

# RECORD OF PROCEEDINGS

Minutes of

Huber Heights City Council

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10748  
In Council Chambers

Held 6151 Brandt Pike

March 23, 2026

**1. Call The Meeting To Order – Mayor Jeff Gore**

The Huber Heights City Council met in a Regular Session on March 23, 2026. Mayor Jeff Gore called the meeting to order at 6:00 p.m.

**2. Invocation – Pastor Randy Griffith Of The Free Methodist Church At 6875 Old Troy Pike, Huber Heights, Ohio**

**3. Pledge Of Allegiance**

**4. Roll Call**

Present: Scott Davidson, Kate Baker, Nancy Byrge, Brian Looney, Fred Aikens, Anita Kitchen, Don Webb, Jeff Gore

Absent: Mark Campbell

Staff Clerk Of Council Anthony Rodgers; City Manager John Russell; Law Present: Director Christopher Conard; Police Chief Mark Lightner

Mayor Jeff Gore said Mr. Campbell had given notice of his inability to attend this meeting.

Mrs. Byrge made a motion to excuse the absence of Mr. Campbell; Ms. Baker seconded the motion. On a call of the vote, Ms. Baker, Mrs. Byrge, Mayor Gore, Mr. Aikens, Mr. Looney, Mrs. Kitchen, Mr. Webb, and Mr. Davidson voted yea; none voted nay. The motion passes 8-0.

**5. Approval Of Minutes**

A. City Council Meeting Minutes – March 9, 2026

The minutes for the March 9, 2026 City Council Meeting were approved by the Huber Heights City Council as submitted.

**6. Special Presentations/Announcements**

A. Presentation Of Newly Hired Employees Within The Police Division – Police Chief Mark Lightner And Mayor Jeff Gore

Police Chief Mark Lightner presented Mr. Akhmed Mamedov, Mr. Curtis Hensley, Ms. Tatianna Poelking, and Mr. Zach Stapleton as Huber Heights Police Officers hired in 2025. He also welcomed Mr. Ma'Chon Minnefield, Ms. Karly Gapski, and Ms. Paige Gerhart as Dispatchers hired by the Police Division in 2025.

Mayor Jeff Gore said the City is proud to have an extremely professional first responders team, which includes the members of the Police Division introduced at this meeting. He said the City's Emergency Medical Services (EMS) have a positive reputation throughout the region. He said all Police Division jobs are difficult to do and he is proud of the Police Officers and Dispatchers that are a part of the City Staff. He said the City of Huber Heights is a very diverse community, and he is proud to see diversity represented in the Police Division.

Police Officer Curtis Hensley thanked Mayor Jeff Gore for his kind words. He said, after working with the Police Division's new employees presented at this meeting, he believes the future of the Huber Heights Police Division is very bright.

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- B. National Public Safety Telecommunicators Week Mayoral Proclamation - Mayor Jeff Gore

Mayor Jeff Gore read and presented a proclamation to the Huber Heights Public Safety Dispatchers for outstanding service provided to the residents of Huber Heights. He proclaimed the week of April 13-19, 2026 as National Public Safety Telecommunicators Week, and he encouraged all residents to be aware of Huber Heights Public Safety Dispatchers and the value and proper use of the 911 system.

Communications Manager Deborah Wiley of the Huber Heights Police Division thanked Council for its support and for supplying the proper technology and staffing necessary for the Huber Heights Dispatcher Center to perform effectively and efficiently.

- C. Fair Housing Month Proclamation Presentation To Ms. Olivia Bonner, Director Of Education And Outreach, Miami Valley Fair Housing Center, Inc. - Mayor Jeff Gore

Mayor Jeff Gore read and presented a mayoral proclamation designating April, 2026 in the City of Huber Heights as Fair Housing Month to Ms. Olivia Bonner, Director of Education and Outreach for Miami Valley Fair Housing Center, Inc.

Ms. Bonner thanked Mayor Jeff Gore for recognizing the 50th anniversary of the Fair Housing Act and its importance to the community. She said the Miami Valley Fair Housing Center, Inc. looks forward to serving local housing professionals and members of the Huber Heights community.

- D. 2026 Pollinator Day Proclamation Presentation To Ms. Molly Gross, Parks And Recreation Department, And Members Of The Huber Heights Parks And Recreation Board - Mayor Jeff Gore

Mayor Jeff Gore read and presented a proclamation to the Huber Heights Parks and Recreation Board, represented by Mr. Andy Hill, for its service in improving pollinator habitats in the City. He proclaimed March 23, 2026 as Pollinator Day in the City of Huber Heights, and he encouraged all citizens to support efforts to protect Monarch butterflies and other pollinators, which are critical influencers on the world's food chain.

Mr. Hill said the Huber Heights Parks and Recreation Department is expanding its pollination efforts through three different initiatives. He said the first of these initiatives is a seed collection program which will allow residents to directly collect seeds from plants located at Thomas Cloud Park and Rip Rap Park for distribution elsewhere throughout the City. He said the second initiative to promote pollination efforts is the annual Parks and Recreation Department's tree and plant giveaway which will be held on April 25, 2026. He said the final pollination effort initiative is the Parks and Recreation Department's new Solitary Bee program which will take place in June, 2026. He said the Solitary Bee program will teach attendees how to protect and house native bees such as leafcutter bees and mason bees.

Ms. Byrge said Mr. Hill should consider adding the contact information of companies that can safely relocate swarms or bee hives to the Solitary Bee program literature.

7. **Citizens Comments - Agenda Items**

There were no comments on agenda items from citizens.

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### 8. City Manager Report

City Manager John Russell said the Police Division has two Dispatcher job positions available. He encouraged members of the community to go to the Human Resources webpage on the City's website to apply for these positions or to keep up to date on future job opportunities. He said the City will now be offering BCI and FBI background checks to the public at the City Governance Center. He said the background checks would cost \$35.00 for one of the background checks or \$65.00 for both background checks. He said anyone interested in signing up for a background check can do so on the City's website. He said the Huber Heights Senior Center will be hosting a new Gardening 101 program on Tuesdays from 6:00 p.m. to 7:30 p.m. He asked anyone interested in the Gardening 101 program to log onto the City's website to register for the class and to learn pertinent information about the program. He said the Arts and Beautification Commission will be hosting an arts exhibition on May 2, 2026 from 1:00 p.m. to 5:00 p.m. at the Huber Heights Senior Center. He encouraged anyone interested in displaying artwork at the art exhibition to register on the City's website. He said the City's Tax Office is able to assist citizens, free of charge, with the filing of income taxes Monday through Friday from 8:30 a.m. to 4:30 p.m. He directed anyone interested to make an appointment either by going to the City's website or by calling the Tax Office directly. He encouraged Huber Heights residents to use the e-file option located on the City's website.

Mr. Aikens asked if the City's BCI and FBI background checks were only available to residents of Huber Heights.

Mr. Russell said the BCI and FBI background checks were available to the general public.

Mr. Davidson asked if the City had made any progress with implementing the water relief fund that he proposed at the February 23, 2026 City Council Meeting.

Mr. Russell said City Staff were currently researching methods of moving forward with a water relief fund which would be modeled off of similar programs in neighboring communities.

### 9. Pending Business

- A. An Ordinance To Approve An Amendment To Section 1152 Of The Huber Heights Zoning Code Regarding The O-1 General Office District (Case TA 26-06). (second reading)

Mr. Russell said Assistant City Manager Aaron Sorrell had discussed this item regarding the Text Amendment to the O-1 General Office District and answered questions regarding it during a public hearing at the March 9, 2026 City Council Meeting.

Mayor Gore said the Council Work Session recommendation was to adopt this item.

Mr. Webb made a motion to adopt; Mrs. Kitchen seconded the motion. On a call of the vote, Mrs. Byrge, Mayor Gore, Mr. Aikens, Mr. Looney, Mrs. Kitchen, Mr. Webb, Mr. Davidson, and Ms. Baker voted yea; none voted nay. The motion passes 8-0.

### 10. New Business

#### CITY COUNCIL

Anthony C. Rodgers, Clerk of Council

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- A. A Motion To Appoint Yolanda Stephens To The Citizen Complaint Review Board For A Term Ending December 31, 2029.

Mr. Rodgers said this item relates to the appointment of Ms. Yolanda Stephens to the Citizen Complaint Review Board for a term ending December 31, 2029. He said the necessary background check on Ms. Stephens was completed.

Mayor Gore said the Council Work Session recommendation was to adopt this item.

Mrs. Byrge made a motion to adopt; Mr. Aikens seconded the motion. On a call of the vote, Mayor Gore, Mr. Aikens, Mr. Looney, Mrs. Kitchen, Mr. Webb, Mr. Davidson, Ms. Baker, and Mrs. Byrge voted yea; none voted nay. The motion passes 8-0.

- B. A Motion To Appoint Joseph Nocera To The Arts And Beautification Commission For A Term Ending June 30, 2029.

Mr. Rodgers said this item relates to the appointment of Mr. Joseph Nocera to the Arts and Beautification Commission for a term ending June 30, 2029. He said the necessary background check on Mr. Nocera was completed.

Mayor Gore said the Council Work Session recommendation was to adopt this item.

Mr. Davidson made a motion to adopt; Mrs. Byrge seconded the motion.

Mr. Webb complimented Mr. Nocera on his application for the Arts and Beautification Commission. He said Mr. Nocera's commitment to public service was made very clear and the application was a pleasure to read.

Mr. Rodgers said Mr. Nocera's sincerity and commitment to serve the community made an impression in the interview process as well.

On a call of the vote, Mr. Aikens, Mr. Looney, Mrs. Kitchen, Mr. Webb, Mr. Davidson, Ms. Baker, Mrs. Byrge, and Mayor Gore voted yea; none voted nay. The motion passes 8-0.

- C. An Ordinance Approving The Editing And Inclusion Of Certain Ordinances And/Or Resolutions As Parts Of The Various Component Codes Of The City Code Of Huber Heights, Ohio; Providing For The Adoption And Publication Of New Matter In The Updated And Revised City Code As Supplement 24; And Repealing Ordinances And Resolutions In Conflict Therewith.  
(first reading)

Mr. Rodgers said this agenda item is one of the ongoing updates to the Huber Heights City Code that is regularly brought before Council. He said Supplement 24 represented the third quarter of 2025 updates and that all of the required legal notices have been made. He asked Council, in an effort to keep the Huber Heights City Code as up to date as possible, to waive the second reading of this ordinance.

Mayor Gore said the Council Work Session recommendation was to waive the second reading and to adopt this item.

Mrs. Byrge made a motion to waive the second reading; Mr. Davidson seconded the motion. On a call of the vote, Mr. Looney, Mrs. Kitchen, Mr. Webb, Mr. Davidson, Ms. Baker, Mrs. Byrge, Mayor Gore, and Mr. Aikens voted yea; none voted nay. The motion passes 8-0.

Mr. Looney made a motion to adopt; Mr. Webb seconded the motion. On a call of the vote, Mrs. Kitchen, Mr. Webb, Mr. Davidson, Ms. Baker, Mrs. Byrge, Mayor Gore, Mr. Aikens, and Mr. Looney voted yea; none voted nay. The motion passes 8-0.

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## ADMINISTRATION

### John Russell, City Manager

- D. An Ordinance Amending Ordinance No. 2025-O-2739 By Making Supplemental Appropriations For Expenses Of The City Of Huber Heights, Ohio For The Period Beginning January 1, 2026 And Ending December 31, 2026.  
(first reading)

Mr. Russell said Finance Director Jim Bell presented this item regarding 2026 supplemental appropriations for expenses of the City for the period beginning January 1, 2026 and ending December 31, 2026 at the March 16, 2026 Council Work Session. He said Mr. Bell asked Council to waive the second reading of this item.

Mr. Davidson made a motion to waive the second reading; Mr. Aikens seconded the motion. On a call of the vote, Mr. Webb, Mr. Davidson, Ms. Baker, Mrs. Byrge, Mayor Gore, Mr. Aikens, Mr. Looney, and Mrs. Kitchen voted yea; none voted nay. The motion passes 8-0.

Mr. Webb made a motion to adopt; Mr. Looney seconded the motion. On a call of the vote, Mr. Davidson, Ms. Baker, Mrs. Byrge, Mayor Gore, Mr. Aikens, Mr. Looney, Mrs. Kitchen, and Mr. Webb voted yea; none voted nay. The motion passes 8-0.

- E. An Ordinance Amending Certain Sections Of Part Fifteen, Fire Prevention Code, Of The Huber Heights Codified Ordinances.  
(first reading)

Mr. Russell said Fire Chief Keith Knisley presented this item regarding the amendment of Part Fifteen of the Fire Prevention Code of the Huber Heights Codified Ordinances to Council at the March 16, 2026 Council Work Session. He said approval of this item would align the Huber Heights Codified Ordinances with the updated 2025 Ohio Fire Code.

Mayor Gore said this item will be passed to a second reading.

- F. A Resolution Authorizing The City Manager To Award And Enter Into Contracts For The 2026 Street Program.  
(first reading)

Mr. Russell said City Engineer Russ Bergman presented this item regarding the awarding of contracts for the 2026 Street Program at the March 16, 2026 Council Work Session.

Mrs. Byrge made a motion to adopt; Mr. Davidson seconded the motion. On a call of the vote, Ms. Baker, Mrs. Byrge, Mayor Gore, Mr. Aikens, Mr. Looney, Mrs. Kitchen, Mr. Webb, and Mr. Davidson voted yea; none voted nay. The motion passes 8-0.

- G. A Resolution Authorizing The City Manager To Enter Into A Contract For The 2026 Sidewalk Program And The Concrete Portion Of The 2026 Street Program.  
(first reading)

Mr. Russell said City Engineer Russ Bergman presented this item regarding the awarding of contracts for the 2026 Sidewalk Program and the concrete portion of the 2026 Street Program at the March 16, 2026 Council Work Session.

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Mr. Davidson made a motion to adopt; Mr. Aikens seconded the motion. On a call of the vote, Mrs. Byrge, Mayor Gore, Mr. Aikens, Mr. Looney, Mrs. Kitchen, Mr. Webb, Mr. Davidson, and Ms. Baker, voted yea; none voted nay. The motion passes 8-0.

**11. Citizens Comments – General**

There were no general comments from citizens.

**12. City Official Reports And Comments**

**There were no City Officials reports or comments.**

**13. Executive Session**

There was no need for an Executive Session.

**14. Adjournment**

Mayor Jeff Gore adjourned the Regular Session City Council Meeting at 6:46 p.m.

Anthony C. Ruder  
Clerk of Council

04-13-2026  
Date

Jeff Gore  
Mayor

04/13/26  
Date