

Notice of Meeting

CITY COUNCIL WORK SESSION

Tuesday, February 18, 2025

*at or about 6:00 p.m. at City Hall –
Council Chambers – 6131 Taylorsville Road*

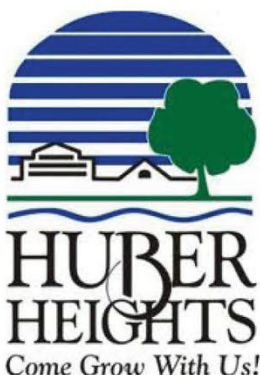
Huber Heights Mayor Jeff Gore has scheduled a City Council Work Session to discuss:

- City Manager Report
- Traffic Signal/Decorative Lighting Maintenance – Maintenance/Repair/Construction – Solicit Bids
- Fire Station 23 – Construction/Renovation – Award Contract
- Supplemental Appropriations
- County Assessments Removals
- Water Line Extensions/Tap In District – Bellefontaine Road Area
- Secure Cyber Defense – Contract Renewal
- Richard F. Shomper City Governance Center – Furniture/Fixtures/Equipment – Solicit Bids
- City Code – Supplement 20 – Adopting Ordinance
- Liquor Permit #5067074 – Hampton Inn – 5588 Merily Way
- Liquor Permit #9792019 – Hidden Heights Campground Resort – 8121 Old Troy Pike
- Board And Commission Appointments
- Ward Map Revision

Please Note:

The meeting will be viewable by the public on live stream available at www.hhoh.org

Distributed – February 13, 2025



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**CITY OF HUBER HEIGHTS
STATE OF OHIO**

City Council Work Session

**February 18, 2025
6:00 P.M.**

City Hall - Council Chambers - 6131 Taylorsville Road - Huber Heights, Ohio

1. **Call Meeting To Order/Roll Call**

2. **Approval Of Minutes**
 - A. February 4, 2025

3. **Work Session Topics Of Discussion**
 - A. City Manager Report

 - B. Traffic Signal/Decorative Lighting Maintenance - Maintenance/Repair/Construction - Solicit Bids

 - C. Fire Station 23 - Construction/Renovation - Award Contract

 - D. Supplemental Appropriations

 - E. County Assessments Removals

 - F. Water Line Extensions/Tap In District - Bellefontaine Road Area

- G. Secure Cyber Defense - Contract Renewal
- H. Richard F. Shomper City Governance Center - Furniture/Fixtures/Equipment - Solicit Bids
- I. City Code - Supplement 20 - Adopting Ordinance
- J. Liquor Permit #5067074 - Hampton Inn - 5588 Merily Way
- K. Liquor Permit #9792019 - Hidden Heights Campground Resort - 8121 Old Troy Pike
- L. Board And Commission Appointments
 - * Parks And Recreation Board - Reappointments
- M. Ward Map Revision

4. **Adjournment**

**CITY OF HUBER HEIGHTS
STATE OF OHIO**

Council Work Session Meeting Minutes

Name of Body: Council Work Session

Date: February 18, 2025

Time: 6:00 P.M.

Place: City Hall – 6131 Taylorsville Road – Council Chambers

Members Present:

Fred Aikens, Councilmember
Kate Baker, Councilmember
Nancy Byrge, Councilmember
Mark Campbell, Councilmember
Scott Davidson, Councilmember
Brian Looney, Councilmember
Don Webb, Councilmember
Jeff Gore, Mayor

Others Present:

City Staff Present: Mike Gray, Dave Warren, Jim Bell, Keith Knisley, Alex Zaharieff, Aaron Sorrell, John Russell, Jordan Staley, and Anthony Rodgers.

Topics Of Discussion:

- City Manager Report
- Traffic Signal/Decorative Lighting Maintenance –
Maintenance/Repair/Construction – Solicit Bids
- Fire Station 23 – Construction/Renovation – Award Contract

- Supplemental Appropriations
- County Assessments Removals
- Water Line Extensions/Tap In District – Bellefontaine Road Area
- Secure Cyber Defense – Contract Renewal
- Richard F. Shomper City Governance Center –
Furniture/Fixtures/Equipment – Solicit Bids
- City Code – Supplement 20 – Adopting Ordinance
- Liquor Permit #5067074 – Hampton Inn – 5588 Merily Way
- Liquor Permit #9792019 – Hidden Heights Campground Resort –
8121 Old Troy Pike
- Board And Commission Appointments
- Ward Map Revision

1. **Call Meeting To Order/Roll Call**

Mayor Jeff Gore convened the Council Work Session at 6:03 P.M.

Anthony Rodgers took Roll Call.

2. **Approval Of Minutes**

The following minutes were approved unanimously at the beginning of this meeting:

- February 4, 2025

There were no changes or corrections to these minutes as submitted.

This Council Work Session was recorded by the City and the recording of this meeting will be posted to the City’s website and will also be maintained by the City consistent with the City’s records retention schedule.

3. **Work Session Topics Of Discussion**

City Manager Report

John Russell provided a PowerPoint presentation regarding the City Manager Report (see attached). He shared updates on new hires to the City: Tax Technician Tracy Caylor and Human Resources Specialist Heather Walker. He said the Arts and Beautification Commission held an art exhibition on February 15, 2025 with over 200 attendees. He shared some pictures from the art exhibition. He said the Huber Heights Tax Division is offering free assistance with City tax filing by appointment and e-file services for City taxes are also available. He shared information about a scam involving a communication that appears to be an official government communication targeting senior citizens. He offered some tips to avoid being the victim of certain scams.

John Russell answered questions from the City Council regarding items in the City Manager Report.

Traffic Signal/Decorative Lighting Maintenance –
Maintenance/Repair/Construction – Solicit Bids

Mike Gray distributed information and proposed legislation to solicit bids for services related to the maintenance, repair, and minor construction of traffic signals and outdoor decorative lighting (see attached). He said the Public Works Division is requesting legislation to solicit bids for traffic signal and decorative lighting maintenance throughout the City for a three-year period of 2025-2027, with the option of a one-year renewal, at a cost not to exceed \$75,000 annually.

After discussion, the City Council agreed to recommend that the proposed legislation to solicit bids for services related to the maintenance, repair, and minor construction of traffic signals and outdoor decorative lighting be placed on the agenda at the February 24, 2025 City Council Meeting for a first reading as non-emergency legislation with adoption of the proposed legislation at the February 24, 2025 City Council Meeting.

Fire Station 23 – Construction/Renovation – Award Contract

Fire Chief Keith Knisley distributed information and proposed legislation to award a contract for the construction and renovation of Fire Station 23 (see attached). He said on January 13, 2025, Council authorized the solicitation of bids for qualified contractors for the construction and renovation of Fire Station 23. He said the bidding period ended and a bid opening occurred on February 13, 2025. He said APP Architecture and City Staff have a recommendation for the award of the contract after an analysis was performed of all of three bidders. He reviewed the details of the bids received. He said the recommendation was to award the contract to Brumbaugh Construction as the lowest and best bidder at a cost not to exceed \$2,560,000.

After discussion, the City Council agreed to recommend that the proposed legislation to award a contract for the construction and renovation of Fire Station 23 be placed on the agenda at the February 24, 2025 City Council Meeting for a first reading as non-emergency legislation with adoption of the proposed legislation at the February 24, 2025 City Council Meeting.

Supplemental Appropriations

Jim Bell distributed information and proposed legislation to approve various supplemental appropriations for 2025 (see attached). He said these supplemental appropriations are for the various purposes listed:

- \$32,142.13 transfer from Montgomery County TIF Fund to Capital Improvement Fund for remaining funding for OTP Additional Northbound Lane project.
- \$39,378.10 construction change orders for Senior Center renovation.
- \$111,354.54 addition to the Capital Improvement Fund budget for available dollars for 911 project expenses.
- \$145,398.45 for Barrett Paving expense that was a rejected ACH payment in December, 2024.

After discussion, the City Council agreed to recommend that the proposed legislation to approve various supplemental appropriations for 2025 be placed on the agenda at the February 24, 2025 City Council Meeting for a first reading as non-emergency legislation with the waiving

of the second reading and adoption of the proposed legislation at the February 24, 2025 City Council Meeting.

County Assessments Removals

Jim Bell distributed information and proposed legislation to authorize the removal of certain nuisance abatement program assessment fees from two properties in the City (see attached). He said an assessment for the nuisance abatement program for the property at 7044 Hubbard Drive was authorized by the City Council in 2024. He said this assessment was sent to the Montgomery County Auditor for inclusion on the 2024 property taxes for that property. He said the assessment was authorized based on expenses incurred by the City of Huber Heights in 2023, prior to the sale of the property to the new owner. He said the assessment was not authorized and submitted to Montgomery County until after the sale of the property was complete. He said the assessment appeared on the first half of the 2025 property tax bill for the new owner. He said an assessment for the nuisance abatement program for the property at 4025 Kennebec Avenue was authorized by the City Council in 2024. He said this assessment was sent to the Montgomery County Auditor for inclusion on the 2024 property taxes for that property. He said the assessment was authorized based on expenses incurred by the City of Huber Heights in 2024, prior to the sale of the property to the new owner. He said the assessment was not authorized and submitted to Montgomery County until after the sale of the property was complete. He said the assessment appeared on the first half of the 2025 property tax bill for the new owner. Jim Bell said the Montgomery County Auditor requires legislation be approved by the City Council to remove the special assessments since legislation was approved by the City Council to certify the original assessments. He said the assessments were approved for this property to recoup expenses incurred by the City due to negligence of the prior owner. Therefore, he said City Staff recommend that the assessments be removed as the assessments should not be the responsibility of the new owner of the property.

After lengthy discussion, the City Council agreed to recommend, with the consent of the Law Director, that the proposed legislation to authorize the removal of certain nuisance abatement program assessment fees from two properties in the City not be acted on by the City Council. The City Council also agreed to recommend that the two affected property owners

seek legal counsel or assistance from their title companies to address the assessment fees on their properties incurred by the prior property owners as it was a private legal matter that did not involve the City.

Water Line Extensions/Tap In District – Bellefontaine Road Area

Aaron Sorrell distributed information and proposed legislation to create a special Tap In District for the provision of water to certain existing un-serviced properties in the Bellefontaine Road area (see attached). He said this agenda item was for continued discussion from the last Council Work Session. He reviewed the specifics of the special Tap In District and the costs to the affected property owners and the City to provide water services to these properties.

City Staff told the City Council that City Staff would explore the issue of charging a premium rate for newly tapped in customers to the City's water system.

After lengthy discussion, the City Council agreed to recommend that the proposed legislation to create a special Tap In District for the provision of water to certain existing un-serviced properties in the Bellefontaine Road area be placed on the agenda at the February 24, 2025 City Council Meeting for a first reading as non-emergency legislation with adoption of the proposed legislation at the February 24, 2025 City Council Meeting.

Secure Cyber Defense – Contract Renewal

Dave Warren distributed information and proposed legislation to increase the not to exceed amount to allow for a contract renewal with Secure Cyber Defense for information technology services to the City for 2025 (see attached). He said Secure Cyber Defense has previously provided cybersecurity and network infrastructure services to the City. He said there is a need to increase the not to exceed amount by \$200,000 for Secure Cyber Defense for Calendar Year 2025 for necessary and anticipated IT and cybersecurity expenses for the City. He said Chad Robinson from Secure Cyber Defense was present at the meeting if there were any questions.

After discussion, the City Council agreed to recommend that the proposed legislation to increase the not to exceed amount to allow for a

contract renewal with Secure Cyber Defense for information technology services to the City for 2025 be placed on the agenda at the February 24, 2025 City Council Meeting for a first reading as non-emergency legislation with adoption of the proposed legislation at the February 24, 2025 City Council Meeting.

Richard F. Shomper City Governance Center – Furniture/Fixtures/Equipment – Solicit Bids

Aaron Sorrell distributed information and proposed legislation to solicit bids for the furniture, fixtures, and equipment for the Richard F. Shomper City Governance Center (see attached). He said this legislation authorizes the City Manager to solicit bids for furniture, fixtures, and equipment (FF&E) for the new Richard F. Shomper City Governance Center. He said this FF&E package includes items such as, but not limited to: office furniture, storage cabinets, seating, conference tables, etc.

After discussion, the City Council agreed to recommend that the proposed legislation to solicit bids for the furniture, fixtures, and equipment for the Richard F. Shomper City Governance Center be placed on the agenda at the February 24, 2025 City Council Meeting for a first reading as non-emergency legislation with adoption of the proposed legislation at the February 24, 2025 City Council Meeting.

City Code – Supplement 20 – Adopting Ordinance

Anthony Rodgers distributed information and proposed legislation to adopt Supplement 20 to the City Code (see attached). He said this ordinance is to adopt Supplement 20 to the City Code for the period of July 1, 2024 to September 30, 2024. He said appropriate legal notice of this ordinance has been advertised as required by the Huber Heights City Charter.

After discussion, the City Council agreed to recommend approval of the proposed legislation to adopt Supplement 20 to the City Code and requested that the proposed legislation be placed on the agenda at the February 24, 2025 City Council Meeting for a first reading as non-emergency legislation with the second reading and adoption of the legislation at the March 10, 2025 City Council Meeting.

Liquor Permit #5067074 – Hampton Inn – 5588 Merily Way

Anthony Rodgers distributed information regarding an application for a new Liquor Permit #5067074 for Hampton Inn at 5588 Merily Way (see attached). He said there was an application for a new Liquor Permit #5067074 for Hampton Inn at 5588 Merily Way. He said the Police Division and Fire Division have reviewed the liquor permit application and have no objections to the new liquor permit.

After discussion, the City Council agreed to recommend that a motion to authorize the Clerk of Council to respond to the Ohio Division of Liquor Control with no objections to the approval of a new Liquor Permit #5067074 for Hampton Inn at 5588 Merily Way be prepared and placed on the agenda for the February 24, 2025 City Council Meeting for approval.

Liquor Permit #9792019 – Hidden Heights Campground Resort – 8121 Old Troy Pike

Anthony Rodgers distributed information regarding an application for a new Liquor Permit #9792019 for Hidden Heights Campground Resort at 8121 Old Troy Pike (see attached). He said there was an application for a new Liquor Permit #9792019 for Hidden Heights Campground Resort at 8121 Old Troy Pike. He said the Police Division and Fire Division have reviewed the liquor permit application and have no objections to the new liquor permit.

After discussion, the City Council agreed to recommend that a motion to authorize the Clerk of Council to respond to the Ohio Division of Liquor Control with no objections to the approval of a new Liquor Permit #9792019 for Hidden Heights Campground Resort at 8121 Old Troy Pike be prepared and placed on the agenda for the February 24, 2025 City Council Meeting for approval.

Board And Commission Appointments

Anthony Rodgers distributed information regarding reappointments to the Parks and Recreation Board (see attached). He said it was the recommendation of the City Staff to reappoint Rachael Aikens, Ron Eifert (Special Liaison), and Dennis Snider to the Parks and Recreation Board for a

term ending on March 31, 2028. He said an updated background check was not needed on Ms. Aikens due to the recent nature of her initial appointment and updated background checks were completed by Human Resources on Mr. Eifert and Mr. Snider.

After discussion, the City Council agreed to recommend approval of the reappointment of Rachael Aikens, Ron Eifert (Special Liaison), and Dennis Snider to the Parks and Recreation Board for a term ending on March 31, 2028 and requested that the necessary motion be prepared and placed on the agenda for approval at the February 24, 2025 City Council Meeting.

Ward Map Revision

Anthony Rodgers distributed information regarding revisions to the City's ward maps (see attached). He said GIS has updated the City's ward maps to reflect the land annexed to the City from Bethel Township in 2024. Since there is no significant population in the annexed area at this time and for contiguity purposes, he said the annexed land has been added to Ward 2 on the ward maps. As the population increases in this area, he said the ward maps will be revisited as in past years based on U.S. Census data to ensure relatively equal population distribution among all six wards of the City. He said the ward maps for the City overall and for each of the six wards have been updated (see attached). He said the ward maps have also been updated on the City's website and in the GIS database. He said there will be legislation needed to approve the new ward maps for update in the Huber Heights City Code which is being prepared by the Law Director.

After discussion, the City Council agreed to recommend that the necessary legislation to revise the City's ward maps be placed on an agenda at an upcoming City Council Meeting for a first reading as non-emergency legislation with adoption of the proposed legislation once the Law Director prepares the necessary legislation.

Executive Session - To Discuss Details Of Security Arrangements And Emergency Response Protocols For A Public Body Or Public Office If Disclosure Of The Matters Discussed Could Reasonably Be Expected To Jeopardize The Security Of The Public Body Or Public Office/To Consider Under Ohio Revised Code 121.22(G)(5), Trade Secrets Associated With Certain Leases For 6015 Brandt Pike, 6031 Brandt Pike,

6007-6053 Brandt Pike, And 6428 Chambersburg Road Which Are Confidential As Trade Secrets Under Ohio Revised Code 1333.61.

Don Webb made a motion to go into Executive Session to discuss details of security arrangements and emergency response protocols for a public body or public office if disclosure of the matters discussed could reasonably be expected to jeopardize the security of the public body or public office and to consider under Ohio Revised Code 121.22(G)(5), trade secrets associated with certain leases for 6015 Brandt Pike, 6031 Brandt Pike, 6007-6053 Brandt Pike, and 6428 Chambersburg Road which are confidential as trade secrets under Ohio Revised Code 1333.61 at 7:18 P.M. Scott Davidson seconded the motion. On a call of the vote, Ms. Baker, Mr. Campbell, Mrs. Byrge, Mayor Gore, Mr. Aikens, Mr. Looney, Mr. Webb, and Mr. Davidson voted yea; none voted nay. The motion passed 8-0. The City Council went into Executive Session at 7:18 P.M.

The City Council adjourned from Executive Session at 8:41 P.M.

There were no other actions taken or decisions made by the City Council following the Executive Session.

Other Business

There was no other business conducted by the City Council at the Council Work Session.

4. **Adjournment**

Mayor Jeff Gore adjourned the Council Work Session at 8:41 P.M.

AI-10656

Topics Of Discussion A.

Council Work Session

Meeting Date: 02/18/2025

City Manager Report

Submitted By: Anthony Rodgers

Department: City Council

Council Committee Review?: Council Work Session **Date(s) of Committee Review:** 02/18/2025

Audio-Visual Needs: SmartBoard **Legal Review:** Not Needed

Emergency Legislation?: No **Motion/Ordinance/
Resolution No.:** N/A

Agenda Item Description or Legislation Title

City Manager Report

Purpose and Background

A copy of the presentation given with the City Manager Report has been attached (see attached).

Fiscal Impact

Source of Funds: N/A

Cost: N/A

Recurring Cost? (Yes/No): N/A

Funds Available in Current Budget? (Yes/No): N/A

Financial Implications:

Attachments

No file(s) attached.

Huber Heights City Council

February 18, 2025

Huber Heights – NEW HIRES!!

TRACY CAYLOR – Tax Technician (no picture available)

Tracy has worked in accounting for over 15 years and is intrigued with her new job, as it is a great learning experience. Before coming to Huber Heights, she worked in accounts payable, although her dream job would be working in a position where she can grow or learn something new – and be able to do so remotely with a beach view! Her favorite vacation destination is anywhere there is a beach. Tracy has three grown boys, three grandkids (with a fourth expected in March). One of Tracy’s hobbies is crocheting lap blankets for Hospice.

HEATHER WALKER – Human Resources Specialist

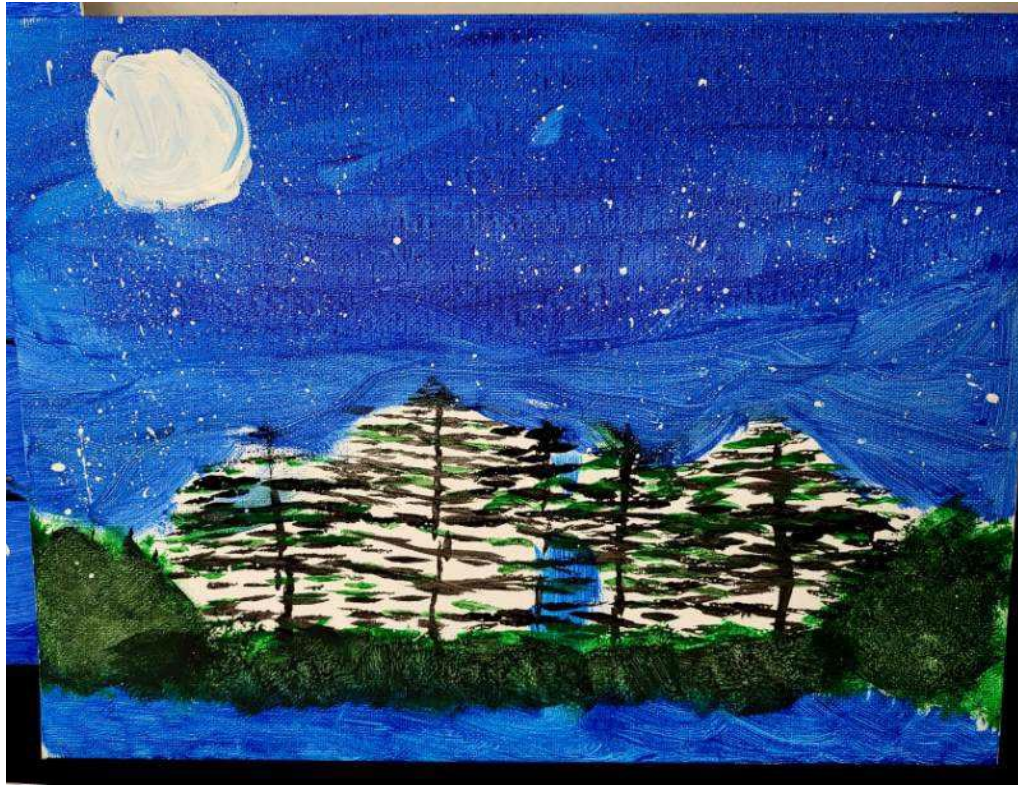
Heather enjoys HR because she enjoys a position where she can continuously grow, learn, and apply her skills to solve complex problems, and has been working in HR for over 20 years. In addition to working for Huber Heights, she also has a photography business and two adult kids, so she stays busy! When not working one of her two jobs, she likes to relax by watching a good movie with a glass of wine, singing karaoke, playing darts, and working out at the gym. Her favorite holiday is HALLOWEEN and her dream vacation is Paris, France.



Huber Heights – Arts & Beautification



Huber Heights – Arts & Beautification



Huber Heights – Arts & Beautification



Huber Heights Division of Tax



**CALL TODAY TO SCHEDULE
YOUR TAX APPOINTMENT
(937) 237-2976**



- Free assistance with filing city taxes – BY APPOINTMENT ONLY
- E-File is quick and easy please visit our website for easy-to-follow instructions
- [E-File | Huber Heights, OH](#)



Huber Heights



- Scam Letters Targeting Seniors
- Often Mimic Official Communications from Government sources
- Never Share Personal Info
- Verify Source
- Be Cautious of Urgency
- Talk to someone you trust
- Report to Authorities

Questions??



AI-10634

Topics Of Discussion B.

Council Work Session

Meeting Date: 02/18/2025

Traffic Signal/Decorative Lighting Maintenance - Maintenance/Repair/Construction - Solicit Bids

Submitted By: Linda Garrett

Department: Assistant City Manager - Public Services

Division: Public Works

Council Committee Review?: Council Work Session

Date(s) of Committee Review: 02/18/2025

Audio-Visual Needs: None

Legal Review: Not Needed

Emergency Legislation?: No

**Motion/Ordinance/
Resolution No.:**

Agenda Item Description or Legislation Title

Traffic Signal/Decorative Lighting Maintenance - Maintenance/Repair/Construction - Solicit Bids

Purpose and Background

The Public Works Division is requesting legislation to authorize the City Manager to solicit bids for traffic signal and decorative lighting maintenance throughout the City.

Fiscal Impact

Source of Funds: N/A

Cost: N/A

Recurring Cost? (Yes/No): N/A

Funds Available in Current Budget? (Yes/No): N/A

Financial Implications:

Attachments

Resolution

CITY OF HUBER HEIGHTS
STATE OF OHIO

RESOLUTION NO. 2025-R-

AUTHORIZING THE CITY MANAGER TO SOLICIT BIDS FOR SERVICES RELATED TO THE MAINTENANCE, REPAIR AND MINOR CONSTRUCTION OF TRAFFIC SIGNALS AND OUTDOOR DECORATIVE LIGHTING.

WHEREAS, throughout the course of a three-year period, with the option of a one-year end of contract renewal, the City of Huber Heights will require services related to the maintenance, repair and minor construction of traffic control signals and outdoor decorative lighting throughout the City; and

WHEREAS, the costs for such services are estimated to exceed \$75,000.00.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Huber Heights, Ohio that:

Section 1. The City Manager is hereby authorized to solicit bids for services related to the repair, maintenance and minor construction of traffic control devices and outdoor decorative lighting in the City of Huber Heights. This bid and contract shall be for a three-year period for 2025-2027, with the option of a one-year end of contract renewal, and shall be in an amount not to exceed \$75,000.00 annually, subject to the availability of funds.

Section 2. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were adopted in an open meeting of this Council and that all deliberations of this Council and of any of its Committees that resulted in such formal action were in meetings open to the public and in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Section 3. This Resolution shall go into effect upon its passage as provided by law and the Charter of the City of Huber Heights.

Passed by Council on the _____ day of _____, 2025;
_____ Yeas; _____ Nays.

Effective Date:

AUTHENTICATION:

Clerk of Council

Mayor

Date

Date

AI-10649

Topics Of Discussion C.

Council Work Session

Meeting Date: 02/18/2025

Fire Station 23 - Construction/Renovation - Award Contract

Submitted By: Keith Knisley

Department: City Manager

Division: Fire

Council Committee Review?: Council Work Session

Date(s) of Committee Review: 02/18/2025

Audio-Visual Needs: None

Legal Review: Not Needed

Emergency Legislation?: No

**Motion/Ordinance/
Resolution No.:**

Agenda Item Description or Legislation Title

Fire Station 23 - Construction/Renovation - Award Contract

Purpose and Background

On January 13, 2025, Council authorized the solicitation of bids for qualified contractors for the construction and renovation of Fire Station 23. The bidding period closes on Thursday, February 13, 2025. A bid opening will occur at 1:00 P.M. on February 13, 2025 at City Hall. APP Architecture and City Staff will have a recommendation for the award of the contract after an analysis is performed of all qualified bidders prior to the Council Work Session on February 18, 2025. While the legislation is drafted, the name of the contractor and the contract amount will be inserted into the legislation and presented to Council at the February 18, 2025 Council Work Session.

Fiscal Impact

Source of Funds: Fire Capital Fund

Cost: TBD

Recurring Cost? (Yes/No): No

Funds Available in Current Budget? (Yes/No): Yes

Financial Implications:

Attachments

Resolution

CITY OF HUBER HEIGHTS
STATE OF OHIO

RESOLUTION NO. 2025-R-

AUTHORIZING THE CITY MANAGER TO AWARD A CONTRACT FOR THE CONSTRUCTION AND RENOVATION OF FIRE STATION 23.

WHEREAS, the City Council under Resolution No. 2025-R-7510 has previously authorized the solicitation of bids for the construction and renovation of Fire Station 23; and

WHEREAS, construction bids were advertised on January 14, 2025 and received on February 13, 2025; and

WHEREAS, a review of qualified bidders was conducted with City Staff and APP Architecture; and

WHEREAS, funds are available to cover the cost of this project.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Huber Heights, Ohio that:

Section 1. The City Manager is hereby authorized to enter into a contract for the construction and renovation of Fire Station 23 with _____ as the lowest and best bidder at a cost not to exceed \$ _____ on the terms and conditions as substantially set forth in the bid documents.

Section 2. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were adopted in an open meeting of this Council and that all deliberations of this Council and of any of its Committees that resulted in such formal action were in meetings open to the public and in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Section 3. This Resolution shall go into effect upon its passage as provided by law and the Charter of the City of Huber Heights.

Passed by Council on the _____ day of _____, 2025;
_____ Yeas; _____ Nays.

Effective Date:

AUTHENTICATION:

Clerk of Council

Mayor

Date

Date

AI-10652

Topics Of Discussion D.

Council Work Session

Meeting Date: 02/18/2025

Supplemental Appropriations

Submitted By: Jim Bell

Department: Assistant City Manager - Finance/ED

Division: Finance/Tax

Council Committee Review?: Council Work Session

Date(s) of Committee Review: 02/18/2025

Audio-Visual Needs: None

Legal Review: Not Needed

Emergency Legislation?: No

**Motion/Ordinance/
Resolution No.:**

Agenda Item Description or Legislation Title

Supplemental Appropriations

Purpose and Background

The supplemental appropriations are for the following purposes:

- \$32,142.13 transfer from Montgomery County TIF Fund to Capital Improvement Fund for remaining funding for OTP Additional Northbound Lane project.
- \$39,378.10 construction change orders for Senior Center renovation.
- \$111,354.54 addition to the Capital Improvement Fund budget for available dollars for 911 project expenses.
- \$145,398.45 for Barrett Paving expense that was a rejected ACH payment in December, 2024.

Fiscal Impact

Source of Funds: Various Funds

Cost: \$216,918.68

Recurring Cost? (Yes/No): No

Funds Available in Current Budget? (Yes/No): Yes

Financial Implications:

Attachments

Ordinance

CITY OF HUBER HEIGHTS
STATE OF OHIO

ORDINANCE NO. 2025-O-

AUTHORIZING TRANSFERS BETWEEN VARIOUS FUNDS OF THE CITY OF HUBER HEIGHTS, OHIO AND AMENDING ORDINANCE NO. 2024-O-2676 BY MAKING SUPPLEMENTAL APPROPRIATIONS FOR EXPENSES OF THE CITY OF HUBER HEIGHTS, OHIO FOR THE PERIOD BEGINNING JANUARY 1, 2025 AND ENDING DECEMBER 31, 2025.

WHEREAS, supplemental appropriations for expenses of the City of Huber Heights must be made for appropriations of funds for various 2025 operating and project funding.

NOW, THEREFORE, BE IT ORDAINED by the City Council of Huber Heights, Ohio that:

Section 1. Authorization is hereby given to transfer certain monies up to amounts not exceeding those shown and for the purposes cited in Exhibit A, and such authorization applies to any and all such transfers necessary and effected after January 1, 2025.

Section 2. Ordinance No. 2024-O-2676 is hereby amended as shown in Exhibit B of this Ordinance.

Section 3. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council and of any of its Committees that resulted in such formal action were in meetings open to the public and in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Section 4. This Ordinance shall go into effect upon its passage as provided by law and the Charter of the City of Huber Heights.

Passed by Council on the _____ day of _____, 2025;
_____ Yeas; _____ Nays.

Effective Date:

AUTHENTICATION:

Clerk of Council

Mayor

Date

Date

EXHIBIT A

Transfer:

Amount
\$32,142.13

Fund From
240 Mont County TIF

Fund To
406 Capital Imp.

Purpose
OTP Additional NB Lane

EXHIBIT B

AMENDING ORDINANCE NO. 2024-O-2625 BY MAKING APPROPRIATIONS FOR EXPENSES OF THE CITY OF HUBER HEIGHTS, OHIO FOR THE PERIOD BEGINNING JANUARY 1, 2025 AND ENDING DECEMBER 31, 2025.

- 1) Section 16 of Ordinance No. 2024-O-2676 is hereby added to reflect an increase in the appropriations of the 240 Montgomery County TIF Fund, as follows:
 - a. Subsection a) Finance, Operations and Capital of \$39,378.10
 - a. Subsection b) Non-Departmental, Transfers of \$32,142.13.
- 2) Section 34 of Ordinance No. 2024-O-2676 is hereby added to reflect an increase in the appropriations of the 406 Capital Improvement Fund, as follows:
 - a. Subsection c) Capital, Operations and Capital of \$229,612.42.
- 3) Section 39 of Ordinance No. 2024-O-2676 is hereby added to reflect an increase in the appropriations of the 433 Local Street Capital Fund, as follows:
 - a. Subsection a) Street Capital, Operations and Capital of \$27,140.57.

Montgomery County TIF Fund	\$71,520.23
Capital Improvement Fund	\$229,612.42
Local Street Capital Fund	\$27,140.57

AI-10651

Topics Of Discussion E.

Council Work Session

Meeting Date: 02/18/2025

County Assessments Removals

Submitted By: Jim Bell

Department: Assistant City Manager - Finance/ED

Council Committee Review?: Council Work Session

Date(s) of Committee Review: 02/18/2025

Audio-Visual Needs: None

Legal Review: Not Needed

Emergency Legislation?: No

**Motion/Ordinance/
Resolution No.:**

Agenda Item Description or Legislation Title

County Assessments Removals

Purpose and Background

An assessment for the nuisance abatement program for the property at 7044 Hubbard Drive was authorized by the City Council in 2024. This assessment was sent to the Montgomery County Auditor for inclusion on the 2024 property taxes for that property. The assessment was authorized based on expenses incurred by the City of Huber Heights in 2023, prior to the sale of the property to the new owner. The assessment was not authorized and submitted to Montgomery County until after the sale of the property was complete. The assessment appeared on the first half of the 2025 property tax bill for the new owner.

An assessment for the nuisance abatement program for the property at 4025 Kennebec Avenue was authorized by the City Council in 2024. This assessment was sent to the Montgomery County Auditor for inclusion on the 2024 property taxes for that property. The assessment was authorized based on expenses incurred by the City of Huber Heights in 2024, prior to the sale of the property to the new owner. The assessment was not authorized and submitted to Montgomery County until after the sale of the property was complete. The assessment appeared on the first half of the 2025 property tax bill for the new owner.

The Montgomery County Auditor requires legislation be approved by the City Council to remove the special assessments since legislation was approved by the City Council to certify the original assessments. The assessments were approved for this property to recoup expenses incurred by the City due to negligence of the prior owner. Therefore, City Staff recommend that the assessments be removed as the assessments should not be the responsibility of the new owner of the property.

Fiscal Impact

Source of Funds: N/A

Cost: N/A

Recurring Cost? (Yes/No): N/A

Funds Available in Current Budget? (Yes/No): N/A

Financial Implications:

Attachments

Resolution

CITY OF HUBER HEIGHTS
STATE OF OHIO

RESOLUTION NO. 2025-R-

AUTHORIZING THE DIRECTOR OF FINANCE TO REMOVE \$619.56 IN NUISANCE ABATEMENT PROGRAM ASSESSMENT FEES FROM THE PROPERTY AT 7044 HUBBARD DRIVE, AND TO REMOVE \$3,414.15 IN NUISANCE ABATEMENT PROGRAM ASSESSMENT FEES FROM THE PROPERTY AT 4025 KENNEBEC AVENUE.

WHEREAS, 7044 Hubbard Drive, Huber Heights, Ohio was assessed \$619.56 in nuisance abatement program assessment fees after the sale of the property to a new owner; and

WHEREAS, 4025 Kennebec Avenue, Huber Heights, Ohio was assessed \$3,414.15 in nuisance abatement program assessment fees after the sale of the property to a new owner; and

WHEREAS, the Director of Finance is requesting approval of the City Council to remove the previously certified assessments on 7044 Hubbard Drive and on 4025 Kennebec Avenue.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Huber Heights, Ohio that:

Section 1. The Director of Finance is hereby authorized to remove the nuisance abatement program assessment of \$619.56 from the property at 7044 Hubbard Drive, Huber Heights, Ohio. Approval is given for the Director of Finance to contact the Montgomery County Auditor and to provide any documents necessary to remove the aforementioned assessments from the property at 7044 Hubbard Drive, Huber Heights, Ohio.

Section 2. The Director of Finance is hereby authorized to remove the nuisance abatement program assessment of \$3,414.15 from the property at 4025 Kennebec Avenue, Huber Heights, Ohio. Approval is given for the Director of Finance to contact the Montgomery County Auditor and provide any documents necessary to remove the aforementioned assessments from the property at 4025 Kennebec Avenue, Huber Heights, Ohio.

Section 3. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were adopted in an open meeting of this Council and that all deliberations of this Council and of any of its Committees that resulted in such formal action were in meetings open to the public and in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Section 4. This Resolution shall go into effect upon its passage as provided by law and the Charter of the City of Huber Heights.

Passed by Council on the ____ day of _____, 2025;
____ Yeas; ____ Nays.

Effective Date:

AUTHENTICATION:

Clerk of Council

Mayor

Date

Date

AI-10659

Topics Of Discussion F.

Council Work Session

Meeting Date: 02/18/2025

Water Line Extensions/Tap In District - Bellefontaine Road Area

Submitted By: Anthony Rodgers

Department: City Council

Council Committee Review?: Council Work Session **Date(s) of Committee Review:** 01/21/2025 and 02/04/2025 and 02/18/2025

Audio-Visual Needs: None **Legal Review:** In Process

Emergency Legislation?: No **Motion/Ordinance/Resolution No.:**

Agenda Item Description or Legislation Title

Water Line Extensions/Tap In District - Bellefontaine Road Area

Purpose and Background

The agenda item is for continued discussion regarding water line extensions and the creation of a Tap In District for residents in the Bellefontaine Road area.

Fiscal Impact

Source of Funds: N/A

Cost: N/A

Recurring Cost? (Yes/No): N/A

Funds Available in Current Budget? (Yes/No): N/A

Financial Implications:

Attachments

Exhibit A

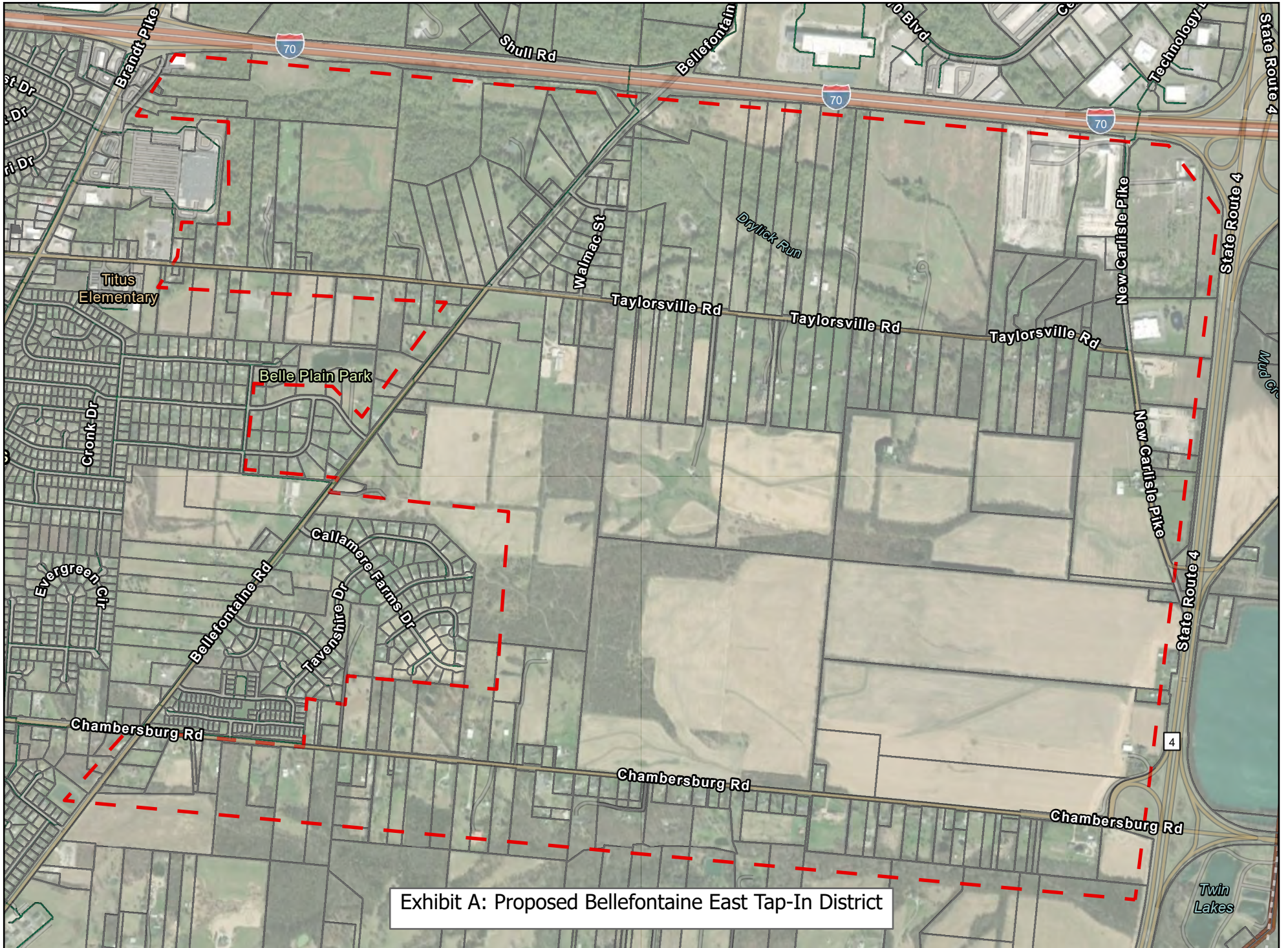


Exhibit A: Proposed Bellefontaine East Tap-In District

CITY OF HUBER HEIGHTS
STATE OF OHIO

RESOLUTION NO. 2025-R-7528

CREATING A SPECIAL TAP-IN DISTRICT FOR THE PROVISION OF WATER TO CERTAIN EXISTING UN-SERVICED PROPERTIES.

WHEREAS, under Section 175.04 of the Huber Heights Codified Ordinance, when water is extended to properties under a process involving special assessments, all properties receiving benefit by the extension are to be assessed; and

WHEREAS, the City Council desires to encourage existing properties to connect to the public water systems for health and public safety purposes; and

WHEREAS, at the recommendation of the City Manager and subject to the approval of the City Council, a special tap-in district may be established to facilitate the extension of water lines to selected presently un-serviced areas of the community; and

WHEREAS, the policies for any such special tap-in district must be established at the time the tap-in district is created; and

WHEREAS, the typical method of assessing properties do not apply to a special tap-in district; and

WHEREAS, the City Manager has recommended that City Council consider a special tap-in district for the project known as the Bellefontaine East Tap-In District; and

WHEREAS, after consideration of the extension considerations under the Water And/Or Sewer Extension Policy For Existing Un-Serviced Residential Properties, which was passed by the City Council in Resolution No. 2018-R-6649 on July 23, 2018, as guidance, the City Council has determined that the creation of the proposed tap-in district and the policies associated therewith, protect the health, safety, and welfare of the citizens of Huber Heights.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Huber Heights, Ohio that:

Section 1. The City Council hereby creates a special tap-in district to be known as the and Bellefontaine East Tap-In District which shall consist of the following properties within the City of Huber Heights:

SEE ATTACHED EXHIBIT A (which is incorporated herein by this reference).

Section 2. The City Council has determined that the connection charge for to each of the existing properties located within the boundary of Exhibit A for the Bellefontaine East Tap-In District shall be \$7,500 with the City paying the remaining amount for the water main extension.

a) The connection charge to each of said property owners that elect to connect shall be paid in full at the time of tap-in or assessed upon such Property at that time. As a condition to an assessment, the owner shall on behalf of themselves and their successors agree to assume the annual assessment for the connection charge and have the payment applied directly to their property tax bills for a Ten (10) year period including all City and County administrative and collection costs. Such agreement shall include a provision acknowledging that the amount so assessed shall be a lien upon the property.

b) The City shall determine the final alignment and location of all requested utility extensions. The City shall not be obligated to replace landscaping, irrigation systems, or any other privately-owned obstructions within the existing right-of-way or utility easement at the time of the construction; the City shall not be obligated to compensate property owners for the removal of such obstructions.

c) In addition to the connection charge of \$7,500, for those electing to connect, the property owners that connect to the Project shall be responsible for (i) all lateral pipes, labor, and other appurtenances that may be necessary to properly connect its dwelling unit to the public water system; (ii) any modifications to existing interior plumbing necessary to connect to the public utility lines and (iii) the then current tap fee unless waived or otherwise adjusted by the City. All connections to the public systems must be

made in accordance with City Code.

d) Property owners that connect to the Project shall establish accounts with the City water utility and shall thereafter be billed at the same rate and times as other City water users.

e) Notwithstanding anything contained herein to the contrary, no property owner shall be eligible for an assessment for the connection charge if the total of all combined assessment within a period of five years for such property owner will be in excess of 33 1/3% of the actual value of such property.

Section 3. The City Council reserves the right, without setting precedence, to extend public utility services for the public health, safety and welfare of residents or the community at large by the means it deems necessary. Nothing in the creation of this Special Tap-In District shall be deemed to abridge the authority and powers granted by law to the City and/or its City Council.

Section 4. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were adopted in an open meeting of this Council and that all deliberations of this Council and of any of its Committees that resulted in such formal action were in meetings open to the public and in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Section 5. This Resolution shall go into effect upon its passage as provided by law and the Charter of the City of Huber Heights.

Passed by Council on the _____ day of _____, 2025;
_____ Yeas; _____ Nays.

Effective Date:

AUTHENTICATION:

Clerk of Council

Mayor

Date

Date

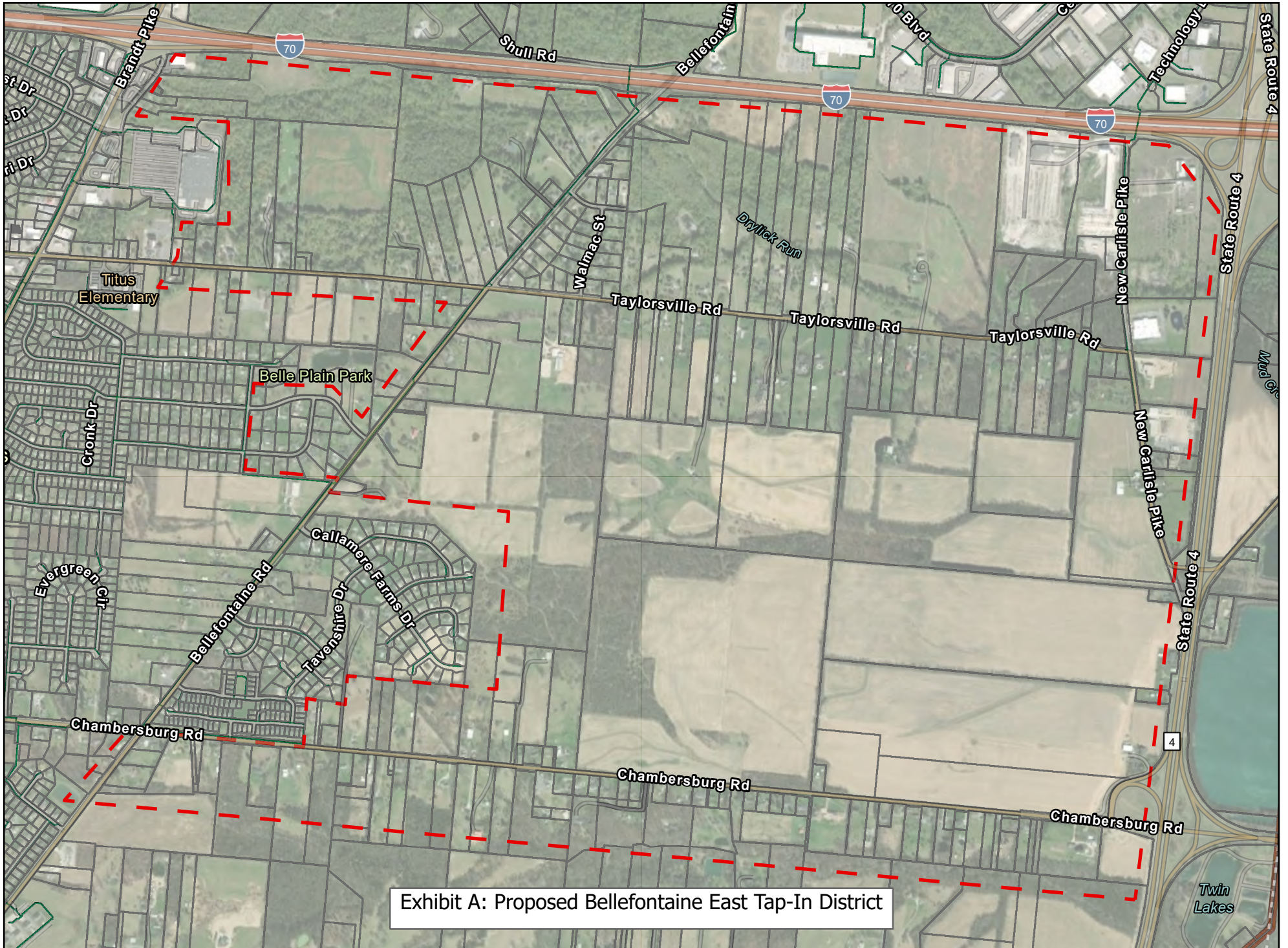


Exhibit A: Proposed Bellefontaine East Tap-In District

AI-10650

Topics Of Discussion G.

Council Work Session

Meeting Date: 02/18/2025

Secure Cyber Defense - Contract Renewal

Submitted By: Rachael Dillahunt

Department: City Manager

Division: City Manager

Council Committee Review?: Council Work Session

Date(s) of Committee Review: 02/18/2025

Audio-Visual Needs: None

Legal Review: Not Needed

Emergency Legislation?: No

**Motion/Ordinance/
Resolution No.:**

Agenda Item Description or Legislation Title

Secure Cyber Defense - Contract Renewal

Purpose and Background

Secure Cyber Defense has previously provided cybersecurity and network infrastructure services to the City. There is a need to increase the not to exceed amount by \$200,000 for Secure Cyber Defense for Calendar Year 2025 for necessary and anticipated IT and cybersecurity expenses for the City.

Fiscal Impact

Source of Funds: Various Funds

Cost: \$200,000

Recurring Cost? (Yes/No): Yes

Funds Available in Current Budget? (Yes/No): Yes

Financial Implications:

Attachments

Resolution

CITY OF HUBER HEIGHTS
STATE OF OHIO

RESOLUTION NO. 2025-R-

TO INCREASE THE NOT TO EXCEED AMOUNT FOR SECURE CYBER DEFENSE FOR ADDITIONAL INFORMATION TECHNOLOGY (IT) SERVICES FOR THE CITY IN CALENDAR YEAR 2025.

WHEREAS, Secure Cyber Defense has previously provided cybersecurity and network infrastructure services to the City; and

WHEREAS, the City has identified a number of necessary or anticipated IT and cybersecurity expenses; and

WHEREAS, the City Charter requires that the City Council approve all work performed by a single vendor in excess of \$75,000.00 in any given year.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Huber Heights, Ohio that:

Section 1. The City Manager is hereby authorized to increase the not to exceed amount for Secure Cyber Defense by \$200,000.00 for a new total of \$500,000.00 to cover all additional expenses throughout Calendar Year 2025 as needed for any necessary or anticipated IT and cybersecurity expenses.

Section 2. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were adopted in an open meeting of this Council and that all deliberations of this Council and of any of its Committees that resulted in such formal action were in meetings open to the public and in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Section 3. This Resolution shall go into effect upon its passage as provided by law and the Charter of the City of Huber Heights.

Passed by Council on the _____ day of _____, 2025;
_____ Yeas; _____ Nays.

Effective Date:

AUTHENTICATION:

Clerk of Council

Mayor

Date

Date

AI-10648

Topics Of Discussion H.

Council Work Session

Meeting Date: 02/18/2025

Richard F. Shomper City Governance Center - Furniture/Fixtures/Equipment - Solicit Bids

Submitted By: Aaron Sorrell

Department: Assistant City Manager - Public Services

Council Committee Review?: Council Work Session **Date(s) of Committee Review:** 02/18/2025

Audio-Visual Needs: None **Legal Review:** Not Needed

Emergency Legislation?: No **Motion/Ordinance/Resolution No.:**

Agenda Item Description or Legislation Title

Richard F. Shomper City Governance Center - Furniture/Fixtures/Equipment - Solicit Bids

Purpose and Background

This legislation authorizes the City Manager to solicit bids for furniture, fixtures, and equipment (FF&E) for the new Richard F. Shomper City Governance Center. This FF&E package includes items such as, but not limited to: office furniture, storage cabinets, seating, conference tables, etc.

Fiscal Impact

Source of Funds: General Capital Fund

Cost: \$690,000 (Estimate)

Recurring Cost? (Yes/No): No

Funds Available in Current Budget? (Yes/No): Yes

Financial Implications:

The architect's opinion of the cost for these items is approximately \$690,000, inclusive of design fees.

Attachments

Resolution

CITY OF HUBER HEIGHTS
STATE OF OHIO

RESOLUTION NO. 2025- R-

AUTHORIZING THE CITY MANAGER TO SOLICIT, ADVERTISE, AND RECEIVE BIDS FROM QUALIFIED FIRMS FOR THE FURNITURE, FIXTURES AND EQUIPMENT (FF&E) AT THE RICHARD F. SHOMPER CITY GOVERNANCE CENTER.

WHEREAS, the City of Huber Heights recognizes its obligation to provide efficient operations and services; and

WHEREAS, a competitive bidding process would be utilized to obtain a reputable firm to provide services related to the construction of this project; and

WHEREAS, Council determined to proceed with Phase 1 and Phase 2 of this project during the 2024 construction season; and

WHEREAS, Council desires to scope, procure, and install the necessary furniture, fixtures and equipment to coincide with the completion of the Richard F. Shomper City Governance Center; and

WHEREAS, funds are available to cover the cost of this project.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Huber Heights, Ohio that:

Section 1. The City Manager is hereby authorized to solicit, advertise, and receive responses from qualified firms for the furniture, fixtures, and equipment (FF&E) at the Richard F. Shomper City Governance Center.

Section 2. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were adopted in an open meeting of this Council and that all deliberations of this Council and of any of its Committees that resulted in such formal action were in meetings open to the public and in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Section 3. This Resolution shall go into effect upon its passage as provided by law and the Charter of the City of Huber Heights.

Passed by Council on the _____ day of _____, 2025;
_____ Yeas; _____ Nays.

Effective Date:

AUTHENTICATION:

Clerk of Council

Mayor

Date

Date

AI-10657

Topics Of Discussion I.

Council Work Session

Meeting Date: 02/18/2025

City Code - Supplement 20 - Adopting Ordinance

Submitted By: Anthony Rodgers

Department: City Council

Council Committee Review?: Council Work Session **Date(s) of Committee Review:** 02/18/2025

Audio-Visual Needs: None **Legal Review:** Not Needed

Emergency Legislation?: No **Motion/Ordinance/Resolution No.:**

Agenda Item Description or Legislation Title

City Code - Supplement 20 - Adopting Ordinance

Purpose and Background

This ordinance is to adopt Supplement 20 to the City Code for the period of July 1, 2024 to September 30, 2024. Appropriate legal notice of this ordinance has been advertised as required by the Huber Heights City Charter.

Fiscal Impact

Source of Funds: N/A

Cost: N/A

Recurring Cost? (Yes/No): N/A

Funds Available in Current Budget? (Yes/No): N/A

Financial Implications:

Attachments

Ordinance

CITY OF HUBER HEIGHTS
STATE OF OHIO

ORDINANCE NO. 2025-O-

APPROVING THE EDITING AND INCLUSION OF CERTAIN ORDINANCES AND/OR RESOLUTIONS AS PARTS OF THE VARIOUS COMPONENT CODES OF THE CITY CODE OF HUBER HEIGHTS, OHIO; PROVIDING FOR THE ADOPTION AND PUBLICATION OF NEW MATTER IN THE UPDATED AND REVISED CITY CODE AS SUPPLEMENT 20; AND REPEALING ORDINANCES AND RESOLUTIONS IN CONFLICT THEREWITH.

WHEREAS, Municipal Code Corporation has completed its updating and revision of the City Code of Huber Heights, Ohio within Supplement 20; and

WHEREAS, certain provisions within the City Code of Huber Heights, Ohio were changed to conform with current State law as required by the Ohio Constitution; and

WHEREAS, various resolutions and/or ordinances of a general and permanent nature have been passed by the City Council which should be included in the City Code of Huber Heights, Ohio.

NOW, THEREFORE, BE IT ORDAINED by the City Council of Huber Heights, Ohio that:

Section 1. The resolutions and/or ordinances of the City of Huber Heights, Ohio, of a general and permanent nature, as edited, revised, codified and re-codified, rearranged and consolidated into component codes, titles, chapters and sections within Supplement 20 to the City Code of Huber Heights, Ohio for the period of July 1, 2024 to September 30, 2024, a copy of which is available for copying and inspection in the Office of the Clerk of Council, and incorporated herein by this reference, are hereby approved and adopted.

Section 2. The provisions within the City of Huber Heights Code that mirror provisions as contained in the Ohio Revised Code as set forth within Supplement 20 to the City Code of Huber Heights, Ohio for the period of July 1, 2024 to September 30, 2024, a copy of which is available for copying and inspection in the Office of the Clerk of Council, and incorporated herein by this reference, are hereby approved and adopted to conform with current State law.

Section 3. All ordinances and resolutions or parts thereof that are in conflict or inconsistent with any provision of the new matter adopted in Section 1 or 2 of this ordinance are hereby repealed as of the effective date of this ordinance except as follows:

(a) The enactment of such sections shall not be construed to affect a right or liability accrued or incurred under any legislative provision prior to the effective date of such enactment, or an action or proceeding for the enforcement of such right or liability. Such enactment shall not be construed to relieve any person from punishment for an act committed in violation of any such legislative provision, nor to affect an indictment or prosecution therefor. For such purposes, any such legislative provision shall continue in full force notwithstanding its repeal for the purposes of revision and recodification.

(b) The repeal provided above shall not affect any legislation enacted subsequent to September 30, 2024.

Section 4. Pursuant to Section 5.08(B) of the Huber Heights City Charter, the Clerk of Council shall cause a notice of this proposed adopting Ordinance to be published one time in a newspaper of general circulation in the City at least seven days prior to adoption and no further publication shall be necessary. Such publication shall constitute sufficient notice of all new material contained therein.

Section 5. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council and of any of its Committees that resulted in such formal action were in meetings open to the public and in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Section 6. This Ordinance shall go into effect upon its passage as provided by law and the Charter of the City of Huber Heights.

Passed by Council on the _____ day of _____, 2025;
_____ Yeas; _____ Nays.

Effective Date:

AUTHENTICATION:

Clerk of Council

Mayor

Date

Date

AI-10654

Topics Of Discussion J.

Council Work Session

Meeting Date: 02/18/2025

Liquor Permit #5067074 - Hampton Inn - 5588 Merily Way

Submitted By: Anthony Rodgers

Department: City Council

Type of New

Liquor Permit:

Motion/Ordinance/

Resolution No.:

Agenda Item Description

Liquor Permit #5067074 - Hampton Inn - 5588 Merily Way

Review and Comments - Police Division

The Police Division has no objections to this liquor permit application.

Review and Comments - Fire Division

The Fire Division has no objections to this liquor permit application.

Fiscal Impact

Source of Funds: N/A

Cost: N/A

Recurring Cost? (Yes/No): N/A

Funds Available in Current Budget? (Yes/No): N/A

Financial Implications:

Attachments

Memorandum - Fire Division

Liquor Permit



Huber Heights Fire Division

TO: Anthony Rodgers, Clerk of Council

FROM: Keith Knisley, Fire Chief

DATE: February 13, 2025

RE: Liquor Permit #5067074 – Hampton Inn – 5588 Merily Way

I am writing to inform you that there are no outstanding Fire Code Violations with this building.

NOTICE TO LEGISLATIVE
AUTHORITY

OHIO DIVISION OF LIQUOR CONTROL
6606 TUSSING ROAD, P.O. BOX 4005
REYNOLDSBURG, OHIO 43068-9005
(614)644-2360 FAX(614)844-3188

TO

5067074 PERMIT NUMBER		NEW TYPE	LAXMI HOSPITALITY LLC DBA HAMPTON INN 5588 MERRILY WAY HUBER HEIGHTS OH 45424	
ISSUE DATE				
01 14 2025 FILING DATE				
D1 D2 PERMIT CLASSES				
57 TAX DISTRICT	083 DISTRICT	A CLASS	E41549 RECEIPT NO.	

FROM 01/29/2025

PERMIT NUMBER		TYPE
ISSUE DATE		
FILING DATE		
PERMIT CLASSES		
TAX DISTRICT		RECEIPT NO.



02/05/2025
MAILED 01/29/2025
tct

RESPONSES MUST BE POSTMARKED NO LATER THAN.

03/06/2025
03/03/2025
tct

IMPORTANT NOTICE

PLEASE COMPLETE AND RETURN THIS FORM TO THE DIVISION OF LIQUOR CONTROL
WHETHER OR NOT THERE IS A REQUEST FOR A HEARING.
REFER TO THIS NUMBER IN ALL INQUIRIES **A NEW 5067074**

(TRANSACTION & NUMBER)

(MUST MARK ONE OF THE FOLLOWING)

WE REQUEST A HEARING ON THE ADVISABILITY OF ISSUING THE PERMIT AND REQUEST THAT
THE HEARING BE HELD IN OUR COUNTY SEAT. IN COLUMBUS.

WE DO NOT REQUEST A HEARING.

DID YOU MARK A BOX? IF NOT, THIS WILL BE CONSIDERED A LATE RESPONSE.

PLEASE SIGN BELOW AND MARK THE APPROPRIATE BOX INDICATING YOUR TITLE:

(Signature)

(Title)- Clerk of County Commissioner

(Date)

Clerk of City Council

Township Fiscal Officer

CLERK OF HUBER HGTS CITY COUNCIL
6131 TAYLORSVILLE RD
HUBER HGTS OHIO 45424

AI-10655

Topics Of Discussion K.

Council Work Session

Meeting Date: 02/18/2025

Liquor Permit #9792019 - Hidden Heights Campground Resort - 8121 Old Troy Pike

Submitted By: Anthony Rodgers

Department: City Council

Type of New

Liquor Permit:

Motion/Ordinance/

Resolution No.:

Agenda Item Description

Liquor Permit #9792019 - Hidden Heights Campground Resort - 8121 Old Troy Pike

Review and Comments - Police Division

The Police Division has no objections to this liquor permit application.

Review and Comments - Fire Division

The Fire Division has no objections to this liquor permit application.

Fiscal Impact

Source of Funds: N/A

Cost: N/A

Recurring Cost? (Yes/No): N/A

Funds Available in Current Budget? (Yes/No): N/A

Financial Implications:

Attachments

Memorandum - Fire Division

Liquor Permit



Huber Heights Fire Division

TO: Anthony Rodgers, Clerk of Council

FROM: Keith Knisley, Fire Chief

DATE: February 13, 2025

RE: Liquor Permit #9792019 – Hidden Heights Campground – 8121 Old Troy Pk

NOTICE TO LEGISLATIVE
AUTHORITY

OHIO DIVISION OF LIQUOR CONTROL
6608 TUSSING ROAD, P.O. BOX 4005
REYNOLDSBURG, OHIO 43088-9005
(614)644-2380 FAX(614)644-3168

TO

9792019		NEW	WRIGHT WAY OHIO LLC	
PERMIT NUMBER		TYPE	DBA HIDDEN HEIGHTS CAMPGROUND RESORT	
ISSUE DATE		8121 OLD TROY PK		
01 15 2025		HUBER HEIGHTS OH 45424		
FILING DATE				
D1 D2 D3		PERMIT CLASSES		
57	083	A	E41669	
TAX DISTRICT			RECEIPT NO.	

FROM 01/29/2025

PERMIT NUMBER		TYPE
ISSUE DATE		
FILING DATE		
PERMIT CLASSES		
TAX DISTRICT		RECEIPT NO.



MAILED 02/05/2025
01/29/2025
tct

RESPONSES MUST BE POSTMARKED NO LATER THAN. 03/06/2025
~~03/03/2025~~
tct

IMPORTANT NOTICE

PLEASE COMPLETE AND RETURN THIS FORM TO THE DIVISION OF LIQUOR CONTROL
WHETHER OR NOT THERE IS A REQUEST FOR A HEARING.
REFER TO THIS NUMBER IN ALL INQUIRIES

A NEW 9792019

(TRANSACTION & NUMBER)

(MUST MARK ONE OF THE FOLLOWING)

WE REQUEST A HEARING ON THE ADVISABILITY OF ISSUING THE PERMIT AND REQUEST THAT
THE HEARING BE HELD IN OUR COUNTY SEAT. IN COLUMBUS.

WE DO NOT REQUEST A HEARING.

DID YOU MARK A BOX? IF NOT, THIS WILL BE CONSIDERED A LATE RESPONSE.

PLEASE SIGN BELOW AND MARK THE APPROPRIATE BOX INDICATING YOUR TITLE:

(Signature)

- (Title) - Clerk of County Commissioner
 Clerk of City Council
 Township Fiscal Officer

(Date)

CLERK OF HUBER HGTS CITY COUNCIL
6131 TAYLORSVILLE RD
HUBER HGTS OHIO 45424

AI-10658

Topics Of Discussion L.

Council Work Session

Meeting Date: 02/18/2025

Parks And Recreation Board Reappointments - R. Aikens/R. Eifert

Submitted By: Anthony Rodgers

Department: City Council

Council Committee Review?: Council Work
Session

Date(s) of Committee Review: 02/18/2025

Audio-Visual Needs: None

Legal Review: Not Needed

Emergency Legislation?: No

**Motion/Ordinance/
Resolution No.:**

Agenda Item Description or Legislation Title

Board And Commission Appointments

* Parks And Recreation Board - Reappointments

Purpose and Background

City Staff recommend the reappointment of Rachael Aikens, Ron Eifert (Special Liaison), and Dennis Snider to the Parks and Recreation Board for a term ending March 31, 2028. An updated background check was not needed on Ms. Aikens due to the recent nature of her initial appointment. Updated background check were completed by Human Resources on Mr. Eifert and Mr. Snider.

Fiscal Impact

Source of Funds: N/A

Cost: N/A

Recurring Cost? (Yes/No): N/A

Funds Available in Current Budget? (Yes/No): N/A

Financial Implications:

Attachments

No file(s) attached.

AI-10660

Topics Of Discussion M.

Council Work Session

Meeting Date: 02/18/2025

Ward Map Revision

Submitted By: Anthony Rodgers

Department: City Council

Council Committee Review?: Council Work Session **Date(s) of Committee Review:** 02/18/2025

Audio-Visual Needs: None **Legal Review:** Not Needed

Emergency Legislation?: Yes **Motion/Ordinance/Resolution No.:**

Agenda Item Description or Legislation Title

Ward Map Revision

Purpose and Background

GIS has updated the City’s ward maps to reflect the land annexed from Bethel Township in 2024. Since there is no significant population in the annexed area at this time and for contiguity purposes, the annexed land has been added to Ward 2 on the ward maps. As the population increases in this area, the ward maps will be revisited as in past years based on U.S. Census data to ensure relatively equal population distribution among all six wards of the City. The ward maps for the City overall and for each of the six wards have been updated (see attached). The ward maps have also been updated on the City’s website and in the GIS database. There will be legislation needed to approve the new ward maps for update in the Huber Heights City Code.

Fiscal Impact

Source of Funds: N/A

Cost: N/A







Recurring Cost? (Yes/No): N/A

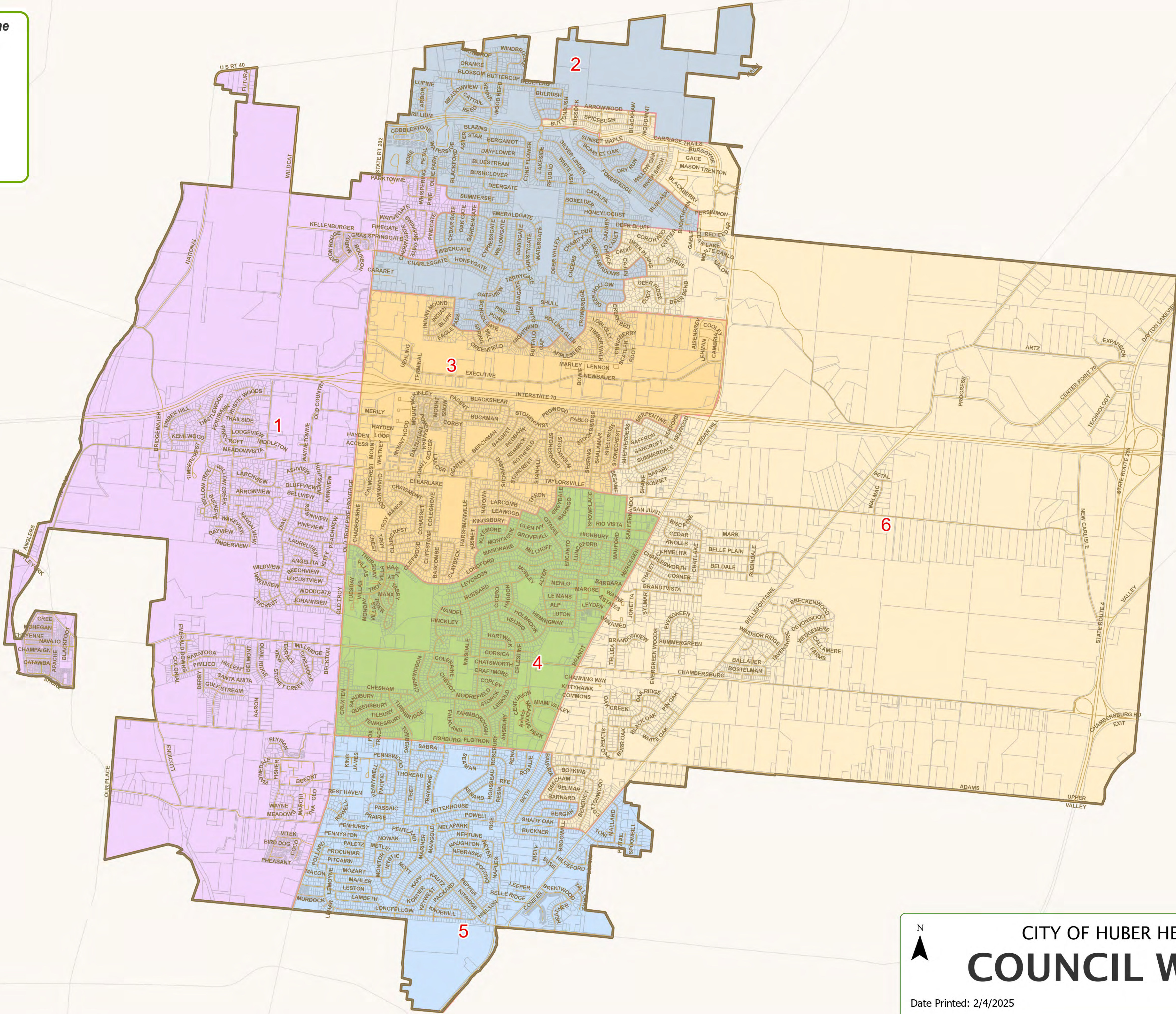
Funds Available in Current Budget? (Yes/No): N/A

Financial Implications:

Attachments

- Ward Map - Citywide
- Ward Map - Ward 1
- Ward Map - Ward 2
- Ward Map - Ward 3
- Ward Map - Ward 4
- Ward Map - Ward 5
- Ward Map - Ward 6

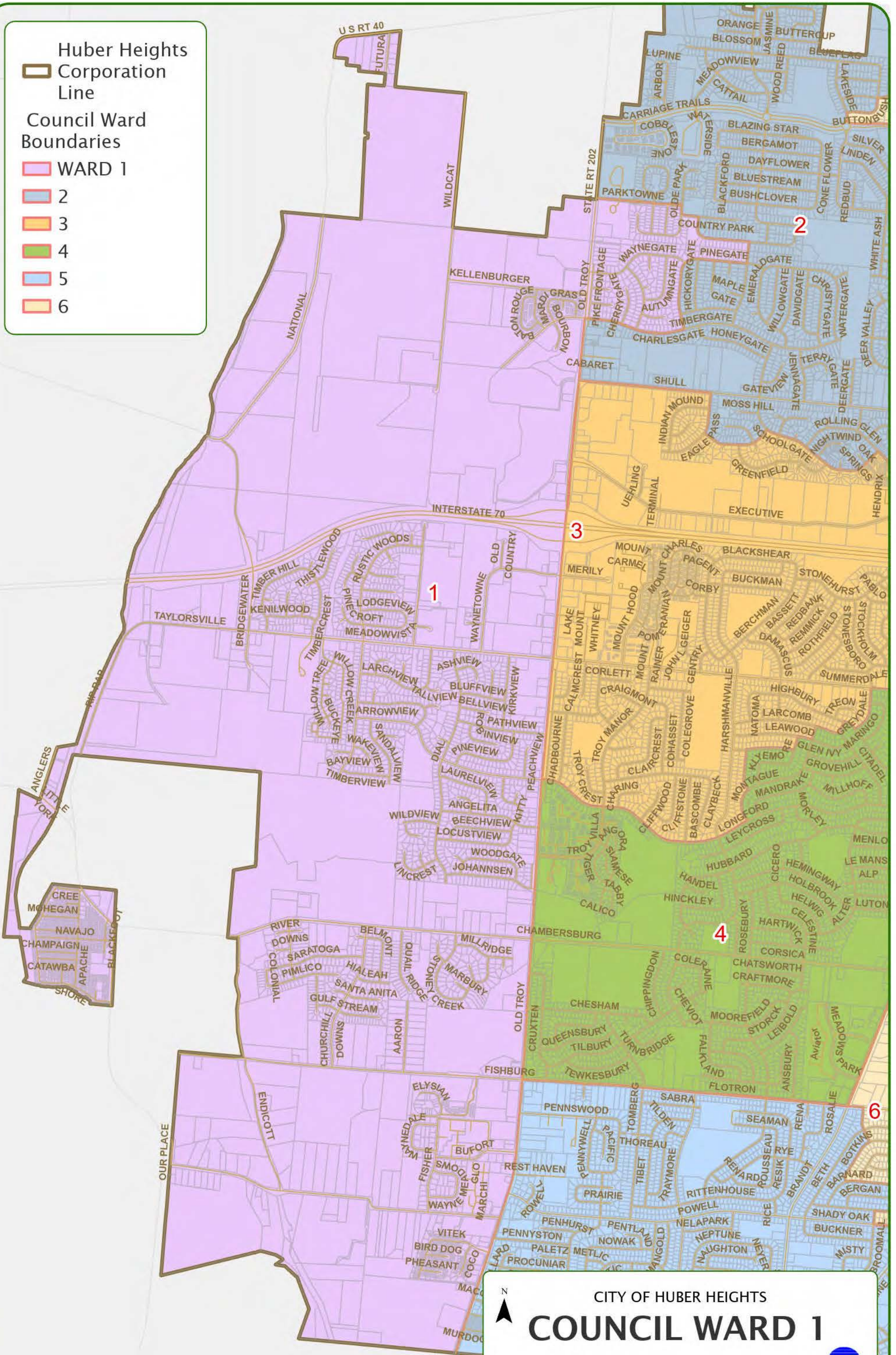
-  Huber Heights Corporation Line
- Council Ward Boundaries**
-  WARD 1
-  WARD 2
-  WARD 3
-  WARD 4
-  WARD 5
-  WARD 6



Huber Heights Corporation Line


Council Ward Boundaries

- WARD 1
- 2
- 3
- 4
- 5
- 6



CITY OF HUBER HEIGHTS
COUNCIL WARD 1

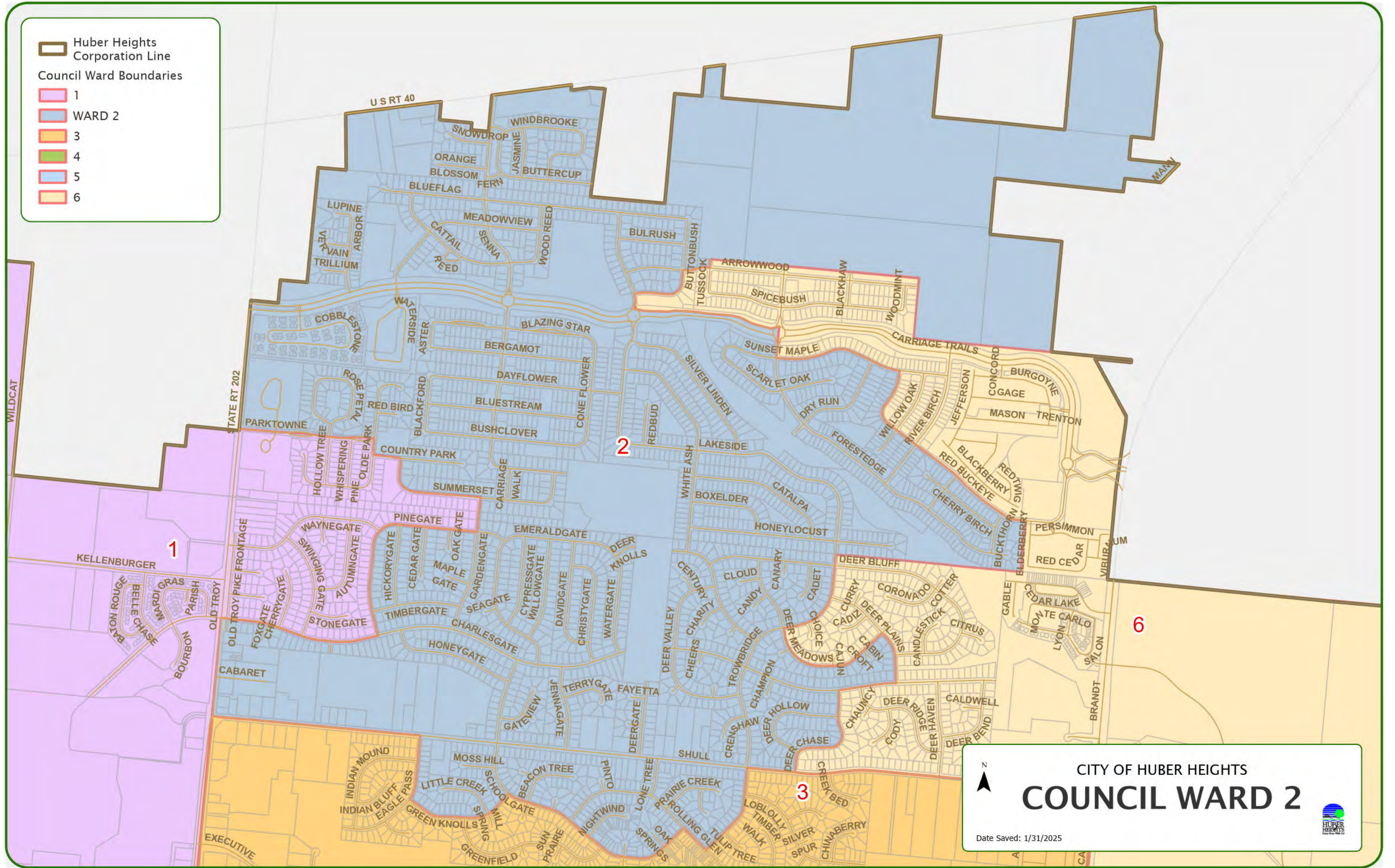
Date Saved: 1/31/2025



Huber Heights Corporation Line

Council Ward Boundaries

- 1
- WARD 2
- 3
- 4
- 5
- 6

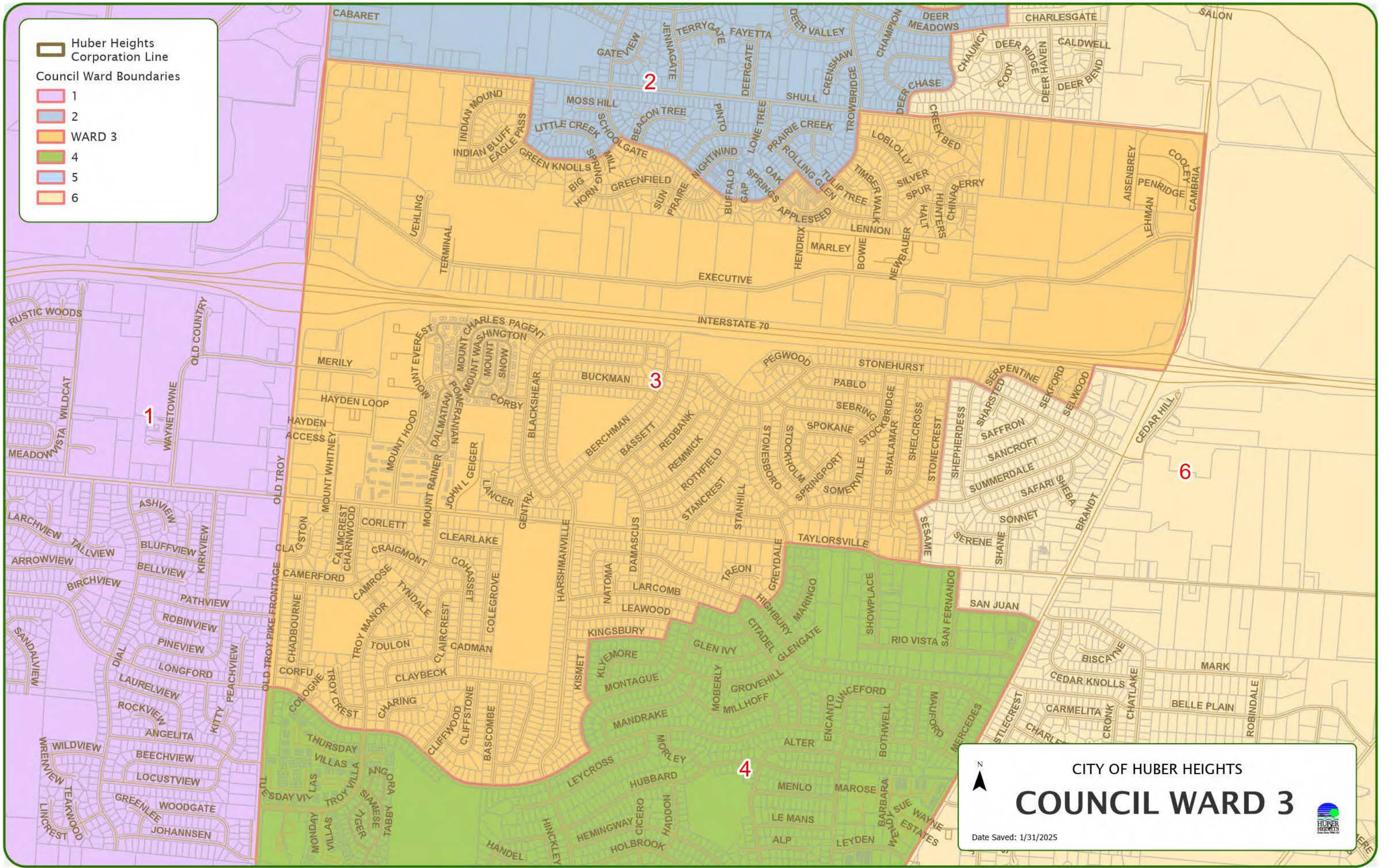


CITY OF HUBER HEIGHTS
COUNCIL WARD 2
 Date Saved: 1/31/2025

Huber Heights Corporation Line

Council Ward Boundaries

- 1
- 2
- WARD 3
- 4
- 5
- 6



CITY OF HUBER HEIGHTS
COUNCIL WARD 3

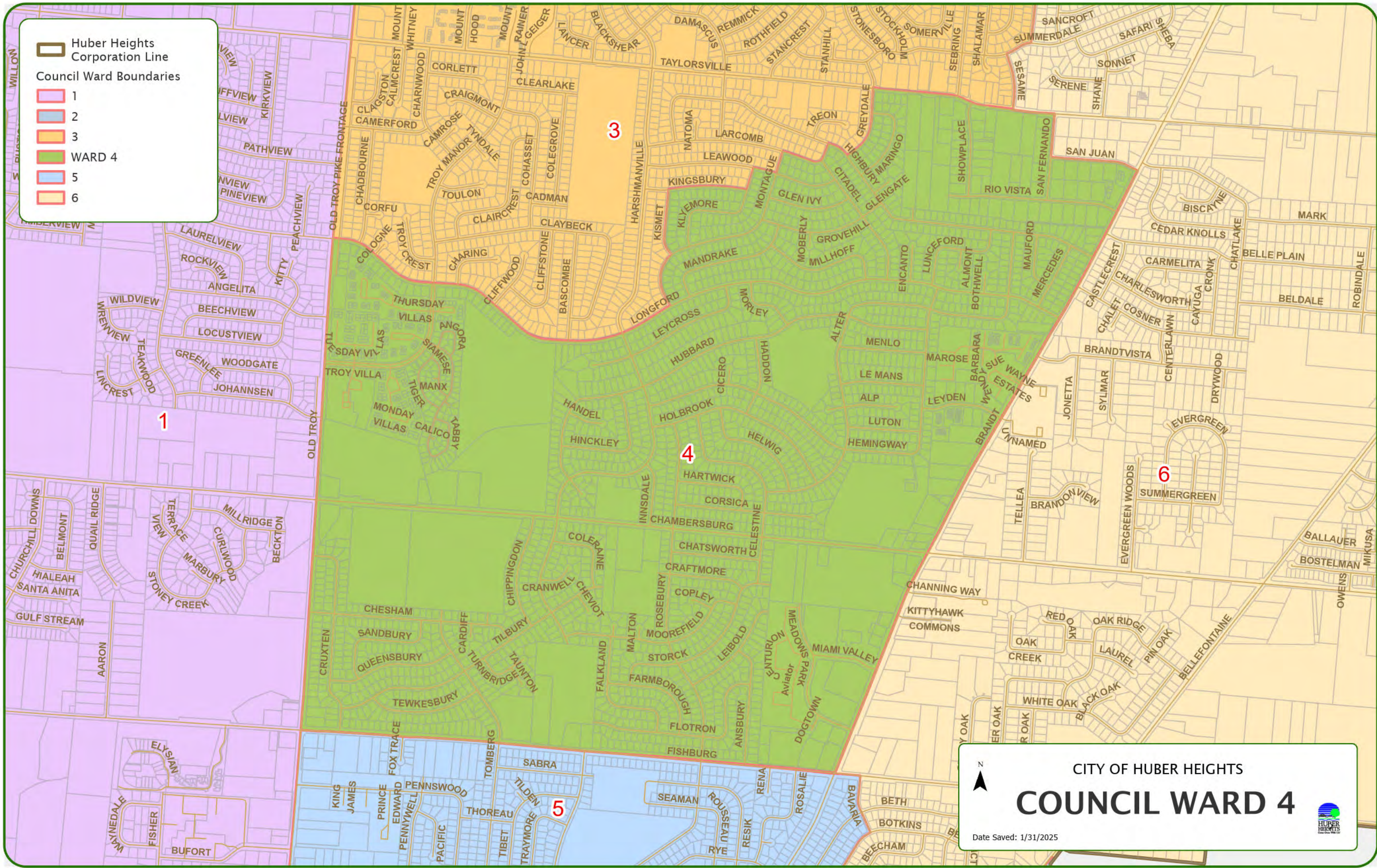
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Huber Heights Corporation Line


Council Ward Boundaries

- 1
- 2
- 3
- WARD 4
- 5
- 6

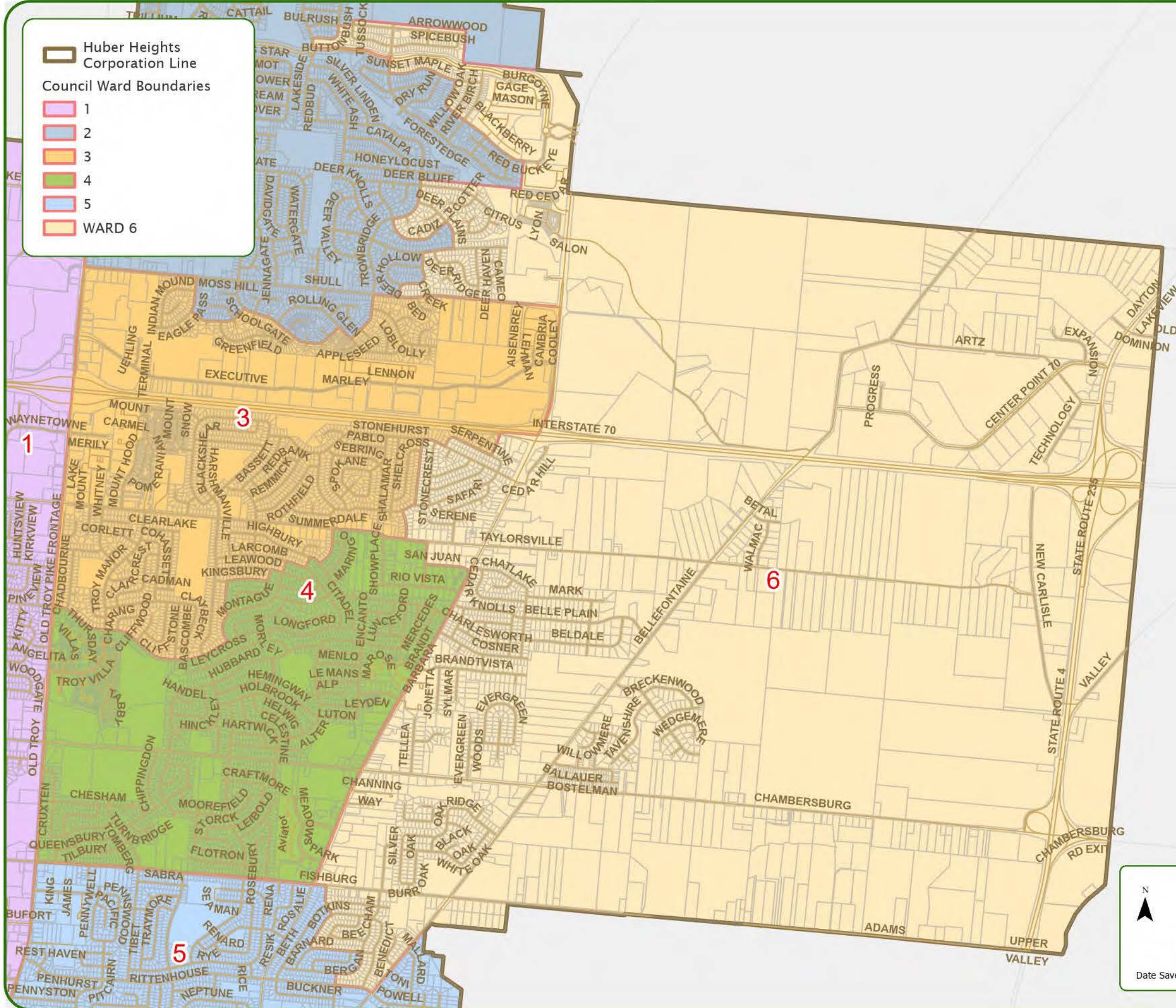


CITY OF HUBER HEIGHTS
COUNCIL WARD 4

Date Saved: 1/31/2025



-  Huber Heights Corporation Line
- Council Ward Boundaries**
-  1
-  2
-  3
-  4
-  5
-  WARD 6



CITY OF HUBER HEIGHTS

COUNCIL WARD 6

Date Saved: 1/31/2025

