

**MINUTES
CITY OF LA HABRA HOUSING AUTHORITY
REGULAR MEETING**

Monday, November 16, 2020

APPROVED: These Minutes to be considered for approval on December 7, 2020.

REGULAR MEETING:

CALL TO ORDER: Chair Medrano called the Regular Meeting of the City of La Habra Housing Authority to order at 7:04 p.m. in the City Council Chamber, 100 East La Habra Boulevard, La Habra, California.

DIRECTORS PRESENT: Chair Medrano
Vice Chair Shaw
Director Beamish
Director Espinoza
Director Gomez

DIRECTORS ABSENT: None

OTHER OFFICIALS PRESENT: Executive Director Sadro
Legal Counsel Jones
Secretary Swindell
Assistant City Clerk Barone

CLOSED SESSION ANNOUNCEMENT: None

PUBLIC COMMENTS: None

CONSENT CALENDAR:

Director Beamish removed Consent Calendar Item 4 for separate discussion.

Moved by Director Gomez, seconded by Director Espinoza, and UNANIMOUSLY CARRIED (5-0) TO APPROVE CONSENT CALENDAR ITEMS 1 THROUGH 4; WITH THE EXCEPTION OF ITEM NO. 4 WHICH WAS REMOVED FOR SEPARATE DISCUSSION.

Said motion CARRIED by the following roll call vote:

AYES: Chair Medrano, Vice Chair Shaw,
Director Beamish, Director Espinoza, Director Gomez

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

1. **PROCEDURAL WAIVER:** Waive reading in full of resolutions and ordinances and approval and adoption of same by reading title only.

2. Approve Housing Authority Minutes of:
 - A. June 15, 2020
 - B. September 21, 2020
 - C. October 5, 2020
 - D. October 19, 2020
 - E. November 2, 2020

3. APPROVE AND AUTHORIZE THE EXECUTIVE DIRECTOR TO EXECUTE AN AGREEMENT WITH AMERICAN THREAT ASSESSMENT CONSULTING, INC., TO DESIGN, INSTALL, AND TRAIN MOBILE HOME PARK MANAGEMENT STAFF, AND MAINTAIN SURVEILLANCE SYSTEMS FOR PARK LA HABRA MOBILE HOMES AND VIEW PARK MOBILE HOME ESTATES LOCATED AT 1731 WEST LAMBERT ROAD AND 1750 WEST LAMBERT ROAD

That the City of La Habra Housing Authority approve and authorize the Executive Director to execute an agreement with American Threat Assessment Consulting, Inc., (A.T.A.C.) to design, install, and train mobile home park management staff, and maintain video camera surveillance systems in Park La Habra Mobile Homes and View Park Mobile Home Estates located at 1731 West Lambert Road and 1750 West Lambert Road.

4. APPROVE AND AUTHORIZE THE EXECUTIVE DIRECTOR TO EXECUTE A FIVE-YEAR AGREEMENT WITH AUGUSTA COMMUNITIES, LLC, FOR ASSET MANAGEMENT, PROPERTY MANAGEMENT, AND MANUFACTURED HOUSING CONSULTING FOR PARK LA HABRA MOBILE HOMES AND VIEW PARK MOBILE HOME ESTATES LOCATED AT 1731 AND 1750 WEST LAMBERT ROAD
REMOVED FOR SEPARATE DISCUSSION. SEE BELOW.

CONSENT CALENDAR ITEMS REMOVED FOR SEPARATE DISCUSSION:

4. APPROVE AND AUTHORIZE THE EXECUTIVE DIRECTOR TO EXECUTE A FIVE-YEAR AGREEMENT WITH AUGUSTA COMMUNITIES, LLC, FOR ASSET MANAGEMENT, PROPERTY MANAGEMENT, AND MANUFACTURED HOUSING CONSULTING FOR PARK LA HABRA MOBILE HOMES AND VIEW PARK MOBILE HOME ESTATES LOCATED AT 1731 AND 1750 WEST LAMBERT ROAD

Director Beamish stated that a staff report was not needed. He requested that Section 5.1 Notice of Termination include the following language: "Authority may terminate the whole of this agreement at any time if the Authority decides to transfer ownership through the sale of the Project by giving ninety (90) day notice of such termination, and specifying the effective date thereof."

Chair Medrano invited the public to testify at 7:08 p.m. There was no public testimony.

Moved by Director Beamish, seconded by Director Gomez, and UNANIMOUSLY CARRIED (5-0) THAT THE CITY OF LA HABRA HOUSING AUTHORITY APPROVE AND AUTHORIZE THE EXECUTIVE DIRECTOR TO EXECUTE A FIVE-YEAR AGREEMENT WITH AUGUSTA COMMUNITIES, LLC, (AUGUSTA) FOR ASSET MANAGEMENT, PROPERTY MANAGEMENT, AND MANUFACTURED HOUSING CONSULTING SERVICES FOR PARK LA HABRA MOBILE HOMES AND VIEW PARK MOBILE HOME ESTATES LOCATED AT 1731 AND 1750 WEST LAMBERT ROAD, WITH LANGUAGE ADDED TO SECTION 5.1 NOTICE OF TERMINATION

TO INCLUDE "AUTHORITY MAY TERMINATE THE WHOLE OF THIS AGREEMENT AT ANY TIME IF THE AUTHORITY DECIDES TO TRANSFER OWNERSHIP THROUGH THE SALE OF THE PROPERTY BY GIVING NINETY (90) DAY NOTICE OF SUCH TERMINATION, AND SPECIFYING THE EFFECTIVE DATE THEREOF."

Said motion CARRIED by the following roll call vote:

AYES: Chair Medrano, Vice Chair Shaw,
Director Beamish, Director Espinoza, Director Gomez

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

PUBLIC HEARINGS: None at this time.

CONSIDERATION ITEMS: None at this time.

COMMENTS FROM STAFF: None

COMMENTS FROM DIRECTORS: None

ADJOURNMENT: Chair Medrano adjourned the meeting at 7:10 p.m. He announced that Chair Beamish would now chair the La Habra Utility Authority meeting.

Respectfully submitted,

Laurie Swindell, CMC
Secretary