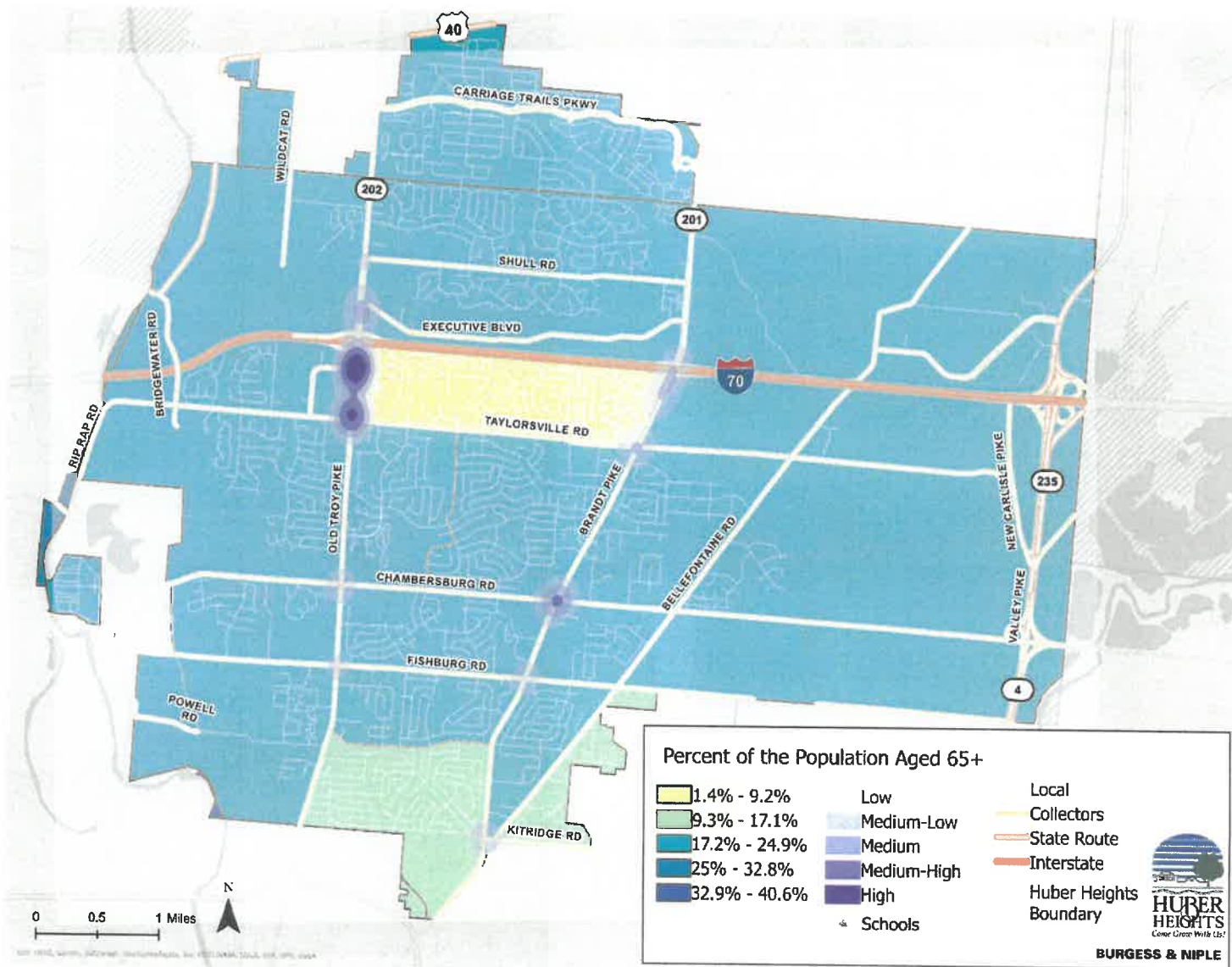


Figure 15: Census Data: No Vehicle Access

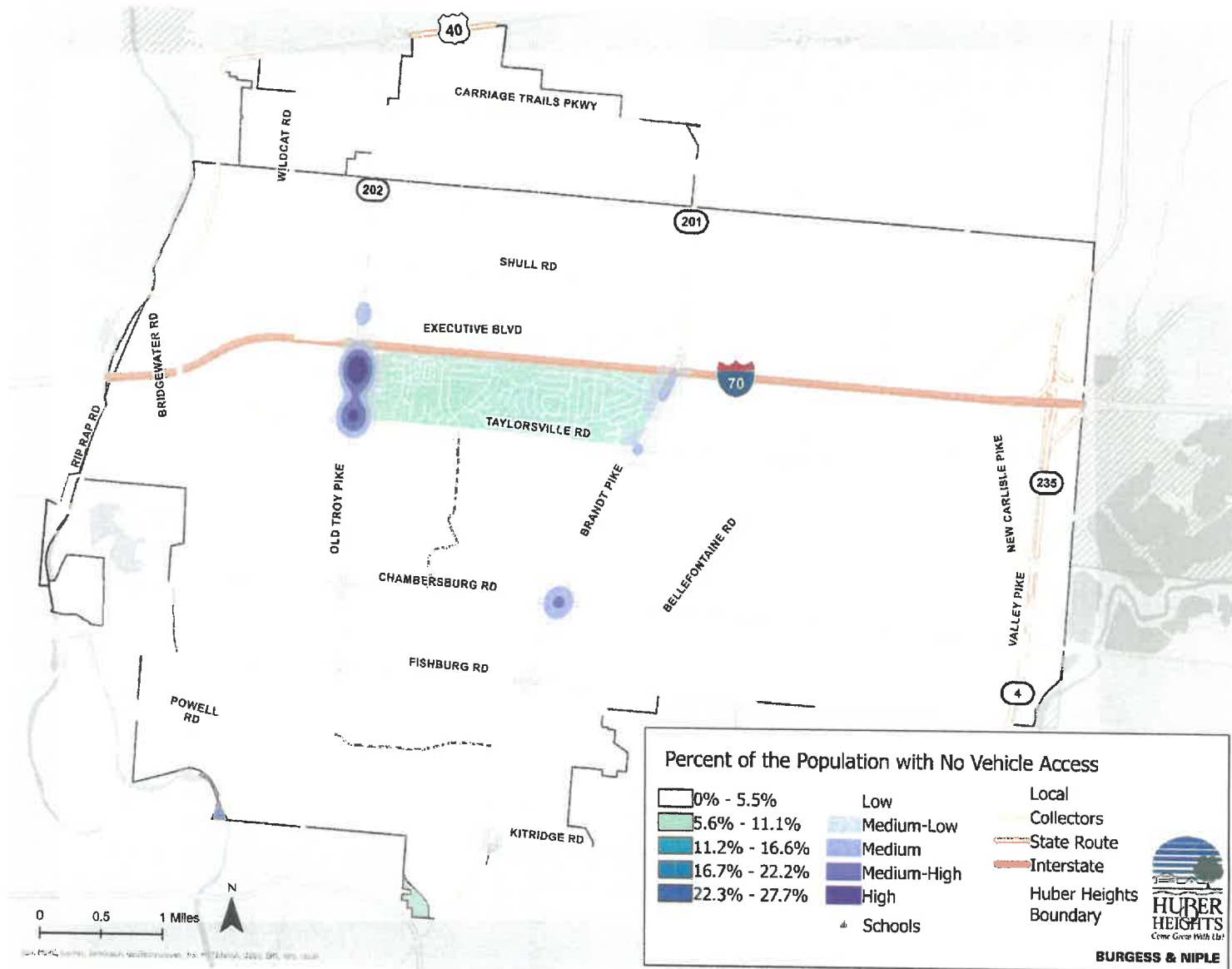
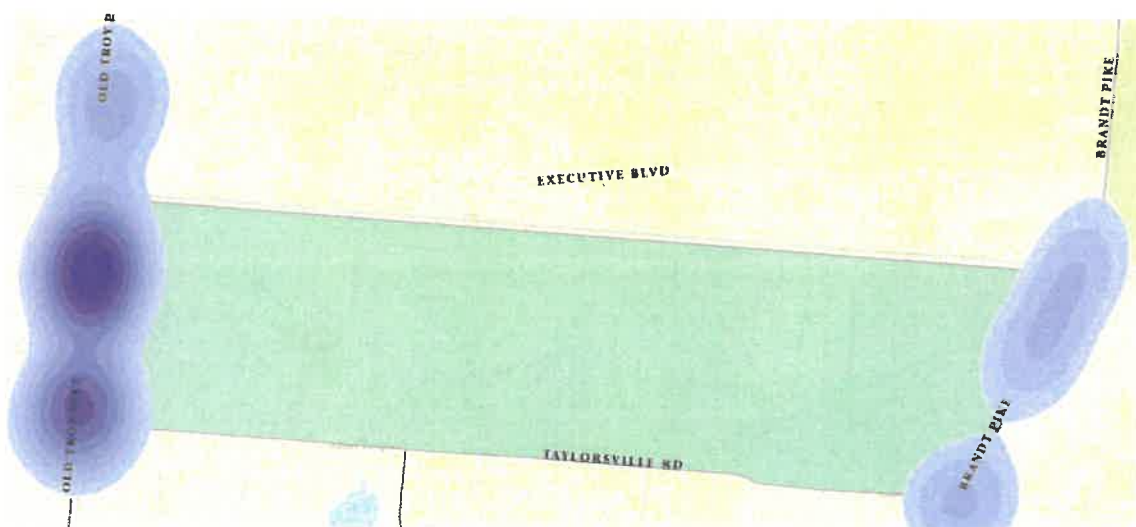


Figure 16: Higher Proportion of Persons Living with a Disability and Non-Motorized Hot Spots



Figure 17: Households with Higher Proportion No Vehicle Access and Hot Spots of All Crashes



Public and Stakeholder Engagement

This planning process solicited input from several sources to better get an idea of priority safety needs and concerns in Huber Heights. Input was solicited through two methods:

- An online public engagement survey and comment map
- An in-person Stakeholder engagement workshop

Public Survey

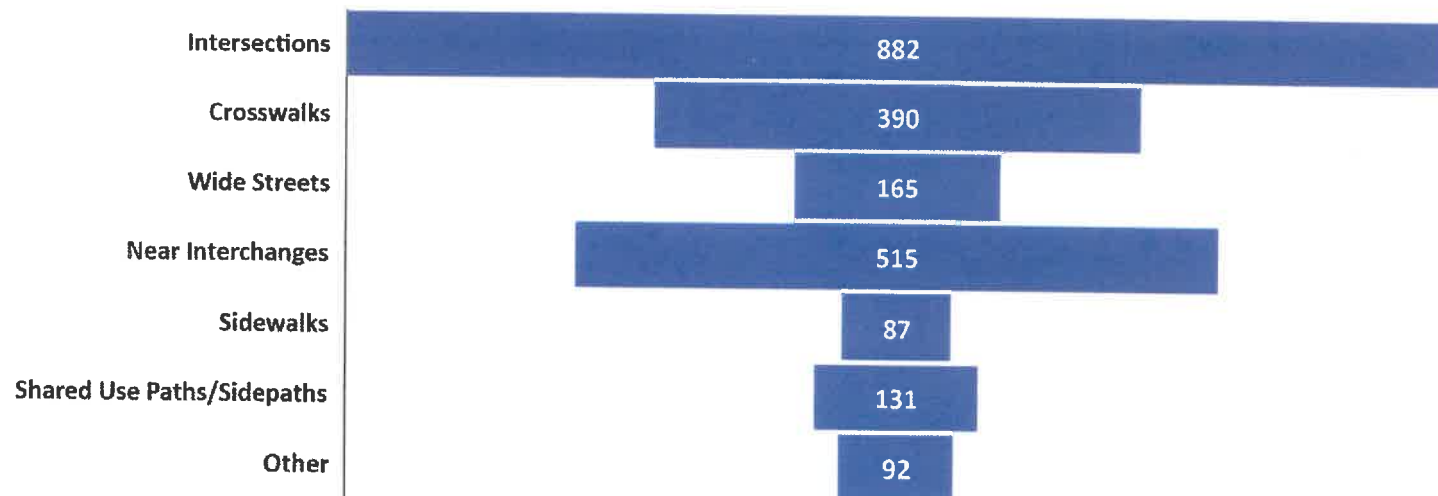
To gather public opinion and concerns on road safety in Huber Heights, an online survey was conducted. The first portion of the survey included questions about behaviors of road users, general safety concerns, and what type(s) of improvements would best serve the community. The second part of the survey included an interactive map-based comment option where participants could add a point to a map and explain their safety concerns at that location.

The survey took place between August 25th, 2023 - September 15th, 2023. In total, the survey received results from over 950 respondents. The results of the interactive map highlighting respondents' concerns are shown on Figure 18 to highlight areas of concern from survey results.

The survey questions included:

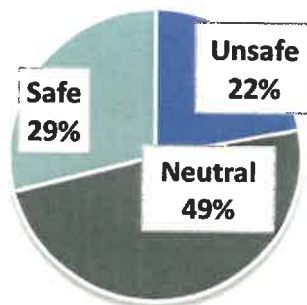
- Please indicate if you live, work, attend school, or shop in Huber Heights. Check all that apply.
- How often do you drive, walk, bike, or use transit in Huber Heights?
- How safe do you feel driving, walking, biking, or using transit in Huber Heights?
- How often do you feel UNSAFE driving, walking, biking, or using transit in Huber Heights?
- When driving, how would you rate the behavior of MOST drivers, pedestrians, or bicyclists?
- When you walk or bike, how would you rate the behavior of MOST drivers?
- What are the types of places you feel most unsafe with respect to traffic safety? Select all that apply.
- Please indicate what you feel are the most promising investment opportunities to improve traffic safety.
- Do you have any additional comments about road safety in Huber Heights?

What are the types of places you feel most unsafe with respect to traffic safety? Select all that apply.

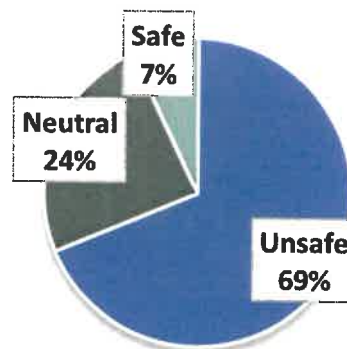


When driving, how would you rate the behavior of:

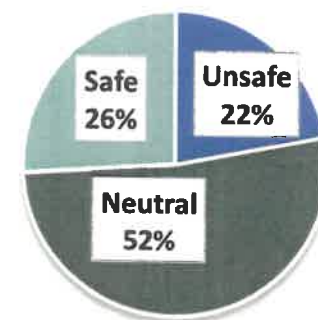
PEDESTRIANS



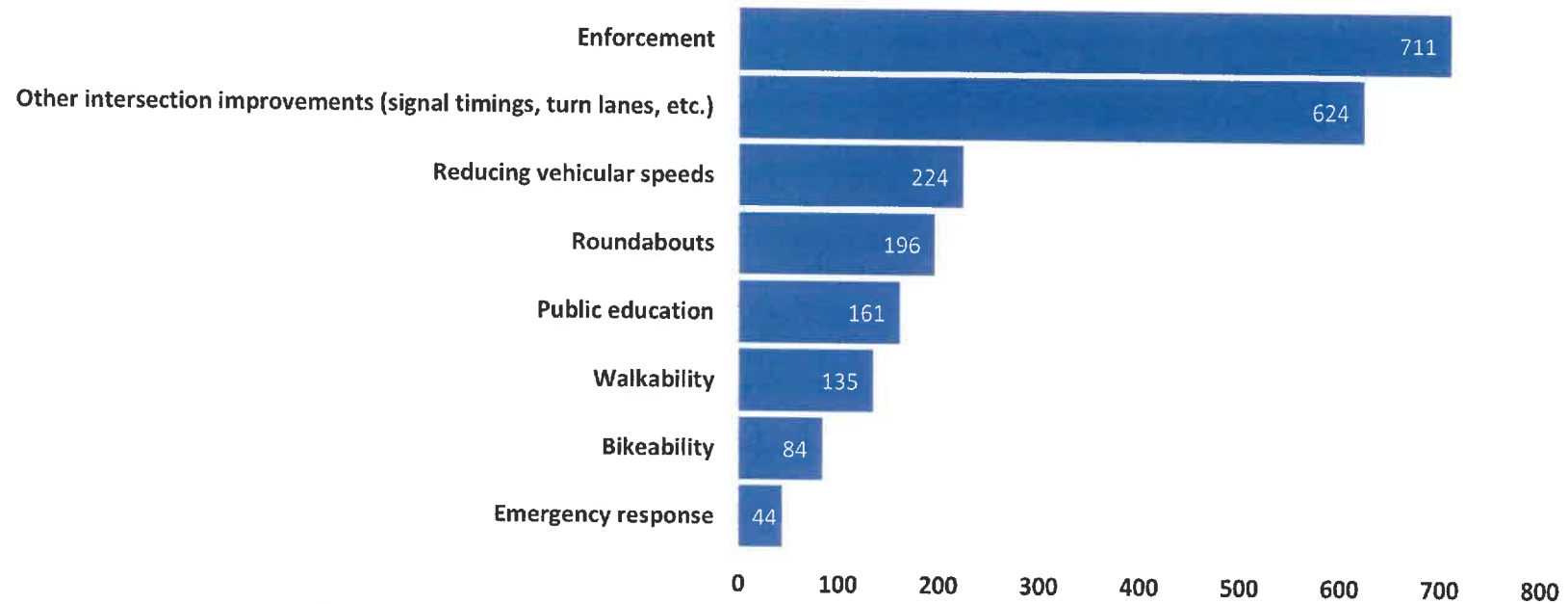
DRIVERS



BICYCLISTS



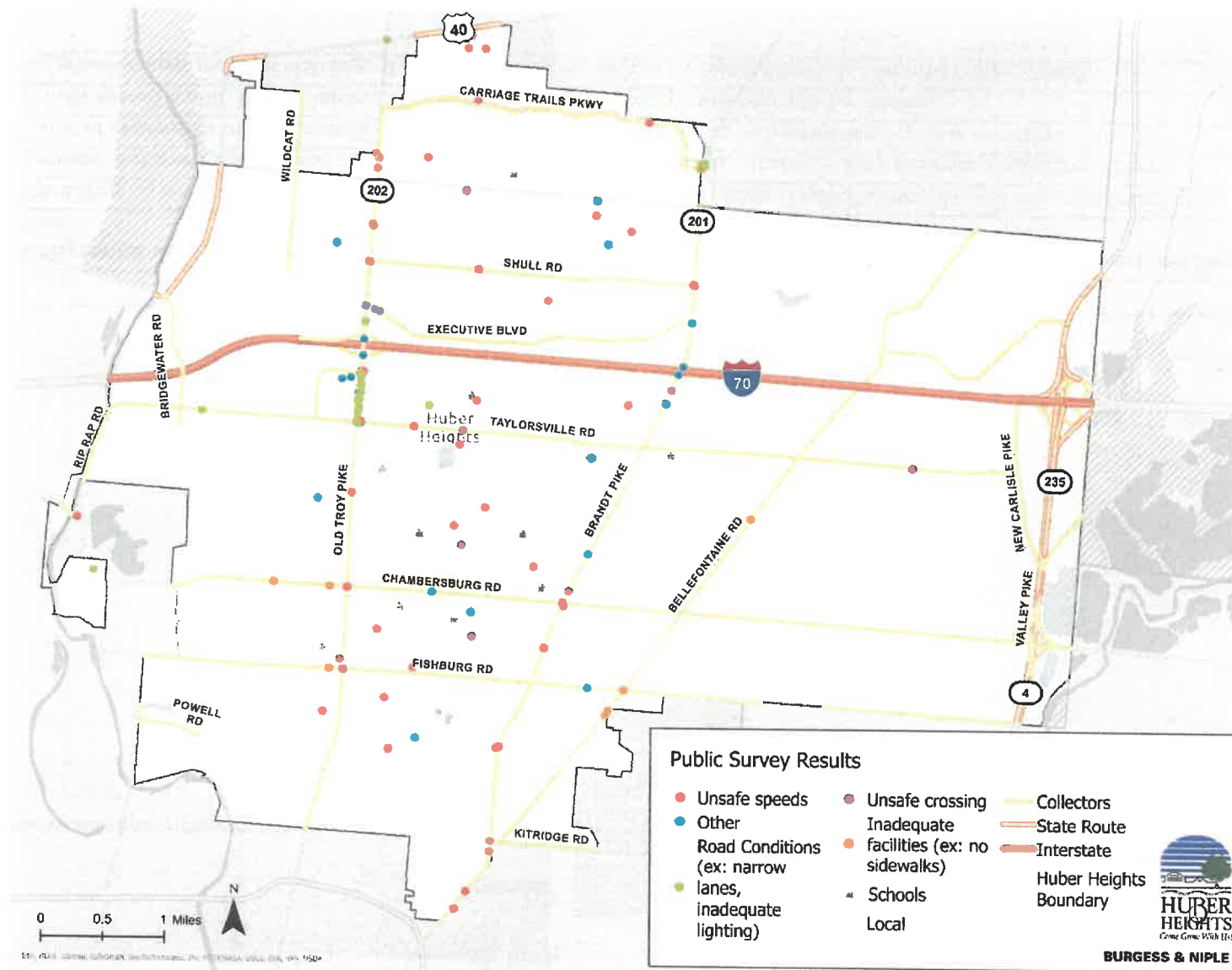
Please indicate what you feel are the most promising investment opportunities to improve traffic safety.



The Top Safety Concerns from the Public Survey

- **Congestion and traffic jams**, particularly at intersections and around businesses on Merily Way, Old Troy Pike, and Brandt Pike.
- **Speeding** on major roads such as Old Troy Pike, Brandt Pike, and Carriage Trails Parkway, as well as in residential areas.
- **Drivers' behavior** running red lights and stop signs, causing dangerous situations for pedestrians and other drivers.
- **Lack of sidewalks and crosswalks**, making it difficult and unsafe for pedestrians and cyclists to navigate the city.
- **Poorly timed traffic lights**, leading to increased congestion and frustration among drivers.
- **Aggressive and reckless driving**, including weaving in and out of lanes, tailgating, and unsafe lane changes.

Figure 18: Interactive Map Public Survey Results



Stakeholder Engagement

A group of relevant stakeholders from Huber Heights were assembled by the project team for an interactive in-person meeting that was held on October 25th, 2023. Participants in this stakeholder group included twelve individuals from the following organizations:

- Huber Heights Public Works
- Huber Heights Economic Development
- Huber Heights Police Department
- Huber Heights GIS Department
- Huber Heights Fire Department
- Miami Valley Regional Planning Commission (MVRPC)
- The Ohio Department of Transportation (ODOT)

The meeting began with an overview of Vision Zero, the Safe System Approach, and the scope and schedule of the project. The group discussed the data during this meeting, which highlighted the total fatal and serious injury reports during from 2018-2022 in Huber Heights. Hot spot locations were identified for these crashes and the group noted the improvements that have already been made at some of the hot spot intersections identified.

The Stakeholders reviewed the public survey, where the survey participants indicated they felt the most unsafe, and what was believed to be the most promising investment opportunities to improve traffic safety – in particular more enforcement. This prompted a discussion about enforcement tactics. The Huber Heights Police Department prefers to promote education and awareness with their presence over merely issuing citations. Meaning that they maintain a visible presence and can provide warnings for unsafe driving practices while making connections with community members to encourage safe driving practices.

After discussing community opinions and reviewing the data, the group decided to focus on intersections, roadway departure, and speed as emphasis areas. The team brainstormed potential countermeasures that may work for Huber Heights, and the group discussed how roundabouts have been implemented in similar locations in the ODOT district. The group also discussed focusing on serious injury crashes rather than heavily emphasizing fatal crashes because many of the fatal crashes in the study area are what would be considered outliers.

Emphasis Areas

Emphasis Areas focus on specific types of crashes to help direct resources and guide safety improvements where there is the greatest need. In addition to public and stakeholder input, crash data for the most recent 5 years available (2018-2022) was evaluated. During the data analysis process, three main statistics were looked at in order to determine the focal emphasis areas. These include looking at the number of minor injuries, serious injuries, and fatalities per emphasis area (Figure 19), the number of serious and fatal crashes by emphasis area (Figure 20), and how the percent of car crashes by emphasis area compares to average state levels (Figure 21). Based on the data analysis and stakeholder engagement processes, three emphasis areas for this plan stood out: intersections, speed, and roadway departure. Solutions and countermeasures addressing each of the emphasis areas will often overlap and be complimentary. Additionally, just because these three emphasis areas have been chosen to be the focus of the plan, that does not mean other potential emphasis areas will not be addressed.

Figure 19: Fatal and Injury Crashes by Emphasis Area

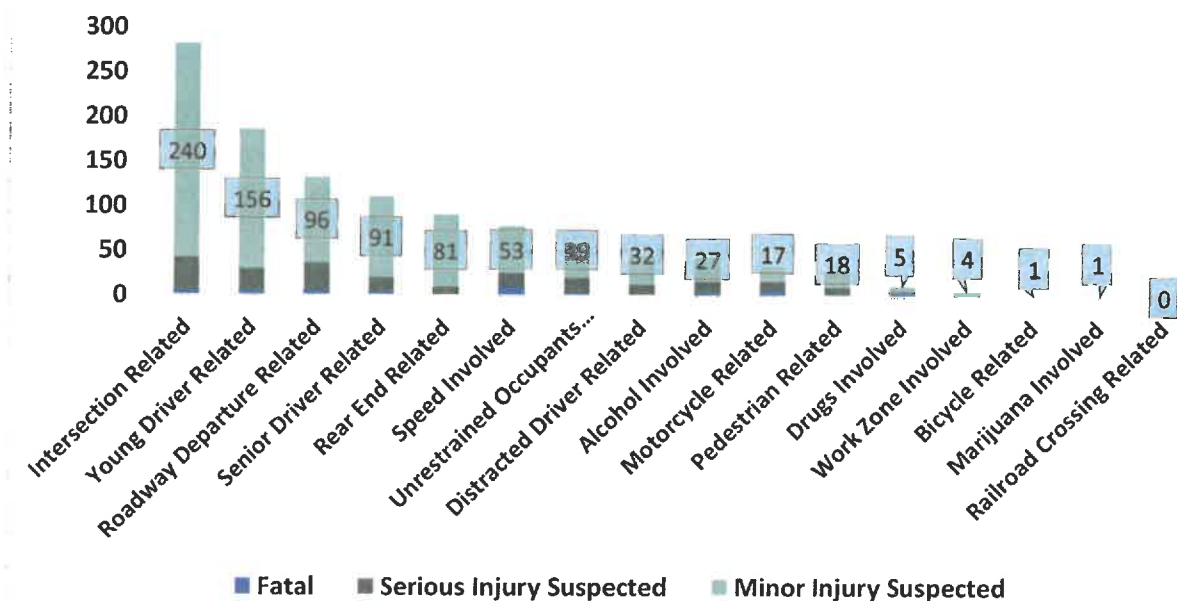


Figure 20: Fatal and Serious Injury Crashes by Emphasis Area

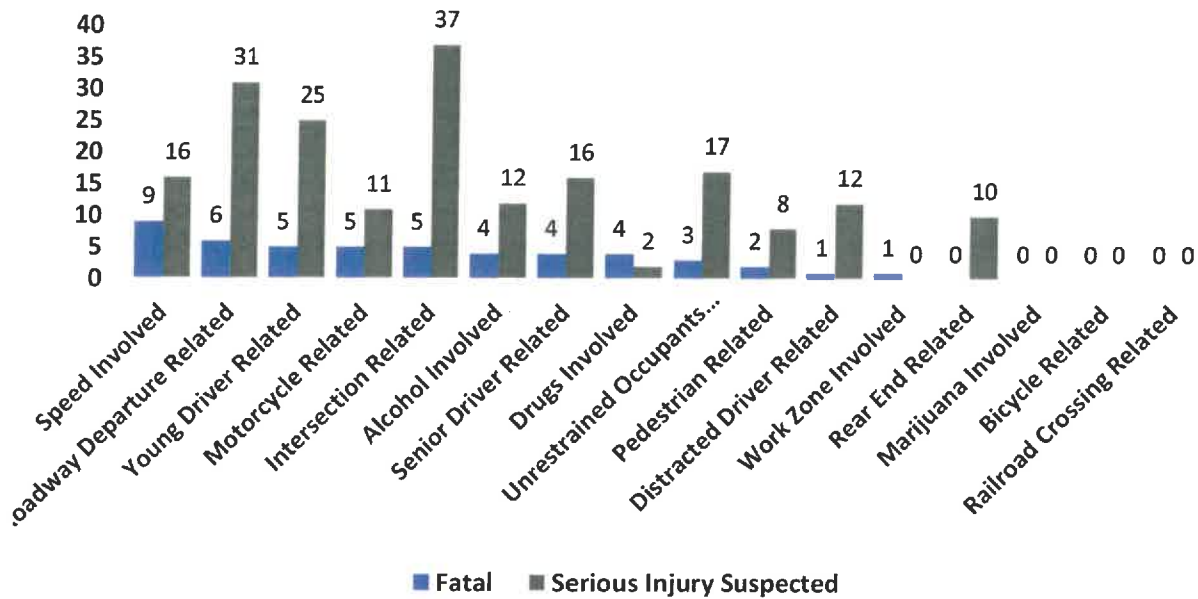


Figure 21: Percentage of Car Crashes by Emphasis Area (Statewide v. Huber Heights)

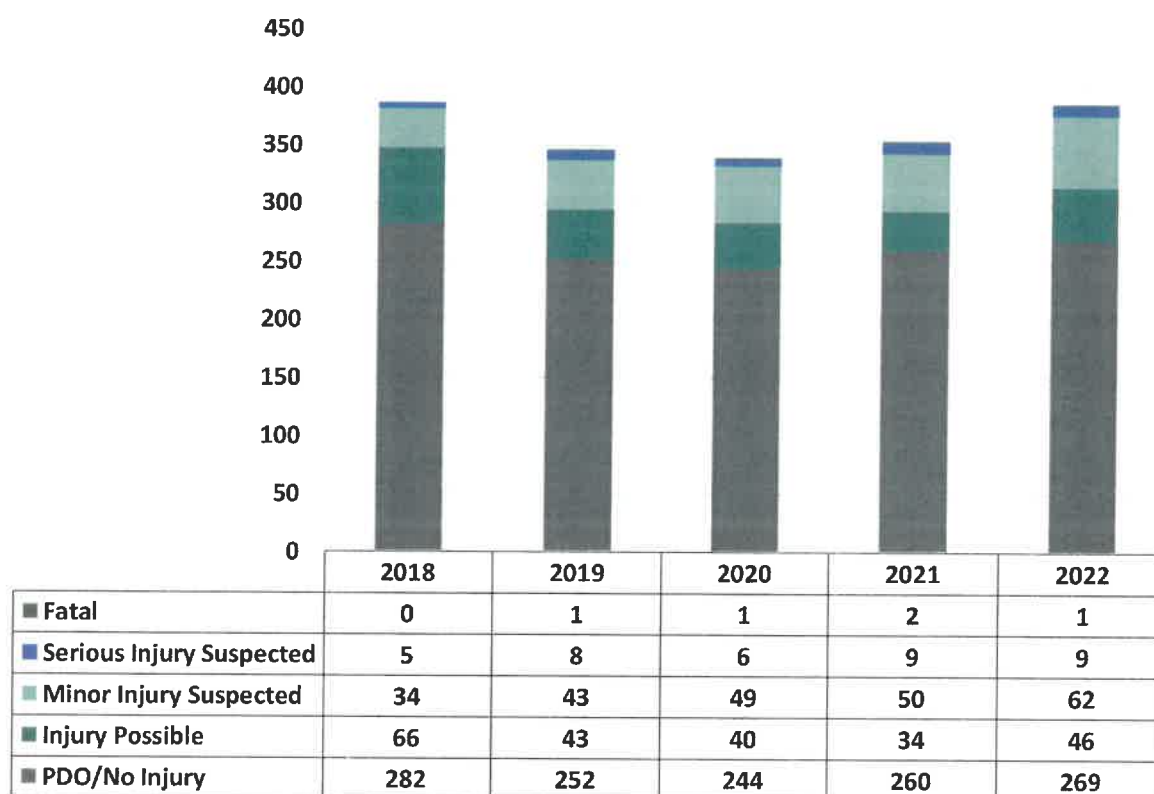
	Statewide	Huber Heights
ROADWAY DEPARTURE	37.6%	23.3%
YOUNG DRIVER INVOLVEMENT (15-25)	36.9%	33.7%
INTERSECTION	36.7%	48.2%
SPEED RELATED INVOLVEMENT	24.0%	6.0%
RESTRAINTS NOT USED DRIVER/ OCCUPANTS	18.9%	4.2%
OLDER DRIVER INVOLVEMENT (65+)	18.4%	22.5%
ALCOHOL RELATED INVOLVEMENT	16.5%	3.6%
REAR END	12.4%	28.8%
MOTORCYCLE DRIVER/PASSENGER	10.9%	1.1%
DRUG RELATED INVOLVEMENT	8.1%	1.0%
PEDESTRIAN INVOLVEMENT	6.6%	0.5%
DISTRACTED DRIVERS	6.4%	7.0%
RAILROAD CROSSING	0.3%	0.0%
BICYCLE INVOLVEMENT	2.0%	0.1%
WORK ZONE INVOLVEMENT	3.0%	0.1%
MARIJUANA INVOLVEMENT	3.0%	0.2%

Higher than State Average Lower than State Average

Intersections

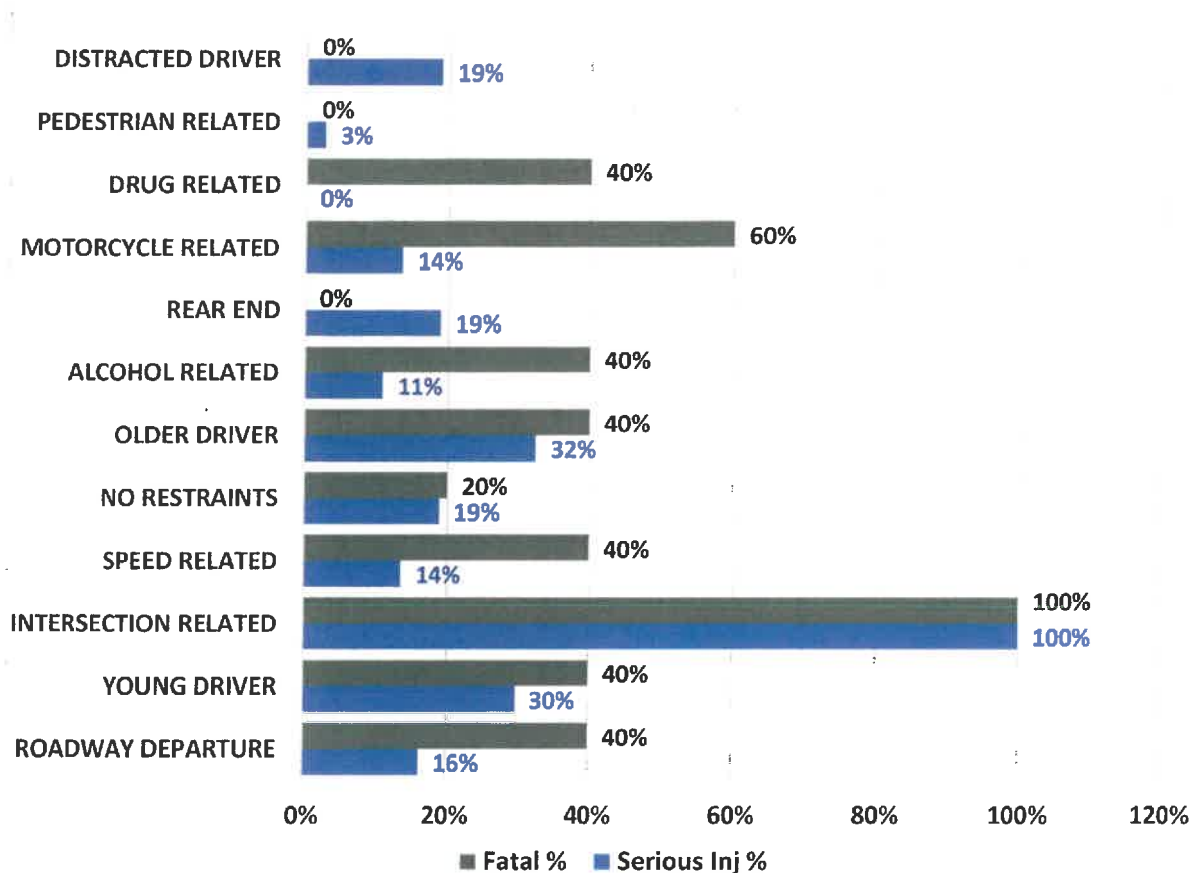
At intersections, interactions between motorists are all but guaranteed. Intersections are also places where different modes are most likely to interact as non-motorized travelers will often have to traverse across vehicle travel lanes. Due to the increased interactions that come with intersections, they can be a focal point for crashes. Intersections were selected to be an emphasis area in part because of the frequency of crashes that occurred at intersections, including 5 fatal crashes and 37 serious injury crashes (Figure 22).

Figure 22: Intersection Related Total Annual Crashes by Severity



Through data analysis, overlaps in emphasis areas can be determined. Intersection-related crashes show overlap with the other emphasis areas in the plan, in particular with older and younger drivers as well as being a factor in 60% of the motorcycle related fatalities (Figure 23).

Figure 23: Intersection Related Fatal and Serious Injury Crashes Overlaps



Most of the severe crashes at intersections were typified as angle, head on, left turn, or rear end crashes (Figure 24). Intersection crashes by time of day resulted in a bell-curve with the afternoon (mostly daylight) hours from 1:00pm-6:00pm (Figure 25).

Figure 24: Intersection Related Fatal and Injury Crashes by Type

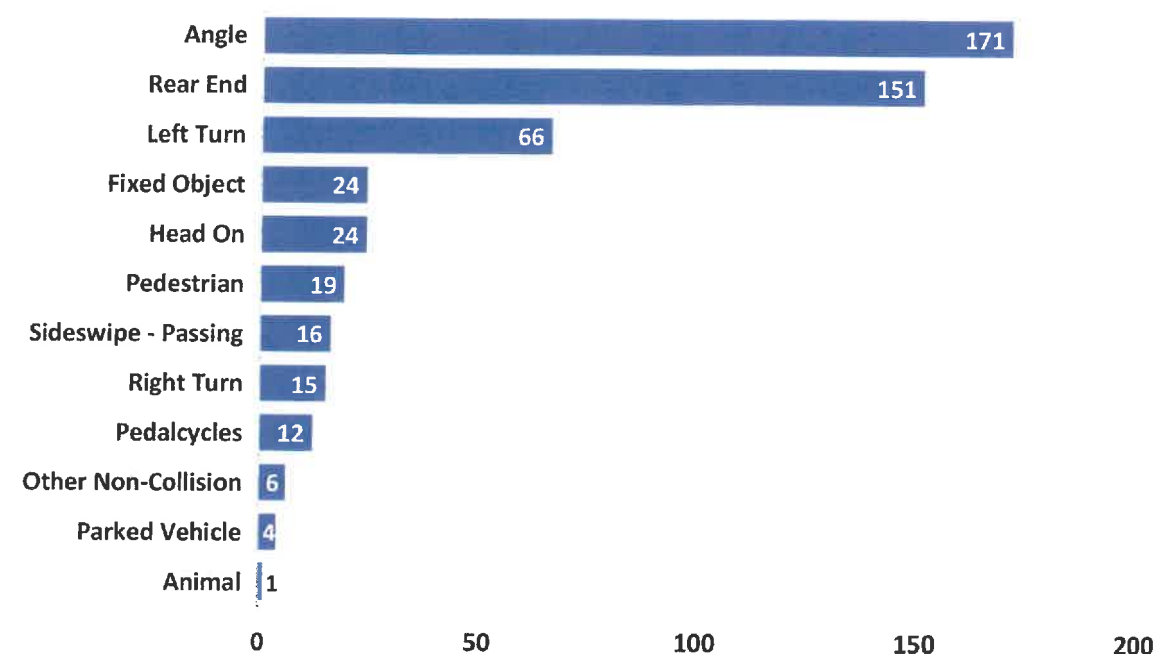
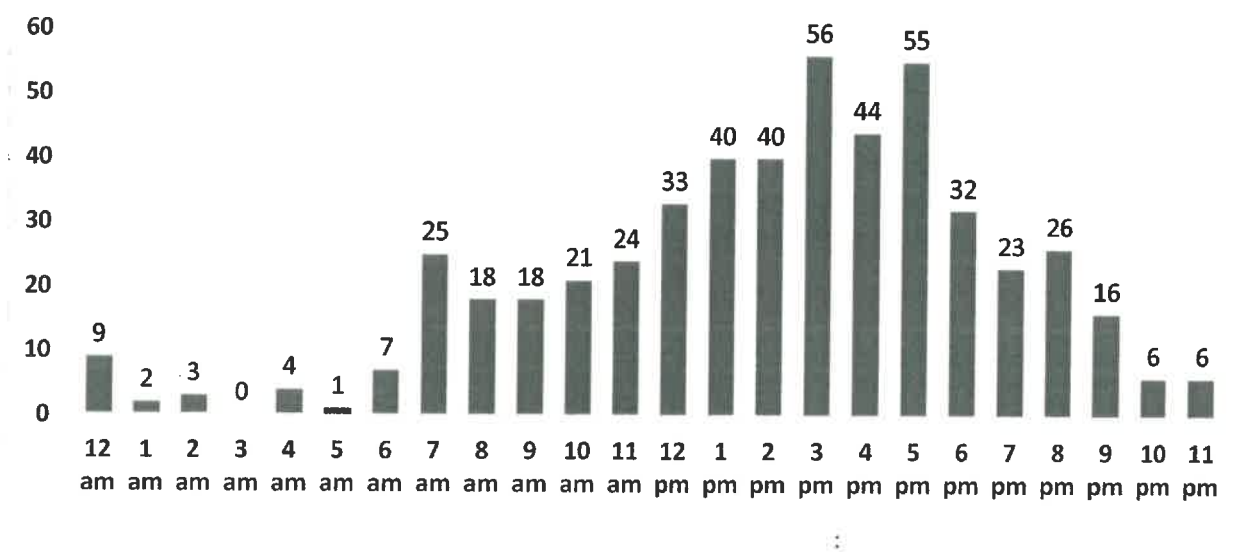


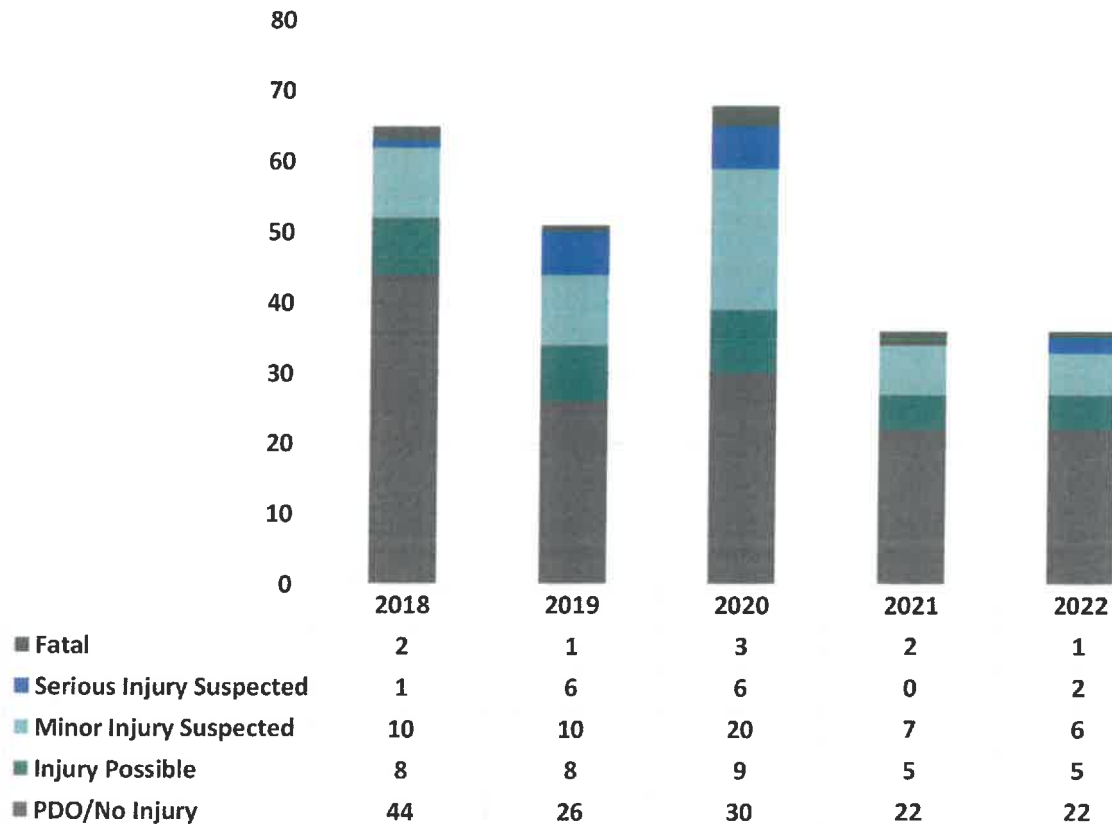
Figure 25: Intersection Related Fatal and Injury Crashes Time of Day



Speed

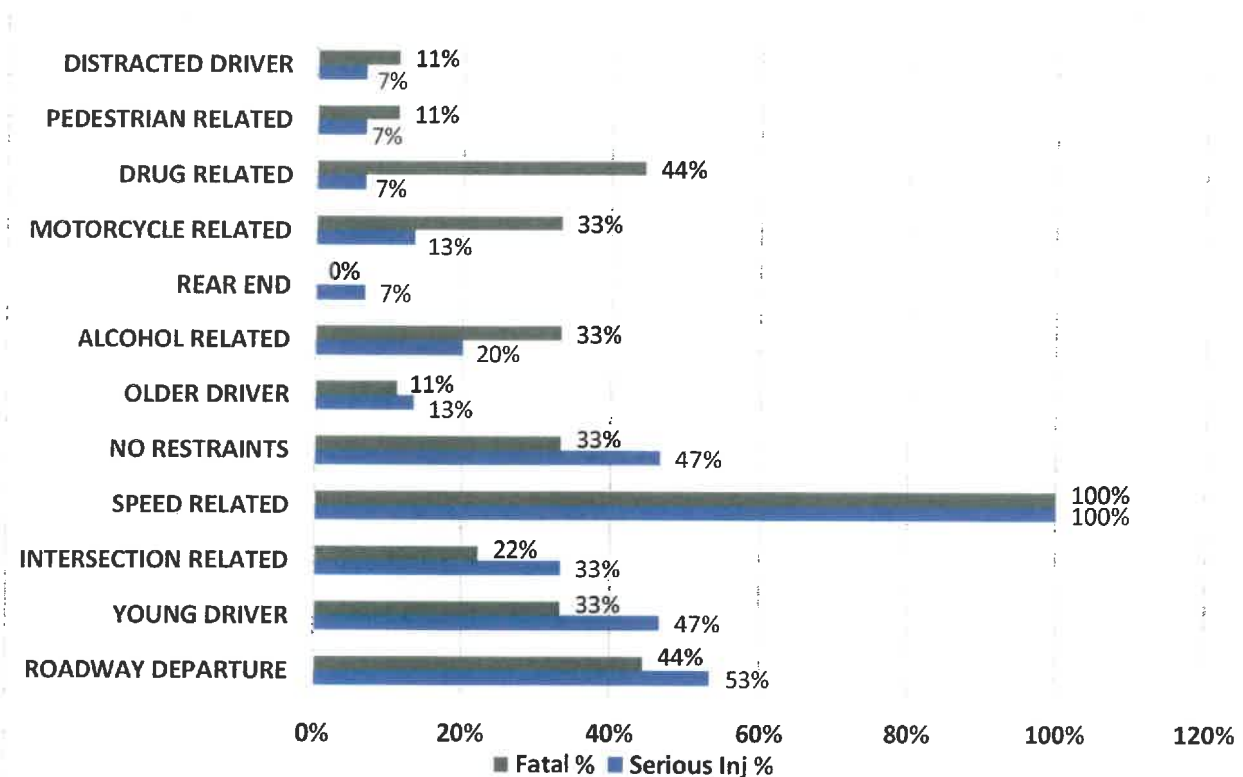
Universally, speed is considered a primary factor in crash frequency and severity- the situation in Huber Heights is no different. Speed was selected to be an emphasis area in part because of the frequency of crashes that occurred due to speed, including 9 fatal crashes and 15 serious injury crashes. (Figure 26). It is also worth noting that unsafe speed is often under reported in crash reports.

Figure 26: Speed Related Total Annual Crashes by Severity



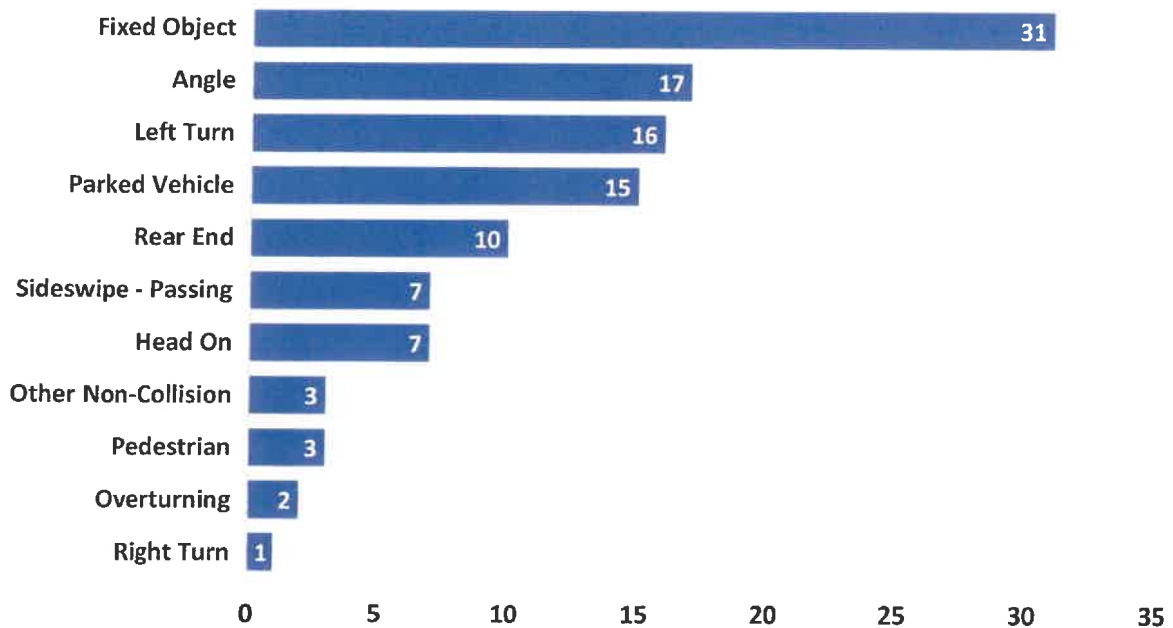
Speed-related serious injury and fatal crashes also show a significant overlap with the other emphasis areas selected for this plan, intersections, and roadway departures, as well as being a factor in 44% of the drug-related fatalities (Figure 27).

Figure 27: Speed Related Fatal and Serious Injury Crashes Overlaps



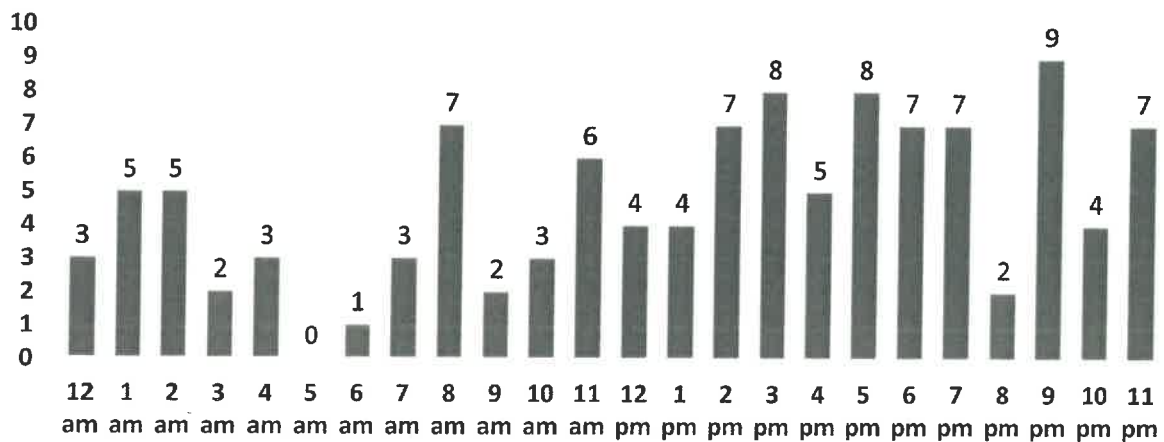
Speed-related fatal and injury crashes take the form of a variety of types of crashes, with roadway departure related crashes with fixed objects or parked cars being most common (Figure 28).

Figure 28: Speed Related Fatal and Injury Crashes by Type



Speed related crashes did not peak at a particular time of day. (Figure 29).

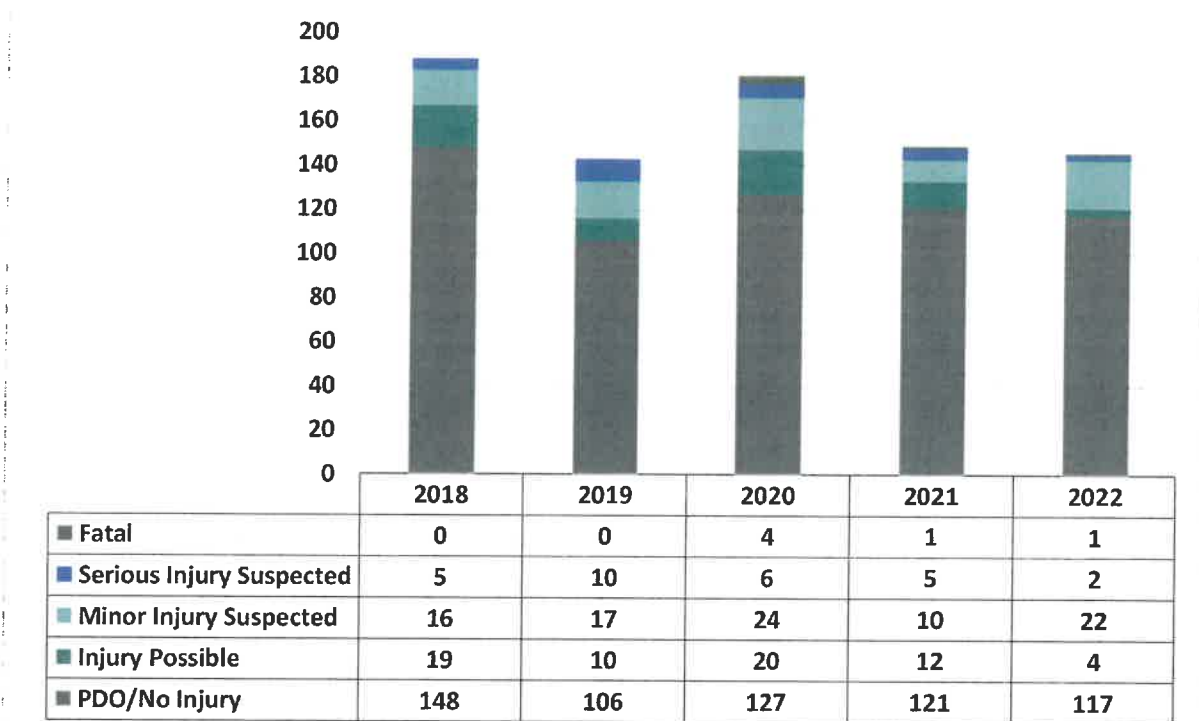
Figure 29: Speed Related Fatal and Injury Crashes Time of Day



Roadway Departure

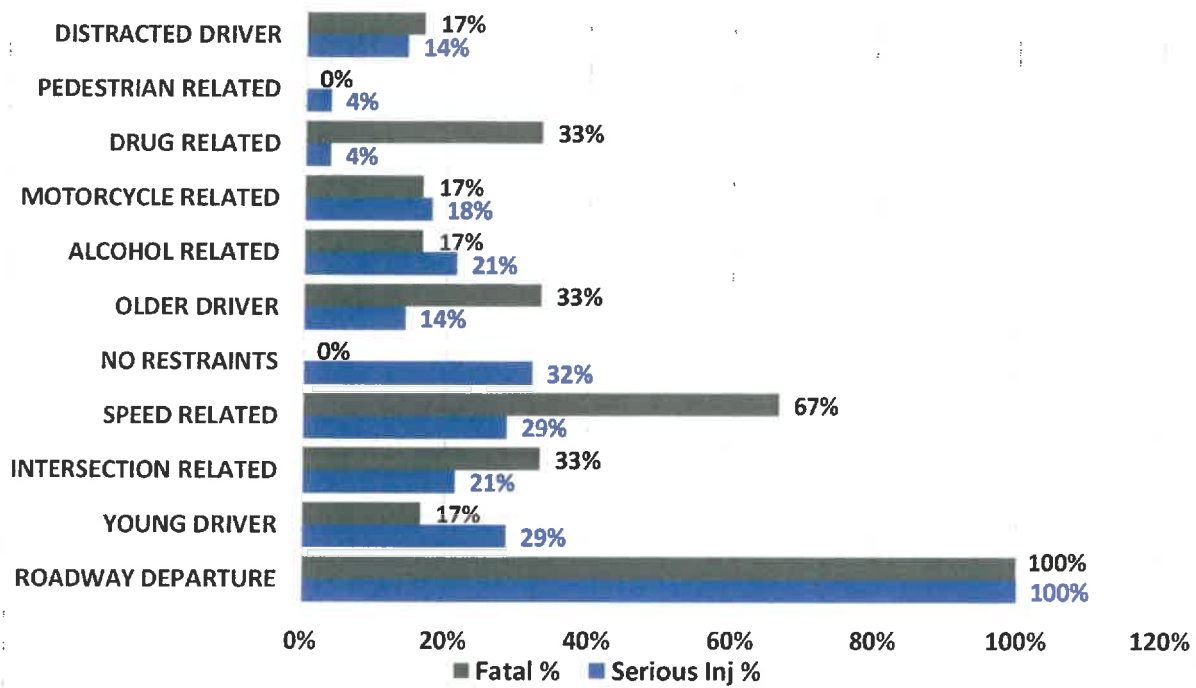
The Federal Highway Administration (FHWA) defines a roadway departure (RwD) crash as a crash which occurs after a vehicle crosses an edge line or a center line, or otherwise leaves the traveled way. In the United States, 51% of all traffic fatalities resulted from roadway departure. In Huber Heights, 6 of all traffic fatalities and 28 serious injuries resulted from roadway departure crashes (Figure 30).

Figure 30: Roadway Departure Total Annual Crashes by Severity



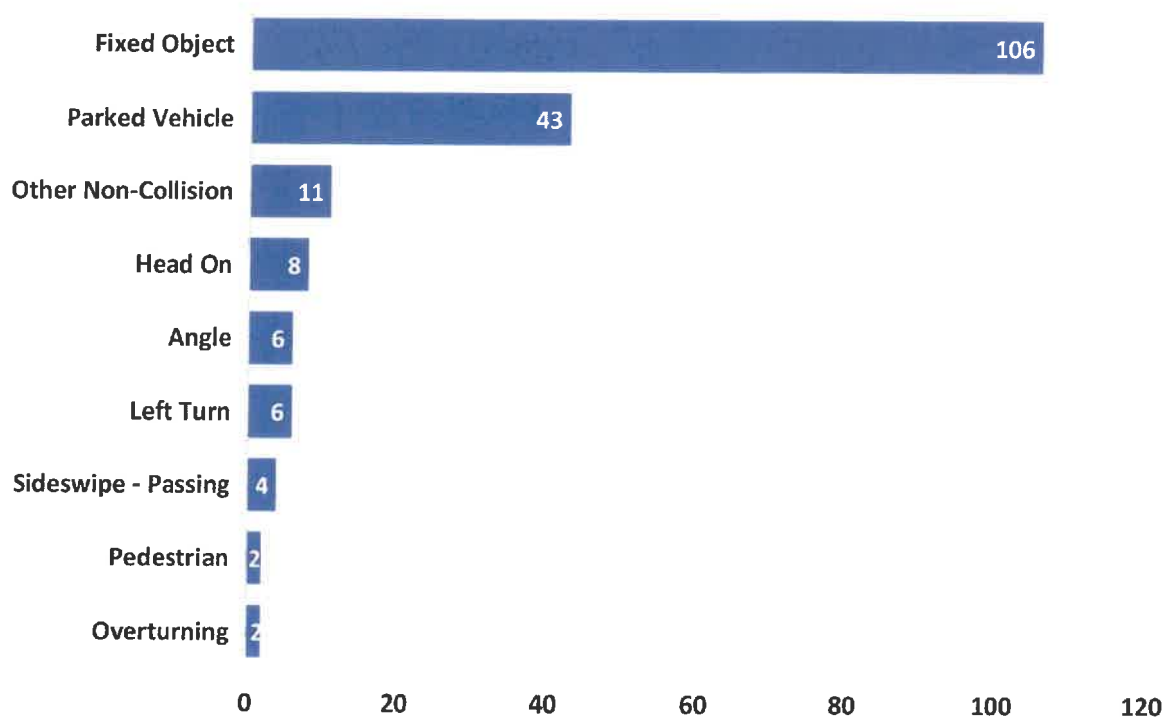
Roadway departure related serious injury and fatal crashes show overlap with the other emphasis areas selected for this plan, in particular with speed as another contributing factor (Figure 31).

Figure 31: Roadway Departure Fatal and Serious Injury Crashes Overlaps



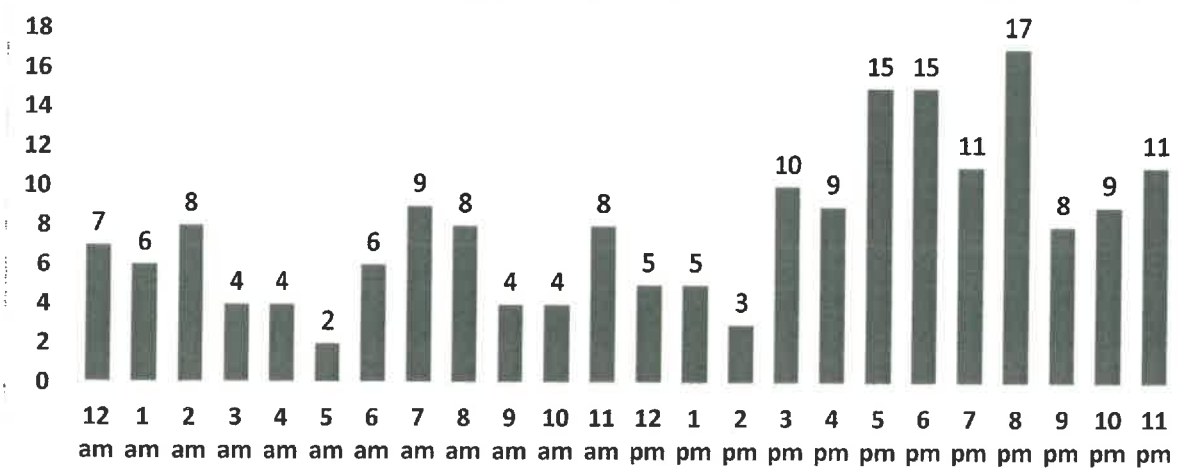
Fatal and serious injury road departure crashes are further evaluated by crash type, with fixed object (such as trees or utility poles) collisions being most prevalent followed by parked cars. Head-on collisions also fall into this category. (Figure 32).

Figure 32: Roadway Departure Related Fatal and All Injury Crashes by Type



Roadway departure serious crashes trended more often in late afternoon and evening hours.

Figure 33: Roadway Departure Related Fatal and Injury Crashes Time of Day



Action Plan

Locations of Focus

Intersections

Based on fatal and serious injury (FSI) crashes:

- Old Troy Pike and Taylorsville Road
 - Ranked #18 Regionally
 - Signal was recently upgraded – has this reduced FSI crashes?
- Old Troy Pike and Merily Way
 - Currently within construction limits of 202 widening project
- Old Troy Pike and Chambersburg Road
 - Signal was recently upgraded – has this reduced FSI crashes?
- Brandt Pike and Taylorsville Road
- Brandt Pike and Chambersburg Road
 - Signal was recently upgraded – has this reduced FSI crashes?
- Brandt Pike and Fishburg Road
- SR 235 and Lower Valley Pike/New Carlisle Pike
- Valley Pike freeway (SR 4) exit ramps to Chambersburg Road

Corridors

Based on speed and FSI crashes:

- Old Troy Pike, I-70 to Taylorsville Road
- Old Troy Pike, Taylorsville Road to southern Corp limit
- Brandt Pike, Shull Road to Stonehurst Drive
- Brandt Pike, Taylorsville Road to Chambersburg Road
- Taylorsville Rd, Bridgewater Rd to Brandt Pike

ODOT prioritizes locations for safety study through AASHTOWare's Safety Analyst. It identifies roadway locations with the highest potential for reducing crashes, flagging locations and road segments that have higher-than-predicted crash frequencies (including injury and fatality frequencies) based on Highway Safety Manual methodologies. The ranks shown below are the ODOT Highway Safety Improvement Program (HSIP) for that intersection or segment as compared to the entire state system.

Location of Focus	Next Steps	Partners	Timeline	Potential Funding
Old Troy Pike and Taylorsville Road	<p>High number of rear end and non-motorist crashes: monitor this intersection to determine the effectiveness of signal/crossing upgrades and flashing left turn arrows.</p> <p>Request ODOT speed feedback signs or utilize City owned equipment</p> <p>ODOT identified HSIP priority #110 Regionally ranked #18</p>	MVRPC, ODOT	Short	HSIP funds
Old Troy Pike and Merily Way	<p>Re-evaluate intersection and non-motorized crashes after completion of widening project and flashing left turn arrows.</p> <p>ODOT identified HSIP priority #329</p>	MVRPC, ODOT	Medium	HSIP funds
Old Troy Pike and Chambersburg Road	<p>Monitor this intersection to determine the effectiveness of signal upgrades—no serious injury crashes after signal upgrades 2021-2022, see Appendix B.</p>	N/A	Short	N/A
Brandt Pike and Taylorsville Road	<p>Provide police presence at this intersection during afternoon hours to monitor speeding and red light running. Consider signal upgrades: signal backplates and signal timing evaluation.</p>	Huber Heights Police Department	Medium	Ohio Traffic Safety Office - grants for enforcement
Brandt Pike and Chambersburg Road	<p>High number of head-on and angle crashes: determine the effectiveness of signal upgrades, conduct a road</p>	MVRPC, ODOT	Medium	HSIP funds, SS4A supplemental planning/demonstration grant

	safety audit or ODOT safety study.			
	ODOT identified HSIP priority #169			
Brandt Pike and Fishburg Road	Consider signal upgrades: signal backplates and signal timing evaluation. ODOT identified HSIP priority #480	ODOT	Medium	HSIP funds
SR 235 and Lower Valley Pike/New Carlisle Pike	Revisit previous safety studies and collaborate with ODOT to determine best solutions for this intersection.	ODOT	Medium	
Old Troy Pike, I-70 to Taylorsville Road	High number of rear end and angle crashes: Re-evaluate corridor crashes after completion of widening project and flashing left turn arrows. Monitor speeds during non-peak hours. ODOT identified HSIP priority #44	MVRPC, ODOT, Huber Heights Police Department	Long	
Old Troy Pike, Taylorsville Road to southern Corp limit	Request ODOT speed feedback signs , or utilize City owned equipment, monitor speeds over time. Conduct road safety audit/ODOT safety study to study the safety benefit of adding medians and other possible safety improvements.	MVRPC, ODOT, local stakeholders	Short Long	HSIP funds, SS4A supplemental planning/demonstration grant, Ohio Traffic Safety Office - grants for enforcement
Brandt Pike, Shull Road to Stonehurst Drive	High number of rear end crashes: Evaluate signal timings. Upgrade signals with signal backplates. Study the implementation of advanced signage (indicating lanes for 1-70 entrances)	MVRPC, ODOT	Long	HSIP funds

<p>Brandt Pike, Taylorsville Road to Chambersburg Road</p>	<p>Request ODOT speed feedback signs or utilize City owned equipment</p> <p>ODOT identified HSIP priority #294</p>			
<p>Taylorsville Rd, Bridgewater Rd to Brandt Pike</p>	<p>Request ODOT speed feedback signs and increase police presence. Monitor speeds over time.</p> <p>ODOT identified HSIP priority #336</p>	<p>ODOT, Huber Heights Police Department</p>	<p>Short</p>	<p>HSIP funds, SS4A supplemental planning/ demonstration grant, Ohio Traffic Safety Office - grants for enforcement</p>

Figure 34: Locations of Focus Map



Intersection Countermeasures			
Counter-measure	Advanced Warning Signs	Improved Signal Phasing/ Timing Plans	Restricted Crossing U-turn (RCUT)
Definition	Warning signs on the approach to stop-controlled intersections. It increases driver awareness and recognition of the intersections and potential conflicts.	Ensuring that signals are properly timed according to factors like location, transportation network characteristics, intersection geometry, and user characteristics can greatly reduce the risk of all crashes.	An RCUT modifies left turns by directing traffic to turn right and make a U-turn at a dedicated location.
Application to Huber Heights	These can be considered at stop-controlled intersections when there are issues with drivers stopping at the stop sign and when the sight line is disrupted. At traffic signals when the sight line is disrupted or to add increased awareness of upcoming intersections.	Factors such as speed of approaching and turning vehicles, driver perception-reaction time, vehicle deceleration, and intersection geometry should all be considered in the timing calculation.	This could be considered for locations such as the Valley Pike intersection.
Safety Benefit	10% reduction of FSI crashes	Dependent on Application	63% reduction in FSI crashes when replacing an unsignalized intersection to an unsignalized RCUT
Other Information	FHWA Proven Safety Countermeasures	FHWA Signal Guidance	FHWA Proven Safety Countermeasures

Intersection Countermeasures			
Counter-measure	Reflective Backplates	Flashing Left Turn Arrows	Roundabouts
Definition	Reflective backplates make the traffic light more visible in both the daytime and nighttime.	Flashing left turn arrows have been shown to be more easily understood than traditionally yield on green, and help motorists yield during heavy traffic and reduce delays when the traffic is light.	Roundabouts have channelized, curved approaches that reduce vehicle speed. Vehicles yield to circulating traffic and a counterclockwise flow around a central island minimized conflict points.
Application to Huber Heights	These should be implemented at intersections where the signals are not already improved.	After the flashing left turn arrow is implemented at Merily Way, the City can study it's effectiveness and determine other locations it may be successful.	May be implemented where applicable according to AADT.
Safety Benefit	15% reduction in total crashes	Dependent on application	82% reduction in FSI crashes when replacing a two-way stop-controlled intersection 78% reduction in FSI crashes when replacing a signalized intersection
Other Information	FHWA Proven Safety Countermeasures	FHWA Flashing Yellow Arrows Safety Evaluation	FHWA Proven Safety Countermeasures

Speed Countermeasures				
Counter-measure	Speed Feedback Signs	Speed Enforcement/Police Visibility	Road Diet	Monitoring Speed Reductions through StreetLight
Definition	Speed feedback signs remind motorists what their speed is and can communicate a message to slow down or that they are driving at the correct speed. In some cases, motorists have shown a reduction of 5-10 MPH.	Police presence and education through traffic stops can be an important reminder to motorists to slow down. This can be effective whether they are pulled over or see another vehicle pulled over.	Road diets typically reduce the number of travel lanes, but can also reduce the size of travel lanes and add other elements such as a bike lane, a refuge island, or two-way left turn lanes. They are shown to reduce rear-end and left-turn crashes due to the dedicated left-turn lane and reduce right-angle crashes as side street motorists cross three versus four travel lanes. They are traffic calming and promote more consistent speeds, and they create a safer road for all road users.	Streetlight data is a useful option for monitoring vehicular speeds and trends over time.
Application to Huber Heights	ODOT has mobile feedback signs that can be loaned to Huber Heights for use in targeted locations where there are more crashes, and/or higher speeds.	The Huber Heights Police Department could increase targeted enforcement along corridors with higher rates of speeding. This could qualify for NHSTA funding.	While Huber Heights is looking to increase the number of lanes in some locations, other locations that do not have congestion issues can be considered for road diets.	Municipalities have access to ODOT's StreetLight subscription. Huber Heights could train GIS personnel to review StreetLight data to monitor speeds over time.
Safety Benefit	Dependent on application	Police presence typically encourages better traffic behaviors.	A 4-lane to 3-lane conversion shows a 19-47% reduction in total crashes	Unmeasured
Other Information	ODOT Speed Feedback Signs	FHWA Proven Safety Countermeasures	FHWA Proven Safety Countermeasures	ODOT StreetLight

Roadway Departure Countermeasures				
Counter-measure	Improved Pavement Markings	Rumble Strips	Paved Shoulders	Enhanced Delineation for Horizontal Curves
Definition	Adding edge lines, widening edge lines from 4 to 6 inches, or adding retroreflective edge lines can enhance the visibility of the travel lane boundary. Wider and retroreflective centerlines can help motorists to clearly see the edge of the travel lane.	Longitudinal rumble strips are milled or raised elements on the pavement intended to alert motorists through vibration and sound that their vehicle has left the travel lane. They can be installed on the shoulder, edge line, or at or near the center line of an undivided roadway.	Additional paved space along the roadway to allow vehicles to recover when they leave the road.	There are a number of potential strategies to alert drivers to upcoming curves such as, pavement markings and retroreflective and/or larger signs.
Application to Huber Heights	Evaluate locations where adding an edge line or improving the centerline could be beneficial.	These should only be added in locations not near residential housing, but can be a great tool to alert drivers.	Specific locations in Huber Heights may benefit from a shoulder to prevent roadway departures.	In locations where there are curves, the City may want to look into upgrading signs and pavement markings, or add them in curved locations where there is currently no signage. US 40 at this location , and this location . Other locations may be identified through a safety audit.
Safety Benefit	Wider edge lines in rural contexts can reduce crashes by 37%	44-64% reduction in head-on fatal and injury crashes on rural roads	8% reduction in total crashes	In-lane curve warning pavement markings can reduce crashes by 35-38% New fluorescent curve signs or upgrade existing curve signs to fluorescent sheeting shows an 18% reduction in certain crash types
Other Information	FHWA Proven Safety Countermeasures	FHWA Proven Safety Countermeasures	Center for Transportation Research and Education	FHWA Proven Safety Countermeasures

Crosscutting Countermeasures

Counter-measure	Medians/Refuge Islands	Streetlighting	Access Management	Road Safety Audits
Definition	A median island is a raised area between opposing lanes of traffic and can help reduce the open feel of a street, which can help reduce speeds. Medians are an access management tool, reducing left-turn conflicts. A refuge island provides an area for pedestrians to walk through when crossing the street, allowing pedestrians to cross just one direction of moving vehicular traffic at a time. Medians help with lane delineation which encourages drivers to maintain their lane, helping to reduce roadway departure crashes.	Continuous lighting along streets helps with visibility of all road users at night.	Access management helps to control vehicle access points to driveways and other vehicle turning points off the roadway. Some techniques include: access spacing, driveway spacing, safe turning lanes, median treatments, and right-of-way management.	Road safety audits are performed by a multidisciplinary team that performs field reviews of roadways considering the safety of all road users. It is documented in a formalized report.
Application to Huber Heights	On main thoroughfares, medians can be used to help reduce vehicle speeds, control access management, and help reduce the likelihood of roadway departure crashes.	About 5% of crashes in Huber Heights occurred at night on unlit roads. The city may want to conduct a road safety audit or organized drive at nighttime to review where new or upgraded lighting may be needed.	About 12% of crashes in Huber Heights had left turn as a contributing factor. With increased development in Huber Heights, it is important to ensure that access management policies and implementation promote the movement of traffic, reduce crashes, and create fewer vehicle conflicts.	The city may want to consider road safety audits along key corridors and intersections identified.
Safety Benefit	Dependent on application	33-38% reduction in nighttime crashes at intersections	Dependent on application	10-60% reduction in total crashes
Other Information	FWHA Traffic Calming FHWA Access Management	FHWA Proven Safety Countermeasures	FHWA Access Management	FHWA Proven Safety Countermeasures

Additional Countermeasures

- Monitor the segments of Old Troy Pike with the lane widening and the safety conditions of protected left turns at Merily Way and Old Troy Pike
- Work with ODOT District 7 to improve Valley Pike Intersection safety at the Chambersburg and New Carlisle/SR235 intersections, (consider Intersection Control Evaluation to screen for additional geometry/traffic control options)
<https://www.transportation.ohio.gov/programs/highway+safety/highway-safety-manual-guidance/intersectioncontrolevaluation>
- Check sight distance at intersections
- Distracted Driving and Speeding messaging campaigns on variable message signs
- Educational Campaigns through schools, libraries, community center can help shift culture.

Potential Resources:

- Safe Routes to School <https://www.transportation.ohio.gov/programs/safe-routes-srts/safe-routes-to-school-srts>
- Impact Teen Driver <https://www.impactteendrivers.org/ohio/>
- Ohio Dept of Public Safety
 - - Safe Communities Program <https://publicsafety.ohio.gov/what-we-do/our-programs/ohio-traffic-safety-office-sa/traffic-safety-reports/ohio-safe-communities>
 - Teen Driver Resources <https://publicsafety.ohio.gov/what-we-do/our-programs/ohio-driver-training/for-drivers/parents-and-teens/parents-teens>

Next Steps and Potential Funding Sources

The Huber Heights Safety Plan is a dynamic document, intended to be used by stakeholders and partners to continually advance safety via the countermeasures and actions listed.

Plan Leadership: The City of Huber Heights assumes leadership of this plan and will support implementation. In this role, they are responsible for identifying engineering improvements on city roads to address safety needs, but also convening stakeholders involved in this plan on a regular basis to discuss all implementation activities.

Implementation Meetings: The City of Huber Heights will convene stakeholders, either in person or virtually at a minimum of one time a year to discuss progress and associated challenges with implementing the Action Plan. The meeting will focus on the “outcomes” for each action. Upon conclusion of the meeting(s), progress will be documented, and the Action Plan updated, as needed.

Stakeholders/Champions: The key stakeholders for this plan reviewed the data, discussed other known challenges, and collectively agreed to the strategies found within. And while they each take responsibility for traffic safety in different ways, crashes occur for a multitude of reasons. So, they committed to implementing the policies, programs, and projects that pertain to them as well as supporting the efforts of others. They will do this by:

- Being champions for safety in job responsibilities
- Participating in events and campaigns relevant to this plan
- Sharing information about transportation safety within our agencies and to peers
- Meeting annually to share progress on safety activities

Annual Evaluation: When the previous year’s crash data are available, the City of Huber Heights will evaluate progress toward the goal of toward zero deaths by assessing city-wide fatal and serious injury crashes as well as crashes for each of the three emphasis areas.

Other Planning Efforts: The City of Huber Heights will remain informed of current and new MVRPC and ODOT safety programs, policies, plans, guidelines, and/or standards. Based on this information, the City can continue to identify opportunities to build upon the current Action Plan.

Refreshing the Plan: From the date of adoption, the Huber Heights Safety Plan will be refreshed or fully updated every five years. This will ensure the crash and other data are up to date and solutions are revised to meet evolving implementation of policies, programs, and projects.

Potential Funding Sources

In part of preparing for the next steps of the Huber Heights Safety Plan, potential funding sources were researched that could help provide funding opportunities to further the vision and goals of this action plan. These funding sources include grants to help fund street safety and a study to help further the education of traffic safety.

The proposed funding sources:

Safe Streets and Roads for All (SS4A)

- This program supports local initiatives to improve roadway safety and reduce or eliminate roadway fatalities and serious injuries. The SS4A program provides funding for two main types of grants:
 - Planning and Demonstration Grants – ideal for activities like road safety audits, testing temporary road safety improvements, piloting new EMS equipment, pilot programs for behavioral or educational activities etc.
 - Implementation Grants – building new infrastructure

ODOT Highway Safety Improvement Program

- Funding for engineering improvements at severe crash locations or locations with the potential for severe crashes.
 - Abbreviated Application – up to \$500,00 to quickly implement safety improvements at locations with a crash pattern and safety concern
 - Systemic funding - \$5 million for roadway departure safety improvements

National Safety Council - Community Traffic Safety Grant

- This annual grant aims to fund projects, programs, and research that help achieve the mission of zero traffic deaths. \$50,000 - \$200,000

Ohio Traffic Safety Office Grants

- This federal grant program provides federal funds administered through the Ohio Department of Public Safety (ODPS), Ohio State Highway Patrol (OSHP)/Ohio Traffic Safety Office (OTSO) to eligible entities to be used in part for, but not limited to, traffic safety education, enforcement and awareness

Conclusion

This plan identifies traffic safety issues within Huber Heights and creates a framework to help further the vision and goals of the plan. Through collaboration with stakeholders, vigilance, and the prioritization of safety on the transportation network, the City of Huber Heights can continue to ***“Create safer roads to prevent crashes, working towards zero road deaths and serious injuries.”***

SS4A Compliance

The process to inform the **Huber Heights Safety Plan** followed the format for a Safety Action Plan, specified by the Safe Streets for All grant Notice of Funding Opportunity. The table below describes the planning process and how the criteria for a Safety Action Plan were met.

Huber Heights Safety Plan Planning Process

SS4A Component	Description	How Achieved for Huber Heights
Leadership Commitment and Goal Setting	An official public commitment (e.g., resolution, policy, ordinance) by a highranking official and/or governing body (e.g., Mayor, City Council, Tribal Council, metropolitan planning organization [MPO], Policy Board) to an eventual goal of zero roadway fatalities and serious injuries. The commitment must include a goal and timeline for eliminating roadway fatalities and serious injuries achieved through one, or both, of the following: (1) the target date for achieving zero roadway fatalities and serious injuries, OR (2) an ambitious percentage reduction of roadway fatalities and serious injuries by a specific date with an eventual goal of eliminating roadway fatalities and serious injuries.	Council meeting February 2024. The Plan commits to work toward zero deaths and includes targets for fatalities, serious injuries, and non-motorized severe crashes. The stakeholder group agreed to the toward zero deaths commitment.
Planning Structure	A committee, task force, implementation group, or similar body charged with oversight of the Action Plan development, implementation, and monitoring.	A stakeholder/implementation group was convened for plan development and will implement the strategies and actions within. Stakeholders included: <ul style="list-style-type: none"> • Huber Heights Public Works • Huber Heights Economic Development • Huber Heights Police Department • Huber Heights GIS Department • Huber Heights Fire Department • MVRPC • ODOT

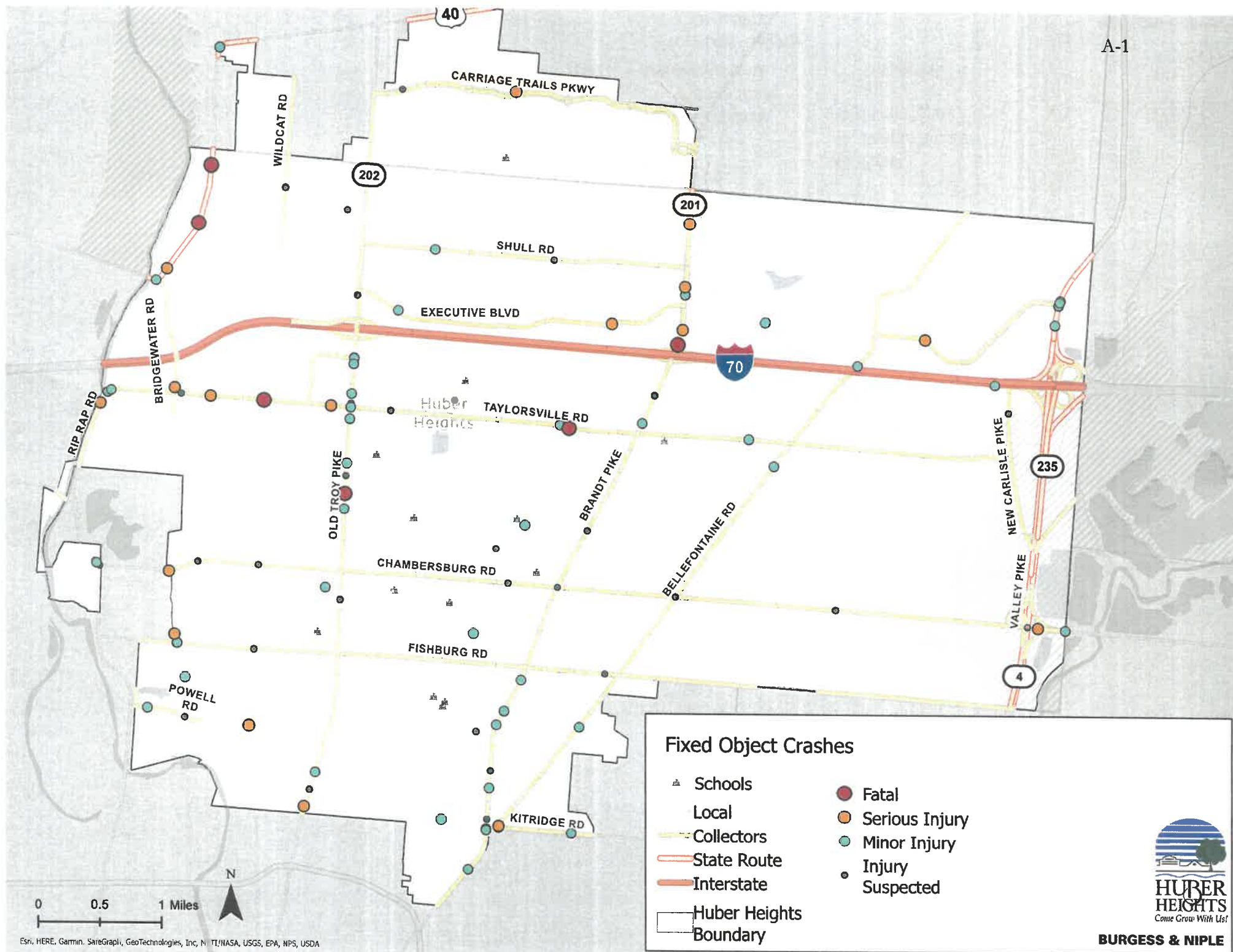
SS4A Component	Description	How Achieved for Huber Heights
Safety Analysis	Analysis of existing conditions and historical trends that provides a baseline level of crashes involving fatalities and serious injuries across a jurisdiction, locality, Tribe, or region. Includes an analysis of locations where there are crashes and the severity of the crashes, as well as contributing factors and crash types by relevant road users (motorists, pedestrians, transit users, etc.). Analysis of systemic and specific safety needs is also performed, as needed (e.g., high-risk road features, specific safety needs of relevant road users, public health approaches, analysis of the built environment, demographics, and structural issues). To the extent practical, the analysis should include all roadways within the jurisdiction, without regard for ownership. Based on the analysis performed, a geospatial identification of higher-risk locations is developed (a High-Injury Network or equivalent).	Documented in Existing Conditions and Action Plan sections of Plan
Engagement and Collaboration	Robust engagement with the public and relevant stakeholders, including the private sector and community groups, that allows for both community representation and feedback. Information received from engagement and collaboration is analyzed and incorporated into the Action Plan. Overlapping jurisdictions are included in the process. Plans and processes are coordinated and aligned with other governmental plans and planning processes to the extent practicable.	Documented in Public and Stakeholder Engagement section of Plan. The Action Plan strategies and activities are a direct result of the stakeholder/public input survey and stakeholder engagement meeting
Equity Considerations	Plan development using inclusive and representative processes. Underserved communities are identified through data and other analyses in collaboration with appropriate partners. Analysis includes both population characteristics and initial equity impact assessments of the proposed projects and strategies.	Documented in Demographic and Equity Considerations sub-section of the plan
Policy and Process Changes	Assessment of current policies, plans, guidelines, and/or standards (e.g., manuals) to identify opportunities to improve how processes prioritize transportation safety. The Action Plan discusses implementation through the adoption of revised or new policies, guidelines, and/or standards, as appropriate.	Documented in Current Safety Program Section. Both existing and new safety programs/projects were identified through the planning process. The implementation of

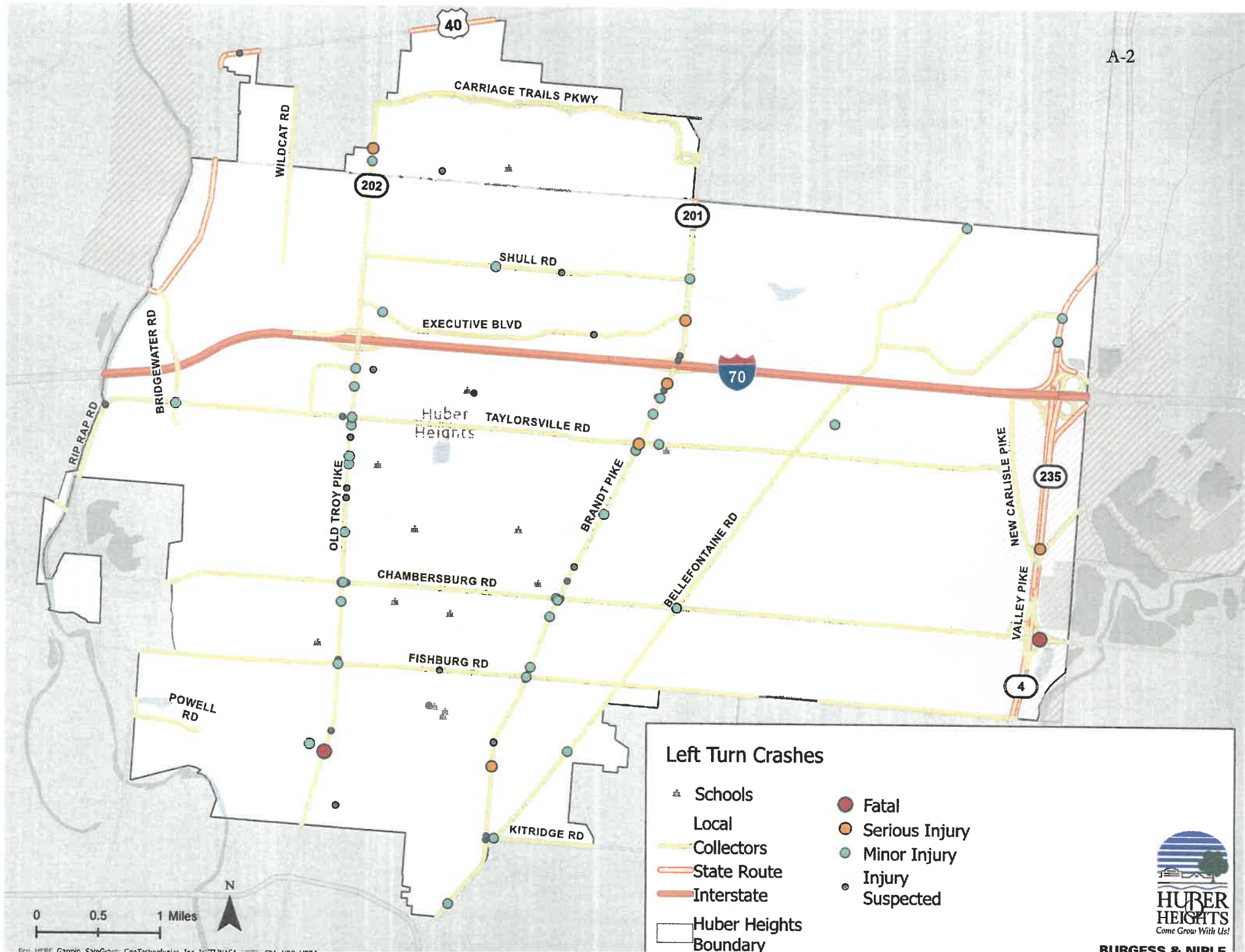
SS4A Component	Description	How Achieved for Huber Heights
		these efforts is documented in the Action Plan.
Strategy and Project Selections	Identification of a comprehensive set of projects and strategies—shaped by data, the best available evidence and noteworthy practices, and stakeholder input and equity considerations—that will address the safety problems described in the Action Plan. These strategies and countermeasures focus on a Safe System Approach and effective interventions and consider multidisciplinary activities. To the extent practicable, data limitations are identified and mitigated. Once identified, the projects and strategies are prioritized in a list that provides time ranges for when the strategies and countermeasures will be deployed (e.g., short-, mid-, and long-term timeframes). The list should include specific projects and strategies, or descriptions of programs of projects and strategies, and explains prioritization criteria used. The list should contain interventions focused on infrastructure, behavioral, and/or operational safety.	The results of the crash data analysis and stakeholder/public input helped identify locations and strategies to address Huber Heights’ top safety needs. The Action Plan describes a potential timeframe of when to prioritize each improvement. The Action Plan lists countermeasures in compliance with the Safe System Approach.
Progress and Transparency	Method to measure progress over time after an Action Plan is developed or updated, including outcome data. A means to ensure ongoing transparency is established with residents and other relevant stakeholders. The approach must include, at a minimum, annual public and accessible reporting on progress toward reducing roadway fatalities and serious injuries and public posting of the Action Plan online.	Documented in Next Steps section of Plan. The Final Plan is posted the Huber Heights website.

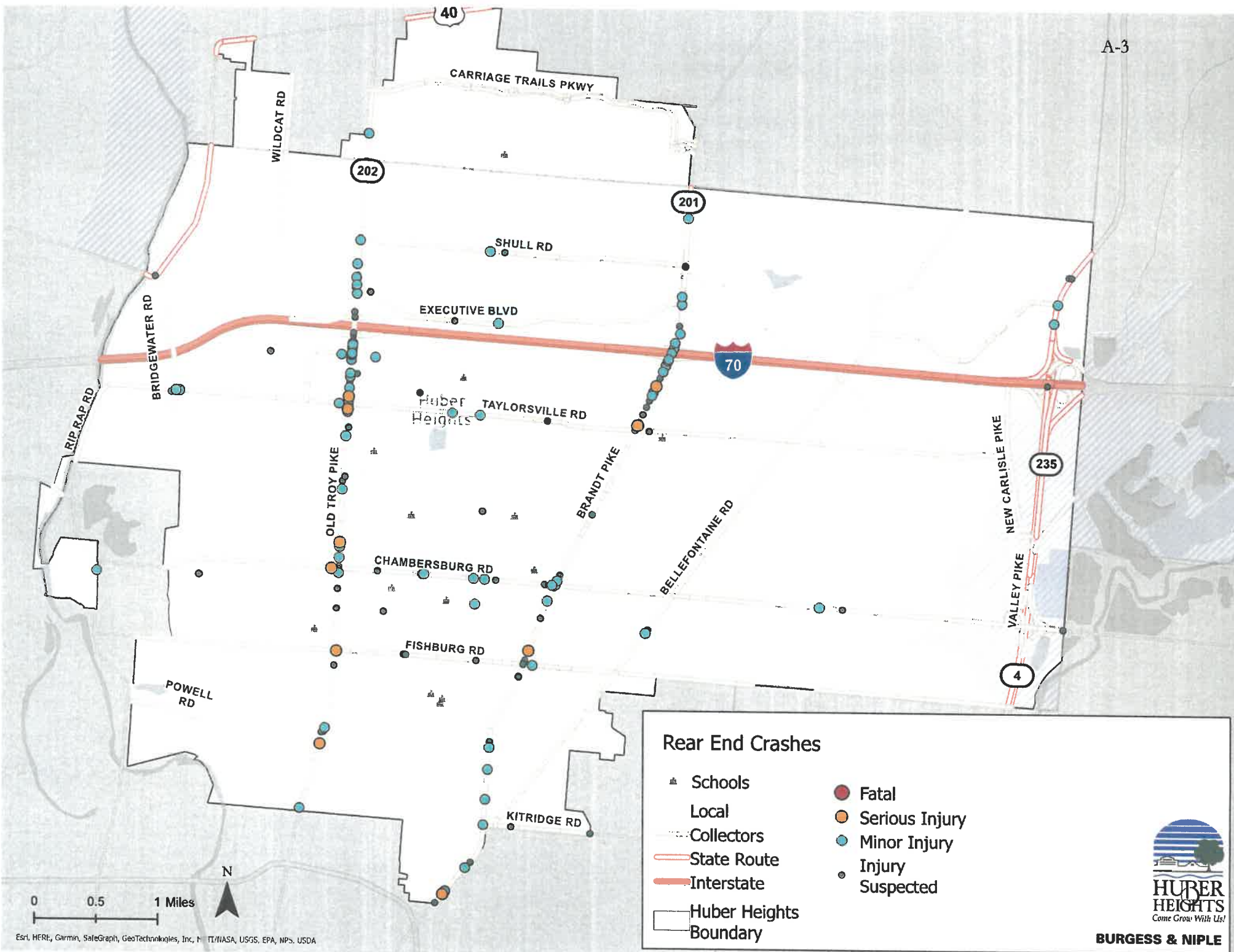
Appendix

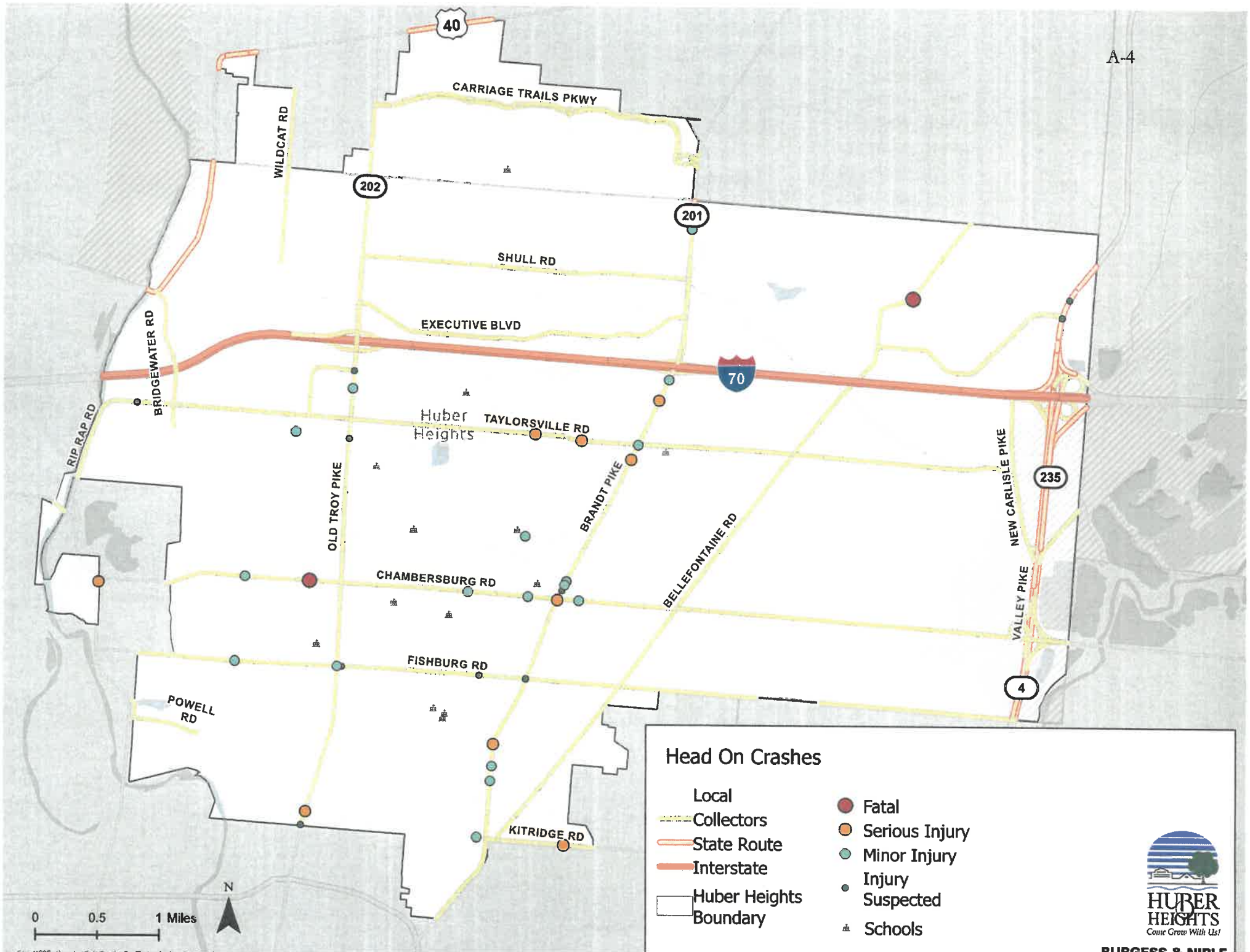
Appendix-A

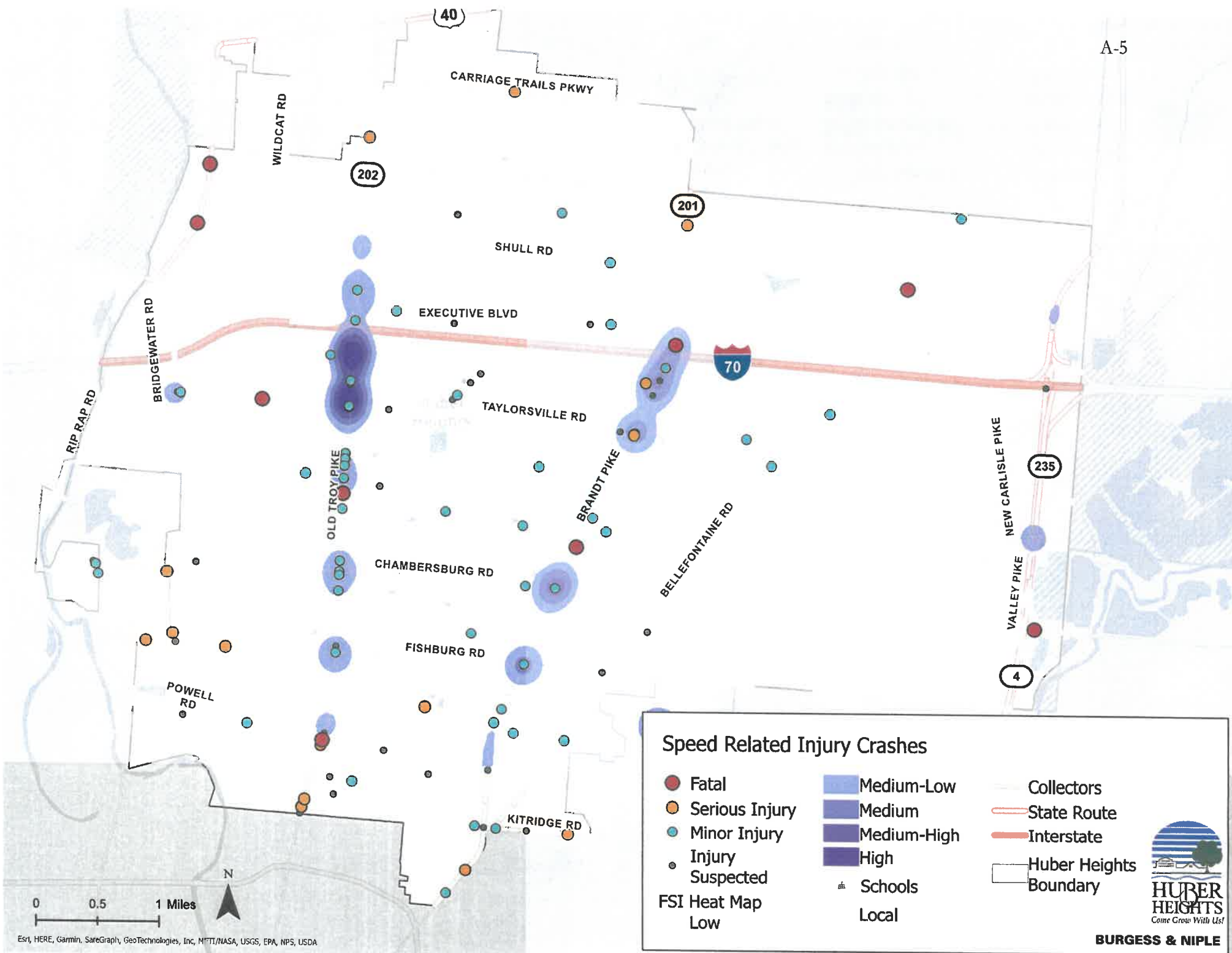
Crash Type Maps







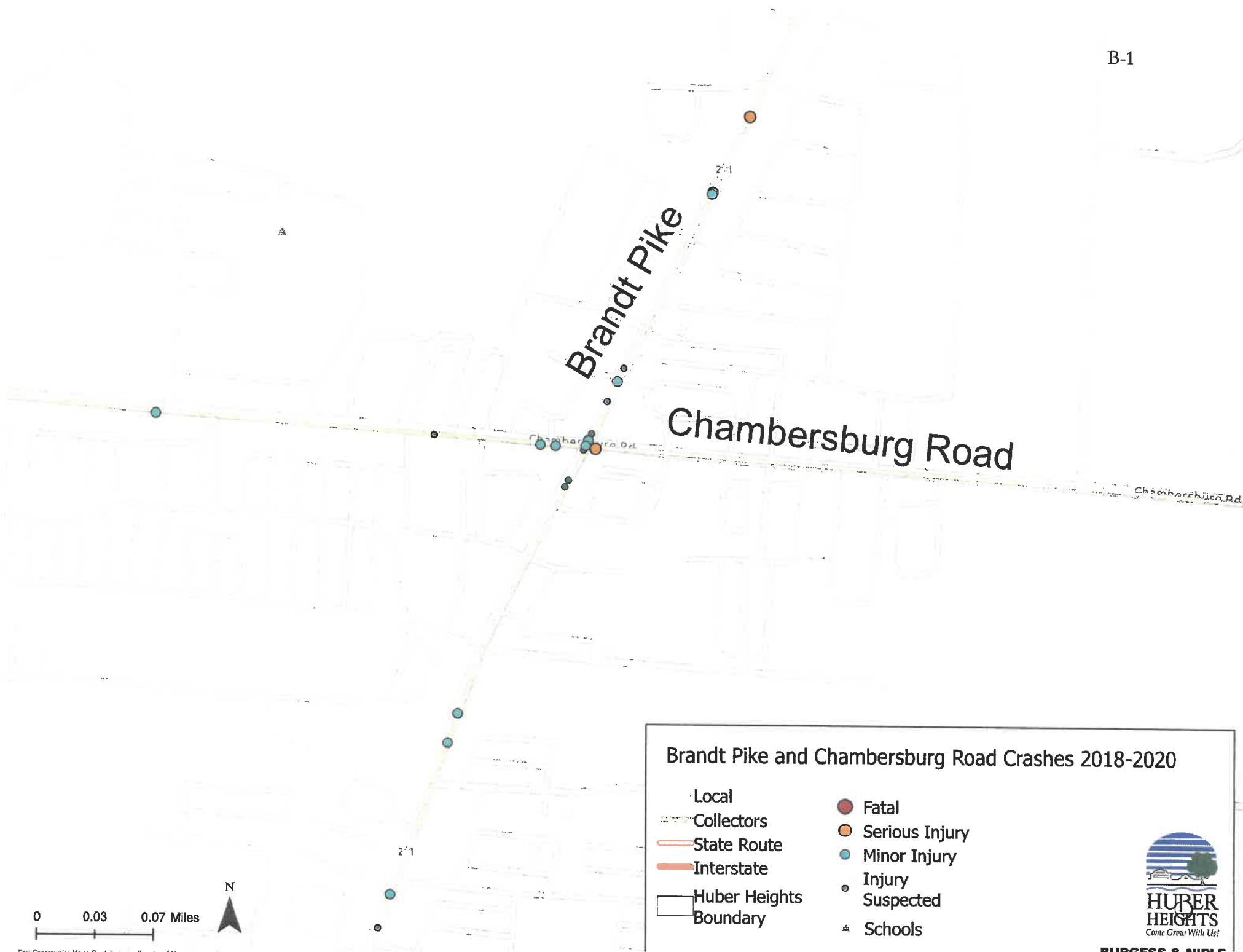


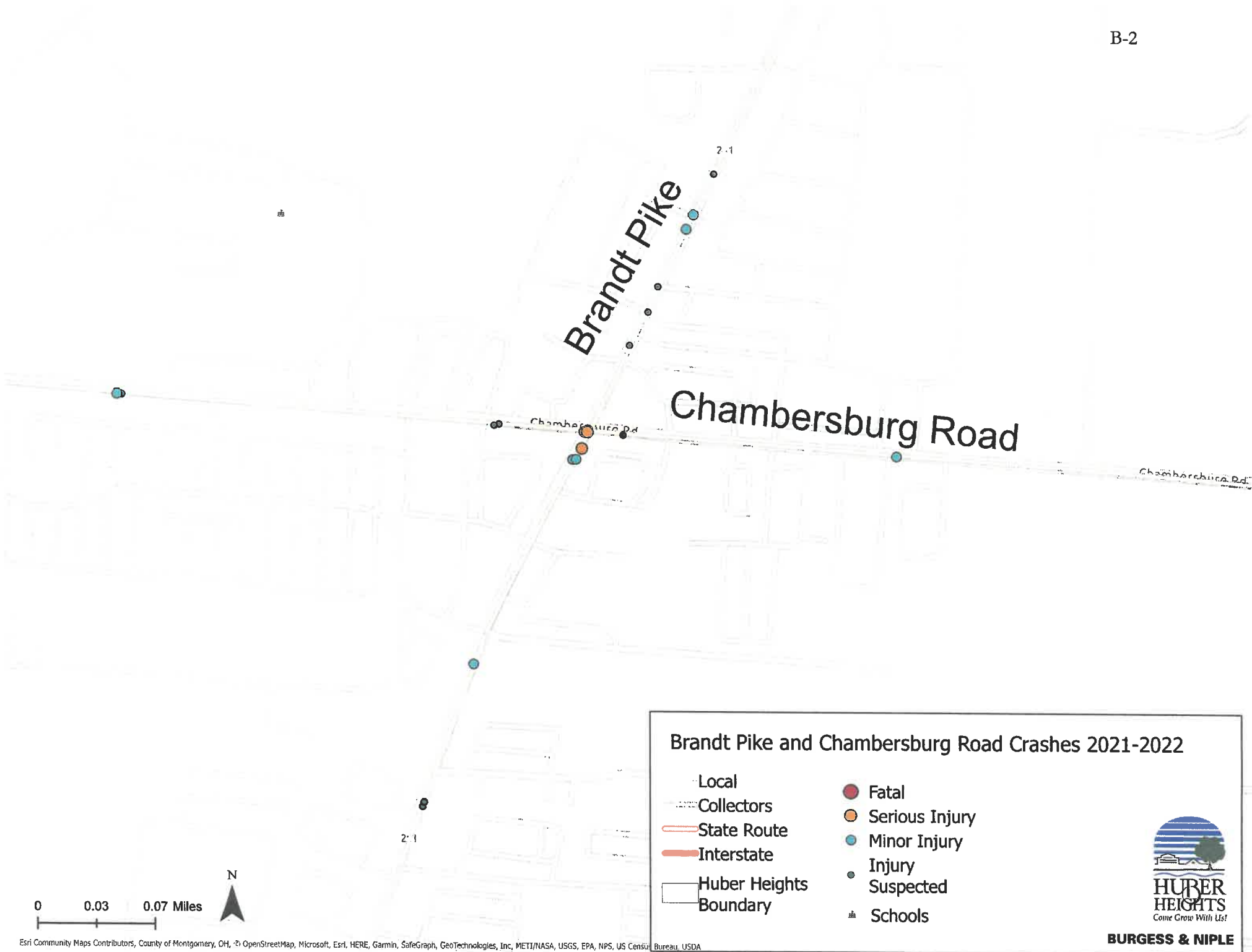




Appendix-B

Upgraded Intersections Before and After Upgrades





Old Troy Pike

Chambersburg Road

Old Troy Pike and Chambersburg Road Crashes 2021-2022

- | | |
|------------------------|----------------|
| Local | Fatal |
| Collectors | Serious Injury |
| State Route | Minor Injury |
| Interstate | Injury |
| Huber Heights Boundary | Suspected |
| | Schools |

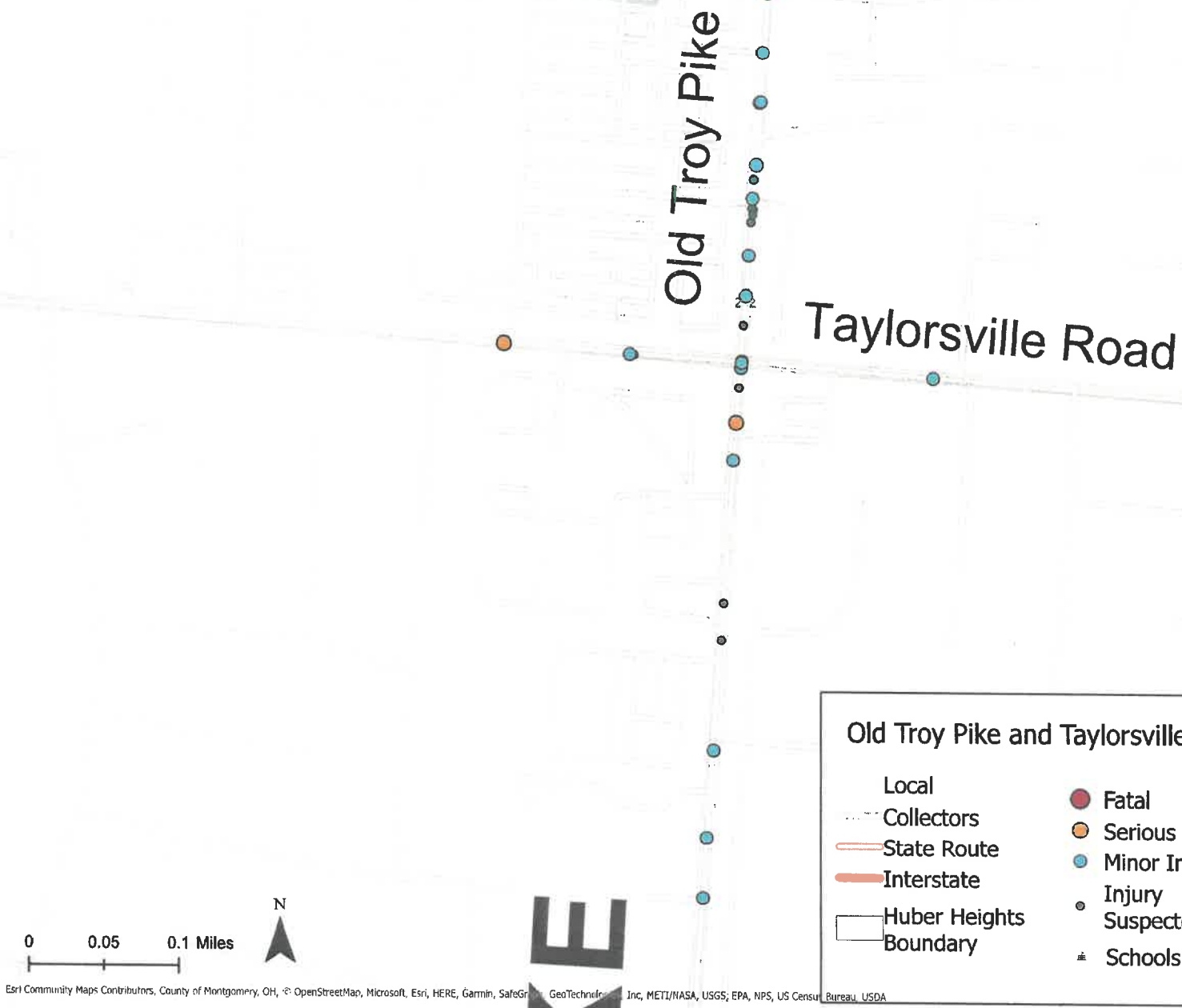


BURGESS & NIPLE

0 0.05 0.1 Miles







Appendix-C

Stakeholder and Public Engagement

Huber Heights Safety Plan

Stakeholder Meeting

October 25th, 2023

BURGESS & NIPLE

1

Agenda

- Introductions
- Safe Streets for Huber Heights
- Examine Crash Analysis Results
- Go Over Public Survey Results
- Chose Emphasis Areas
- Discuss Countermeasures
- Determine Vision and Goals

BURGESS & NIPLE

2

Vision Zero

What is Vision Zero?
A multi-national road traffic safety initiative that aims to achieve a roadway network with no fatalities or serious injuries.

TRADITIONAL APPROACH	VISION ZERO
Traffic deaths are INEVITABLE .	Traffic deaths are PREVENTABLE .
PERFECT human behavior.	Integrate HUMAN FAILING in solutions.
Prevent COLLISIONS.	Prevent FATAL AND SEVERE CRASHES .
INDIVIDUAL responsibility.	SYSTEMS approach.
Saving lives is EXPENSIVE .	Saving lives is NOT EXPENSIVE .

BURGESS & NIPLE

3

The Safe System Approach

1. Death and Serious Injuries Are Unacceptable
2. Humans Make Mistakes
3. Humans Are Vulnerable
4. Responsibility is Shared
5. Safety is Proactive
6. Redundancy is Critical

BURGESS & NIPLE

4

Plan Process



Plan Scope

- | | |
|--------------------------------------|--|
| 1. Document Review and Incorporation | 5. Stakeholder Workshop/Establish Vision and Goals |
| 2. Existing Conditions/Data Analysis | 6. Project and Strategy Identification |
| 3. Demographic and Equity Analysis | 7. Plan Buy-In and Support |
| 4. Public Engagement | 8. Implementation and Evaluation |

5

Plan Schedule

Task	Date
Kick-Off Meeting	June 23 rd
Document Review	July
Public Engagement	August-September
Existing Condition Crash Analysis	August-September
Equity Analysis	August-September
Stakeholder Engagement	October
Action Plan	October-November
Draft Plan	Mid-November
Plan Buy-In and Support	December
Final Plan	January 15 th

We Are Here

BURGESS & NIPLE

6

The Story in Huber Heights

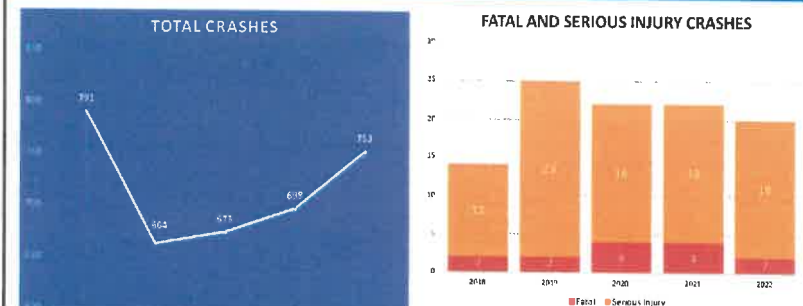
Crashes 2018-2022
 3,581 Total Crashes
 14 Fatal Crashes
 74 Serious Injury Crashes

Analysis Based on Local
 Road Crashes
 (Excludes Freeways)



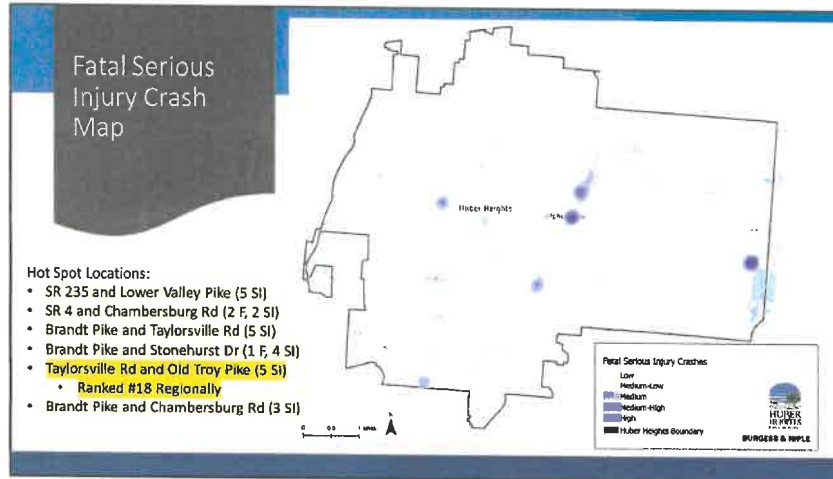
7

Crash Trends

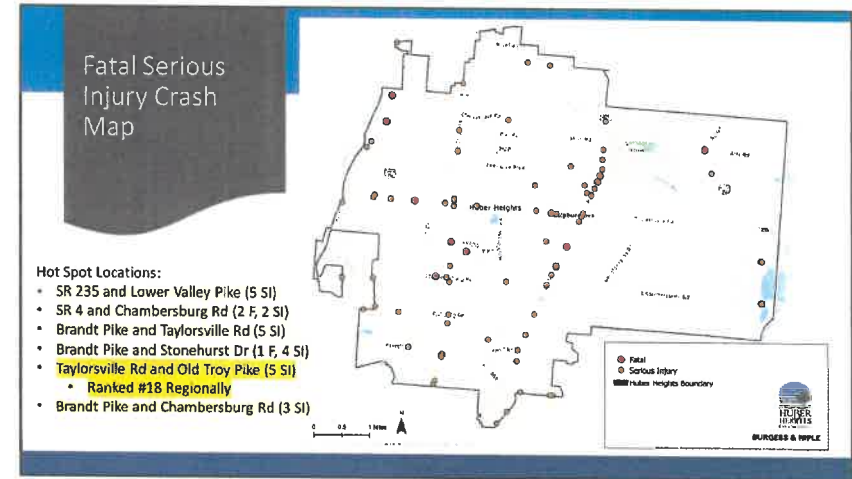


BURGESS & NIPLE

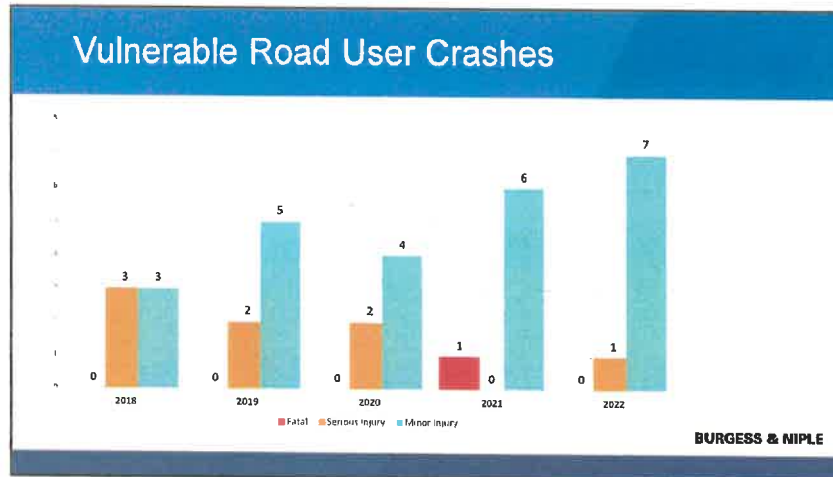
8



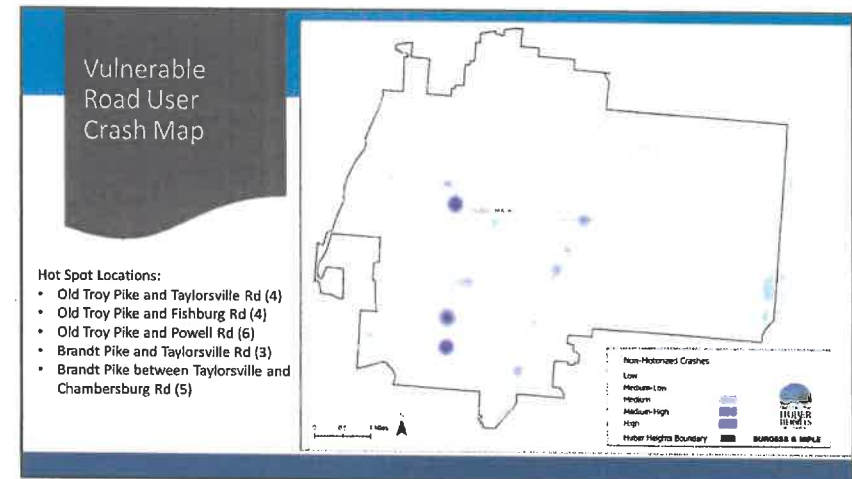
9



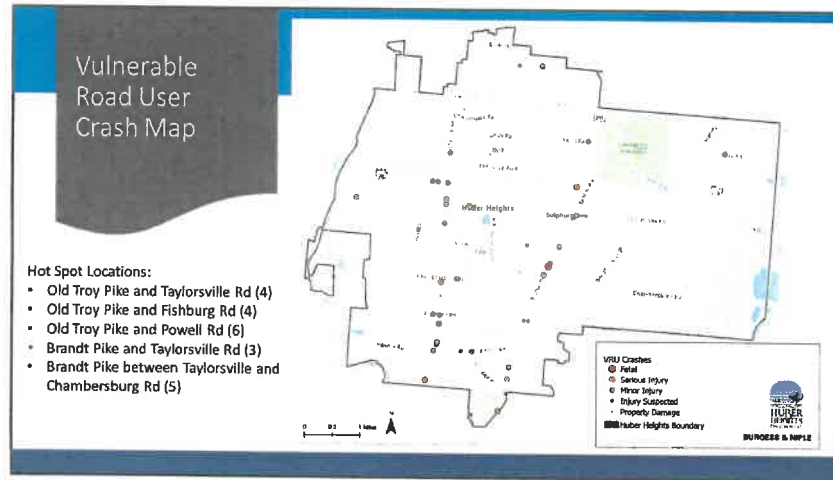
10



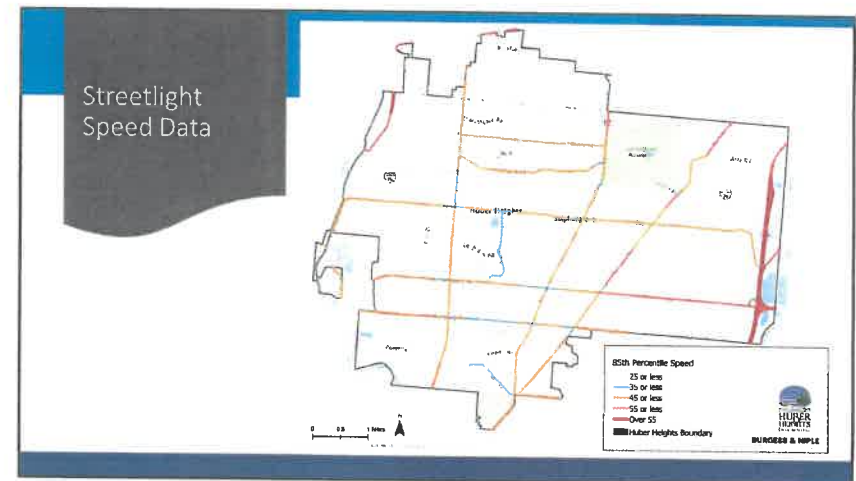
11



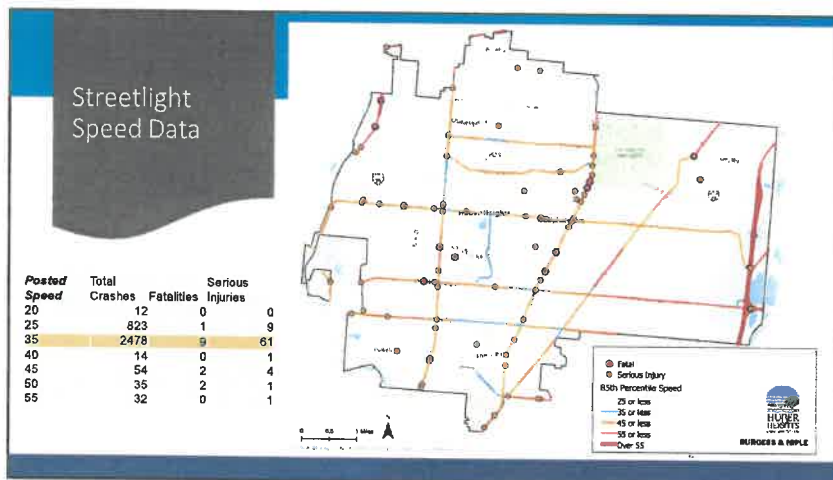
12



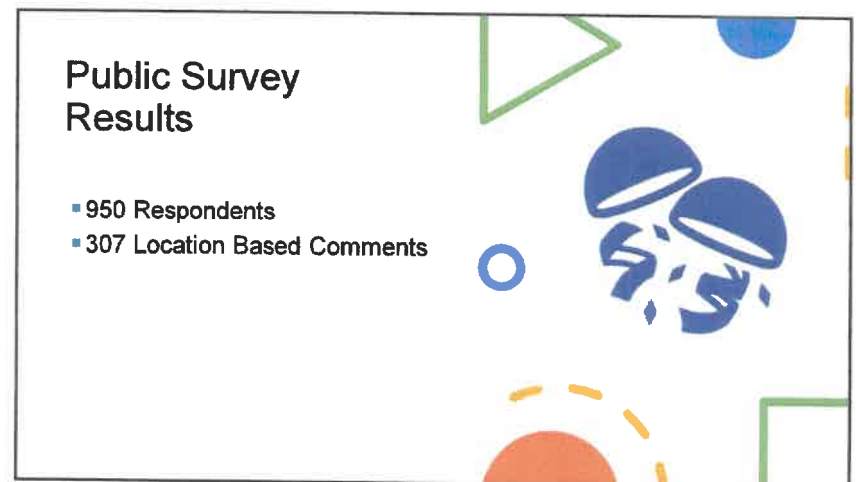
13



14



15



16

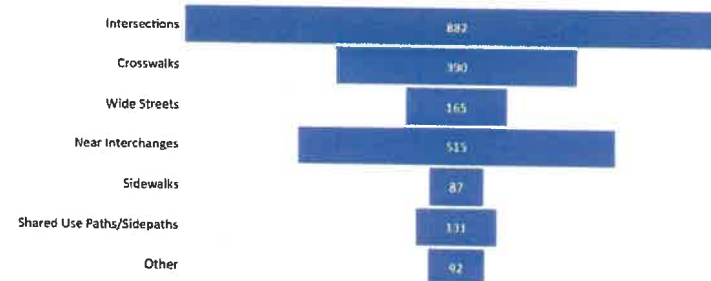
When driving how would you rate the behavior of:



BURGESS & NIPLE

17

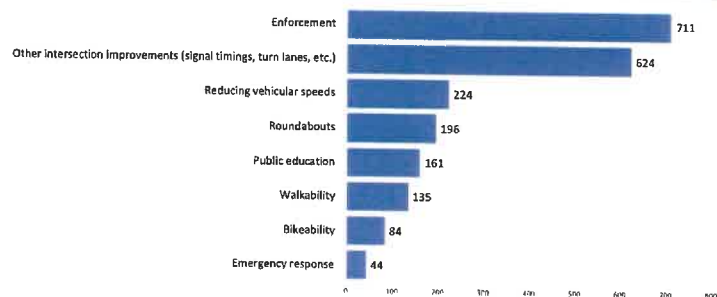
What types of places do you feel most unsafe?



BURGESS & NIPLE

18

What do feel are the most promising investment opportunities to improve traffic safety?



BURGESS & NIPLE

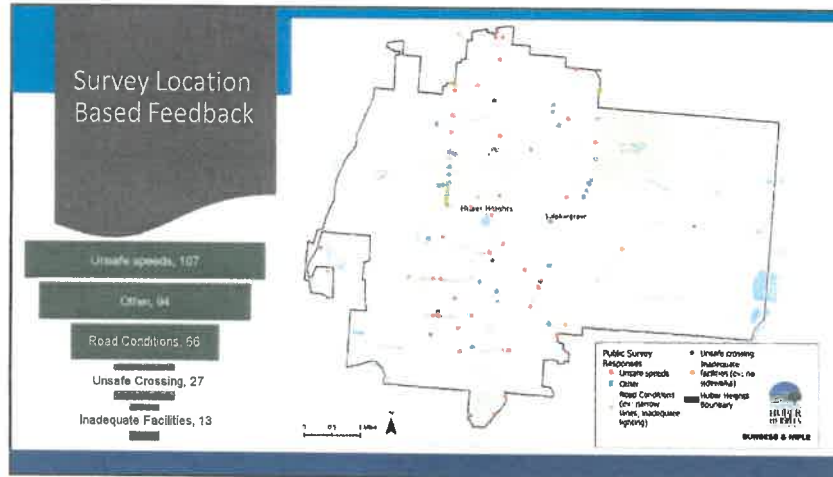
19

The top safety concerns from the public survey include:

- **Congestion and traffic jams**, particularly at intersections and around businesses on Merly Way, Old Troy Pike, and Brandt Pike.
- **Speeding** on major roads such as Old Troy Pike, Brandt Pike, and Carriage Trails Parkway, as well as in residential areas.
- **Drivers' behavior** running red lights and stop signs, causing dangerous situations for pedestrians and other drivers.
- **Lack of sidewalks and crosswalks**, making it difficult and unsafe for pedestrians and cyclists to navigate the city.
- **Poorly timed traffic lights**, leading to increased congestion and frustration among drivers.
- **Aggressive and reckless driving**, including weaving in and out of lanes, tailgating, and unsafe lane changes.

BURGESS & NIPLE

20



21

What Are Emphasis Areas?

Emphasis Areas focus on specific types of crashes to help direct resources and guide safety improvements where there is the greatest need.

BURGESS & NIPLE

22

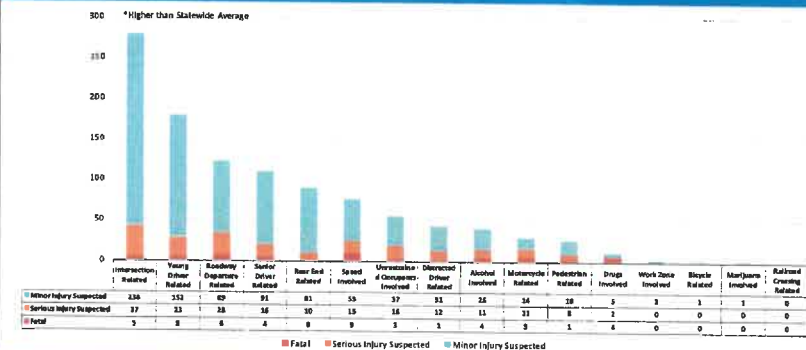
Emphasis Area Discussion

- What is the data telling us?
- What emphasis areas will have the greatest impact in reducing fatal and serious injury crashes?
- Is there something that the community would like to focus on?

BURGESS & NIPLE

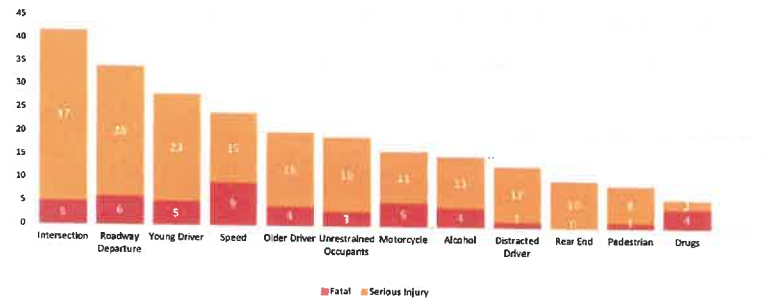
23

Fatal and Injury Crashes Related Factors



24

Fatal and Serious Injury Related Factors



BURGESS & NIPLE

25

Emphasis Areas Statewide Comparison

	Statewide	Huber Heights
ROADWAY DEPARTURE	37.6%	22.5%
YOUNG DRIVER INVOLVEMENT (16-29)	36.9%	33.7%
INTERSECTION	35.7%	49.2% ★
SPEED RELATED INVOLVEMENT	34.0%	8.8%
RESTRAINTS NOT USED DRIVER/OCCUPANTS	18.9%	4.2%
OLDER DRIVER INVOLVEMENT (60+)	16.4%	22.8% ★
ALCOHOL RELATED INVOLVEMENT	16.0%	3.4%
REAR END	12.4%	29.3%
MOTORCYCLE DRIVER/PASSENGER	10.9%	1.1%
DRUG RELATED INVOLVEMENT	6.1%	1.0%
PEDESTRIAN INVOLVEMENT	6.0%	0.6%
DISTRACTION DRIVER	6.4%	7.8%
RAILROAD CROSSING	0.3%	9.0%
BICYCLE INVOLVEMENT	2.0%	0.1%
WORK ZONE INVOLVEMENT	3.0%	0.1%
VEHICULAR INVOLVEMENT	3.0%	0.1%

Higher than State Average
Lower than State Average

BURGESS & NIPLE

26

Emphasis Area Contributing Factors

Row Labels	Roadway Departure	Young Driver	Intersection	Speed	Older Driver	Alcohol Involved	Motorcycle	Drugs Involved	Distracted Driver	Unrestrained Occupants
Angle	14	249	432	29	170	7	8	0	32	31
Animal	2	17	12	0	0	0	0	0	0	0
Backing	9	36	32	0	61	4	0	0	4	9
Fixed Object	380	110	95	71	36	62	10	10	27	20
Head On	11	37	48	11	23	8	2	1	7	4
Left Turn	0	113	106	22	78	6	7	3	5	16
Other Non-Collision	32	9	13	5	5	1	0	2	1	1
Other	1	2	0	1	1	1	0	1	1	0
Object	0	7	1	3	0	3	4	0	2	1
Overturning	378	64	30	62	83	32	3	0	40	30
Parked Vehicle	0	7	14	0	3	0	0	0	3	1
Pedalcycles	2	4	23	3	8	2	0	1	3	3
Pedestrian	2	11	11	24	243	25	5	7	108	45
Rear End	4	98	102	4	60	4	1	1	2	0
Right Turn	19	127	133	34	86	1	6	4	15	12
Sideswipe - Passing	0	2	2	0	2	0	0	0	0	0
Unknown	0	2	2	0	2	0	0	0	0	0
Grand Total	843	1,282	1,823	268	814	166	89	38	265	192

BURGESS & NIPLE

27

Countermeasures Discussion

- Past infrastructure improvements
 - Old Troy Pike (SR 202)
- Current enforcement tactics
- Recent speeding reductions
- Education campaigns
- Specific ideas for key intersections

28

FHWA Proven Safety Countermeasures

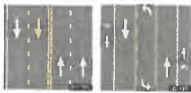
Intersections:

- Backplates
- Reduced Left Turn Conflict
- Roundabouts



Speed:

- Speed Safety Cameras
- Road Diets



Cross-Cutting:

- Road Safety Audits
- Corridor Access Management



BURGESS & NIPLE

29

Vision and Goals

Example Vision Statement Language:

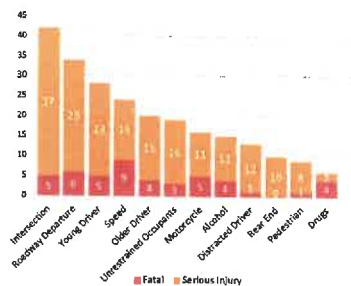
1. ODOT SHSP – Eliminate traffic deaths and injuries
2. City of Columbus – Vision Zero
3. Eastgate COG – Toward Zero Deaths. All transportation users should arrive safely at their destinations
4. Clinton County – Together, we will implement solutions to make roads safer, educate road users, address speed, ensure reliable post-crash care, and consider technologies to lower severe crashes

BURGESS & NIPLE

30

Goals

Specific to Emphasis Areas



ODOT Strategic Highway Safety Plan (SHSP): 2% Reduction Goal



BURGESS & NIPLE

31

Next Steps

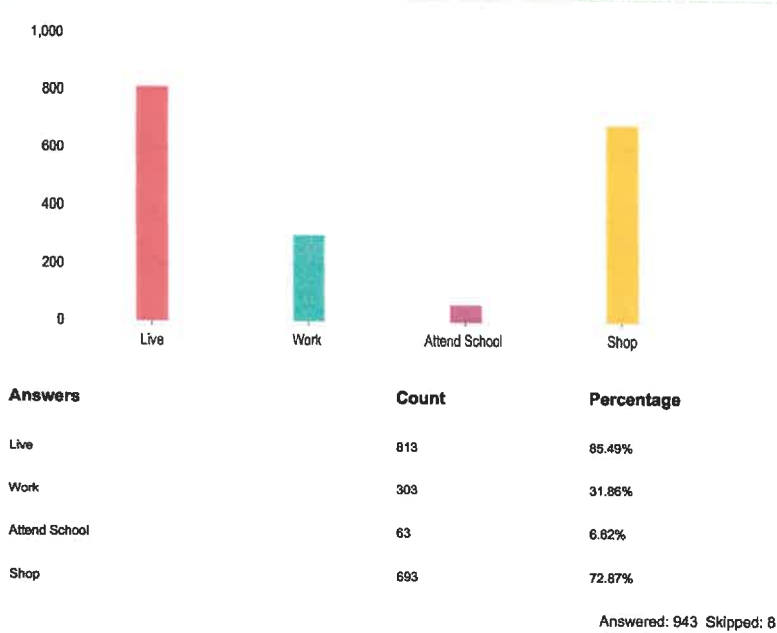
- Countermeasure Survey
- Review Action Plan

Task	Date
Action Plan	October-November
Draft Plan	Mid-November
Plan Buy-In and Support	December
Final Plan	January 15 th

BURGESS & NIPLE

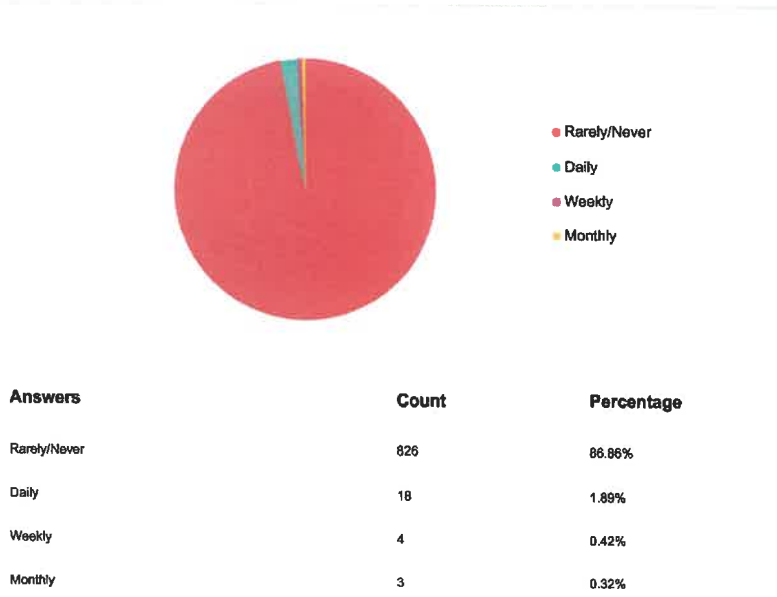
32

1. Please indicate if you live, work, attend school, or shop in Huber Heights. Check all that...



2. How often do you drive, walk, bike, or use transit in Huber Heights?

o Drive



Answered: 851 Skipped: 100

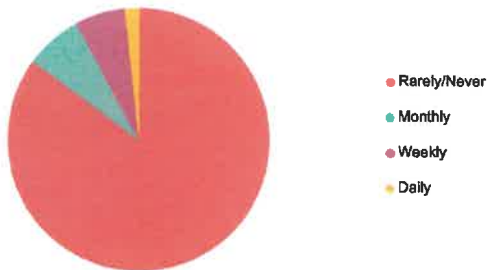
o Walk



Answers	Count	Percentage
Rarely/Never	405	42.58%
Weekly	210	22.08%
Daily	192	20.19%
Monthly	80	8.41%

Answered: 887 Skipped: 64

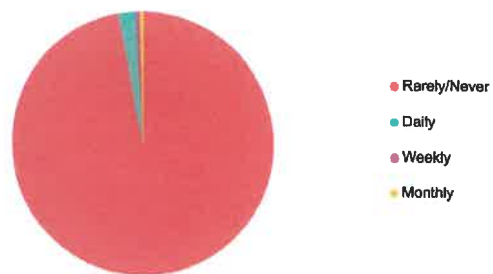
o Bike



Answers	Count	Percentage
Rarely/Never	731	76.87%
Monthly	60	6.31%
Weekly	54	5.68%
Daily	15	1.58%

Answered: 860 Skipped: 91

o Use Transit



Answers	Count	Percentage
---------	-------	------------

Rarely/Never	826	86.88%
--------------	-----	--------

Daily	18	1.89%
-------	----	-------

Weekly	4	0.42%
--------	---	-------

Monthly	3	0.32%
---------	---	-------

Answered: 851 Skipped: 100

3. How safe do you feel driving, walking, biking, or using transit in Huber Heights?

o Driving



Answers	Count	Percentage
---------	-------	------------

N/A	655	68.87%
-----	-----	--------

Neutral	102	10.73%
---------	-----	--------

Unsafe	76	7.99%
--------	----	-------

Safe	39	4.1%
------	----	------

Answered: 872 Skipped: 79

o Walking



Answers	Count	Percentage
Unsafe	272	28.6%
Neutral	257	27.02%
N/A	210	22.08%
Safe	173	18.19%

Answered: 912 Skipped: 39

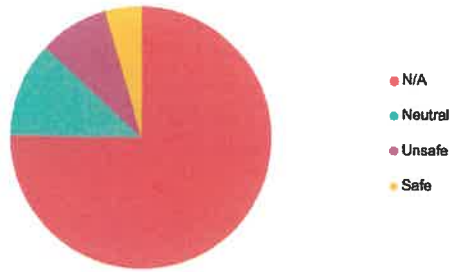
o Biking



Answers	Count	Percentage
N/A	484	50.89%
Unsafe	247	25.97%
Neutral	120	12.62%
Safe	37	3.89%

Answered: 888 Skipped: 63

o Using Transit

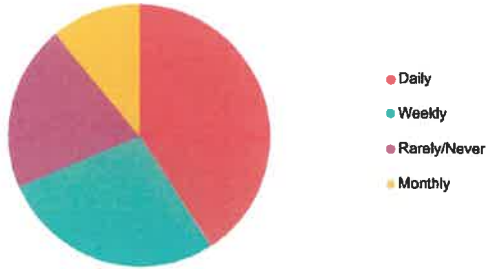


Answers	Count	Percentage
N/A	655	68.87%
Neutral	102	10.73%
Unsafe	76	7.99%
Safe	39	4.1%

Answered: 872 Skipped: 79

4. How often do you feel UNSAFE driving, walking, biking, or using transit in Huber Heights?

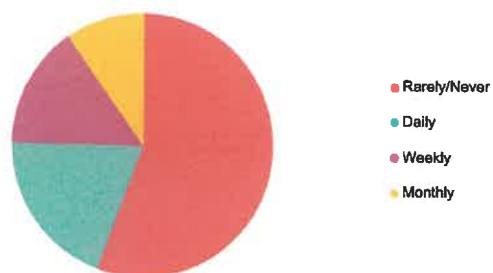
o Driving



Answers	Count	Percentage
Daily	379	39.85%
Weekly	258	27.13%
Rarely/Never	190	19.98%
Monthly	103	10.83%

Answered: 930 Skipped: 21

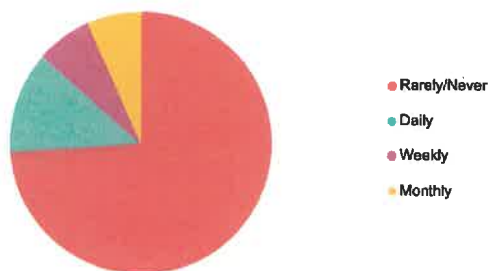
o Walking



Answers	Count	Percentage
Rarely/Never	489	51.42%
Daily	172	18.09%
Weekly	131	13.77%
Monthly	86	9.04%

Answered: 878 Skipped: 73

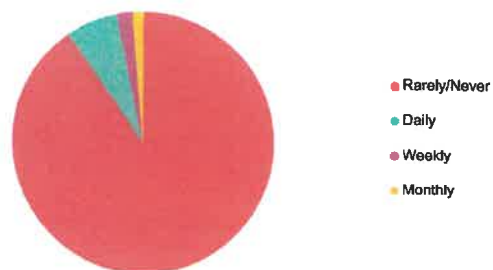
o Biking



Answers	Count	Percentage
Rarely/Never	621	65.3%
Daily	106	11.15%
Weekly	58	6.1%
Monthly	56	5.89%

Answered: 841 Skipped: 110

o Using Transit

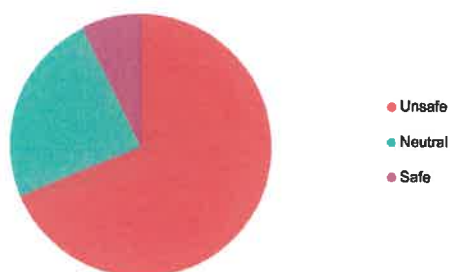


Answers	Count	Percentage
Rarely/Never	741	77.92%
Daily	53	5.57%
Weekly	16	1.68%
Monthly	11	1.16%

Answered: 821 Skipped: 130

5. When driving, how would you rate the behavior of MOST drivers, pedestrians, or bicyclists?

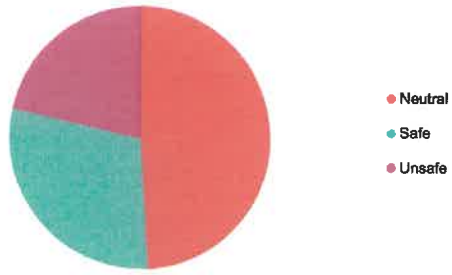
o Other Drivers



Answers	Count	Percentage
Unsafe	644	67.72%
Neutral	225	23.66%
Safe	69	7.26%

Answered: 938 Skipped: 13

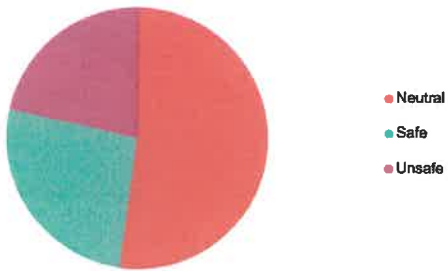
o Pedestrians



Answers	Count	Percentage
Neutral	447	47%
Safe	269	26.29%
Unsafe	195	20.5%

Answered: 911 Skipped: 40

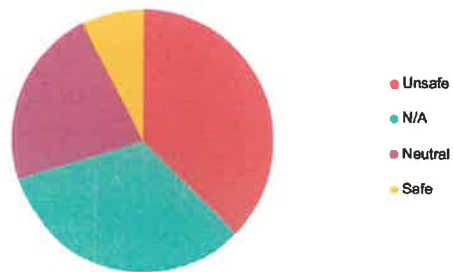
o Bicyclists



Answers	Count	Percentage
Neutral	471	49.53%
Safe	238	25.03%
Unsafe	195	20.5%

Answered: 904 Skipped: 47

6. When you walk or bike, how would you rate the behavior of MOST drivers?

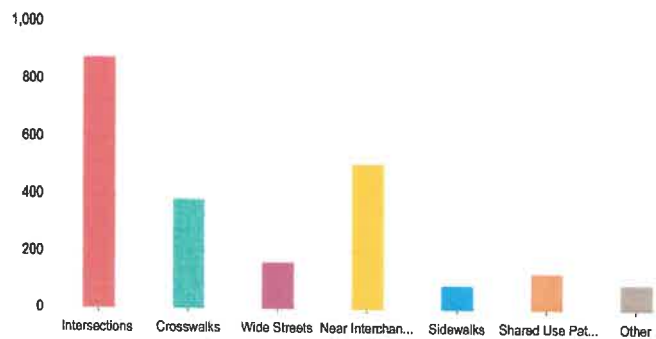


Answers **Count** **Percentage**

Unsafe	349	36.7%
N/A	304	31.97%
Neutral	208	21.87%
Safe	72	7.57%

Answered: 933 Skipped: 18

7. What are the type of places you feel most unsafe with respect to traffic safety? Select all th...

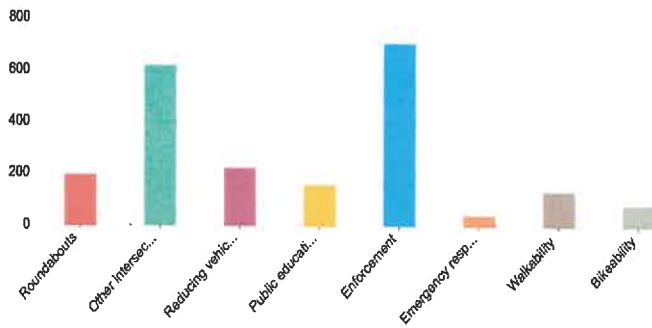


Answers **Count** **Percentage**

Intersections	882	92.74%
Crosswalks	390	41.01%
Wide Streets	165	17.35%
Near Interchanges	515	54.15%
Sidewalks	87	9.15%
Shared Use Paths/Sidepaths	131	13.77%
Other	92	9.67%

Answered: 934 Skipped: 17

8. Please indicate what you feel are the most promising investment opportunities to improve...



Answers	Count	Percentage
Roundabouts	196	20.61%
Other intersection improvements (signal timings, turn lanes, etc.)	624	65.82%
Reducing vehicular speeds	224	23.55%
Public education	161	16.93%
Enforcement	711	74.78%
Emergency response	44	4.63%
Walkability	135	14.2%
Bikeability	84	8.83%

Answered: 935 Skipped: 16

9. Do you have any additional comments about road safety in Huber Heights?

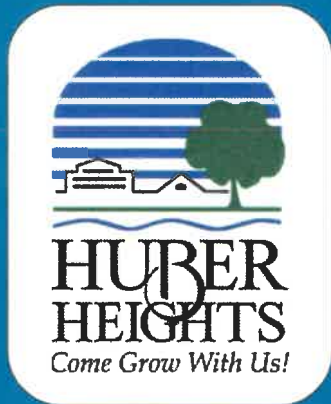
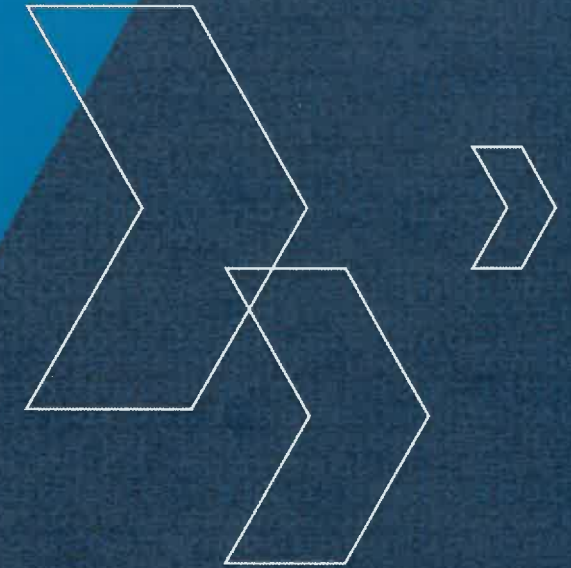


Answered: 463 Skipped: 468

Huber Heights Safety Plan

City of Huber Heights Council Meeting

March 5th, 2024



BURGESS & NIPLE

Introductions



Maria Cantrell, PE | Senior Transportation Safety Engineer



- Senior Safety Engineer on Safe Streets and Roads for All (SS4A) compliant documents and safety studies
- Former City of Columbus Vision Zero Coordinator
- Former Roadway Standards Engineer for ODOT



Ella Donley | Transportation Planner II

- Planner on SS4A compliant documents and safety studies
 - Regional Intergovernmental Council (Charleston, WV MPO) CSAP
 - Wichita Area MPO CSAP
- School Travel Plans: Fairfield Township and City of Beavercreek

BURGESS & NIPLE

Agenda

- Safe Streets for Huber Heights
- Crash Analysis Results
- Stakeholder and Public Engagement
- Emphasis Areas
- Action Plan
- Next Steps

Vision Zero

What is Vision Zero?

A multi-national road traffic safety initiative that aims to achieve a roadway network with no fatalities or serious injuries.

TRADITIONAL APPROACH

Traffic deaths are **INEVITABLE**

PERFECT human behavior

Prevent **COLLISIONS**

INDIVIDUAL responsibility

Saving lives is **EXPENSIVE**

VS

VISION ZERO

Traffic deaths are **PREVENTABLE**

Integrate **HUMAN FAILING** in approach

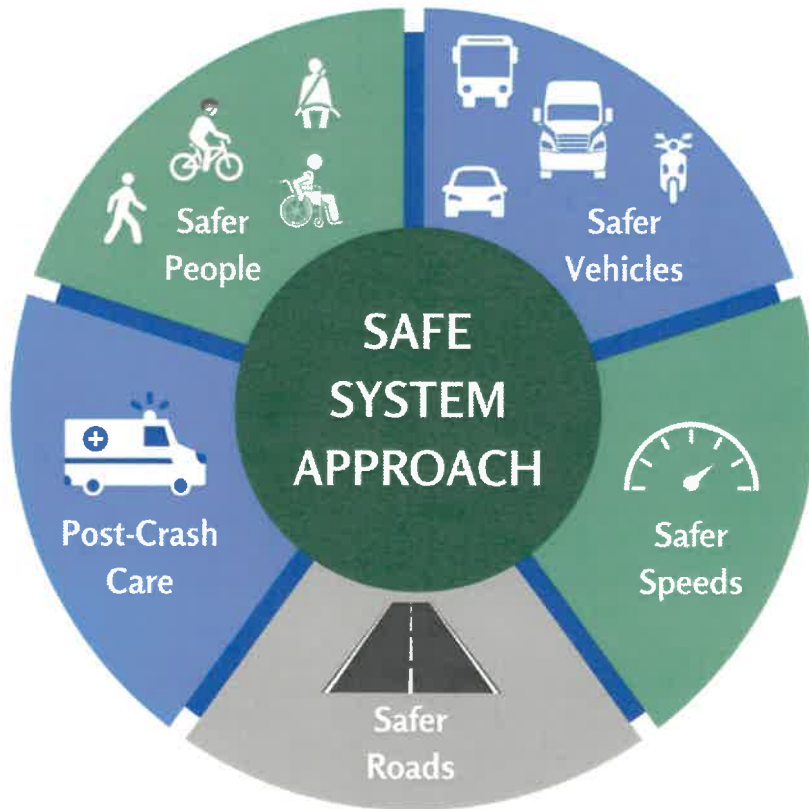
Prevent **FATAL AND SEVERE CRASHES**

SYSTEMS approach

Saving lives is **NOT EXPENSIVE**

BURGESS & NIPLE

The Safe System Approach



1. Death and Serious Injuries Are Unacceptable
2. Humans Make Mistakes
3. Humans Are Vulnerable
4. Responsibility is Shared
5. Safety is Proactive
6. Redundancy is Critical

BURGESS & NIPLE

The Story in Huber Heights

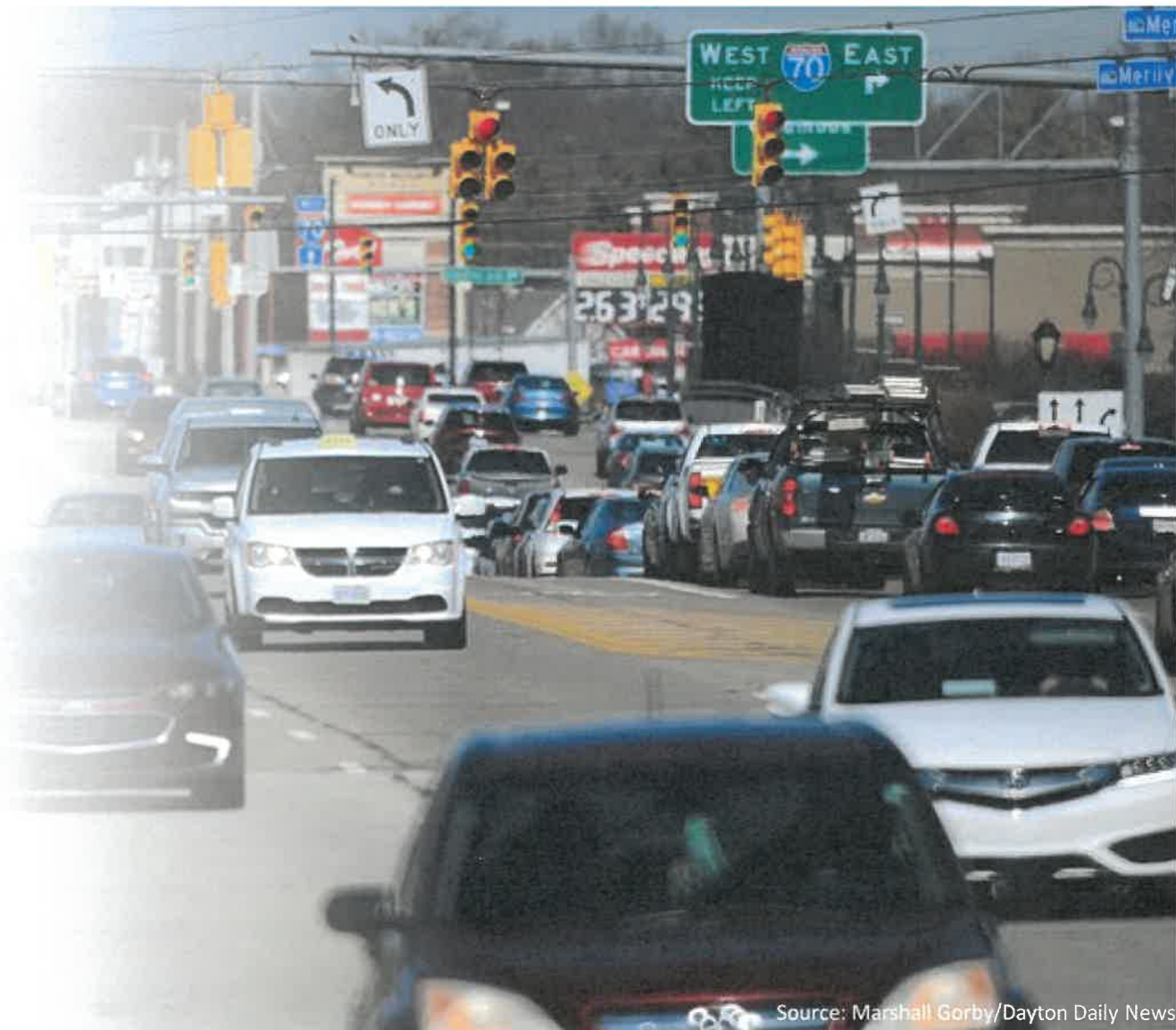
Crashes 2018-2022

3,581 Total Crashes

14 Fatal Crashes

**74 Serious Injury
Crashes**

Analysis Based on
Local Road Crashes
(Excludes Freeways)



Source: Marshall Gorby/Dayton Daily News

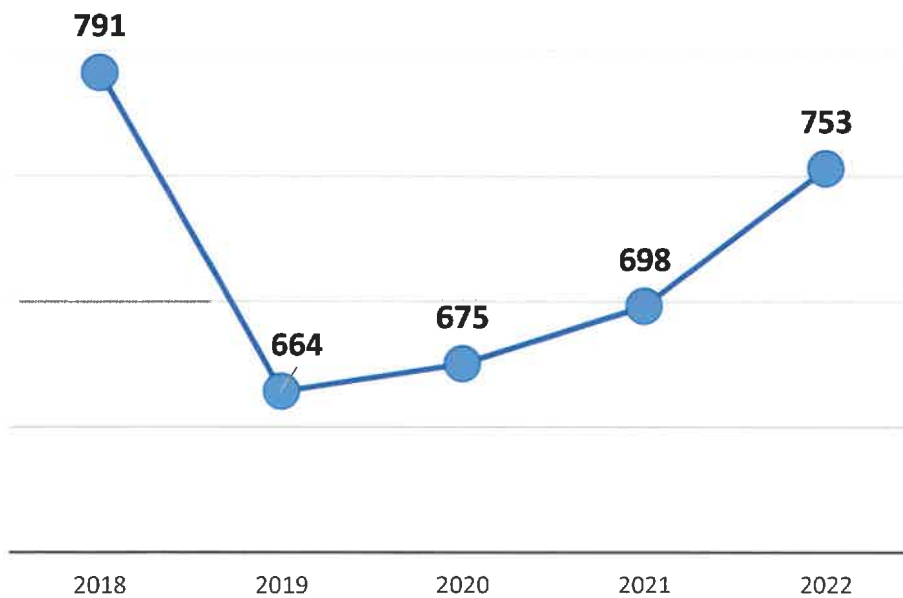
Crash Analysis Results



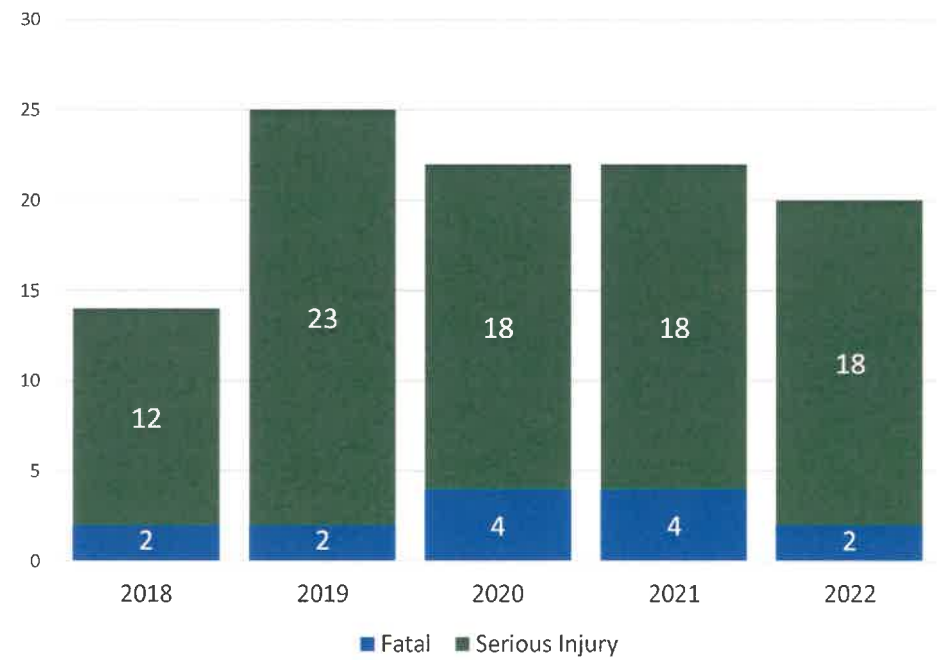
BURGESS & NIPLE

Crash Trends

Total Crashes

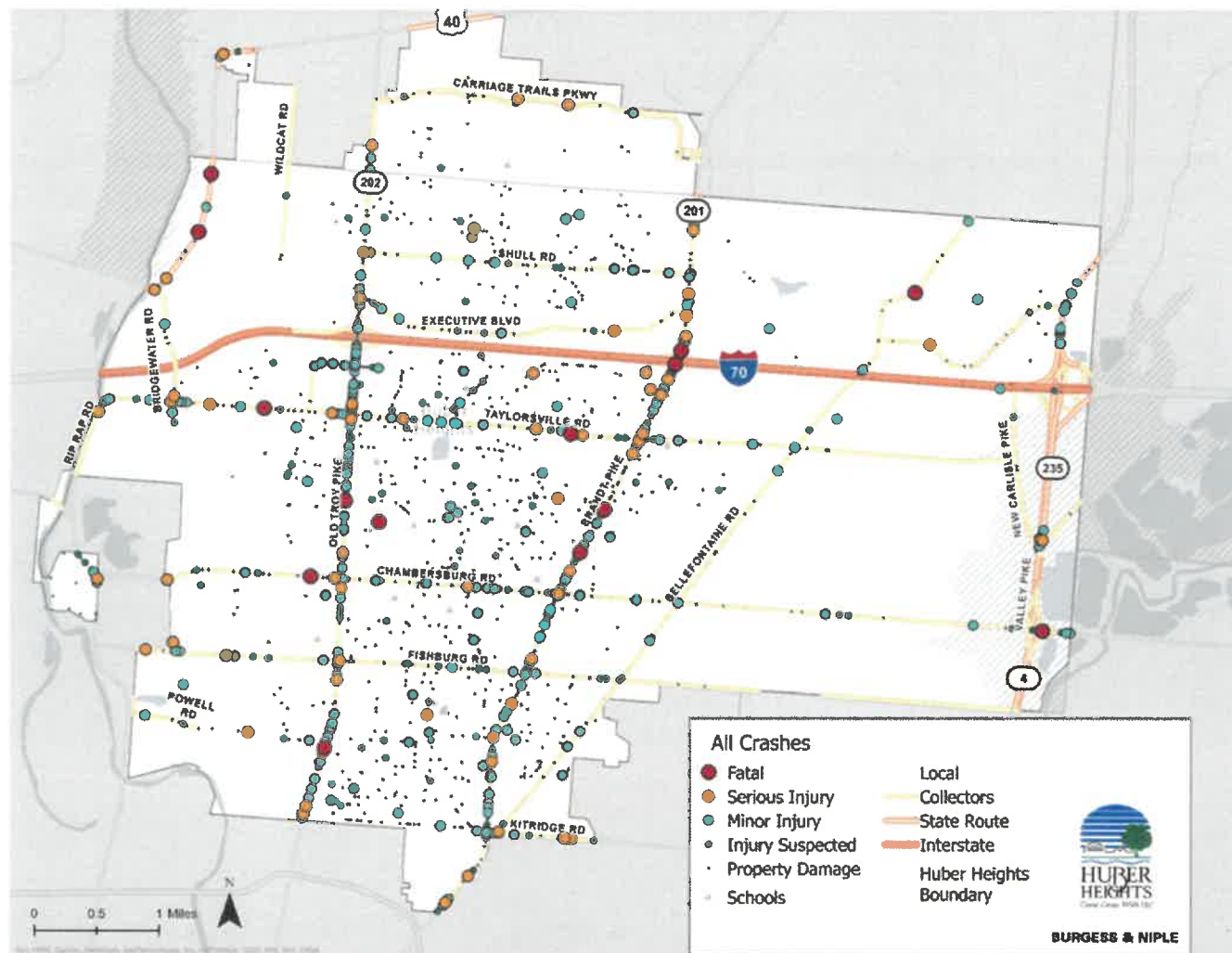


Fatal and Serious Injury Crashes



BURGESS & NIPLE

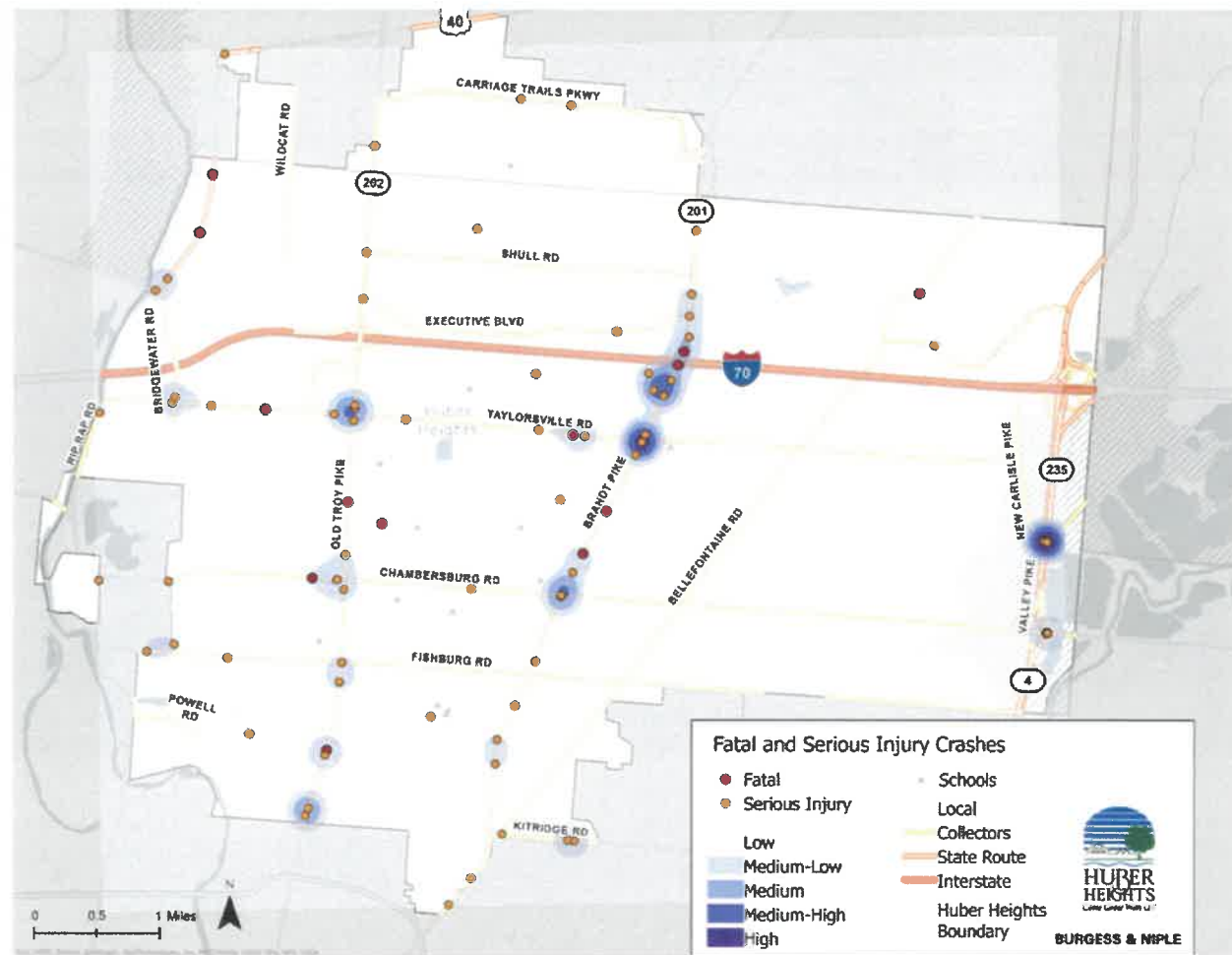
All Crashes



Fatal and Serious Injury Crashes

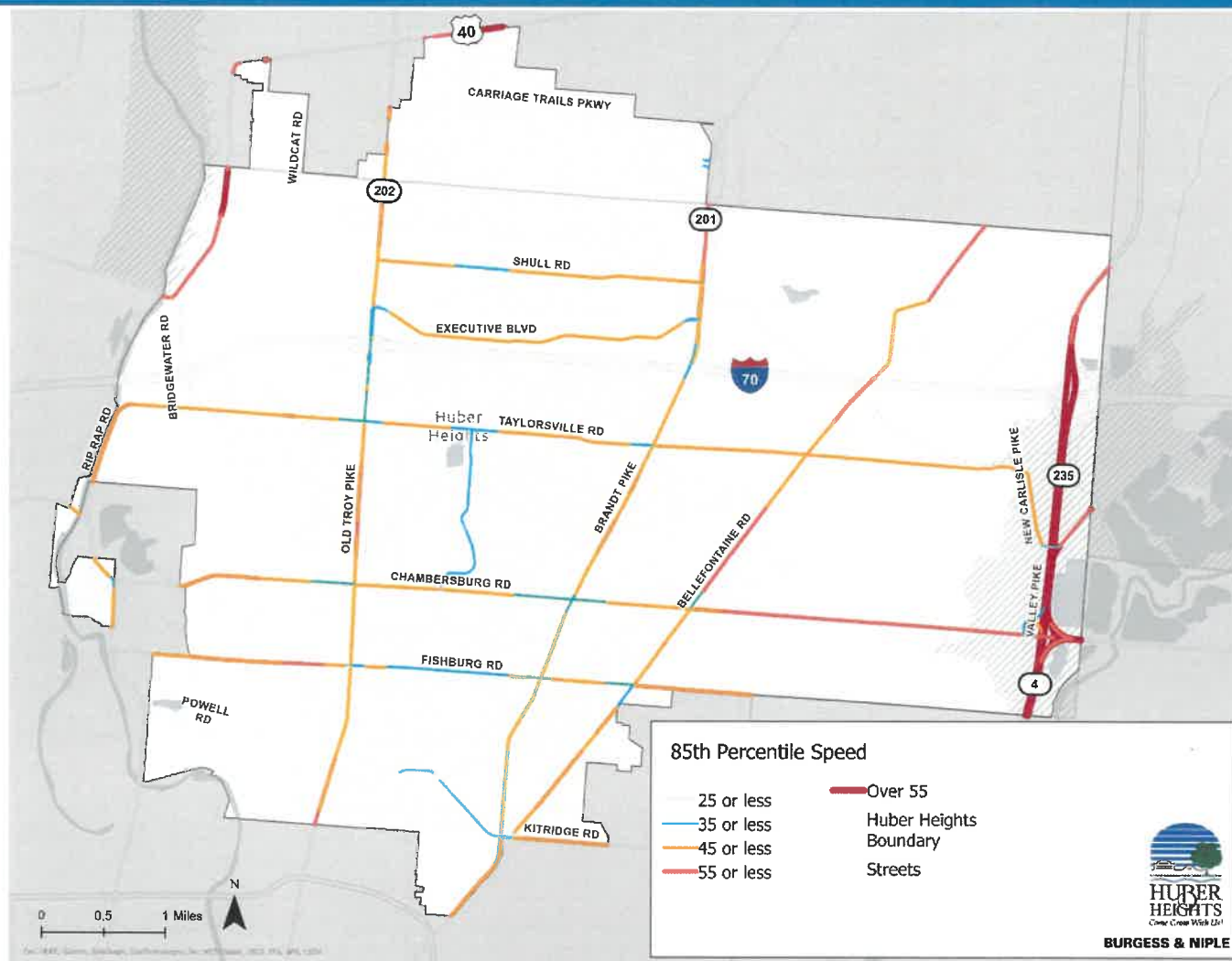
Hot Spot Locations:

- Brandt Pike, north of Taylorsville Rd to Executive Blvd (8)
- Valley Pike and New Carlisle Pike (5)
- Brandt Pike and Taylorsville Rd (5)
- Old Troy Pike and Taylorsville Rd (4)
 - Ranked #18 Regionally
- Brandt Pike and Chambersburg Rd (3)
- Old Troy Pike and Leston Ave (3)



Streetlight Speed Data

Posted Speed	Total Crashes	Fatalities	Serious Injuries
20	12	0	0
25	823	1	9
35	2,478	9	61
40	14	0	1
45	54	2	4
50	35	2	1
55	32	0	1

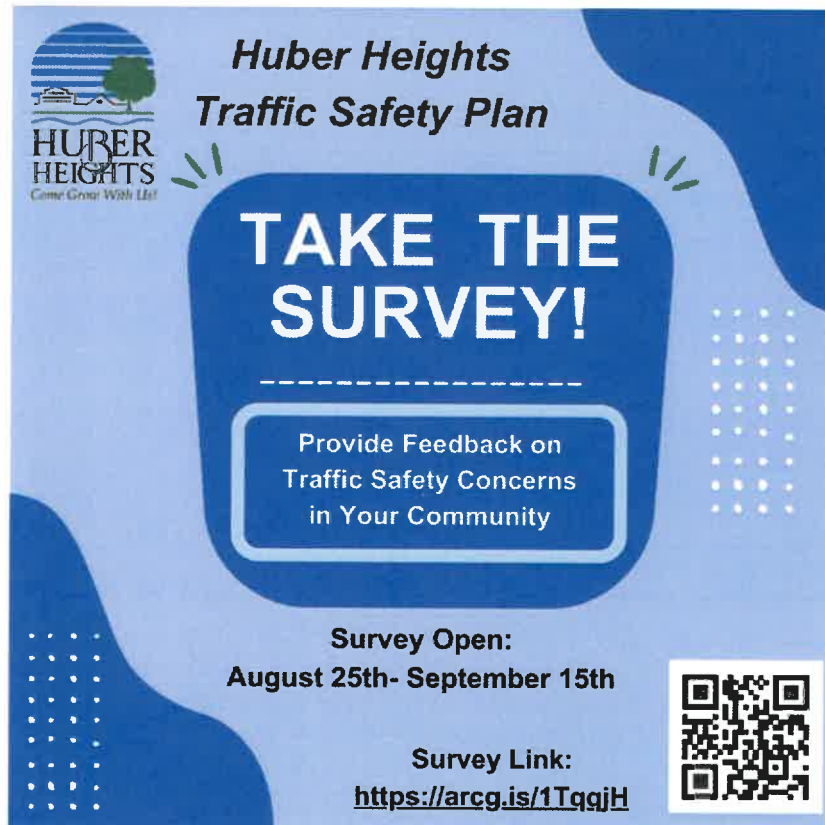


Stakeholder and Public Engagement



BURGESS & NIPLE

Public Survey Results



- 950 Respondents
- 307 Location Based Comments

BURGESS & NIPLE

Map Comments

Unsafe speeds, 107

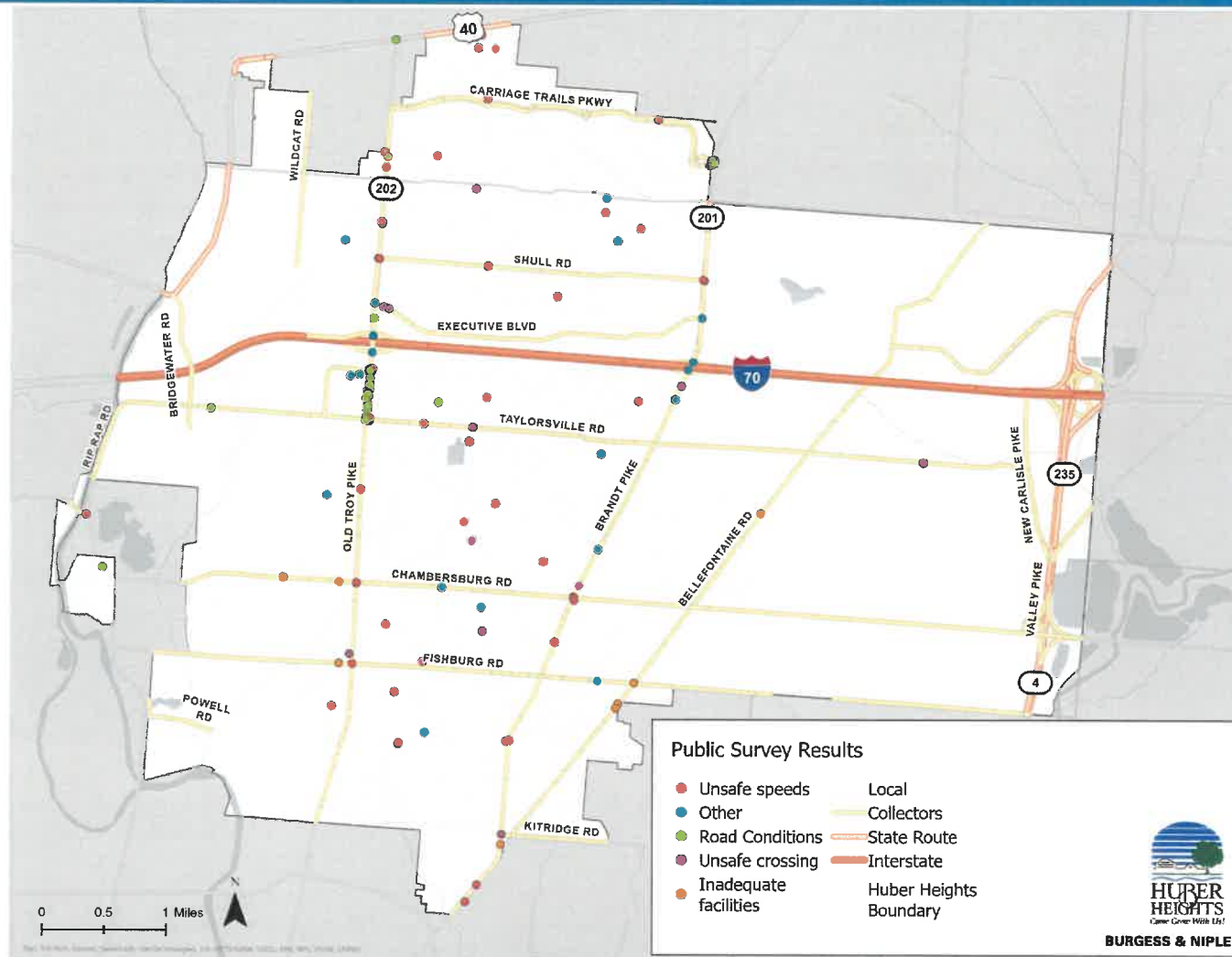
Other, 94

Road Conditions, 66

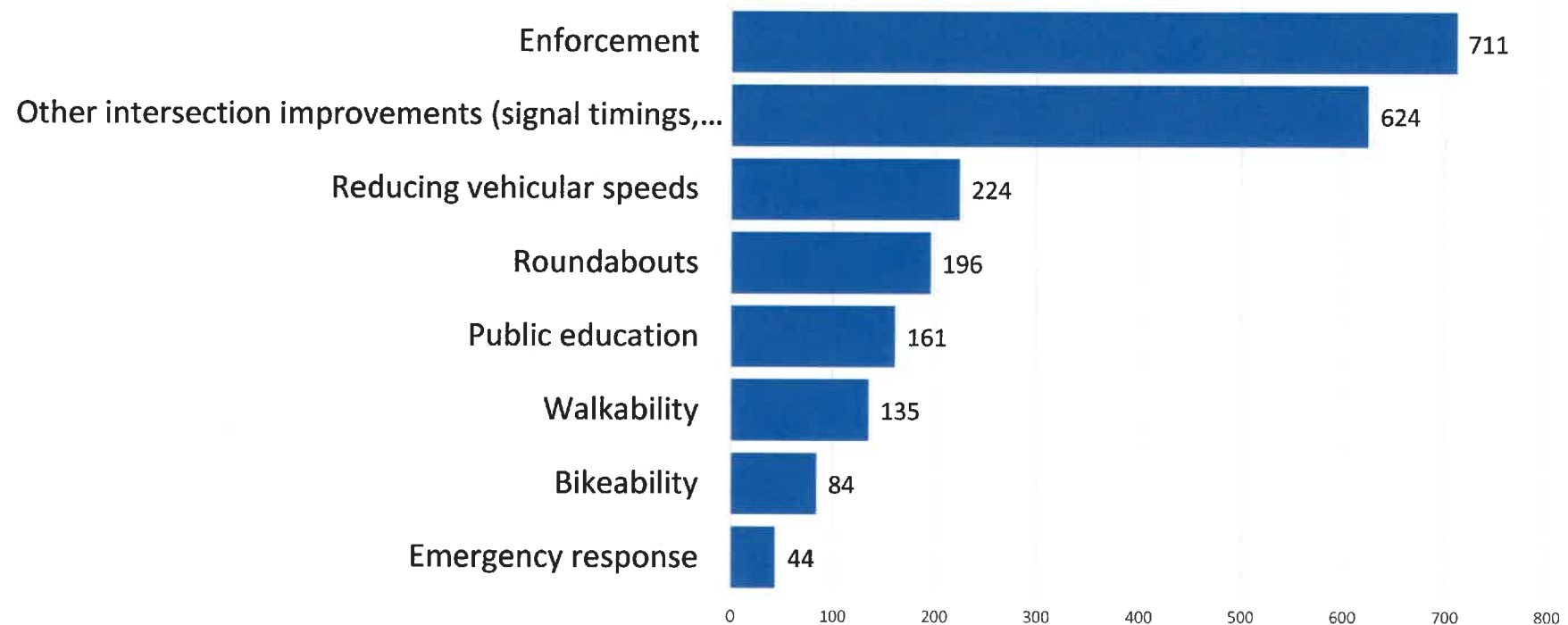
Unsafe Crossing, 27

Inadequate Facilities, 13

Other: traffic, uncleared intersections, running red lights, speeding in combination of several factors



What do you feel are the most promising investment opportunities to improve traffic safety?



BURGESS & NIPLE

Stakeholder Engagement

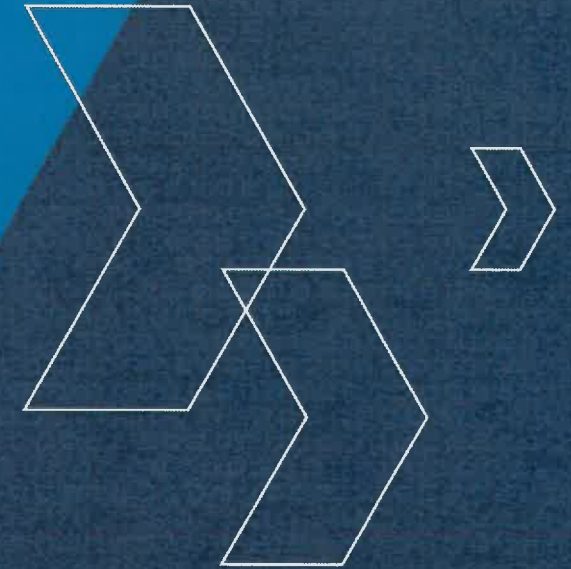
Participants

- City of Huber Heights
 - Public Works
 - GIS
 - Economic Development
 - Police Department
 - Fire Department
- Miami Valley Regional Planning Commission (MVRPC)
- Ohio Department of Transportation (ODOT) District 7

The group:

- Reviewed data
- Discussed potential improvements
- Developed vision and goals
- Chose emphasis areas

Emphasis Areas



BURGESS & NIPLE

Emphasis Areas

Emphasis Areas focus on specific types of crashes to help direct resources and guide safety improvements where there is the greatest need.

INTERSECTIONS



SPEED

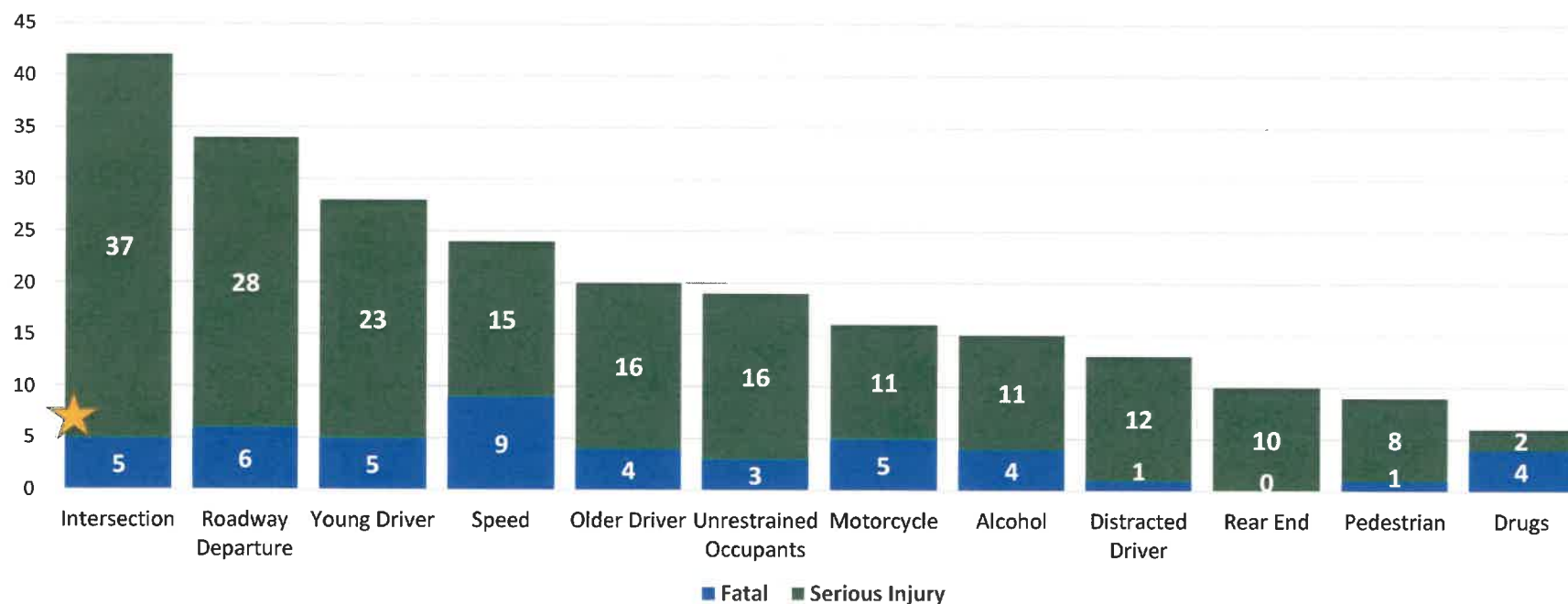


ROADWAY DEPARTURE



BURGESS & NIPLE

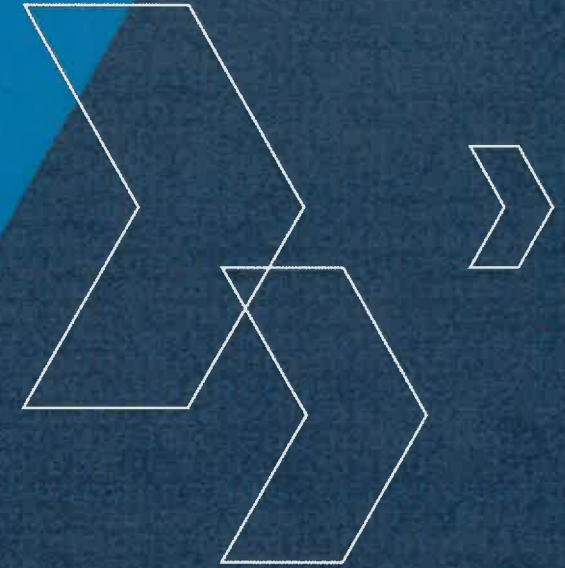
Fatal and Serious Injury Related Factors



★ Percent of crashes that occurred at an **intersection: 48.2%**
Statewide average: 36.7%

BURGESS & NIPLE

Action Plan



BURGESS & NIPLE

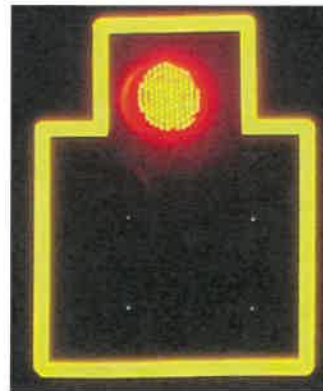
Intersection Countermeasures

Advanced Warning Signs



Source: South Carolina DOT

Reflective backplates



Source: South Carolina DOT

Improved Signal Phasing

Roundabout



Source: Journal News Butler County

Reduced Left Turn Conflict



Source: Minnesota DOT

BURGESS & NIPLE

Speed Countermeasures

Police Visibility



Source: WKEF/WRGT

Road Diets



Source: FHWA

Speed Feedback Signs



Source: trafficalm.com

Monitor Speeds using



STREETLIGHT

Source: StreetLight Data

BURGESS & NIPLE

Roadway Departure Countermeasures

Rumble Strips



Source: FHWA

Enhanced Delineation for Horizontal Curves



Source: FHWA

Edge Line/Centerline Improvements



Source: FDA, Inc.

BURGESS & NIPLE

Cross-Cutting Countermeasures

Road Safety Audits/ ODOT Safety Study



- Access Management
- Check sight distance at intersections

Medians/Refuge Islands



Redipave Modular Median™

Streetlighting



Source: Holophane

BURGESS & NIPLE

Crosscutting Countermeasures

- Distracted Driving and Speeding messaging campaigns on variable message signs
- Educational Campaigns through schools, libraries, and community centers

Potential Resources:

- ODOT Safe Routes to School
- Impact Teen Driver (Education Materials)
- Ohio Dept of Public Safety
 - Safe Communities Program
 - Teen Driver Resources



BURGESS & NIPLE

Focus Areas

Based on fatal and serious injury (FSI) crashes

- Old Troy Pike
- Brandt Pike
- Valley Pike
- Taylorsville Road
- Chambersburg Road

*Recent signal upgrades



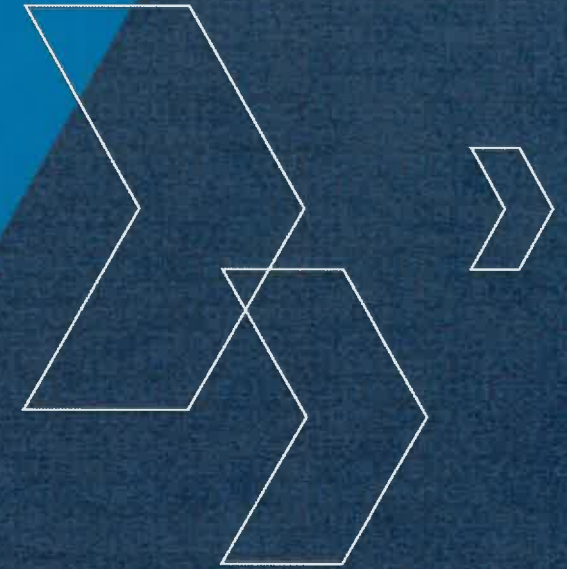
Action Plan (Example)

Location of Focus	Next Steps	Partners	Timeline	Potential Funding
Old Troy Pike and Taylorsville Road	<ul style="list-style-type: none"> - High number of rear end and non-motorist crashes: monitor this intersection to determine the effectiveness of signal/crossing upgrades and flashing left turn arrows. - Request ODOT speed feedback signs or utilize City owned equipment 	MVRPC, ODOT	Short	HSIP funds
Old Troy Pike, Taylorsville Road to southern Corp limit	<ul style="list-style-type: none"> Request ODOT speed feedback signs, or utilize City owned equipment, monitor speeds over time. Conduct road safety audit/ODOT safety study to study the safety benefit of adding medians and other possible safety improvements. 	MVRPC, ODOT, local stakeholders	Short Long	HSIP funds, SS4A supplemental planning/ demonstration grant, Ohio Traffic Safety Office - grants for enforcement
Brandt Pike, Shull Road to Stonehurst Drive	<ul style="list-style-type: none"> - High number of rear end crashes: Evaluate signal timings. Upgrade signals with signal backplates. Study the implementation of advanced signage (indicating lanes for 1-70 entrances) - Request ODOT speed feedback signs or utilize City owned equipment 	MVRPC, ODOT	Long	HSIP funds
ODOT identified HSIP priority #294				

Potential Funding Sources

- Safe Streets and Roads for All (SS4A)
 - Planning and Demonstration
 - Implementation
- ODOT Highway Safety Improvement Program
- National Safety Council-Community Traffic Safety Grant
- Ohio Traffic Safety Office Grant

Conclusions



BURGESS & NIPLE

This Plan:



Analyzed 2018-2022 crash data to determine **patterns** and crash **hot spots**



Compiled FHWA approved safety improvements in a **countermeasure toolbox** tailored to Huber Heights



Collected **public and stakeholder feedback** on safety concerns and potential improvements



Created an **Action Plan** to guide immediate next steps

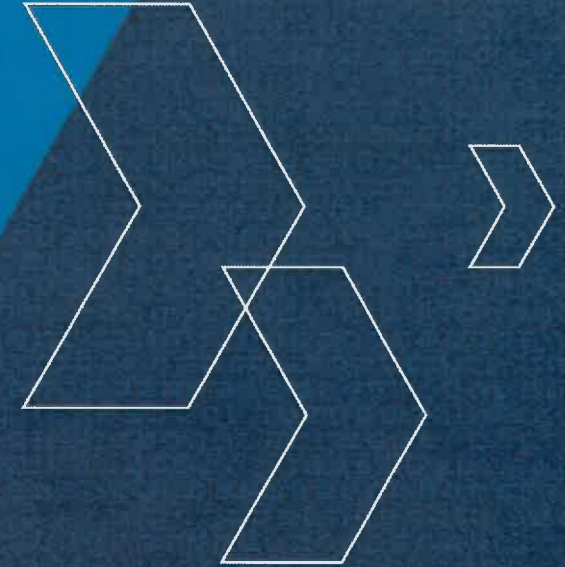


Identified **intersections** and **corridors** of safety concern



Is **SS4A compliant** (eligible for federal funding opportunities) and provides guidance for future plans

Questions?



Maria Cantrell, PE
Email: maria.cantrell@burgessniple.com
Phone: (614) 459-2050 ext. 7563



Ella Donley
Email: ella.donley@burgessniple.com
Phone: (707) 478-8838

BURGESS & NIPLE

AI-9890

Topics of Discussion D.

Council Work Session

Meeting Date: 03/05/2024

Carriage Trails Boulevard/Brandt Pike (State Route 201) Intersection - Engineering Design - Award Contract

Submitted By: Hanane Eisentraut

Department: Assistant City Manager

Division: Engineering

Council Committee Review?: Council Work Session

Date(s) of Committee Review: 03/05/2024

Audio-Visual Needs: None

Emergency Legislation?: No

**Motion/Ordinance/
Resolution No.:**

Agenda Item Description or Legislation Title

Carriage Trails Boulevard/Brandt Pike (State Route 201) Intersection - Engineering Design - Award Contract

Purpose and Background

Four quotes were received for the Carriage Trails Boulevard/Brandt Pike intersection improvements and signalization. The four quotes were from The Kleingers Group at a cost of \$87,250, from Woolpert at a cost of \$124,649, from Arcadis at a cost of \$161,199, and from TEC Engineering at a cost of \$173,431. This project includes roadway improvements along Brandt Pike at the Carriage Trails iBoulevard ntersection and the installation of a new mast arm traffic signal.

This legislation will authorize the employment of The Kleingers Group, a qualified consulting engineering and land surveying firm, to prepare plans and specifications for the design of this needed improvement. The Capital Improvement Fund will be utilized to design this project at a cost not to exceed \$100,000.

Fiscal Impact

Source of Funds: Capital Fund

Cost: \$100,000

Recurring Cost? (Yes/No): No

Funds Available in Current Budget? (Yes/No): Yes

Financial Implications:

Attachments

Map

Resolution

CTY-RTE-SECTION

MODEL: Design PAPER: 17x11 (in.) DATE: 2023-09-05 TIME: 5:21:24 PM USER: brian.sedziel
\\useast.lbggroup.com\ACM\144210_CT-TIS-2023\7.0_Production\7.02_Conceptual_Design\04_Civil\roundabout exhibit.dgn



600 FT TURN LANE
TIE INTO 5-LANE SECTION AT COUNTY LINE
(800 FT SOUTH OF SHEET BORDER)

DESIGNER	BSS
REVIEWER	XXX MM-DD-YY
PROJECT ID	0
SHEET	TOTAL
P.O	0

CARRIAGE TRAILS & SR-201
TRAFFIC SIGNAL ALTERNATIVE



CITY OF HUBER HEIGHTS
STATE OF OHIO

RESOLUTION NO. 2024-R-

AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT FOR THE DESIGN OF THE CARRIAGE TRAILS BOULEVARD/BRANDT PIKE (STATE ROUTE 201) INTERSECTION IMPROVEMENTS AND SIGNALIZATION.

WHEREAS, Council has determined to proceed with this project to improve the intersection of Carriage Trails Boulevard and Brandt Pike (State Route 201); and

WHEREAS, the cost of the project will be in excess of \$25,000; and

WHEREAS, the City Council may waive the competitive bidding procedures whenever it deems to be in the best interest of the City to do so as defined in Section 171.12 of the Huber Heights Codified Ordinances.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Huber Heights, Ohio that:

Section 1. The City Manager is hereby authorized to enter into a contract with The Kleingers Group for the design of the Carriage Trails Boulevard/Brandt Pike (State Route 201) Intersection Improvements and Signalization at a cost not to exceed \$100,000.00.

Section 2. Consistent with the provisions of the Huber Heights Codified Ordinances, the competitive bidding requirements are hereby waived.

Section 3. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were adopted in an open meeting of this Council and that all deliberations of this Council and of any of its Committees that resulted in such formal action were in meetings open to the public and in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Section 4. This Resolution shall go into effect upon its passage as provided by law and the Charter of the City of Huber Heights.

Passed by Council on the _____ day of _____, 2024;
_____ Yeas; _____ Nays.

Effective Date:

AUTHENTICATION:

Clerk of Council

Mayor

Date

Date

AI-9891

Topics of Discussion E.

Council Work Session

Meeting Date: 03/05/2024

Thomas Cloud Park Path Resurfacing - Award Contract

Submitted By: Hanane Eisentraut

Department: Assistant City Manager

Council Committee Review?: Council Work Session

Division: Engineering

Date(s) of Committee Review: 03/05/2024

Audio-Visual Needs: None

Emergency Legislation?: No

**Motion/Ordinance/
Resolution No.:**

Agenda Item Description or Legislation Title

Thomas Cloud Park Path Resurfacing - Award Contract

Purpose and Background

This legislation will authorize the City Manager to enter into a contract with Booher Blacktop for the Thomas Cloud Park Path Resurfacing Project at a cost not to exceed \$253,000. The City applied through Montgomery County and received \$80,000 in a Community Development Block Grant (CDBG) to resurface Thomas Cloud Park walking paths. The City's share of the cost of the project will be paid from the Parks and Recreation Fund.

Fiscal Impact

Source of Funds: Parks And Recreation Fund/CDBG Grant

Cost: \$253,000

Recurring Cost? (Yes/No): No

Funds Available in Current Budget? (Yes/No): Yes

Financial Implications:

Attachments

Bid Results

Map

Resolution



**CITY OF HUBER HEIGHTS
TOM CLOUD PATH RESURFACING
BID RESULT
BID DATE: FEBRUARY 16, 2024**

CONTRACTOR'S NAME	BID AMOUNT
Booher Blacktop	\$ 229,997.57 30 Calendar Days
	Bid Bond - Yes



LONGFELLOW AVE

PEPPER DR

KITRIDGE RD

Walking Paths

Walking Paths

Walking Paths = approx. 13,862'

BRANDT PIKE

1 inch = 250 feet

CITY OF HUBER HEIGHTS
THOMAS CLOUD PARK

Date: 9/30/2019



CITY OF HUBER HEIGHTS
STATE OF OHIO

RESOLUTION NO. 2024-R-

AUTHORIZING THE CITY MANAGER TO ENTER INTO CONTRACT FOR THE THOMAS CLOUD PARK PATH RESURFACING PROJECT.

WHEREAS, the City of Huber Heights has received a Community Development Block Grant (CDBG) through Montgomery County for the Thomas Cloud Park Path Resurfacing Project; and

WHEREAS, construction bids were properly received on February 16, 2024.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Huber Heights, Ohio that:

Section 1. The City Manager is hereby authorized to enter into a contract for the Thomas Cloud Park Path Resurfacing Project with Booher Blacktop at a cost not to exceed \$253,000.00 on the terms and conditions as substantially set forth in the bid documents.

Section 2. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were adopted in an open meeting of this Council and all deliberations of this Council and of any of its Committees that resulted in such formal action were in meetings open to the public and in compliance with all legal requirements including Section 121.22 of Ohio Revised Code.

Section 3. This Resolution shall go into effect upon its passage as provided by law and the Charter of the City of Huber Heights

Passed by Council on the _____ day of _____, 2024;
_____ Yeas; _____ Nays.

Effective Date:

AUTHENTICATION:

Clerk of Council

Mayor

Date

Date

AI-9888

Topics of Discussion F.

Council Work Session

Meeting Date: 03/05/2024

Vacation - Utility Easements - Former Marian Meadows Property

Submitted By: Aaron Sorrell

Department: Assistant City Manager

Division: Planning

Council Committee Review?: Council Work Session

Date(s) of Committee Review: 03/05/2024

Audio-Visual Needs: None

Emergency Legislation?: No

**Motion/Ordinance/
Resolution No.:**

Agenda Item Description or Legislation Title

Vacation - Utility Easements - Former Marian Meadows Property

Purpose and Background

This ordinance vacates six water utility easements that will be relocated during the construction of Meadows Park Drive. This vacation is necessary to facilitate the construction of the new roadway and the planned Authentix apartments. New utility easements will be established through the plat of the new apartments and the dedication of Meadows Park Drive.

Fiscal Impact

Source of Funds: N/A

Cost: N/A

Recurring Cost? (Yes/No): N/A

Funds Available in Current Budget? (Yes/No): N/A

Financial Implications:

Attachments

Ordinance

CITY OF HUBER HEIGHTS
STATE OF OHIO

ORDINANCE NO. 2024-O-

VACATING AND EXTINGUISHING CERTAIN UTILITY EASEMENTS AT THE FORMER
MARIAN MEADOWS PROPERTY.

WHEREAS, the City of Huber Heights desires to facilitate the redevelopment of the former Marian Meadows property; and

WHEREAS, the City of Huber Heights has determined certain utility easements are no longer necessary for municipal purposes in this location; and

WHEREAS, Section 723.121 of the Ohio Revised Code authorizes the City Council to extinguish an easement in whole or in part based upon a determination that the easement is not needed for municipal purposes; and

WHEREAS, the City Council has determined that there is good cause to vacate the easements; that the easements are no longer needed for public purposes; and that vacation of the easements will not be detrimental to the general interest, public health and welfare.

NOW, THEREFORE, BE IT ORDAINED by the City Council of Huber Heights, Ohio that:

Section 1. The City Council hereby determines that the easement to the Ohio Suburban Water Company as filed on November 16, 1967 in Deed Book 2387, Page 444 as recorded in the Recorder’s Office of Montgomery County, Ohio and depicted as Easement 23 on Exhibit A attached hereto and made a part hereof, is not needed for municipal purposes.

Section 2. The City Council hereby determines that the easement to the Ohio Suburban Water Company as filed on September 5, 1986 as recorded in Deed MF 86-500 D03 as recorded in the Recorder’s Office of Montgomery County, Ohio and depicted as Easement 25 on Exhibit A attached hereto and made a part hereof, is not needed for municipal purposes

Section 3. The City Manager is authorized to take all actions, including the execution and recording of any plats, deeds, or other documents, necessary to accomplish the vacation and extinguishment of these easements.

Section 4. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its Committees that resulted in such formal action were in meetings open to the public and in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Section 5. This Ordinance shall go into effect upon its passage as provided by law and the Charter of the City of Huber Heights.

Passed by Council on the _____ day of _____, 2024;
Yeas; _____ Nays _____.

Effective Date:

AUTHENTICATION:

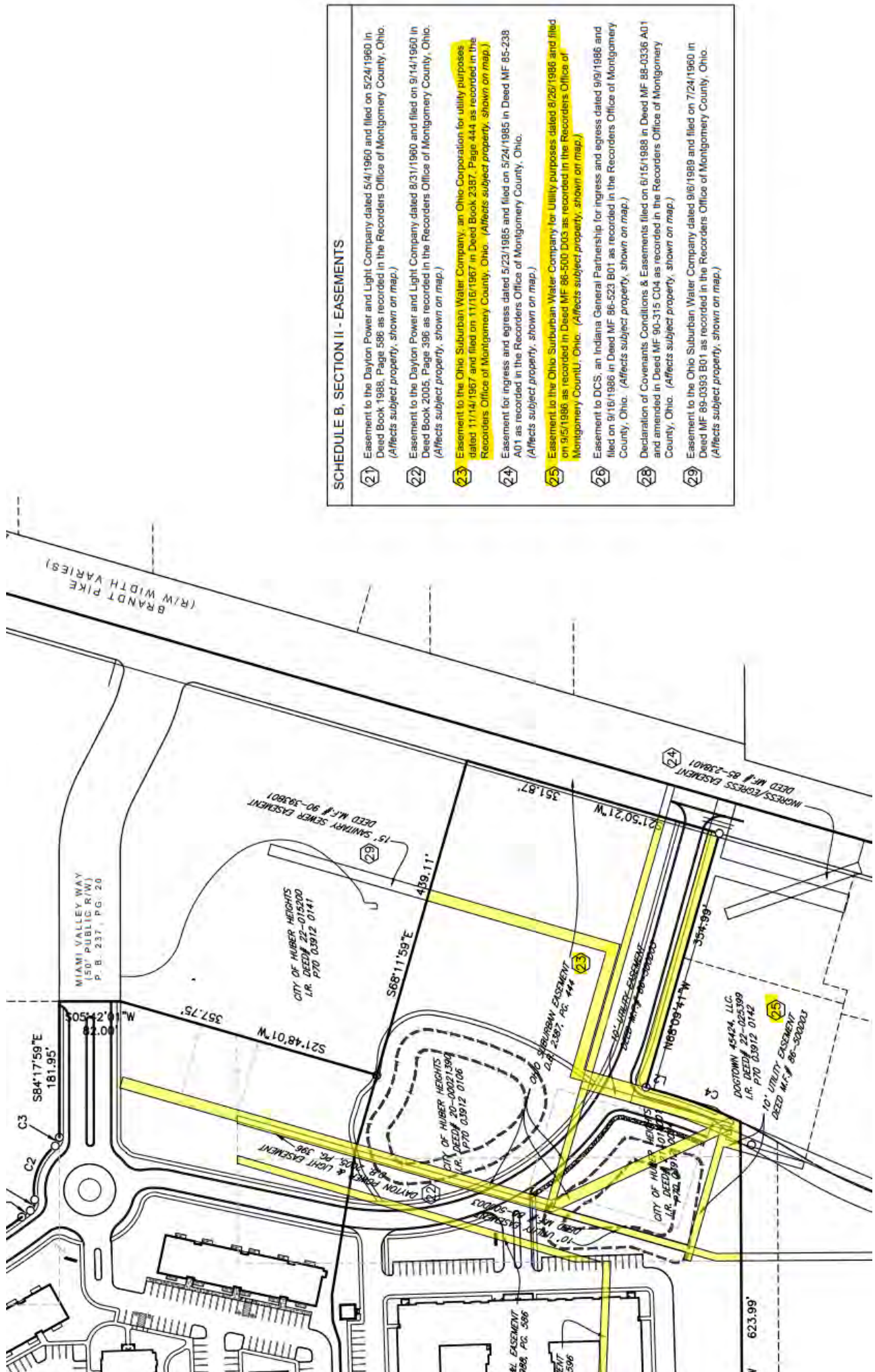
Clerk of Council

Mayor

Date

Date

EXHIBIT A



AI-9892

Topics of Discussion G.

Council Work Session

Meeting Date: 03/05/2024

Request For Proposals (RFP) - EMS Billing - Fire Division

Submitted By: Keith Knisley

Department: City Manager

Council Committee Review?: Council Work Session

Division: Fire

Date(s) of Committee Review: 03/05/2024

Audio-Visual Needs: None

Emergency Legislation?: No

**Motion/Ordinance/
Resolution No.:**

Agenda Item Description or Legislation Title

Request For Proposals (RFP) - EMS Billing - Fire Division

Purpose and Background

The Fire Division is seeking authorization for the issuance of a Request For Proposals (RFP) for the Huber Heights Fire Division to award emergency medical service (EMS) billing collections to a third party billing agency. The Fire Division is currently using Change Healthcare (Optum) as its third-party EMS billing agency and has had a contract with this vendor since 2011. Change Health Care (Optum) has made notice to the Fire Division and numerous other area EMS agencies of its intent to cease EMS billing services. The purpose of issuing the RFP is to ensure that the Fire Division secures a third-party company to provide the most effective and efficient billing services.

Fiscal Impact

Source of Funds: N/A

Cost: N/A

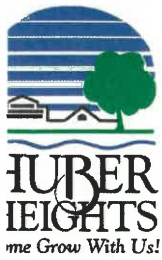
Recurring Cost? (Yes/No): N/A

Funds Available in Current Budget? (Yes/No): N/A

Financial Implications:

Attachments

Request For Proposals



City of Huber Heights
6131 Taylorsville Rd.
Huber Heights, OH 45424

937.233.1423
937.233.1272 fax

www.hhoh.org

REQUEST FOR PROPOSALS
And
INSTRUCTIONS
RFP 24-001-Fire
EMERGENCY MEDICAL SERVICES
BILLING

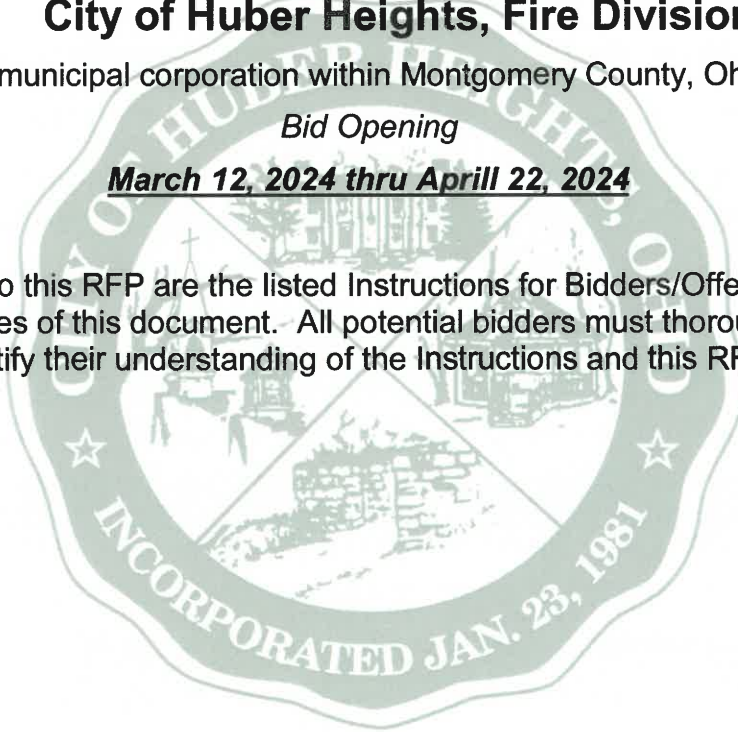
City of Huber Heights, Fire Division

A municipal corporation within Montgomery County, Ohio

Bid Opening








March 12, 2024 thru April 22, 2024

Attached to this RFP are the listed Instructions for Bidders/Offerors in the first ten (10) pages of this document. All potential bidders must thoroughly review and certify their understanding of the Instructions and this RFP process.




GENERAL INSTRUCTIONS TO BIDDERS/OFFERORS

For the purposes of this Document, the terms “Bid” and Proposal” have the same meaning, and the terms “Bidder, Offeror, Contractor, Vendor” are intended to mean the company or firm who is the respondent Bidder for this RFP.

-  The following instructions are to be considered an integral part of this proposal. Unless otherwise requested, three (3) complete copies of the written proposal need be submitted. The person signing the bid/proposal form must initial any changes or corrections made to this proposal.
-  No proposal may be withdrawn or modified in any way after the bid/proposal-opening deadline. ***Quotes must remain valid for ninety (90) days after the quote date.*** Quotes submitted with a less than ninety (90) day validity will be found non-responsive and will not be considered.
-  All bids/proposals must be a final cost.
-  Bids/Proposals will be received beginning **Tuesday, March 12, 2024** and to be received no later than the close of business day on **Monday, April 22, 2024** at the City of Huber Heights 6131 Taylorsville Rd. Huber Heights, Ohio 45424 at which time they will be opened and publicly read aloud. Bids/proposals received after the above date and time, or in any other location other than the City of Huber Heights City Hall as noted above will not be considered.
-  A Request for Proposal packet may be obtained from the City of Huber Heights 6131 Taylorsville Rd. Huber Heights, Ohio 45424 or from www.hhoh.org
-  If descriptive literature is attached to the bid/proposal, bidder's name must appear on all sheets.
-  A cover letter must be attached in the form of a standard business letter containing the Contractor's name, address and telephone number and must be signed with an original signature, in ink, by an individual authorized to legally bind the Contractor. The letter must contain the following information:
 - A statement describing the Contractor's legal structure (e.g. corporation, partnership) and providing federal tax identification number and principle place of business.
 - A statement that the person signing the quote certifies that he or she is the person in the Contractor's organization who has actual authority to make decisions as to matters relating to this RFP and to bind the Contractor.
 - A statement that the quote meets the minimum qualifications set forth in this RFP and accepts all requirements and terms and conditions contained in this RFP.
 - A statement that the Contractor does not discriminate in its employment practice with regard to race, color, age, religion, sex, veteran status, sexual preference, national origin, or disability


- A statement that no attempt has been made or will be made by the Contractor to induce any other person or firm to submit or not submit a quote.
- A statement that indicates whether the Contractor or any of its agents has a possible conflict of interest with any city employee involved in the RFP and any ensuing Contract(s) or any other conflict of interest and, if so, an explanation of the conflict must be given.


 **Communication:** If there is any question whatsoever regarding any portion of the instructions or specifications, it shall be the bidder's responsibility to seek clarification immediately from the City of Huber Heights **No later than close of business on April 15, 2024 at 5:00pm** unless otherwise stated in the documents.


All questions shall be submitted in writing or via e-mail to the attention of Fire Chief Keith Knisley at 937-233-1564 and/or kknisley@hhoh.org. If mailed, the address is as follows: City of Huber Heights ATTN: Fire Chief Keith Knisley RFP: **RFP 24-001-Fire** 7008 Brandt Pike, Huber Heights, OH 45424.


It shall be the bidder's responsibility to check the City's website (www.hhoh.org) for any and all addendums or modifications.


Under no circumstances should respondents contact City personnel or officials outside of the opportunity provided herein.

 **Proprietary Information:** Any information contained in the RFP response that is proprietary must be clearly designated. Marking of the entire response as proprietary will neither be accepted nor honored. The City cannot guarantee that all such material noted remains proprietary, particularly if it becomes a significant consideration in contract award. Information will be kept confidential only to the extent allowed by Public Records Laws of Ohio.

 Any variation from the specifications must be clearly stated by the bidder in writing and submitted with his/her proposal.

 The apparent silence of any specifications or any supplement specifications to any details or the omission of a detailed description concerning any point shall be regarded as meaning that only the best commercial practices are to prevail, and that only materials of first quality and correct type, size and design are to be used. All workmanship is to be of first quality. All interpretations of this specification shall be made upon the basis of this statement.

 The following bid shall be awarded to one bidder based on the specifications as provided for in Chapter 171 of the Codified Ordinances of Huber Heights, so the City can determine the "lowest and best proposal". An award shall be made to one vendor for the total bid. Unit prices and extensions will be verified and total checked. Unit price extension and net total must be shown. Unit price shall prevail unless otherwise stated in the proposal.


 Section 171.04 of the Codified Ordinances of Huber Heights provides for a process and description for opening, tabulating and awarding responses to RFP/bids as stated in reference:


(a) In the case of sealed competitive bids, the bids shall be opened and tabulated publicly by the Purchasing Agent. An investigation of the responsibility of the bidders and the responsiveness of the bid shall be made as the Purchasing Agent deems necessary. The Purchasing Agent shall determine the lowest and best bid. The Purchasing Agent may reject all bids if the Purchasing Agent determines that it is in the best interest of the City to do so.








(b) In the case of competitive proposals, the responses shall be opened publicly by the Purchasing Agent. The City may discuss the responses with the proposers to clarify responses and to obtain information needed by the City to determine the lowest and best proposal. An investigation of the responsibility of the proposers and the responsiveness of the proposal shall be made as Purchasing Agent deems necessary. The Purchasing Agent shall determine the lowest and best proposal. The Purchasing Agent may reject all proposals if the Purchasing Agent determines that it is in the best interest of the City to do so.

(c) In the case of two-step competitive proposals, the technical responses shall be opened publicly by the Purchasing Agent. The City may discuss the responses with the proposers to clarify responses and to obtain information needed by the City to determine qualified proposers. An investigation of the responsibility of the proposers and the responsiveness of the proposal shall be made as the Purchasing Agent deems necessary.

The Purchasing Agent shall determine the qualified proposers. The qualified proposers shall then be invited to submit price proposals which shall be opened publicly by the Purchasing Agent. The City may discuss responses with the proposers to clarify responses and to obtain information needed by the City to determine the lowest and best proposal. If appropriate, the City may request best and final offers. The Purchasing Agent shall then determine the lowest and best proposal. The Purchasing Agent may reject all proposals if the Purchasing Agent determines that is in the best interest of the City to do so.

 The City of Huber Heights reserves the right to accept, reject or waive any irregularities in the proposal and/or any and all bids received for the work contemplated herein and to accept or reject any or all proposals and/or bids. The proposal and/or bids will be compared on the basis of the total cost of the project and the award will be made to the lowest and best bidder (or bidders), provided the proposal and/or bid is reasonable and is in the best interest of the City (owner) to accept. In determining the lowest and best bid the City (owner), in its sole discretion, may consider factors, including but not limited to, the bidder's work history, (including work done under other names), experience, conduct and performance on previous contracts, management skills, ability to execute the contract properly, customer satisfaction, work on comparable projects, ability to timely complete the work in accordance with the contract documents, the Bidder's financial condition and facilities, and the Bidder's compliance with federal, state, and local laws, rules, and regulations, (including but not limited to the Prevailing Wage Laws, Occupational Safety and Health Act, and the State of Ohio's Equal Employment Opportunity Commission requirements, as may be applicable).

 The City desires delivery of the material or services specified at the earliest possible time after the date of award. An unreasonable delivery proposal may be cause for disqualifying a bid. Each bidder shall state a definite time and avoid using terms such as "ASAP" or "approximately so many days".

-  **References:** Contractor must provide five (5) references of customers with successful implementations of similar size and scope with work performed within the past five (5) years. Please include name, address, contact and phone number. If sub-contractors or business partners will be used in conjunction with the installation or maintenance of this project, please provide references as stipulated above. **References should be included in bid documents**
-  **Quality Standard:** Any references to the construction, fabrication and/or design which are proprietary or specific to one equipment manufacturer are to be considered as an indication of the level of quality and protection expected by HHFD. If a particular section names a process, construction, and/or design that is patented or proprietary in nature, bidders can take exception and propose an alternative, provided that the proposed alternative meets or exceeds the performance, the level of quality, and the degree of protection afforded to Huber Heights firefighters.
-  **Inspection:** It is understood within this agreement that any problems such as equipment failure, unspecified maintenance, lack of performance and any other conditions outlined in the scope of service not performed by the Contractor will be under immediate review by the City of Huber Heights.
-  **Technical Specifications Guidelines:** Bidders should address each subsection in their proposal. The technical specifications are to provide bidders with guidelines. They are not meant to prevent bidders from proposing alternative solutions. In all instances, the bidder is to clearly indicate how the proposed solution meets the desire of HHFD to implement the best behavioral health program. The bidder shall include as much detailed explanation as the deem appropriate of the alternative program with supporting data and documentation for evaluation by HHFD
-  **License and Permits:** It shall be the responsibility of the successful bidder to obtain all licenses and permits required to perform this service at no additional cost to the City of Huber Heights.
-  **Timeline:** Provide an estimated, standard timeline for installation, implementation and creative design services. **Timeline should be included in bid documents.**
-  **Configuration and Pricing:** Bidder must itemize all charges for individually identifiable components of the proposed system, including all associated installation, programming and training if applicable. Bidder must include charges for all components required to connect any applicable applications.

RFP Checklist:

Please review and check off these 10 most important items to consider when responding to an RFP for the City of Huber Heights:

	Read the <u>entire</u> document. Note critical items such as: mandatory requirements; supplies/services required; submittal dates; number of copies required for submittal; contract requirements (i.e., contract performance, insurance requirements, performance and/or reporting requirements, etc.).
	Note the procedures for communication with the City during the RFP process. All communication during the RFP process must be in writing. Offerors should not contact City personnel or officials outside of the opportunity provided in the document.
	Attend the pre-proposal conference if one is offered. These conferences provide an opportunity to ask clarifying questions, obtain a better understanding of the project, or to notify the City of any ambiguities, inconsistencies, or errors in the RFP.
	Take advantage of the “question and answer” period. Submit your questions by the due date listed and view the answers given in the formal “addenda” issued for the RFP. All addenda issued for an RFP are posted on the City’s website and will include all questions asked and answered concerning the RFP.
	Follow the format required in the RFP when preparing your response. Provide point-by-point responses to all sections in a clear and concise manner.
	Provide complete answers/descriptions. Read and answer all questions and requirements. Don’t assume the City or the evaluating staff will know what your company capabilities are or what items/services you can provide, even if you have previously contracted with the City of Huber Heights. The proposals are evaluated based solely on the information and materials provided in your response.
	Use the forms provided, if any. e.g., bidder’s submittal page, reference forms, attachment forms, etc.
	Before submitting your response, check the City’s website at: www.hhoh.org to see whether any addenda were issued for the RFP.
	Review and read the RFP document again to make sure that you have addressed all requirements. Your original response and the requested copies must be identical and be complete. The copies are provided to the evaluating staff members and will be used to score your response.
	Submit your response on time. Note all the dates and times listed in the RFP and be sure to submit all required items on time. Late proposal responses are <i>never</i> accepted.



Please Note:

All potential contractors are strongly urged to submit supporting documentation as to their qualifications to perform the Scope of Work.

Certificate of Insurance, Reference List and Timeline must be attached.

If additional comments or conditions are desired, please attach a separate sheet providing details.

Include all proposed equipment specifications, showing manufacturer name, model, etc. depicting unit specifications and other pertinent information.

Certification:

The undersigned on the Bid Proposal certifies that the Instructions to Bidder has been carefully examined, is thoroughly familiar with the terms and specifications applicable to and made part of this Request for Proposal and understands and is capable of meeting the provisions within to the quality, type and grade of work requested. The undersigned further certifies the prices shown in the schedule of items contained within the Proposal/Bid are in accordance with the conditions, terms and specifications of the proposal and that any exception taken thereto may disqualify the bid.

Signature Date

Print Name Title

Email Address Phone

Company Name



City of Huber Heights Request for Proposals

RFP 2023-001 (Fire)

Advertised as: Behavioral Health Support Program

Release Date: Tuesday March 12, 2024

Closing Date: Monday, April 22, 2024

The City of Huber Heights, a municipal corporation, Montgomery County, Ohio

1. General Information

- 1.1. The City of Huber Heights invites qualified firms to submit proposals for qualified third-party billing services to handle 911 pre-hospital Emergency Medical Services (EMS) billing services. Proposals shall be submitted in accordance with the Documents and Requirements as set forth in this formal "Request for Proposals." The Contract that will result from this "Request for Proposals" will include what is indicated in Section 4 "Scope of Work" of this RFP.
- 1.2. A City Review and Selection Committee will evaluate the proposals submitted.
- 1.3. During evaluation, the City Review and Selection Committee reserves the right, where it may serve the City's best interest, to request additional information or clarification from the Offeror, or to allow corrections of errors or omissions. Oral interviews may be conducted by the City Review and Selection Committee for the Contractors who submit a Proposal and were shortlisted.
- 1.4. Submission of a proposal indicates acceptance by the Offeror of the conditions contained in this Request for Proposals, unless clearly and specifically noted in the proposal submitted and confirmed in the resultant contract between the City of Huber Heights and the Contractor selected.
- 1.5. There is no expressed or implied intent or obligation for the City of Huber Heights to reimburse responding firms for any expenses incurred in preparing proposals, as well as travel expenses during interviews in response to this Request for Proposals.
- 1.6. The City of Huber Heights shall reserve the right to terminate any agreement resulting from this solicitation and subsequent action for cause but not limited to inadequacy of performance.

Contact Person/Communication

- 1.7. Until the receipt and opening of proposals, the proposers' principal contact with the City of Huber Heights will be as listed below. All questions are to be submitted in writing and potential Bidders will receive copies of all questions and answers except for the questions that are considered proprietary. Questions will only be received through Fire Chief Keith Knisley between 03/13/2024 and 5 pm 04/15/2024.

City of Huber Heights Fire Division

7008 Brandt Pike

Huber Heights, Ohio 45424

937-233-1564

Email: kknisley@hhoh.org

- 1.8. All contacts and communication regarding the proposal should be with the above-named individual only. Bidders contacting other City Staff or Officials may be disqualified for doing so.

2. Background Information

- 2.1 The City of Huber Heights Fire Division provides Fire and Emergency Medical Services within the City of Huber Heights and to mutual aid partners. All requests for ALS and BLS transport are performed by a staff of 58 career (full-time) firefighter/paramedics responding 24 hours a day, 7 days a week. The Huber Heights Fire Division has utilized EMS billing for over twenty years and has partnered with the last third-party provider for over thirteen years.
- 2.2 The awarded contract resulting from this RFP process is intended to commence on July 1, 2024.
- 2.3 The City of Huber Heights Division of Fire has an experience of total calls and EMS transports for the last three years of:

	2021	2022	2023
Total Calls for Service (Fire/EMS)	7,788	8,139	7,670
Total EMS Requests	7,027	7,127	6,745
Total EMS Transports	4,635	4,855	4,671

- 2.4 Current EMS Billing rates as of July 1, 2023 set as follows:

BLS-Non ER	BLS Emergency	ALS Non-ER	ALS Emergency	ALS II Emergency	Mileage
\$736.99	736.99	982.64	982.64	\$1,320.43	\$15.97/mile

3. Definitions: The following definitions are used in this Agreement

- 3.1. HHFD – Huber Heights Fire Division.
- 3.2. ESO – ESO Solutions is the electronic patient care report provider for the HHFD
- 3.3. ePCR- Electronic Patient Care Report

4. Scope of Project:

The City of Huber Heights Fire Division will utilize all applicable resources to ensure honest, ethical, and lawful billing practices. This includes but is not limited to HIPAA regulations, federal, state and local requirements, insurance and accounting practices. All ePCR are entered into our instance of ESO. The EMS biller will accept the data provided from ESO (or current vendor) with any and all aspects of the billing agency and

have the ability to be transmitted electronically via a firewall protected file transfer protocol to the billing services provider without further intervention from the Fire Division.

Payments will be submitted to the lock box the City of Huber Heights has established with our financial institution. The billing services provider will receive payment information and post it to the appropriate accounts and provide posting documentation to the City of Huber Heights Finance / Accounting Department via a Firewall Protected Internet Based Reporting System. The billing services provider will provide a firewall protected HIPAA Compliant method by which the City of Huber Heights can send Protected Health Information (PHI) regarding transported patients. Any interfacing and/or "bridging" programing will be at the expense of the billing service provider and be compatible with ESO Solutions utilized by the City of Huber Heights.

- 4.1 The Billing Services Provider will prepare and submit accurate and complete insurance claims electronically (preferred) or manually (only if necessary), to include but not limited to Medicare, Medicaid, Anthem, UHC, Tri-Care, Medical Mutual, and all other applicable carriers including both commercial and private insurances. Claims submitted with complete and accurate information will be filed with third party entities within two (2) days of receipt from the City of Huber Heights.
- 4.2 Verification and Missing Information Follow-Up: The EMS Billing Services Provider will provide all labor, materials and equipment for verification of the downloaded transport information and patient information. The EMS Billing Services Provider will gather missing patient information by, but not limited to, gathering electronic patient information from the hospital, the ESO Hospital Data Exchange (HDE), search the billing service provider's billing data base; contacting the medical facility; interfacing with insurance provider's data systems, or by direct patient, family member or responsible party contact. When contact is made with the appropriate party, the EMS Billing Services Provider will verify and correct all patient information. To the extent permitted under HIPAA and other laws, the billing services provider shall not unduly withhold information from the City of Huber Heights, Division of Fire Agency's designated representatives when such information is needed to complete the billing process.
- 4.3. Prepare and mail invoices to non-resident patients responsible for co-pays and/or deductibles, private pay, and uninsured patients.
- 4.4. Post payments to the appropriate accounts and provide payment posting and revenue reports to the City of Huber Heights, via a Firewall Protected Internet Based Reporting System.
- 4.5. Provide the City of Huber Heights with an itemized report of all invoices and claims billed, monies collected and outstanding balances via a Firewall Protected Internet Based Reporting System.



- 4.6. Provide the City of Huber Heights with additional reports regarding write-off via a Firewall Protected Internet Based Reporting System.
- 4.7. Invoice the City of Huber Heights monthly for services rendered based on a percentage of monies collected.
- 4.8. Provide the City of Huber Heights; Division of Fire personnel with appropriate training concerning documentation, charges and requirements of applicable health care laws and regulations.
- 4.9. Customer Service: The EMS Billing Services Provider will provide a staff of Customer Service Representatives who will provide patient account information Monday through Friday, during normal business hours, excluding the Huber Heights; Division of Fire Holidays. (Please specify hours of available customer service). A local or toll-free customer service number must be provided.
- 4.10. The EMS Billing Services Provider acting on behalf of the City of Huber Heights; Division of Fire will remain respectful and mindful of the needs of its citizens and patients:
 - a) The City of Huber Heights; Division of Fire will operate under a compassionate billing program (with respect to Office of Inspector General interpretations for local government billing practices).
 - b) Weekly or monthly installment payment plans will be offered to patients with outstanding balances and will be managed by the Billing Services Provider.
 - c) All collection procedures with respect to the City of Huber Heights; Division of Fire Billing must be approved by the City of Huber Heights Fire Chief and/or their designee.
- 4.11. Patients will receive a bill for each month for three (3) months. If the bill has not been paid in full within 120 days, the patient shall be notified by letter and/or telephone of the delinquent amount.
- 4.12. The EMS Billing provider will report which accounts have been determined to be uncollectible via a Firewall Protected Internet Based Reporting System. The criteria for uncollectible accounts will be approved by the City of Huber Heights.

- 4.13. The City of Huber Heights reserves the right to recall accounts from the EMS Billing Services Provider upon written notice.
- 4.14. The City of Huber Heights reserves the right to return accounts from the EMS Billing Services Provider if the EMS Billing Services Provider has failed to file proper insurance or to follow up on outstanding insurance claims.
- 4.15. The EMS Billing Services Provider is responsible for providing all materials and resources required for the performance of the contract including, but not limited to, facilities, equipment, statements, postage and personnel.
- 4.16. The EMS Billing provider is responsible for receiving and coordinating process for the receipt of electronic patient care reports directly from ESO.
- 4.17. The EMS Billing provider will provide electronic reports monthly regarding the status of total collections and performance of the billing process (including but not limited to: overall collection amount to the number of total transport amounts, write-off amounts with explanation to cause of write-off amounts).

5. Additional Information.

The information requested below is for comparison purposes prior to the recommendation of the review committee, it is highly recommended that you include all requested information.

- 5.1 Providers within Ohio may be given preference, out of state vendors are encouraged to demonstrate how challenges with distance can be overcome.
- 5.2 EMS Billing Services Provider must provide a history of the firm, qualifications, and years of experience in 911/EMS-ambulance billing.
- 5.3 EMS Billing Services Providers must describe their capability to provide automated claims submission to applicable insurance carriers.
- 5.4 EMS Billing Services Providers are to provide references from five (5) current 911-based EMS entities. These references must contain the number of runs and the average revenue per run for calendar year 2023. These references will also include the name, address and telephone number of the Department Chief and the Finance Director / Clerk or similar individual responsible for the finances of that government entity. These references should reflect an EMS Billing program similar to that of the City of Huber Heights; Division of Fire.
- 5.5 EMS Billing services providers must also provide references from five (5) current EMS Service providers who submit their runs to the Billing Services Provider via a firewall protected electronic interface from products similar to Alerts TS Product Suite Software®. These references will include the name, address and telephone number of the Department Chief and the total number of billable transports submitted electronically in 2008 and 2009. These references may be the same or different from the references submitted in response to #3 above.

- 5.6 EMS Billing Services Providers should provide information on the availability and description of reports that can be generated on request via a secure connection to the Billing Services Provider's Internet Site. If applicable, please also indicate whether said reports can be saved to a variety of file formats (Microsoft Word, Excel or Adobe Portable Document Format) and provide samples.
- 5.7 EMS Billing Services Providers should provide information regarding their use of current and/or emerging technology to provide the City of Huber Heights access to error reports, call reports, and financial reports.
- 5.8 EMS Billing Services Providers shall provide a copy of their SAS-70 Audit Level II report dated on or after July 1, 2023 and to be completed once a year
- 5.9 EMS Billing Services Providers should confirm that they have developed and implemented a compliance plan to identify activities among employees that could be considered fraudulent or abusive with respect to billing practices. The EMS Billing Services Provider shall provide to representatives of the City of Huber Heights a hot line number to report suspected instances of fraudulent or abusive billing practices. Further, the EMS Billing Services Provider shall provide the name and title of service's compliance officer.
- 5.10 EMS Billing Services Provider shall confirm that, to the best of their knowledge, they are not presently the subject of any federal or state investigation involving fraudulent or abusive billing practices, and if such investigations are ongoing or have occurred within the past five (5) years, the EMS Billing Services Provider shall provide the nature and outcome of such investigations with the responses to this RFP.
- 5.11 The City of Huber Heights or its Agent reserves the right to audit the records of the vendor selected during normal business hours upon giving reasonable notice of intent to do so.
- 5.12 The term of the agreement shall be for an initial period of one (1) year commencing on the date of agreement is fully executed (The Effective Date). Upon expiration of the initial term, the agreement shall automatically renew, without change, for a period of one (1) year unless either party gives a written notice of a least ninety (90) days.

6. Evaluation of Proposals and Required Information

- 6.1 Proposals submitted will be evaluated by the City Review and Selection Committee.
- 6.2 The Committee may call for oral interviews. The City reserves the right to retain all proposals submitted and use and idea in a proposal regardless of whether or not said proposal is selected.
- 6.3 The evaluation factors considered in the selection process will weigh heavily into



the City's decision-making process. These evaluation requirements are considered to be minimum requirements. More points may be awarded for exceeding the minimum requirements.

7 Right to Reject Proposals

- 7.1 Submission of proposals indicates acceptance by the Offering Firm of the Conditions contained in this RFP, unless clearly and specifically noted in the proposal submitted and confirmed in the subsequent Agreement between the City of Huber Heights and the selected firm.
- 7.2 The City of Huber Heights reserves the right to reject any or all proposals and to award to the proposer the City determines to be most qualified and whose award of the contract will be in the best interests of the City.
- 7.3 Late proposals will not be accepted. Offerors are held responsible that their proposals arrive at the City of Huber Heights on or before the designated date and time.

8 Withdrawal of Proposals

- 8.1 Requests to withdraw proposals received after the date and time set for bid opening will not be considered. Only requests to withdraw proposals prior to that date and time will be considered.

9 Contract Termination

- 9.1 The City of Huber Heights reserves the right to terminate any subsequent Agreement or Contract as a result of this RFP if the Contractor does not perform as required by the Terms and Conditions therein.

10. Attachments

- 10.1 Attached to this document is the Executive Summary Review dated January 2024 (13 pages) with all data provided by our current third-party biller.

*** END OF DOCUMENT ***

Executive Summary Review

City of Huber Heights

January 2024

Transports

Current Month	370	(6.4%)
6 Month Avg	395	
Current FYTD	370	(16.3%)
Previous FYTD	442	

Gross Charges

Current Month	\$409,025	(6.8%)
6 Month Avg	\$438,911	
Current FYTD	\$409,025	(9.2%)
Previous FYTD	\$450,507	

Gross Collections

Current Month	\$157,144	(1.4%)
6 Month Avg	\$159,434	
Current FYTD	\$157,144	(9.2%)
Previous FYTD	\$173,039	

Net Collections

Current Month	\$156,973	0.5%
6 Month Avg	\$156,135	
Current FYTD	\$156,973	(8.7%)
Previous FYTD	\$171,880	

Accounts Receivable

Current	\$891,447	14.3%
Prior Year	\$780,125	

AR Aged Over 120 Days

Current	21.2%	(22.4%)
Prior Year	27.4%	

Days in AR (DAR)

Current	62.6	9.5%
Prior Year	57.2	

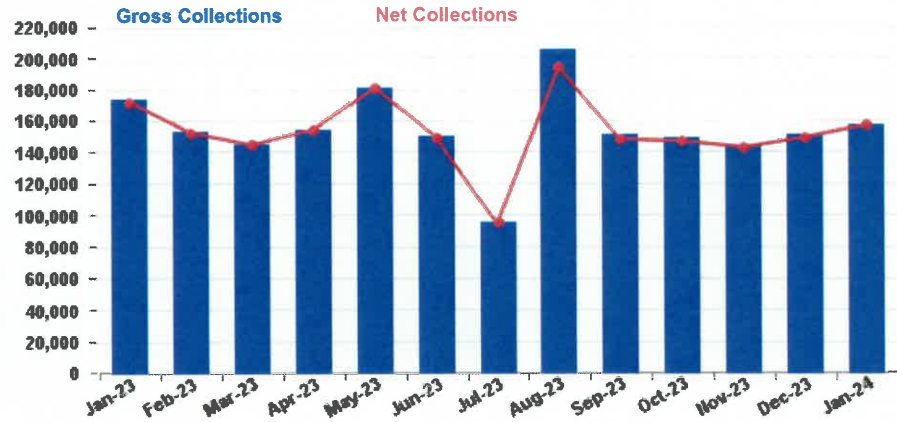
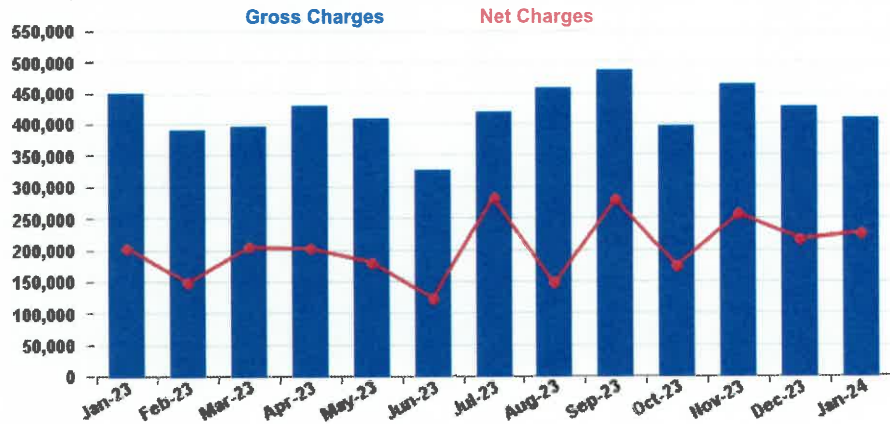
Collections Per Transport

Current 6 Month Average	\$403.29	4.1%
Prior 6 Month Average	\$387.58	

January 2024

Account Period	Volume			Charges			Collections			Accounts Receivable					Net Bad Debt		
	Trans.	ALS	BLS	Gross	Adjustments	Net	Gross	Refunds	Net	GCR*	NCR	Ending AR	Days in AR	%AR >120	Credit Balance	Amount	% *
Jan-23	442	393	49	450,507	(247,985)	202,522	(173,039)	1,159	(171,880)	34.8%	75.8%	780,125	57.2	31.9%	(52,490)	(48,895)	9.7%
Feb-23	388	328	60	390,787	(243,557)	147,230	(153,240)	1,071	(152,169)	35.2%	78.6%	731,300	50.7	26.7%	(58,528)	(43,886)	10.8%
Mar-23	383	352	31	394,519	(191,440)	203,079	(144,642)	476	(144,166)	35.3%	76.8%	746,339	55.0	26.1%	(60,776)	(43,874)	10.2%
Apr-23	413	380	33	427,985	(227,058)	200,928	(154,024)	0	(154,024)	35.4%	76.6%	772,742	58.0	25.8%	(62,676)	(20,501)	9.4%
May-23	401	361	40	408,824	(229,564)	179,260	(180,890)	440	(180,450)	36.0%	78.4%	725,743	53.6	27.1%	(70,292)	(45,809)	8.9%
Jun-23	304	277	27	325,534	(203,224)	122,310	(149,975)	774	(149,201)	37.2%	82.2%	664,465	52.0	33.3%	(46,438)	(34,387)	9.9%
Jul-23	376	347	29	417,898	(135,777)	282,122	(95,100)	501	(94,599)	35.9%	74.9%	839,631	66.3	31.7%	(30,772)	(12,357)	8.5%
Aug-23	414	367	47	457,464	(311,524)	145,939	(205,145)	11,029	(194,115)	37.1%	80.1%	738,004	55.9	34.9%	(25,058)	(53,451)	8.6%
Sep-23	435	396	39	485,282	(206,333)	278,950	(150,552)	2,683	(147,869)	37.1%	78.8%	842,125	56.3	32.2%	(23,539)	(26,960)	7.7%
Oct-23	354	320	34	394,338	(220,063)	174,275	(149,243)	2,789	(146,454)	36.9%	77.2%	782,559	53.3	30.2%	(23,710)	(87,387)	10.5%
Nov-23	417	372	45	461,051	(205,886)	255,166	(144,082)	1,602	(142,480)	35.8%	72.2%	856,585	58.1	24.9%	(26,003)	(38,659)	10.0%
Dec-23	382	344	38	426,307	(210,699)	215,607	(150,440)	1,521	(148,919)	36.7%	75.9%	885,492	62.9	25.7%	(24,455)	(37,781)	9.7%
Jan-24	370	322	48	409,025	(183,407)	225,617	(157,144)	171	(156,973)	36.7%	74.5%	891,447	62.6	27.1%	(28,246)	(62,690)	11.7%
13 Mth Total	5,079	4,559	520	5,449,521	(2,816,517)	2,633,004	(2,007,516)	24,216	(1,983,300)	-	-	-	-	-	-	(556,636)	9.7%
Current FYTD	370	322	48	409,025	(183,407)	225,617	(157,144)	171	(156,973)	-	-	-	-	-	(28,246)	(62,690)	11.7%
Previous FYTD	442	393	49	450,507	(247,985)	202,522	(173,039)	1,159	(171,880)	-	-	-	-	-	(52,490)	(48,895)	9.7%
Curr 13 Mth Avg	391	351	40	419,194	(216,655)	202,539	(154,424)	821	(152,562)	36.8%	74.5%	728,956	57.0	24.5%	(40,999)	(42,818)	9.7%
Prev 13 Mth Avg	403	365	38	410,892	(222,630)	188,262	(139,854)	483	(138,164)	34.0%	75.8%	723,015	57.8	32.5%	(15,026)	(37,079)	9.2%
Variance%	(3.1%)	(3.8%)	4.0%	2.0%	(2.7%)	7.6%	10.4%	70.0%	10.4%	8.2%	(1.6%)	0.8%	(1.3%)	(24.8%)	172.9%	15.5%	5.1%

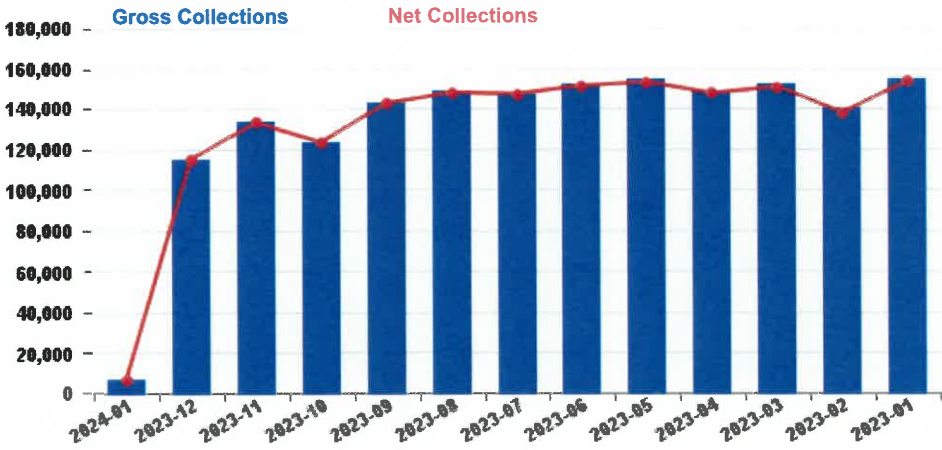
* GCR (Gross Collections / Gross Charges) calculations are based on a maximum of 12 months of data. Net Bad Debt % is based on a 6 month average.



January 2024

Month of Service	Volume				Charges			Collections				Metrics			Net Bad Debt	
	Transports	ALS	BLS	Gross	Last Month	Adjustments	Net	Gross	Last Month	Refunds	Net	GCR*	NCR	Remaining AR	Amount	% *
Prior					0				(621)							
2023-01	398	345	53	405,034	0	(212,512)	192,522	(154,780)	(134)	1,449	(153,331)	38.2%	79.6%	7,686	(31,505)	7.8%
2023-02	352	302	50	356,430	0	(181,579)	174,851	(139,999)	0	2,229	(137,770)	39.3%	78.8%	4,538	(32,543)	9.1%
2023-03	388	363	25	401,688	0	(202,323)	199,365	(152,201)	(568)	1,584	(150,617)	37.9%	75.5%	9,397	(39,351)	9.8%
2023-04	378	352	26	392,973	0	(193,868)	199,105	(148,184)	(3,126)	825	(147,359)	37.7%	74.0%	11,886	(39,860)	10.1%
2023-05	393	347	46	404,348	0	(209,270)	195,078	(154,637)	(348)	1,646	(152,991)	38.2%	78.4%	8,672	(33,415)	8.3%
2023-06	399	368	31	430,536	0	(221,163)	209,373	(151,612)	(275)	370	(151,242)	35.2%	72.2%	17,090	(41,041)	9.5%
2023-07	383	347	36	426,338	0	(223,259)	203,079	(147,156)	(846)	0	(147,156)	34.5%	72.5%	11,098	(44,825)	10.5%
2023-08	374	334	40	415,154	0	(221,081)	194,072	(148,231)	(2,998)	465	(147,766)	35.7%	76.1%	37,100	(9,207)	2.2%
2023-09	390	357	33	436,331	0	(209,556)	226,775	(142,545)	(3,907)	0	(142,545)	32.7%	62.9%	78,724	(5,506)	1.3%
2023-10	378	336	42	417,654	1,134	(171,921)	245,733	(123,227)	(4,850)	0	(123,227)	29.5%	50.1%	115,776	(6,729)	1.6%
2023-11	385	348	37	428,674	0	(185,971)	242,703	(132,916)	(28,093)	0	(132,916)	31.0%	54.8%	109,787	(0)	0.0%
2023-12	411	366	45	456,302	136,236	(162,421)	293,881	(114,908)	(104,260)	0	(114,908)	25.2%	39.1%	178,973	0	0.0%
2024-01	246	211	35	271,655	271,655	(11,534)	260,121	(7,118)	(7,118)	0	(7,118)	2.6%	2.7%	253,003	0	0.0%
13 Mth Total	4,875	4,376	499	5,243,116	409,025	(2,406,459)	2,836,658	(1,717,516)	(157,144)	8,568	(1,708,948)	-	-	-	(283,980)	-

* Metric calculations are isolated to each single Month of Service. "Last Month" charges and payments show the distribution of the last period's transactions by DOS.

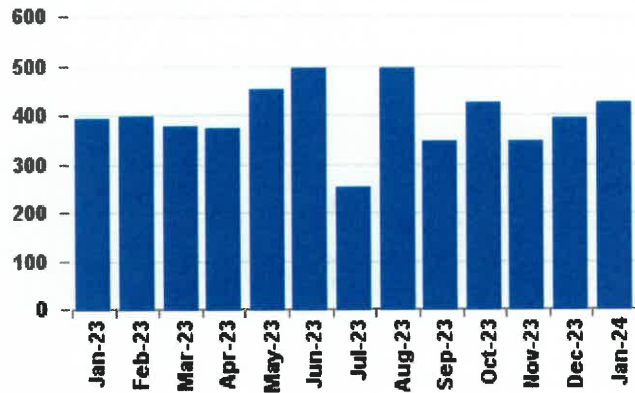


January 2024

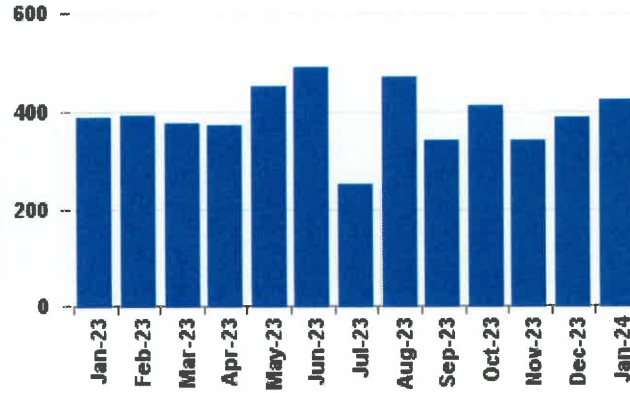
Key Performance Measurements	Current Month			FYTD			Fiscal Year	
	January 2024	6 month Average	% Var	Previous	Current	% Var	Run Rate	% Var
				Jan-23 to Jan-23	Jan-24 to Jan-24		Jan-24 to Dec-24	Run Rate vs Prev FY
Transports	370	395	(6.4%)	442	370	(16.3%)	4,440	(5.7%)
Gross Charges	409,025	438,911	(6.8%)	450,507	409,025	(9.2%)	4,908,297	(2.6%)
Gross Collections	(157,144)	(159,434)	(1.4%)	(173,039)	(157,144)	(9.2%)	(1,885,728)	1.9%
Net Collections	(156,973)	(156,135)	0.5%	(171,880)	(156,973)	(8.7%)	(1,883,670)	3.1%
GCR*	36.7%	36.3%	1.0%	38.4%	38.4%	0.0%	38.4%	4.7%
Contractual Adjustments	(183,407)	(222,985)	(17.7%)	(247,985)	(183,407)	(26.0%)	(2,200,887)	(16.4%)
Net Bad Debt	(62,690)	(51,155)	22.6%	(48,895)	(62,690)	28.2%	(752,283)	52.3%
Deductibles	5,139	5,673	(9.4%)	5,223	5,139	(1.6%)	61,669	(27.6%)
Days in AR	62.6	58.2	7.6%	57.2	62.6	9.5%	62.6	(0.5%)
% AR > 120 Days	21.2%	24.7%	(13.9%)	27.4%	21.2%	(22.4%)	21.2%	(7.7%)
Gross Charges per Transport	1,105.5	1,110.2	(0.4%)	1,019.2	1,105.5	8.5%	1,105.5	3.3%
Gross Collection per Transport	424.7	403.3	5.3%	391.5	424.7	8.5%	424.7	8.1%
Net Collection per Transport	424.3	394.9	7.4%	388.9	424.3	9.1%	424.3	9.4%

* GCR calculations are based on a maximum of 12 months of data unless otherwise specified by the time period defined in the column.

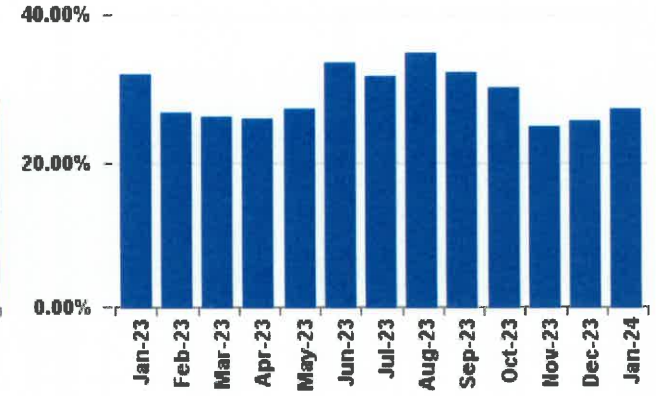
Gross Collection per Transports



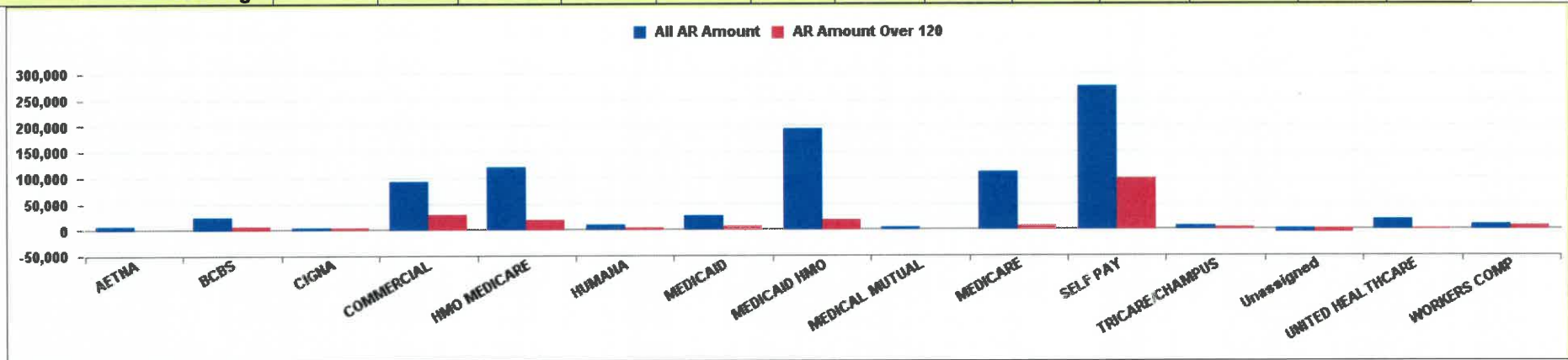
Net Collection per Transports



% AR > 120 Days



Date of Service	AR Amount												
Payor	Total	%	0-30	31-60	61-90	91-120	121-150	151-180	181-210	Over 210	Over 120	% Over 120	% Over 210
SELF PAY	274,866	30.8%	16,052	48,942	40,899	44,609	43,004	18,180	6,444	56,737	124,365	45.2%	20.6%
MEDICAID HMO	192,419	21.6%	51,987	44,472	40,766	30,986	11,836	1,078	176	11,119	24,208	12.6%	5.8%
HMO MEDICARE	121,196	13.6%	67,289	19,792	9,035	3,437	5,693	3,708	126	12,118	21,644	17.9%	10.0%
MEDICARE	110,198	12.4%	70,248	21,138	4,602	2,547	6,123	1,152		4,388	11,663	10.6%	4.0%
COMMERCIAL	93,053	10.4%	14,836	13,798	9,820	18,588	9,563	8,403	3,344	14,702	36,012	38.7%	15.8%
MEDICAID	25,788	2.9%	4,580	7,526	6,050	1,013	2,899	2,694	225	802	6,619	25.7%	3.1%
BCBS	24,086	2.7%	10,302	4,959		1,015	3,207	379	116	4,109	7,811	32.4%	17.1%
UNITED HEALTHCARE	18,748	2.1%	7,481	6,860	1,018	2,020			294	1,075	1,369	7.3%	5.7%
HUMANA	8,578	1.0%	2,117		3,176	1,189	1,066		1,031		2,096	24.4%	-
WORKERS COMP	8,343	0.9%	2,378		1,329			1,123		3,512	4,635	55.6%	42.1%
AETNA	5,653	0.6%	3,475	1,043		1,134						-	-
TRICARE/CHAMPUS	5,608	0.6%		1,710	290	629	183		520	2,277	2,979	53.1%	40.6%
CIGNA	3,333	0.4%	1,134				1,031			1,168	2,199	66.0%	35.1%
MEDICAL MUTUAL	3,312	0.4%	1,125	271	825	1,091						-	-
Unassigned	-3,734	(0.4%)	-1							-3,733	-3,733	100.0%	100.0%
Sum:	891,447		253,002	170,509	117,809	108,258	84,603	36,717	12,275	108,274	241,869		
Percentage:		100.0%	28.4%	19.1%	13.2%	12.1%	9.5%	4.1%	1.4%	12.1%	27.1%		



CURRENT MONTH VS. 6 MONTH AVERAGE																		
Modality	Jan 2024											6 Month Average						
	Proc.	Gross Charges	Gross Ch. %	Curr vs. 6 Mth Avg.	Gross Coll.	Gross Coll %	Curr vs. 6 Mth Avg.	Avg Chg.	Curr vs. 6 Mth Avg.	Avg Coll.	Curr vs. 6 Mth Avg.	Proc.	Gross Charges	Gross Ch. %	Gross Coll.	Gross Coll %	Avg Chg.	Avg Coll.
ALS	317	311,497	76.2%	↓	117,470	74.8%	↓	982.6		370.6	↓	347	340,812	77.6%	122,199	76.6%	982.6	352.3
ALS2	5	6,602	1.6%	↓	5,204	3.3%	↑	1,320.4		1,040.8	↑	7	8,803	2.0%	3,711	2.3%	1,320.4	556.6
BLS	48	35,376	8.6%	↑	10,384	6.6%	↑	737.0		216.3	↑	42	30,831	7.0%	9,290	5.8%	737.0	222.1
GROUND MILEAGE	370	55,550	13.6%	↓	24,085	15.3%	↓	150.1	↑	65.1	↓	395	58,465	13.3%	24,234	15.2%	147.9	61.3
Unassigned	0	0	0.0%		1	0.0%	↓	-		-	↓	-	0	0.0%	1	0.0%	-	-
TOTALS:	740	409,025	100.0%		157,144	100.0%		552.7		212.4		791	438,911	100.0%	159,434	100.0%	555.1	201.6

CURRENT 12 MONTHS VS. PRIOR 12 MONTHS																		
Modality	Feb 2023 TO Jan 2024											Feb 2022 TO Jan 2023						
	Proc.	Gross Charges	Gross Ch. %	Curr. Yr vs. Pr. Yr	Gross Coll.	Gross Coll %	Curr. Yr vs. Pr. Yr	Avg Chg.	Curr. Yr vs. Pr. Yr	Avg Coll.	Curr. Yr vs. Pr. Yr	Proc.	Gross Charges	Gross Ch. %	Gross Coll.	Gross Coll %	Avg Chg.	Avg Coll.
ALS	4,075	3,881,564	77.6%	↑	1,396,545	76.1%	↑	952.5	↑	342.7	↑	4,219	3,813,934	78.4%	1,299,990	76.9%	904.0	308.1
ALS2	91	115,826	2.3%	↑	44,834	2.4%	↑	1,272.8	↑	492.7	↑	85	103,254	2.1%	37,209	2.2%	1,214.8	437.8
BLS	471	336,563	6.7%	↑	110,395	6.0%	↑	714.6	↑	234.4	↑	465	315,270	6.5%	99,534	5.9%	678.0	214.1
GROUND MILEAGE	4,637	665,061	13.3%	↑	281,785	15.4%	↑	143.4	↑	60.8	↑	4,769	629,287	12.9%	249,523	14.8%	132.0	52.3
Unassigned	0	0	0.0%		919	0.1%	↓	-		-		-	0	0.0%	3,451	0.2%	-	-
TOTALS:	9,274	4,999,014	100.0%		1,834,477	100.0%		539.0		197.8		9,538	4,861,744	100.0%	1,689,707	100.0%	509.7	177.2

CURRENT MONTH VS. 6 MONTH AVERAGE										
Jan 2024										
CPT	CPT Description	Proc.	Gross Charges	Gross Ch. %	Curr vs. 6 Mth Avg.	Gross Coll.	Gross Coll %	Curr vs. 6 Mth Avg.	Avg Chg.	Avg Coll.
A0427	Als1-emergency	317	311,497	76.2%	↓	117,470	74.8%	↓	982.6	370.6
A0425	Ground mileage	370	55,550	13.6%	↓	24,085	15.3%	↓	150.1	65.1
A0429	Bis-emergency	48	35,376	8.6%	↑	10,384	6.6%	↑	737.0	216.3
A0433	Als 2	5	6,602	1.6%	↓	5,204	3.3%	↑	1,320.4	1,040.8
	Unassigned	0	0	0.0%		1	0.0%	↓	-	-
TOP 20 TOTAL:		740	409,025	100.0%		157,144	100.0%		552.7	212.4
GRAND TOTAL:		740	409,025			157,144			552.7	212.4

CURRENT 12 MONTHS VS. PRIOR 12 MONTHS																			
Feb 2023 TO Jan 2024													Feb 2022 TO Jan 2023						
CPT	CPT Description	Proc.	Gross Charges	Gross Ch. %	Curr. Yr vs. Pr. Yr	Gross Coll.	Gross Coll %	Curr. Yr vs. Pr. Yr	Avg Chg.	Curr. Yr vs. Pr. Yr	Avg Coll.	Curr. Yr vs. Pr. Yr	Proc.	Gross Charges	Gross Ch. %	Gross Coll.	Gross Coll %	Avg Chg.	Avg Coll.
A0427	Als1-emergency	4,075	3,881,564	77.6%	↑	1,396,545	76.1%	↑	952.5	↑	342.7	↑	4,219	3,813,934	78.4%	1,299,990	76.9%	904.0	308.1
A0425	Ground mileage	0	665,061	13.3%	↑	281,785	15.4%	↑	143.4	↑	60.8	↑	4,769	629,287	12.9%	249,523	14.8%	132.0	52.3
A0429	Bis-emergency	471	336,563	6.7%	↑	110,395	6.0%	↑	714.6	↑	234.4	↑	465	315,270	6.5%	99,534	5.9%	678.0	214.1
A0433	Als 2	91	115,826	2.3%	↑	44,834	2.4%	↑	1,272.8	↑	492.7	↑	85	103,254	2.1%	37,209	2.2%	1,214.8	437.8
	Unassigned	0	0	0.0%		919	0.1%	↓	-		-		-	0	0.0%	3,451	0.2%	-	-
TOP 20 TOTAL:		4,637	4,999,014	100.0%		1,834,477	100.0%		539.0		197.8		9,538	4,861,744	100.0%	1,689,707	100.0%	509.7	177.2
GRAND TOTAL:		9,274	4,999,014			1,834,477			539.0		197.8		9,538	4,861,744		1,689,707		509.7	177.2

CURRENT MONTH VS. 6 MONTH AVERAGE													
Payclass	Jan 2024							6 Month Average					
	Trans.	Gross Charges	Gross Ch. %	Curr vs. 6 Mth Avg.	Gross Coll.	Curr. Coll vs. 6 Mth Avg.	Current Month GCR	Trans.	Gross Charges	Gross Ch. %	Gross Coll.	6 Month GCR	
HMO MEDICARE	110	123,504	30.2%	↓	63,876	↑	51.7%	125	140,389	32.0%	59,980	42.7%	
MEDICARE	96	106,946	26.1%	↑	43,445	↓	40.6%	86	96,392	22.0%	45,763	47.5%	
MEDICAID HMO	69	73,994	18.1%	↓	7,873	↓	10.6%	82	87,731	20.0%	12,577	14.3%	
SELF PAY	27	30,178	7.4%	↑	1,181	↑	3.9%	23	25,778	5.9%	441	1.7%	
BCBS	16	17,001	4.2%	↓	14,909	↑	87.7%	23	26,099	5.9%	13,899	53.3%	
COMMERCIAL	16	17,695	4.3%	↓	6,313	↓	35.7%	22	24,008	5.5%	10,776	44.9%	
UNITED HEALTHCARE	13	14,070	3.4%	↑	9,001	↑	64.0%	10	10,529	2.4%	7,696	73.1%	
MEDICAID	8	8,617	2.1%	↓	1,279	↓	14.8%	13	14,189	3.2%	2,110	14.9%	
HUMANA	5	5,606	1.4%	↑	1,409	↑	25.1%	3	3,470	0.8%	663	19.1%	
AETNA	4	4,518	1.1%	↑	3,122	↑	69.1%	2	2,278	0.5%	1,012	44.4%	
MEDICAL MUTUAL	3	3,382	0.8%	↑	1,993	↑	58.9%	3	2,703	0.6%	506	18.7%	
WORKERS COMP	2	2,378	0.6%	↑	961	↑	40.4%	1	1,191	0.3%	691	58.0%	
CIGNA	1	1,134	0.3%	↓	704	↓	62.1%	2	1,742	0.4%	1,611	92.5%	
TRICARE/CHAMPUS	0	0	0.0%	↓	1,079	↓	#DIV/0	2	2,412	0.5%	1,709	70.9%	
TOTALS:	370	409,025	100.0%		157,144		38.4%	395	438,911	100.0%	159,434	36.3%	

CURRENT 12 MONTHS VS. PRIOR 12 MONTHS													
Payclass	Feb 2023 TO Jan 2024							Feb 2022 TO Jan 2023					
	Trans.	Gross Charges	Gross Ch. %	Curr. Yr vs. Pr. Yr	Gross Coll.	Curr. Yr Coll vs. Pr. Yr	Current 12 Month GCR	Trans.	Gross Charges	Gross Ch. %	Gross Coll.	Prior 12 Month GCR	
HMO MEDICARE	1,508	1,638,165	32.8%	↑	686,577	↑	41.9%	1,411	1,453,706	29.9%	582,214	40.1%	
MEDICARE	984	1,080,122	21.6%	↑	527,632	↑	48.8%	1,033	1,077,499	22.2%	505,853	46.9%	
MEDICAID HMO	927	965,757	19.3%	↓	154,386	↓	16.0%	1,183	1,174,409	24.2%	215,067	18.3%	
BCBS	316	343,489	6.9%	↑	154,333	↑	44.9%	331	337,864	6.9%	122,707	36.3%	
SELF PAY	232	249,380	5.0%	↑	4,588	↓	1.8%	208	209,496	4.3%	7,177	3.4%	
COMMERCIAL	218	235,420	4.7%	↑	110,170	↑	46.8%	132	134,232	2.8%	78,451	58.4%	
MEDICAID	171	184,223	3.7%	↑	28,514	↓	15.5%	185	182,916	3.8%	34,237	18.7%	
UNITED HEALTHCARE	124	134,484	2.7%	↑	82,848	↑	61.6%	121	123,194	2.5%	70,710	57.4%	
AETNA	34	36,260	0.7%	↓	19,760	↓	54.5%	40	41,632	0.9%	20,550	49.4%	
HUMANA	29	31,267	0.6%	↑	5,529	↑	17.7%	7	6,666	0.1%	3,013	45.2%	
CIGNA	28	29,332	0.6%	↑	20,625	↑	70.3%	25	25,324	0.5%	15,226	60.1%	
TRICARE/CHAMPUS	27	29,022	0.6%	↓	20,269	↑	69.8%	44	44,920	0.9%	17,489	38.9%	
MEDICAL MUTUAL	26	27,613	0.6%	↓	8,655	↓	31.3%	37	37,768	0.8%	10,756	28.5%	
WORKERS COMP	13	14,480	0.3%	↑	10,592	↑	73.1%	12	12,120	0.2%	6,257	51.6%	
TOTALS:	4,637	4,999,014	100.0%		1,834,477		36.7%	4,769	4,861,744	100.0%	1,689,707	34.8%	

CURRENT MONTH VS. 6 MONTH AVERAGE																		
Location	Jan 2024											6 Month Average						
	Trans.	Gross Charges	Gross Ch. %	Curr vs. 6 Mth Avg.	Gross Coll.	Gross Coll %	Curr vs. 6 Mth Avg.	Avg Chg.	Curr vs. 6 Mth Avg.	Avg Coll.	Curr vs. 6 Mth Avg.	Trans.	Gross Charges	Gross Ch. %	Gross Coll.	Gross Coll %	Avg Chg.	Avg Coll.
CHILDRENS MEDICAL CENTER DAYTON	22	23,191	5.7%	↓	6,451	4.1%	↑	527.1	↑	146.6	↑	23	24,325	5.5%	4,202	2.6%	521.3	90.0
GOOD SAMARITAN HOSPITAL	14	15,701	3.8%	↑	6,366	4.1%	↑	560.7	↑	227.4	↑	10	10,691	2.4%	4,011	2.5%	553.0	207.5
GRANDVIEW HOSPITAL	100	111,945	27.4%	↓	39,151	24.9%	↓	559.7	↓	195.8	↓	113	127,032	28.9%	44,204	27.7%	560.4	195.0
HUBER EMERGENCY CENTER	51	47,085	11.5%	↑	15,605	9.9%	↑	461.6	↓	153.0	↑	49	46,242	10.5%	15,520	9.7%	475.1	159.5
KETTERING HEALTH - TROY	0	-	-		-	-	↓	-		-	↓	-	0	0.0%	34	0.0%	-	-
KETTERING MEDICAL CENTER	16	19,835	4.8%	↑	10,644	6.8%	↑	619.8	↑	332.6	↑	13	15,980	3.6%	7,642	4.8%	614.6	293.9
MIAMI VALLEY HOSPITAL	120	138,055	33.8%	↓	55,850	35.5%	↓	575.2	↓	232.7	↓	134	154,178	35.1%	57,995	36.4%	575.3	216.4
MIAMI VALLEY SOUTH HEALTH CENTER	0	-	-		-	-		-		-		-	0	0.0%	0	0.0%	-	-
SOIN MEDICAL CENTER	46	52,001	12.7%	↓	23,077	14.7%	↓	565.2	↓	250.8	↓	51	58,312	13.3%	25,025	15.7%	568.0	243.8
SOUTHVIEW HOSPITAL	0	-	-		-	-		-		-		-	-	-	-	-	-	-
SPRINGFIELD REGIONAL MEDICAL CENTER	0	0	0.0%	↓	0	0.0%	↓	-	↓	-	↓	0	172	0.0%	67	0.0%	515.3	199.5
Unassigned	0	-	-		-	-	↓	-		-	↓	-	0	0.0%	1	0.0%	-	-
UPPER VALLEY MEDICAL CENTER	0	-	-		-	-		-		-		-	0	0.0%	0	0.0%	-	-
VETERANS HOSPITAL DAYTON	1	1,213	0.3%	↑	0	0.0%	↓	606.3	↑	0.0	↓	1	1,104	0.3%	307	0.2%	552.1	153.6
WRIGHT PATT AFB HOSPITAL	0	-	-	↓	-	-	↓	-	↓	-	↓	1	875	0.2%	427	0.3%	524.9	256.2
TOTALS:	370	409,025	100.0%		157,144	100.0%		552.7		212.4		395	438,911	100.0%	159,434	100.0%	555.1	201.6
CURRENT YTD:	4,637	4,999,014			1,834,477			539.0		197.8								
PRIOR YTD:	4,769	4,861,744			1,689,707			509.7		177.2								

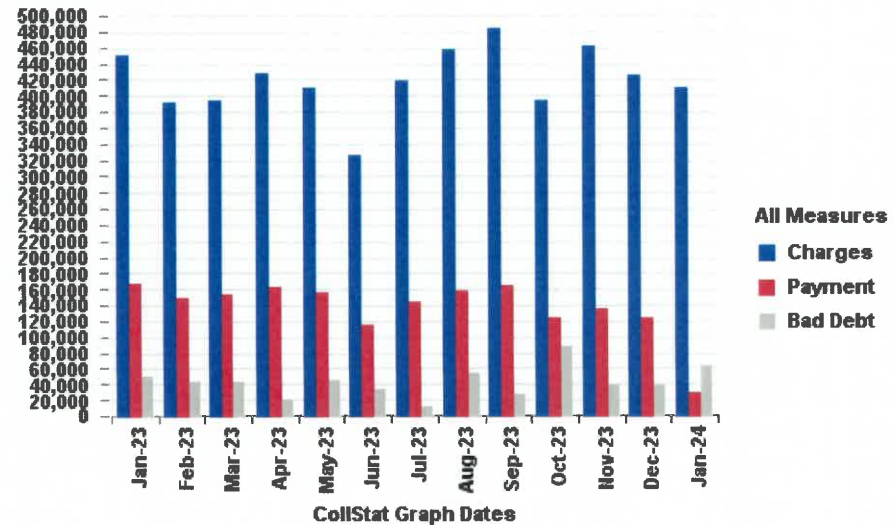
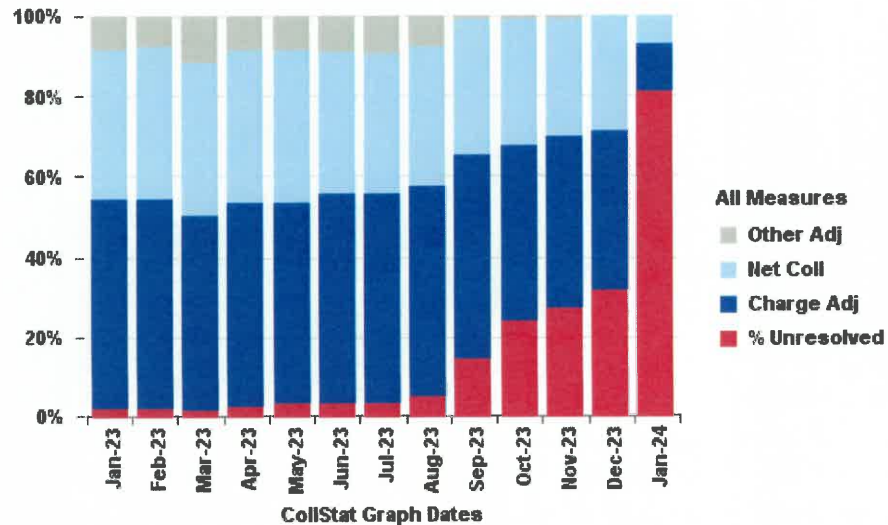
Date of Service			AR Amount												
Payor Group Name	Payor Name	Payor ID	Total	%	0-30	31-60	61-90	91-120	121-150	151-180	181-210	Over 210	Over 120	% Over 120	% Over 210
SELF PAY	SELFPAY	0100	135,317	15.2%	14,144	32,191	25,571	26,144	24,352	6,911	111	5,894	37,267	27.5%	4.4%
MEDICAID HMO	CARESOURCE	9412	128,936	14.5%	37,604	33,428	30,788	21,708		1,078	176	4,154	5,408	4.2%	3.2%
MEDICARE	MEDICARE OHIO	1107	110,198	12.4%	70,248	21,138	4,602	2,547	6,123	1,152		4,388	11,663	10.6%	4.0%
SELF PAY	SELFPAY PARTIAL INS PYMT	0183	76,984	8.6%	1,909	15,265	14,187	13,678	13,850	6,080	1,864	10,151	31,945	41.5%	13.2%
SELF PAY	SELFPAY INSURANCE REJECTION	0185	38,918	4.4%				2,491	2,748	4,049	4,161	25,469	36,428	93.6%	65.4%
MEDICAID HMO	BUCKEYE COMMUNITY HEALTH PLAN	9460	36,604	4.1%	8,002	7,423	8,550	5,015	8,102			-488	7,614	20.8%	(1.3%)
HMO MEDICARE	ANTHEM SENIOR ADVANT	9103	35,596	4.0%	25,309	3,445	2,267		2,278	2,297			4,576	12.9%	-
COMMERCIAL	COMMERCIAL INS LASER CENTER	4092	22,897	2.6%	3,365	3,005	2,040	7,718	2,098	791	260	3,620	6,769	29.6%	15.8%
SELF PAY	SELFPAY INSURANCE ERRORS	0184	22,430	2.5%		1,485	1,141	2,296	2,053	1,141	308	14,007	17,509	78.1%	62.4%
HMO MEDICARE	UNITED HEALTHCARE	9113	22,068	2.5%	12,928	5,386			3,414	340			3,754	17.0%	-
BCBS	ANTHEM	0303	19,802	2.2%	9,376	4,845		1,015	1,219	379	116	2,852	4,566	23.1%	14.4%
MEDICAID	MEDICAID OF OHIO	1527	19,368	2.2%	4,169	6,461	5,224		1,146	2,253		116	3,514	18.1%	0.6%
UNITED HEALTHCARE	UNITED HEALTHCARE	4079	18,748	2.1%	7,481	6,860	1,018	2,020			294	1,075	1,369	7.3%	5.7%
COMMERCIAL	VA MEDICAL CENTER	2301	18,558	2.1%	3,651	3,841	1,422	3,449	1,171	1,184	-273	4,113	6,195	33.4%	22.2%
HMO MEDICARE	HUMANA GOLD CHOICE	9122	17,777	2.0%	11,805	2,752	1,090	1,091				1,040	1,040	5.8%	5.8%
MEDICAID HMO	UNISON HEALTH PLAN	9430	17,170	1.9%	1,905	1,110	1,193	3,251	3,510			6,200	9,710	56.6%	36.1%
HMO MEDICARE	AETNA MEDICARE HMO	9110	11,382	1.3%	5,907	1,253	1,200					3,023	3,023	26.6%	26.6%
COMMERCIAL	VHA OFFICE OF COMMUNITY CARE	4022	10,198	1.1%	306	586	2,341	2,344	2,899	665	1,058		4,621	45.3%	-
COMMERCIAL	AUTO FREEFORM	4108	10,169	1.1%		2,318	1,174	1,117	2,256	1,241		2,063	5,560	54.7%	20.3%
MEDICAID HMO	MOLINA HEALTHCARE OH	9421	9,890	1.1%	4,475	2,511	235	1,011	224			1,435	1,659	16.8%	14.5%
HMO MEDICARE	BUCKEYE COMMUNITY	9108	9,151	1.0%	5,646	1,141	1,147	1,217						-	-
COMMERCIAL	AMERIHEALTH	9452	7,933	0.9%		2,381	1,422	917		993	1,189	1,032	3,213	40.5%	13.0%
HUMANA	HUMANA HEALTHY HORIZONS	9455	7,547	0.8%	2,117		3,176	1,189	1,066				1,066	14.1%	-
WORKERS COMP	WORK COMP OHIO	5001	7,096	0.8%	2,378		1,189			1,123		2,405	3,529	49.7%	33.9%
MEDICAID	OHIO MEDICAID	1502	6,420	0.7%	411	1,065	826	1,013	1,753	441	225	686	3,105	48.4%	10.7%
COMMERCIAL	COMMERCIAL INSURANCE IN-HOUSE	4091	6,311	0.7%	1,002			3,042				2,267	2,267	35.9%	35.9%
HMO MEDICARE	WELLCARE HEALTH PLAN	9129	6,304	0.7%								6,304	6,304	100.0%	100.0%
AETNA	AETNA LIFE	4010	5,653	0.6%	3,475	1,043		1,134						-	-
COMMERCIAL	HOSPICE FREEFORM	4155	4,837	0.5%	1,179				1,139	1,114	1,110	295	3,658	75.6%	6.1%
HMO MEDICARE	OH ANTHEM MEDICAID	9604	4,383	0.5%	2,205		1,050	1,128						-	-
COMMERCIAL	UNITED MEDICAL RES	4057	4,265	0.5%	2,285							1,980	1,980	46.4%	46.4%
TRICARE/CHAMPUS	TRICARE EAST	2221	4,047	0.5%		1,710		629	183		520	1,005	1,708	42.2%	24.8%
HMO MEDICARE	AARP MEDICARE ADVANTAGE PLAN	9292	3,478	0.4%		3,478								-	-
HMO MEDICARE	MOLINA MEDICARE	9123	3,352	0.4%	2,281					1,070			1,070	31.9%	-
CIGNA	CIGNA	4003	3,333	0.4%	1,134				1,031			1,168	2,199	66.0%	35.1%
MEDICAL MUTUAL	MEDICAL MUTUAL	4027	3,041	0.3%	1,125		825	1,091						-	-
HMO MEDICARE	SUREST	4344	2,368	0.3%	1,208	1,160								-	-
COMMERCIAL	AARP HEALTH CARE OPT	4006	2,122	0.2%		452	1,420			250			250	11.8%	-
COMMERCIAL	UMR FOR UC HEALTH	4051	1,894	0.2%	1,894									-	-
HMO MEDICARE	CARESOURCE MEDICARE	9115	1,683	0.2%								1,683	1,683	100.0%	100.0%
TRICARE/CHAMPUS	TRICARE FOR LIFE WPS	2217	1,561	0.2%			290					1,272	1,272	81.4%	81.4%
BCBS	ANTHEM	0317	1,478	0.2%	925	113			112			327	439	29.7%	22.1%
COMMERCIAL	STATE FARM AUTO INSURANCE	8003	1,254	0.1%						1,254			1,254	100.0%	-
SELF PAY	SELFPAY NO ACTION	0181	1,216	0.1%								1,216	1,216	100.0%	100.0%
HMO MEDICARE	MEDIGOLD	9121	1,177	0.1%		1,177								-	-

HMO MEDICARE	PREMIER HEALTH PLAN	9147	1,174	0.1%			1,174							-	-
COMMERCIAL	UMR	4052	1,155	0.1%	1,155									-	-
HMO MEDICARE	AMERIHEALTH CARITAS PA CHC	9580	1,107	0.1%			1,107							-	-
WORKERS COMP	CORVEL OHIO MCO	5038	1,107	0.1%							1,107	1,107	100.0%	100.0%	
BCBS	ANTHEM PAPER	0301	1,086	0.1%				1,086				1,086	100.0%		-
COMMERCIAL	UNITEDHEALTH	4049	1,035	0.1%							1,035	1,035	100.0%	100.0%	
HUMANA	HUMANA	4038	1,031	0.1%						1,031		1,031	100.0%		-
COMMERCIAL	AM BETTER	4142	983	0.1%		983								-	-
BCBS	MOLINA COMPLETE CARE	9529	930	0.1%							930	930	100.0%	100.0%	
COMMERCIAL	FALLON CHP MCD	9479	912	0.1%					912			912	100.0%		-
BCBS	UHC CCCP	9531	790	0.1%				790				790	100.0%		-
COMMERCIAL	MUTUAL OF OMAHA	4005	368	0.0%		118					250	250	68.0%	68.0%	
MEDICAL MUTUAL	MEDICAL MUTUAL SECONDARY	4083	271	0.0%		271								-	-
WORKERS COMP	WORKERS COMP FREEFORM	5091	141	0.0%			141							-	-
HMO MEDICARE	MOLINA HEALTHCARE MEDICAID	9582	126	0.0%						126		126	100.0%		-
COMMERCIAL	BANKERS LIFE	4031	115	0.0%		115								-	-
HMO MEDICARE	ALLSTATE AUTO	4244	67	0.0%							67	67	100.0%	100.0%	
MEDICAID HMO	PARAMOUNT ADVANTAGE	9461	-182	(0.0%)							-182	-182	100.0%	100.0%	
COMMERCIAL	GEICO AUTO INSURANCE	8001	-350	(0.0%)							-350	-350	100.0%	100.0%	
COMMERCIAL	ATTORNEY	4081	-522	(0.1%)							-522	-522	100.0%	100.0%	
COMMERCIAL	DEPT OF VETERAN AFFAIRS	2302	-1,080	(0.1%)							-1,080	-1,080	100.0%	100.0%	
Unassigned	Unassigned		-3,734	(0.4%)		-1					-3,733	-3,733	100.0%	100.0%	
Sum:			891,447			253,002	170,509	117,809	108,258	84,603	36,717	12,275	108,274	241,869	
Percentage:				100.0%		28.4%	19.1%	13.2%	12.1%	9.5%	4.1%	1.4%	12.1%	27.1%	

January 2024

		Charges			Collections			% of Gross Charges						
Charge Month	Transports	Gross (a)	Adjustments (b)	Net (c=a+b)	Gross (d)	Refunds (e)	Net (f=d+e)	Bad Debt	AR Balance	Coll/ Transports	% Unresolved	Charge Adj	Net Coll	Other Adj
Jan-23	442	450,507	(237,227)	213,279	(168,163)	860	(167,303)	(38,488)	7,488	378.5	1.7%	52.7%	37.1%	8.5%
Feb-23	388	390,787	(204,771)	186,016	(149,388)	1,104	(148,283)	(30,242)	7,491	382.2	1.9%	52.4%	37.9%	7.7%
Mar-23	383	394,519	(192,525)	201,994	(153,032)	2,601	(150,432)	(45,721)	5,841	392.8	1.5%	48.8%	38.1%	11.6%
Apr-23	413	427,985	(219,026)	208,959	(163,823)	1,315	(162,507)	(37,300)	9,151	393.5	2.1%	51.2%	38.0%	8.7%
May-23	401	408,824	(203,856)	204,968	(157,098)	2,044	(155,054)	(36,069)	13,844	386.7	3.4%	49.9%	37.9%	8.8%
Jun-23	304	325,534	(169,582)	155,952	(115,440)	370	(115,070)	(29,888)	10,994	378.5	3.4%	52.1%	35.3%	9.2%
Jul-23	376	417,898	(220,532)	197,367	(145,390)	0	(145,390)	(39,077)	12,900	386.7	3.1%	52.8%	34.8%	9.4%
Aug-23	414	457,464	(240,257)	217,207	(159,081)	465	(158,617)	(35,927)	22,663	383.1	5.0%	52.5%	34.7%	7.9%
Sep-23	435	485,282	(246,787)	238,496	(164,463)	0	(164,463)	(4,666)	69,367	378.1	14.3%	50.9%	33.9%	1.0%
Oct-23	354	394,338	(170,299)	224,039	(124,940)	0	(124,940)	(4,387)	94,712	352.9	24.0%	43.2%	31.7%	1.1%
Nov-23	417	461,051	(195,532)	265,519	(136,470)	0	(136,470)	(3,432)	125,617	327.3	27.2%	42.4%	29.6%	0.7%
Dec-23	382	426,307	(166,538)	259,768	(123,989)	0	(123,989)	0	135,779	324.6	31.9%	39.1%	29.1%	0.0%
Jan-24	370	409,025	(47,077)	361,947	(30,387)	0	(30,387)	0	331,560	82.1	81.1%	11.5%	7.4%	0.0%
13 Mth Total	5,079	5,449,521	(2,514,011)	2,935,510	(1,791,663)	8,760	(1,782,903)	(305,199)	847,408	351.0	15.6%	46.1%	32.7%	5.6%

* All activity has been summarized at the encounter accounting period level. Amounts displayed in each column may not reconcile to deliverables generated using posting period. The total amount displayed in the AR Balance column may or may not equal the client's ending AR balance depending on how many months of data are available. The Charge Adjustments on tab are not impacted by "Select: Include Misc Debit/Credit in Net Charges?" prompt.



Accounting Period	Charges	Collections	Current Month	Month 2	Month 3	Month 4	Month 5	Month 6	Month 7	Month 8	Month 9	Month 10	Month 11	Month 12	Beyond 1 Year	Beyond 2 Year	Unassigned *
01/01/2023	450,507	173,039	22.23%	60.82%	4.14%	3.32%	1.98%	1.11%	0.73%	0.63%	0.65%	0.94%	0.31%	0.84%	1.91%	0.38%	0.00%
02/01/2023	390,787	153,240	20.29%	58.67%	10.29%	1.47%	3.00%	1.92%	1.38%	0.21%	0.08%	0.77%	0.02%	0.15%	0.98%	0.77%	
03/01/2023	394,519	144,642	13.87%	62.34%	10.75%	5.67%	2.74%	1.01%	1.47%	0.08%	0.00%	0.12%	0.05%	0.00%	0.73%	0.54%	0.63%
04/01/2023	427,985	154,024	19.31%	65.17%	6.03%	3.75%	0.71%	2.04%	0.47%	1.37%	0.02%	0.29%	0.03%	0.00%	0.81%	0.01%	
05/01/2023	408,824	180,890	18.39%	56.58%	11.56%	5.31%	2.39%	2.19%	0.74%	0.20%	0.56%	0.67%	0.06%	0.00%	0.73%	0.63%	
06/01/2023	325,534	149,975	19.26%	63.00%	10.01%	2.71%	1.40%	1.38%	0.30%	0.48%	0.63%	0.01%	0.02%	0.00%	0.75%	0.04%	
07/01/2023	417,898	95,100	15.16%	60.89%	12.21%	6.62%	1.80%	0.94%	1.53%	0.58%	0.17%	0.00%	0.00%	0.00%	0.16%	-0.06%	0.00%
08/01/2023	457,464	205,145	28.54%	53.91%	7.73%	3.76%	1.37%	0.79%	1.54%	1.09%	0.27%	0.52%	0.00%	0.00%	0.47%	0.02%	
09/01/2023	485,282	150,552	28.22%	52.56%	9.16%	5.01%	2.59%	0.76%	1.13%	0.24%	0.02%	0.07%	0.09%	0.00%	0.15%	0.01%	
10/01/2023	394,338	149,243	16.84%	64.17%	9.84%	2.21%	2.21%	1.86%	0.38%	0.30%	1.08%	1.00%	0.07%	0.00%	0.02%	0.04%	0.01%
11/01/2023	461,051	144,082	11.21%	59.65%	13.08%	3.59%	1.51%	0.52%	0.58%	2.77%	0.38%	0.69%	4.27%	0.15%	0.85%	0.75%	
12/01/2023	426,307	150,440	18.19%	70.15%	6.13%	2.31%	0.43%	0.17%	0.59%	0.08%	0.47%	0.20%	0.00%	0.08%	0.84%	0.37%	
01/01/2024	409,025	157,144	19.34%	61.49%	9.41%	2.95%	2.47%	0.58%	0.55%	0.20%	1.52%	0.78%	0.24%	0.07%	0.38%	0.03%	0.00%
Average % of Charges Collected on by Month#			19.73%	60.47%	9.09%	3.67%	1.89%	1.19%	0.87%	0.63%	0.46%	0.49%	0.38%	0.11%	0.70%	0.28%	0.05%

CITY OF HUBER HEIGHTS
STATE OF OHIO

RESOLUTION NO. 2024-R-

AUTHORIZING THE CITY MANAGER TO ISSUE A REQUEST FOR PROPOSALS TO PROVIDE THE NECESSARY PRODUCTS AND SERVICES FOR THE PURPOSE OF EMERGENCY MEDICAL BILLING FOR THE FIRE DIVISION.

WHEREAS, the Fire Division has been in contract with its current EMS billing agency since 2011; and

WHEREAS, the current vendor has made the required notification that it is ending the contract with the City for EMS billing on June 30, 2024; and

WHEREAS, the Fire Division desires to put out a Request For Proposals (RFP) for EMS billing.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Huber Heights, Ohio that:

Section 1. The City Manager is hereby authorized to solicit a Request For Proposals (RFP) from firms that provide Emergency Medical Services billing services for the Fire Division.

Section 2. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were adopted in an open meeting of this Council and that all deliberations of this Council and of any of its Committees that resulted in such formal action were in meetings open to the public and in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Section 3. This Resolution shall go into effect upon its passage as provided by law and the Charter of the City of Huber Heights.

Passed by Council on the _____ day of _____, 2024;
_____ Yeas; _____ Nays.

Effective Date:

AUTHENTICATION:

Clerk of Council

Mayor

Date

Date

AI-9897

Topics of Discussion H.

Council Work Session

Meeting Date: 03/05/2024

Appointment - IT Director

Submitted By: Katie Knisley

Department: City Manager

Council Committee Review?: Council Work Session

Division: Human Resources

Date(s) of Committee Review: 03/05/2024

Audio-Visual Needs: None

Emergency Legislation?: No

**Motion/Ordinance/
Resolution No.:**

Agenda Item Description or Legislation Title

Appointment - IT Director

Purpose and Background

This legislation authorizes the City Manager to appoint an individual to the position of Information Technology Director with City Council approval.

Fiscal Impact

Source of Funds: N/A

Cost: N/A

Recurring Cost? (Yes/No): N/A

Funds Available in Current Budget? (Yes/No): N/A

Financial Implications:

Attachments

Resolution

CITY OF HUBER HEIGHTS
STATE OF OHIO

RESOLUTION NO. 2024-R-

AUTHORIZING THE CITY MANAGER TO APPOINT _____ AS THE DIRECTOR OF INFORMATION TECHNOLOGY.

WHEREAS, Section 7.03 of the Charter of the City of Huber Heights, Ohio, requires that the City Manager may appoint a Director of Information Technology, subject to the approval of the City Council; and

WHEREAS, the City Manager desires to appoint _____, to the position of Director of Information Technology, with Council’s approval, effective _____, 2024; and

WHEREAS, the City Manager desires to appoint _____ at a salary within the limits described in Resolution No. 2024-R-7366; and with certain benefits, as agreed upon between the City Manager and _____ within the limits of benefits offered to all employees of the City of Huber Heights.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Huber Heights, Ohio that:

Section 1. The City Manager is hereby authorized to appoint _____ as Director of Information Technology.

Section 2. Appointment is contingent upon candidate’s successful completion of pre-employment drug screening and fingerprinting.

Section 3. The City Manager is hereby authorized to offer _____, a salary and benefits consistent with existing Resolution No. 2024-R-7366 and within the limits of benefits and pay offered to all City employees.

Section 4. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were adopted in an open meeting of this Council and that all deliberations of this Council and of any of its Committees that resulted in such formal action were in meetings open to the public and in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Section 5. That this Resolution shall go into effect upon its passage as provided by law and the Charter of the City of Huber Heights.

Passed by Council on the _____ day of _____, 2024;
_____ Yeas; _____ Nays.

Effective Date:

AUTHENTICATION:

Clerk of Council

Mayor

Date

Date

AI-9894

Topics of Discussion I.

Council Work Session

Meeting Date: 03/05/2024

Increase Not To Exceed Amount - SHI International - IT Department

Submitted By: Richard Dzik

Department: City Manager

Division: Information Technology

Council Committee Review?: Council Work Session

Date(s) of Committee Review: 03/05/2024

Audio-Visual Needs: None

Emergency Legislation?: No

**Motion/Ordinance/
Resolution No.:**

Agenda Item Description or Legislation Title

Increase Not To Exceed Amount - SHI International - IT Department

Purpose and Background

Due to unexpected software subscription needs for 2024, the IT Department seeks authorization to increase the not to exceed amount for SHI International for licensed software such as Office 365 and other necessary products.

Fiscal Impact

Source of Funds: General Fund

Cost: \$25,000

Recurring Cost? (Yes/No): No

Funds Available in Current Budget? (Yes/No): Yes

Financial Implications:

City Staff will allocate currently budgeted operating funds towards the IT needs for this vendor.

Attachments

Resolution

CITY OF HUBER HEIGHTS
STATE OF OHIO

RESOLUTION NO. 2024-R-

TO INCREASE THE NOT TO EXCEED AMOUNT FOR SHI INTERNATIONAL FOR ADDITIONAL SOFTWARE SERVICES FOR THE IT DEPARTMENT IN CALENDAR YEAR 2024.

WHEREAS, SHI International has previously provided software services and licensing to the City; and

WHEREAS, the City has identified a number of unexpected software licensing expenses; and

WHEREAS, the City Charter requires that City Council approve all work performed by a single vendor in excess of \$75,000.00 in any given year.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Huber Heights, Ohio that:

Section 1. The City Manager is hereby authorized to increase the not to exceed amount for SHI International by \$25,000.00 for a new total of \$100,000.00 to cover all additional expenses throughout Calendar Year 2024 as needed.

Section 2. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were adopted in an open meeting of this Council and that all deliberations of this Council and of any of its Committees that resulted in such formal action were in meetings open to the public and in compliance with all legal requirements including Section 121.22 of Ohio Revised Code.

Section 3. This Resolution shall go into effect upon its passage as provided by law and the Charter of the City of Huber Heights.

Passed by Council on the _____ day of _____, 2024;
_____ Yeas; _____ Nays.

Effective Date:

AUTHENTICATION:

Clerk of Council

Mayor

Date

Date

AI-9884

Topics of Discussion J.

Council Work Session

Meeting Date: 03/05/2024

Increase Not To Exceed Amount - Greentech Lawn And Irrigation - Public Works Division

Submitted By: Linda Garrett

Department: Assistant City Manager

Division: Public Works

Council Committee Review?: Council Work Session

Date(s) of Committee Review: 03/05/2024

Audio-Visual Needs: None

Emergency Legislation?: No

**Motion/Ordinance/
Resolution No.:**

Agenda Item Description or Legislation Title

Increase Not To Exceed Amount - Greentech Lawn And Irrigation - Public Works Division

Purpose and Background

The Public Works Division is requesting authorization for an amendment to increase the not to exceed amount in Resolution No. 2022-R-7101 to \$473,000.00 for the addition of mowing and landscaping services at Thomas Cloud Park and the Rose Music Center.

Fiscal Impact

Source of Funds: Public Works Division Budget

Cost: \$473,000 Annually

Recurring Cost? (Yes/No): Yes

Funds Available in Current Budget? (Yes/No): Yes

Financial Implications:

Attachments

Resolution

CITY OF HUBER HEIGHTS
STATE OF OHIO

RESOLUTION NO. 2024-R-

TO AMEND RESOLUTION NO. 2022-R-7101 TO INCREASE THE NOT TO EXCEED AMOUNT ANNUALLY FOR GREENTECH LAWN AND IRRIGATION FOR ADDITIONAL MOWING AND LANDSCAPING SERVICES FOR THE PUBLIC WORKS DIVISION IN CALENDAR YEAR 2024.

WHEREAS, there have been changes to the required provided services from Greentech Lawn and Irrigation for mowing and landscaping services; and

WHEREAS, the new not to exceed amount for Greentech Lawn and Irrigation needs be increased to \$473,000.00 annually.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Huber Heights, Ohio that:

Section 1. Resolution No. 2022-R-7101, passed by Council on February 7, 2022, is hereby amended to establish a new not to exceed amount of \$473,000.00 annually for Greentech Lawn and Irrigation.

Section 2. The City Manager is hereby authorized to enter into contract for services related to the mowing and maintenance of specific properties in the City of Huber Heights to Greentech Lawn and Irrigation, 2985 Fenner Road, Troy, Ohio 45373 for the contract services for a four-year period for 2022-2025 at a cost not to exceed \$473,000.00 annually.

Section 3. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were adopted in an open meeting of this Council and that all deliberations of this Council and of any of its Committees that resulted in such formal action were in meetings open to the public and in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Section 4. This Resolution shall go into effect upon its passage as provided by law and the Charter of the City of Huber Heights.

Passed by Council on the _____ day of _____, 2024;
_____ Yeas; _____ Nays.

Effective Date:

AUTHENTICATION:

Clerk of Council

Mayor

Date

Date

AI-9886

Topics of Discussion K.

Council Work Session

Meeting Date: 03/05/2024

Vehicle Donation - Police Division

Submitted By: Anthony Ashley

Department: City Manager

Council Committee Review?: Council Work Session

Division: Police

Date(s) of Committee Review: 03/05/2024

Audio-Visual Needs: None

Emergency Legislation?: No

**Motion/Ordinance/
Resolution No.:**

Agenda Item Description or Legislation Title

Vehicle Donation - Police Division

Purpose and Background

The Police Division is requesting approval to donate an old K9 vehicle to the Montgomery County Sheriff's Office (MCSO). The Police Division was contacted by the Montgomery County Sheriff's Office which is in search of an old K9 vehicle from another agency. The MCSO wants the vehicle for training and backup K9 vehicle purposes. The Police Division is requesting approval to donate this City vehicle to the MCSO.

Fiscal Impact

Source of Funds: N/A

Cost: N/A

Recurring Cost? (Yes/No): N/A

Funds Available in Current Budget? (Yes/No): NA

Financial Implications:

Attachments

Resolution

CITY OF HUBER HEIGHTS
STATE OF OHIO

RESOLUTION NO. 2024-R-

DECLARING CERTAIN CITY PROPERTY IN THE POLICE DIVISION NO LONGER NEEDED FOR MUNICIPAL PURPOSES AS SURPLUS AND AUTHORIZING DISPOSAL OF SAID SURPLUS PROPERTY.

WHEREAS, the City of Huber Heights is in possession of certain property including a vehicle assigned to the Police Division; and

WHEREAS, the property is no longer needed for municipal purposes.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Huber Heights, Ohio that:

Section 1. Consistent with the provisions of the Ohio Revised Code Section 721.15 and applicable Huber Heights Codified Ordinances and purchasing procedures, the following equipment is declared surplus, no longer required for municipal purposes, and authorization is hereby provided to dispose of the property as a donation consistent with the provisions of the Huber Heights Codified Ordinances.

VIN #	Make / Model/ Year	ASSET TAG
1FM5K8AR4HGD93575	FORD/EXPLORER/2017	P01807

Section 2. Authorization is hereby provided to the City Manager to dispose of the listed surplus item(s) as a donation to the Montgomery County Sheriff’s Office at 345 West Second Street, Dayton Ohio 45422.

Section 3. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were adopted in an open meeting of this Council and that all deliberations of this Council and of any of its Committees that resulted in such formal action were in meetings open to the public and in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Section 4. This Resolution shall go into effect upon its passage as provided by law and the Charter of the City of Huber Heights.

Passed by Council on the _____ day of _____, 2024;
_____ Yeas; _____ Nays.

Effective Date:

AUTHENTICATION:

_____ Clerk of Council	_____ Mayor
_____ Date	_____ Date

AI-9896

Topics of Discussion L.

Council Work Session

Meeting Date: 03/05/2024

Parks And Recreation Board Reappointment - B. Detty

Submitted By: Anthony Rodgers

Department: City Council

Council Committee Review?: Council Work Session

Date(s) of Committee Review: 03/05/2024

Audio-Visual Needs: None

Emergency Legislation?: No

**Motion/Ordinance/
Resolution No.:**

Agenda Item Description or Legislation Title

Board And Commission Appointments

* Parks And Recreation Board - Reappointment

Purpose and Background

City Staff recommend the reappointment of Bryan Detty to the Parks and Recreation Board for a term ending March 31, 2027. An updated background check was processed on Mr. Detty by Human Resources.

Fiscal Impact

Source of Funds: N/A

Cost: N/A

Recurring Cost? (Yes/No): N/A

Funds Available in Current Budget? (Yes/No): N/A

Financial Implications:

Attachments

No file(s) attached.

AI-9895

Topics of Discussion

Council Work Session

Meeting Date: 03/05/2024

Personnel Appeals Board Reappointment - J. Beard

Submitted By: Anthony Rodgers

Department: City Council

Council Committee Review?: Council Work Session

Date(s) of Committee Review: 03/05/2024

Audio-Visual Needs: None **Emergency Legislation?:** No

**Motion/Ordinance/
Resolution No.:**

Agenda Item Description or Legislation Title

* Personnel Appeals Board - Reappointment

Purpose and Background

City Staff recommend the reappointment of Jennifer Beard to the Personnel Appeals Board for a term ending March 31, 2027. An updated background check was not necessary at this time due to the recent appointment of Ms. Beard to an unexpired term.

Fiscal Impact

Source of Funds: N/A

Cost: N/A

Recurring Cost? (Yes/No): N/A

Funds Available in Current Budget? (Yes/No): N/A

Financial Implications:

Attachments

No file(s) attached.

AI-9885

Topics of Discussion **M.**

Council Work Session

Meeting Date: 03/05/2024

City Code - Supplement 17 - Adopting Ordinance

Submitted By: Anthony Rodgers

Department: City Council

Council Committee Review?: Council Work Session **Date(s) of Committee Review:** 03/05/2024

Audio-Visual Needs: None **Emergency Legislation?:** No

**Motion/Ordinance/
Resolution No.:**

Agenda Item Description or Legislation Title

City Code - Supplement 17 - Adopting Ordinance

Purpose and Background

This ordinance is to adopt Supplement 17 to the City Code for the period of October 1, 2023 to December 31, 2023. Appropriate legal notice of this ordinance has been advertised as required by the Huber Heights City Charter.

Fiscal Impact

Source of Funds: N/A

Cost: N/A

Recurring Cost? (Yes/No): N/A

Funds Available in Current Budget? (Yes/No): N/A

Financial Implications:

Attachments

Ordinance

CITY OF HUBER HEIGHTS
STATE OF OHIO

ORDINANCE NO. 2024-O-

APPROVING THE EDITING AND INCLUSION OF CERTAIN ORDINANCES AND/OR RESOLUTIONS AS PARTS OF THE VARIOUS COMPONENT CODES OF THE CITY CODE OF HUBER HEIGHTS, OHIO; PROVIDING FOR THE ADOPTION AND PUBLICATION OF NEW MATTER IN THE UPDATED AND REVISED CITY CODE AS SUPPLEMENT 17; AND REPEALING ORDINANCES AND RESOLUTIONS IN CONFLICT THEREWITH.

WHEREAS, Municipal Code Corporation has completed its updating and revision of the City Code of Huber Heights, Ohio within Supplement 17; and

WHEREAS, certain provisions within the City Code of Huber Heights, Ohio were changed to conform with current State law as required by the Ohio Constitution; and

WHEREAS, various resolutions and/or ordinances of a general and permanent nature have been passed by the City Council which should be included in the City Code of Huber Heights, Ohio.

NOW, THEREFORE, BE IT ORDAINED by the City Council of Huber Heights, Ohio that:

Section 1. The resolutions and/or ordinances of the City of Huber Heights, Ohio, of a general and permanent nature, as edited, revised, codified and re-codified, rearranged and consolidated into component codes, titles, chapters and sections within Supplement 17 to the City Code of Huber Heights, Ohio for the period of October 1, 2023 to December 31, 2023, a copy of which is available for copying and inspection in the Office of the Clerk of Council, and incorporated herein by this reference, are hereby approved and adopted.

Section 2. The provisions within the City of Huber Heights Code that mirror provisions as contained in the Ohio Revised Code as set forth within Supplement 17 to the City Code of Huber Heights, Ohio for the period of October 1, 2023 to December 31, 2023, a copy of which is available for copying and inspection in the Office of the Clerk of Council, and incorporated herein by this reference, are hereby approved and adopted to conform with current State law.

Section 3. All ordinances and resolutions or parts thereof that are in conflict or inconsistent with any provision of the new matter adopted in Section 1 or 2 of this ordinance are hereby repealed as of the effective date of this ordinance except as follows:

(a) The enactment of such sections shall not be construed to affect a right or liability accrued or incurred under any legislative provision prior to the effective date of such enactment, or an action or proceeding for the enforcement of such right or liability. Such enactment shall not be construed to relieve any person from punishment for an act committed in violation of any such legislative provision, nor to affect an indictment or prosecution therefor. For such purposes, any such legislative provision shall continue in full force notwithstanding its repeal for the purposes of revision and recodification.

(b) The repeal provided above shall not affect any legislation enacted subsequent to December 31, 2023.

Section 4. Pursuant to Section 5.08(B) of the Huber Heights City Charter, the Clerk of Council shall cause a notice of this proposed adopting Ordinance to be published one time in a newspaper of general circulation in the City at least seven days prior to adoption and no further publication shall be necessary. Such publication shall constitute sufficient notice of all new material contained therein.

Section 5. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council and of any of its Committees that resulted in such formal action were in meetings open to the public and in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Section 6. This Ordinance shall go into effect upon its passage as provided by law and the Charter of the City of Huber Heights.

Passed by Council on the _____ day of _____, 2024;
_____ Yeas; _____ Nays.

Effective Date:

AUTHENTICATION:

Clerk of Council

Mayor

Date

Date