

# Notice of Meeting

# CITY COUNCIL WORK SESSION

Tuesday, October 7, 2025

*at or about 6:00 p.m. at City Hall –  
Council Chambers – 6131 Taylorsville Road*

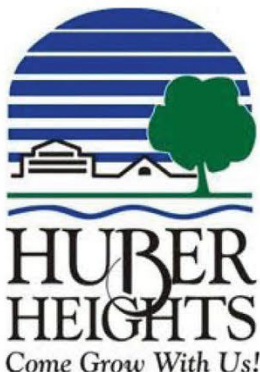
## Huber Heights Mayor Jeff Gore has scheduled a City Council Work Session to discuss:

- City Manager Report
- Culture And Diversity Citizen Action Commission Update
- Chambersburg Road/City Of Dayton Paved Bike Path Trail – Project Funding
- Tax Rate Certification – Montgomery County
- Tax Rate Certification – Miami County
- Supplemental Appropriations
- Section 5310 – Enhanced Mobility Of Seniors And Individuals With Disabilities Grant
- New Community Authority (NCA) Trustee Appointments
- Liquor Permit #10007645-1 – Taquitos Uruapan Bar And Grill – 4480 Powell Road
- 2026 Miami County Public Defender Agreement
- Board And Commission Appointments

**Please Note:**

The meeting will be viewable by the public on live stream available at [www.hhoh.org](http://www.hhoh.org)

Distributed – October 1, 2025



For more information, visit [www.hhoh.org](http://www.hhoh.org)



**CITY OF HUBER HEIGHTS  
STATE OF OHIO**

**City Council Work Session**

**October 7, 2025  
6:00 P.M.**

**City Hall - Council Chambers - 6131 Taylorsville Road - Huber Heights, Ohio**

1. **Call Meeting To Order/Roll Call**
2. **Approval Of Minutes**
  - A. September 16, 2025
3. **Work Session Topics Of Discussion**
  - A. City Manager Report
  - B. Culture And Diversity Citizen Action Commission Update
  - C. Chambersburg Road/City Of Dayton Paved Bike Path Trail - Project Funding
  - D. Tax Rate Certification - Montgomery County
  - E. Tax Rate Certification - Miami County
  - F. Supplemental Appropriations
  - G. Section 5310 - Enhanced Mobility Of Seniors And Individuals With Disabilities Grant

H. New Community Authority (NCA) Trustee Appointments

I. Liquor Permit #10007645-1 - Taquitos Uruapan Bar And Grill - 4480 Powell Road

J. 2026 Miami County Public Defender Agreement

K. Board And Commission Appointments

\* Arts And Beautification Commission - Appointment

4. **Adjournment**

**CITY OF HUBER HEIGHTS  
STATE OF OHIO**

**Council Work Session Meeting Minutes**

**Name of Body:** Council Work Session

**Date:** October 7, 2025

**Time:** 6:00 P.M.

**Place:** City Hall – 6131 Taylorsville Road – Council Chambers

**Members Present:**

Fred Aikens, Councilmember  
Kate Baker, Councilmember  
Nancy Byrge, Councilmember  
Scott Davidson, Councilmember  
Anita Kitchen, Councilmember  
Brian Looney, Councilmember  
Don Webb, Councilmember  
Jeff Gore, Mayor

**Others Present:**

City Staff Present: Jeffrey Adams, John Russell, Russ Bergman, Alex Zaharieff, Jim Bell, Christopher Conard, and Anthony Rodgers.

**Topics Of Discussion:**

- City Manager Report
- Culture And Diversity Citizen Action Commission Update
- Chambersburg Road/City Of Dayton Paved Bike Path Trail –  
Project Funding
- Tax Rate Certification – Montgomery County

- Tax Rate Certification – Miami County
- Supplemental Appropriations
- Section 5310 – Enhanced Mobility Of Seniors And Individuals With Disabilities Grant
- New Community Authority (NCA) Trustee Appointments
- Liquor Permit #10007645-1 – Taquitos Uruapan Bar And Grill – 4480 Powell Road
- 2026 Miami County Public Defender Agreement
- Board And Commission Appointments

1. **Call Meeting To Order/Roll Call**

Mayor Jeff Gore convened the Council Work Session at 6:07 P.M.

Anthony Rodgers took Roll Call.

2. **Approval Of Minutes**

The following minutes were approved unanimously at the beginning of this meeting:

- September 16, 2025

There were no changes or corrections to these minutes as submitted.

This Council Work Session was recorded by the City and the recording of this meeting will be posted to the City’s website and will also be maintained by the City consistent with the City’s records retention schedule.

3. **Work Session Topics Of Discussion**

## City Manager Report

John Russell provided a PowerPoint presentation regarding the City Manager Report (see attached). He said as of October 7, 2025, the current Huber Heights newsletter is on the City's website. He said the Ohio Public Employees Retirement System (OPERS) conducted a full review of the City's payroll, compliance, and other records and found the City to be fully compliant with OPERS requirements. He said OPERS recommended an update of the City's resolutions regarding pension pickup to clarify certain language. He congratulated the Finance Department on its work to keep the City compliant. He thanked Firehouse Subs for awarding the City \$21,638.15 in grants to purchase safety equipment for the Huber Heights Fire Division. He said the Police Division was able to acquire new Safeline Defense Carriers for its cadets. He said the Safeline Defense Carriers, which display the names of each cadet and feature reflective tape to enhance visibility of its cadets, were donated by Police Cadet Program alumni. He said the Huber Heights Police Division will be hosting its annual Pups and Police event at DogTown, located at 6119 Brandt Pike, from 5:00 P.M. to 7:00 P.M. on October 16, 2025. He said the Pups and Police event will include a Halloween costume contest, giveaways, face paintings for kids, nail trimmings for dogs, and a chance for attendees to meet with Huber Heights Police Officers and K9 units. He said the Parks and Recreation Department will be hosting a scary movie night at Thomas Could Park beginning at 7:00 P.M. on October 17, 2025. He said this event will include two movies and feature charcuterie dining options. He said the City's Economic Development Grants Program, which will award a total of \$125,000 to Huber Heights businesses and nonprofit organizations in 2025, is still taking applications. He said the application period for the Economic Development grants will close on October 17, 2025.

John Russell answered questions from the City Council regarding items in the City Manager Report.

Anita Kitchen said the First Suburbs Consortium very impressed with the Huber Heights Economic Development Grant Program.

John Russell said very few cities are employing this type of grant program, but that it is a boon for small businesses in the community.

Nancy Byrge said she wanted to thank Community Cares and the City for putting on the Huber Haunts event at the Rose Music Center on October 5, 2025. She said the event was excellent and very well attended.

Kate Baker thanked the Fire Division for its open house event at Fire Station 22 on September 28, 2025. She thanked Godfather's Pizza for donating pizzas for the open house.

### Culture And Diversity Citizen Action Commission Update

Corey Owens, Chair of the Culture and Diversity Citizen Action Commission (CDCAC), distributed information regarding an update on the Culture and Diversity Citizen Action Commission (see attached). He introduced himself and Mia Honaker who is a member of the Culture and Diversity Citizen Action Commission. He said CDCAC members took part in the City's Fourth Of July parade and gave away candy and promoted the Multicultural Festival which took place on September 23, 2025. He said the Multicultural Festival was a tremendous success and was truly multicultural. He said cultural diversity was evident in the festival's events, entertainment, and vendors. He said the CDCAC plans to make the Multicultural Festival it's marquee event in the future as it strongly aligns with the CDCAC's mission of highlighting diversity in Huber Heights.

The City Council posed questions to Corey Owens about Culture and Diversity Citizen Action Commission and expressed appreciation for the work of the Culture and Diversity Citizen Action Commission.

Scott Davidson thanked Corey Owens for a very well-run Multicultural Festival.

Kate Baker asked if the CDCAC would be promoting the Martin Luther King event at the Huber Heights holiday parade.

Corey Owens said the CDCAC has big plans for its Martin Luther King Day event, and if all of the promotional materials are ready by the Huber Heights holiday parade, then the CDCAC will be present and provide promotional activities at that event.

Mayor Jeff Gore said the 2025 Martin Luther King event was the best one he can remember, and he thought the educational portion of the event was a major part of that success. He said moving the event inside was a major draw as January has often been too cold for many people to participate in the Martin Luther King Walk.

Fred Aikens said he would like the CDCAC to reach out to regional programs and events related to Martin Luther King Day to coordinate activities. He said he appreciated the educational portion of the Huber Heights Martin Luther King Day event in 2025.

Corey Owens encouraged Councilmembers to attend as many CDCAC events as possible and he said he appreciated the Council's input on the CDCAC's events.

#### Chambersburg Road/City Of Dayton Paved Bike Path Trail – Project Funding

Russ Bergman distributed information and proposed legislation to authorize an application for federal Infrastructure Investment and Jobs Act (IIJA) funds through the Miami Valley Regional Planning Commission (MVRPC) for the Chambersburg Road/City of Dayton paved bike path trail (see attached). He said this proposed legislation would allow City Staff to apply for a Transportation Improvement Program (TIP) grant through the Miami Valley Regional Planning Commission (MVRPC). He said these funds would be used to connect Huber Heights bike paths to the Great Miami River Trail. He said the proposed bike path would start on Chambersburg Road at Endicott Road and then enter the City of Dayton and run south through the Warrior Soccer Club property to Fishburg Road and then continue west and across Rip Rap Road, ultimately connecting to the Great Miami River Trail. He said the total project cost is estimated at \$1,046,760 and the application is requesting \$500,000 in federal funds (43.4% of the project cost). He said if the bike trail project is approved, it will be designed in 2026 and constructed by 2030.

Nancy Byrge asked why the bike trail would not simply run along Chambersburg Road until it connected with Rip Rap Road. She said this path would alleviate the need for the bike trail to run through the Warrior

Soccer land and the construction of culverts over the creek west of that property.

Russ Bergman said keeping the bike path on Chambersburg Road may be a possibility as the current plan is not final, but he said keeping the bike path along Chambersburg Road all the way to Rip Rap Road would require right of way or easements from property owners along Chambersburg Road.

Nancy Byrge asked if the City of Dayton was partnering with the City of Huber Heights and sharing the cost of this project as the bike path is going through some of the City of Dayton's property.

Russ Bergman said the City is working with the City of Dayton on this project; however, the City of Dayton has not passed legislation on this issue and is currently unable to inform Huber Heights how much it will be able to contribute to the project, if at all.

Nancy Byrge said that the City of Dayton should apply for federal funds similar to what the City of Huber Heights is doing to assist in paying for the bike path.

Russ Bergman said he would look into the possibility of the City of Dayton applying for a federal grant. He said he was under the belief that \$500,000 was the maximum the federal government would provide regardless of how many municipalities applied.

Mayor Jeff Gore said this project does not benefit City of Dayton residents at all, and therefore, the City of Dayton has no motivation to assist the City of Huber Heights in funding the bike path. He said the cost of acquiring land from homeowners along Chambersburg Road and the lack of cooperation from the City of Dayton are strong reasons supporting the bike path route which Russ Bergman explained.

Scott Davidson said the bike path route described by Russ Bergman would be beneficial for kids who live along Chambersburg Road to be able to easily access the Warrior Soccer fields. He said there would be more accessible parking for bikers along Fishburg Road should the bike path route stay as it is currently planned.

Nancy Byrge asked if changing the bike path route down Chambersburg Road until it dead ends into Rip Rap Road would be cheaper and quicker to build as it would remove the need to build culverts over the creek that runs through the Warrior Soccer fields.

Russ Bergman said the proposed bike path route all the way down Chambersburg Road would still need a culvert over a creek on Chambersburg Road, and as it would be a longer path, and would most likely be more expensive and time consuming.

Nancy Byrge asked if it was truly going to take four years to complete the bike path.

Russ Bergman said the federal funding, if approved, would not be available until 2029, at which point, the City could begin work on the bike path.

Nancy Byrge said if the City gets a partner in this project, such as the City of Dayton, and applies for a grant under a joint project that the project might get a higher priority for funding and possibly fast track the project.

Russ Bergman said the bike path project was already being submitted as a joint project; however, the funding is through the Ohio Department Of Transportation (ODOT), which has many stages of reviews which can take a tremendous amount of time.

Nancy Byrge asked if the bike path project could be sped up if the City found a new funding source.

Russ Bergman said that was possible if the City was able to find such a funding source, however, he said Huber Heights would then suffer a penalty for future funding applications with ODOT.

Mayor Jeff Gore asked if this proposed bike trail would have caused any sidewalks built along Chambersburg Road during the widening project to be torn up and rebuilt.

Russ Bergman said it was very likely the sidewalks would have had to be rebuilt if the sidewalks had been constructed.

Mayor Jeff Gore said Council was aware of the bike path plan for a long time, and by holding off on building sidewalks along Chambersburg Road and waiting for a funded project such as the bike path to be completed, Council saved a great deal of taxpayers' money.

Russ Bergman said any sidewalk built previously would have cost upwards of \$1,000,000.

Mayor Jeff Gore said he has received many questions as to why a sidewalk was not built along Chambersburg Road and he wanted to make it clear that his reasoning was due to the potential need of simply tearing those sidewalks back up in the course of the road widening to construct the potential bike path.

Nancy Byrge asked how any new sidewalks built by the Lexington Place developer along Chambersburg Road would be impacted by the bike trail project.

Russ Bergman said the Lexington Place developer would not be building sidewalks, but instead have placed money into an escrow account to help fund the City's construction of the bike trail and sidewalk in front of its property along Chambersburg Road at a future date.

Anita Kitchen asked if Wawa was paying for the portion of the sidewalk being built around its location.

Russ Bergman said he would confer with Aaron Sorrell about the Wawa sidewalks and inform Council of his findings.

After discussion, the City Council agreed to recommend that proposed legislation to authorize an application for federal Infrastructure Investment and Jobs Act (IIJA) funds through the Miami Valley Regional Planning Commission (MVRPC) for the Chambersburg Road/City Of Dayton paved bike path trail be placed on the agenda at the October 13, 2025 City Council Meeting for a first reading as non-emergency legislation with adoption of the proposed legislation at the October 13, 2025 City Council Meeting.

### Tax Rate Certification – Montgomery County

Jim Bell distributed information and proposed legislation to accept the amounts and rates as determined by the Montgomery County Budget Commission and authorizing the necessary tax levies and certifying the amounts to the Montgomery County Auditor (see attached). He said annually, each County Budget Commission meets and submits to the City for approval the millage for property taxes. He said this resolution is the last necessary step of the Montgomery County tax budget process set forth in state law. He said the resolution formally accepts the property tax rates and the dollar amounts calculated by the Montgomery County Budget Commission and passage is necessary to "officially" put the tax levies in place.

After discussion, the City Council agreed to recommend that the proposed legislation to accept the amounts and rates as determined by the Montgomery County Budget Commission and authorizing the necessary tax levies and certifying the amounts to the Montgomery County Auditor be placed on the agenda at the October 13, 2025 City Council Meeting for a first reading as non-emergency legislation with adoption of the proposed legislation at the October 13, 2025 City Council Meeting.

### Tax Rate Certification – Miami County

Jim Bell distributed information and proposed legislation to accept the amounts and rates as determined by the Miami County Budget Commission and authorizing the necessary tax levies and certifying the amounts to the Miami County Auditor (see attached). He said annually, each County Budget Commission meets and submits to the City for approval the millage for property taxes. He said this resolution is the last necessary step of the Miami County tax budget process set forth in state law. He said the resolution formally accepts the property tax rates and the dollar amounts calculated by the Miami County Budget Commission and passage is necessary to "officially" put the tax levies in place.

After discussion, the City Council agreed to recommend that the proposed legislation to accept the amounts and rates as determined by the Miami County Budget Commission and authorizing the necessary tax levies and certifying the amounts to the Miami County Auditor be placed on the agenda at the October 13, 2025 City Council Meeting for a first

reading as non-emergency legislation with adoption of the proposed legislation at the October 13, 2025 City Council Meeting.

### Supplemental Appropriations

Jim Bell distributed information and proposed legislation to approve various supplemental appropriations for 2025 (see attached). He said these supplemental appropriations are for the various purposes listed:

- \$29,444 transfer from Firefighter's Assistance Grant Fund to Fire Capital/Equipment Fund for the remaining balance of grant funds for power cots.
- \$127,992 for reimbursement of initial funding assistance from DEC on Carriage Trails Parkway for the years of 2024 and 2025.
- \$13,232 for a gear extractor for the Fire Division (matches a BWC grant received by the Fire Division).
- \$43,075 for first lease payment on new Fire Division medic.

He said there was one revision to the proposed legislation to approve various supplemental appropriations for 2025 that was distributed with the meeting packet (see attached). He said the supplemental appropriations for 2025 for the various purposes listed has been revised as follows:

- \$31,000 for outfitting of two vehicles for the Fire Division.

After discussion, the City Council agreed to recommend that the proposed legislation to approve various supplemental appropriations for 2025 with the proposed change be placed on the agenda at the October 13, 2025 City Council Meeting for a first reading as non-emergency legislation with the waiving of the second reading and adoption of the proposed legislation with the proposed change at the October 13, 2025 City Council Meeting.

### Section 5310 – Enhanced Mobility Of Seniors And Individuals With Disabilities Grant

Jeffrey Adams distributed information and proposed legislation to authorize an application for the Enhanced Mobility Of Seniors and Individuals With Disabilities Grant through the Ohio Department Of

Transportation (ODOT) (see attached). He said approval of this legislation would allow City Staff to apply for 2027 Section 5310 Grant funding through the Ohio Department Of Transportation (ODOT) with the purpose of creating a transportation system to assist senior citizens, individuals with disabilities, and other special populations. He said the City of Reynoldsburg has a similar program using a third-party vendor to handle the scheduling and transportation of city residents. He said the City of Reynoldsburg's transportation program costs \$144,000 per year with 80% of the costs being funded by grants. He said the City of Huber Heights would be aiming at a similar program.

Kate Baker asked if this transportation program would be used for the Huber Heights Senior Center.

Jeffrey Adams said the transportation program would be focused on seniors and individuals with disabilities throughout the City. He said special populations such as veterans could also be served if the need is present.

Kate Baker asked what the funding would cover.

Jeffrey Adams said the funding would be used to pay a third-party vendor who would provide the vehicles, insurance, drivers, and scheduling of participant transport. He said a third-party vendor is much more cost effective than the City purchasing an appropriate vehicle, paying drivers, acquiring insurance, and managing a scheduling system for transportation.

Nancy Byrge asked how far out of the City would the transportation program take residents as many do not need help getting around town, but do need help traveling farther distances to the Veterans Administration, Miami Valley Hospital, Soin Hospital, etc.

Alex Zaharieff said that the boundaries of the program would need to be discussed as some areas are just too far away to be realistic. He said many communities that have programs like this one do travel quite a long way; and that special locations with a heavy need such as the Veterans Administration should be able to be accommodated.

Anita Kitchen said individuals with disabilities often have means to go to doctors' and other appointments but may want to use the City's transportation program for recreational uses.

Jeffery Adams said City Staff are still evaluating what kind of activities the transportation program would be able to accommodate.

Mayor Jeff Gore said the transportation plan is clearly still in the planning stages, and he imagines that once the program is initiated and evaluated that the needs of residents and the types of activities that the City can service will come more into focus. He said he wants to make sure that the program meets the needs of as many people as possible.

Anita Kitchen said if this transportation program is to move forward in serving individuals with disabilities, the City should reach out to the Disability Foundation and apply for grants for lifts for any vehicles that may be used. She said the Ohio Department Of Developmental Disabilities would also have grants available if the City transports individuals with disabilities.

Don Webb suggested the City look at Preble County's senior transportation program as a fantastic model for the Huber Heights proposed transportation program.

After discussion, the City Council agreed to recommend that proposed legislation to authorize an application for the Enhanced Mobility Of Seniors and Individuals With Disabilities Grant through the Ohio Department Of Transportation (ODOT) be placed on the agenda at the October 13, 2025 City Council Meeting for a first reading as non-emergency legislation with adoption of the proposed legislation at the October 13, 2025 City Council Meeting.

#### New Community Authority (NCA) Trustee Appointments

Alex Zaharieff distributed information and proposed legislation to declare the Huber Heights New Community Authority (NCA) to be organized and a body politic and corporate, to define the boundaries of the NCA's New Community District, to provide for the method of selecting the NCA's Board Of Trustees, and to fix the surety bonds for the Board Of Trustees of the NCA (see attached). He said this legislation

would formerly establish the New Community Authority (NCA) along Executive Parkway including the City's Heights Entertainment District and Carriage Trail II. He said the legislation appoints Steve Tieber, Kevin Brokaw, Matt Dunne, and Don Webb to the NCA Board Of Trustees.

Nancy Byrge asked if current businesses within the new NCA boundaries would be required to join the NCA.

Alex Zaharieff said the City would certainly ask current businesses to join the NCA but the City could not force them to do so.

Nancy Byrge asked if the incentive for existing businesses to join the NCA was to help develop the area and bring more business to the entertainment district.

Alex Zaharieff said yes, but that additional improvements to the area such as new bike paths to draw customers, improved signage, and upgrades to stormwater drainage were also considerations for existing businesses.

Nancy Byrge asked if the Reverb Development had been approached to join the NCA.

Alex Zaharieff said City Staff had recently met with the Pride One Development who agreed to join the NCA and that the Reverb Development would be the next group approached.

Nancy Byrge asked if future businesses that moved into the NCA area would automatically have to join the NCA.

Alex Zaharieff said that all of the land owned by the City along Executive Parkway is within the NCA and any Development Agreements within that area will require new property owners to join the NCA.

Kate Baker said she supports the appointment of Don Webb to the NCA Board Of Trustees and she was willing to be an alternate or a new Trustee if new seats become available.

Alex Zaharieff said as the NCA grows there is potential for a larger NCA Board Of Trustees consisting of representatives from both residents and future business owners.

After discussion, the City Council agreed to recommend that the proposed legislation to declare the Huber Heights New Community Authority (NCA) to be organized and a body politic and corporate, to define the boundaries of the NCA's New Community District, to provide for the method of selecting the NCA's Board Of Trustees, and to fix the surety bonds for the Board Of Trustees of the NCA be placed on the agenda at the October 13, 2025 City Council Meeting for a first reading as non-emergency legislation with the waiving of the second reading and adoption of the proposed legislation at the October 13, 2025 City Council Meeting.

#### Liquor Permit #10007645-1 – Taquitos Uruapan Bar And Grill – 4480 Powell Road

Anthony Rodgers distributed information regarding an application for a transfer for Liquor Permit #10007645-1 for Taquitos Uruapan Bar and Grill at 4480 Powell Road (see attached). He said there was an application for a transfer for Liquor Permit #10007645-1 for Taquitos Uruapan Bar and Grill at 4480 Powell Road. He said the Police Division and Fire Division have reviewed the liquor permit application and have no objections to the transfer of the liquor permit.

After discussion, the City Council agreed to recommend that a motion to authorize the Clerk of Council to respond to the Ohio Division of Liquor Control with no objections for a transfer for Liquor Permit #10007645-1 for Taquitos Uruapan Bar and Grill at 4480 Powell Road be prepared and placed on the agenda for the October 13, 2025 City Council Meeting for approval.

#### 2026 Miami County Public Defender Agreement

Anthony Rodgers distributed information and proposed legislation to approve the Miami County Public Defender Commission contract for 2026 (see attached). He said this legislation is for the annual renewal of the agreement to provide services for indigent people through the Public

Defender's Office in Miami County. He said the contract and the rates are the same as in 2025.

After discussion, the City Council agreed to recommend that the proposed legislation to approve the Miami County Public Defender Commission contract for 2026 be placed on the agenda at the October 13, 2025 City Council Meeting for a first reading as non-emergency legislation with adoption of the proposed legislation at the October 13, 2025 City Council Meeting.

#### Board And Commission Appointments

Anthony Rodgers distributed information regarding an appointment to the Arts and Beautification Commission (see attached). He said it was the recommendation of the City's interview panel to appoint Wendy Knapp to the Arts and Beautification Commission for a term ending on June 30, 2028. He said a background check on Ms. Knapp was processed by Human Resources.

After discussion, the City Council agreed to recommend approval of the appointment of Wendy Knapp to the Arts and Beautification Commission for a term ending on June 30, 2028 and requested that the necessary motion be prepared and placed on the agenda for approval at the October 13, 2025 City Council Meeting.

#### Other Business

There was no other business conducted by the City Council at the Council Work Session.

#### 4. Adjournment

Mayor Jeff Gore adjourned the Council Work Session at 7:25 P.M.

**AI-11120**

**Topics Of Discussion** A.

**Council Work Session**

**Meeting Date:** 10/07/2025

City Manager Report

**Submitted By:** Anthony Rodgers

**Department:** City Council

**Council Committee Review?:** Council Work Session **Date(s) of Committee Review:** 10/07/2025

**Audio-Visual Needs:** SmartBoard **Legal Review:** Not Needed

**Emergency Legislation?:** No **Motion/Ordinance/Resolution No.:** N/A

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**Agenda Item Description or Legislation Title**

City Manager Report

**Purpose and Background**

A copy of the presentation given with the City Manager Report has been attached (see attached).

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**Fiscal Impact**

**Source of Funds:** N/A

**Cost:** N/A

**Recurring Cost? (Yes/No):** N/A

**Funds Available in Current Budget? (Yes/No):** N/A

**Financial Implications:**

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**Attachments**

*No file(s) attached.*

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# Huber Heights City Council Meeting

October 7, 2025

# Huber Heights Newsletter

## NEWSLETTER



**CONTACT US**  
City Hall . . . . . 937.233.1423  
Fire Division  
Non-Emergency. . . . 937.233.1564  
Police Division  
Non-Emergency. . . . 937.233.2080  
Veolia (Water). . . . 937.233.3292  
Republic Services . . 937.268.8110  
[www.hhoh.org](http://www.hhoh.org)



# 2025 Ohio Public Employees Retirement System (OPERS) Clean Audit

- **OPERS On-Site Audit Completed**
  - OPERS conducted a full on-site review of payroll, membership, and compliance records.
- **No Findings Reported**
  - The City of Huber Heights was found to be **fully compliant** with OPERS requirements.
- **Pension Pickup Resolutions**
  - OPERS recommended updating City resolutions related to pension pickup.
  - Staff is working on updating City resolutions
- **Team Collaboration**
  - Finance staff worked closely with OPERS during this **first-time on-site audit**.
- **Future Efficiencies**
  - Future audits can be performed **remotely** using **read-only access** through Software Solutions Inc. software.

Special thanks to the Finance Staff for their dedication and hard work

# Huber Heights Fire Division



- 2025 Firehouse Subs Public Safety Foundation Grant
- \$21,638.15
- 6 new Paratech Struts and Extensions, Adapters, Bases and Attachments
- 3<sup>rd</sup> Grant Funding from Firehouse Subs
  - Previously 2 Lucas Devices (\$11,000/each)

# Huber Heights Police Division



- New Safeline Defense Carriers
- From donors particularly Explorer/Cadet Alumni
- Featuring
  - Reflective Tape
  - Proper Labeling
  - Enhanced Visibility & Safety

# Huber Heights Police Division



- Thursday October 16<sup>th</sup> 5PM-7PM
- Featuring
  - Halloween Costume Contest
  - Face Painting
  - Meet & Greet with local officers and K9 Units
  - Vendors and Giveaways

# Huber Heights Parks and Recreation

**DATE NIGHT  
FRIGHT NIGHT  
DOUBLE FEATURE**  
October 17th @ 7pm

**Spooky Charcuterie**  
Small Box: \$25/ Large Box \$35  
Order by October 6th  
[www.hhoh.recdesk.com](http://www.hhoh.recdesk.com)

HUBER HEIGHTS  
Parks & Recreation

Small Box Example

Large Box Example

- Friday October 17<sup>th</sup> starting at 7PM
- Featuring
  - The Witches @ 7PM
  - The Mummy around 830 PM

**HUBER HEIGHTS  
MEANS BUSINESS:**

# **ECONOMIC DEVELOPMENT GRANT PROGRAM**



The City of Huber Heights is proud to offer \$125,000 in grant funding for 2025 to support local economic development, entrepreneurship, and diverse business ownership. Funded through the sale of city-owned property and lease revenue (not income tax), this grant program reflects our commitment to fostering a vibrant and inclusive economy.

## **FUNDING CATEGORIES**



**Local Match for  
County & State**



**Small Business  
& Nonprofit  
Organizations**



**Veteran-  
Owned  
Business**



**Women-Owned  
& Minority-  
Owned  
Business**

## **INFORMATION YOU NEED TO KNOW**

- ✓ Operate a business located within Huber Heights
- ✓ Provide proof of ownership
- ✓ Be in good standing with city zoning, licensing, and tax obligations
- ✓ Submit complete application



**APPLY 8/18/25 - 10/17/25**



SCAN QR CODE  
for direct link  
to grant info

Contact City of Huber Heights

**Economic Development**



More information  
**(937) 237-5821**



Visit our website  
**www.hhoh.org**



# Questions??



**AI-11121**

**Topics Of Discussion B.**

**Council Work Session**

**Meeting Date:** 10/07/2025  
Culture And Diversity Citizen Action Commission Update

**Submitted By:** Anthony Rodgers

**Department:** City Council

**Council Committee Review?:** Council Work Session **Date(s) of Committee Review:** 10/07/2025

**Audio-Visual Needs:** None **Legal Review:** Not Needed

**Emergency Legislation?:** No **Motion/Ordinance/Resolution No.:** N/A

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**Agenda Item Description or Legislation Title**

Culture And Diversity Citizen Action Commission Update

**Purpose and Background**

Representatives of the Culture and Diversity Citizen Action Commission will give an update presentation on the activities and work of the Culture and Diversity Citizen Action Commission.

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**Fiscal Impact**

**Source of Funds:** N/A

**Cost:** N/A

**Recurring Cost? (Yes/No):** N/A

**Funds Available in Current Budget? (Yes/No):** N/A

**Financial Implications:**

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**Attachments**

*No file(s) attached.*

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AI-11125

Topics Of Discussion C.

**Council Work Session**

**Meeting Date:** 10/07/2025

Chambersburg Road/City Of Dayton Paved Bike Path Trail - Project Funding

**Submitted By:** Stephanie Wunderlich

**Department:** Assistant City Manager - Public Services

**Division:** Engineering

**Council Committee Review?:** Council Work Session

**Date(s) of Committee Review:** 10/07/2025

**Audio-Visual Needs:** None

**Legal Review:** Not Needed

**Emergency Legislation?:** No

**Motion/Ordinance/  
Resolution No.:**

**Agenda Item Description or Legislation Title**

Chambersburg Road/City Of Dayton Paved Bike Path Trail - Project Funding

**Purpose and Background**

The attached legislation will authorize an application for a Transportation Improvement Program (TIP) grant through the Miami Valley Regional Planning Commission (MVRPC) using Federal Fast Act Funds. This bike path will be a continuation of the bike path that will be built next year on Chambersburg Road West. This bike path will start on Chambersburg Road at Endicott Road and will then enter the City of Dayton and run south through the Warrior Soccer Club property to Fishburg Road and then continue west and across Rip Rap Road, ultimately connecting to the Great Miami River Trail. The total project cost is estimated at \$1,046,760 and the application is requesting \$500,000 in federal funds (43.4% of the project cost).

**Fiscal Impact**

**Source of Funds:** N/A

**Cost:** N/A

**Recurring Cost? (Yes/No):** N/A

**Funds Available in Current Budget? (Yes/No):** N/A

**Financial Implications:**

**Attachments**

Map

Resolution



Scale: 1 in equals 400 ft

City of Huber Heights, OH

Date: 8/18/2025



CITY OF HUBER HEIGHTS  
STATE OF OHIO

RESOLUTION NO. 2025-R-

AUTHORIZING THE CITY MANAGER TO SUBMIT AN APPLICATION FOR FEDERAL INFRASTRUCTURE INVESTMENT AND JOBS ACT (IIJA) FUNDS THROUGH THE MIAMI VALLEY REGIONAL PLANNING COMMISSION (MVRPC) FOR THE CHAMBERSBURG ROAD/CITY OF DAYTON PAVED BIKE PATH TRAIL.

WHEREAS, the Miami Valley Regional Planning Commission (MVRPC) has solicited local government entities to submit new transportation projects for funding consideration in the Transportation Improvement Program (TIP); and

WHEREAS, the City of Huber Heights has committed to a timely project development schedule; and

WHEREAS, the City of Huber Heights will commit the necessary resources to support the estimated local cost portion for the Chambersburg Road/City of Dayton Paved Bike Path Trail as identified in the application; and

WHEREAS, the City Council wishes to make application for assistance from appropriate funding sources; and

WHEREAS, the City's portion of this project is 56.5%, which is currently estimated to be \$651,436.00; and

WHEREAS, the City of Huber Heights requests exemption from MVRPC's Complete Streets Policy for the proposed project funding application.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Huber Heights, Ohio that:

Section 1. This legislation shall serve to authorize the transmittal and submittal of an application for funding under the TIP program. The application authorized by this Resolution shall be for Chambersburg Road/City of Dayton Paved Bike Path Trail.

Section 2. The City Manager and/or the City Engineer are hereby authorized to sign the application for funds as described in Section 1 of this legislation.

Section 3. The City of Huber Heights requests exemption from MVRPC's Complete Streets Policy for the proposed Chambersburg Road/City of Dayton Paved Bike Path Trail.

Section 4. The City Manager is hereby directed and authorized to take or cause to be taken all other action necessary and proper to secure the funding sought by the application referred to herein, and provide any additional information sought by reviewing agencies during the time the application is under review. The City Manager is further directed and authorized to cause

compliance with all reporting requirements by the MVRPC as required as part of the funding process.

Section 5. The City of Huber Heights hereby commits to the local contribution for the project as identified in the project application as it pertains to the improvement located within the corporate boundaries of the City of Huber Heights and the City of Dayton and further commits to those costs exceeding the estimate and which, therefore, exceed the grant amount.

Section 6. It is hereby determined that all formal actions of this Council concerning and relating to the passage of this Resolution were taken in an open meeting of this Council and that all deliberations of this Council and any of its Committees that resulted in such formal actions were conducted in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section 7. This Resolution shall go into effect upon its passage as provided by law and the Charter of the City of Huber Heights.

Passed by Council on the \_\_\_\_\_ day of \_\_\_\_\_, 2025;  
\_\_\_\_\_ Yeas; \_\_\_\_\_ Nays.

Effective Date:

AUTHENTICATION:

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

AI-11105

Topics Of Discussion D.

**Council Work Session**

**Meeting Date:** 10/07/2025

Tax Rate Certification - Montgomery County

**Submitted By:** Jim Bell

**Department:** Assistant City Manager - Finance/ED **Division:** Finance/Tax

**Council Committee Review?:** Council Work Session

**Date(s) of Committee Review:** 10/07/2025

**Audio-Visual Needs:** None **Legal Review:** Not Needed

**Emergency Legislation?:** No **Motion/Ordinance/  
Resolution No.:**

**Agenda Item Description or Legislation Title**

Tax Rate Certification - Montgomery County

**Purpose and Background**

Annually, each County Budget Commission meets and submits to the City for approval the millage for property taxes. This resolution is the last necessary step of the Montgomery County tax budget process set forth in state law. The resolution formally accepts the property tax rates and the dollar amounts calculated by the Montgomery County Budget Commission. Passage is necessary to "officially" put the levies in place.

**Fiscal Impact**

**Source of Funds:** Various Funds

**Cost:** N/A

**Recurring Cost? (Yes/No):** N/A

**Funds Available in Current Budget? (Yes/No):** N/A

**Financial Implications:**

**Attachments**

Resolution

CITY OF HUBER HEIGHTS  
STATE OF OHIO

RESOLUTION NO. 2025-R-

ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION OF MONTGOMERY COUNTY, OHIO, AUTHORIZING THE NECESSARY TAX LEVIES, AND CERTIFYING THEM TO THE MONTGOMERY COUNTY AUDITOR.

WHEREAS, the City Council of the City of Huber Heights in accordance with the provisions of law, has previously adopted Tax Rates for the next succeeding fiscal year commencing January 1, 2026; and

WHEREAS, the Budget Commission of Montgomery County, Ohio, has certified its action thereon to this Council, together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Council, and what part thereof is without, and what part is within, the ten mill tax limitation.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Huber Heights, Ohio that:

Section 1. The amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted.

Section 2. There be and is hereby levied on the tax duplicate of said City the rate of each tax necessary to be levied within and without the ten mill limitation as set forth on the following Schedules A and B:

<b>SCHEDULE A</b>				
<b>SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED BY BUDGET COMMISSION AND COUNTY AUDITOR'S ESTIMATED TAX RATES</b>				
FUND	Amount Approved By Budget Commission Inside 10 M. Limitation	Amount to Be Derived From Levies Outside 10 M. Limitation	County Auditor's Estimated of Tax Rate To Be Levied	
			Inside 10 M. Limit	Outside 10 M. Limit
City of Huber Heights 2024/2025	Column I	Column II	III	IV
General Fund	1,442,069		1.50	
Police Fund		1,186,418		5.50
Fire Fund		1,002,580		4.29
<b>TOTAL</b>	<b>1,442,069</b>	<b>2,188,998</b>	<b>1.50</b>	<b>9.79</b>

**SCHEDULE B**

**LEVIES OUTSIDE 10 MILL LIMITATION  
EXCLUSIVE OF DEBT LEVIES**

FUND	Maximum Rate Authorized To Be Levied	County Auditor's Estimate Of Yield Of Levy (Carry To Sch A Column II)
GENERAL FUND:		
SPECIAL LEVIES:		
Police Fund authorized by voters 06/08/82 not to exceed CONT. years	2.37	480,446
Police Fund authorized by voters 06/07/83 not to exceed CONT. years	0.63	128,008
Police Fund authorized by voters 05/07/85 not to exceed CONT. years	1.50	375,244
Police Fund authorized by voters 11/03/81 not to exceed CONT. years	1.00	202,720
Fire Fund authorized by voters 11/03/81 not to exceed CONT. years	0.79	160,149
Fire Fund authorized by voters 11/03/81 not to exceed CONT. years	0.37	93,037
Fire Fund authorized by voters 06/07/83 not to exceed CONT. years	0.29	58,924
Fire Fund authorized by voters 05/08/84 not to exceed CONT. years	0.42	85,142
Fire Fund authorized by voters 11/06/84 not to exceed CONT. years	0.17	42,462
Fire Fund authorized by voters 05/07/85 not to exceed CONT years	2.25	562,866

Section 3. The Clerk of Council be and is hereby directed to certify a copy of this Resolution to the Montgomery County Auditor.

Section 4. It is hereby determined that all formal actions of this Council concerning and relating to the passage of this Resolution were taken in an open meeting of this Council and that all deliberations of this Council and any of its Committees that resulted in such formal actions were conducted in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section 5. This Resolution shall go into effect upon its passage as provided by law and the Charter of the City of Huber Heights.

Passed by Council on the \_\_\_\_\_ day of \_\_\_\_\_, 2025;  
\_\_\_\_\_ Yeas; \_\_\_\_\_ Nays.

Effective Date:

AUTHENTICATION:

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

AI-11126

Topics Of Discussion E.

**Council Work Session**

**Meeting Date:** 10/07/2025

Tax Rate Certification - Miami County

**Submitted By:** Jim Bell

**Department:** Assistant City Manager - Finance/ED **Division:** Finance/Tax

**Council Committee Review?:** Council Work Session

**Date(s) of Committee Review:** 10/07/2025

**Audio-Visual Needs:** None **Legal Review:** Not Needed

**Emergency Legislation?:** No **Motion/Ordinance/  
Resolution No.:**

**Agenda Item Description or Legislation Title**

Tax Rate Certification - Miami County

**Purpose and Background**

Annually, each County Budget Commission meets and submits to the City for approval the millage for property taxes. This resolution is the last necessary step of the Miami County tax budget process set forth in state law. The resolution formally accepts the property tax rates and the dollar amounts calculated by the Miami County Budget Commission. Passage is necessary to "officially" put the levies in place.

**Fiscal Impact**

**Source of Funds:** Various Funds

**Cost:** N/A

**Recurring Cost? (Yes/No):** N/A

**Funds Available in Current Budget? (Yes/No):** N/A

**Financial Implications:**

**Attachments**

Resolution

CITY OF HUBER HEIGHTS  
STATE OF OHIO

RESOLUTION NO. 2025-R-

ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION OF MIAMI COUNTY, OHIO, AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE MIAMI COUNTY AUDITOR.

WHEREAS, the City Council of the City of Huber Heights in accordance with the provisions of law, has previously adopted Tax Rates for the next succeeding fiscal year commencing January 1, 2026; and

WHEREAS, the Budget Commission of Miami County, Ohio, has certified its action thereon to this Council, together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Council, and what part thereof is without, and what part is within, the ten mill tax limitation.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Huber Heights, Ohio that:

Section 1. The amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted.

Section 2. There be and is hereby levied on the tax duplicate of said City the rate of each tax necessary to be levied within and without the ten mill limitation as set forth on the following Schedules A and B:

<b>SCHEDULE A</b>				
<b>SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED BY BUDGET COMMISSION AND COUNTY AUDITOR'S ESTIMATED TAX RATES</b>				
FUND	Amount Approved By Budget Commission Inside 10 M. Limitation	Amount to Be Derived From Levies Outside 10 M. Limitation	County Auditor's Estimated of Tax Rate To Be Levied	
			Inside 10 M. Limit	Outside 10 M. Limit
City of Huber Heights 2024/2025	Column I	Column II	III	IV
General Fund	639.46		0.70	
General Fund	28,455.37		1.10	
Police Fund		30,171.19		5.50
Fire Fund		25,679.59		4.29
<b>TOTAL</b>	<b>29,094.83</b>	<b>55,850.78</b>	<b>1.80</b>	<b>9.79</b>

**SCHEDULE B**

**LEVIES OUTSIDE 10 MILL LIMITATION  
EXCLUSIVE OF DEBT LEVIES**

FUND	Maximum Rate Authorized To Be Levied	County Auditor's Estimate Of Yield Of Levy (Carry To Sch A Column II)
GENERAL FUND:		
SPECIAL LEVIES:		
Police Fund authorized by voters	2.37	
06/08/82 not to exceed CONT. years		
Police Fund authorized by voters	0.63	
06/07/83 not to exceed CONT. years		
Police Fund authorized by voters	1.50	
05/07/85 not to exceed CONT. years		
Police Fund authorized by voters	1.00	
11/03/81 not to exceed CONT. years		
Fire Fund authorized by voters	0.79	
11/03/81 not to exceed CONT. years		
Fire Fund authorized by voters	0.37	
11/03/81 not to exceed CONT. years		
Fire Fund authorized by voters	0.29	
06/07/83 not to exceed CONT. years		
Fire Fund authorized by voters	0.42	
05/08/84 not to exceed CONT. years		
Fire Fund authorized by voters	0.17	
11/06/84 not to exceed CONT. years		
Fire Fund authorized by voters	2.25	
05/07/85 not to exceed CONT years		

Section 3. The Clerk of Council be and is hereby directed to certify a copy of this Resolution to the Miami County Auditor.

Section 4. It is hereby determined that all formal actions of this Council concerning and relating to the passage of this Resolution were taken in an open meeting of this Council and that all deliberations of this Council and any of its Committees that resulted in such formal actions were conducted in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section 5. This Resolution shall go into effect upon its passage as provided by law and the Charter of the City of Huber Heights.

Passed by Council on the \_\_\_\_\_ day of \_\_\_\_\_, 2025;  
\_\_\_\_\_ Yeas; \_\_\_\_\_ Nays.

Effective Date:

AUTHENTICATION:

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

AI-11131

Topics Of Discussion F.

**Council Work Session**

**Meeting Date:** 10/07/2025

Supplemental Appropriations

**Submitted By:** Jim Bell

**Department:** Assistant City Manager - Finance/ED **Division:** Finance/Tax

**Council Committee Review?:** Council Work Session

**Date(s) of Committee Review:** 10/07/2025

**Audio-Visual Needs:** None **Legal Review:** Not Needed

**Emergency Legislation?:** No **Motion/Ordinance/Resolution No.:**

**Agenda Item Description or Legislation Title**

Supplemental Appropriations

**Purpose and Background**

The supplemental appropriations are for the following purposes:

- \$29.44 transfer from Firefighter's Assistance Grant Fund to Fire Capital/Equipment Fund for the remaining balance of grant funds for power cots.
- \$127,992 for reimbursement of initial funding assistance from DEC on Carriage Trails Parkway for the years of 2024 and 2025.
- \$13,232 for a gear extractor for the Fire Division (matches a BWC grant received by the Fire Division).
- \$43,075 for first lease payment on new Fire Division medic

**Fiscal Impact**

**Source of Funds:** Various Funds

**Cost:** \$171,067

**Recurring Cost? (Yes/No):** No

**Funds Available in Current Budget? (Yes/No):** Yes

**Financial Implications:**

**Attachments**

Ordinance

CITY OF HUBER HEIGHTS  
STATE OF OHIO

ORDINANCE NO. 2025-O-

AUTHORIZING TRANSFERS AND ADVANCES BETWEEN VARIOUS FUNDS OF THE CITY OF HUBER HEIGHTS, OHIO AND AMENDING ORDINANCE NO. 2024-O-2676 BY MAKING SUPPLEMENTAL APPROPRIATIONS FOR EXPENSES OF THE CITY OF HUBER HEIGHTS, OHIO FOR THE PERIOD BEGINNING JANUARY 1, 2025 AND ENDING DECEMBER 31, 2025.

WHEREAS, supplemental appropriations for expenses of the City of Huber Heights must be made for appropriations of funds for various 2025 operating and project funding.

NOW, THEREFORE, BE IT ORDAINED by the City Council of Huber Heights, Ohio that:

Section 1. Authorization is hereby given to transfer and advance certain monies up to amounts not exceeding those shown and for the purposes cited in Exhibit A, and such authorization applies to any and all such transfers and advances necessary and effected after January 1, 2025.

Section 2. Ordinance No. 2024-O-2676 is hereby amended as shown in Exhibit B of this Ordinance.

Section 3. It is hereby determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were taken in an open meeting of this Council and that all deliberations of this Council and any of its Committees that resulted in such formal actions were conducted in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section 4. This Ordinance shall go into effect upon its passage as provided by law and the Charter of the City of Huber Heights.

Passed by Council on the \_\_\_\_\_ day of \_\_\_\_\_, 2025;  
\_\_\_\_\_ Yeas; \_\_\_\_\_ Nays.

Effective Date:

AUTHENTICATION:

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

**EXHIBIT A**

***Transfer:***

<u>Amount</u>	<u>Fund From</u>	<u>Fund To</u>	<u>Purpose</u>
\$29.44	436 Assist to FF Grant	431 Fire Capital	Remainder of grant for power cots

**EXHIBIT B**

AMENDING ORDINANCE NO. 2024-O-2676 BY MAKING APPROPRIATIONS FOR EXPENSES OF THE CITY OF HUBER HEIGHTS, OHIO FOR THE PERIOD BEGINNING JANUARY 1, 2025 AND ENDING DECEMBER 31, 2025.

- 1) Section 32 of Ordinance No. 2024-O-2676 is hereby amended to reflect an increase in the appropriations of the 305 Special Assessment Bond Retirement Fund, as follows:
  - a. Subsection b) Non-Departmental, Debt Service of \$127,992.00.
- 2) Section 38 of Ordinance No. 2024-O-2676 is hereby amended to reflect an increase in the appropriations of the 431 Fire Capital/Equipment Fund, as follows:
  - a. Subsection a) Fire, Operations and Capital of \$13,232.00.
  - b. Subsection c) Non-Departmental, Debt Service of \$43,075.00
- 3) Section 41 of Ordinance No. 2024-O-2676 is hereby amended to reflect an increase in the appropriations of the 436 Firefighter’s Assistance Grant Fund, as follows:
  - a. Subsection b) Non-Departmental, Transfers of \$29.44.

S. A. Bond Retirement Fund	\$127,992.00
Fire Capital/Equipment Fund	\$56,307.00
Firefighter’s Assistance Grant Fund	\$29.44

AI-11128

Topics Of Discussion G.

**Council Work Session**

**Meeting Date:** 10/07/2025

Section 5310 - Enhanced Mobility Of Seniors And Individuals With Disabilities Grant

**Submitted By:** Jeffrey Adams

**Department:** City Manager

**Division:** City Manager

**Council Committee Review?:** Council Work Session

**Date(s) of Committee Review:** 10/07/2025

**Audio-Visual Needs:** None

**Legal Review:** Not Needed

**Emergency Legislation?:** No

**Motion/Ordinance/  
Resolution No.:**

**Agenda Item Description or Legislation Title**

Section 5310 - Enhanced Mobility Of Seniors And Individuals With Disabilities Grant

**Purpose and Background**

This legislation authorizes the submittal of an application for grant funding to the Ohio Department Of Transportation for a Section 5310 Grant. Funds from this grant will be used to enhance mobility for older adults and persons with disabilities.

**Fiscal Impact**

**Source of Funds:** N/A

**Cost:** N/A

**Recurring Cost? (Yes/No):** N/A

**Funds Available in Current Budget? (Yes/No):** N/A

**Financial Implications:**

**Attachments**

Resolution

CITY OF HUBER HEIGHTS  
STATE OF OHIO

RESOLUTION NO. 2025-R-

AUTHORIZING THE CITY MANAGER TO APPLY FOR AN ENHANCED MOBILITY OF SENIORS AND INDIVIDUALS WITH DISABILITIES GRANT THROUGH THE OHIO DEPARTMENT OF TRANSPORTATION (ODOT).

WHEREAS, the City of Huber Heights is submitting a request to the Ohio Department Of Transportation (ODOT) to receive Federal Transit Administration (FTA) funding from the Enhanced Mobility Of Seniors And Individuals With Disabilities Grant Program (Section 5310); and

WHEREAS, ODOT is the designated recipient of the Enhanced Mobility Of Seniors And Individuals With Disabilities Grant Program for the Dayton Region and ODOT is authorized to make grants to public bodies, private nonprofit organizations, and other eligible entities; and

WHEREAS, the contract for financial assistance will impose certain obligations upon the applicant, including the provision of the local match of the project costs in the program; and

WHEREAS, this project is included in the Huber Heights' Livable and Age-Friendly Community Report; and

WHEREAS, it is required by the U.S. Department Of Transportation in accordance with the provisions of Title VI of the Civil Rights Act of 1964, that in connection with the filing of an application for assistance under 49 USC Section 5310, the applicant give an assurance that it will comply with Title VI of the Civil Rights Act of 1964 and the U.S. Department Of Transportation requirements thereunder.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Huber Heights, Ohio that:

Section 1. That the City Manager is authorized on behalf of the Huber Height City Council to submit this request to the Ohio Department Of Transportation (ODOT), acting as the designated recipient of Federal Transit Administration (FTA) funds, for the Enhanced Mobility Of Seniors And Individuals With Disabilities Grant Program.

Section 2. That the City Manager, or his designee, is authorized to furnish such additional information as the ODOT may require in connection with the proposal for the program of projects submitted to the FTA and the State of Ohio.

Section 3. It is hereby determined that all formal actions of this Council concerning and relating to the passage of this Resolution were taken in an open meeting of this Council and that all deliberations of this Council and any of its Committees that resulted in such formal actions were conducted in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section 4. This Resolution shall go into effect upon its passage as provided by law and the Charter of the City of Huber Heights.

Passed by Council on the \_\_\_\_\_ day of \_\_\_\_\_, 2025;  
\_\_\_\_\_ Yeas; \_\_\_\_\_ Nays.

Effective Date:

AUTHENTICATION:

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

**AI-11107**

**Topics Of Discussion** H.

**Council Work Session**

**Meeting Date:** 10/07/2025

New Community Authority (NCA) Trustee Appointments

**Submitted By:** Aaron Sorrell

**Department:** Assistant City Manager - Public Services

**Council Committee Review?:** Council Work Session **Date(s) of Committee Review:** 10/07/2025

**Audio-Visual Needs:** None **Legal Review:** Completed

**Emergency Legislation?:** No **Motion/Ordinance/Resolution No.:**

**Agenda Item Description or Legislation Title**

New Community Authority (NCA) Trustee Appointments

**Purpose and Background**

This legislation declares the Huber Heights New Community Authority (NCA) to be organized and a body politic and corporate; defines the boundaries of the NCA's new community district; provides the method of selecting the Board Of Trustees of the NCA and fixes the surety for bonds for the Board Of Trustees of the NCA. This legislation also formally establishes the New Community Authority (NCA) and appoints four NCA Trustees to initial terms.

**Fiscal Impact**

**Source of Funds:** N/A

**Cost:** N/A

**Recurring Cost? (Yes/No):** N/A

**Funds Available in Current Budget? (Yes/No):** N/A

**Financial Implications:**

**Attachments**

Ordinance

CITY OF HUBER HEIGHTS  
STATE OF OHIO

ORDINANCE NO. 2025-O-

TO DECLARE THE HUBER HEIGHTS NEW COMMUNITY AUTHORITY (NCA) TO BE ORGANIZED AND A BODY POLITIC AND CORPORATE; TO DEFINE THE BOUNDARIES OF THE NCA'S NEW COMMUNITY DISTRICT; TO PROVIDE THE METHOD OF SELECTING THE BOARD OF TRUSTEES OF THE NCA; AND TO FIX THE SURETY FOR BONDS FOR THE BOARD OF TRUSTEES OF THE NCA.

WHEREAS, a Petition for the Organization of the Huber Heights New Community Authority (NCA) under Ohio Revised Code Chapter 349 (the "Petition") has been submitted to this Council by the City of Huber Heights and GLJ Holding Company, LLC; and

WHEREAS, the NCA's new community district, as described in the Petition, is approximately 373.920 acres in size, consists of the City's Heights Entertainment District and the Carriage Trails II development area, and is located entirely within the municipal corporate boundaries of the City, and this Council, as the legislative authority of the City, is therefore the organizational board of commissioners, and the only proximate community for purposes of the Petition; and

WHEREAS, on July 14, 2025, this Council adopted Resolution No. 2025-R-7586, in which this Council determined that the Petition is sufficient and complies with the requirements of Ohio Revised Code Section 349.03 in form and substance; and

WHEREAS, this Council held a public hearing on the Petition on August 13, 2025, notice of which was published as required in Ohio Revised Code Section 349.03, and the date of which hearing is not more than thirty (30) nor more than forty-five (45) days after the filing date of the Petition; and

WHEREAS, this Council has determined that the Petition will be conducive to the public health, safety, convenience, and welfare, and is intended to result in the development of a new community.

NOW, THEREFORE, BE IT ORDAINED by the City Council of Huber Heights, Ohio that:

Section 1. This Council hereby finds and determines that the New Community Authority (NCA) and the NCA's new community district, as defined in Ohio Revised Code Section 349.01(C), will be conducive to the public health, safety, convenience, and welfare, and is intended to result in the development of a new community, as defined in Ohio Revised Code Section 349.01(A).

Section 2. The Petition is hereby accepted and shall be recorded, along with this Ordinance, in the minutes of this Council as the organizational board of commissioners for the purpose of Ohio Revised Code Chapter 349.

Section 3. This Council declares that the New Community Authority is hereby organized as a body politic and corporate.

Section 4. The corporate name of the New Community Authority shall be the "Huber Heights New Community Authority".

Section 5. The boundaries of the New Community Authority's new community district are as set forth in the Petition.

Section 6. That the Board Of Trustees of the New Community Authority shall be comprised of seven (7) members selected and appointed as provided in the Petition, with three citizen members appointed by this Council, two developer representatives appointed by the City Manager, one developer representative appointed by GLJ Holding Company, LLC (or its designated successor), and one local government representative appointed by this Council. There shall be posted for each member of the Board Of Trustees a bond in the amount of \$10,000.00 for the faithful performance of his or her duties. The bond shall be with a company

authorized to conduct business within the State of Ohio as a surety. The initial appointees of the City to the Board Of Trustees shall be as follows:

- (a) Mr. Steve Tiebert is hereby appointed, as a citizen member, to a one-year term;  
and
- (b) Mr. Kevin Brokaw is hereby appointed, as a citizen member, to a one-year term;  
and
- (c) Mr. Matt Dunne is hereby appointed, as a citizen member, to a two-year term; and
- (d) Mr. Don Webb is hereby appointed, as a member to serve as a representative of local government, to a two-year term.

This Council hereby adopts an alternative form of selecting successor members pursuant to Ohio Revised Code Section 349.04 and declares that replacement Trustees shall be appointed from time to time by this Council and the Developer in the same manner as the initial appointments. No elections shall be held for successor trustees.

Section 7. It is hereby determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were taken in an open meeting of this Council and that all deliberations of this Council and any of its Committees that resulted in such formal actions were conducted in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section 8. This Ordinance shall go into effect upon its passage as provided by law and the Charter of the City of Huber Heights.

Passed by Council on the \_\_\_\_\_ day of \_\_\_\_\_, 2025;  
\_\_\_\_\_ Yeas; \_\_\_\_\_ Nays.

Effective Date:

AUTHENTICATION:

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

**AI-11122**

**Topics Of Discussion I.**

**Council Work Session**

**Meeting Date:** 10/07/2025

Liquor Permit #10007645-1 - Taquitos Uruapan Bar And Grill - 4480 Powell Road

**Submitted By:** Anthony Rodgers

**Department:** City Council

**Type of** Transfer

**Liquor Permit:**

**Motion/Ordinance/**

**Resolution No.:**

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**Agenda Item Description**

Liquor Permit #10007645-1 - Taquitos Uruapan Bar And Grill - 4480 Powell Road

**Review and Comments - Police Division**

The Police Division has no objections to this liquor permit application.

**Review and Comments - Fire Division**

The Fire Division has no objections to this liquor permit application.

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**Fiscal Impact**

**Source of Funds:** N/A

**Cost:** N/A

**Recurring Cost? (Yes/No):** N/A

**Funds Available in Current Budget? (Yes/No):** N/A

**Financial Implications:**

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**Attachments**

Liquor Permit

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NOTICE TO LEGISLATIVE AUTHORITY

TO

10007645-1 PERMIT NUMBER	TRFO TYPE	<b>TAQUITOS URUAPAN BAR &amp; GRILL LLC</b> <b>4480 POWELL RD</b> <b>HUBER HEIGHTS OH 45424</b>  <b>Muni/Village/Twp: Huber Hgts</b>
ISSUE DATE		
9/10/2025 FILING DATE		
D-5 PERMIT CLASSES		
57083 TAX DISTRICT	JUN RECEIPT NO	

FROM 9/15/2025

06200886-1 PERMIT NUMBER	TYPE	<b>MR POLLO MEXICAN GRILL LLC</b> <b>4480 POWELL RD</b> <b>HUBER HGTS OH 45424</b>  <b>Muni/Village/Twp: Huber Hgts</b>
ISSUE DATE		
FILING DATE		
PERMIT CLASSES		
57083 TAX DISTRICT	JUN RECEIPT NO	

MAILED 9/15/2025

RESPONSES MUST BE POSTMARKED NO LATER THAN 10/16/2025

IMPORTANT NOTICE

PLEASE COMPLETE AND RETURN THIS FORM TO THE DIVISION OF LIQUOR CONTROL WHETHER OR NOT THERE IS A REQUEST FOR A HEARING.

REFER TO THIS NUMBER IN ALL INQUIRIES: JUN TRFO 10007645-1 (TRANSACTION & NUMBER)

(MUST MARK ONE OF THE FOLLOWING)

WE REQUEST A HEARING ON THE ADVISABILITY OF ISSUING THE PERMIT AND REQUEST THAT THE HEARING BE HELD [ ] IN OUR COUNTY SEAT [ ] IN COLUMBUS

WE DO NOT REQUEST A HEARING [ ]

DID YOU MARK A BOX? IF NOT, THIS WILL BE CONSIDERED A LATE RESPONSE.

PLEASE SIGN BELOW AND MARK THE APPROPRIATE BOX INDICATING YOUR TITLE:

(Signature)

(Title) - [ ] Clerk of County Commissioner

(Date)

[ ] Clerk of City Council

[ ] Township Fiscal Officer

CLERK OF HUBER HGTS CITY COUNCIL
6131 TAYLORSVILLE RD
HUBER HGTS OH 45424

AI-11123

Topics Of Discussion J.

**Council Work Session**

**Meeting Date:** 10/07/2025

2026 Miami County Public Defender Agreement

**Submitted By:** Anthony Rodgers

**Department:** City Council

**Council Committee Review?:** Council Work Session

**Date(s) of Committee Review:** 10/07/2025

**Audio-Visual Needs:** None

**Legal Review:** Not Needed

**Emergency Legislation?:** No

**Motion/Ordinance/  
Resolution No.:**

**Agenda Item Description or Legislation Title**

2026 Miami County Public Defender Agreement

**Purpose and Background**

This legislation is to approve the annual renewal of the Miami County Public Defender's contract for 2026. The rates have not been increased from the 2025 rates and will remain the same for 2026.

**Fiscal Impact**

**Source of Funds:** Legal Fund

**Cost:** \$826.88

**Recurring Cost? (Yes/No):** Yes

**Funds Available in Current Budget? (Yes/No):** Yes

**Financial Implications:**

**Attachments**

Resolution

Exhibit A

CITY OF HUBER HEIGHTS  
STATE OF OHIO

RESOLUTION NO. 2025-R-

AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH THE MIAMI COUNTY PUBLIC DEFENDER COMMISSION TO PROVIDE STATUTORILY REQUIRED LEGAL COUNSEL TO INDIGENT PERSONS FOR FISCAL YEAR 2026.

WHEREAS, the City of Huber Heights has responsibilities under the laws of Ohio and of the United States of America to provide legal counsel to indigent persons charged with loss of liberty offense in the Municipal Court; and

WHEREAS, in furtherance of the execution of such legal responsibilities, the City desires to utilize the Miami County Public Defender Commission to provide legal counsel to the City's indigent citizens charged under the City Code and prosecuted in Miami County courts.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Huber Heights, Ohio that:

Section 1. The City Manager is hereby authorized to enter into a contract for Miami County Public Defender Services for 2026 attached hereto as Exhibit A which shall be approved by the Law Director.

Section 2. The City Finance Director is authorized to pay the Miami County Public Defender Commission the compensation set forth in the contract at the time of signing the contract.

Section 3. It is hereby determined that all formal actions of this Council concerning and relating to the passage of this Resolution were taken in an open meeting of this Council and that all deliberations of this Council and any of its Committees that resulted in such formal actions were conducted in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section 4. This Resolution shall go into effect upon its passage as provided by law and the Charter of the City of Huber Heights.

Passed by Council on the \_\_\_\_\_ day of \_\_\_\_\_, 2025;  
\_\_\_\_\_ Yeas; \_\_\_\_\_ Nays.

Effective Date:

AUTHENTICATION:

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

EXHIBIT A

**CONTRACT FOR COUNTY PUBLIC DEFENDER SERVICES  
TO MUNICIPAL CORPORATIONS**

AGREEMENT

THIS AGREEMENT entered into between the Miami County Public Defender Commission hereinafter called the "Commission" and the City of Huber Heights, Ohio, hereinafter called the "City".

WHEREAS, the City recognizes its responsibilities under the laws of the State of Ohio and of the United States of America to provide legal counsel to indigent persons charged with loss of liberty offense in its Municipal Court, and

WHEREAS, the city in furtherance of the execution of its legal responsibilities, desires that the legal services of the Commission be delivered to the City's indigent citizens and others so situated;

NOW THEREFORE, the parties do mutually agree to bind themselves as follows:

1. Scope of Work.

The Commission shall in a satisfactory and proper manner under the terms and conditions contained herein, perform the following services:

Provide legal counsel to indigent persons charged with loss of liberty offenses under, by or through, the Codified Ordinances of the City of Huber Heights, Ohio. The within representation shall include such cases filed in the Miami County Municipal Court, and/or Miami County Common Pleas Court, and Miami County Juvenile Court.

2. Compensation.

The City shall pay to the Commission a sum not to exceed Eight Hundred Twenty Six Dollars and Eighty Eight Cents (\$826.88) which shall constitute full and complete payment for all the Commission's services during the term of this contract. Said sum shall be paid upon the signing of this contract.

3. Term of Service.

The duration of this contract shall be for one (1) year commencing January 1, 2026, and shall terminate on December 31, 2026.

4. Non-Assignment.

The Commission shall not assign all or any part of this Agreement without the prior written consent of the city, which consent shall not be unreasonably withheld.

5. Termination.

If the Commission shall fail to fulfill in a reasonable timely and proper manner its obligations under this Agreement, or if the Commission shall substantially violate any of the covenants, agreements or stipulations of this Agreement, the City shall thereupon have the right to terminate this Agreement by giving written notice to the Commission of such termination and specifying an effective date thereof at least sixty (60) days before the effective date of said termination. Termination by the City shall not constitute a waiver of any other right or remedy it may have at law or in equity for breach of this Agreement by the Commission.

6. Amendments.

All Amendments to this Agreement agreed upon by the parties shall be in writing and made a part of this Agreement.

7. Anti-Discrimination.

There shall be no discrimination against any employee who is employed in the work covered by this Agreement or against any application for such employment because of race, color, religion, sex or national origin. This provision shall apply to but not be limited to, employment, upgrading, demotion or transfer, recruitment or recruitment advertising, lay-off or termination, raises of pay or other forms of compensation, and selection for training including apprenticeship. The Commission shall insert a similar provision in any sub-contract for services covered by this Agreement.

8. Conflicts.

Commission covenants that it presently has no interest and shall not acquire any interest direct or indirect, which would conflict in any manner with the performance of services required under this Agreement. No members of, nor delegates to, the Congress of the United States of America, and no resident Commissioner shall share in any part hereof or any benefits to arise herefrom.

9. Indigency Determination.

In determining the indigent status of all individuals receiving representation pursuant to this agreement, all applicable standards of indigency and other rules and standards established by the Ohio Public Defender Commission and the Ohio Public Defender will be followed.

In addition to indigency determination, all rules, standards and guidelines issued by the Office of the Ohio Public Defender and Ohio Public Defender Commission shall be followed.

10. Verification of Contract Amount.

Payment by the municipality, whether by contractual amount or a fee schedule, does not exceed the fee schedule in effect and adopted by the county commissioners of the said herein county wherein the municipal corporation is located.

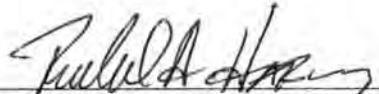
IN WITNESS WHEREOF, the parties have hereunto set their hands this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

APPROVED AS TO FORM:

MIAMI COUNTY PUBLIC  
DEFENDER ASSOCIATION

CITY OF HUBER HEIGHTS, OHIO

BY

  
RANDAL A. HARVEY  
COMMISSION CHAIRMAN

BY \_\_\_\_\_

**AI-11124**

**Topics Of Discussion K.**

**Council Work Session**

**Meeting Date:** 10/07/2025

Arts And Beautification Commission Appointment - W. Knapp

**Submitted By:** Anthony Rodgers

**Department:** City Council

**Council Committee Review?:** Council Work Session

**Date(s) of Committee Review:** 10/07/2025

**Audio-Visual Needs:** None

**Legal Review:** Not Needed

**Emergency Legislation?:** No

**Motion/Ordinance/  
Resolution No.:**

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**Agenda Item Description or Legislation Title**

Board And Commission Appointments

\* Arts And Beautification Commission - Appointment

**Purpose and Background**

The City's interview panel recommends the appointment of Wendy Knapp to the Arts and Beautification Commission for a term ending June 30, 2028. A background check on Ms. Knapp was processed through Human Resources.

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**Fiscal Impact**

**Source of Funds:** N/A

**Cost:** N/A

**Recurring Cost? (Yes/No):** N/A

**Funds Available in Current Budget? (Yes/No):** N/A

**Financial Implications:**

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**Attachments**

Application - W. Knapp

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**From:** [noreply@civicplus.com](mailto:noreply@civicplus.com)  
**To:** [Rodgers, Anthony](#)  
**Subject:** Online Form Submittal: Board And Commission Application Form  
**Date:** Monday, September 22, 2025 2:16:34 PM


**CAUTION EXTERNAL EMAIL:** This message originated from a non Huber Heights email server. DO NOT CLICK ANY LINKS or OPEN ANY ATTACHMENTS unless you have contacted the sender to verify its legitimacy or confirmed you were expecting it. Contact the IT Department if you need assistance.

**Warning: Unusual link**

This message contains an unusual link, which may lead to a malicious site. Confirm the message is safe before clicking any links.

## Board And Commission Application Form

### APPLICATION FOR CITY BOARDS AND COMMISSIONS

	Qualified applicants are considered for all positions without regard to race, color, religion, sex, national origin, marital or veteran status, or disability.
<b>PLEASE COMPLETE ALL SECTIONS AND EACH QUESTION COMPLETELY AND ACCURATELY.</b>	

Select the City board, commission, or committee applying for:

Are you currently serving on any other City boards, commissions, or committees?

If Yes, which?

Have you served on a City board, commission, or committee before?

If Yes, which?

### PERSONAL INFORMATION

## Personal Information

Last Name	Knapp
First Name	Wendy
Middle Name	Jo
Address	7081 Gulfstream Pl
City	Huber Heights
State	OH
Zip	45424
Home Phone Number	3175060492
Email Address	wknapp@daytonmetrolibrary.org

## EDUCATION & COMMUNITY INVOLVEMENT

### EDUCATION

High School	Eastern Hancock Jr/Sr High School
Course of Study or Degree Earned	Diploma
College	University of Indianapolis
Course of Study or Degree Earned	Bachelor of Science
Graduate School	Indiana University
Course of Study or Degree Earned	Master of Library Science
Other (Specity)	<i>Field not completed.</i>
Course of Study or Degree Earned	<i>Field not completed.</i>

### COMMUNITY INVOLVEMENT

Please list all civic, community, or nonprofit organizations to which you have belonged or currently belong, and your dates of service.

Organization	American Library Association
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Dates of Service	4/1/2007 - 5/8/2020
Organization	University Of Indianapolis Alumni Board
Dates of Service	8/1/2010 - 7/31/2016
Organization	Association of Rural and Small Libraries
Dates of Service	1/1/2022 - 4/30/2024
Organization	<i>Field not completed.</i>
Dates of Service	<i>Field not completed.</i>

**EMPLOYMENT HISTORY**

Name of Employer	Dayton Metro Library
Position(s) Held	Branch Manager
Dates of Employment	5/6/2024
Name of Employer	State Library of Ohio
Position(s) Held	State Librarian
Dates of Employment	6/8/2020 - 4/26/2024
Name of Employer	Indiana State Library
Position(s) Held	Deputy State Librarian
Dates of Employment	7/1/2012 - 5/29/2020
Name of Employer	Indiana State Library
Position(s) Held	Supervisor Professional Development
Dates of Employment	1/1/2008 - 8/1/2012

**STATEMENT OF INTEREST**

Statement Of Interest	As a Huber Heights resident since 2020 I have seen the city grow at an exponential rate. Since taking the position of the Huber Heights Branch Library Manager last year, I've been able to become more involved with local initiatives, including working with the Chamber of Commerce. I have found that we have much to be proud of in Huber Heights, and I would love to bring the Huber Heights Branch into closer partnership with the City.
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Additional Documentation (You	<i>Field not completed.</i>
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can upload resume or other supporting documentation):

**REQUIREMENTS & APPLICANT STATEMENT**

Are you at least 18 years of age? Yes

Are you a registered voter Yes

Do you currently reside in the City of Huber Heights? Yes

Have you resided in the City of Huber Heights for at least one year prior to making this application? Yes

Are you willing to sign a release to allow the City of Huber Heights perform a background screening and criminal records check? Yes

Electronic Signature Agreement I agree.

I certify that all of the information furnished in this application and its addenda are true and complete to the best of my knowledge. I understand that the City of Huber Heights may investigate the information I have furnished and I realize that any omissions, misrepresentation or false information in this application and/or its addenda may lead to revocation of any volunteer appointment.

I hereby acknowledge that I, voluntarily and of my own free will, have applied for a volunteer position with the City of Huber Heights with the understanding that the City may use a variety of screening procedures to evaluate my qualifications and suitability for appointment. I have been advised that these screening procedures might include, but are not limited to, interviews, criminal record checks, driving records checks and reference checks. I also acknowledge that any such screening procedures, as reasonably required by the City of Huber Heights, are prerequisites to my appointment to a volunteer position with the City of Huber Heights.

In addition, I also hereby understand that the City of Huber Heights cannot guarantee the confidentiality of the results of, or information obtained through the aforementioned screening procedures. Decisions of the Ohio Supreme Court regarding the Ohio Public Records Act indicate that, with certain enumerated exceptions, records maintained by a governmental entity are a matter of public record and, should a proper request be made by a member of the public for such records, the governmental entity would be required to make such records available to that member of the public within a reasonable time. Additionally, all information furnished in this application is subject to disclosure under the Ohio Public Records Act.

Therefore, in consideration of my application being reviewed by the City of Huber Heights, under no legal disability, and on behalf of my heirs and assigns, hereby release and agree to hold harmless the City of Huber Heights and any of its agents, employees, or related officials from any and all liability, whatever the type and nature resulting from the administration of any such screening procedures and/or release of the results therefrom

Electronic Signature      Wendy J Knapp

Date                              9/21/2025

Email not displaying correctly? [View it in your browser.](#)