

Knox County Commission

Gina Oster, 3rd District, *Madam Chair*
Kim Frazier, At-Large Seat 11, *Vice-Chair*

Damon Rawls, 1st District
Courtney Durrett, 2nd District
Shane Jackson, 4th District
Angela Russell, 5th District
Terry Hill, 6th District
Rhonda F. Lee, Esq., 7th District
Adam Thompson, 8th District
W. Andy Fox, Esq., 9th District
Larsen Jay, At-Large Seat 10



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NOTICE

TO: MEMBERS OF THE KNOX COUNTY COMMISSION
ALL DEPARTMENTS AND AGENCIES
NEWS MEDIA

FROM: COMMISSIONER GINA OSTER, MADAM CHAIR

COMMISSIONERS LARSEN JAY AND TERRY HILL WILL BE LEADING A TWO-DAY ORIENTATION FOR THE NEW COUNTY COMMISSIONERS-ELECT FROM 8:30 A.M. - 5:00 P.M. ON THE FOLLOWING DATES.

WEDNESDAY, AUGUST 12, 2026, COMMISSION CONFERENCE ROOM 640 OF THE CITY-COUNTY BUILDING, 400 W. MAIN STREET, KNOXVILLE.

THURSDAY, AUGUST 13, 2026, AT THE E-911 CENTER, 605 BERNARD AVENUE, KNOXVILLE.

THE PURPOSE OF THIS MEETING IS TO PROVIDE GOVERNMENTAL TRAINING TO THE NEW COUNTY COMMISSIONERS AND INTRODUCE THEM TO ALL COUNTY DEPARTMENTS.

OTHER COMMISSIONERS MAY BE IN ATTENDANCE. NO VOTES WILL BE TAKEN. THE PRESS AND PUBLIC ARE WELCOME.

AGENDA

1. *Two-Day Meeting Agenda (attached)*

Commissioners-Elect Orientation Training

1.

Meeting Date: 08/12/2026

Requested By: Drucilla Stills, COUNTY COMMISSION

Department: COUNTY COMMISSION

Requires Expenditure of Funds:

Funded in Current Budget:

Appropriation Required:

Information

CAPTION

Two-Day Meeting Agenda (attached)

Attachments

Two-Day Agenda



Knox County Commission
New County Commissioner Orientation
FINAL SCHEDULE



(rev. 08/03/2026)

Contact: Commissioner Larsen Jay / 865-224-3736 / larsen.jay@knoxcounty.org

Contact: Commissioner Terry Hill / 865-254-5884 / terry.hill@knoxcounty.org

DAY 1 - WEDNESDAY / AUGUST 12, 2026

TIME	CONTENT	PERSONNEL	LOCATION
8:30 – 8:50a	Tour of CCB (City County Building) Commission Office, Assembly Rooms, Etc.	Commissioners Hill & Jay	City / County Building Meet in Atrium Lobby
9:00 – 10:00a	Welcome & Commissioner Overview Review of Provided Information Reorganization & Committees	Commissioners Hill & Jay Drucilla Stills, Commission Office Manager	CCB 640
10:00 – 10:30a	Knox Co Human Resources HR Dept. Overview New Hire Paperwork HR Resources	Stephanie Candler, Sr. Director of HR	CCB 640
10:30a – 11:00a	Retirement Board & Services Retirement Dept. Overview Available Resources New Hire Paperwork	Jennifer Schroeder, Director Knox Co. Retirement	CCB 640
11:00a – 11:15a	<i>BREAK</i>		
11:15a – 12:00p	Law Dept Structure of Knox Co. Government Department Overview & Resources Your Role & Responsibilities The Fansler Decision: Why Knox Co. is Different w/ Open Meetings & Records	David Buuck, Law Director Mike Moyers, Deputy Law Director	CCB 640
12:00p – 12:30p	LUNCH & LEARN Intro of PBA / CCB Parking Passes	Jayne Burritt & Alex Fusaro	CCB 640

(Day 1 cont.)

12:30 – 1:00p	Information Technology (IT) Department Overview Email, Forum, Tools & Hardware Options	Zack Webb, Chief Technology Officer	CCB 640
1:00 – 2:00p	Knoxville / Knox County Planning Department Overview & Resources Processes, Planning Commission AdvanceKnox, Plans + Next Steps	Amy Brooks, Executive Director	CCB 640
<i>2:00p – 2:15p</i>	<i>BREAK</i>		
2:15 – 3:00p	Public Safety & Justice (KCSO) Department Overview Jail Structure, Workforce	Sheriff Tom Spangler Kimberly Glenn, Communications Allison Rogers, Finance Director	CCB 640
3:00 – 3:30p	Internal Audit	Zac Fullerton, Internal Auditor	CCB 640
3:30 – 4:30p	Knox County Schools KCS Overview, Operations & Budget	Dr. Jon Rysewyk, Superintendent & Senior Leadership Team	CCB 640
4:30p – 5:00p	RECAP & Questions	Commissioners Hill & Jay	CCB 640
<i>5:00p</i>	<i>Day 1 New Commissioner Orientation Complete</i>		

NEW COMMISSIONER ORIENTATION

DAY 2 - THURSDAY / AUGUST 13, 2026

9:00a – 10:00a	Engineering & Public Works Department Overview Countywide Projects	Jim Snowden, Senior Director	E-911 Facility <i>(605 Bernard Ave.)</i>
10:00a – 10:30a	Mayor's Office Executive Branch / Department Overview Constituent Services Departments & Structure	Dwight Van De Vate, Co-Chief of Staff	E-911 Facility

(Day 2 cont.)

10:30a – 11:00a	Grants & Community Development	Jenny Holden, Senior Director	E-911 Facility
<i>11:00a – 11:15a</i>	<i>BREAK</i>		
11:15a – 12:00p	Emergency Services	Brad Anders, Director E-911 Brent Seymour, Public Safety Director	E-911 Facility
12:00 – 12:30p	LUNCH & LEARN: Parks & Recreation	Joe Mack, Senior Director	E-911 Facility
12:30p – 1:30p	Finance Department Overview Budgeting, Debt, Annual Report, Audits	Chris Caldwell, Sr. Director of Finance Chris Simons, Dir. Financial Reporting & Compliance	E-911 Facility
1:30 – 2:00p	CTAS (County Technical Assistant Services) Overview & Resources Preview State Training on 8/24 in Murfreesboro, TN	Kaley Walker, Regional Director	E-911 Facility
<i>2:15p – 2:30p</i>	<i>BREAK</i>		
2:30 – 3:30p	Health Department Department Overview & Resources	Michelle Moyers, Director Megan Edwards, Public Health Officer	E-911 Facility
3:30p – 4:00p	CAC (Community Action Committee)	Misty Goodwin, CEO Deisha Finley, Chief Strategy & Engagement Officer	E-911 Facility
4:00p – 4:30p	Knox County Library / ETN History Center Department Overview & Resources	Melissa Kelley, Assistant Director (Collections) Adam Alfrey, Assistant Director (Historical Services)	E-911 Facility
4:30p – 5:00p	Elections Commission	Chris Davis, Administrator of Elections	E-911 Facility
<i>5:00p</i>	RECAP & Questions	Commissioners Hill & Jay	E-911 Facility

Day 2 / New Commissioner Orientation Complete
