1. Call The Meeting To Order - Mayor Jeff Gore

The Huber Heights City Council met in a Regular Session on March 10, 2025. Mayor Jeff Gore called the meeting to order at 6:01 p.m.

2. Invocation - Mister Raby Of The New Seasons Ministry At 5711 Shull Road, Huber Heights, Ohio

3. Flag Ceremony - Wayne High School Air Force Junior ROTC Honor Guard

4. Pledge Of Allegiance

5. Roll Call

Present: Scott Davidson, Kathleen Baker, Mark Campbell, Nancy Byrge, Brian Looney, Fred Aikens, Anita Kitchen, Don Webb, Jeff Gore

Staff Present: City Manager John Russell; Clerk of Council Anthony Rodgers; Law Director Christoper Conard; Assistant City Manager Alex Zaharieff; Assistant City Manager Aaron Sorrell

6. Approval Of Minutes

A. City Council Meeting Minutes – March 10, 2025

The minutes for the March 10, 2025 City Council Meeting were approved by the Huber Heights City Council as submitted.

7. Special Presentations/Announcements

A. 2025 Pollinator Day Proclamation Presentation To Ms. Sarah Forsythe And Members Of The Huber Heights Parks And Recreation Board - Mayor Jeff Gore

Mayor Jeff Gore read and presented a proclamation to the Huber Heights Parks and Recreation Board, represented by Mr. Andy Hill, for its service in improving pollinator habitat in the City. Mayor Jeff Gore proclaimed March 24, 2025 as Pollinator Day in the City of Huber Heights, and he encouraged all citizens to support efforts to protect Monarch butterflies and other pollinators, which are critical influencers on the world's food chain.

Mr. Hill said he was grateful for the Council's acknowledgment of the need for pollinators as well as native shrubs and trees. He said this proclamation was a step in the right direction for conservation efforts

B. City Of Huber Heights 35 Year Huber Heights Chamber Of Commerce Membership Anniversary Presentation - Mr. Mason Hutton, Executive Director, Huber Heights Chamber Of Commerce

Mr. Mason Hutton presented Mayor Jeff Gore with a plaque in appreciation of 35 years of strong partnership between the City of Huber Heights and the Huber

Heights Chamber Of Commerce. He thanked Council for its cooperation and efforts to improve the City through events, activities and business expansion.

Mayor Jeff Gore said the City's relationship with the Huber Heights Chamber Of Commerce is stronger than it has ever been. He congratulated the Huber Heights Chamber Of Commerce for its success in bringing events and businesses to the City. He said the City looks forward to 35 more years of partnership with the Huber Heights Chamber Of Commerce.

8. Citizens Comments - Agenda Items

Mr. Anthony Rodgers said there were citizens comments on Agenda Item 11-H and Agenda Item 11-L.

9. City Manager Report

Mr. John Russell said he wanted to begin his City Manager Report by introducing the new City Staff. He presented the new City Hall Administrative Assistant, Ms. Jsonvie'ev Paschal, and he complimented her pleasant presence at City Hall's front desk. He introduced two new employees in the Fire Division: Firefighter/Paramedic Mr. Jason Cruea, and Fire Fleet/Facility Management Clerk Mr. Steve Stein. He said Mr. Stein was previously the Assistant Fire Chief at Butler Township and he brings a wealth of knowledge to the Huber Heights Fire Division. He presented Ms. Brooke Settle as a Tax Analyst with the Tax Division, who he said would be a welcome addition during the hectic tax season. He said the Fire Division's Second Unit held its quarterly award ceremony, and he wished to recognize Dispatcher Bailey, Battalion Chief Deere, Lieutenant Temple, Firefighter/Paramedic Kimmel, Firefighter/Paramedic Cantrell, Firefighter/Paramedic Whelan, and Firefighter / Paramedic Madden for outstanding service and rapid emergency response times. He gave special recognition to Third Unit Firefighter/Paramedic Valle for successfully managing the most heart emergencies in the Huber Heights Fire Division in 2024. He said the Huber Heights Police Officer Of The Year was Officer Austin Palmer and the Huber Heights Dispatcher Of The Year was Ms. Aleisha Green. He complimented both Officer Palmer and Dispatcher Green for exhibiting high energy and pleasant personalities. He reminded everyone of Huber Heights' CodeRED emergency notification system, which notifies residents of severe weather in the area. He said the CodeRED emergency notification system was a very important safety tool for the residents of Huber Heights to use as the City moves into tornado and heavy storm season. He said the City of Huber Heights tree and plant giveaway program is currently underway and the City's residents have until April 1, 2025 to sign up. He stated the trees and plants would be given away on April 5, 2025 at the Huber Heights Senior Center located at the YMCA. He said the City's yard waste drop off site, located at 7225 Bridgewater Road, would be open every Thursday between 7:30 a.m. to 11:30 a.m., and on the first and third Saturday of each month from 7:30 a.m. to 1:00 p.m., beginning April 3, 2025. He said the deadline for ordering Military Honor Banners for City of Huber Heights veterans would be March 31, 2025, and that applications for the program could be submitted at City Hall or filled out on the City's website. He said the Tax Division has extended its hours to accept appointments to file taxes as the tax deadline is only three weeks away. He urged residents to use the Tax Division's services and to go to the City's website for more information regarding the Tax Divisions' extended hours.

10. Pending Business

A. An Ordinance Approving The Editing And Inclusion Of Certain Ordinances And/Or Resolutions As Parts Of The Various Component Codes Of The City Code Of Huber Heights, Ohio; Providing For The Adoption And Publication Of New Matter In The Updated And Revised City Code As Supplement 21; And Repealing Ordinances And Resolutions In Conflict Therewith.
(second reading)

Mr. Anthony Rodgers said this agenda item is one of the ongoing updates to the City Code that is regularly brought before Council. He said Supplement 21 represented the fourth quarter of 2024 updates and that all of the required legal notices have been made.

Mayor Jeff Gore said the Council Work Session recommendation was to adopt this item.

Mrs. Kitchen made a motion to adopt; Mr. Webb seconded the motion. On a call of the vote, Ms. Baker, Mr. Campbell, Mrs. Byrge, Mayor Gore, Mr. Aikens, Mr. Looney, Mrs. Kitchen, Mr. Webb, and Mr. Davidson voted yea; none voted nay. The motion passes 9-0.

11. New Business

CITY COUNCIL
Anthony C. Rodgers, Clerk Of Council

A. An Ordinance Amending Certain Provisions Of Part One – Administrative Code, Title One – General Provisions, Chapter 105 – Wards, Section 105.01 – Redivision Into Six Wards, Of The Huber Heights Codified Ordinances.
(first reading)

Mr. Rodgers said this item is to approve the City's updated ward map reflecting the territory annexed into Huber Heights in 2024.

Mayor Jeff Gore said the Council Work Session recommendation was to waive the second reading and to adopt this item.

Mr. Davidson made a motion to waive the second reading; Mrs. Byrge seconded the motion. On a call of the vote, Mr. Davidson, Ms. Baker, Mr. Campbell, Mrs. Byrge, Mayor Gore, Mr. Aikens, Mr. Looney, Mrs. Kitchen, and Mr. Webb voted yea; none voted nay. The motion passes 9-0.

Mr. Webb made a motion to adopt; Mrs. Kitchen seconded the motion. On a call of the vote, Mrs. Byrge, Mayor Gore, Mr. Aikens, Mr. Looney, Mrs. Kitchen, Mr. Webb, Mr. Davidson, Ms. Baker, and Mr. Campbell voted yea; none voted nay. The motion passes 9-0.

B. An Ordinance Authorizing Transfers Between Various Funds Of The City Of Huber Heights, Ohio And Amending Ordinance No. 2024-O-2676 By Making Supplemental Appropriations For Expenses Of The City Of Huber Heights, Ohio For The Period Beginning January 1, 2025 And Ending December 31, 2025.
(first reading)

Mayor Jeff Gore said the Council Work Session recommendation was to waive the second reading and to adopt this item.

Mrs. Byrge made a motion to waive the second reading; Mr. Davidson seconded the motion. On a call of the vote, Mayor Gore, Mr. Aikens, Mr. Looney, Mrs. Kitchen, Mr. Webb, Mr. Davidson, Ms. Baker, Mr. Campbell, and Mrs. Byrge voted yea; none voted nay. The motion passes 9-0.

Mr. Webb made a motion to adopt; Mr. Looney seconded the motion. On a call of the vote, Mr. Aikens, Mr. Looney, Mrs. Kitchen, Mr. Webb, Mr. Davidson, Ms. Baker, Mr. Campbell, Mrs. Byrge, and Mayor Gore voted yea; none voted nay. The motion passes 9-0.

ADMINISTRATION
John Russell, City Manager

C. A Resolution Authorizing The City Manager To Enter Into A Contract For Five Years With ClearGov, Inc. For A Financial Software System To Improve Operational Efficiency.
(first reading)

Mr. Russell reminded Council that this item was the next part of the City's financial software upgrades designed to improve operational efficiency.

Mayor Jeff Gore said the Council Work Session recommendation was to adopt this item.

Mrs. Byrge made a motion to adopt; Mr. Aikens seconded the motion. On a call of the vote, Mr. Looney, Mrs. Kitchen, Mr. Webb, Mr. Davidson, Ms. Baker, Mr. Campbell, Mrs. Byrge, Mayor Gore, and Mr. Aikens voted yea; none voted nay. The motion passes 9-0. .

D. A Resolution Authorizing The City Manager To Enter Into A Contract For Five Years With Software Solutions, Inc. For A Financial Software System To Improve Operational Efficiency.
(first reading)

Mr. Russell said this item authorizes a software package from Software Solutions, Inc. designed to improve efficiency within the Finance Department.

Mayor Jeff Gore said the Council Work Session recommendation was to adopt this item.

Mrs. Byrge made a motion to adopt; Mr. Looney seconded the motion.

Mr. Webb thanked Mr. Russell and Mr. Aaron Sorrell for acquiring these necessary updates to the Finance Department software. He said the software updates were long overdue.

On a call of the vote, Mrs. Kitchen, Mr. Webb, Mr. Davidson, Ms. Baker, Mr. Campbell, Mrs. Byrge, Mayor Gore, Mr. Aikens, and Mr. Looney voted yea; none voted nay. The motion passes 9-0.

E. A Resolution Authorizing The City Manager To Enter Into A Contract With Kroger Limited Partnership I For An Exclusive Naming Rights Agreement For The Aquatic Center For A Period Of Five (5) Years.
(first reading)

Mr. Russell said this item was simply a matter of renewing a contract as the old one was expiring. He thanked Mr. Alex Zaharieff for his help in getting the contract completed.

Mayor Jeff Gore said the Council Work Session recommendation was to adopt this item.

Mrs. Kitchen made a motion to adopt; Mr. Aikens seconded the motion. On a call of the vote, Mr. Webb, Mr. Davidson, Ms. Baker, Mr. Campbell, Mrs. Byrge, Mayor Gore, Mr. Aikens, Mr. Looney, and Mrs. Kitchen voted yea; none voted nay. The motion passes 9-0.

F. A Resolution Authorizing A Moral Claim For Damages To A Residential Home Located At 6997 Charlesgate Drive, Huber Heights, Ohio.
(first reading)

Mr. Russell said this item was for repairs to a home located at 6997 Charlesgate Drive in Huber Heights for accidental damage caused by City Staff. He said the amount of the repairs had been agreed upon between the City and the homeowner.

Mayor Jeff Gore said the Council Work Session recommendation was to adopt this item.

Mr. Webb made a motion to adopt the item; Mr. Aikens seconded the motion.

Mrs. Kitchen asked if the City carried insurance to cover these types of costs.

Mr. Russell responded that the City's insurance covered a portion of the repair costs.

Mr. Looney asked if this item takes care of all of the repairs to the home located at 6997 Charlesgate Drive and brings an end to this issue.

Mr. Russell responded affirmatively.

On a call of the vote, Mr. Davidson, Ms. Baker, Mr. Campbell, Mrs. Byrge, Mayor Gore, Mr. Aikens, Mr. Looney, Mrs. Kitchen, and Mr. Webb voted yea; none voted nay. The motion passes 9-0.

G. A Resolution Increasing The Not To Exceed Amount And Authorizing The City Manager To Enter Into A Contract For The Brandt Pike/Fishburg Road Mast Arm Traffic Signal Installation Project.
(first reading)

Mr. Russell said this item was for the installation of the mast arm traffic signals at Brandt Pike and Fishburg Road.

Mayor Jeff Gore said the Council Work Session recommendation was to adopt this item.

Mr. Looney made a motion to adopt; Mr. Webb seconded the motion. On a call of the vote, Ms. Baker, Mr. Campbell, Mrs. Byrge, Mayor Gore, Mr. Aikens, Mr. Looney, Mrs. Kitchen, Mr. Webb, and Mr. Davidson voted yea; none voted nay. The motion passes 9-0.

H. A Resolution Authorizing The City Manager To Enter Into Contract For The 2025 Rehabilitation Of Sewer Lines Project.
(first reading)

Mr. Russell said this item was for the City's yearly sewer lining contract.

Mrs. Kitchen made a motion to adopt; Mr. Aikens seconded the motion.

Mayor Jeff Gore asked if there was discussion from any member of Council. Seeing none, Mayor Jeff Gore asked for citizens' comments on Item 11-H.

Ms. Claudia Hurd of 6895 Willow Tree Lane in Huber Heights said she had purchased insurance for sewer and water lines, and she was curious if this item affected this insurance.

Mr. Russell responded that Ms. Hurd's insurance covers the sewer line on her personal property from the street to her home, whereas this item covers the City sewer lines from the sewers to the right of way.

On a call of the vote, Mr. Campbell, Mrs. Byrge, Mayor Gore, Mr. Aikens, Mr. Looney, Mrs. Kitchen, Mr. Webb, Mr. Davidson, and Ms. Baker voted yea; none voted nay. The motion passes 9-0.

I. A Resolution Authorizing The City Manager To Enter Into Contracts For The 2025 Water Main Replacement Project.
(first reading)

Mr. Russell reminded Council that this item was presented by Mr. Russ Bergman at the March 18, 2025 Council Work Session.

Mayor Jeff Gore said the Council Work Session recommendation was to adopt this item.

Mrs. Kitchen made a motion to adopt; Mr. Webb seconded the motion.

Mrs. Kitchen asked that any sewer line work done near school buildings be completed during the summer months.

Mr. Russell said it would be a priority.

On a call of the vote, Mrs. Byrge, Mayor Gore, Mr. Aikens, Mr. Looney, Mrs. Kitchen, Mr. Webb, Mr. Davidson, Ms. Baker, and Mr. Campbell voted yea; none voted nay. The motion passes 9-0.

J. A Resolution Authorizing The City Manager To Enter Into Contracts For The 2025 Sidewalk Program And The Concrete Portion Of The 2025 Street Program.
(first reading)

Mr. Russell said this item was for the City's annual sidewalk and curb replacement programs.

Mayor Gore said the Council Work Session recommendation was to adopt this item.

Mr. Davidson made a motion to adopt; Mrs. Byrge seconded the motion. On a call of the vote, Mayor Gore, Mr. Aikens, Mr. Looney, Mrs. Kitchen, Mr. Webb, Mr. Davidson, Ms. Baker, Mr. Campbell, and Mrs. Byrge voted yea; none voted nay. The motion passes 9-0.

K. A Resolution Authorizing The City Manager To Enter Into A Contract For The Brandt Pike Roadway Improvements At Carriage Trails Parkway Project.
(first reading)

Mr. Russell said this item had been nicknamed the Don Webb project. He showed a diagram of what the new intersection at Brandt Pike and Carriage Trails Parkway would look like once constructed. He said the City had implemented the Ohio Department Of Transportation recommendations regarding the construction of the intersection for safety purposes.

Mayor Jeff Gore thanked Mr. Russell for the diagram as it was a good resource for the residents of Huber Heights to look at and study.

Mr. Webb made a motion to adopt; Ms. Baker seconded the motion. On a call of the vote, Mr. Aikens, Mr. Looney, Mrs. Kitchen, Mr. Webb, Mr. Davidson, Ms. Baker, Mr. Campbell, Mrs. Byrge, and Mayor Gore voted yea; none voted nay. The motion passes 9-0.

L. A Resolution Amending Resolution No. 2022-R-7153 To Increase The Not To Exceed Amount For The East Water Main Extension Project.
(first reading)

Mr. Russell said this item was for the installation of a large valve in the East Water Main Extension Project to assist in the changeover in water service from Clark County to the City of Huber Heights when necessary.

Mayor Jeff Gore said the Council Work Session recommendation was to adopt this item.

Mr. Aikens made a motion to adopt; Mr. Looney seconded the motion. On a call of the vote, Mr. Looney, Mrs. Kitchen, Mr. Webb, Mr. Davidson, Ms. Baker, Mr. Campbell, Mrs. Byrge, Mayor Gore, and Mr. Aikens voted yea; none voted nay. The motion passes 9-0.

M. A Resolution Authorizing The City Manager To Enter Into Contract For The Chambersburg Water Standpipe Painting Project.
(first reading)

Mr. Russell said the water tower at Chambersburg Road needs to be repainted roughly every ten years and this item is to cover the cost of that project.

Mayor Jeff Gore said the Council Work Session recommendation was to adopt this item.

Mrs. Byrge made a motion to adopt; Mr. Davidson seconded the motion. On a call of the vote, Mrs. Kitchen, Mr. Webb, Mr. Davidson, Ms. Baker, Mr. Campbell, Mrs. Byrge, Mayor Gore, Mr. Aikens, and Mr. Looney voted yea; none voted nay. The motion passes 9-0.

N. A Resolution Authorizing The City Manager To Make Improvements To Cottonwood Park.
(first reading)

Mr. Russell asked Council to reflect on the presentation given by Parks Manager Sarah Forsythe at the March 18, 2025 Council Work Session. He said this item was for the improvement of the playground and activity areas at Cottonwood Park.

Mayor Jeff Gore asked Mr. Russell to not lose sight of fixing the crosswalk issue to get to Cottonwood Park.

Mr. Russell said where the crosswalk currently comes into Cottonwood Park is not ideal and the City is looking into a way to make it more safe and convenient for residents.

Mr. Aikens made a motion to adopt; Mr. Looney seconded the motion.

Mrs. Byrge asked if the City could put in a crosswalk signal at that location.

Mr. Russell responded affirmatively.

On a call of the vote, Mr. Webb, Mr. Davidson, Ms. Baker, Mr. Campbell, Mrs. Byrge, Mayor Gore, Mr. Aikens, Mr. Looney, and Mrs. Kitchen voted yea; none voted nay. The motion passes 9-0.

O. A Resolution Authorizing The City Manager To Enter Into An Agreement With LVT For The Purpose Of Security, Safety, And City Asset Protection In City Parks For Fiscal Year 2025.
(first reading)

Mr. Russell said this item was discussed at the March 18, 2025 City Council Work session regarding options for better security in City parks and making residents feel safe when visiting City parks.

Mrs. Kitchen made a motion to adopt; Mr. Webb seconded the motion. On a call of the vote, Mr. Davidson, Ms. Baker, Mr. Campbell, Mrs. Byrge, Mayor Gore, Mr. Aikens, Mr. Looney, Mrs. Kitchen, and Mr. Webb voted yea; none voted nay. The motion passes 9-0.

P. A Resolution Authorizing The City Manager To Solicit Bids For Services Related To The Procurement, Maintenance, Repair, And/Or Replacement Of All Cleaning Consumables For City-Owned Buildings And Uniform Services For City Personnel.
(first reading)

Mr. Russell said the current contract is entering the end of its term, and it is necessary to put a new contract out to bid.

Mayor Jeff Gore said the Council Work Session recommendation was to adopt this item.

Mr. Webb made a motion to adopt; Mr. Looney seconded the motion. On a call of the vote, Ms. Baker, Mr. Campbell, Mrs. Byrge, Mayor Gore, Mr. Aikens, Mr. Looney, Mrs. Kitchen, Mr. Webb, and Mr. Davidson voted yea; none voted nay. The motion passes 9-0.

12. Citizens Comments - General

Ms. Claudia Hurd of 6895 Willow Tree Lane in Huber Heights asked if the City had an update on the ADAMHS property sale.

Mr. Russell said he had heard rumors, but the City was not sure.

Ms. Hurd asked if anyone from Council or City Staff would be at the ADAMHS auction meeting on Wednesday March 26, 2025.

Mr. Russell said, as he has no input on ADAMHS actions, he does not intend to go unless Council directs him to do so.

Ms. Hurd stated her contacts had suggested that she go to the meeting, as the winning bidder was supposed to be in attendance at the meeting to answer questions.

Mr. Russell said he would reach out to Assistant City Manager Aaron Sorrell to see if he could attend the meeting.

13. City Official Reports And Comments

Mrs. Byrge thanked Mr. Russell and City Staff for the new sidewalk work at Thomas Cloud Park.

Mr. Russell said Mr. Russ Bergman put in a lot of work to get that sidewalk work accomplished. Mr. Russell said it was important for safe and easy access to all City parks.

Mrs. Kitchen said the First Suburbs Consortium would be meeting n Trotwood on Wednesday, March 28, 2025 with a speaker regarding the upcoming Human Service levy. She thanked Rural King for its free community event on Saturday March 26, 2025.

Mayor Jeff Gore said he would be on spring break from March 24-28, 2025 and he would be more available than usual should members of Council need his assistance.

Mr. Mark Campbell said he very much appreciated the award given to Council by Mr. Mason Hutton. He said that Mr. Hutton's character and leadership have a great deal to do with the strong relationship between the Huber Heights Chamber Of Commerce and the City. He singled out Assistant Law Director Mr. Jordan Staley, stating that his energy and wisdom have been missed at Council. He also thanked Mr. Staley for his presence on the dais, as well as his legal guidance to Council.

Mr. Staley thanked Mr. Campbell for his comments.

Mr. Campbell said the feedback from the Police Division is that the latest software package it received is less efficient than the previous software it used. He said that the Police Division needs the most efficient software possible to better serve the community. He asked Mr. Russell to form a committee represented by different levels of the Police Division and use this committee's knowledge in selecting a new software system that best serves the Police Division's needs. He said that when the City looks to buy an expensive fire truck, it is the Fire Division which does the research and brings its recommendations to Council. He said the Police Division should look into new staffing models and possibly move to ten-hour work shifts to improve efficiency and reduce overtime.

Mayor Jeff Gore supported Mr. Campbell's suggestion of forming a committee consisting, at least partially, of members of the Police Division to research new software. He asked Mr. Russell what assistance he would need from Council to begin the process of forming such a committee.

Mr. Russell informed Council that he should not need any help from Council. He said he would meet with the leadership and police officers in the Police Division, do some research on software that would best suit the City's needs, and bring bids for such software before Council.

Mr. Campbell said he would like to get a report on software recommendations from this committee within thirty days. He said it was his desire to have someone within the Police Division to chair the committee. He said research needs to be done as to when the current Police Division software contract expires and, with Mr. Staley's help, find a way to terminate that contract if possible.

Mayor Jeff Gore said it made little sense to him to spend any future money on Police Division software without direct police officer involvement in the selection of the software.

Mr. Campbell said he wanted to support the Police Division and public safety and its involvement in the selection of the software and similar decisions should empower the Police Division.

Ms. Baker suggested dispatchers from the Police Division be involved as well.

Mrs. Kitchen asked Mr. Russell to inform Council at the next Council Work Session how many openings the Police Division has currently.

Mr. Campbell suggested looking at new methods of attracting police officers to the Police Division. He said that new generation may have different things that motivate them that the City could use to incentivize employment.

Mrs. Kitchen said she liked the ten-hour work day and four-day work week ideas for the Police Division, but she said that these ideas could also be used in the Tax Division, which also has difficulty attracting employees.

Mr. Webb said he supported Mr. Campbell's suggestion of updating the software and asking police officers to assist in that process.

Mrs. Byrge said she believed Council discussed changing the Police Division software over a year ago.

Mr. Campbell said if the efficiency of new software would shorten shifts, and therefore overtime, it might be cost-effective to move ahead with its implementation as soon as possible. He said Council would need to take a serious look at any presentation on this issue.

Mayor Jeff Gore asked Mr. Russell to keep Council informed of the City's progress on this issue.

14. Executive Session

There was no need for an Executive Session.

15. Adjournment

Mayor Jeff Gore adjourned the Regular Session City Council Meeting at 6:54 p.m.

Anthony C Rucker 04-15-2025
Clerk of Council Date

Jeff Gore 4/15/25
Mayor Date