

Notice of Meeting

CITY COUNCIL WORK SESSION

Tuesday, March 19, 2024

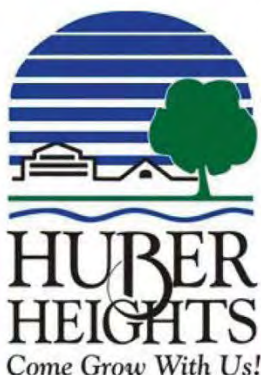
*at or about 6:00 p.m. at City Hall –
Council Chambers – 6131 Taylorsville Road*

Huber Heights Mayor Jeff Gore has scheduled a City Council Work Session to discuss:

- City Manager Report
- Special Legal Counsel – Labor Matters – Zashin & Rich
- City Debt And TIF Update Presentation
- Supplemental Appropriations
- County Assessments Removals
- Increase Not To Exceed Amount – S.B. Friedman & Company – Economic Development Department
- Water Treatment Plant – Pressure Filter Repair – Award Contract
- Quail Ridge Subdivision – Street Dedication
- 2024 Street Program – Award Contracts
- 2024 Sidewalk Program And Concrete Portion Of 2024 Street Program - Award Contracts
- Crosswalk Stamping – Award Contract
- Purchase/Lease – Sewer Vac Truck – Veolia Water
- Montgomery County 911 Plan Approval
- Welcome Dayton Countywide Listening Sessions

Please Note:

The meeting will be viewable by the public on live stream available at www.hhoh.org



Distributed – March 14, 2024

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**CITY OF HUBER HEIGHTS
STATE OF OHIO**

City Council Work Session

**March 19, 2024
6:00 P.M.**

City Hall - Council Chambers - 6131 Taylorsville Road - Huber Heights, Ohio

1. **Call Meeting To Order/Roll Call**
2. **Approval Of Minutes**
 - A. March 5, 2024
3. **Work Session Topics Of Discussion**
 - A. City Manager Report
 - B. Special Legal Counsel - Labor Matters - Zashin & Rich
 - C. City Debt And TIF Update Presentation
 - D. Supplemental Appropriations
 - E. County Assessments Removals
 - F. Increase Not To Exceed Amount - S.B. Friedman & Company - Economic Development Department

- G. Water Treatment Plant - Pressure Filter Improvements - Award Contract
- H. Quail Ridge Subdivision - Street Dedication
- I. 2024 Street Program - Award Contracts
- J. 2024 Sidewalk Program And Concrete Portion Of 2024 Street Program - Award Contracts
- K. Crosswalk Stamping - Award Contract
- L. Purchase/Lease - Sewer Vac Truck - Veolia Water
- M. Montgomery County 911 Plan Approval
- N. Welcome Dayton Countywide Listening Sessions

4. **Adjournment**

**CITY OF HUBER HEIGHTS
STATE OF OHIO**

Council Work Session Meeting Minutes

Name of Body: Council Work Session

Date: March 19, 2024

Time: 6:00 P.M.

Place: City Hall – 6131 Taylorsville Road – Council Chambers

Members Present:

Fred Aikens, Councilmember
Kathleen Baker, Councilmember
Nancy Byrge, Councilmember
Mark Campbell, Councilmember
Scott Davidson, Councilmember
Anita Kitchen, Councilmember
Don Webb, Councilmember
Jeff Gore, Mayor

Guests Present:

City Staff Present: Jim Bell, Russ Bergman, Bryan Chodkowski, and Anthony Rodgers.

Topics Of Discussion:

- City Manager Report
- Special Legal Counsel – Labor Matters – Zashin & Rich
- City Debt And TIF Update Presentation
- Supplemental Appropriations

- County Assessments Removals
- Increase Not To Exceed Amount – S.B. Friedman & Company – Economic Development Department
- Water Treatment Plant – Pressure Filter Repair – Award Contract
- Quail Ridge Subdivision – Street Dedication
- 2024 Street Program – Award Contracts
- 2024 Sidewalk Program And Concrete Portion Of 2024 Street Program – Award Contract
- Crosswalk Stamping – Award Contract
- Purchase/Lease – Sewer Vac Truck – Veolia Water
- Montgomery County 911 Plan Approval
- Welcome Dayton Countywide Listening Sessions

1. **Call Meeting To Order/Roll Call**

Mayor Jeff Gore convened the Council Work Session at 6:01 P.M.

Anthony Rodgers took Roll Call.

2. **Approval Of Minutes**

The following minutes were approved unanimously at the beginning of this meeting:

- March 5, 2024

There were no changes or corrections to these minutes as submitted.

This Council Work Session was recorded by the City and the recording of this meeting will be posted to the City's website and will also be maintained by the City consistent with the City's records retention schedule.

3. **Work Session Topics Of Discussion**

City Manager Report

Bryan Chodkowski said site preparation work for the new Public Works Division Facility has begun off Taylorsville Road. He said bids for the construction of the new Public Works Division Facility will be received and opened on March 26, 2024. He said preparations are underway for summer. He said a new sand filter and a multi-port pump have been installed at the splash pad at Thomas Cloud Park and painting will be underway in the next few weeks. He said bids will soon be solicited for firms to construct a new splash pad at Thomas Cloud Park to replace the current splash pad which is nearing the end of its useful life. Bryan Chodkowski said the City had planned to move the City's yard waste site from Wildcat Road to City-owned land on Old Troy Pike; however there were topography and access issues at the Old Troy Pike site. He said the City's yard waste site is now being moved to a City-owned parcel on Rip Rap Road with a targeted completion date of Fall, 2024. He said the City has received notice that Huber Heights is now certified as a member of the AARP Network Of Age-Friendly States and Communities.

Bryan Chodkowski answered questions from the City Council regarding items in the City Manager Report and other items.

Special Legal Counsel – Labor Matters – Zashin & Rich

Bryan Chodkowski distributed information and proposed legislation to appoint Johnathan Downes of Zashin & Rich as special legal counsel to represent the City with regard to employment matters (see attached). He said this legislation approves Attorney Jonathan J. Downes, of the law firm Zashin & Rich, to provide legal representation for the City on matters involving employment, employee matters and collective bargaining as special legal counsel to the City.

After discussion, the City Council agreed to recommend that the proposed legislation to appoint Johnathan Downes of Zashin & Rich as special legal counsel to represent the City with regard to employment matters be placed on the agenda at the March 25, 2024 City Council Meeting for a first reading as non-emergency legislation with adoption of the proposed legislation at the March 25, 2024 City Council Meeting.

City Debt And TIF Update Presentation

Jim Bell distributed information regarding a City Debt And TIF Update Presentation (see attached). He said the City's Municipal Advisor, Andy Brossart, has a presentation to update the City Council and the public on the current City debt. He said Andy Brossart will also review all of the Tax Increment Finance Districts (TIF) that have been established by the City and the role of the TIF in annual City debt payments.

Andy Brossart, the City's Municipal Adviser with Bradley Payne, gave a PowerPoint presentation on Bond Market Update & Outstanding Debt Summaries (see attached). He answered questions about the information in the presentation from the City Council and City Staff.

Supplemental Appropriations

Jim Bell distributed information and proposed legislation to approve various supplemental appropriations for 2024 (see attached). He said these supplemental appropriations are for the various purposes listed:

- \$49,804.56 transfer from the Law Enforcement Assistance Grant Fund to the Police Fund for reimbursing Police Division Staff training from grant funds.
- \$100,000 for land development studies for the Economic Development Department.
- \$177,000 for property taxes on the Marian Meadows property not previously budgeted.
- \$45,275 for rides and other additions to the Star Spangled Heights event.
- \$21,000 for increase in online auction fees as more city vehicles are taken out of service as we transition the fleet to Enterprise.
- \$200,000 for paving parking lots surrounding City Hall. This amount was to be included in the 2024 City Budget.
- \$18,000 for Lexipol and HAAS alerting services for the Fire Division.
- \$243,400 for increased landscape maintenance services.
- \$500,000 for possible economic redevelopment acquisitions.
- \$33,000 to replace 6 chemical feed pumps damaged by flooding (Insurance will reimburse \$26,057.14).
- \$750,000 for the Water Utility Reserve Fund to investigate, develop, and improve pumps, piping and control systems causing the filter media

loss at the Rip Rap Road Water Treatment Plant (previously budgeted at \$600,000 in the Water Fund).

- \$5,500 for additional waste disposal generated by the additional street sweeper.

After discussion, the City Council agreed to recommend that the proposed legislation to approve various supplemental appropriations for 2024 be placed on the agenda at the March 25, 2024 City Council Meeting for a first reading as non-emergency legislation with the waiving of the second reading and adoption of the proposed legislation at the March 25, 2024 City Council Meeting.

County Assessments Removals

Jim Bell distributed information and proposed legislation to remove \$963.20 in grass/weeds assessment fees from the property at 7220 Kirkview Drive (see attached). He said an assessment for grass/weeds of \$963.20 for the property at 7220 Kirkview Drive was authorized by City Council in 2023. He said those assessments were sent to the Montgomery County Auditor for inclusion on the 2024 property taxes for that property. He said those assessments were authorized based on expenses incurred by the City of Huber Heights prior to the sale of the property to a new owner in July, 2023. He said the title company for the new owner contacted the City and Montgomery County prior to the purchase of the property to ask if there were any assessments on the property. He said City Staff at both the City and Montgomery County reported at the time contact was made, prior to the purchase, that no assessments existed on the property at 7220 Kirkview Drive. He said the assessments were not authorized until after the sale of the property was complete. He said the assessments appeared on the first half of the 2024 property tax bill for the new owner. He said the Montgomery County Auditor requires legislation be approved by the City Council to remove the special assessments, since legislation was approved by the City Council to certify the assessments. He said the assessments were approved for this property to recoup expenses incurred by the City due to negligence of the prior owner. He said City Staff recommend that the assessments be removed as the assessments should not be the responsibility of the new owner of the property.

After discussion, the City Council agreed to recommend that the proposed legislation to remove \$963.20 in grass/weeds assessment fees from the property at 7220 Kirkview Drive be placed on the agenda at the March 25, 2024 City Council Meeting for a first reading as non-emergency legislation with adoption of the proposed legislation at the March 25, 2024 City Council Meeting.

Increase Not To Exceed Amount – S.B. Friedman & Company – Economic Development Department

Jim Bell distributed information and proposed legislation to increase the not to exceed amount for S. B. Friedman & Company for land development study for the Economic Development Department (see attached). He said S.B. Friedman & Company will be conducting an economic development assessment study and market validation and saturation study for the City. He said these professional services will total approximately \$150,000, which exceeds the \$75,000 vendor limit. He said these studies were not anticipated at the time that the annual vendor legislation was passed; therefore, City Staff request Council approval of the increase in the not to exceed amount at this time.

After discussion, the City Council agreed to recommend that the proposed legislation to increase the not to exceed amount for S. B. Friedman & Company for land development study for the Economic Development Department be placed on the agenda at the March 25, 2024 City Council Meeting for a first reading as non-emergency legislation with adoption of the proposed legislation at the March 25, 2024 City Council Meeting.

Water Treatment Plant – Pressure Filter Repair – Award Contract

Russ Bergman distributed information and proposed legislation to enter into a contract for the Water Pressure Filter Improvement Project (see attached). He said this legislation will authorize the City Manager to enter into a contract with Burgess & Niple to conduct a detailed investigation to identify the causation of media loss in five pressure filters at the Rip Rap Road Water Treatment Plant, to recommend any necessary modifications to the filter piping and controls, and to provide engineering services during construction. He said the Water Fund will be utilized to cover the project cost.

After discussion, the City Council agreed to recommend that the proposed legislation to enter into a contract for the Water Pressure Filter Improvement Project be placed on the agenda at the March 25, 2024 City Council Meeting for a first reading as non-emergency legislation with adoption of the proposed legislation at the March 25, 2024 City Council Meeting.

Quail Ridge Subdivision – Street Dedication

Russ Bergman distributed information and proposed legislation to accept certain streets and public improvements for the Quail Ridge Subdivision (see attached). He said this legislation is for the street dedication for the one street, Quail Ridge, in the Quail Ridge Subdivision.

After discussion, the City Council agreed to recommend that the proposed legislation to accept certain streets and public improvements for the Quail Ridge Subdivision be placed on the agenda at the March 25, 2024 City Council Meeting for a first reading as non-emergency legislation with adoption of the proposed legislation at the March 25, 2024 City Council Meeting.

2024 Street Program – Award Contracts

Russ Bergman distributed information and proposed legislation to award contracts for the 2024 Street Program (see attached). He said this legislation will authorize the City Manager to award and enter into contracts for the 2024 Street Program. He said the Street Improvement Capital Fund and the Gas Tax Fund will be utilized for the construction of the different sections of this program.

After discussion, the City Council agreed to recommend that the proposed legislation to award contracts for the 2024 Street Program be placed on the agenda at the March 25, 2024 City Council Meeting for a first reading as non-emergency legislation with adoption of the proposed legislation at the March 25, 2024 City Council Meeting.

2024 Sidewalk Program And Concrete Portion Of 2024 Street Program – Award Contract

Russ Bergman distributed information and proposed legislation to award contracts for the 2024 Sidewalk Program and the concrete portion of the 2024 Street Program (see attached). He said this legislation will authorize the contract awards for:

Section A: Replacement of Concrete Sidewalks and Aprons to Multi Task Construction, as the lowest and best bidder, at a cost not to exceed \$132,000.

Section C: Concrete Portion of the 2024 Street Program to Multi Task Construction, as the lowest and best bidder, at a cost not to exceed \$872,000.

After discussion, the City Council agreed to recommend that the proposed legislation to award contracts for the 2024 Sidewalk Program and the concrete portion of the 2024 Street Program be placed on the agenda at the March 25, 2024 City Council Meeting for a first reading as non-emergency legislation with adoption of the proposed legislation at the March 25, 2024 City Council Meeting.

Crosswalk Stamping – Award Contract

Russ Bergman distributed information and proposed legislation to award a contract for the Installation Of Crosswalk Stamping At Different Intersections Project (see attached). He said this legislation will authorize the City Manager to enter into a contract with A&A Safety, Inc., as the lowest and best bidder, for the crosswalk stamping that will be installed at the following intersections:

Brandt Pike at Thomas Cloud Park Entrance
Brandt Pike at Kitridge Road
Brandt Pike at Nebraska Avenue
Brandt Pike at Powell Road
Old Troy Pike at Fishburg Road

He said the Street Capital Fund will be utilized to construct this project at a cost not to exceed \$232,000.

After discussion, the City Council agreed to recommend that the proposed legislation to award a contract for the Installation Of Crosswalk Stamping At Different Intersections Project be placed on the agenda at the March 25, 2024 City Council Meeting for a first reading as non-emergency legislation with adoption of the proposed legislation at the March 25, 2024 City Council Meeting.

Purchase/Lease – Sewer Vac Truck – Veolia Water

Russ Bergman distributed information and proposed legislation to purchase a vac truck and appurtenant equipment for Veolia Water (see attached). He said this legislation will authorize the City Manager to purchase one (1) combination jet/vacuum sewer cleaner from Best Equipment Company, Inc. at a cost not to exceed \$550,000. He said the Sewer Fund will be utilized to purchase this equipment.

After discussion, the City Council agreed to recommend that the proposed legislation to purchase a vac truck and appurtenant equipment for Veolia Water be placed on the agenda at the March 25, 2024 City Council Meeting for a first reading as non-emergency legislation with adoption of the proposed legislation at the March 25, 2024 City Council Meeting.

Montgomery County 911 Plan Approval

Bryan Chodkowski distributed information and proposed legislation to approve the Countywide 911 Services Plan as approved by the Countywide 911 Program Review Committee (see attached). He said Montgomery County is required to submit an updated 911 Program Plan by April 3, 2024. He said this plan continues the existing 911 State funding arrangement whereby Huber Heights, Kettering, and Montgomery County receive funds to operate the PSAPs/911 dispatching centers.

After discussion, the City Council agreed to recommend that the proposed legislation to approve the Countywide 911 Services Plan as approved by the Countywide 911 Program Review Committee be placed on the agenda at the March 25, 2024 City Council Meeting for a first reading as non-emergency legislation with adoption of the proposed legislation at the March 25, 2024 City Council Meeting.

Welcome Dayton Countywide Listening Sessions

Nancy Byrge distributed information regarding the Welcome Dayton Countywide listening sessions (see attached). She said this item will instead be presented at the March 25, 2024 City Council Meeting; therefore, this agenda item was not discussed at the Council Work Session.

Executive Session – To Discuss Details Of Security Arrangements And Emergency Response Protocols For A Public Body Or Public Office If Disclosure Of The Matters Discussed Could Reasonably Be Expected To Jeopardize The Security Of The Public Body Or Public Office/To Consider The Purchase Of Property For Public Purposes.

Kathleen Baker made a motion to go into Executive Session to discuss details of security arrangements and emergency response protocols for a public body or public office if disclosure of the matters discussed could reasonably be expected to jeopardize the security of the public body or public office and to consider the purchase of property for public purposes at 7:42 P.M. Scott Davidson seconded the motion. On a call of the vote, Ms. Baker, Mr. Campbell, Mrs. Byrge, Mr. Aikens, Mrs. Kitchen, Mr. Webb, and Mr. Davidson voted yea; none voted nay. The motion passed 7-0. The Council Work Session went into Executive Session at 7:42 P.M.

The Council Work Session adjourned from Executive Session at 8:30 P.M.

After the Executive Session, the City Council agreed to recommend that the necessary motions to amend the 2024 City Council Meeting Schedule for upcoming dates be placed on the agenda at the March 25, 2024 City Council Meeting with adoption of the proposed motions at the March 25, 2024 City Council Meeting.

No other actions were taken or decisions made following the Executive Session by the Council Work Session.

Other Business

There was no other business conducted at the Council Work Session.

4. **Adjournment**

Mayor Jeff Gore adjourned the Council Work Session at 8:30 P.M.

AI-9936

Topics of Discussion B.

Council Work Session

Meeting Date: 03/19/2024

Special Legal Counsel - Labor Matters - Zashin & Rich

Submitted By: Katie Knisley

Department: City Manager

Council Committee Review?: Council Work Session

Division: Human Resources

Date(s) of Committee Review: 03/19/2024

Audio-Visual Needs: None

Emergency Legislation?: No

**Motion/Ordinance/
Resolution No.:**

Agenda Item Description or Legislation Title

Special Legal Counsel - Labor Matters - Zashin & Rich

Purpose and Background

This legislation approves Attorney Jonathan J. Downes, of the law firm Zashin & Rich, to provide legal representation for the City on matters involving employment, employee matters and collective bargaining.

Fiscal Impact

Source of Funds: Legal Fund

Cost: N/A

Recurring Cost? (Yes/No): Yes

Funds Available in Current Budget? (Yes/No): Yes

Financial Implications:

The City budgets monies annually for legal representation

Attachments

Resolution

CITY OF HUBER HEIGHTS
STATE OF OHIO

RESOLUTION NO. 2024-R-

APPOINTING JONATHAN J. DOWNES, ESQUIRE OF THE LAW FIRM ZASHIN & RICH AS SPECIAL LEGAL COUNSEL TO THE CITY OF HUBER HEIGHTS TO REPRESENT THE CITY WITH REGARD TO EMPLOYMENT MATTERS.

WHEREAS, the City of Huber Heights requires special legal counsel to provide legal representation to the City of Huber Heights on employment matters.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Huber Heights, Ohio that:

Section 1. The City Manager is hereby authorized and directed to execute an agreement with the law firm of Zashin & Rich for the purpose of engaging Jonathan J. Downes, Esquire, as special legal counsel to provide legal representation to the City in employment matters.

Section 2. This legislation is adopted in accordance with Section 7.05 of the City Charter of the City of Huber Heights, Ohio and Section 171.12(a)4 of the City Code of the City of Huber Heights, Ohio.

Section 3. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were adopted in an open meeting of this Council and that all deliberations of this Council and of any of its Committees that resulted in such formal action were in meetings open to the public and in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Section 4. This Resolution shall go into effect upon its passage as provided by law and the Charter of the City of Huber Heights.

Passed by Council on the _____ day of _____, 2024;
_____ Yeas; _____ Nays.

Effective Date:

AUTHENTICATION:

Clerk of Council

Mayor

Date

Date

AI-9935

Topics of Discussion C.

Council Work Session

Meeting Date: 03/19/2024

City Debt And TIF Update Presentation

Submitted By: Jim Bell

Department: City Manager

Council Committee Review?: Council Work Session

Division: Finance/Tax

Date(s) of Committee Review: 03/19/2024

Audio-Visual Needs: None

Emergency Legislation?: No

**Motion/Ordinance/
Resolution No.:** N/A

Agenda Item Description or Legislation Title

City Debt And TIF Update Presentation

Purpose and Background

The City's Municipal Advisor, Andy Brossart, will make a presentation at the March 19, 2024 Council Work Session to update the City Council and the public on the current City debt. He will also review all of the Tax Increment Finance Districts (TIF) that have been established by the City and the role of the TIF in annual City debt payments.

Fiscal Impact

Source of Funds: N/A

Cost: N/A

Recurring Cost? (Yes/No): N/A

Funds Available in Current Budget? (Yes/No): N/A

Financial Implications:

Attachments

No file(s) attached.

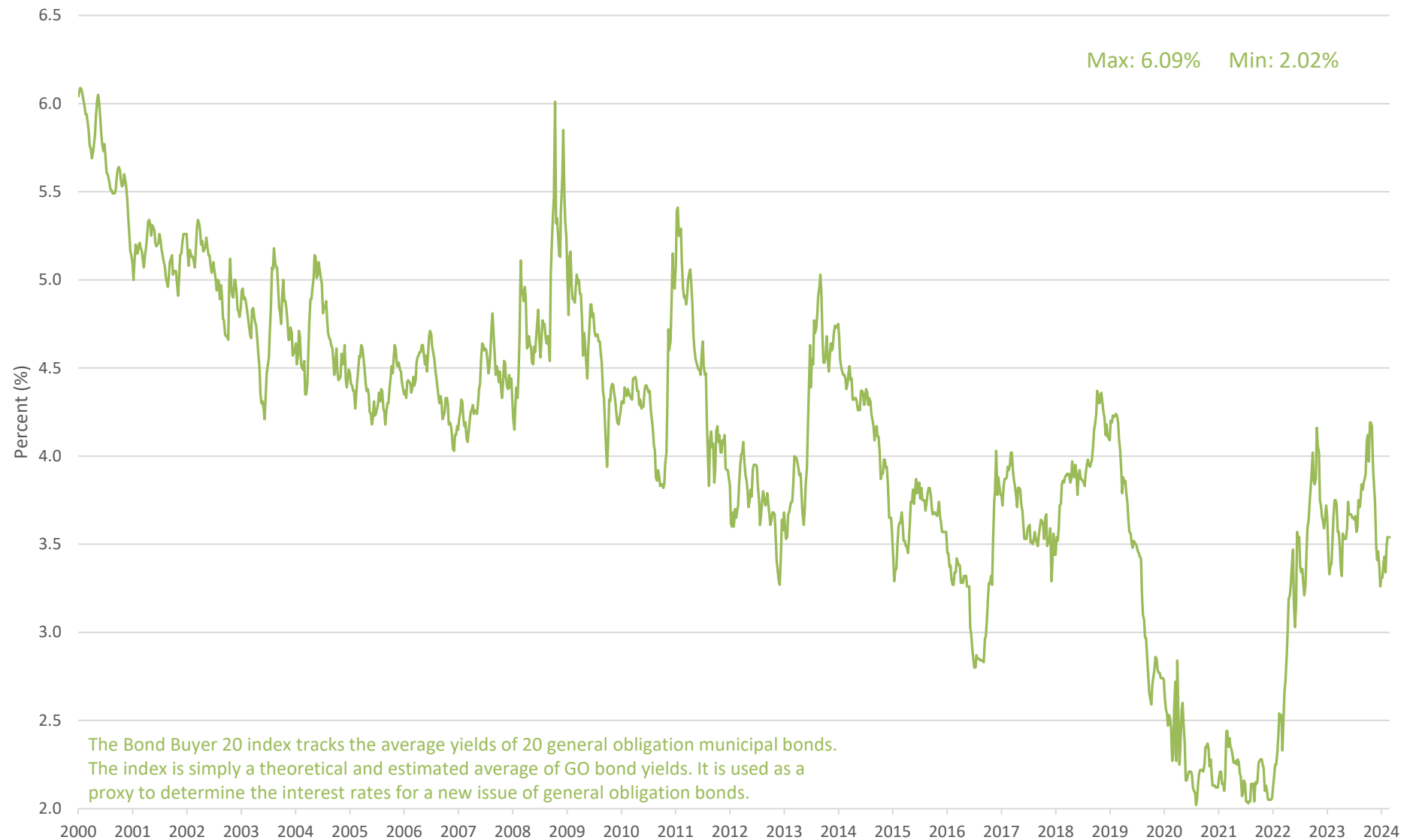


Bond Market Update & Outstanding Debt Summaries

Tax Exempt Interest Rates | Benchmark Yields



Bond Buyer 20-Bond GO ("General Obligation") Index (March 1, 2024)

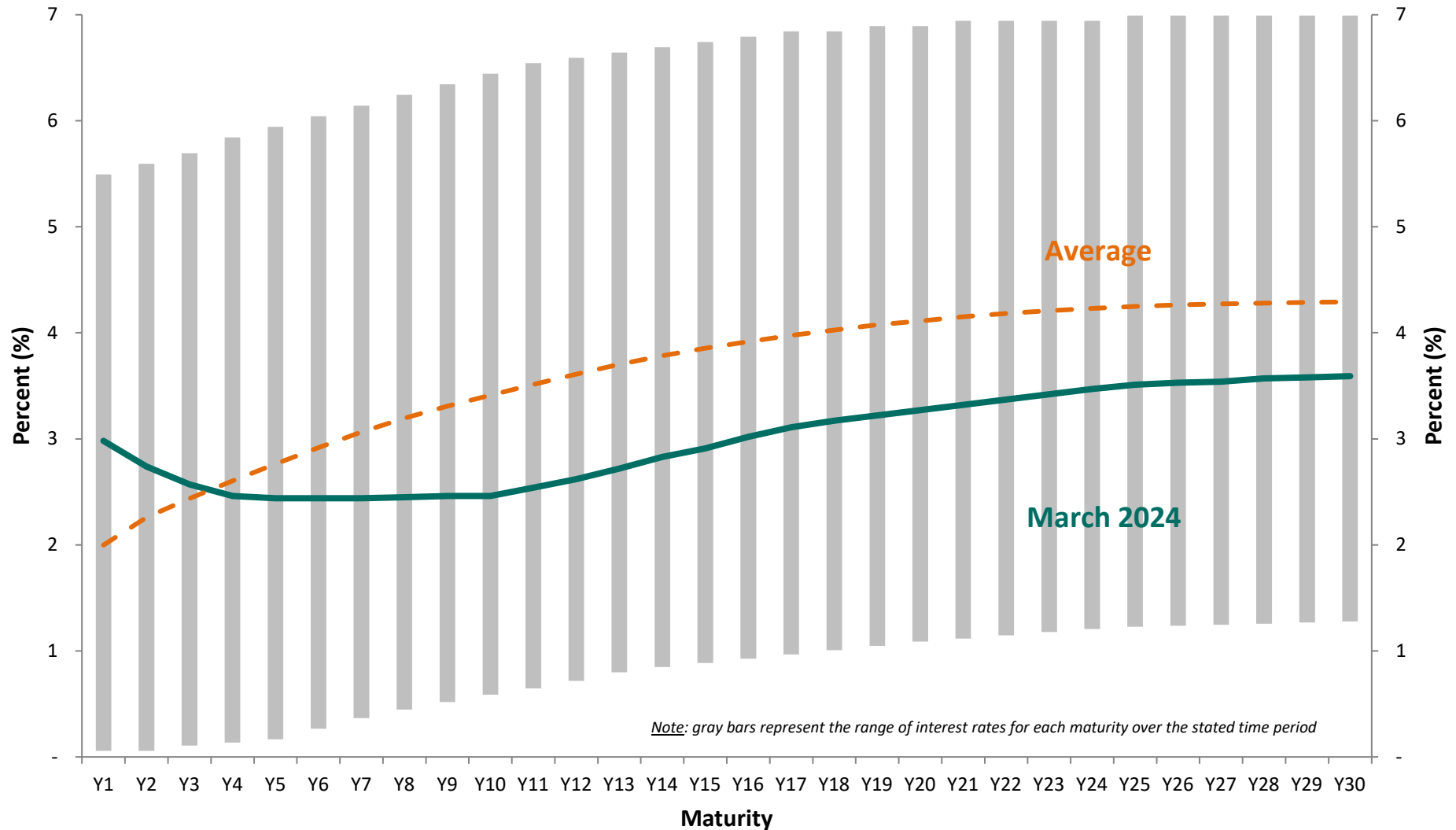


Source: Bond Buyer

Tax Exempt Interest Rates | Benchmark Yields



AAA MMD Range by Maturity: Current Market vs. Average Rates
Range from 1991 - Current Market (March 1, 2024)

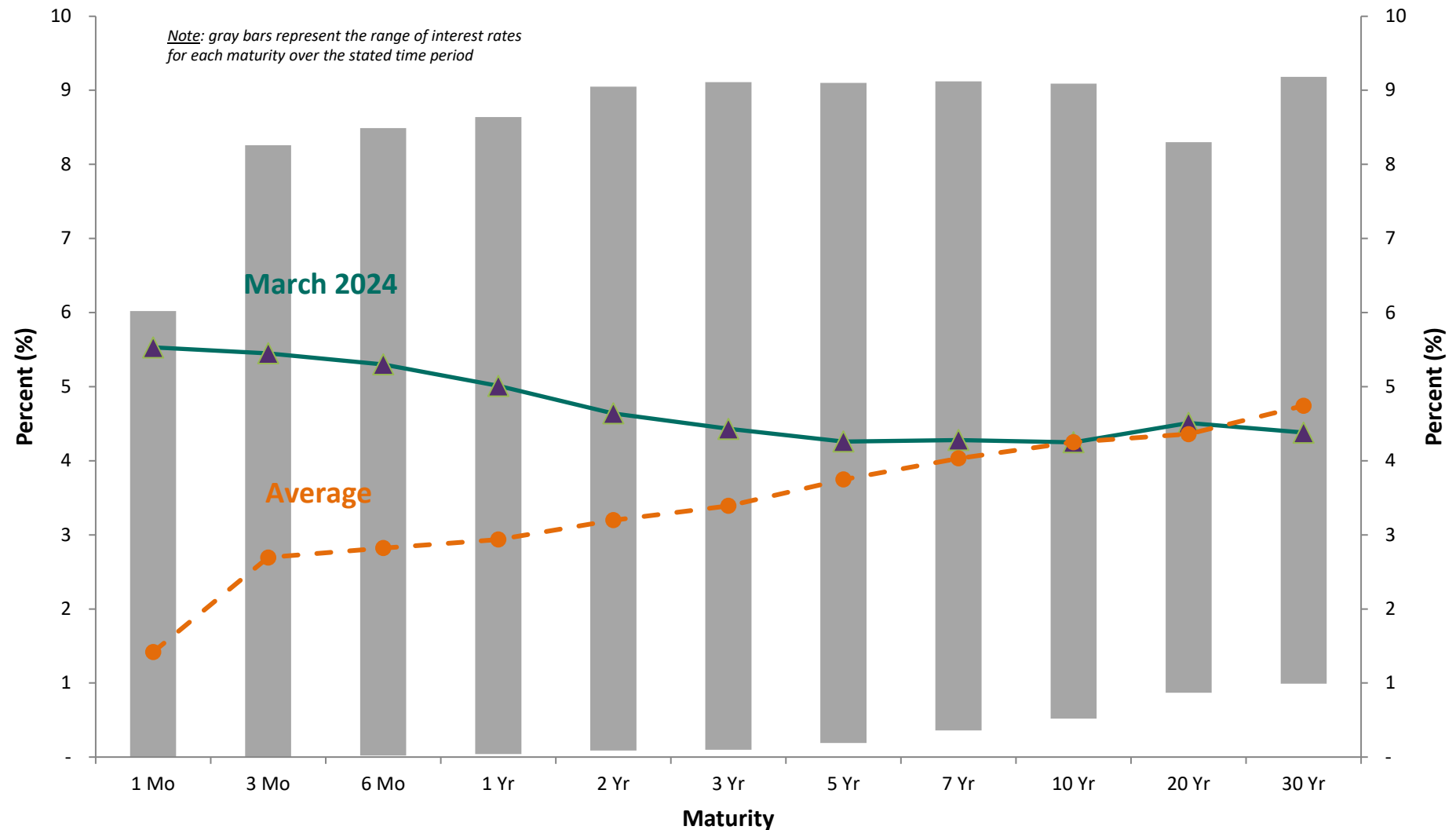


Source: Refinitiv, TM3

Taxable Interest Rates | Benchmark Yields



US Daily Treasury Yield Curve Interest Rates Range from 1990 - Current Market (March 1, 2024)

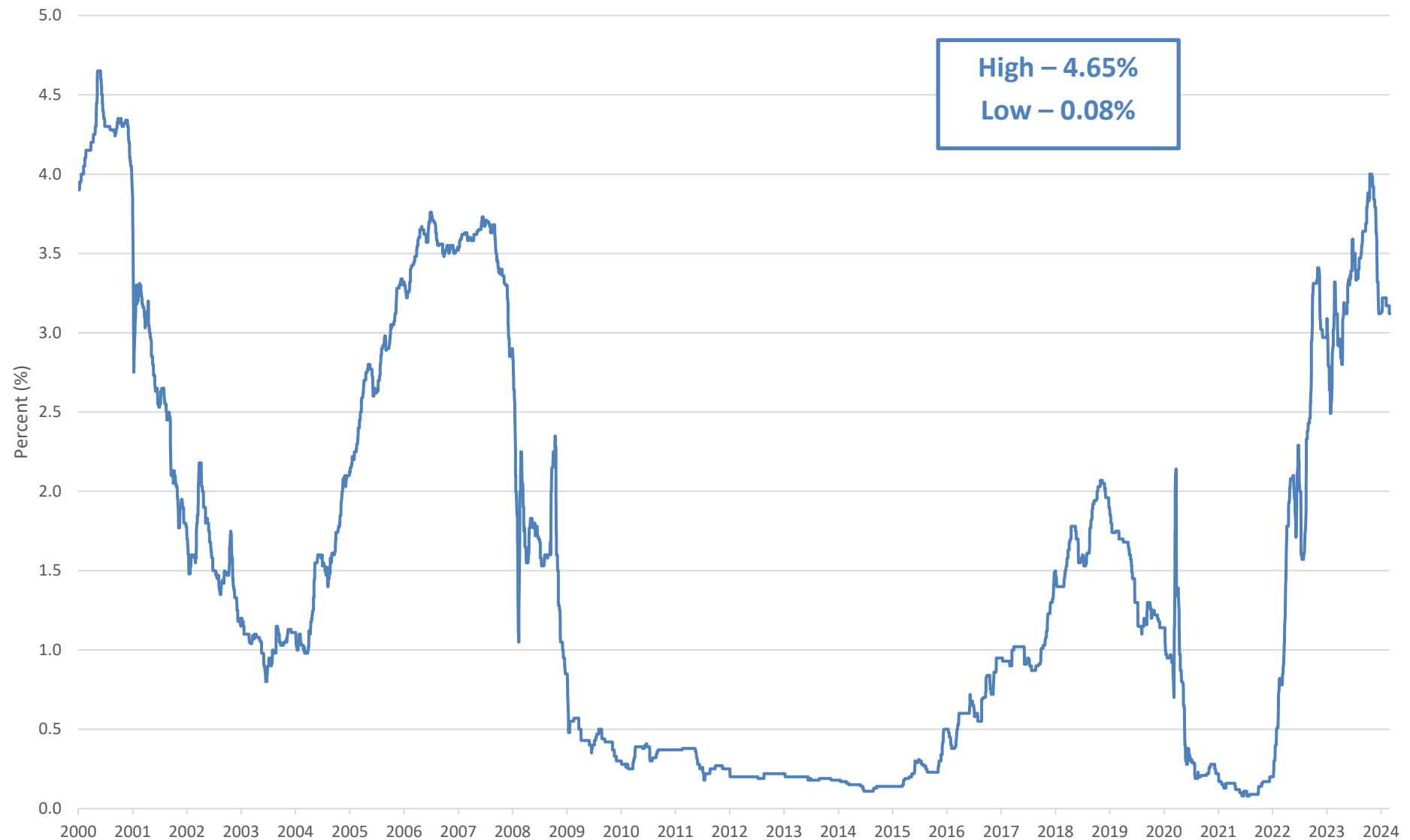


Source: www.treasury.gov

Tax Exempt Interest Rates | Benchmark Yields



Short-Term (MIG-1 12 Month Index) Benchmark Rate (March 1, 2024)



Source: Refinitiv, TM3

Debt Summary



Overview of Ratings by Various Agencies

Bond Rating Services	Best Quality	High Quality			Upper Medium Grade			Medium Grade		
MOODY'S INVESTORS SERVICE	Aaa	Aa1	Aa2	Aa3	A1	A2	A3	Baa1	Baa2	Baa3
STANDARD & POOR'S	AAA	AA+	AA	AA-	A+	A	A-	BBB+	BBB	BBB-
FitchRatings	AAA	AA+	AA	AA-	A+	A	A-	BBB+	BBB	BBB-



Lower Interest Rates

Ratings By Security

Aa3 – General Obligation Rating – Moody's -A1 – Income Tax Revenue – Moody's
 A1 – Water Revenue Rating – Moody's -AA - Water Revenue Rating – S&P

Rating Factors That Could Lead to an Upgrade:

- Improvement in economic and demographic indicators including population, income & wealth
- Moderation of the City's debt burden

Rating Factors That Could Lead to a Downgrade:

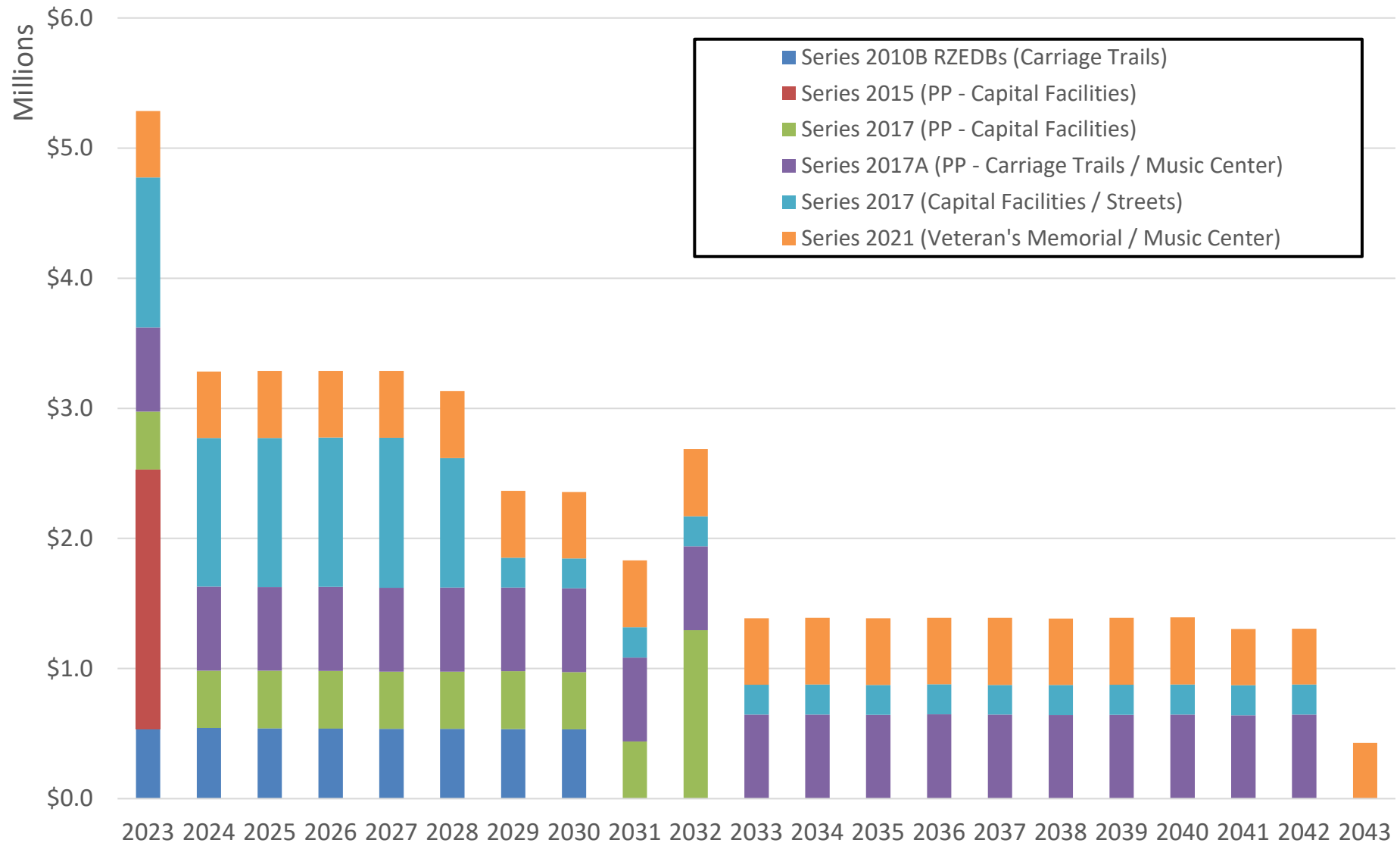
- Deterioration of the City's economic profile, inclusive of population and income declines
- Structurally imbalanced operations leading to decline in fund balance or liquidity
- Any notable increases in the City's debt or pension burdens

Sources: Moody's, S&P, Fitch

Outstanding LTGO Debt – Bonds Only



Debt Service by Series

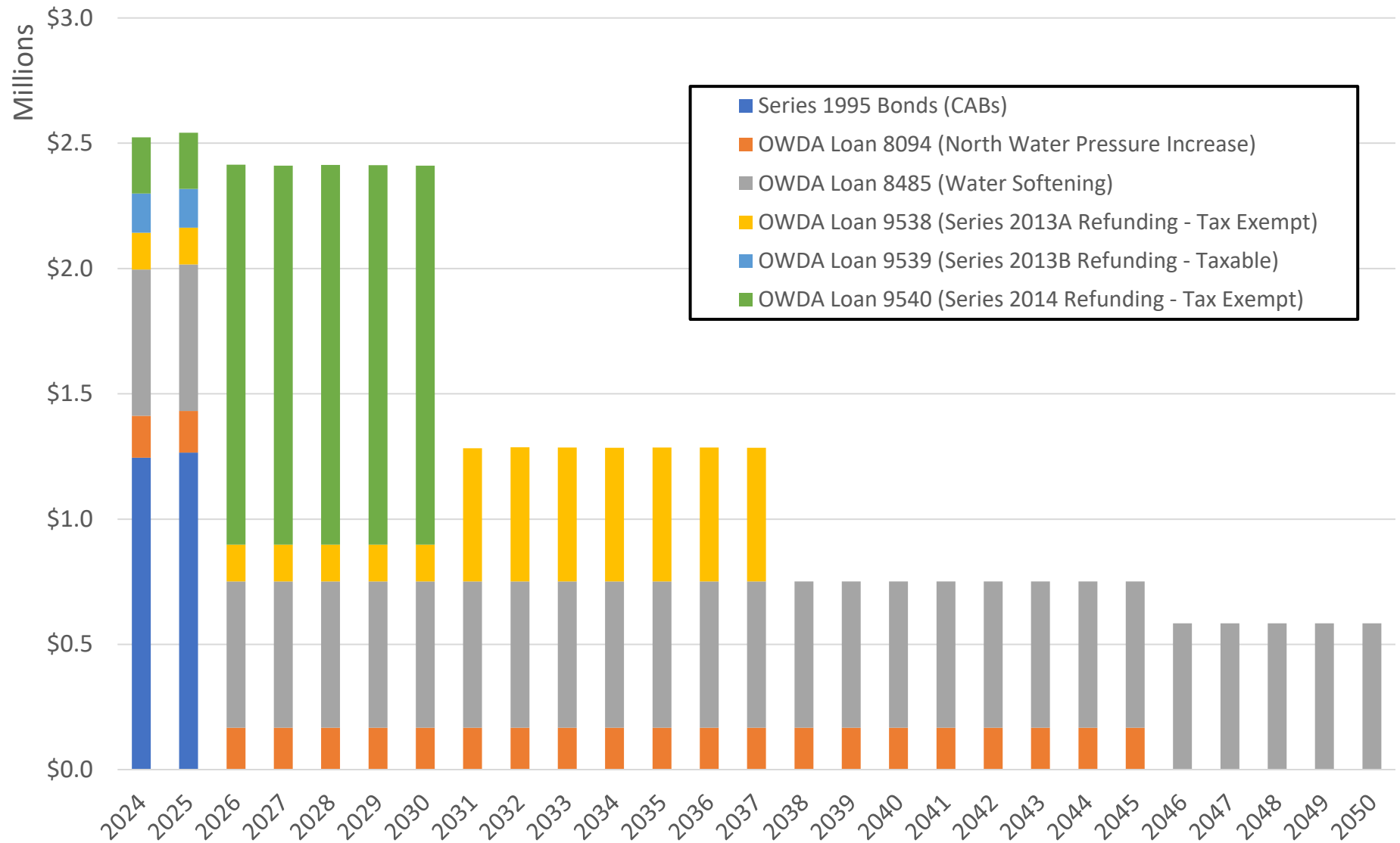


Sources: EMMA, Official Statements, OMAC

Outstanding **Water** Debt



Debt Service by Series

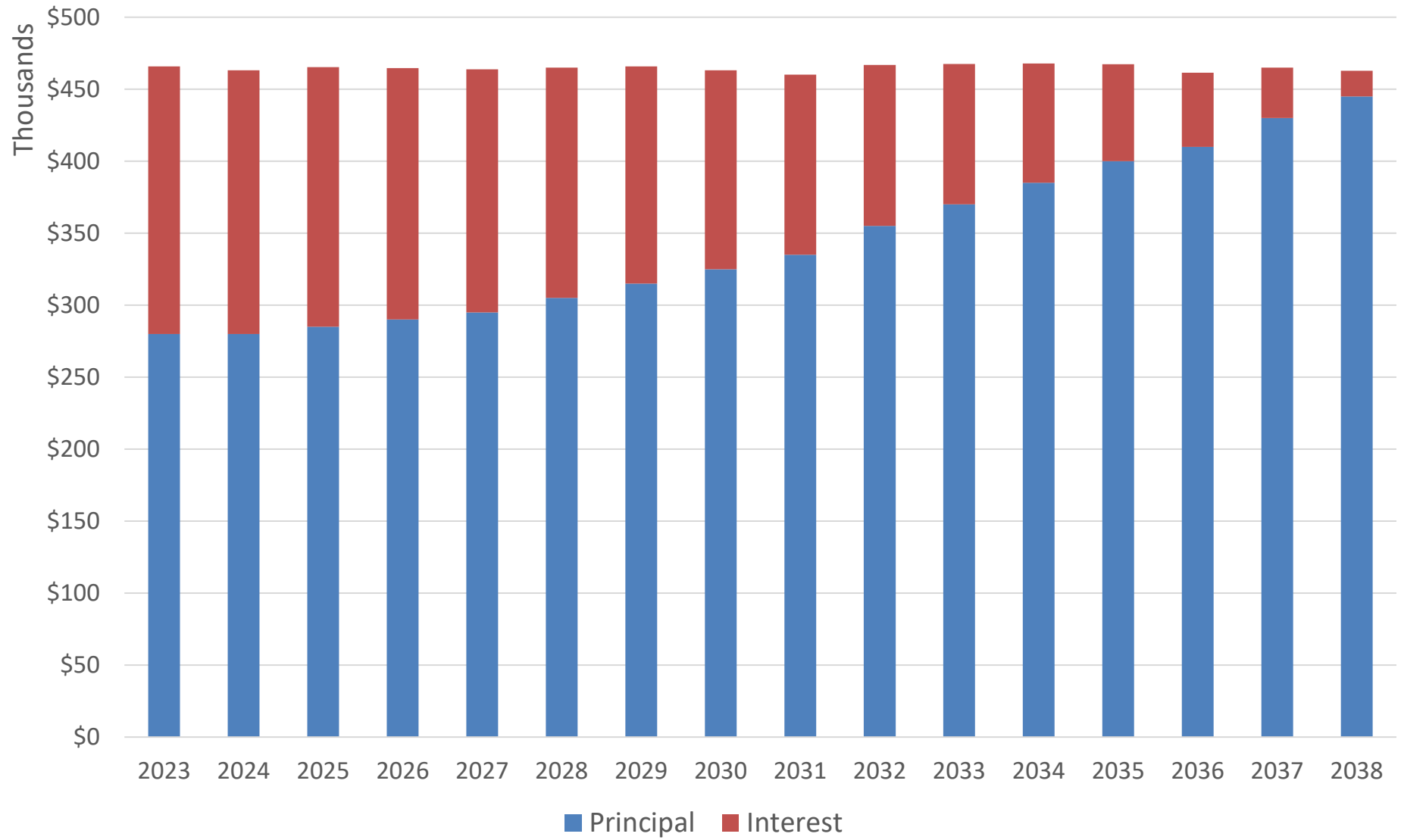


Sources: EMMA, Official Statements, OMAC

Outstanding **Income Tax** Debt



Debt Service for Series 2021 Refunding Bonds



Sources: EMMA, Official Statements, OMAC

Direct Debt Limitation (Total Principal)



City of Huber Heights Direct Debt Limitation			
Total Debt	\$59,082,000	Assessed Valuation (2023-2024)	\$1,027,581,680
	Total Debt Outstanding (per OMAC)	UnVoted (Limited)	Limited & Unlimited
REVENUE	\$8,924,000	N/A	N/A
LIMITED TAX	\$50,158,000	\$37,823,000	\$37,823,000
UNLIMITED TAX	\$0	N/A	\$0
TOTAL SUBJECT TO LIMITATION		\$37,823,000	\$37,823,000
G.O. DEBT EXEMPT FROM LIMITATIONS		\$12,335,000	\$12,335,000
MAXIMUM ALLOWABLE UNLIMITED (5.50% A.V.)		\$56,516,992	\$107,896,076
MAXIMUM ALLOWABLE LIMITED & UNLIMITED (10.50% A.V.)		\$18,693,992	N/A
BALANCE OF LIMITATION		N/A	\$70,073,076



Source: OMAC

Indirect 10 Mill Limitation Breakdown (Annual Debt Service)



City of Huber Heights Indirect Debt Limitation (10 Mill Limit)

Subdivision	Assessed Valuation (2023-2024)	Annual Principal	Annual Interest	Total Debt Service (2025)	Required Tax Rate
MIAMI COUNTY	\$3,248,151,230	\$1,390,588	\$331,201	\$1,721,789	0.53008
HUBER HEIGHTS CITY	\$1,027,581,680	\$2,888,718	\$2,214,502	\$5,103,220	4.96624
BETHEL TOWNSHIP	\$193,234,630	\$0	\$0	\$0	0.00000
BETHEL LOCAL SCHOOL DISTRICT	\$207,983,220	\$0	\$0	\$0	0.00000
MIAMI VALLEY CAREER CENTER JVSD	\$10,357,544,400	\$375,000	\$128,450	\$503,450	0.04861
	\$0	\$0	\$0	\$0	0.00000
		\$0	\$0	\$0	0.00000
		\$0	\$0	\$0	0.00000
		\$0	\$0	\$0	0
				Total	5.54493
				Allowable	10.00
				Balance of 10 Mill Limitation:	4.45507
				Balance of 5 Mill Charter Limitation:	0.00000
Additional City Charter Millage					
Millage Impact	Total Borrowing Capacity	Annual Debt Service		Debt Service Requirement	Millage Impact
City Leverage Impact	\$ 10,000,000.00	20 Years		\$802,425.87	0.78
City Leverage Impact	\$ 12,800,000.00	20 Years		\$1,027,105.12	1.00
City Leverage Impact	\$ 15,000,000.00	25 Years		\$1,064,286.86	1.04
City Leverage Impact	\$ 20,000,000.00	30 Years		\$1,301,028.70	1.27
5 Mill Impact of additional charter millage	\$ -	25 Years		\$0.00	0.00



Source: OMAC



Debt Summary



Overview of Outstanding Bond Issues

Series	2010B	2014-SIB	2016-1	2016-2	2017	2017A	2017B	2019-1	2019-2
Security	LTGO	SIB Loan	SIB Loan	SIB Loan	LTGO	LTGO	LTGO	SIB Loan	SIB Loan
Purpose	New Money Carriage Trails	Music Center Parking Facility	State Route 202 / I-70	State Route 202 / I-70	Carriage Trails TIF	Carriage Trails and Music Center	Various	Section 8-Phases 2,3,4,5,6 Section 3, Phase 8, Section 2 Phases 3&4	Section 6-Phases 1,2,3,4 Section 8, Phase 7, WB Section 2
Tax Status	Taxable	Exempt	Exempt	Exempt	Exempt	Exempt	Exempt	Exempt	Exempt
Original Par	\$6,375,000	\$4,008,000	\$2,115,623	\$822,895	\$5,975,000	\$10,810,000	\$10,480,000	\$1,093,560	\$1,286,000
Outstanding Par	\$3,305,000	\$2,559,735	\$750,274	\$407,886	\$4,160,000	\$8,960,000	\$6,635,000	\$1,016,239	\$733,628
Dated Date	10/28/2010	9/15/2014	4/25/2013	4/25/2013	5/8/2017	5/8/2017	12/12/2017	6/15/2019	12/16/2019
Final Maturity	12/1/2030	9/15/2034	1/3/2033	2/26/2033	12/1/2032	12/1/2042	12/1/2042	6/15/2039	12/16/2039
Optional Redemption	12/1/2020 @ 100%	N/A	N/A	N/A	12/2/2022 @ 102%	5/8/2024	12/1/2026 @ 100%	Any Time	Any Time
Underlying Rating(s)	Aa2 (Moody's)	Non-Rated	Non-Rated	Non-Rated	Non-Rated	Non-Rated	Aa3 (Moody's)	Non-Rated	Non-Rated
	Capital Market Deal	ODOT SIB Loan	ODOT SIB Loan	ODOT SIB Loan	PP-Huntington Bank	PP-First Merchants	Capital Market Deal	ODOT SIB Loan	ODOT SIB Loan
Interest Rates	4.21%-5.92%	3.00%	3.00%	3.00%	2.67%	3.35%	2.00%-5.00%	3.00%	3.00%
Payment Source	Miami County TIF District	Montgomery County TIF	Miami County TIF	Miami County TIF	Miami County TIF and DEC Special Assessments	Montgomery County TIF and DEC Special Assessments	Miami County TIF, Sewer Fund, SA Revenues	SA Revenues	SA Revenues
Annual Max Debt Service	647,507.48	274,932.52	95,743.00	49,662.00	443,888.00	645,862.50	1,148,500.00	82,466.09	58,069.00

Sources: EMMA, Official Statements, OMAC

Debt Summary



Overview of Outstanding Bond Issues

Series	2021	20213	1995	2018	2019	2021	2021	2012	
Security	LTGO	Income Tax Refunding	Water Revenue	OWDA	OWDA	OWDA	OWDA	OWDA	Various Leases & Loans
Purpose	Veterans Memorial and Music Center	New Money- (Aquatic Center)	New Money	North Water Pressure Increase	Water Softening	2013A Refinanced Water Tower & Water Line Construction	2013B Refinanced Water Meter Reimb	Refinanced 2014 Refunding Bonds	Leases & Loans
Tax Status	Exempt	Exempt	Exempt	N/A	N/A	N/A	N/A	N/A	Various
Original Par	\$8,110,000	\$6,075,000	\$12,495,517	\$2,911,598	\$12,006,285	\$4,324,322	\$609,772	\$7,941,007	
Outstanding Par	\$7,225,000	\$5,225,000	\$2,510,000	\$2,619,048	\$11,330,934	\$4,201,393	\$382,724	\$7,732,177	\$ 3,924,268
Dated Date	5/8/2017	9/15/2021	9/15/1995	5/31/2018	4/25/2019	11/18/2021	11/18/2021	11/18/2021	Various
Final Maturity	12/1/2043	12/1/2038	12/1/2025	7/1/2044	7/1/2050	7/1/2037	7/1/2025	7/1/2030	12/31/2035
Optional Redemption	12/1/2032	12/1/2029 @ 100%	NC	Non Callable	Non Callable	Non Callable	Non Callable	Non Callable	Various
Underlying Rating(s)	AA (S&P)	AA (S&P)	AA- (S&P)	Non-Rated	Non-Rated	Non-Rated	Non-Rated	Non-Rated	Non-Rated
	Capital Market Deal	Capital Market Deal	Capital Market Deal	OWDA Loan	OWDA Loan	OWDA Loan	OWDA Loan	OWDA Loan	Various Banks
Interest Rates	2.00%-4.00%	1.00%-4.00%	CABs	3.02%	3.00%	1.55%	0.81%	1.10%	Various
Payment Source	Montgomery Co. TIF	Miami County TIF District	Water Revenues	Water Revenues	Water Revenues	Water Revenues	Water Revenues	Water Revenues	Various
Annual Max Debt Service	515,500.00	467,800.00	1,265,000.00	166,746.00	609,761.00	535,021.00	157,082.00	1,516,913.00	536,922.00

Sources: EMMA, Official Statements, OMAC

Outstanding Note Issue & 2024 New Money Needs



Summary of 2024 Note Financings

- Series 2023 \$7,262,000 Special Obligation Nontax Revenue Taxable BAN
 - \$3,000,000 CR Dayton Strip Mall
 - \$4,262,000 Property Acquisition (2021 Original Issuance)
 - Mature November 7, 2024
 - 6.50% Interest Rate
- Series 2023 \$19,873,000 Various Purpose General Obligation BAN
 - \$1,800,000 Fire Station #25 Refinancing
 - \$2,685,000 City Council Facilities (Administration Offices – 2021 Original Issuance)
 - \$550,000 City Council Facilities (Governance Center Design)
 - \$650,000 Public Works Department (Design)
 - \$5,000,000 Public Works Department (Construction)
 - \$588,000 Public Works Department (Land Acquisition)
 - \$2,700,000 Water Main Construction
 - \$3,100,000 Water Well Construction
 - \$2,800,000 The Meadows Infrastructure
 - Mature November 7, 2024
 - 4.875% Interest Rate
- 2024 New Money Needs
 - \$8,400,000 Governance Center Construction
 - \$3,250,000 Fire Station # 23 Renovations
 - \$10,200,000 Public Works Construction Balance
 - \$1,000,000 Design for Future Water Main Construction

Important Disclosures



Disclosure of Conflicts of Interest and Legal or Disciplinary Events

- Pursuant to Municipal Securities Rulemaking Board (“MSRB”) Rule G-42, on Duties of Non-Solicitor Municipal Advisors, Municipal Advisors are required to make certain written disclosures to clients which include, amongst other things, conflicts of interest and any legal or disciplinary events of Bradley Payne Advisors, LLC (“Bradley Payne”) and its associated persons.
- **Conflicts of Interest**
Bradley Payne represents that the firm may receive compensation from an Issuer or Obligated Person for services rendered relating to the issuance of municipal securities, which compensation is contingent upon the successful closing of a transaction and/or is based on the size of a transaction. Consistent with the requirements of MSRB Rule G-42, Bradley Payne hereby discloses that such contingent and/or transactional compensation may present a potential conflict of interest regarding the firm’s ability to provide unbiased advice with respect to such transactions. This conflict of interest will not impair Bradley Payne’s ability to render unbiased and competent advice or to fulfill its fiduciary duty to the Issuer. If Bradley Payne becomes aware of any additional potential or actual conflict of interest after this disclosure, Bradley Payne will disclose the detailed information in writing to the Issuer in a timely manner.
- **Legal or Disciplinary Events**
Bradley Payne does not have any legal events or disciplinary history on its Form MA and Form MA-I, which includes information about any criminal actions, regulatory actions, investigations, terminations, judgments, liens, civil judicial actions, customer complaints, arbitrations, and civil litigation. The Issuer may electronically access Bradley Payne’s most recent Form MA and each most recent Form MA-I filed with the Securities and Exchange Commission (“SEC”) at the following website:
www.sec.gov/edgar/searchedgar/companysearch.html
- There have been no material changes to a legal or disciplinary event disclosure on any Form MA or Form MA-I that Bradley Payne filed with the SEC. If any material legal or regulatory action is brought against Bradley Payne, we will provide complete disclosure to the Issuer in detail allowing the Issuer to evaluate Bradley Payne, its management, and personnel.

Important Disclosures



Disclaimer

- Bradley Payne Advisors, LLC ("Bradley Payne") has registered as a municipal advisor with the Municipal Securities Rule Making Board ("MSRB") and the Securities and Exchange Commission ("SEC"). As a registered municipal advisor, Bradley Payne may provide advice to a municipal entity or obligated person. An obligated person is an entity other than a municipal entity, such as a not for profit corporation, that has commenced an application or negotiation with an entity to issue municipal securities on its behalf and for which it will provide support. If and when an issuer engages Bradley Payne to provide financial advisory or consultant services with respect to the issuance of municipal securities, Bradley Payne is obligated to evidence such a financial advisory relationship with a written agreement. When acting as a registered municipal advisor, Bradley Payne is a fiduciary required by federal law to act in the best interest of a municipal entity without regard to its own financial or other interests.
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- The views expressed constitute the perspective of Bradley Payne's municipal advisory business at the time of distribution and are subject to change. The content is based on sources generally believed to be reliable and available to the public, however, Bradley Payne's municipal advisory business cannot guarantee the accuracy, completeness, or suitability. This material is not intended to provide specific advice or a specific recommendation. Past performance is not necessarily a guide to future performance and estimates of future performance are based on assumptions that may not be realized.

AI-9932

Topics of Discussion D.

Council Work Session

Meeting Date: 03/19/2024

Supplemental Appropriations

Submitted By: Jim Bell

Department: City Manager **Division:** Finance/Tax

Council Committee Review?: Council Work Session

Date(s) of Committee Review: 03/19/2024

Audio-Visual Needs: None **Emergency Legislation?:** No

**Motion/Ordinance/
Resolution No.:**

Agenda Item Description or Legislation Title

Supplemental Appropriations

Purpose and Background

The supplemental appropriations are for the following purposes:

- \$49,804.56 transfer from the Law Enforcement Assistance Grant Fund to the Police Fund for reimbursing Police staff training from grant funds.
- \$100,000 for land development studies for the Economic Development Department.
- \$177,000 for property taxes on the Marian Meadows property not previously budgeted.
- \$45,275 for rides and other additions to the Star Spangled Heights event.
- \$21,000 for increase in online auction fees as more city vehicles are taken out of service as we transition the fleet to Enterprise.
- \$200,000 for paving parking lots surrounding City Hall. This amount was to be included in the 2024 Budget.
- \$18,000 for Lexipol and HAAS alerting services for the Fire Department.
- \$243,400 for increased landscape maintenance services.
- \$500,000 for possible economic redevelopment acquisitions.
- \$33,000 to replace 6 chemical feed pumps damaged by flooding (Insurance will reimburse \$26,057.14).
- \$750,000 for the Water Utility Reserve Fund to investigate, develop, and improve pumps, piping and control systems causing the filter media loss at the RR Water Treatment Plant (previously budgeted at \$600,000 in the Water Fund).
- \$5,500 for additional waster disposal generated by the additional street sweeper.

Fiscal Impact

Source of Funds: Various Funds

Cost: \$1,493,175

Recurring Cost? (Yes/No): No

Funds Available in Current Budget? (Yes/No): Yes

Financial Implications:

Attachments

Ordinance

CITY OF HUBER HEIGHTS
STATE OF OHIO

ORDINANCE NO. 2024-O-

AUTHORIZING TRANSFERS BETWEEN VARIOUS FUNDS OF THE CITY OF HUBER HEIGHTS, OHIO AND AMENDING ORDINANCE NO. 2024-O-2625 BY MAKING SUPPLEMENTAL APPROPRIATIONS FOR EXPENSES OF THE CITY OF HUBER HEIGHTS, OHIO FOR THE PERIOD BEGINNING JANUARY 1, 2024 AND ENDING DECEMBER 31, 2024.

WHEREAS, supplemental appropriations for expenses of the City of Huber Heights must be made for appropriations of funds for various 2024 operating and project funding.

NOW, THEREFORE, BE IT ORDAINED by the City Council of Huber Heights, Ohio that:

Section 1. Authorization is hereby given to transfer certain monies up to amounts not exceeding those shown and for the purposes cited in Exhibit A, and such authorization applies to any and all such transfers necessary and effected after January 1, 2024.

Section 2. Ordinance No. 2024-O-2625 is hereby amended as shown in Exhibit B of this Ordinance.

Section 3. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council and of any of its Committees that resulted in such formal action were in meetings open to the public and in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Section 4. This Ordinance shall go into effect upon its passage as provided by law and the Charter of the City of Huber Heights.

Passed by Council on the _____ day of _____, 2024;
_____ Yeas; _____ Nays.

Effective Date:

AUTHENTICATION:

Clerk of Council

Mayor

Date

Date

EXHIBIT A

<i>Transfer:</i>			
<u>Amount</u>	<u>Fund From</u>	<u>Fund To</u>	<u>Purpose</u>
\$ 49,804.56	242 Law Enf Assist Grant	209 Police	Reimb. for training

EXHIBIT B

AMENDING ORDINANCE NO. 2024-O-2625 BY MAKING APPROPRIATIONS FOR EXPENSES OF THE CITY OF HUBER HEIGHTS, OHIO FOR THE PERIOD BEGINNING JANUARY 1, 2024 AND ENDING DECEMBER 31, 2024.

- 1) Section 1 of Ordinance No. 2024-O-2625 is hereby amended to reflect increases in the appropriations of the 101 General Fund, as follows:
 - a. Subsection c) Economic Development, Operations and Capital of \$100,000.00
 - b. Subsection g) Central Services, Operations and Capital of \$222,275.00
 - b. Subsection k) Accounting, Operations and Capital of \$21,000.00
 - c. Subsection p) Buildings and Grounds, Operations and Capital of \$200,000.00
- 2) Section 6 of Ordinance No. 2024-O-2625 is hereby amended to reflect an increase in the appropriations of the 210 Fire Fund, as follows:
 - a. Subsection a) Fire, Operations and Capital of \$18,000.00
- 3) Section 12 of Ordinance No. 2024-O-2625 is hereby amended to reflect an increase in the appropriations of the 218 Parks & Recreation Fund, as follows:
 - a. Subsection b) Park & Recreation of \$164,200.00
 - b. Subsection d) Music Center, Operations and Capital of \$79,200.00
- 4) Section 17 of Ordinance No. 2024-O-2625 is hereby amended to reflect an increase in the appropriations of the 242 Law Enforcement Assistance Grant Fund, Non-Departmental, Transfers of \$49,804.56
- 5) Section 32 of Ordinance No. 2024-O-2625 is hereby amended to reflect an increase in the appropriations of the 410 Transformative Economic Development Fund, as follows:
 - a. Subsection a) Economic Development, Operations and Capital of \$500,000.00.
- 6) Section 41 of Ordinance No. 2024-O-2625 is hereby amended to reflect changes in the appropriations of the 501 Water Fund, as follows:
 - a. Subsection a) Engineering, Operations and Capital increase of \$33,000.00
 - b. Subsection a) Engineering, Operations and Capital decrease of \$600,000.00.
- 7) Section 43 of Ordinance No. 2024-O-2625 is hereby amended to reflect an increase in the appropriations of the 504 Water Utility Reserve Fund, as follows:
 - a. Subsection a) Capital, Operations and Capital of \$750,000.00.
- 8) Section 47 of Ordinance No. 2024-O-2625 is hereby amended to reflect an increase in the appropriations of the 571 Storm Water Management Fund, as follows:
 - a. Subsection b) Streets, Operations and Capital of \$5,500.00.

General Fund	\$543,275.00
Fire Fund	\$18,000.00
Parks & Recreation Fund	\$243,400.00
Law Enforcement Assist. Grant Fund	\$49,804.56
Transformative Economic Dev. Fund	\$500,000.00
Water Fund	(\$567,000.00)
Water Utility Reserve Fund	\$750,000.00
Storm Water Management Fund	\$5,500.00

AI-9929

Topics of Discussion E.

Council Work Session

Meeting Date: 03/19/2024

County Assessments Removals

Submitted By: Jim Bell

Department: City Manager **Division:** Finance/Tax

Council Committee Review?: Council Work Session

Date(s) of Committee Review: 03/19/2024

Audio-Visual Needs: None **Emergency Legislation?:** No

**Motion/Ordinance/
Resolution No.:**

Agenda Item Description or Legislation Title

County Assessments Removals

Purpose and Background

An assessment for grass/weeds of \$963.20 for the property at 7220 Kirkview Drive was each authorized by City Council in 2023. Those assessments were sent to the Montgomery County Auditor for inclusion on the 2024 property taxes for that property. Those assessments were authorized based on expenses incurred by the City of Huber Heights prior to the sale of the property to a new owner in July, 2023. The title company for the new owner contacted the City and Montgomery County prior to the purchase of the property to ask if there were any assessments on the property. City Staff at both the City and Montgomery County reported at the time contact was made, prior to the purchase, that no assessments existed on the property at 7220 Kirkview Drive. The assessments were not authorized until after the sale of the property was complete. The assessments appeared on the first half of the 2024 property tax bill for the new owner. The Montgomery County Auditor requires legislation be approved by the City Council to remove the special assessments, since legislation was approved by the City Council to certify the assessments. The assessments were approved for this property to recoup expenses incurred by the City due to negligence of the prior owner. Therefore, City Staff recommend that the assessments be removed as the assessments should not be the responsibility of the new owner of the property.

Fiscal Impact

Source of Funds: N/A

Cost: N/A

Recurring Cost? (Yes/No): N/A

Funds Available in Current Budget? (Yes/No): N/A

Financial Implications:

Attachments

Resolution

Resolution

CITY OF HUBER HEIGHTS
STATE OF OHIO

RESOLUTION NO. 2024-R-

AUTHORIZING THE DIRECTOR OF FINANCE TO REMOVE \$963.20 IN GRASS/WEEDS ASSESSMENT FEES FROM THE PROPERTY AT 7220 KIRKVIEW DRIVE.

WHEREAS, 7220 Kirkview Drive was assessed \$963.20 in grass/weed assessment fees after the sale of the property to a new owner; and

WHEREAS, the Finance Director is requesting approval of the City Council to remove the previously certified assessments on 7220 Kirkview Drive.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Huber Heights, Ohio that:

Section 1. The Finance Director is hereby authorized to remove the grass/weeds assessment of \$963.20 from the property at 7220 Kirkview Drive. Approval is given for the Finance Director to contact the Montgomery County Auditor and provide any documents necessary to remove the aforementioned assessments from the property at 7220 Kirkview Drive.

Section 2. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were adopted in an open meeting of this Council and that all deliberations of this Council and of any of its Committees that resulted in such formal action were in meetings open to the public and in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Section 3. This Resolution shall go into effect upon its passage as provided by law and the Charter of the City of Huber Heights.

Passed by Council on the _____ day of _____, 2024;
_____ Yeas; _____ Nays.

Effective Date:

AUTHENTICATION:

Clerk of Council

Mayor

Date

Date

AI-9933

Topics of Discussion F.

Council Work Session

Meeting Date: 03/19/2024

Increase Not To Exceed Amount - S.B. Friedman & Company - Economic Development Department

Submitted By: Jim Bell

Department: City Manager

Division: Finance/Tax

Council Committee Review?: Council Work Session

Date(s) of Committee Review: 03/19/2024

Audio-Visual Needs: None

Emergency Legislation?: No

**Motion/Ordinance/
Resolution No.:**

Agenda Item Description or Legislation Title

Increase Not To Exceed Amount - S.B. Friedman & Company - Economic Development Department

Purpose and Background

S.B. Friedman & Company will be conducting an economic development assessment study and market validation and saturation study. These professional services will total approximately \$150,000, which exceeds the \$75,000 vendor limit. These studies were not anticipated at the time that the annual vendor legislation was passed, and therefore City Staff request Council approval at this time.

Fiscal Impact

Source of Funds: TED Fund

Cost: \$150,000

Recurring Cost? (Yes/No): No

Funds Available in Current Budget? (Yes/No): Yes

Financial Implications:

Attachments

Resolution

CITY OF HUBER HEIGHTS
STATE OF OHIO

RESOLUTION NO. 2024-R-

TO INCREASE THE NOT TO EXCEED AMOUNT FOR S.B. FRIEDMAN & COMPANY
FOR LAND DEVELOPMENT STUDY FOR THE ECONOMIC DEVELOPMENT
DEPARTMENT IN CALENDAR YEAR 2024.

WHEREAS, S.B. Friedman & Company has previously provided expertise in land development
study professional services to the City; and

WHEREAS, City Council desires to waive the requirements for three written informal bids for
the professional services to be provided by S.B. Friedman & Company; and

WHEREAS, the City Charter requires that the City Council approve all work performed by a
single vendor in excess of \$75,000.00 in any given year.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Huber Heights, Ohio that:

Section 1. The City Manager is hereby authorized to increase the not to exceed amount for
S.B. Friedman & Company to a total of \$150,000.00 to cover all expenses throughout Calendar
Year 2024 as needed.

Section 2. It is hereby found and determined that all formal actions of this Council
concerning and relating to the passage of this Resolution were adopted in an open meeting of this
Council and that all deliberations of this Council and of any of its Committees that resulted in
such formal action were in meetings open to the public and in compliance with all legal
requirements including Section 121.22 of Ohio Revised Code.

Section 3. This Resolution shall go into effect upon its passage as provided by law and the
Charter of the City of Huber Heights.

Passed by Council on the ____ day of _____, 2024;
____ Yeas; ____ Nays.

Effective Date:

AUTHENTICATION:

Clerk of Council

Mayor

Date

Date

AI-9923

Topics of Discussion **G.**

Council Work Session

Meeting Date: 03/19/2024

Water Treatment Plant - Pressure Filter Improvements - Award Contract

Submitted By: Hanane Eisentraut

Department: Assistant City Manager

Division: Engineering

Council Committee Review?: Council Work Session

Date(s) of Committee Review: 03/19/2024

Audio-Visual Needs: None

Emergency Legislation?: No

**Motion/Ordinance/
Resolution No.:**

Agenda Item Description or Legislation Title

Water Treatment Plant - Pressure Filter Improvements - Award Contract

Purpose and Background

This legislation will authorize the City Manager to enter into a contract with Burgess & Niple to conduct a detailed investigation to identify the causation of media loss in five pressure filters at the Rip Rap Water Treatment Plant, to recommend any necessary modifications to the filter piping and controls, and to provide engineering services during construction. The Water Fund will be utilized to cover the project cost.

Fiscal Impact

Source of Funds: Water Fund

Cost: \$250,000

Recurring Cost? (Yes/No): No

Funds Available in Current Budget? (Yes/No): Yes

Financial Implications:

Attachments

Proposal

Photos

Resolution

PROPOSAL

**Water Treatment Plant – Pressure Filter
Media Loss Root Cause Analysis
Huber Heights, Ohio**

February 6, 2024

BURGESS & NIPLE
Engineers ■ Architects ■ Planners

Russ Bergman, City Engineer
City of Huber Heights
6131 Taylorsville Rd.
Huber Heights, OH 45424

Re: Water Treatment Plant Pressure Media Loss Evaluation

February 6, 2024

Dear Mr. Bergman,

B&N appreciates the opportunity to submit our proposal to assist the City of Huber Heights with identifying the causation of media loss in the five water treatment plant pressure filters and making recommendations for necessary modifications to the filter piping and controls, and providing engineering services during construction for the removal, replacement, and rebedding of the five horizontal pressure filters. A contractor under contract with the City would complete the work.

Prior to preparing this proposal we reviewed the existing drawings, reports, and correspondence to familiarize ourselves with the operation of the pressure filter system and previous efforts to reduce media losses. Based on our finding we believe the cause of media loss is limited to excessive flow and turbulence induced by entrained air during the backwash cycle. We separated the proposal into two phases; namely, Phase I: Preliminary Design; and Phase II: Service During Construction.

During the Preliminary Design Phase, we will focus on identifying the root cause for media loss due to hydraulics conditions in the backwash pumps and piping created by the sequence of operation that controls pump speed/capacity; valve throttling and open/close operations; level controls for filter draw down; air backwash operation; backwash flow pump priming and ramping for the VFD and valve controls; filter level and drain down; and PLC controls.

Replacement of the 10 conductance level controls on each filter cell has been recommended by Westech Filter to provide an input signal to show that the water level in the filter has drained down to the proper level in the filter cell before the backwash sequence is started. Currently, use of time does not account for variations in drain down time to filter media fouling and can result in loss of media over the effluent weir when backwash is initiated prior to proper drain down elevation. The replacement of the 10 level sensors is not included in our scope, but we will obtain a priced proposal for procurement of the level controls and installation by a contractor in Phase II.

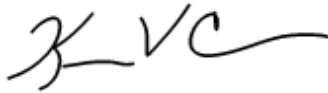
The cost for media removal and replacement is not included in our Phase II scope of work. If the media is not removed and replaced, media loss may continue after the recommended improvements to the pressure filter controls are completed due to likely existing disruption of the gravel layer used to support the green sand and anthracite media. Since the gravel cannot be re-stratified using the available backwash or air scour system, a complete removal and replacement of the filter media, including inspection to replace any defective filter nozzles, gravel layers, torpedo sand, green sand, and anthracite media will result in proper re-stratification. Our Phase II scope of services includes obtaining competitive proposals to remove and replace the media, and this other installation work would be performed under a separate contract issued by the City, and administered by B&N under its Phase II Services during Construction.

Phase I: Preliminary Design will include preparation of schematic diagrams, plans and sections for the proposed modifications related to removal, replacement, or relocation of process piping, valves, metering, levels sensors, and control valves. We will contact filter media suppliers and obtain up to

three price proposals for a contractor to remove existing filter gravel, anthracite, and green sand and replace with new media to re-bed the filters and restore them to operation. During re-bedding, the filter underdrain nozzles will be inspected to verify they are properly seated and the contractor would replace nozzles that are damaged.

Phase II Service During Construction will include coordination of media suppliers, contractor(s), procurement of WesTech Parts and Services, and SCADA System Integrator. We will obtain an updated proposal from WesTech to provide ten new filter level sensors that were found to be defective. These are used to monitor filter drawdown levels in each filter cell to insure media loss is minimized. Although a time interval is currently in use, level control were viewed as critical by WesTech as the drawdown times may vary depending of filter head loss, and the level controls are needed to confirm the filter is drained to below the troughs before starting filter backwash pumps.

Respectfully Submitted,



Kevin Campanella, PE
Project Manager
p. 614.459.2050 x1401
e. kevin.campanella@burgessniple.com



Robbie Cameruca, PE
Principal-in-Charge
p. 614.459.2050 x1402
e. robbie.cameruca@burgessniple.com

SCOPE OF SERVICES

This scope involves providing engineering services to evaluate the current operation of the existing Water Treatment Plant from the influent pumps that feed the five pressure filters to the interface where filter effluent is connected to the water supply pumps for the Nanofiltration system. This proposal includes only that portion of the work and does not include new equipment or construction to modify piping, new control flow valves, and any new instrumentation and controls.

This scope is designed to complete detailed assessment of the existing pressure filter system (PFS) from the clearwell to the inlet to the Nanofiltration (NF) system feed pumps. It is not feasible to provide a total cost to inspect the internals of the filter. Our focus is to identify and optimize the sequence of operation of the influent and backwash supply pumps and controls, air blowers and backwash system, pressure filter system operation including influent, effluent, backwash, Filter-To-Waste (FTW), and drainage piping, valves, and controls.

Phase 1: Preliminary Engineering

We propose to complete a detailed analysis of the existing pressure filter system (PFS) from the influent and backwash water clear wells to the inlet to the NF system including the following:

1. Evaluate the sequence of operation of the PFS Filter Influent (FI) supply pumps, including level setpoints for operating water levels to maintain minimum submergence levels of pump bowls, pump speeds to maintain setpoint flow capacities using VFD to maintain influent flow to filters, and flow control valve operation.
2. Hydraulic analysis of the overhead discharge piping between the Filter Backwash (BW) Pumps and the filter backwash header at the PFS to identify root cause of factors that contribute to air entrainment and/or water column separation in backwash header, which may contribute to water column separation due to siphoning, low flows, or air entrainment.
3. Evaluate Backwash (BW) pump operation including level setpoints for operating water levels to maintain minimum submergence levels of pump bowls, pump speeds to maintain setpoint flow capacities using VFD to maintain multiple backwash flow rates to filters, and flow control valve operation, flow metering, and sequence of operation of pumps, valves, flows and levels to perform backwash operation.
4. Evaluate the Plant SCADA and WESTECH filter control panels including the sequence of operation, time intervals to open/close valves, ramp pump speeds using VFD to maintain setpoint pump capacities, flow meters, modulating flow control valves, and air-operated flow control valve positions to complete filter backwash sequence.
5. Evaluate SCADA system sequence of operation to perform filter backwash, including operating influent valves, backwash influent valves, filter drain down valve, backwash pump, metering and flow control valves, air blower start/stop, air backwash valve operation.

6. B&N has included 60 hours of a subconsultant, Dublin Technical Systems (System Integrator) to review existing Plant SCADA system used to operate filter system including filter influent pumps, backwash pumps, air blowers, and all air-operated and motor-operated flow controls valves used for the PFS.
7. B&N has included 40 hours for a subconsultant WesTech PLC Programmers, to fully integrate pumps, valves, meters, controls, blowers, and equipment with the Plant SCADA system during the evaluation phase.
8. B&N has included 40 hours for two B&N field technicians to do a full inspection of the 5 dual-cell filters using a handheld 360-degree cameras to inspect the of the upper influent distribution flume and map the media distribution at the surface of the filter, and the underside area below the tank internal filter support deck. One filter will be taken out of service so the inspection can be completed, one per day. B&N will remove and replace manways to gain access to the two cells from the top and bottom. A report with photos and a summary of findings and recommendations will be provided in a Technical Memorandum, and copies of the video files will be provided for further use.
9. Evaluate optimization of VFD controls for backwash pump operation, including evaluation of time to fill column; calculation of system head and development of system head curves for recommended fast-slow flow requirements to optimize PFS operation; evaluation of pump curves for pumps at various RPM speeds to determine VFD settings to maintain required backwash rates, and ramp speeds for VFD to attain low flow and high flow setpoints.
10. Evaluate how the current configuration and elevations of the overhead backwash header and the water levels in the filter result in water column separation, air entrainment, and surges in backwash flows. Based on findings, develop a method to regulate flow to reduce surges, eliminate air entrainment, and deliver the proposed flush-fast-slow backwash sequence for cleaning media without media loss.
11. Work with WesTech Programmer to update current PLC programming and HMI displays to institute new Filtering and Backwashing Sequence of Operation, including provisions to OPEN and CLOSE valves, modulate valves to maintain required influent and effluent flow rates and durations, operate air blowers and control valves to maintain proper flows and durations.
12. Verify cycle times and operation of filter level controls in tank used for tank drain down, air-operated control valves for backwash and influent isolation valves for Filter Cells A and B, Filter-To-Waste (FTW) valves, and Air Backwash Supply and drain down valves for each filter cell A/B., air/vacuum release valves used during OPEN/CLOSE operation of air-operated control valves of flow meter readings, in AUTO operation of influent supply pump with WesTech programming.
13. Contact local filter media suppliers to determine whether it is feasible and cost effective to use an off-site facility to screen spent filter media and recover the green sand for reuse. Anthracite and gravel have larger particle diameters that would not be recovered and would be replaced.

Phase 2: Services During Construction

1. B&N will solicit proposals from up to 3 contractors to make modifications to the piping and assist with removal and replacement of filter media in each of the five dual cell pressure filters. Once filters are re-bedded, Contractor will retain services of WesTech Filter to make final adjustments to the filter PLC program, and the SCADA system integrator to make final adjustments to integrate update PLC Filter and NF controls with the Plant SCADA system.
2. B&N will coordinate the activities of the Contractor with Veolia and the City to complete the work and perform operational demonstration test before final acceptance. Updated data sheets for any new instrumentation and controls will be provided to supplement the original O&M manual for the filters. Changes to PLC panels will be updated and reflected in IO list and database. An updated sequence of operation, updated P&ID drawing, and copies of SCADA and Filter PLC logic, and updated panel drawings will be provided to the City as digital files. Record drawings of the most recent set of plans will be revised and re-issued to document changes made to existing process piping, electrical, and instrumentation for the filters. Digital files of the updated plans will be provided to the City.
3. B&N shall obtain proposals from the System Integrator (Dublin Technical) and WesTech to assist with implementation of the changes to the Plant SCADA System for the PFS and the WesTech Local control Panels and Master PLC programming and HMIs. These proposals will be included in the scope of work to be provided by Contractor responsible for re-bedding the filters making improvements to the process piping and controls for the five filters. Dublin will coordinate with WesTech to interface the Filter PLC logic with the Plant-wide SCADA system, including interlocks with the influent pumps, VFD controls, flow control valves, air-operated valves, magnetic flow meters, level controls, pressure switches. Dublin will assist with updates to the existing HMI displays and PLC configuration.
4. If the single point control for the PFS and NF systems is chosen to be implemented, B&N will obtain proposals from the System Integrator and WESTECH PLC Programmer to modify the controls required to interface Plant SCADA and WesTech PFS with Nanofiltration system so that a single control setpoint control between the filter effluent and NF influent are used to operate the two systems.
5. Develop a SharePoint site used to manage the documents during construction. Conduct a virtual training meeting with the Client and Contractor to review how to use the planned SharePoint site for uploading and downloading submittals, RFIs, and other documents needed for the construction.
6. B&N will facilitate a Bi-weekly meeting using TEAMS to hold meetings with the Installation Contractor, suppliers, Veolia, City, Westech, System Integrators, and interested suppliers. Twelve (12) bi-monthly meetings over the 6-month project duration, including 12 virtual meetings are assumed to be virtual unless coordinated with a planned site visit.

7. Perform periodic site visits that are coordinated with on-site progress meetings with the Contractor and the Client to inspect work progress, changed field conditions, critical milestone work items, and startup activities. It is assumed that 6 site visits will be conducted.
8. Review shop drawing submittals for conformance with the plans and specifications.
9. Interpret contract documents and respond to contractor requests for information (RFIs) during construction.
10. Review proposal requests and prepare work orders against allowances. Prepare the final adjusting change order and other change orders as necessary.
11. Review monthly pays applications and forward to the City for processing.
12. Conduct a final walk-through and prepare final punch list.
13. Prepare final documents for close out of Contract.
14. Prepare record drawings per red-line mark-ups maintained by Contractor during construction.

Work Not Included:

1. City shall provide all O&M Manuals, drawings, reports, and correspondence related to the design, operation, and maintenance of the pressure filter and nanofiltration system.
2. B&N will not operate the pressure filter or Nanofiltration systems but will coordinate its work with the Operator of the facility.
3. No work will be performed that requires a total or partial system outage unless scheduled in advance and approved by the City and Operator.
4. B&N will inspect the five pressure filters, including removal and replacement of the manways that need to be removed to complete its work, and City will be responsible to provide any replacements of damaged or defective gaskets and bolts.
5. The City and Operator shall assist with taking the five filters out of service by closing and locking out valves and taking necessary safety precautions to lockout all valves and controls to isolate the filter and disable its operation.
6. The City and Operator shall assist B&N in restarting filters after the inspection and verify all adjustments and changes made to PLC programs, valve operators, or controls are operating properly before placing filter back into operation.
7. Any additional PLC hardware such as IO cards, relays, timers, selector switches, or nameplate changes are not included.

8. Any replacements of defective components including VFD controls, actuators, pressure gauges, level controls, valves or pumps are not included in this proposal.
9. B&N shall assist with obtaining proposals from contractors to provide removal and replacement of the filter media in the five 2-cell pressure filters, as well as to construct all other pressure filter system improvements. The City will contract directly with the Contractor to upgrade the Pressure Filter System (PFS).
10. B&N shall assist with obtaining priced proposals from WesTech and Dublin Technical (System Integrator) to make necessary programming modifications and final adjustment to the WesTech Filter Control Systems, the Plant-wide SCADA system, and the Nanofiltration systems. Their proposals will be provided to the Contractor to be included in his price to make the requirement modifications and improvements to the filters' controls systems but is not included in B&N's Phase 2 Service during Construction.

CONTRACT

AGREEMENT

THIS IS AN AGREEMENT effective as of (“Effective Date”) between the City of Huber Heights (Owner) and Burgess & Niple, Inc. (B&N). Your signature indicates acceptance of our Proposal and serves as notice to proceed with this instrument as an Agreement between the Owner and B&N.

Owner's Project, of which B&N's services under this Agreement are a part, is generally identified as follows:

- Water Treatment Plant – Pressure Filter Media Loss Root Cause Analysis and Mitigation (Project).

B&N's Services under this Agreement are generally identified as follows:

1.01 Scope of Services

See Scope of Service section above.

Owner and B&N further agree as follows:

2.01 Basic Agreement and Period of Service

- A. B&N shall complete its services within a reasonable time and anticipates completion of the Project within 6 months of receiving existing information needed from the City.
- B. If authorized by Owner, or if required because of changes in the Project, B&N shall furnish services in addition to those set forth above. Owner shall pay B&N for its services as set forth in Section 3 below.

3.01 Basis of Payment- Payroll times Multiplier Plus Reimbursable Expenses

- A. Using the procedures set forth in the Scope of Work outlined in Section 1.01 and procedures set forth below, Owner shall pay B&N as follows:
 1. An amount equal to the cumulative hours charged to the Project by each class of B&N's employees times standard payroll rates for each applicable billing class times a payroll multiplier for all services performed on the Project, plus reimbursable expenses and B&N's consultants' charges, if any.
 2. The total compensation for services and reimbursable expenses is estimated to be **\$226,350**
- B. The fee proposal for the scope of work is an estimate, therefore B&N will notify Owner at approximately 80 percent completion and will wait for authorization to proceed before exceeding initial authorized payment amount. Payment for services will also follow Section 3.01. Owner waives any and all claims against B&N for any suspension of services due to delays waiting for additional authorization.

3.02 Invoicing

- A. B&N shall prepare invoices in accordance with its standard invoicing practices and submit the invoices to Owner on a monthly basis. Invoices are due and payable within 30 days of receipt. If Owner fails to make any payment due B&N for services and expenses within 30 days after receipt of B&N's invoice, then the amounts due B&N will be increased at the rate of 1.5 percent per month from said 30th day. In addition, B&N may, after giving seven days written notice to Owner, suspend services under this Agreement until B&N has been paid in full all amounts due for services, expenses, and other related charges. Owner waives any and all claims against B&N for any such suspension. Payments will be credited first to interest and then to principal.

If the account remains delinquent for more than 30 days, B&N shall have the right to cease all services on the Project without notice. If the account is delinquent, and the delinquent account is placed in the hands of an attorney or collection agency for collection, the Owner agrees to waive the benefit of all exemptions as to the delinquent account and further agrees to pay all expenses incurred in collecting the same, including, without limitation, reasonable attorney fees in the amount of one-third of the total principal amount awarded or the actual amount of attorney's fees incurred, whichever amount is greater, collection agency fees, court costs, and all other costs incurred by B&N.

3.03 Tax Clause

If after the Effective Date any governmental entity takes a legislative action that imposes taxes, fees, or charges on B&N's services or compensation under this Agreement, then B&N may invoice such new taxes, fees, or charges as a Reimbursable Expense to which a factor of 1.0 shall be applied. Owner shall reimburse B&N for the cost of such invoiced new taxes, fees, and charges; such reimbursement shall be in addition to the compensation to which B&N is entitled.

4.01 Termination

A. The obligation to continue performance under this Agreement may be terminated:

1. For cause,

- a. By either party upon 30 days written notice in the event of substantial failure by the other party to perform in accordance with the Agreement's terms through no fault of the terminating party. Failure to pay B&N for its services is a substantial failure to perform and a basis for termination.
- b. By B&N:
 - 1) Upon seven days written notice if owner demands that B&N furnish or perform services contrary to B&N's responsibilities as a licensed professional; or
 - 2) Upon seven days written notice if B&N's services for the Project are delayed for more than 90 days for reasons beyond B&N's control.

B&N shall have no liability to Owner on account of a termination by B&N under Section 4.01.A.1.b.

- c. Notwithstanding the foregoing, this Agreement will not terminate as a result of a substantial failure under Section 4.01.A.1.a if the party receiving such notice begins, within seven days of receipt of such notice, to correct its substantial failure to perform and proceeds diligently to cure such failure within no more than 30 days of receipt of notice; provided, however, that if and to the extent such substantial failure cannot be reasonably cured within such 30 day period, and if such party has diligently attempted to cure the same and thereafter continues diligently to cure the same, then the cure period provided for herein shall extend up to, but in no case more than, 60 days after the date of receipt of the notice.

2. For convenience, by Owner effective upon B&N's receipt of written notice from Owner.

- B. The terminating party under Section 4.01.A may set the effective date of termination at a time up to 30 days later than otherwise provided to allow B&N to complete tasks whose value would otherwise be lost, to prepare notes as to the status of completed and uncompleted tasks, and to assemble Project materials in orderly files.
- C. In the event of any termination under Section 4.01, B&N will be entitled to invoice Owner and to receive full payment for all services performed or furnished in accordance with this Agreement and all reimbursable expenses incurred through the effective date of termination.

5.01 Successors, Assigns, and Beneficiaries

- A. Owner and B&N are hereby bound and the successors, executors, administrators, and legal representatives of Owner and B&N (and to the extent permitted by Section 5.01.B the assigns of Owner and B&N) are hereby bound to the other party to this Agreement and to the successors, executors, administrators, and legal representatives (and said assigns) of such other party, in respect of all covenants, agreements, and obligations of this Agreement.
- B. Neither Owner nor B&N may assign, sublet, or transfer any rights under or interest (including, but without limitation, moneys that are due or may become due) in this Agreement without the written consent of the other, except to the extent that any assignment, subletting, or transfer is mandated or restricted by law. Unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under this Agreement.
- C. Unless expressly provided otherwise, nothing in this Agreement shall be construed to create, impose, or give rise to any duty owed by Owner or B&N to any contractor, subcontractor, supplier, other individual or entity, or to any surety for or employee of any of them. All duties and responsibilities undertaken pursuant to this Agreement will be for the sole and exclusive benefit of Owner and B&N and not for the benefit of any other party.

6.01 General Considerations

- A. The standard of care for all professional engineering and related services performed or furnished by B&N under this Agreement will be the care and skill ordinarily used by members of the subject profession practicing under similar circumstances at the same time and in the same locality. B&N makes no warranties, express or implied, under this Agreement or otherwise, in connection with B&N's services. Subject to the foregoing standard of care, B&N and its consultants may use or rely upon design elements and information ordinarily or customarily furnished by others, including, but not limited to, specialty contractors, manufacturers, suppliers, and the publishers of technical standards.
- B. B&N shall not at any time supervise, direct, control, or have authority over any contractor's work, nor shall B&N have authority over or be responsible for the means, methods, techniques, sequences, or procedures of construction selected or used by any contractor, or the safety precautions and programs incident thereto, for security or safety at the Project site, nor for any failure of a contractor to comply with laws and regulations applicable to such contractor's furnishing and performing of its work.
- C. This Agreement is to be governed by the laws of the State of Ohio.
- D. B&N neither guarantees the performance of any contractor nor assumes responsibility for any contractor's failure to furnish and perform its work in accordance with the contract between Owner

and such contractor. B&N is not responsible for variations between actual construction bids or costs and B&N's opinions or estimates regarding construction costs.

- E. B&N shall not be responsible for the acts or omissions of any contractor, subcontractor, or supplier, or of any of their agents or employees or of any other persons (except B&N's own employees) at the Project site or otherwise furnishing or performing any construction work; or for any decision made regarding the construction contract requirements, or any application, interpretation, or clarification of the construction contract other than those made by B&N.
- F. The general conditions for any construction contract documents prepared hereunder are to be the "Standard General Conditions of the Construction Contract" as prepared by B&N's Joint Contract Documents Committee (EJCDC C-700, 2013 Edition) unless the parties agree otherwise.
- G. All documents prepared or furnished by B&N are instruments of service, and B&N retains an ownership and property interest (including the copyright and the right of reuse) in such documents, whether or not the Project is completed. Unless subject to Ohio's Public Records Act, Owner shall have a limited license to use the documents on the Project, extensions of the Project, and for related uses of the Owner, subject to receipt by B&N of full payment for all services relating to preparation of the documents and subject to the following limitations: (1) Owner acknowledges that such documents are not intended or represented to be suitable for use on the Project unless completed by B&N, or for use or reuse by Owner or others on extensions of the Project, on any other project, or for any other use or purpose, without written verification or adaptation by B&N; (2) any such use or reuse, or any modification of the documents, without written verification, completion, or adaptation by B&N, as appropriate for the specific purpose intended, will be at Owner's sole risk and without liability or legal exposure to B&N or to its officers, directors, members, partners, agents, employees, and consultants.
- H. To the fullest extent permitted by law, Owner and B&N (1) waive against each other, and the other's employees, officers, directors, agents, insurers, partners, and consultants, any and all claims for or entitlement to special, incidental, indirect, or consequential damages arising out of, resulting from, or in any way related to the Project, and (2) agree that B&N's total liability to Owner under this Agreement shall be limited to \$50,000 or the total amount of compensation received by B&N, whichever is greater.
- I. Insurance: The insurance maintained by B&N is summarized below:
 - 1. B&N shall comply with all Workers' Compensation laws and, if required, provide certificates of coverage in connection with this Agreement.
 - 2. During the term of this Agreement, B&N will maintain in full force and effect liability insurance coverage, and will provide to the Owner certificates confirming such coverage, upon request.
- J. Indemnification by B&N: To the fullest extent permitted by Laws and Regulations, B&N shall indemnify and hold harmless Owner, and Owner's officers, directors, members, partners, agents, consultants, and employees, from losses, damages, and judgments (including reasonable consultants' and attorneys' fees and expenses) arising from third-party claims or actions relating to the Project, provided that any such claim, action, loss, damages, or judgment is attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of tangible property (other than the Work itself), including the loss of use resulting therefrom, but only to the extent caused by any negligent act or omission of B&N or B&N's officers, directors, members, partners, agents, employees, or Consultants.

- K. Owner and B&N agree to negotiate each dispute between them in good faith during the 30 days after notice of dispute. If negotiations are unsuccessful in resolving the dispute, then the dispute shall be mediated. If mediation is unsuccessful, then the parties may exercise their rights at law.

7.01 Total Agreement

- A. This Agreement (including any expressly incorporated attachments), constitutes the entire agreement between Owner and B&N and supersedes all prior written or oral understandings. This Agreement may only be amended, supplemented, modified, or canceled by a duly executed written instrument.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement, the Effective Date of which is indicated on page 1 of the contract.

OWNER:

BURGESS & NIPLE, INC.

By: _____
Russell Bergman

By: _____
Roberta J. Cameruca

Title: City Engineer

Title: Vice President

Date Signed: _____

Date Signed: _____

Firm's Certificate No: 01762

State of: Ohio

Address for giving notices:

Address for giving notices:

6131 Taylorsville Road

330 Rush Alley, Suite 700

Huber Heights, OH 45424

Columbus, OH 43215



Kevin Campanella, PE

p. 614.459.2050 x1401

e. kevin.campanella@burgessniple.com

BURGESS & NIPLE
Engineers ■ Architects ■ Planners

330 Rush Alley, Suite 700

Columbus, OH 43215

614.459.2050

burgessniple.com



CITY OF HUBER HEIGHTS
STATE OF OHIO

RESOLUTION NO. 2024-R-

AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT FOR THE PRESSURE FILTER IMPROVEMENT PROJECT.

WHEREAS, it is necessary to obtain outside engineering services to conduct a detailed investigation of the pressure filter system and to identify the causation of media loss in five pressure filters at the Rip Rap Road Water Treatment Plant.

WHEREAS, it is necessary to develop a detailed plan to eliminate the cause of media loss and to optimize the operation of the filters; and

WHEREAS, Burgess & Niple has been determined to be the most qualified firm for the project; and

WHEREAS, funds are available to cover the cost of this project.

NOW, THEREFORE BE IT RESOLVED by the City Council of Huber Heights, Ohio that:

Section 1. The City Manager is hereby authorized to enter into a contract for the Pressure Filter Improvement Project with Burgess & Niple at a cost not to exceed \$250,000.00.

Section 2. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were adopted in an open meeting of this Council and all deliberations of this Council and of any of its Committees that resulted in such formal action were in meetings open to the public and in compliance with all legal requirements including Section 121.22 of Ohio Revised Code.

Section 3. This Resolution shall go into effect upon its passage as provided by law and the Charter of the City of Huber Heights.

Passed by Council on the _____ day of _____, 2024;
_____ Yeas; _____ Nays.

Effective Date:

AUTHENTICATION:

Clerk of Council

Mayor

Date

Date

AI-9898

Topics of Discussion H.

Council Work Session

Meeting Date: 03/19/2024

Quail Ridge Subdivision - Street Dedication

Submitted By: Stephanie Wunderlich

Department: Assistant City Manager

Council Committee Review?: Council Work Session

Division: Engineering

Date(s) of Committee Review: 03/19/2024

Audio-Visual Needs: None

Emergency Legislation?: No

**Motion/Ordinance/
Resolution No.:**

Agenda Item Description or Legislation Title

Quail Ridge Subdivision - Street Dedication

Purpose and Background

This legislation is for the street dedication for all of the one street (Quail Ridge) in the Quail Ridge Subdivision.

Fiscal Impact

Source of Funds: N/A

Cost: N/A

Recurring Cost? (Yes/No): N/A

Funds Available in Current Budget? (Yes/No): N/A

Financial Implications:

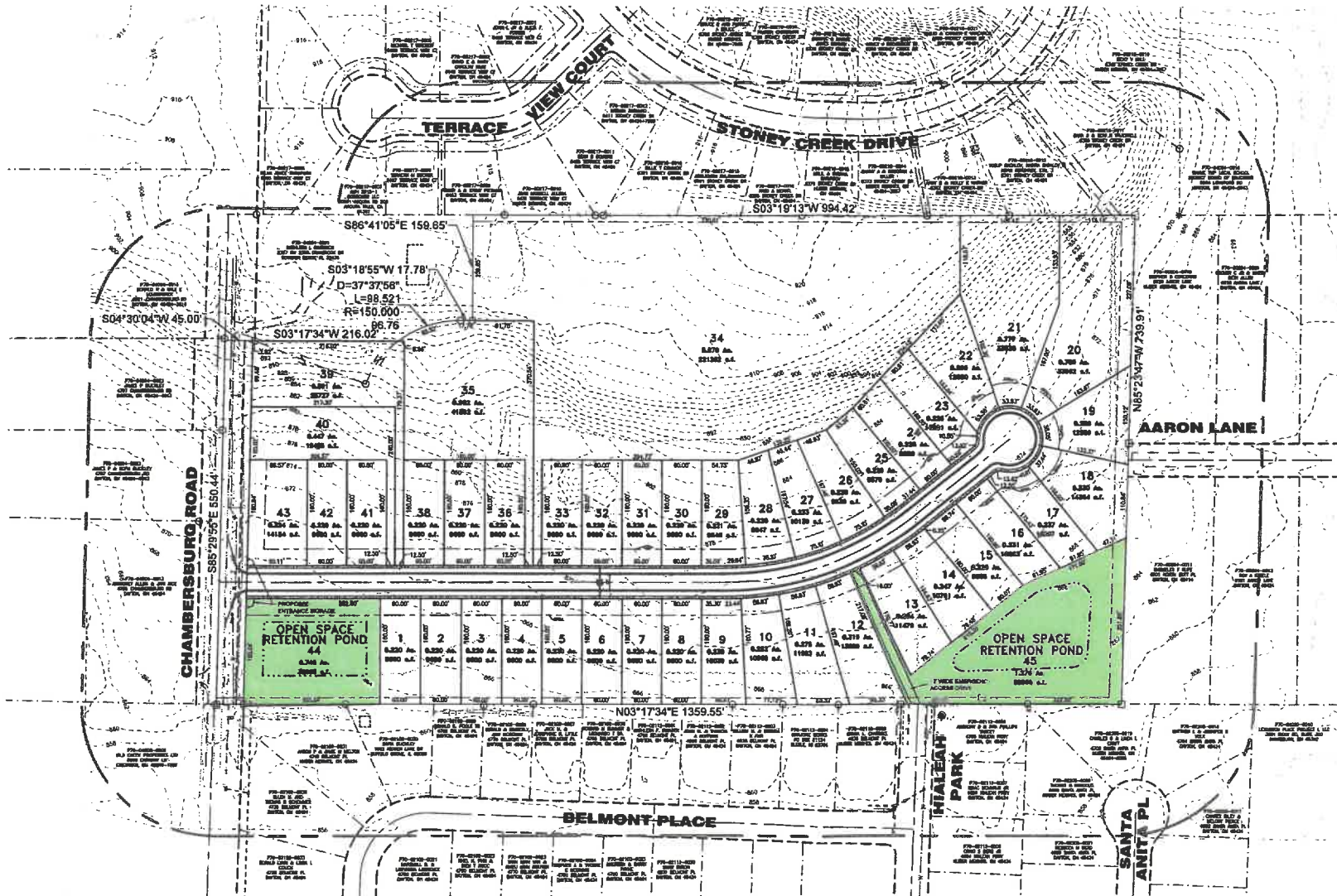
Attachments

Map

Resolution

QUAIL RIDGE

SECTION 34, TOWN 2, RANGE 8
CITY OF HUBER HEIGHTS
MONTGOMERY COUNTY, OHIO



CITY OF HUBER HEIGHTS
STATE OF OHIO

RESOLUTION NO. 2024-R-

ACCEPTING CERTAIN STREETS AND PUBLIC IMPROVEMENTS FOR THE QUAIL RIDGE SUBDIVISION.

WHEREAS, the citizens of Huber Heights require the orderly and efficient establishment of public improvements; and

WHEREAS, the City has approved the improvements for the Quail Ridge Subdivision.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Huber Heights, Ohio that:

Section 1. The public improvements and dedicated right-of-way in the Quail Ridge Subdivision include the following and are hereby accepted and approved:

All of Quail Ridge

Section 2. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were adopted in an open meeting of this Council and all deliberations of this Council and any of its Committees that resulted in such a formal action were in meetings open to the public and in compliance with all legal requirements including Section 121.22 of Ohio Revised Code.

Section 3. This Resolution shall go into effect upon its passage as provided by law and the Charter of the City of Huber Heights.

Passed by Council on the _____ day of _____, 2024;
_____ Yeas; _____ Nays.

Effective Date:

AUTHENTICATION:

Clerk of Council

Mayor

Date

Date

AI-9916

Topics of Discussion I.

Council Work Session

Meeting Date: 03/19/2024

2024 Street Program - Award Contracts

Submitted By: Hanane Eisentraut

Department: Assistant City Manager

Council Committee Review?: Council Work Session

Division: Engineering

Date(s) of Committee Review: 03/19/2024

Audio-Visual Needs: None

Emergency Legislation?: No

**Motion/Ordinance/
Resolution No.:**

Agenda Item Description or Legislation Title

2024 Street Program - Award Contracts

Purpose and Background

This legislation will authorize the City Manager to award and enter into contracts for the 2024 Street Program. The Street Improvement Capital Fund and the Gas Tax Fund will be utilized for the construction of the different sections of this program.

Fiscal Impact

Source of Funds: Street Capital Fund/Gas Tax Fund

Cost: \$1,888,000

Recurring Cost? (Yes/No): No

Funds Available in Current Budget? (Yes/No): Yes

Financial Implications:

Attachments

Bid Results

Map

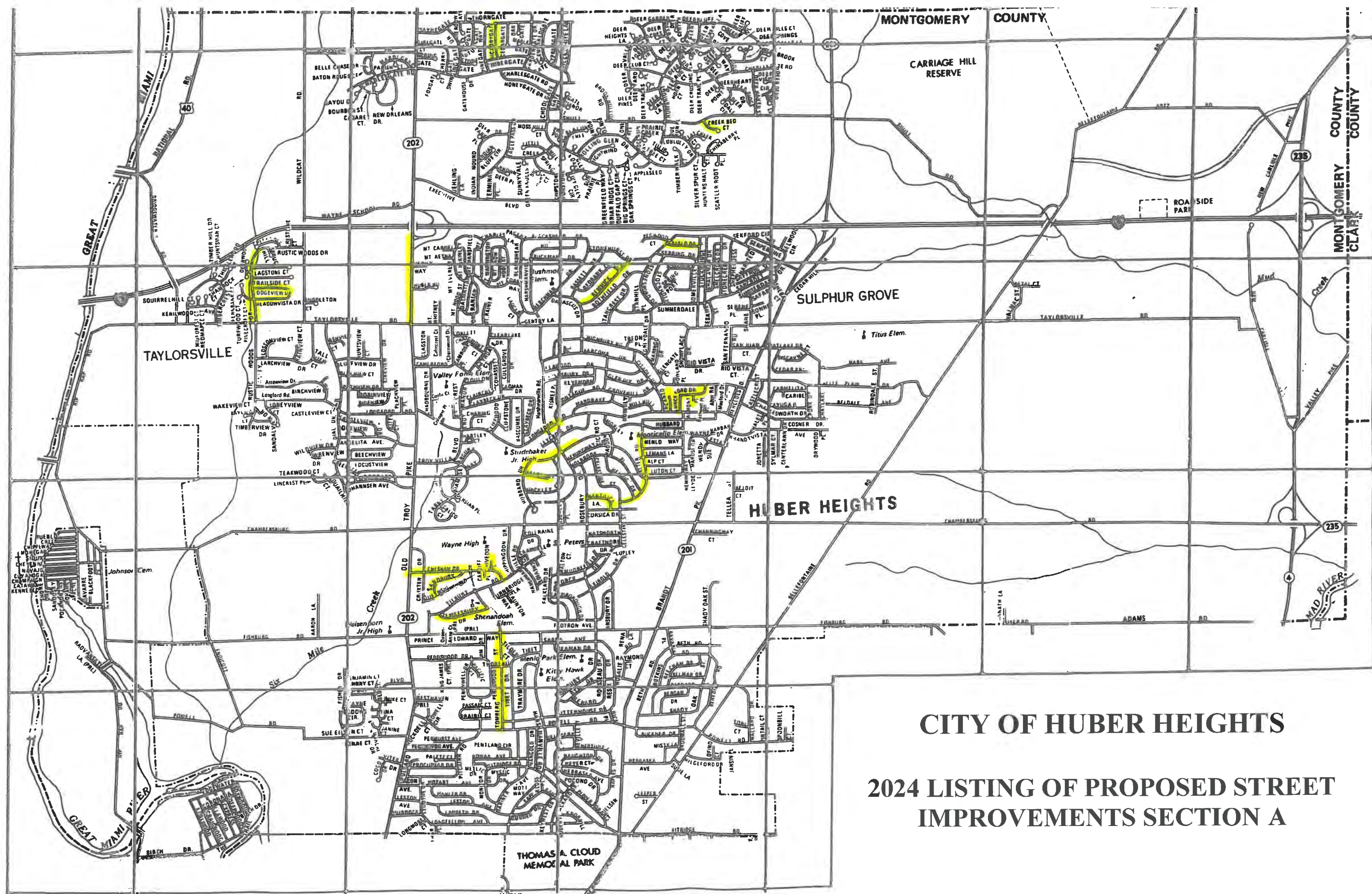
Resolution

Exhibit A



**CITY OF HUBER HEIGHTS
2024 STREET PROGRAM
BID RESULT
BID DATE: MARCH 1, 2024**

CONTRACTOR'S NAME	SECTION A	SECTION B
Barrett Paving	\$1,666,544.35 Bid Bond - Yes 225 Days	NO BID
John R. Jurgensen	\$1,668,722.64 Bid Bond - Yes 180 Days	NO BID
Pavement Technology	NO BID	\$24,278.00 Bid Bond - Yes 4 Days



CITY OF HUBER HEIGHTS

2024 LISTING OF PROPOSED STREET IMPROVEMENTS SECTION A

CITY OF HUBER HEIGHTS
STATE OF OHIO

RESOLUTION NO. 2024-R-

AUTHORIZING THE CITY MANAGER TO AWARD AND ENTER INTO CONTRACTS FOR THE 2024 STREET PROGRAM.

WHEREAS, City Council under Resolution No. 2024-R-7374 has previously authorized the securing of bids for the 2024 Street Program; and

WHEREAS, construction bids were received on March 1, 2024; and

WHEREAS, the City desires to secure inspectional services from outside sources for the 2024 Street Program; and

WHEREAS, Bowser-Morner, Inc. is uniquely qualified to perform these services; and

WHEREAS, this project will be funded by the Street Improvement Fund and the Gas Tax Fund.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Huber Heights, Ohio that:

Section 1. The City Manager is hereby authorized to enter into a contract for Section A: Street Improvements of the 2024 Street Program with Barrett Paving Materials, Inc. as the lowest and best bidder at a cost not to exceed \$1,833,000.00 on the terms and conditions as substantially set forth in the specifications of the contract.

Section 2. The City Manager is hereby authorized to enter into a contract for Section B: Reclamite Surfacing of the 2024 Street Program with Pavement Technology, Inc. as the lowest and best bidder at a cost not to exceed \$27,000.00 on the terms and conditions as substantially set forth in the specifications of the contract.

Section 3. The City Manager is hereby authorized to enter into a contract with Bowser-Morner, Inc. for inspectional services for the 2024 Street Improvement Program at a cost not to exceed \$28,000.00.

Section 4. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were adopted in an open meeting of this Council and all deliberations of this Council and of any of its Committees that resulted in such formal action were in meetings open to the public and in compliance with all legal requirements including Section 121.22 of Ohio Revised Code.

Section 5. This Resolution shall go into effect upon its passage as provided by law and the Charter of the City of Huber Heights.

Passed by Council on the _____ day of _____, 2024;
_____ Yeas; _____ Nays.

Effective Date:

AUTHENTICATION:

Clerk of Council

Mayor

Date

Date

EXHIBIT A
CITY OF HUBER HEIGHTS
2024 STREET IMPROVEMENTS

- | | | |
|----|------------------|--|
| 1 | Almont Place | from Lunceford Drive to cul de sac
base repair, cold planing, curb and gutter
replacement, asphalt repaving |
| 2 | Alter Road | from Celestine Street to Menlo Way
base repair, cold planing, curb and gutter
replacement, asphalt repaving |
| 3 | Cardiff Place | from Chesham Drive to cul de sac
base repair, cold planing, curb and gutter
replacement, asphalt repaving |
| 4 | Chesham Drive | from Old Troy Pike to Tilbury Road
base repair, cold planing, curb and gutter
replacement, asphalt repaving |
| 5 | Chivedon Place | from Chesham Drive to School Entrance
base repair, cold planing, curb and gutter
replacement, asphalt repaving |
| 6 | Creekbed Court | from Shull Road to cul de sac
base repair, cold planing, curb and gutter
replacement, asphalt repaving |
| 7 | Encanto Place | from Longford Road to cul de sac
base repair, cold planing, curb and gutter
replacement, asphalt repaving |
| 8 | Handel Court | from Hubbard Drive to cul de sac
base repair, cold planing, curb and gutter
replacement, asphalt repaving |
| 9 | Hartwick Lane | from Corsica Drive to Rosebury Drive
base repair, cold planing, curb and gutter
replacement, asphalt repaving |
| 10 | Hichorygate Lane | from Timbergate Trail to Pinegate Way
base repair, cold planing, curb and gutter
replacement, asphalt repaving |
| 11 | Hubbard Drive | from Handel Court to 6827 Hubbard
base repair, cold planing, curb and gutter
replacement, asphalt repaving |

EXHIBIT A
CITY OF HUBER HEIGHTS
2024 STREET IMPROVEMENTS

12	Lodgeview Drive	from Rustic Woods Drive to Meadowvista Drive base repair, cold planing, curb and gutter replacement, asphalt repaving
13	Longford Road	from Harshmanville Road to Montague Road base repair, cold planing, curb and gutter replacement, asphalt repaving
14	Lunceford Drive	from Longford Road to Highbury Road base repair, cold planing, curb and gutter replacement, asphalt repaving
15	Meadowvista Drive	from Rustic Woods Drive to Lodgeview Drive base repair, cold planing, curb and gutter replacement, asphalt repaving
16	Old Troy Pike (SR 202)	from Taylorsville Road to I-70 asphalt repaving, pavement markings crosswalk stamping
17	Pablo Drive	from Stonehurst Drive to Stockbridge Drive base repair, cold planing, curb and gutter replacement, asphalt repaving
18	Remmick Lane	from Damascus Drive to Stonehurst Drive base repair, cold planing, curb and gutter replacement, asphalt repaving
19	Rustic Woods Drive	from Taylorsville Road to Wildcat Road base repair, cold planing, curb and gutter replacement, asphalt repaving
20	Sandbury Drive	from Chesham Drive to Queensbury Road base repair, cold planing, curb and gutter replacement, asphalt repaving
21	Tewkesbury Drive	from Tomberg Street to Tilbury Road base repair, cold planing, curb and gutter replacement, asphalt repaving
22	Tomberg Street	from Fishburg Road to Powell Road base repair, cold planing, curb and gutter replacement, asphalt repaving

AI-9915

Topics of Discussion J.

Council Work Session

Meeting Date: 03/19/2024

2024 Sidewalk Program And Concrete Portion Of 2024 Street Program - Award Contracts

Submitted By: Hanane Eisentraut

Department: Assistant City Manager

Division: Engineering

Council Committee Review?: Council Work Session

Date(s) of Committee Review: 03/19/2024

Audio-Visual Needs: None

Emergency Legislation?: No

**Motion/Ordinance/
Resolution No.:**

Agenda Item Description or Legislation Title

2024 Sidewalk Program And Concrete Portion Of 2024 Street Program - Award Contracts

Purpose and Background

This legislation will authorize the contract awards for:

Section A: Replacement of Concrete Sidewalks and Aprons to Multi Task Construction, as the lowest and best bidder, at a cost not to exceed \$132,000.

Section C: Concrete Portion of the 2024 Street Program to Multi Task Construction, as the lowest and best bidder, at a cost not to exceed \$872,000.

Fiscal Impact

Source of Funds: See Financial Implications

Cost: \$1,004,000

Recurring Cost? (Yes/No): No

Funds Available in Current Budget? (Yes/No): Yes

Financial Implications:

Source Of Funds:

Sidewalk Program - Capital Fund

Concrete Portion Of Street Program - Street Capital Fund/Stormwater Fund/Gas Tax Fund

Attachments

Bid Results

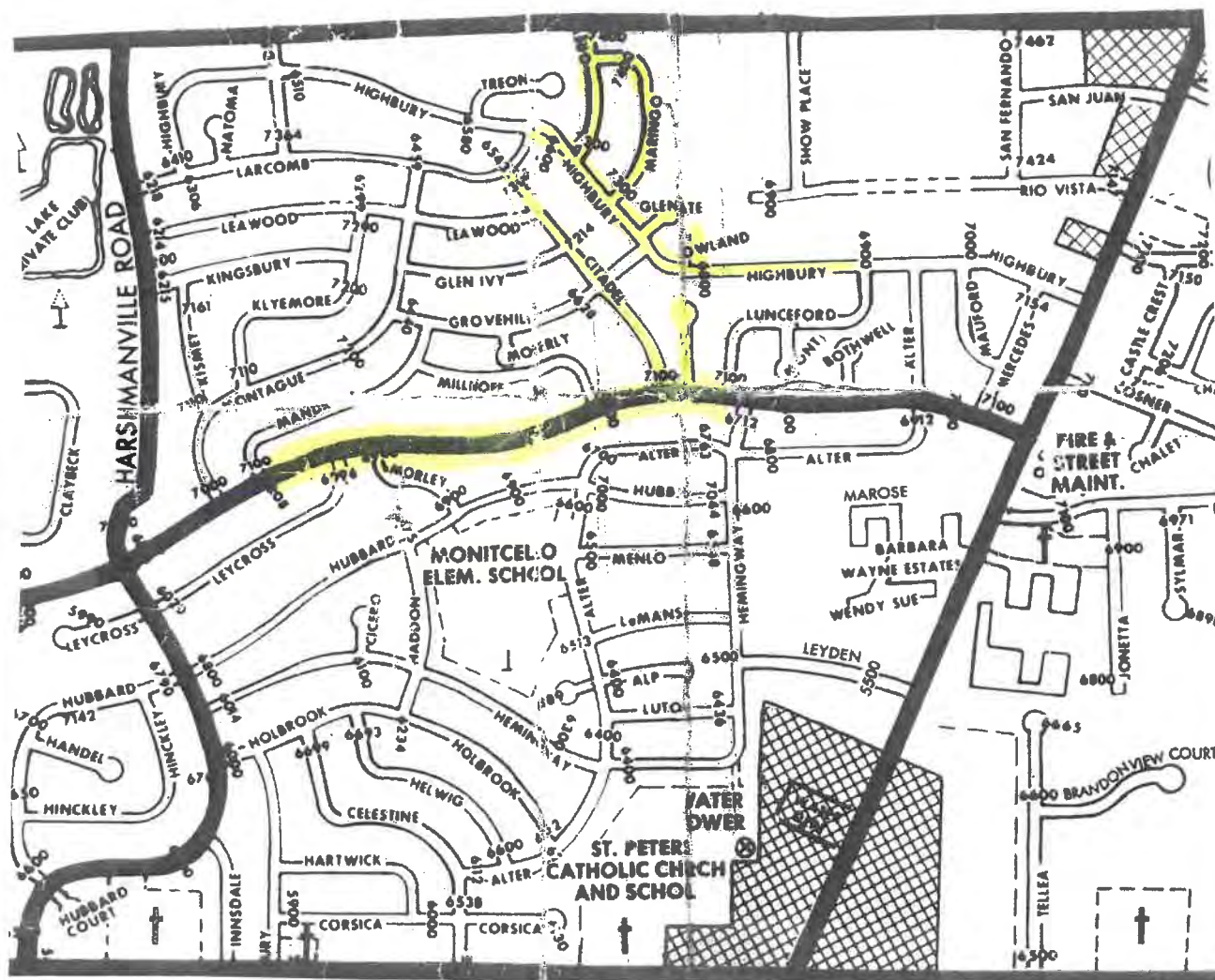
Map

Resolution



CITY OF HUBER HEIGHTS
2024 SIDEWALK & CONCRETE PORTION OF 2024 STREET PROGRAMS
BID RESULT
BID DATE: March 1, 2024

CONTRACTOR'S NAME	SECTION A	SECTION B	SECTION C
Multi - Task	\$119,881.40	NO BID	\$792,487.50
	Bid Bond - Yes 45 Days		Bid Bond - Yes 180 Days
Coburn's Concrete	\$121,518.80	NO BID	NO BID
	Bid Bond - Yes 75 Days		
A-1 Concrete Leveling	NO BID	\$2,250.00	NO BID
		Bid Bond - Yes 30 Days	



Project Location Map
2024 SIDEWALK PROGRAM
Huber Heights, Ohio

CITY OF HUBER HEIGHTS
STATE OF OHIO

RESOLUTION NO. 2024-R-

AUTHORIZING THE CITY MANAGER TO ENTER INTO CONTRACTS FOR THE 2024 SIDEWALK PROGRAM AND THE CONCRETE PORTION OF THE 2024 STREET PROGRAM.

WHEREAS, the City Council previously authorized the Resolution Of Necessity for the 2024 Sidewalk Program under Resolution No. 2023-R-7309 and secured of sidewalk bids under Resolution No. 2024-R-7375; and

WHEREAS, construction bids were received by the City on March 1, 2024; and

WHEREAS, it is important that this project be performed in a timely manner to complete the 2024 Sidewalk Program in an expeditious manner.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Huber Heights, Ohio, that:

Section 1. The City Manager is hereby authorized to enter into a contract for Section A: Replacement Concrete, Sidewalks and Aprons of the bid with Multi Task Construction., as the lowest and best bidder, at a cost not to exceed \$132,000.00 on the terms and conditions as substantially set forth in the bid.

Section 2. The City Manager is hereby authorized to enter into a contract for Section C: Concrete Portion of 2024 Street Program of the bid with Multi Task Construction, as the lowest and best bidder, at a cost not to exceed \$872,000.00 on the terms and conditions as substantially set forth in the bid.

Section 3. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were adopted in an open meeting of this Council and all deliberations of this Council and of any of its Committees that resulted in such formal action were in meetings open to the public and in compliance with all legal requirements including Section 121.22 of Ohio Revised Code.

Section 4. This Resolution shall go into effect upon its passage as provided by law and the Charter of the City of Huber Heights.

Passed by Council on the _____ day of _____, 2024;
_____ Yeas; _____ Nays.

Effective Date:

AUTHENTICATION:

Clerk of Council

Mayor

Date

Date

AI-9920

Topics of Discussion K.

Council Work Session

Meeting Date: 03/19/2024

Crosswalk Stamping - Award Contract

Submitted By: Hanane Eisentraut

Department: Assistant City Manager

Council Committee Review?: Council Work Session

Division: Engineering

Date(s) of Committee Review: 03/19/2024

Audio-Visual Needs: None

Emergency Legislation?: No

**Motion/Ordinance/
Resolution No.:**

Agenda Item Description or Legislation Title

Crosswalk Stamping - Award Contract

Purpose and Background

This legislation will authorize the City Manager to enter into a contract with A&A Safety, Inc., as the lowest and best bidder, for the crosswalk stamping that will be installed at the following intersections:

Brandt Pike at Thomas Cloud Park Entrance

Brandt Pike at Kitridge Road

Brandt Pike at Nebraska Avenue

Brandt Pike at Powell Road

Old Troy Pike at Fishburg Road

The Street Capital Fund will be utilized to construct this project at a cost not to exceed \$232,000.

Fiscal Impact

Source of Funds: Street Capital Fund

Cost: \$232,000.

Recurring Cost? (Yes/No): No

Funds Available in Current Budget? (Yes/No): Yes

Financial Implications:

Attachments

Bid Results

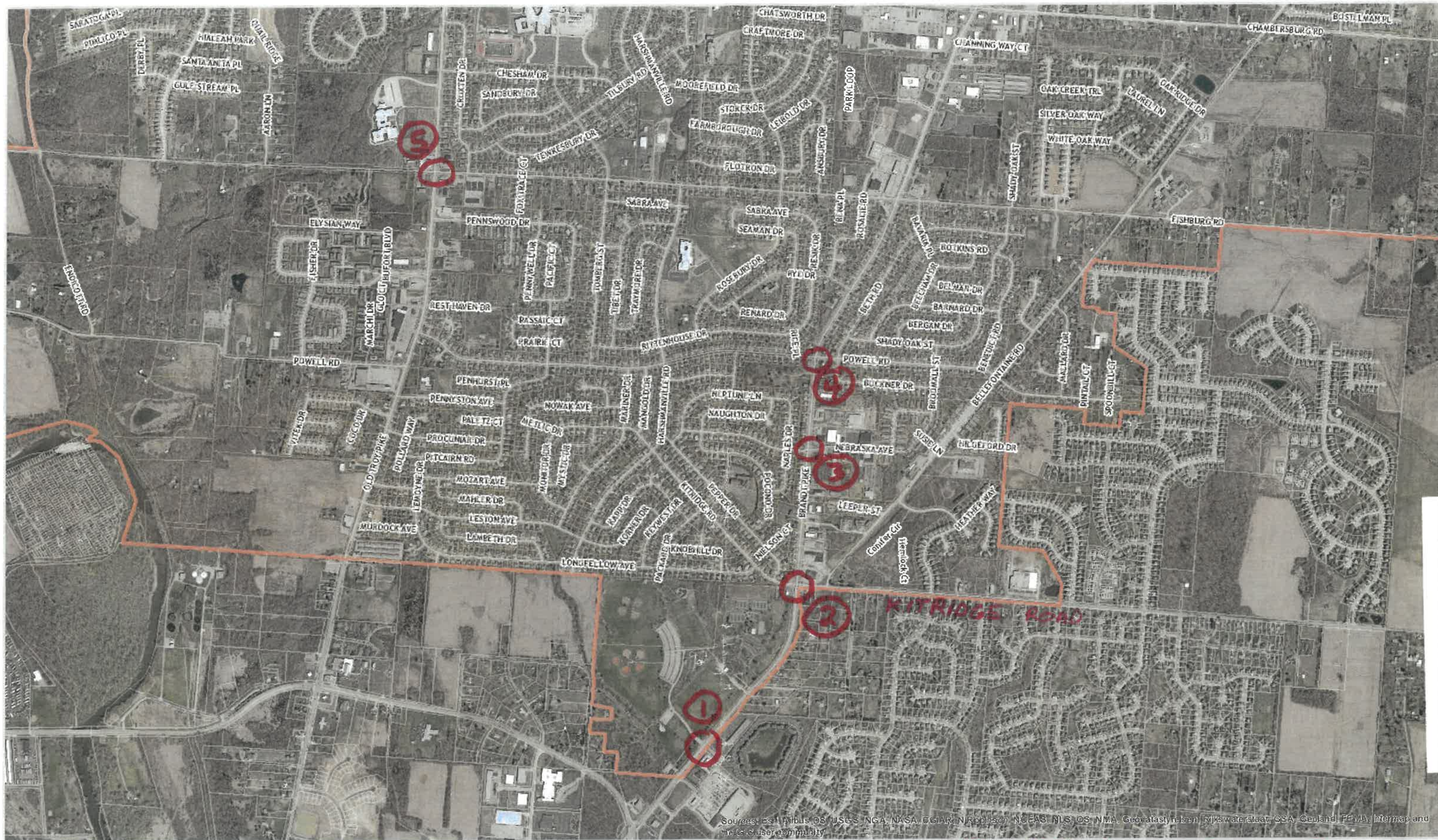
Map

Resolution



CITY OF HUBER HEIGHTS
CROSSWALK STAMPING AT DIFFERENT LOCATIONS
BID RESULT
BID DATE: MARCH 1, 2024

CONTRACTOR'S NAME	BID AMOUNT	
AA SAFETY	\$ 211,316.59	20 Calendar Days
	Bid Bond - Yes	
GERKENPAVING	\$ 327,500.00	60 Calendar Days
	Bid Bond - Yes	



Sources: Esri, Airbus DS, USGS, NOAA, NASA, CGIAR, N Robinson, NCEAS, NLS, DS, NMA, Geodatast, nelson, Rijkswaterstaat, CSA, Geoland, FEMA, Intermap and the GIS user community



1 in = 1,505 ft

City of Huber Heights

CROSSWALK LOCATIONS
Date: 7/13/2023



CITY OF HUBER HEIGHTS
STATE OF OHIO

RESOLUTION NO. 2024- R-

AUTHORIZING THE CITY MANAGER TO ENTER INTO CONTRACT FOR THE
INSTALLATION OF CROSSWALK STAMPING AT DIFFERENT INTERSECTIONS
PROJECT.

WHEREAS, City Council under Resolution No. 2024-R-7376 has previously authorized the
securing of bids for the Installation of Crosswalk Stamping At Different Locations Project; and

WHEREAS, construction bids were received by the City on March 1, 2024; and

WHEREAS, funds are available to cover the cost of this improvement.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Huber Heights, Ohio that:

Section 1. The City Manager is hereby authorized to enter into a contract for the Installation
Of Crosswalk Stamping At Different Locations Project with A&A Safety, Inc., as the lowest and
best bidder, at a cost not to exceed \$232,000.00 on the terms and conditions as substantially set
forth in the bid documents.

Section 2. It is hereby found and determined that all formal actions of this Council
concerning and relating to the passage of this Resolution were adopted in an open meeting of this
Council and all deliberations of this Council and of any of its Committees that resulted in such
formal action were in meetings open to the public and in compliance with all legal requirements
including Section 121.22 of Ohio Revised Code.

Section 3. This Resolution shall go into effect upon its passage as provided by law and the
Charter of the City of Huber Heights.

Passed by Council on the _____ day of _____, 2024;
_____Yeas; _____Nays.

Effective Date:

AUTHENTICATION:

Clerk of Council

Mayor

Date

Date

AI-9921

Topics of Discussion L.

Council Work Session

Meeting Date: 03/19/2024

Purchase/Lease - Sewer Vac Truck - Veolia Water

Submitted By: Hanane Eisentraut

Department: Assistant City Manager

Council Committee Review?: Council Work Session

Division: Engineering

Date(s) of Committee Review: 03/19/2024

Audio-Visual Needs: None

Emergency Legislation?: No

**Motion/Ordinance/
Resolution No.:**

Agenda Item Description or Legislation Title

Purchase/Lease - Sewer Vac Truck - Veolia Water

Purpose and Background

This legislation will authorize the City Manager to purchase one (1) combination jet/vacuum sewer cleaner from Best Equipment Company, Inc. at 5550 Poindexter Drive, Indianapolis, IN 46235 at a cost not to exceed \$550,000. The Sewer Fund will be utilized to purchase this equipment.

Fiscal Impact

Source of Funds: Sewer Fund

Cost: \$550,000

Recurring Cost? (Yes/No): No

Funds Available in Current Budget? (Yes/No): Yes

Financial Implications:

Attachments

Picture

Resolution



CITY OF HUBER HEIGHTS
STATE OF OHIO

RESOLUTION NO. 2024-R-

AUTHORIZING THE CITY MANAGER TO PURCHASE A VAC TRUCK AND APPURTENANT EQUIPMENT AND WAIVING THE FORMAL BIDDING REQUIREMENTS.

WHEREAS, the City of Huber Heights recognizes its obligation and need to safely maintain and operate efficiently the City’s sewer system; and

WHEREAS, funds are available to cover the cost of this purchase.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Huber Heights, Ohio, that:

Section 1. The City Manager is hereby authorized to purchase one (1) combination jet/vacuum sewer cleaner, Vac-Con Dual Engine Combo 3Stg Fan Freightliner 114SD Single, with Best Equipment Company, Inc. at a cost not to exceed \$550,000.00.

Section 2. The competitive bidding requirements are hereby waived pursuant to the Huber Heights Codified Ordinances.

Section 3. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were adopted in an open meeting of this Council and all deliberations of this Council and of any of its Committees that resulted in such formal action were in meetings open to the public and in compliance with all legal requirements including Section 121.22 of Ohio Revised Code.

Section 4. This Resolution shall go into effect upon its passage as provided by law and the Charter of the City of Huber Heights.

Passed by Council on the _____ day of _____, 2024;
_____ Yeas; _____ Nays.

Effective Date:

AUTHENTICATION:

Clerk of Council

Mayor

Date

Date

AI-9934

Topics of Discussion **M.**

Council Work Session

Meeting Date: 03/19/2024

Montgomery County 911 Plan Approval

Submitted By: Richard Dzik

Department: City Manager

Council Committee Review?: Council Work Session

Division: City Manager

Date(s) of Committee Review: 03/19/2024

Audio-Visual Needs: None

Emergency Legislation?: No

**Motion/Ordinance/
Resolution No.:**

Agenda Item Description or Legislation Title

Montgomery County 911 Plan Approval

Purpose and Background

Montgomery County is required to submit an updated 911 Program Plan by April 3, 2024. This plan continues the existing 911 State funding arrangement whereby Huber Heights, Kettering and Montgomery County receive funds to operate their PSAPs/911 dispatching centers.

Fiscal Impact

Source of Funds: N/A

Cost: N/A

Recurring Cost? (Yes/No): N/A

Funds Available in Current Budget? (Yes/No): N/A

Financial Implications:

Attachments

Letter

Resolution

Exhibit A



**MONTGOMERY COUNTY
ADMINISTRATION BUILDING**
451 West Third Street
Dayton, Ohio 45422

COMMUNICATIONS DIRECTOR
Deb Decker
937-225-4401

COUNTY COMMISSIONERS
Judy Dodge
Debbie Lieberman
Carolyn Rice

COUNTY ADMINISTRATOR
Michael B. Colbert

February 29, 2024

City of Huber Heights Administration
6131 Taylorsville Road
Huber Heights, OH 45424

RE: Countywide 911 System Plan Approval

City of Huber Heights Administration,

Effective Oct. 3, 2023, the state of Ohio made several changes to ORC 128 via House Bill 33. Among those changes is a new requirement that all County 911 Program Review Committees must complete and submit an updated Countywide 911 System Final Plan to the state of Ohio 911 Program Office.

On Friday, Feb. 23, 2024, the Montgomery County 911 Program Review Committee reviewed and unanimously approved the Countywide 911 System Final Plan in accordance with ORC 128.07.

For the plan to be fully ratified, the following must occur:

- 1) The plan must be sent to the legislative authority of each municipal corporation and the board of township trustees of each township in the county via certified mail (ORC 128.07). In order to meet this requirement, a copy of the plan is enclosed with this letter.
- 2) The Montgomery County Board of County Commissioners (BCC) must act by resolution to approve the plan (ORC 128.08). It is expected to be approved at the next BCC meeting on March 5, 2024. For reference, the draft resolution is also enclosed with this letter.
- 3) The legislative authorities of municipal corporations and townships in Montgomery County must act by resolution to approve the plan. In order to be considered approved, the municipal corporations and townships that approve the plan must account for at least sixty percent (60%) of the total population of Montgomery County. Each legislative authority must notify the BCC in writing of its approval or disapproval of the plan (ORC 128.08).
- 4) The approved and fully ratified plan must be sent to the Statewide 911 Program Office before April 3, 2024 (ORC 128.07).

"birthplace of innovation"

To meet the April 3, 2024, deadline, the Countywide 911 Program Review Committee asks that each municipal corporation and township review and approve the plan by resolution and submit written notification of approval to the BCC by **April 1, 2024.**

Written notification can be sent to the attention of Tyler Small, Assistant Montgomery County Administrator, by email to smallt@mcchio.com or by certified mail to 451 W. 3rd St., Dayton, OH 45422. If approved, each municipal corporation or township should include a copy of their approved resolution.

For any questions, please contact Derek Eby, Countywide 911 Coordinator, by phone at 937-384-2452 or at ebyd@mcchiosheriff.org.

Thank you,

A handwritten signature in blue ink that reads "Carolyn Rice". The signature is written in a cursive, flowing style.

Carolyn Rice
Commissioner, Montgomery County Board of County Commission
Chair, Countywide 911 Program Review Committee

Enclosures:

Approved 911 System Final Plan
Draft BCC Resolution

CITY OF HUBER HEIGHTS
STATE OF OHIO

RESOLUTION NO. 2024-R-

APPROVING THE COUNTYWIDE 911 SERVICES FINAL PLAN AS
APPROVED BY THE COUNTYWIDE 911 PROGRAM REVIEW COMMITTEE.

WHEREAS, in accordance with Ohio Revised Code Section 128.08(A), the Board of County Commissioners of Montgomery County Ohio shall act by resolution to approve the plan as approved by the Countywide 911 Program Review Committee; and

WHEREAS, in accordance with Ohio Revised Code Section 128.08(B)(1), the plan is effective if approved by the Board of County Commissioners and in conjunction with the approval of the legislative authorities of municipal corporations and townships that contain at least sixty percent (60%) of the County's population; and

WHEREAS, in accordance with Ohio Revised Code Section 128.07, the Countywide 911 Program Review Committee has unanimously approved the Final Plan for Countywide 911 Services throughout Montgomery County.

NOW, THEREFORE, BE IT RESOLVED by the City of Huber Heights, Ohio that

Section 1. The Countywide 911 Services Final Plan, as outlined in Exhibit A, is approved in accordance with the approval of the Montgomery County Countywide 911 Program Review Committee.

Section 2. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were adopted in an open meeting of this Council and that all deliberations of this Council and of any of its Committees that resulted in such formal action were in meetings open to the public and in compliance with all legal requirements including Section 121.22 of Ohio Revised Code.

Section 3. This Resolution shall go into effect upon its passage as provided by law and the Charter of the City of Huber Heights.

Passed by Council on the ____ day of _____, 2024;
____ Yeas; ____ Nays.

Effective Date:

AUTHENTICATION:

Clerk of Council

Mayor

Date

Date

County Final Plan for Counties

following: ORC §128.06 (A)


**Department of
Administrative
Services**

9-1-1 Program Office

County: MontgomeryDate: 2/23/2024

Please enter Name, Title, and Agency Represented, for each of the six (6) voting members of your County 9-1-1 Program Review Committee below:

1. Carolyn Rice, Montgomery County Commissioner
Board of County Commissioners Member or Designee, Chairperson
2. Shelley Dickstein, City Manager, City of Dayton
Chief Executive Officer of most populous municipal corporation in the County
3. Scott Paulson, Trustee President, Washington Township
A member of the board of township trustees of the most populous township in the county as selected by majority vote of the board of trustees
4. Bryson Jackson, Trustee President, Butler Township
A member of a board of township trustees selected by the majority of boards of township trustees in the county pursuant to resolutions they adopt
5. William Duncan, Mayor of Oakwood
A member of the legislative authority of a municipal corporation in the county selected by the majority of the legislative authorities of municipal corporations in the county pursuant to resolutions they adopt
6. Rob Streck, Montgomery County Sheriff
An elected official from within the county appointed by the board of county commissioners

§128.07(A)(1): Which telephone companies serving customers in the county and, as authorized in division (A) of section 128.03 of the Revised Code, in an adjacent county will participate in the 9-1-1 system?

Telephone providers operating in and around Montgomery County include, but are not limited to, AT&T, Brightspeed, Broadwing Communications, Cincinnati Bell, Clear Rate Communications, Consolidated Communications, DISH Wireless, Dishnet Wirelines, DONet Communications, Frontier, Fusion Connect, Germantown Phone (TSC), Global Crossing Telecommunications, Level 3 Communications, Little Miami, P&R Spectrum Resources, Sigecom, Southwest Communications, Spectrum (Charter), SPOK, T-Mobile, TelCove Operations, United of Indiana, UTO (dba Century Link), Verizon, WiTel Communications, and Windstream Ohio.

County Final Plan for Counties following:

ORC §128.06 (A)



**Department of
Administrative
Services**

9-1-1 Program Office

§128.07(A)(2): Please list locations of the Public Safety Answering Points (PSAPS) as defined in §128.01(P) in your service area and include the number of 9-1-1 Positions:

PSAP Name: Centerville Police

PSAP Location: 155 W Spring Valley Pke, Centerville, OH 45458 # of 9-1-1 Positions: 2

PSAP Name: Englewood Police

PSAP Location: 333 W National Rd #2, Englewood, OH 45322 # of 9-1-1 Positions: 4

PSAP Name: Huber Heights

PSAP Location: 6121 Taylorsville Rd, Huber Heights, OH 45424 # of 9-1-1 Positions: 4

PSAP Name: Kettering Police & Fire

PSAP Location: 3600 Shroyer Rd, Kettering, OH 45429 # of 9-1-1 Positions: 4

PSAP Name: Montgomery County Regional Dispatch Center

PSAP Location: 460 Vantage Point, Miamisburg, OH 45342 # of 9-1-1 Positions: 26

PSAP Name: Moraine Police & Fire

PSAP Location: 4200 Dryden Rd, Moraine, OH 45439 # of 9-1-1 Positions: 2

PSAP Name: Oakwood Public Safety Department

PSAP Location: 30 Park Ave, Oakwood, OH 45419 # of 9-1-1 Positions: 2

PSAP Name: Vandalia

PSAP Location: 245 James Bohanan Dr, Vandalia, OH 45377 # of 9-1-1 Positions: 3

PSAP Name:

PSAP Location: # of 9-1-1 Positions:

PSAP Name:

PSAP Location: # of 9-1-1 Positions:

§128.07(A)(2): How will each PSAP listed above connect to the County's preferred Next Generation 9-1-1 (NG91-1) System?

PSAP Name: Centerville Police

Connection description:

To be determined.

Depending on resolution for the countywide 9-1-1 system to be provided directly by the county or by a regional council of governments. If neither, then connection will be directly to the statewide next generation 9-1-1 system for call routing and core services.

County Final Plan for Counties following:

ORC §128.06 (A)



**Department of
Administrative
Services**

9-1-1 Program Office

PSAP Name: Englewood Police

Connection description:

To be determined.

Depending on resolution for the countywide 9-1-1 system to be provided directly by the county or by a regional council of governments. If neither, then connection will be directly to the statewide next generation 9-1-1 system for call routing and core services.

PSAP Name: Huber Heights

Connection description:

To be determined.

Depending on resolution for the countywide 9-1-1 system to be provided directly by the county or by a regional council of governments. If neither, then connection will be directly to the statewide next generation 9-1-1 system for call routing and core services.

PSAP Name: Kettering Police & Fire

Connection description:

To be determined.

Depending on resolution for the countywide 9-1-1 system to be provided directly by the county or by a regional council of governments. If neither, then connection will be directly to the statewide next generation 9-1-1 system for call routing and core services.

PSAP Name: Montgomery County Regional Dispatch Center

Connection description:

To be determined.

Depending on resolution for the countywide 9-1-1 system to be provided directly by the county or by a regional council of governments. If neither, then connection will be directly to the statewide next generation 9-1-1 system for call routing and core services.

PSAP Name: Moraine Police & Fire

Connection description:

To be determined.

Depending on resolution for the countywide 9-1-1 system to be provided directly by the county or by a regional council of governments. If neither, then connection will be directly to the statewide next generation 9-1-1 system for call routing and core services.

County Final Plan for Counties following:

ORC §128.06 (A)



**Department of
Administrative
Services**

9-1-1 Program Office

PSAP Name: Oakwood Public Safety Department

Connection description:

To be determined.

Depending on resolution for the countywide 9-1-1 system to be provided directly by the county or by a regional council of governments. If neither, then connection will be directly to the statewide next generation 9-1-1 system for call routing and core services.

PSAP Name: Vandalia

Connection description:

To be determined.

Depending on resolution for the countywide 9-1-1 system to be provided directly by the county or by a regional council of governments. If neither, then connection will be directly to the statewide next generation 9-1-1 system for call routing and core services.

PSAP Name:

Connection description:

PSAP Name:

Connection description:

County Final Plan for Counties following:



**Department of
Administrative
Services**

9-1-1 Program Office

ORC §128.06 (A)

§128.07(A)(2): From what geographic territory [city, village, township, etc.] will each of the PSAPs receive 9-1-1 calls?

PSAP Name: Centerville Police

Geographic territory (ies):

Centerville and West Carrollton

PSAP Name: Englewood Police

Geographic territory (ies):

Brookville, Englewood, Farmersville, Jackson Township, New Lebanon, and Union

PSAP Name: Huber Heights

Geographic territory (ies):

Butler Township, Huber Heights, and Riverside

PSAP Name: Kettering Police & Fire

Geographic territory (ies):

Kettering and Miami Township

PSAP Name: Montgomery County Regional Dispatch Center

Geographic territory (ies):

Clay Township, Clayton, Dayton, Five Rivers Metro Parks, German Township, Germantown, Harrison Township, Jefferson Township, Miamisburg, Perry Township, Phillipsburg, Trotwood, Washington Township, and Verona in Montgomery County

County Final Plan for Counties following:

ORC §128.06 (A)



**Department of
Administrative
Services**

9-1-1 Program Office

PSAP Name: Moraine Police & Fire

Geographic territory (ies):

Moraine

PSAP Name: Oakwood Public Safety Department

Geographic territory (ies):

Oakwood

PSAP Name: Vandalia

Geographic territory (ies):

Vandalia and the Dayton International Airport wireless calls only

PSAP Name:

Geographic territory (ies):

PSAP Name:

Geographic territory (ies):

County Final Plan for Counties following:

ORC §128.06 (A)



**Department of
Administrative
Services**

9-1-1 Program Office

§128.07(A)(2): Within each territory listed, will Enhanced 9-1-1 or NG9-1-1 service be provided? (check all that apply)

Geographic territory (ies) Centerville Police
Centerville and West Carrollton



☒ Enhanced 9-1-1

☐ NG9-1-1

Geographic territory (ies) Englewood Police
Brookville, Englewood, Farmersville, Jackson Township, New Lebanon, and Union



☒ Enhanced 9-1-1

☐ NG9-1-1

Geographic territory (ies) Huber Heights
Butler Township, Huber Heights, and Riverside



☒ Enhanced 9-1-1

☐ NG9-1-1

Geographic territory (ies) Kettering Police & Fire
Kettering and Miami Township



☒ Enhanced 9-1-1

☐ NG9-1-1

Geographic territory (ies) Montgomery County Regional Dispatch Center
Clay Township, Clayton, Dayton, Five Rivers Metro Parks, German Township, Germantown, Harrison Township, Jefferson Township, Miamisburg, Perry Township, Phillipsburg, Trotwood, Washington Township, and Verona in Montgomery County



☒ Enhanced 9-1-1

☐ NG9-1-1

County Final Plan for Counties following:

ORC §128.06 (A)



**Department of
Administrative
Services**

9-1-1 Program Office

Geographic territory (ies) Moraine Police & Fire



Moraine

☒ Enhanced 9-1-1

☐ NG9-1-1

Geographic territory (ies) Oakwood Public Safety Department



Oakwood

☒ Enhanced 9-1-1

☐ NG9-1-1

Geographic territory (ies) Vandalia



Vandalia and the Dayton International Airport wireless calls only

☒ Enhanced 9-1-1

☐ NG9-1-1

Geographic territory (ies)

☐ Enhanced 9-1-1

☐ NG9-1-1

Geographic territory (ies)

☐ Enhanced 9-1-1

☐ NG9-1-1

County Final Plan for Counties following:

ORC §128.06 (A)



**Department of
Administrative
Services**

9-1-1 Program Office

§128.07(A)(2): What subdivisions will be served by each by each PSAP listed? [Police, Fire, EMS, etc.]

PSAP Name: Centerville Police

Subdivision(s) served:

Centerville Police, West Carrollton Fire, and West Carrollton Police

PSAP Name: Englewood Police

Subdivision(s) served:

Brookville Fire, Brookville Police, Englewood Fire, Englewood Police, Farmersville Fire, Jackson Township Police, New Lebanon Fire, New Lebanon Police, Union Fire, and Union Police

PSAP Name: Huber Heights

Subdivision(s) served:

Butler Township Fire, Butler Township Police, Huber Heights Fire, Huber Heights Police, Riverside Fire, and Riverside Police.

PSAP Name: Kettering Police & Fire

Subdivision(s) served:

Kettering Fire, Kettering Police, and Miami Township Police

PSAP Name: Montgomery County Regional Dispatch Center

Subdivision(s) served:

Clay Township Police, Clayton Fire, Clayton Police, Dayton Fire, Dayton Police, Five Rivers Metro Parks Rangers, German Township Police, Germantown Fire, Germantown Police, Harrison Township Fire, Jefferson Township Fire, Miami Valley Fire District, Miamisburg Police, Montgomery County Sheriff's Office, Perry Township Police, Phillipsburg Fire, Phillipsburg Police, Trotwood Fire, Trotwood Police and Washington Township Fire

County Final Plan for Counties following:

ORC §128.06 (A)



**Department of
Administrative
Services**

9-1-1 Program Office

PSAP Name Moraine Police & Fire

Subdivision(s) served:

Moraine Fire and Moraine Police

PSAP Name Oakwood Public Safety Department

Subdivision(s) served:

Oakwood Fire and Oakwood Police

PSAP Name Vandalia

Subdivision(s) served:

Vandalia Fire and Vandalia Police

PSAP Name

Subdivision(s) served:

PSAP Name

Subdivision(s) served:

County Final Plan for Counties following:

ORC §128.06 (A)



**Department of
Administrative
Services**

9-1-1 Program Office

§128.07(A)(2): Identify which PSAPs listed are going to respond to calls by directly dispatching an emergency service provider, relaying a message to the appropriate emergency service provider, or by transferring the call to the appropriate emergency service provider.
(check all that apply)

PSAP Name Centerville Police



Directly dispatching



Relaying message



Transferring call

PSAP Name Englewood Police



Directly dispatching



Relaying message



Transferring call

PSAP Name Huber Heights



Directly dispatching



Relaying message



Transferring call

PSAP Name Kettering Police & Fire



Directly dispatching



Relaying message



Transferring call

PSAP Name Montgomery County Regional Dispatch Center



Directly dispatching



Relaying message



Transferring call

PSAP Name Moraine Police & Fire



Directly dispatching



Relaying message



Transferring call

PSAP Name Oakwood Public Safety Department



Directly dispatching



Relaying message



Transferring call

PSAP Name Vandalia



Directly dispatching



Relaying message



Transferring call

PSAP Name



Directly dispatching



Relaying message



Transferring call

PSAP Name



Directly dispatching



Relaying message



Transferring call

County Final Plan for Counties following:

ORC §128.06 (A)



**Department of
Administrative
Services**

9-1-1 Program Office

§128.07(A)(3): How must originating service providers connect to the core 9-1-1 system identified by the final plan and what methods will be utilized by the originating service provider to provide 9-1-1 voice, text, other forms of messaging media, and caller location to the core 9-1-1 system?

To be determined after resolution establishes the preferred next generation 9-1-1 system.

§128.07(A)(4): If one of the PSAPs does not directly dispatch emergency services needed for an incident, without significant delay, the request shall be transferred, or the information electronically relayed to the entity that directly dispatches the potentially needed emergency services. How will the transfer or electronic relay be accomplished?

PSAP Name: Centerville Police

The following order will be used until notification and confirmation of receipt are established:

1. Direct transfer of the original call 9-1-1 call following OAC 5507-1-06 at a minimum.
2. Establish contact via IPSAP and relay all needed information.
3. Use an appropriate ten digit telephone number to relay all needed information.
4. Create a call on an interoperable CAD containing all needed information.

PSAP Name: Englewood Police

The following order will be used until notification and confirmation of receipt are established:

1. Direct transfer of the original call 9-1-1 call following OAC 5507-1-06 at a minimum.
2. Establish contact via IPSAP and relay all needed information.
3. Use an appropriate ten digit telephone number to relay all needed information.
4. Create a call on an interoperable CAD containing all needed information.

PSAP Name: Huber Heights

The following order will be used until notification and confirmation of receipt are established:

1. Direct transfer of the original call 9-1-1 call following OAC 5507-1-06 at a minimum.
2. Establish contact via IPSAP and relay all needed information.
3. Use an appropriate ten digit telephone number to relay all needed information.
4. Create a call on an interoperable CAD containing all needed information.

County Final Plan for Counties following:

ORC §128.06 (A)



**Department of
Administrative
Services**

9-1-1 Program Office

PSAP Name: Kettering Police & Fire

The following order will be used until notification and confirmation of receipt are established:

1. Direct transfer of the original call 9-1-1 call following OAC 5507-1-06 at a minimum.
2. Establish contact via IPSAP and relay all needed information.
3. Use an appropriate ten digit telephone number to relay all needed information.
4. Create a call on an interoperable CAD containing all needed information.

PSAP Name: Montgomery County Regional Dispatch Center

The following order will be used until notification and confirmation of receipt are established:

1. Direct transfer of the original call 9-1-1 call following OAC 5507-1-06 at a minimum.
2. Establish contact via IPSAP and relay all needed information.
3. Use an appropriate ten digit telephone number to relay all needed information.
4. Create a call on an interoperable CAD containing all needed information.

PSAP Name: Moraine Police & Fire

The following order will be used until notification and confirmation of receipt are established:

1. Direct transfer of the original call 9-1-1 call following OAC 5507-1-06 at a minimum.
2. Establish contact via IPSAP and relay all needed information.
3. Use an appropriate ten digit telephone number to relay all needed information.
4. Create a call on an interoperable CAD containing all needed information.

PSAP Name: Oakwood Public Safety Department

The following order will be used until notification and confirmation of receipt are established:

1. Direct transfer of the original call 9-1-1 call following OAC 5507-1-06 at a minimum.
2. Establish contact via IPSAP and relay all needed information.
3. Use an appropriate ten digit telephone number to relay all needed information.
4. Create a call on an interoperable CAD containing all needed information.

PSAP Name: Vandalia

The following order will be used until notification and confirmation of receipt are established:

1. Direct transfer of the original call 9-1-1 call following OAC 5507-1-06 at a minimum.
2. Establish contact via IPSAP and relay all needed information.
3. Use an appropriate ten digit telephone number to relay all needed information.
4. Create a call on an interoperable CAD containing all needed information.

PSAP Name:

PSAP Name:

County Final Plan for Counties following:

ORC §128.06 (A)



**Department of
Administrative
Services**

9-1-1 Program Office

§128.07(A)(5): Which subdivision or regional council of government will establish, equip, furnish, operate, and maintain each respective PSAP?

PSAP Name: Centerville Police

Subdivision or COG: Centerville Police

PSAP Name: Englewood Police

Subdivision or COG: Englewood Police

PSAP Name: Huber Heights

Subdivision or COG: Huber Heights Police

PSAP Name: Kettering Police & Fire

Subdivision or COG: Kettering Police

PSAP Name: Montgomery County Regional Dispatch Center

Subdivision or COG: Emergency Communications Policy Committee

PSAP Name: Moraine Police & Fire

Subdivision or COG: Moraine Police

PSAP Name: Oakwood Public Safety Department

Subdivision or COG: Oakwood Public Safety Department

PSAP Name: Vandalia

Subdivision or COG: Vandalia Police

PSAP Name:

Subdivision or COG:

PSAP Name:

Subdivision or COG:

County Final Plan for Counties following:

ORC §128.06 (A)



**Department of
Administrative
Services**

9-1-1 Program Office

§128.07(A)(6): Please provide a projection of the initial cost to establish, equip, and furnish each PSAP.

PSAP Name: Centerville Police

Projected cost:

PSAP Name: Englewood Police

Projected cost:

PSAP Name: Huber Heights

Projected cost:

PSAP Name: Kettering Police & Fire

Projected cost:

PSAP Name: Montgomery County Regional Dispatch Center

Projected cost:

PSAP Name: Moraine Police & Fire

Projected cost:

PSAP Name: Oakwood Public Safety Department

Projected cost:

PSAP Name: Vandalia

Projected cost:

PSAP Name:

Projected cost:

PSAP Name:

Projected cost:

County Final Plan for Counties following:

ORC §128.06 (A)



**Department of
Administrative
Services**

9-1-1 Program Office

§128.07(A)(6): Please provide the annual cost of the first five years of operating and maintaining each PSAP.

PSAP Name:	Annual Cost year 1
Centerville Police	Annual Cost year 2
	Annual Cost year 3
	Annual Cost year 4
	Annual Cost year 5
	Total \$ 0.00

PSAP Name:	Annual Cost year 1
Englewood Police	Annual Cost year 2
	Annual Cost year 3
	Annual Cost year 4
	Annual Cost year 5
	Total \$ 0.00

PSAP Name:	Annual Cost year 1
Huber Heights	Annual Cost year 2
	Annual Cost year 3
	Annual Cost year 4
	Annual Cost year 5
	Total \$ 0.00

PSAP Name:	Annual Cost year 1
Kettering Police & Fire	Annual Cost year 2
	Annual Cost year 3
	Annual Cost year 4
	Annual Cost year 5
	Total \$ 0.00

PSAP Name:	Annual Cost year 1
Montgomery County Regional Dispatch Center	Annual Cost year 2
	Annual Cost year 3
	Annual Cost year 4
	Annual Cost year 5
	Total \$ 0.00

County Final Plan for Counties following:

ORC §128.06 (A)



**Department of
Administrative
Services**

9-1-1 Program Office

PSAP Name:	Annual Cost year 1
Moraine Police & Fire	Annual Cost year 2
	Annual Cost year 3
	Annual Cost year 4
	Annual Cost year 5
	Total \$ 0.00

PSAP Name:	Annual Cost year 1
Oakwood Public Safety Department	Annual Cost year 2
	Annual Cost year 3
	Annual Cost year 4
	Annual Cost year 5
	Total \$ 0.00

PSAP Name:	Annual Cost year 1
Vandalia	Annual Cost year 2
	Annual Cost year 3
	Annual Cost year 4
	Annual Cost year 5
	Total \$ 0.00

PSAP Name:	Annual Cost year 1
	Annual Cost year 2
	Annual Cost year 3
	Annual Cost year 4
	Annual Cost year 5
	Total \$ 0.00

PSAP Name:	Annual Cost year 1
	Annual Cost year 2
	Annual Cost year 3
	Annual Cost year 4
	Annual Cost year 5
	Total \$ 0.00

County Final Plan for Counties following:



**Department of
Administrative
Services**

9-1-1 Program Office

ORC §128.06 (A)

§128.07(A)(7): Is the cost of establishing, equipping, furnishing, operating, or maintaining any of the PSAPs listed being funded through charges imposed under §128.35?

PSAP Name: Centerville Police +

Yes ☐ No ☒

PSAP Name: Englewood Police +

Yes ☐ No ☒

PSAP Name: Huber Heights +

Yes ☐ No ☒

PSAP Name: Kettering Police & Fire +

Yes ☐ No ☒

PSAP Name: Montgomery County Regional Dispatch Center +

Yes ☐ No ☒

PSAP Name: Moraine Police & Fire +

Yes ☐ No ☒

PSAP Name: Oakwood Public Safety Department +

Yes ☐ No ☒

PSAP Name: Vandalia +

Yes ☐ No ☒

PSAP Name:

Yes ☐ No ☐

PSAP Name:

Yes ☐ No ☐

County Final Plan for Counties following:



**Department of
Administrative
Services**

9-1-1 Program Office

ORC §128.06 (A)

§128.07(A)(7): Will the cost of establishing, equipping, furnishing, operating, or maintaining any listed PSAP be allocated among the subdivisions served by the respective PSAP and, if any such cost is to be allocated, what is the formula for so allocating it?

PSAP Name: Centerville Police

West Carrollton Police & Fire is responsible for the salaries of 2.5 employees of PSAP staff. In addition they will pay 43% of maintenance/operational costs for the PSAP.

PSAP Name: Englewood Police

Subdivisions are billed by municipal corporation or township at a flat rate established in 2022. Rate determined by the average of the previous three years, billed by call volume. Every year after 2022, billing increases 4%.

PSAP Name: Huber Heights

Cost based on the workload formula created for each agency. This is not a per call fee; rather, it includes the cost of the workload to provide all direct PSAP and ancillary communication center services.

PSAP Name: Kettering Police & Fire

See Appendix A for the formula provided by the city of Kettering Finance Department.

PSAP Name: Montgomery County Regional Dispatch Center

See Appendix A for the formula provided by the Montgomery County Office of Management & Budget

PSAP Name: Moraine Police & Fire

n/a

PSAP Name: Oakwood Public Safety Department

n/a

PSAP Name: Vandalia

n/a

PSAP Name:

PSAP Name:

County Final Plan for Counties following:



**Department of
Administrative
Services**

9-1-1 Program Office

ORC §128.06 (A)

§128.07(A)(8): Provide information on how each emergency service provider will respond to a misdirected call or the provision of a caller location that is either misrepresentative of the actual location or does not meet the requirements of the FCC or other accepted national standards as they exist on the date of the call origination.

PSAP Name: Centerville Police

Upon receiving a misdirected call the PSAP must screen and transfer the information to the proper PSAP. Emergency service providers dispatched to a misdirected call shall begin emergency service as provided by law and request notification of the proper PSAP.

When the E9-1-1 system cannot determine the address location from which a call is originating and, thus, the PSAP to which the 9-1-1 call is to be routed, such calls will be routed to the default PSAP at the Montgomery County Regional Dispatch Center for answering.

PSAP Name: Englewood Police

Upon receiving a misdirected call the PSAP must screen and transfer the information to the proper PSAP. Emergency service providers dispatched to a misdirected call shall begin emergency service as provided by law and request notification of the proper PSAP.

When the E9-1-1 system cannot determine the address location from which a call is originating and, thus, the PSAP to which the 9-1-1 call is to be routed, such calls will be routed to the default PSAP at the Montgomery County Regional Dispatch Center for answering.

PSAP Name: Huber Heights

Upon receiving a misdirected call the PSAP must screen and transfer the information to the proper PSAP. Emergency service providers dispatched to a misdirected call shall begin emergency service as provided by law and request notification of the proper PSAP.

When the E9-1-1 system cannot determine the address location from which a call is originating and, thus, the PSAP to which the 9-1-1 call is to be routed, such calls will be routed to the default PSAP at the Montgomery County Regional Dispatch Center for answering.

PSAP Name: Kettering Police & Fire

Upon receiving a misdirected call the PSAP must screen and transfer the information to the proper PSAP. Emergency service providers dispatched to a misdirected call shall begin emergency service as provided by law and request notification of the proper PSAP.

When the E9-1-1 system cannot determine the address location from which a call is originating and, thus, the PSAP to which the 9-1-1 call is to be routed, such calls will be routed to the default PSAP at the Montgomery County Regional Dispatch Center for answering.

PSAP Name: Montgomery County Regional Dispatch Center

Upon receiving a misdirected call the PSAP must screen and transfer the information to the proper PSAP. Emergency service providers dispatched to a misdirected call shall begin emergency service as provided by law and request notification of the proper PSAP.

When the E9-1-1 system cannot determine the address location from which a call is originating and, thus, the PSAP to which the 9-1-1 call is to be routed, such calls will be routed to the default PSAP at the Montgomery County Regional Dispatch Center for answering.

County Final Plan for Counties following:

ORC §128.06 (A)



**Department of
Administrative
Services**

9-1-1 Program Office

PSAP Name: Moraine Police & Fire

Upon receiving a misdirected call the PSAP must screen and transfer the information to the proper PSAP.

Emergency service providers dispatched to a misdirected call shall begin emergency service as provided by law and request notification of the proper PSAP.

When the E9-1-1 system cannot determine the address location from which a call is originating and, thus, the PSAP to which the 9-1-1 call is to be routed, such calls will be routed to the default PSAP at the Montgomery County Regional Dispatch Center for answering.

PSAP Name: Oakwood Public Safety Department

Upon receiving a misdirected call the PSAP must screen and transfer the information to the proper PSAP.

Emergency service providers dispatched to a misdirected call shall begin emergency service as provided by law and request notification of the proper PSAP.

When the E9-1-1 system cannot determine the address location from which a call is originating and, thus, the PSAP to which the 9-1-1 call is to be routed, such calls will be routed to the default PSAP at the Montgomery County Regional Dispatch Center for answering.

PSAP Name: Vandalia

Upon receiving a misdirected call the PSAP must screen and transfer the information to the proper PSAP.

Emergency service providers dispatched to a misdirected call shall begin emergency service as provided by law and request notification of the proper PSAP.

When the E9-1-1 system cannot determine the address location from which a call is originating and, thus, the PSAP to which the 9-1-1 call is to be routed, such calls will be routed to the default PSAP at the Montgomery County Regional Dispatch Center for answering.

PSAP Name:

PSAP Name:

County Final Plan for Counties following:



Department of
Administrative
Services

9-1-1 Program Office

ORC §128.06 (A)

§128.021: Adoption of rules establishing technical and operational standards for PSAPs.

Check the answer next to each question (2) for all PSAPs:

PSAP Name: Centerville Police +

Does the PSAP currently meet the PSAP rules: Yes ☒ No ☐

If no, will the PSAP have to comply in 2 years: Yes ☐ No ☐ N/A ☐

PSAP Name: Englewood Police +

Does the PSAP currently meet the PSAP rules: Yes ☒ No ☐

If no, will the PSAP have to comply in 2 years: Yes ☐ No ☐ N/A ☐

PSAP Name: Huber Heights +

Does the PSAP currently meet the PSAP rules: Yes ☒ No ☐

If no, will PSAP have to comply in 2 years: Yes ☐ No ☐ N/A ☐

PSAP Name: Kettering Police & Fire +

Does the PSAP currently meet the PSAP rules: Yes ☒ No ☐

If no, will the PSAP have to comply in 2 years: Yes ☐ No ☐ N/A ☐

PSAP Name: Montgomery County Regional Dispatch Center +

Does the PSAP currently meet the PSAP rules: Yes ☒ No ☐

If no, will the PSAP have to comply in 2 years: Yes ☐ No ☐ N/A ☐

PSAP Name: Moraine Police & Fire +

Does the PSAP currently meet the PSAP rules: Yes ☒ No ☐

If no, will the PSAP have to comply in 2 years: Yes ☐ No ☐ N/A ☐

PSAP Name: Oakwood Public Safety Department +

Does the PSAP currently meet the PSAP rules: Yes ☒ No ☐

If no, will the PSAP have to comply in 2 years: Yes ☐ No ☐ N/A ☐

PSAP Name: Vandalia +

Does the PSAP currently meet the PSAP rules: Yes ☒ No ☐

If no, will the PSAP have to comply in 2 years: Yes ☐ No ☐ N/A ☐

PSAP Name:

Does the PSAP currently meet the PSAP rules: Yes ☐ No ☐

If no, will the PSAP have to comply in 2 years: Yes ☐ No ☐ N/A ☐

PSAP Name:

Does the PSAP currently meet the PSAP rules: Yes ☐ No ☐

If no, will the PSAP have to comply in 2 years: Yes ☐ No ☐ N/A ☐

County Final Plan for Counties following:

ORC §128.06 (A)



**Department of
Administrative
Services**

9-1-1 Program Office

§128.57: Is this PSAP receiving funds directly and/or indirectly benefiting from county funds?

PSAP Name: Centerville Police +
Yes ☐ No ☒

PSAP Name: Englewood Police +
Yes ☐ No ☒

PSAP Name: Huber Heights +
Yes ☒ No ☐

PSAP Name: Kettering Police & Fire +
Yes ☒ No ☐

PSAP Name: Montgomery County Regional Dispatch Center +
Yes ☒ No ☐

PSAP Name: Moraine Police & Fire +
Yes ☐ No ☒

PSAP Name: Oakwood Public Safety Department +
Yes ☐ No ☒

PSAP Name: Vandalia +
Yes ☐ No ☒

PSAP Name:
Yes ☐ No ☐

PSAP Name:
Yes ☐ No ☐

County Final Plan for Counties following:

ORC §128.06 (A)



**Department of
Administrative
Services**

9-1-1 Program Office

You are permitted to have more or additional requirements for your PSAPS or even dispatch/calling centers in your respective county. This can include mandates related to training, providing EMD, complying with specific rules, etc. Please list any such additional local requirements and/or any comments you may have (you may use additional sheets if necessary):

The GAF disbursement model from the previous 9-1-1 plan will continue. The top three PSAPs by population served will be eligible to receive funding. Eligible PSAPs will receive a percentage of the funding equal to the percentage of population served by the three eligible PSAPs. Population served is determined by relevant census data.

All Montgomery County PSAPs will continue to follow the guidelines of Ohio Administrative Code 5507 and comply with the State of Ohio Support and Compliance Review.

County Final Plan for Counties following:

ORC §128.06 (A)



**Department of
Administrative
Services**

9-1-1 Program Office

Additional Local Requirements and/or Comments (cont):

Appendix A

Kettering Police and Fire Formula:

1. Miami Township will pay Kettering an amount equal to the projected average annual salary and benefits of all full-time personnel providing Dispatch Services multiplied by three, plus 18.75% of any overtime costs incurred by Kettering in providing Dispatch Services during the previous 12 months.
2. The Kettering Fire Dept. (KFD) - there are no funds coming from KFD to KPD - Both KFD and KPD are funded through the City of Kettering General Fund. The Dispatch Center serves both the Police and Fire Operations and the Dispatch Center "Funds" come from that over-arching General Fund.

Regional Dispatch Center Allocation

1. Develop Regional Dispatch Center Expenditure Budget
2. Identify all Fixed Revenue
3. Calculate Revenue Needed from Jurisdiction
 - a. Expenditure Budget – Fixed Revenue
4. Calculate the Level of Effort for Police and Fire Calls
 - a. Total Calls X Average Time per Call
5. Apply Percent of Total for Police and Fire to the total amount of Revenue Needed from Jurisdictions to determine amount need for Police and Fire
6. Total Police Calls are weighted by Priority based on effort
 - a. Priority 1 is weighted 4
 - b. Priority 2 is weighted 3
 - c. Priority 3 is weighted 2
 - d. priority 4-9 is weighted 1
7. Apply Percent of Total Weighted Police Calls by Jurisdiction to the amount of Revenue Needed from Jurisdictions for Police
8. Apply Percent of Total Fire Calls by Jurisdiction to the amount of Revenue Needed from Jurisdictions for Fire
9. Credit (if applicable)
 - a. If the unencumbered cash for the Regional Dispatch Center Operating Fund is above the recommended 17% of the Expenditure Budget, a credit is issued to the Jurisdictions.
 - i. Unencumbered Cash – (Expenditure Budget X 17%)
 - ii. Apply Percent of Total Revenue by Jurisdiction to Total Credit\

County Final Plan for Counties following:

ORC §128.06 (A)



**Department of
Administrative
Services**

9-1-1 Program Office

§128.07(B)(1)(a): The 9-1-1 program review committee shall send a copy of the final plan to the following:

- Board of commissioners of the county
- The legislative authority of each municipal corporation in the county
- The board of township trustees of each township in the county.

****the above notifications must be sent either by certified mail or, if the committee has record of an internet identifier of record associated with the board or legislative authority, by ordinary mail and by that internet identifier of record**

§128.07(B)(1)(b): The 9-1-1 program review committee shall also send a copy of the final plan to the board of trustees, directors, or park commissioners of each subdivision served by a PSAP under the plan.

§128.07(B)(2): The 9-1-1 program review committee shall also file a copy of its final plan with the Ohio 9-1-1 Program Office not later than April 3, 2024.

§128.07(B)(2): Any revisions or amendments made to the final plan shall be filed with the Ohio 9-1-1 Program Office not later than ninety (90) days after adoption.

§128.01(T): A final plan means a final plan adopted under §128.08(B) (and turned in on April 3, 2024 to the Ohio 9-1-1 Program Office) or as an amended final plan adopted under 128.12. (to reflect any changes made to the final plan after April 3, 2024)

§128.05: Please list the name and contact information for your County 9-1-1 Coordinator:

Derek Eby (ebyd@mcohiosheriff.org)
345 W Second St, Dayton, OH 45422
(937) 384-2452

§128.25: Please provide the name and contact information for your single point of contact with the 9-1-1 Program Office who has the authority to assist in location-data discrepancies, 9-1-1 traffic misroutes, and boundary disputes between PSAPS (does not have to be, but could be the same as the County 9-1-1 Coordinator listed above):

Derek Eby (ebyd@mcohiosheriff.org)
345 W Second St, Dayton, OH 45422
(937) 384-2452

County Final Plan for Counties following:

ORC §128.06 (A)



Department of
Administrative
Services

9-1-1 Program Office

9-1-1 Planning Committee Approval Acknowledgement

1. Carolyn Rice, Montgomery County Commissioner
Board of County Commissioners Member or Designee, Chairperson
Signature: Carolyn Rice Date: 2/23/24
2. Shelley Dickstein, City Manager, City of Dayton
Chief Executive Officer of most populous municipal corporation in the County
Signature: Shelley Dickstein Date: 2/23/24
3. Scott Paulson, Trustee President, Washington Township A
member of the board of township trustees of the most populous township in the county
as selected by majority vote of the board of trustees
Signature: Scott Paulson Date: 2/23/24
4. Bryson Jackson, Trustee President, Butler Township A
member of a board of township trustees selected by the majority of boards of township
trustees in the county pursuant to resolutions they adopt
Signature: Bryson Jackson Date: 2/23/24
5. William Duncan, Mayor of Oakwood A
member of the legislative authority of a municipal corporation in the county selected by
the majority of the legislative authorities of municipal corporations in the county pursuant
to resolutions they adopt
Signature: William Duncan Date: 2/23/24
6. Rob Streck, Montgomery County Sheriff
An elected official from within the county appointed by the board of county
commissioners
Signature: Rob Streck Date: 2/23/2024

AI-9930

Topics of Discussion N.

Council Work Session

Meeting Date: 03/19/2024

Welcome Dayton Countywide Listening Sessions

Submitted By: Anthony Rodgers

Department: City Council

Council Committee Review?: Council Work Session **Date(s) of Committee Review:** 03/19/2024

Audio-Visual Needs: None **Emergency Legislation?:** No

**Motion/Ordinance/
Resolution No.:** N/A

Agenda Item Description or Legislation Title

Welcome Dayton Countywide Listening Sessions

Purpose and Background

Councilmember Nancy Byrge will give a brief overview of information related to Welcome Dayton and its Countywide Listening Sessions, including a Listening Session in Huber Heights on April 23, 2024 (see attached).

Welcome Dayton supports the integration of immigrants into the Dayton community by encouraging business and economic development, providing access to education, government, health and social services, ensuring equity in the justice system, and promoting arts and culture.

Fiscal Impact

Source of Funds: N/A

Cost: N/A

Recurring Cost? (Yes/No): N/A

Funds Available in Current Budget? (Yes/No): N/A

Financial Implications:

Attachments

Flyer



Welcome Dayton Countywide Fourth Listening Session!

Welcome Dayton, a vital community initiative established in 2011, is excited to announce a Countywide Listening Session in Huber Heights! Welcome Dayton is conducting listening sessions in an effort to expand our work to Montgomery County due to the growing number of New Americans living throughout the Miami Valley region.

Date: Tuesday, April 23, 2024

Time: 6:00 - 8:00 PM

Location: Dayton Metro Library - Huber Heights Branch
6243 Brandt Pike, Huber Heights, OH 45424

At this listening session we hope to welcome New Americans and those supporting them to share experiences, connect with various community representatives, and access valuable resources. Your input at this event will help us foster a diverse and strong community in Montgomery County.

Welcome Dayton supports integration of immigrants into the Dayton community by encouraging business and economic development, providing access to education, government, health and social services, ensuring equity in the justice system, and promoting arts and culture.

To learn more, visit:
[WelcomeDayton.org](https://www.WelcomeDayton.org)

Questions?

Please email Nancy Byrge
(nanbyr10@gmail.com)
or Tosin Osunbunmi
(tosunbunmi@ecinnovates.com)

We look forward to seeing you!